

**DESOTO COUNTY BOARD OF SUPERVISORS**  
**BOARD MEETING MINUTES**  
**DISTRICT ONE SUPERVISOR JESSIE MEDLIN, PRESIDING**  
**August 17, 2020**

**A. CALL TO ORDER**

The August 17, 2020 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Sam Barber	Board Attorney

**B. INVOCATION**

Supervisor Michael Lee offered the invocation.

**C. PLEDGE OF ALLEGIANCE**

**D. APPROVAL OF AGENDA: ADDITIONS & DELETIONS**

Supervisor Medlin asked if there was anyone who wished to add or delete items to the Agenda.

**1. County Administrator Vanessa Lynchard requested to add or change the following:**

- a. Change Title to "Reject and Rebid Flat Roof at Old Jail" (Consent, F.2.a.)
- b. Justice Court Part-Time Public Defender (Old, G.9.)
- c. Facilities – Contract for Geo-Tech Services for Justice Court Relocation (Old, G.10.)
- d. Road Department – Center Hill Baptist Church Cemetery (Old, G.11.)
- e. Transportation Update (Old, G.12.)
- f. Justice Court – Finding of Fact for Programming Services (New, H.18)

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**E. CITIZEN REMARKS & PRESENTATIONS**

Supervisor Medlin asked if there was anyone present to speak to the Board on an item not listed on the agenda. One person came forward.

**1. J.D. Cox – 2727 Lorena Cove, Olive Branch**

Mr. Cox stated he has contacted several departments in an effort to resolve an issue. He stated each department's staff was very responsive, helpful, showed the utmost respect and interest, and tried to help him. Mr. Cox stated he has a problem with dumping in his cove. He said the Road Department put up a No Dumping sign that has helped a lot. He said recently a neighbor brought limbs in from another neighborhood and put them on a vacant lot in the cove. He requested help from the Board to stop anyone from bringing in limbs or rubbish from other places for pick up. He also noted one neighbor seems to be running a car repair shop from his home, and asked if the County could make him put the cars he is working on behind a fence in his back yard.

Sheriff Rasco said they can write a ticket if they see someone dumping; or Mr. Cox could issue an affidavit and they could write a ticket based on that.

Supervisor Medlin said he knew that the limbs were put there because the woman the man cut the limbs for has no road frontage on her property. He said he did wish they had put the limbs on their own property. Mr. Cox said he wished they would have taken it to the rubbish pit. Supervisor Medlin noted the rubbish pit is closed on Sunday.

**See Exhibit E.1.**

**F. CONSENT AGENDA**

**1. Office of Finance & Accounting**

- a. Budget Amendments – Animal Services, Sheriff/Equitable Sharing, Planning Commission (2), Election Commissioners, Sheriff Departments, Disease Control/CESF Sheriff, Adult Drug Court, SB3059/Animal Shelter Improvements, Bridge & Culvert/Craft at Bethel Widening Project, State Aid/Ingrams Mill Bridge Rplcmnt, Holly Springs Road/Build/Earmark Funds, Hwy 51 Rd Improvements/Project 2023, Bond Project Fund, Self-Funded Health Insurance**

		Fund/Department #		001 / 445			
(1)	Animal Services						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	<b>REVENUE</b>						
001-000-370	Animal Shelter Donations	\$ 6,720.42	\$ 6,632	\$ 89		\$ 6,721	
	<b>EXPENSE</b>						
001-445-588	Veterinarian Fees - Spay/Neuter	\$ 9,398.16	\$ 18,095	\$ 24		\$ 18,119	
001-445-697	Animal Testing & Vaccinations	\$ 13,387.84	\$ 16,897	\$ 40		\$ 16,937	
001-445-698	Canine Supplies - Food	\$ 7,363.27	\$ 18,210	\$ 25		\$ 18,235	
	<b>TOTALS</b>			<b>OVERALL INCREASE</b>	<b>\$89</b>		
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.						
		Fund/Department #		034 / 202			
(2)	Sheriff-Equit Sharing						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	<b>REVENUE</b>						
034-000-244	Sheriff Grant Rev / JAG Funds	\$ 20,000.00	\$ -	\$ 20,000		\$ 20,000	
	<b>EXPENSE</b>						
034-202-921	Other Cap Outlay Under \$5000	\$ 75,934.90	\$ 94,536	\$ 20,000		\$ 114,536	
	<b>TOTALS</b>			<b>OVERALL INCREASE</b>	<b>\$20,000</b>		
Reason for Request:	Increase revenue and increase expense to account for grant revenue that purchased armor plates vests.						
		Fund/Department #		001 / 107			
(3)	Planning Commission						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-107-404	Office Clerical	\$ 112,252.05	\$ 132,707	\$ 1,822		\$ 134,529	
001-107-465	State Retirement Matching	\$ 64,860.23	\$ 77,019	\$ 318		\$ 77,337	
001-107-466	Social Security Matching	\$ 27,775.93	\$ 33,217	\$ 140		\$ 33,357	
001-107-447	Attend Board Meetings	\$ 7,830.00	\$ 13,221		\$ 1,500	\$ 11,721	
001-107-475	Mileage & Other Travel Cost	\$ -	\$ 500		\$ 280	\$ 220	
001-107-554	Consultant/Counseling Fees	\$ -	\$ 2,000		\$ 500	\$ 1,500	
	<b>TOTALS</b>		<b>\$ 258,664</b>	<b>\$ 2,280</b>	<b>\$ 2,280</b>	<b>\$ 258,664</b>	
Reason for Request:	To account for office clerical retirement and pay out associated with such retirement.						

