

# Effective January 1, 2020

DeSoto County Chancery Court Clerk



## **LAND RECORDS**

### **\*\*Record Filing Fees \*\***

*As required in Mississippi code ANN 25-7-9*

<b>Warranty Deed / Easement / Quitclaim / Right of Way / Trustee's / Timber</b>	
Includes indexing first 5 (five) pages	\$26.00
Each additional page more than 5 (five)	\$1.00
Each additional subdivision lot or section	No Fee
<b>Trust Deeds / Assignments of Rents &amp; Leases / UCC Filings / Leases / Liens / Construction Liens / Lis Pendens</b>	
Includes indexing first 5 (five) pages	\$26.00
Each additional page more than 5 (five)	\$1.00
Each additional subdivision lot or section	No Fee
<b>Powers of Attorney / Certificates of Trust</b>	
Includes indexing first 5 (five) pages	\$26.00
Each additional page more than 5 (five)	\$1.00
Each additional subdivision lot or section	No Fee
<b>Plats / Covenants</b>	
Includes indexing first 5 (five) pages	\$26.00
Each additional page more than 5 (five)	\$1.00
Each additional subdivision lot or section	No Fee
<b>Assignment / Release / Partial Release / Amendment / Subordination / Cancellation / Rescission / Modification / Substitution of Trustee / Joinders</b>	
Includes indexing first 5 (five) pages and marginal notation	\$27.00
Each additional Book/Page listed	\$26.00
Each additional page more than 5 (five)	\$1.00
Each additional subdivision lot or section	No Fee
<b>Federal Tax Lien</b>	
Liens	\$10.00
Releases	\$12.00
<b>Orders / Affidavits / Decrees</b>	<i>Contact Chancery Office for fee</i>
<b>Oil &amp; Gas Leases / Mineral Deeds / Royalty Deeds</b>	<i>Contact Chancery Office for fee</i>
<b>Oil &amp; Gas Release / Assignments</b>	<i>Contact Chancery Office for fee</i>
<b>Notice of Foreclosure Sale Posting</b>	\$5.00
<b>Miscellaneous</b>	
Includes indexing first 5 (five) pages	\$26.00
Each additional page more than 5 (five)	\$1.00
<b>Copies</b>	
Documents (per page) performed by Chancery Clerk's office	\$0.50
Documents (per page) if performed by any other person in Chancery Clerk's offices	\$0.25
Certification of Filed Documents (per document)	\$1.00
Plats (per page)	\$5.00
<b>Format Fee</b>	
If documents do not meet MS formatting law (per document)	\$10.00

*See other side for Formatting Requirements*

## **Formatting Requirements:**

*As required in Mississippi Code ANN 89-5-24*

- \* 3 Inch top margin on first page
- \* At least 10 point font throughout document
- \* One sided document and not permanently bound
- \* Prepared by: Name, Address & Phone - On first page
- \* Return to: Name, Address & Phone - On first page
- \* All Grantor(s): Name, Address & Phone - On first page
- \* All Grantee(s): Name, Address & Phone - On first page
- \* All Borrower(s): Name, Address & Phone - On first page (if applicable)
- \* Beneficiary/Trustee: Name, Address & Phone - On first page (if applicable)
- \* Complete Indexing Instructions - On first page:

### **For Subdivision:**

Lot #  
Name of Subdivision  
Section/Phase of Subdivision  
Section, Township, Range  
Plat Book & Page Number

### **For Acreage:**

Section, Township & Range  
Quarter Section