		Fund/Department #		001 / 107		
<b>(4)</b>	<b>Planning Commission</b>					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-107-587	Training & Registration	\$ 488.00	\$ 3,000		\$ 800	\$ 2,200
001-107-533	Rental of Other Equipment	\$ -	\$ 1,200	\$ 800		\$ 2,000
	<b>TOTALS</b>		\$ 4,200	\$ 800	\$ 800	\$ 4,200
Reason for Request:	To account for yearly cost of color copies.					
		Fund/Department #		001 / 180		
<b>(5)</b>	<b>Election Commissioners</b>					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-180-924	Computer Hardware & Software	\$ -	\$ -	\$ 14,500		\$ 14,500
001-180-573	Election Workers' Fees	\$ 71,760.00	\$ 105,480		\$ 14,500	\$ 90,980
	<b>TOTALS</b>		\$ 105,480	\$ 14,500	\$ 14,500	\$ 105,480
Reason for Request:	To cover the cost of purchasing 10 additional electronic poll books.					
<b>(6)</b>	<b>Sheriff Department's</b>					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
<b>Sheriff Administration</b>						
001-200-501	Postage	\$ -	\$ 3,130		\$ 300	\$ 2,830
001-200-523	Contractual Printing	\$ -	\$ 6,300	\$ 300		\$ 6,600
001-200-543	Repairs-Office Furniture & Equip	\$ -	\$ 1,000		\$ 1,000	\$ -
001-200-603	Office Supplies	\$ -	\$ 20,500	\$ 500		\$ 21,000
<b>Patrol/Law Enforcement</b>						
001-202-542	Vehicle Repairs	\$ 73,796.47	\$ 92,500	\$ 3,000		\$ 95,500
001-202-680	Tire Replacement	\$ 47,154.77	\$ 55,000	\$ 2,500		\$ 57,500
001-202-691	Uniforms	\$ 58,899.57	\$ 81,803	\$ 10,000		\$ 91,803
001-202-921	Other Cap Outlay Under \$5000	\$ 162,886.48	\$ 268,894	\$ 27,000		\$ 295,894
001-202-554	Consultant Fees	\$ 22,435.00	\$ 35,000		\$ 3,601	\$ 31,399
001-202-571	Dues & Subscriptions	\$ 12,850.00	\$ 13,350		\$ 500	\$ 12,850
001-202-587	Training & Registration	\$ 28,560.62	\$ 40,000		\$ 1,964	\$ 38,036
001-202-595	Undercover Operations	\$ 9,425.00	\$ 18,290		\$ 8,865	\$ 9,425
001-202-671	Motor Vehicle Fuel	\$ 356,961.87	\$ 426,775		\$ 8,000	\$ 418,775
001-202-681	Repair & Replacement Parts	\$ 38,299.02	\$ 57,000		\$ 5,500	\$ 51,500
001-202-915	Vehicles	\$ 564,972.50	\$ 593,303		\$ 476	\$ 592,827
001-202-613	Law Enforcement Supplies	\$ 132,888.90	\$ 171,000	\$ 3,500		\$ 174,500
001-202-548	Radio Repair & Maintenance	\$ 3,090.00	\$ 5,000		\$ 1,200	\$ 3,800
001-202-546	Other Repairs & Maintenance	\$ 4,272.01	\$ 6,500		\$ 2,036	\$ 4,464
001-202-549	Towing	\$ 3,385.85	\$ 5,610		\$ 800	\$ 4,810
<b>Custody of Prisoners</b>						
001-220-552	Medical Fees	\$ 2,520.00	\$ 3,060	\$ 270		\$ 3,330
001-220-568	Transporting Prisoners	\$ 26,284.50	\$ 36,500		\$ 5,500	\$ 31,000
001-220-587	Training & Registration	\$ 4,632.00	\$ 5,960		\$ 1,328	\$ 4,632
001-220-615	Other Professional Supplies	\$ 3,930.03	\$ 6,500		\$ 1,500	\$ 5,000
001-220-645	Custodial Supplies/Cleaning Agents	\$ 51,414.79	\$ 80,000		\$ 3,000	\$ 77,000
001-220-699	Other Consumable Supplies	\$ -	\$ 4,315		\$ 1,500	\$ 2,815
<b>Prisoners' Medical Expense</b>						
001-222-696	Pharmacy Supplies	\$ 154,831.85	\$ 183,500	\$ 8,000		\$ 191,500
001-222-559	Other Prof Fees & Services	\$ 595.00	\$ 1,500		\$ 730	\$ 770
001-222-921	Other Cap Outlay Under \$5000	\$ 2,863.72	\$ 3,000		\$ 136	\$ 2,864
001-222-552	Medical Fees	\$ 170,585.93	\$ 204,000		\$ 7,134	\$ 196,866
	<b>TOTALS</b>		\$ 2,429,290	\$ 55,070	\$ 55,070	\$ 2,429,290
Reason for Request:	Reallocate funds to line items where necessary.					
		Fund/Department #		033 / 221		
<b>(7)</b>	<b>Disease Control - CESF Sheriff</b>					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-413-610	Professional Supplies	\$ -	\$ -	\$ 1,260		\$ 1,260
001-413-618	Medical Supplies	\$ -	\$ -	\$ 10,000		\$ 10,000
001-413-645	Custodial Supplies/Cleaning Agents	\$ -	\$ -	\$ 2,014		\$ 2,014
001-413-917	Other Mobile Eqmt - Less \$5,000	\$ -	\$ -	\$ 8,176		\$ 8,176
001-413-924	Computer Hardware & Software	\$ -	\$ -	\$ 36,558		\$ 36,558
	<b>TOTALS</b>		\$ -	\$ 58,008	\$ -	\$ 58,008
Reason for Request:	Reallocate funds to line items where necessary.					
		Fund/Department #		026 / 244		
<b>(8)</b>	<b>Adult Drug Court</b>					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
026-244-700	Assistance to individuals	\$ 3,400.00	\$ 3,600	\$ 100		\$ 3,700
026-244-559	Other Prof Fees & Services	\$ 12,441.68	\$ 49,800		\$ 100	\$ 49,700
	<b>TOTALS</b>		\$ 53,400	\$ 100	\$ 100	\$ 53,400
Reason for Request:	To account for legal services provided by J. Padgett for assistance with court records of drug offenders as required by law.					
		Fund/Department #		127 / 445		
<b>(9)</b>	<b>SB 3049 - Animal Shelter Improvements</b>					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
127-445-540	Fac Svc Calls / Bldg Rpr & Maint	\$ -	\$ -	\$ 2,000		\$ 2,000
127-445-938	Heating and Air Units	\$ -	\$ 58,399		\$ 2,000	\$ 56,399
	<b>TOTALS</b>		\$ 58,399	\$ 2,000	\$ 2,000	\$ 58,399
Reason for Request:	Reallocate funds to line items where necessary for renovation project at animal shelter.					

		Fund/Department #		160 / 377			
<b>(10)</b>	<b>Bridge &amp; Culvert - Craft at Bethel Widening Proj</b>						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
160-377-550	Legal Fees	\$ 315.00	\$ 3,565		\$ 3,250	\$ 315	
160-377-594	Other Contractual Services	\$ -	\$ 787		\$ 787	\$ -	
160-377-914	Property Easements/ROW	\$ -	\$ 5,190		\$ 5,190	\$ -	
160-377-912	Roads	\$ 49,419.60	\$ 109,281	\$ 9,227		\$ 118,508	
	<b>TOTALS</b>		\$ 118,823	\$ 9,227	\$ 9,227	\$ 118,823	
Reason for Request:		Reallocate funds to line items where necessary to pay upcoming project invoices.					
		Fund/Department #		170 / 381			
<b>(11)</b>	<b>State Aid - Ingrams Mill Bridge Rplcmnt</b>						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
170-381-521	Legal Advertising	\$ 622.34	\$ -	\$ 625		\$ 625	
170-381-555	Engineering Fees	\$ -	\$ 80,408		\$ 625	\$ 79,783	
	<b>TOTALS</b>		\$ 80,408	\$ 625	\$ 625	\$ 80,408	
Reason for Request:		Reallocate funds to line items where necessary to pay legal advertising expense for project.					
		Fund/Department #		322 / 351 & 352			
<b>(12)</b>	<b>Holly Springs - Build/Ear Mark Funds</b>						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
322-351-594	Other Contractual Services	\$ -	\$ 762,004		\$ 500,000	\$ 262,004	
322-351-912	Roads	\$ 4,634,897.20	\$ 14,500,000		\$ 6,000,000	\$ 8,500,000	
322-352-594	Other Contractual Services	\$ -	\$ -	\$ 500,000		\$ 500,000	
322-352-912	Roads	\$ -	\$ -	\$ 6,000,000		\$ 6,000,000	
	<b>TOTALS</b>		\$ 15,262,004	\$ 6,500,000	\$ 6,500,000	\$ 15,262,004	
Reason for Request:		Reallocate funds to different line items to account for both segments 1 and 2 of Holly Springs Road BUILD grant funds.					
		Fund/Department #		324 / 396			
<b>(13)</b>	<b>Hwy 51 Rd Improvements - Project 2023</b>						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
324-396-555	Engineering Fees	\$ -	\$ -	\$ 181,700		\$ 181,700	
324-396-901	Capital Improvements	\$ -	\$ 648,591		\$ 181,700	\$ 466,891	
	<b>TOTALS</b>		\$ 648,591	\$ 181,700	\$ 181,700	\$ 648,591	
Reason for Request:		Reallocate funds to line items where necessary to pay upcoming project invoices.					
		Fund/Department #		330 / 352, 379, 389 & 390			
<b>(14)</b>	<b>Bond Project Fund</b>						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
<b>Holly Springs Road - Segment 2</b>							
330-352-555	Engineering Fees	\$ -	\$ 30,500	\$ 116,913		\$ 147,413	
330-352-912	Roads	\$ -	\$ 3,457,683		\$ 116,913	\$ 3,340,770	
<b>Swinnea Rd - Starlanding to Bankston</b>							
330-379-555	Engineering Fees	\$ -	\$ 20,407	\$ 19,862		\$ 40,269	
330-379-912	Roads	\$ -	\$ 1,478,307		\$ 19,862	\$ 1,458,445	
<b>Nail Rd - Hacks to Polk Lane</b>							
330-389-555	Engineering Fees	\$ -	\$ 46,785	\$ 30,863		\$ 77,648	
330-389-912	Roads	\$ 406,935.47	\$ 2,952,115		\$ 30,863	\$ 2,921,252	
	<b>TOTALS</b>		\$ 7,985,797	\$ 167,638	\$ 167,638	\$ 7,985,797	
Reason for Request:		Reallocate funds to line items where necessary to pay upcoming project invoices.					
		Fund/Department #		501 / 233			
<b>(15)</b>	<b>Self Funded Health Insurance</b>						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
501-233-963	Health Claims	\$ 3,307,418.89	\$ 4,400,000		\$ 285,000	\$ 4,115,000	
501-233-964	Prescription Claims	\$ 1,411,513.53	\$ 1,400,000	\$ 285,000		\$ 1,685,000	
	<b>TOTALS</b>		\$ 5,800,000	\$ 285,000	\$ 285,000	\$ 5,800,000	
Reason for Request:		Reallocate funds between line items where needed.					

## 2. Office of Procurement

- a. Facilities – Request to Reject Bid 20-151-001 and Rebid to Remove and Replace a Portion of an Existing Flat Roof System – Bid File #21-151-001
- b. Road Department – Request to Approve Bid Specifications & Solicit Bids for Annual Bid for Slurry, Micro & Scrub Seal - Bid File #21-300-002
- c. Road Department – Request to Approve Bid Specifications & Solicit Bids for Annual Bid for Traffic Striping – Bid File #21-300-001

## 3. Inmate Meal Log Affidavit (3)

## 4. EMS Monthly Report

July 2020

Number of ambulance runs billed: 160  
Amount billed: \$ 84,544.94  
Amount collected: \$ 58,040.68  
Un-collectable amount: \$ 17,621.46

	Eudora	Lewisburg	Walls
Dispatched Calls:	68	111	85
Refusals:	4	19	14
Standby Only:	1	4	3
Billed:	39	72	49
Other:	24	16	19

\*\*2 calls made for Olive Branch during funeral

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

## 5. Justice Court Monthly Settlement

### July 2020

Criminal Cases Filed	200
Civil Cases Filed	350
Traffic Tickets Filed	1,432
Total Cases Filed	1,982
State Assessments	\$106,978.12
County General Fund	\$127,376.49
DPS	\$7,050.00
Total Collections	\$241,404.61

## 6. Contract Administration – Auto Renew

- a. Facilities – Stroupe Pest Control
- b. Sheriff’s Department – RJ Young Company

## 7. Enter Into the Formal Record and Make a Part of the Board Minutes:

- a. Amendment of Lease Obligation – MS National Guard – Fully Executed

## 8. Uniform Reimbursement – Sheriff’s Department

## 9. Chancery Clerk Allowance

## 10. Amendment to Chancery Clerk Allowance – MS Code 25-7-9-(i)

## 11. Acceptance of Board of Education FY2021 Budget

Supervisor Medlin asked if the School Board’s millage changed. Mrs. Lynchard stated they are moving millage around but not increasing it. Supervisor Gardner asked about the \$27,000

budget amendment for capital outlay for the Sheriff's Department. Sheriff Rasco said his bookkeeper moves money around as needed to different funds.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Consent Agenda as presented and amended.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit F.**

## **G. OLD BUSINESS**

### **1. Approval of Corrected and Amended Tax Roll Reflecting FedEx FILOT**

Mrs. Lynchard stated the Fee in Lieu situation with FedEx was different. She stated they had an estimated value of \$100 million, and it did not assess at the 60% mark. She stated the Tax Assessor revalued the property after examining the capital investment; and it did go on the tax roll at \$60 million; which is the requirement. Mr. Jim Flanagan stated the MS Statute does say the threshold for fee in lieu is based on capital investment, not the assessed value; and the number must be \$60 million. The Board discussed the Business Investment Incentive Committee's role in vetting the applications. Mr. Flanagan stated Mrs. McLeod, Mrs. Richards, and Ms. Short spend hours going over the information. Mrs. Lynchard stated that the committee does not hear Fee in Lieu requests, as they come directly to the Board. Mrs. Lynchard stated Mr. Nowak came up with a metric regarding claw backs; and it is very good. She stated they need to have clear direction for the future regarding claw backs. Mr. Flanagan stated he would need that information as well to inform the companies. Mrs. Lynchard stated they will bring Mr. Nowak's metric to the Board for them to vote on it. She told Mrs. Heffner that the Tax Assessor had sent the August revised numbers to her office.

Mrs. Heffner retrieved the numbers from her office and presented them. Mrs. Lynchard noted that the County's portion went down from what was presented in July; but the Fee In Lieu value went up as well as the school tax.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept and approve the updated tax roll.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.1.**

### **2. Request Authority for Clerk to Write Check for Holly Springs Road Right of Way - Scott**

Mrs. Lynchard stated the Board discussed this last meeting in Executive Session. She stated the Scott's accepted the County's offer and the Board needs to approve writing the check.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the clerk to write the check for the offer amount agreed upon by the Board previously.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**3. Ingram’s Mill Road Bridge Replacement Contract – Signature Required**

Mr. Tracy Huffman reminded the Board that they accepted the bid from Xcavators, Inc. at a prior meeting. He stated there were a couple of issues with the bid form; but they were discussed and accepted by the Contractor and reviewed by State Aid and the Board Attorney before awarding the bid in the amount of \$1,713,293.40. Mr. Huffman presented the contract from Xcavators and requested the Board President sign the documents.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the contract with Xcavators, Inc. for the Ingram’s Mill Road Bridge Replacement and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.3.**

**4. Amazon Transportation Improvements (Project Golden Bell) Task Order #19 – Signature Required**

Mr. Huffman stated they are ready to proceed with the design and bid documents which will include an extension of Progress Way, signal at Hacks Cross Road and Progress Way, deceleration lane on Hacks Cross Road, and an acceleration lane on Goodman east of Polk Lane. He stated the cost associated with this task order is \$229,501.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve Task Order #19 for transportation improvements associated with Amazon (Project Golden Bell) in the amount of \$229,501 as presented, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.4.**

The Board asked for an update on Holly Springs Road. Mr. Huffman stated they are starting to move dirt again and they are hanging bridge beams.

**5. DIP Grant Award Letter**

Mrs. Lynchard stated she received a letter from the State showing they awarded the County \$3,058,182. She noted the County’s match is \$305,000 and Hillwood’s portion is \$70,000. She requested the Board make the letter a part of the Board minutes and accept the money.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to make the award letter from the MS Development Authority a part of the Board minutes and accept the money.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.5.**

**6. Census & Competition with Madison County Update**

Community Resource Director Christie Barclay stated DeSoto County and Madison County officially launched a competition a couple of weeks ago to see which County could get the most response rate for the 2020 Census. She noted that DeSoto County is at 70% self-response currently and that the total census response 10 years ago was 71%. Mrs. Barclay stated the US Census Bureau shortened the amount of time to collect census information by a month to September 30<sup>th</sup>. She reported that Madison County is currently at 68.8%.

Mrs. Barclay informed the Board that she had gotten some end of loaf soaps from Buff City Soap Co.; and she wrapped the soaps in small fliers that advertised the census. She stated she delivered some to Sacred Heart Southern Missions in Walls on Friday and will go to some other food pantries this week. Mrs. Barclay noted that Walls is one of the lower response areas within the county and she will be going back this week and taking her laptop to help people fill out their census forms.

Supervisor Caldwell suggested reaching out to the school district again to put information in backpacks for the students that don't have access to high speed internet.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to send a thank you note to Buff City Soap thanking them for donating the soaps.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**7. COVID-19 (Coronavirus) Update**

**a. Determination of Extension of Emergency Declaration – Signature Required**

EMS Director Mark Davis stated the numbers have been a little lower in the last week. He stated the active count is down to 585. Mr. Davis noted the 7-day trend is down about 128 cases from last week; and the 14-day trend is down by 76 cases. Mr. Davis reported Baptist DeSoto is running between 55-70 cases over last week; with another 20-25 presumed positive. He stated testing is down at this time.

Mr. Davis stated EMS is slowly acquiring PPE and getting very limited amounts from MEMA. He said they have been ordering extra PPE to set aside for all EMS personnel so it is available when there will likely be another rise.

Supervisor Gardner asked if both hospitals are still good on ICU beds. Mr. Davis stated they are at about 90% capacity. Supervisor Gardner asked if some cases were having cardiac issues. Mr. Davis said a lot of high risk people are and many positive cases are susceptible to pneumonia. Mr. Davis stated EMS and EMA recommend extending the emergency declaration.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to extend the emergency declaration for COVID-19 to September 21, 2020 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
--	------------

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.7.a.**

**b. Update on Return to Work Policy**

Mr. Davis reminded the Board that they had changed the return to work policy based on CDC recommendations that allowed 10 days away from work to quarantine. He stated after that Dr. Dobbs from the MS Department of Health came out with a mandate to quarantine for 14 days or face fines or jail time. Mr. Davis recommended the Board change the return to work policy back to 14 days.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to change the return to work policy back to 14 days as recommended.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.7.b.**

**8. Solid Waste Discussion**

Mrs. Lynchard stated the Board discussed how the County could adjust Hernando’s solid waste millage as requested by Team Waste. After some discussion, the Board asked Mayor Tom Ferguson to come and discuss this. Mayor Ferguson said the request was actually coming from Team Waste and not the city. He stated right now, his opinion is that the city and county’s relationship regarding solid waste millage is not changing.

**See Exhibit G.8.**

**9. Justice Court - Part-time Public Defender**

Mrs. Lynchard stated that Justice Court does need to have a part-time public defender soon or they will get behind.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve Darin Vance as part-time Public Defender in Justice Court.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**10. Facilities – Contract for Geo-Tech Services for Justice Court Relocation**

Mrs. Lynchard stated the Board saw the quotes and approved Geo-Tech as the lowest quote; but they did not vote to approve the contract. She requested the Board approve the presented contract and authorize the Board President to sign contingent upon the Board Attorney’s review.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the contract with Geo-Tech finding they were the lowest and most responsive quote for geo technical services at the Justice Court relocation; and authorize the Board President to sign contingent upon the Board Attorney’s review.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.10.**

### **11. Center Hill Baptist Church Cemetery**

Supervisor Medlin stated on July 10, 2019 the Board approved fixing a driveway into Center Hill Baptist Church's cemetery but the work has never been done. Mr. Jarman stated someone from the Eastern shop is going to look at the driveway and see what the County can do.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to have the Road Department look at the Center Hill Baptist Church Cemetery's drive and fix it to the allowed limits as outlined in the MS Code §19-3-42.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.11.**

### **12. Transportation Committee Update**

Supervisor Caldwell stated the Transportation Committee met to discuss the upcoming budget. She stated the City of Southaven has asked the County to consider sharing the cost of overlaying the roads around the Landers Center. Supervisor Caldwell said the committee did not think the County could share the costs this upcoming budget year, but they would reconsider the request in the next budget cycle. She stated the Mayor was fine with putting it off a year.

## **H. NEW BUSINESS**

### **1. 10:00 a.m. – Business Investment Incentives**

- a. FAH-501, LLC      Free Port Warehouse and 9-Yr. Real Property (New)**  
**\$1,388,661.00      (Effective: 01/01/2021 – 12/31/2029)**

Mr. Jim Flanagan stated that Jessica Bratzel will join the meeting by phone. He stated FAH-501 is a distributor of hydraulic parts and they are located in a formerly used building. Ms. Bratzel stated FAH-501 has been in business for 55 years, and they just opened a location in Olive Branch. She stated they have 4 full-time employees and 2 live in DeSoto County. Mr. Flanagan stated the request for the real property exemption is for 9 years because they missed the window last year.

Supervisor Medlin asked if they moved from somewhere else. Ms. Bratzel stated their headquarters is in Minnesota; and they just opened a new location in Olive Branch. Supervisor Medlin asked if they planned on hiring more employees. Ms. Bratzel stated they do intend to grow the Olive Branch location. Supervisor Medlin asked if they distributed to stores or other warehouses. Ms. Bratzel stated they mostly do business with warehouses.

Supervisor Caldwell said she was concerned that there were only 4 employees with only 2 of them being DeSoto County residents. She stated one reason for granting tax exemptions is that the company hires DeSoto County residents. She asked how long FAH-501 has been in business. Ms. Bratzel stated they have been in Olive Branch since July, 2019. Mr. Flanagan stated this is a small company and the jobs are very high paying jobs at an average of \$21 per

hour. He said the State use to require jobs rather than capital investment, but the capital investment is the most important. He stated the value on this is \$1.3 million and that is bricks and mortar.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the Free Port Warehouse exemption and the 9-year Real Property tax exemption in the amount of \$1,388,661.00 for FAH-501, LLC to be effective 01/01/2021 – 12/31/2029 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.1.a.**

**b. Grand Pursuit, LLC, d/b/a Acorn International  
Free Port Warehouse and 10-Yr. Real Property (New)  
\$1,900,000.00 (Effective: 01/01/2021 – 12/31/2030)**

Mr. Flanagan stated Cheri Janas, the owner of Acorn International, will be joining by phone. He stated Acorn International is a distributor of hardware. He stated they did not meet the threshold for a personal property exemption. Ms. Cheri Janas stated their business has grown substantially and they have now more than doubled their business. She stated they started with 2.5 employees and now have 8. Ms. Janas stated Acorn imports building materials from Taiwan, India and China. She stated they carry metal roofing fasteners, poultry netting, hardware cloth, chicken wire, goat wire, garden vinyl coated wire, threaded rods, fencing accessories and concrete accessories. She stated they are in the process of expanding to include galvanized gutter screws and timber screws at the request of Ace Hardware and Orgill. She stated their largest customers are Home Depot and Lowe's.

Supervisor Caldwell asked if they were having trouble getting supplies from China. Ms. Janas said they have not had any problems; but they are diversifying and using Taiwan and India. She stated they have only been out of one product and they are swamped with new business. Supervisor Caldwell said the Board was glad Acorn was supporting the community by supporting the Olive Branch Food Pantry and hiring DeSoto County citizens.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the Free Port Warehouse exemption and the 10-Year Real Property tax exemption in the amount of \$1,900,000.00 to be effective 01/01/2021 – 12/31/2030 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.1.b.**

**c. DMC Power – MOU – 10-Yr. Personal Property (expanded) (Effective: 01/01/2021 - 12/31/2030)**

Mr. Flanagan stated DMC Power is in the former Nissan building on Marina Drive. He reminded the Board that DMC Power came in June for their initial request. Mr. Mark Aquadro stated they are here today with an MOU request for raw materials and work in progress. He said there were some legal issues to work out; but they are now addressing the inventory. Mr. Aquadro stated DMC Power will be asking for a 10-year exemption starting next year. He stated

this project is unique in that they are dealing with high value inventory and they have to keep it on hand for a long time. Mr. Flanagan stated this is a manufacturer; and a high inventory of raw materials must be kept that is quite valuable.

Mr. David Kopetsky and Mr. Otis Amos were present to represent DMC Power. Mr. Kopetsky stated they need to have a lot of inventory on hand to have it immediately available. He stated they are continuing to expand; and they need to be able to place mass orders to be competitive. He noted a good example would be their response after a hurricane. He stated they need to have material, and their products are American made.

Mr. Kopetsky stated they have about 50 employees currently. Mr. Amos stated they pay general laborers about \$14.50 and machinists start at about \$24.00 per hour. He also stated their welding area is the elite of shops in that it is air conditioned and they have special chairs for the welders. He stated they really want DeSoto County schools to come and see what they have to offer and they are looking for certifications. Supervisor Caldwell said Mr. Amos has reached out to Career Tech. Mr. Amos said they have brand new machines and students that get certifications can qualify to be a part of DMC Power. He said he hired a student just this morning.

Supervisor Denison asked if DMC Power still planned to provide 80 jobs. Mr. Kopetsky stated they are now shipping for their first product line, bringing in their second product line, and getting ready to start shipping it. He stated they have 2 other product lines to add. Mr. Flanagan said he was confident DMC Power would meet their goals. Mr. Aquadro stated their average wage is about \$26 per hour, and that included salaried employees. Mr. Flanagan stated they have to pay 110% of the average County wage to qualify for the Advantage Jobs Program. Mr. Aquadro stated he considered the numbers to be conservative as they did not want to over commit. Mr. Flanagan stated the company is moving operations from California, and the Board is offering inducements as the expansions take place.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the MOU for a personal property exemption with DMC Power and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.1.c.**

**d. Updated Guidelines Forms**

This item was not discussed.

**2. Election Commission**

**a. Election Equipment Transport Agreement**

Election Commissioner Danny Klein reminded the Board that the people carrying the election equipment to the precincts will be making additional trips and they are requested to amend their contract amount to \$2,450. He stated the Election Commission would also like to add the wording to pro-rate what the average cost per precinct will be and if precincts are added after the census results; the amount will go up accordingly. Mr. Barber requested the Board authorize the Board Attorney to work on the contract.

Supervisor Medlin stated the Election Commission could bring that information back to the Board to make part of the minutes.

Mr. Klein stated DeSoto County is up to 116,000 registered voters and the number is climbing.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to update the contract for transporting election equipment to \$2,450 as requested, pro rate the precinct costs for future increases, and bring the contract back to the Board for final approval and a signature.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**b. Sole Source Purchase of 10 Additional Poll Books**

Mr. Klein stated that, because of the growth at certain precincts, they felt it necessary to purchase additional electronic poll books. He stated the total per poll book is \$1700 and the company will send a representative to test them to be sure they are working properly. He noted the total of the invoice is \$14,370. Mr. Klein stated they anticipate having about 90,000 voters and 18,000 absentee voters. He stated the absentee ballots must be notarized and postmarked by Election Day. Mr. Klein also stated a disabled person can have their ballot witnessed instead of notarized. He stated the law will allow 5 days after the election for absentee ballots to come in and be counted. Mr. Klein also noted that people that vote provisionally have 5 days to come to the Circuit Clerk's office and show proper ID in order for their ballot to count.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the sole source purchase finding that the number of registered voters warrants the purchase of more electronic poll books, the machines are the only brand that is compatible with the Election Commission's current equipment, the election workers have been trained on this particular equipment, and make the sole source affidavit a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.2.b.**

**3. EMS – Permission to Apply for CARES Act Money**

EMS Director Mark Davis stated he has found that they can apply for \$25,000 to \$30,000 and he will apply this week. He stated the guidelines say he can apply for \$5,000 per licensed ambulance, PPE and testing costs. He stated the State is talking about allowing EMS to do in house testing which would make it a lot faster to get results back on employees. He stated the test results have typically taken 72 hours; but some have been as long as 8 days.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize Mr. Davis to apply for CARES Act money for EMS.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.3.**

**4. Office of Finance and Accounting**

**a. Preliminary/Final Inventory Dispositions – Tax Assessor**

Mrs. Hanks stated the Tax Assessor’s office got a new laser distance measurer and sent the old one back to see if it could be repaired. She stated it could not; so they are disposing of it.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary inventory disposition of a laser distance measurer as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

DEPT	Tax Assessor			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT #	103	
NAME:	Pieter Zee			NR = NON REPAIRABLE	H = HUNDREDS			LOC #		
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C O	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
47453	Laser Distance Measurer	1064860501	Returned - Can't be fixed			103		P. Zee	Returned	
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: _____ DATE: 07/29/20				PRELIMINARY PRESENT TO BOS			PLEASE DISPOSE AT THE NEXT BOARD MEETING			
PRINT NAME: Pieter Zee				August 17, 2020						
DISPOSED BY: _____ DATE: 07/29/20				FINAL PRESENT TO BOS						
PRINT NAME: Pieter Zee				August 17, 2020						
INV CLERK: _____ DATE: _____				DATE INVENTORY DISPOSED IN AS400						
				DATE BOS FINAL MINS ATTACHED						

See Exhibit H.4.a.

**b. Fire Insurance Rebate Distribution**

Mrs. Freeze stated this is the yearly allocation and it was a little later than usual this year. She stated they will disperse the allocations to the fire departments with the Board’s approval. Supervisor Caldwell said EMA is having a Fire Chiefs’ meeting on Thursday and asked Mrs. Freeze to send the checks to Chief Olson for distribution.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Finance Department to write and disperse the checks from the fire insurance rebates.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**DESOTO COUNTY VOLUNTEER FIRE DEPARTMENTS  
FIRE INSURANCE REBATE FUNDS DISTRIBUTION FY20**

District	Population		Overall Check	60% total (dist. Equal)	40% total (dist. pop.)	Total
	Per District	Percent of Total				
			\$ 223,625.58	\$ 134,175.35	\$ 89,450.23	\$ 223,625.58
Alphaba, Cockrum, Ingram's Mill	2,516	6.71506%		\$14,908.37	\$6,006.64	\$20,915.01
Bridgetown	4,884	13.03512%		\$14,908.37	\$11,659.95	\$26,568.32
Eudora	4,910	13.10452%		\$14,908.37	\$11,722.02	\$26,630.39
Fairhaven	6,579	17.55898%		\$14,908.37	\$15,706.55	\$30,614.92
Lewisburg	5,060	13.50486%		\$14,908.37	\$12,080.13	\$26,988.50
Love	3,245	8.66072%		\$14,908.37	\$7,747.04	\$22,655.41
Nesbit	2,301	6.14124%		\$14,908.37	\$5,493.35	\$20,401.73
Olive Branch Municipal	1,685	4.49717%		\$14,908.37	\$4,022.73	\$18,931.10
Walls*	6,288	16.78232%		\$14,908.37	\$15,011.82	\$29,920.20
<b>Total</b>	<b>37,468</b>	<b>100.00%</b>		<b>\$134,175.35</b>	<b>\$89,450.23</b>	<b>\$223,625.58</b>

\* Excludes the area annexed by Horn lake and no longer paying the 2 mill fire levy.

**See Exhibit H.4.b.**

**c. Claims Docket**

**Supervisor Jessie Medlin asked about the following claims:**

Page 10 – Detention Center, City of Hernando – Mr. Jarman stated that is for sewer and water and is usually pretty close to that amount with the DCRUA fee usually being the highest. He stated the building is electronically monitored and it works well.

Page 10 – Walls Library light bill - \$1200 – Supervisor Denison asked the square footage of the building. Mrs. Lynchard said she would get back to him with that information.

**Supervisor Mark Gardner asked about the following claims:**

Page 28 – Is that the helicopter we are keeping? Sheriff Rasco said yes.

Page 30 – Primary Arms LLC – Sheriff stated that is ammo for training and stem ammo.

Page 35 – Rescue Unit – Training? Sheriff Rasco said yes

Page 36 – A to Z – The invoice showed shirts and caps for EMS

Page 38 – RMUS LLC – The invoice showed 4 batteries for a drone. Mrs. Lynchard stated this was paid for by a grant.

Page 42 – Mist blower – Sheriff Rasco said it sprays sanitizer in the jail. He stated they got it with a COVID grant.

Page 49 – Shelia McKinney – The invoice showed 1806 miles for month of July for a court reporter. She stated they get milage from their home.

Page 50 – Jeffrey Padgett – Mrs. Freeze stated that is the person the courts hired to help adults expunge their records.

Page 51 – Amanda Kisor – Mrs. Hanks stated that is mileage for a court reporter from Pontotoc to Hernando.

Page 58 – Woods Tree Service – The invoice showed it was for trees at the Ingrams Mill Park and it was paid by a grant.

Page 61 – North Miss Tree Service – Mr. Jarman stated there was a large pine tree on the right of way that was in bad shape and dropping some big limbs. He stated it was too close to power lines for the Road Department to cut.

**Supervisor Ray Denison asked about the following claims:**

Page 3 – Pettigrew & Gunter – The invoice showed a hotel for 2 Tax Assessor employees.

Page 12 – Sherwin Williams - \$1,470 – The invoice showed 50 gallons of paint. Mrs. Lynchard stated they are painting the exterior of the Health Department buildings.

Page 29 – Towing charges – Sheriff Rasco stated that is for County cars that have to be towed.

Page 31 – Primary Arms - \$20,899 – Sheriff Rasco said that is for 100 red dot sights for pistols.

Page 33 – Summit – Is \$10,000 per week normal? Sheriff Rasco said yes. He said their numbers are up.

Page 58 – Minor Fence and Decks – Supervisor Medlin stated that is part of the grant for work at the Ingram’s Mill Park.

**Supervisor Lee Caldwell had no questions.**

**Supervisor Michael Lee had no questions.**

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the items on the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.4.c.**

## **5. Grants Administration**

### **a. Authority to Close Out - Solid Waste Enforcement Officer Grant SWAT522**

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to close out the Solid Waste Enforcement Officer Grant SWAT522 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.a.**

### **b. Authority to Sign for Solid Waste Officer Grant SWAT 522 & SWAT 656**

Grants Administrator Shelia Garrett requested Mrs. Freeze be authorized to be an alternate signer on these grants.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize Mrs. Freeze to be an alternate signer on the SWAT 522 and SWAT 656 grants as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.b.**

### **c. Authority to Accept DUI Grant #M5X-2021-MD-11-71 - \$159,620.60**

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the DUI Grant #M5X-2021-MD-11-71 in the amount of \$159,620.60 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.c.**

**d. Authority to Accept Occupant Protection (OP) Grant #OP-2021-OP-11-71 - \$23,100**

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to accept the Occupant Protection (OP) Grant #OP-2021-OP-11-71 in the amount of \$23,100 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.d.**

**e. Grant Opportunity – Azimuth Companies**

Mrs. Lynchard stated this is a company that will write transportation grants for an hourly rate. Supervisor Gardner asked Mrs. Garrett if this company could help her. Mrs. Garrett stated they could but she did not want to give away money. She said she researched this group and found what Mrs. Lynchard said. Supervisor Caldwell said she felt like the group would be calling to get information from the County and Mrs. Garrett could do that.

Supervisor Gardner asked about the fire hydrant grant. Mrs. Garrett stated she has talked to 2 people with no luck and is waiting for a call from one other person.

Supervisor Medlin asked Mrs. Garrett to research water grants as well for communities that need community water.

**See Exhibit H.5.e.**

**6. Chancery Clerk – Orders of Acceptance and Orders of Objection**

Mrs. Heffner stated these are the lists of Homesteads that the state rejects and the County accepts or objects to the rejections.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the Orders of Acceptance and Objection as presented by the Chancery Clerk.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

**See Exhibit H.6.**

**7. Department Organization Charts for Review and Approval**

Human Resources Director Carla Crockett presented the updated organization charts for each department.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to make the updated organization charts a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.7.**

**8. Contract Administration – IT – Black Box – Finding of Fact for Prepayment – Signature Required**

Director of Administrative Services and Procurement Pat McLeod stated this is a contract for the County’s phone service and maintenance. She stated there was some hardware removed from the contract so the amount dropped about \$14,000 this year.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the contract with Black Box as presented with a prepayment finding the County has done business with them for several years and they perform an immediate and necessary service; and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.8.**

**9. Appointment Book Update**

**a. Approval to Update Employee Grievance Committee – Replace Joel Neel with Candy Hubbard (Justice Court).**

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to appoint Candy Hubbard from Justice Court to the Employee Grievance Committee to replace Joel Neel.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.9.a.**

**b. Approval to Update Risk Management Officer – Assistant (Road) – Replace Kenny Woods with JR Conlee**

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to appoint JR Conlee as Risk Management Officer Assistant (Road) to replace Kenny Woods.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.9.b.**

**10. Horn Lake Creek Drainage District Petition for Levy Assessment for Fiscal Year 2021 with BOS Order to Accept the Levy – Signature Required**

Mr. Sam Barber stated this is the millage request from Horn Lake Creek Drainage District for FY21. He stated the HLCDD Board approved a 2.6 mill levy at their last meeting and this amount is the same as last year.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the Levy Assessment for FY21 from the Horn Lake Creek Drainage District in the amount of 2.6 mills.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.10.**

**11. Request to Appoint Amy Henley (Road Dept.) to Insurance/Benefits Committee**

Mrs. McLeod recommended Ms. Henley to replace Gail Bernard.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to appoint Amy Henley to the Insurance/Benefits Committee to replace Gail Bernard.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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**12. Report from Mississippi Association of Supervisors Meeting**

Mrs. Lynchard stated the convention was very different and scaled back. She stated it was extremely safe with the chairs spaced out. She stated they went over some things at the County Administrator’s meeting:

- Rural Water Association can now order off State Contract
- Elected Officials can be paid every other week, semi-monthly or monthly
- Election Commissioners and Poll Manager pay changed. She is looking into if the Board sets the pay scale.
- Bill introduced by Rep. Lamar had an unintended affect that reduced tax revenue penalties from 1% to ½%. She stated it will affect July and August and that the Tax Collector said it will amount to about a \$100,000 lost in DeSoto County. She stated the House intends to fix that in January.
- Limitation for number of poll workers at precinct goes away
- CARES Act money must follow purchasing laws
- MS Code 63-5-49 says law enforcement can charge for escorts, but not Sheriff’s

Departments

**13. Insurance Committee Meeting Update**

Mrs. Lynchard stated Lipscomb & Pitts is taking the County’s insurance back out to market and asking for different options. She stated the preliminary numbers say we can possibly get a better deal on insurance. Supervisor Medlin said 5 or 6 companies made proposals, and the committee will meet again to talk to a couple.

**14. Budget FY21**

**a. 3:00 p.m. – Financial Assistance Applications**

Mr. Dan Lehman from DeSoto Family Theatre stated they are hearing from their supporters that they will continue to help. He stated they are asking for \$30,000 this year from the Board and that money will be matched by another supporter.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to table this request until they go through the budget.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to take all the financial assistance requests under advisement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**b. Set Public Hearing for FY21 Budget**

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to set the Public Hearing for the FY21 budget for September 08, 2020 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**15. Clarification of Previously Approved Budget Amendment for Insurance Proceeds**

Mrs. Lynchard stated when going over the budget, something caught her eye. She stated that the insurance money from the helicopter went into forfeitures and should have gone into the insurance fund. She stated the Sheriff wanted to put the money back into forfeitures because about 2 purchases ago, there was some forfeiture money that went to buy a helicopter.

Supervisor Caldwell asked if that money was going to help with the new building out of forfeiture. Sheriff Rasco affirmed.

See Exhibit H.15.

**16. Recapitulation of Land Rolls**

Mrs. Heffner stated these are the numbers that came from the Tax Assessor in July and the recapitulation form requires the signatures of all the Board members.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the recapitulation form as presented and authorize the Board members to sign the form.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.16.

**17. Star Landing Road Bridge Inspection**

Supervisor Denison stated the Star Landing Road Bridge is ready for inspection.

Supervisor Ray Denison made the motion and Supervisor Michael Lee seconded the motion to appoint Supervisor Lee Caldwell and Supervisor Mark Gardner to inspect the Star Landing Road Bridge.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**18. Finding of Fact for Programming Services**

Mrs. McLeod stated AT&T provides a service that will interface Justice Court services with the new ICON software handling e-citations and warrants; and will work through Caliber CAD and RMS. She stated this is a service and not a product and the service is essential to operate the new software. Mrs. McLeod stated the cost is a one-time fee of \$6,133.45 with a monthly maintenance fee of \$50.

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to approve the one-time fee of \$6,133.45 and a monthly maintenance fee of \$50 from AT&T finding this service to be an immediate and necessary service to interface the Justice Court software program.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.18.

**I. PLANNING**

**1. Public Hearing – Rezoning – 1:00pm**

Supervisor Gardner made the Motion and Supervisor Medlin seconded the Motion to open the Public Hearing for Bakersfield West Commercial scheduled for today.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

- a. Bakersfield West Commercial (785) –Application is for rezoning of 1.91 acres from AR to C-4, Located on the southeast corner of Pleasant Hill and Malone, identified as Parcel # 207726000 0000300 in Section 26, Township 2, Range 7 (District 5)  
Applicant: Orion Planning and Design**

Mr. Hopkins presented the Bakersfield West Commercial application for rezoning of 1.91 acres from AR to C-4. Mr. Bob Barber and Mr. Barry Bridgforth, Jr were present to represent the application.

Supervisor Medlin asked if there are any improvements planned for this site. Mr. Hopkins stated that curb cuts, sidewalks and landscape will meet County standards. Supervisor Medlin asked if any lanes are planned. Mr. Hopkins stated that would be up to the County Engineer.

Mr. Bob Barber gave an overview of the plan presented as part of the application. He stated that within 1 mile there is extensive suburban development. There are six developments with a combined 1300 homes/lots within one mile of the proposed site. He stated the proposed commercial development would service the daily needs of the neighborhood.

Mr. Barber stated that the development is located within the I-269 Corridor and highlighted the neighborhood community place type and how this development was designed to conform with this place type. He stated that the buildings will be near the street, with parking in the rear and fuel pumps will be in the rear of the buildings as well. There will be electric charging stations. He stated it is designed to be a walkable community and that the neighborhood is essentially a small hamlet. He then stated the site is contained and cannot expand due to Bakersfield Subdivision having developed around the property.

Supervisor Gardner asked if the residential lots beside the proposed lots are all built out. Mr. Barber stated that it is about 50% built out. He then stated that the out parcel between the proposed market site and the existing residential lots will be 3 additional residential lots. Mr. Hopkins stated the buffer between R-20 and Commercial zonings needs to be 35 feet.

Mr. Barber stated that the rezoning can be justified by the new residential growth, compatible to the Comprehensive Plan and I-269 Corridor Plan and new subdivision development in the area. He then stated that there is a public need for this type of development and this project would fulfill DeSoto County Planning Goals. He stated the development would provide safe access to everyday goods. He then stated the high quality design would support and reinforce the neighborhood's character.

Supervisor Caldwell asked if there are any other electric charging stations in the County. Supervisor Lee stated there are a couple in Hernando.

Supervisor Gardner asked what the second building will look like. Mr. Barber stated they have rendered the first building, but the second building will be architecturally similar to

the building presented. Supervisor Medlin asked if the second building will have bays. Mr. Barber stated it will have 4-8 bays.

Supervisor Lee asked what the lighting design will be. Mr. Barber stated that it will be stipulated in the plan that this will be a dark skies development and that no lighting will escape above or to the sides of the development. Mr. Hopkins stated the lighting will be looked at during the design review.

Supervisor Medlin stated there may be a need to start having covenants on these type stores, such as, addressing banners and beer signs in the window. Mr. Barber agreed there will be no banners and no signs in the window.

Supervisor Caldwell stated the hours of operation need to be addressed.

There was discussion of the distance from the site to the intersection of Pleasant Hill and Malone. Mr. Barber stated they will work with the County concerning a turn lane or a stack lane.

Supervisor Caldwell stated there doesn't seem to be much parking included in the plans. Mr. Barber stated they do not want the site over parked and will review the parking when the second building is proposed. Supervisor Medlin asked if there will be any parking in front of the convenience store. Mr. Barber stated there will not be any parking in front of the convenience store.

Supervisor Medlin asked if there will be separate pumps for diesel that will attract 18 wheelers. Mr. Barber stated there will not be separate pumps for diesel. He then stated the purpose of the market site is to service the daily needs of the neighborhood.

Supervisor Medlin asked if there was anyone to speak for or against this item.

Emily Tyus – 4346 Huron – came forward and had the following concerns:

- There are empty commercial lots in the area why not develop those lots first.
- Another convenience store is not needed, there is already the Bridgetown Market and a gas station at Starlanding.

Frank Meliti – 4124 Bakersfield Dr – came forward and had the following concerns:

- Decreased property value
- Increased crime
- Increased traffic
- Decreased traffic safety
- Will take away from the homey feel of the area
- Dumpsters are close to the residence
- Signs were not updated
- Already a country store in the area
- There is a gas station at Starlanding Rd and Getwell Rd

Supervisor Caldwell asked if the neighborhood market in the area been robbed. Mr. Meliti stated not that he is aware of, but statistics show that there is increased crime with gas stations.

Lisa Lee – 1840 Malone - came forward and had the following concerns:

- Will lose the country feel of the area
- Commercial is not needed
- Increased traffic
- Increased crime
- Decreased property value
- Will change the integrity of the neighborhood
- There are 4 gas stations close to this site
- Does not access I-269
- Feels neighborhood is served well

Mr. Barber stated that following to address concerns:

- The market will not serve I-269, it is a neighborhood market
- Homes generate traffic, not a store. This market will serve the homes already there so there will be no increased traffic.
- This is a suburban atmosphere
- The market would keep people from having to travel to service their needs.
- This is a well-designed plan that is complimentary to the area.

Supervisor Denison stated he is concerned with the buffer between commercial and residential. He asked what it will look like when neighbors want to build a fence along the buffer. He then stated he feels the developer needs to commit to building a masonry fence between the commercial and the residential.

Supervisor Denison stated the lighting design, landscape, charging stations and building design needs to be done as presented in the plan.

Supervisor Denison asked if the convenience store would be the first building built if this application is approved. Mr. Bridgforth stated they do not have a commitment from a developer on the site at this time.

There was discussion of the lofts.

Supervisor Denison asked what the time line would be for the project if approved. Mr. Bridgforth stated he is not sure at this time if they will build the development or sell and let the new owner build to the conditions approved.

Supervisor Denison asked what the opposition would like to see on this site. He stated he feels the site will be commercial at some point.

Lisa Lee stated she will sell her house based on the outcome of this meeting. She doesn't want to live next door to commercial.

Cindy Rushing – 3947 Pleasant Hill – came forward and stated she lives across the street. She asked if the lane being created will come from her property. She stated the people in the area want the country feel, not urban and commercialized area.

Supervisor Medlin stated the added lane will come from the property the proposed site is located on.

Supervisor Caldwell stated that Bakersfield Subdivision was opposed by the neighbors, change is coming.

Supervisor Medlin asked if there will be any outside storage. Mr. Barber stated there will be no outside storage.

Supervisor Medlin asked if there would be covenants for the development. Mr. Barber stated covenants will be addressed when the subdivision is approved.

Supervisor Lee stated that change is coming, people want to move to DeSoto County. He stated that Board has to make decisions for growth and keep quality development. He then stated that the Sheriff's Department patrols the county.

Supervisor Lee made a Motion and Supervisor Gardner seconded the Motion to approve the Bakersfield West Commercial application for rezoning of 1.91 acres from AR to C-4, finding that after consideration of the recommendation by the Planning Commission, the comments of the applicant and the public from this meeting, documents presented, his knowledge of the area, this rezoning will not adversely affect the character of the surrounding residential neighborhood, that there is substantial evidence of a change in the character of the neighborhood and there is a demonstrated public need for the re-zoning.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

Supervisor Medlin made the Motion and Supervisor Caldwell seconded the Motion to close the Public Hearings advertised for this day.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**2. Final Subdivision**

- a. Hollingsworth Minor Lot (7489) Approval of 3 lot(s) on 10.1 acres. Identified as Parcel # 4-07-3-07-00-0-00004-05. Subject property is located on the north side of Smokestack Dr and west of Railroad Station in Section 7, Township 4, Range 7 (District 5)  
Applicant: Rodney Hollingsworth**

Mr. Hopkins presented the Hollingsworth Minor Lot application for subdivision approval of 3 lots on 10.1 acres. Mr. Rodney Hollingsworth was present to represent the application.

Mr. Hollingsworth stated Lot 3 has a drop off on the rear and would be difficult to build on.

Supervisor Lee made the Motion and Supervisor Caldwell seconded the Motion to approve the Hollingsworth Minor Lot application for subdivision approval of 3 lots on 10.1 acres to include a waiver of the number of lots served by an easement.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

- b. Chatham I269 (7490) - Application is for final subdivision of 1 lot(s) on 1.61 acres, Located on the north east corner of Fogg Rd and I-269, identified as parcel # 2-08-9-32-00-0-00004-12 in Section 2, Township 8, Range 7 Zoned C-4 (District 4)  
Applicant: Gerald Chatham Family**

Mr. Hopkins presented the Chatham I269 application for final subdivision of 1 lot on 1.61 acres. Mr. Joe F. Lauderdale was present to represent the application.

Mr. Lauderdale stated the property was recently rezoned and now the property owner is asking to approve Lot 1 for subdivision.

Supervisor Caldwell asked how many entrances there will be from Fogg Rd. Mr. Lauderdale stated there will be one entrance from Fogg Rd and one entrance on the interior road.

Supervisor Denison stated the application needs to be reviewed heavily in the design process.

Supervisor Caldwell made a Motion and Supervisor Denison seconded the Motion to approve the Chatham I269 application for final subdivision of 1 lot on 1.61 acres.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**3. Consent Minor Lot**

- a. **Ward Manor Lot Minor (#7493) Approval of 4 lot(s) on 19.08 acre(s). Identified as Parcel #2-06-4-20-00-0-00001-02. Subject property is located on the west side of Ross Road and north of Bethel Road in Section 20, Township 2, Range 6 (District 5)  
Applicant: David Ward**
- b. **Remington Ridge Phase 2 Minor Lot (#7494) Approval of 4 lot(s) on 15.96 acre(s). Identified as Parcel #2053070000000206. Subject property is located on the east side of Polk Lane and north of Hwy 178 in Section 07, Township 2, Range 5 (District 1)  
Applicant: Stoney Brook Homes**

Mr. Hopkins presented the Consent Agenda items above. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Lee made the Motion and Supervisor Medlin seconded the Motion to approve the items and actions set forth on the Consent Agenda as presented.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**4. Other**

**a. Kyles Creek/Barton Ridge Scriveners Error**

Mr. Hopkins presented the scriveners errors for Kyles Creek and Barton Ridge Subdivisions.

Mr. Hopkins stated on February 20, 2018 the Board of Supervisors approved Barton Ridge Subdivision, Section B, in Section 33, Township 1, Range 5 in Book 128 pages 32-34. The plat incorrectly noted the setbacks. The setbacks should read Front – 20 feet and Side Setback 5/10 (alternating sides for a sum of 15). Staff is requesting to correct a scrivener’s error to correct the side setback on the recorded plat.

Mr. Hopkins stated on July 23, 2018 the Board of Supervisors approved Estates of Kyles Creek, Sec. E in Section 33, Township 1, Range 5 recorded in plat book 130 pages 20-22. The engineer of the plat stated there are errors in the coordinates for the subdivision monuments on the south line. They are asking to be allowed to replace page 1 with a revised plat.

Supervisor Lee made the Motion and Supervisor Medlin seconded the Motion to approve the scrivener's errors for Barton Ridge Subdivision, Section B, in Section 33, Township 1, Range 5 in Book 128 pages 32-34. The plat incorrectly noted the setbacks, they should read Front – 20 feet and Side Setback 5/10 (alternating sides for a sum of 15) and Estates of Kyles Creek, Sec. E in Section 33, Township 1, Range 5 recorded in plat book 130 pages 20-22 to be allowed to replace page 1 with a revised plat.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**b. Cockrum C Store**

Mr. Hopkins stated On October 16<sup>th</sup>, after plan review, a building permit was issued for the Cockrum Fuel Center. The proposal was to renovate an existing building and add gas pumps, as shown on the exhibits attached. (Approved plans) On June 11<sup>th</sup>, during a site visit, it was discovered that the tanks and pumps have been installed in the wrong location, shown on the pictures attached. A stop work order was issued and the project engineer was instructed to attempt to provide a fix. His proposal is also attached. This has been submitted through the Fire Marshall's office and Engineering, who have concerns about the distance of the pumps and canopy, and the associated turning radius.

Mr. Hopkins stated the plans are in front of the Board for discussion and feedback on the current revision.

Mr. Cardosi explained how the site should look if built as approved and explained where the pumps were installed as opposed to where they should have been installed.

Supervisor Medlin stated he went by the site and said that it is worse than the pictures show. He stated he doesn't feel anyone would actually be able to turn left or right from the pumps. Mr. Bob Jarman stated that he is concerned vehicles will not be able to turn out of the pumps.

Supervisor Lee stated he feels the site needs to be fixed. He then stated that the applicant asked if the convenience store could be like the store at Stateline Road and Hwy 51. He stated that he visited the store at Stateline Rd and Hwy 51 and doesn't feel this site is anywhere close to that location.

There was discussion if there was anything that can be done to fix the issues at the site.

Mr. Jarman stated that he is concerned that the design pipes and lines were not reviewed and he could not say if they were safely installed.

Mr. Hopkins stated the engineer who designed the site was not aware of the changes that were made at the site.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to uphold the stop work order issued on the site at 3914 Hwy 305.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, RAY DENISON</b>	<b>ABSENT</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**c. Refund – United Plumbing**

Mr. Hopkins presented a request by United Plumbing for a refund of plumbing permit fees for two permits in a total amount of \$166.00. The permits for work that was to be done at 4360 and 4312 Jenny Ln. He stated no plumbing work was performed at either location.

Supervisor Medlin made a Motion and Supervisor Gardner seconded the Motion to approve the request by United Plumbing for a refund of plumbing permit fees for two permits in a total amount of \$166.00 and authorizing the clerk to write the check.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**d. Urgent Care**

Mr. Hopkins stated that in a motion from 4/20/2020 the Board of Supervisors approved releasing the building permit for the urgent care facility at 6080 Hwy 302 conditioned upon interconnectivity with the adjacent property be established. He stated staff has worked with Mr. Rick Morrow with Hayes & Sons and went to the site where it was noticed the connectivity was not made and there is an electrical pole in the way of the connection now. He stated the applicant has received an email stating that CVS the owner of the adjacent property is not interested in the connection. Supervisor Medlin stated you would think CVS would want a connection with the urgent care facility. Mr. Cardosi stated he has research it has been discovered that CVS is about to launch urgent cares of their own.

Mr. Hopkins stated there is a bond on file to finish the connection. He then stated the building is close if not ready for a final inspection.

Supervisor Denison stated the applicant is just asking for permission to build the connection not for CVS to build the connection. He then asked if the County could reach out to the regional manager of CVS to see if that might change their response.

Supervisor Denison stated that the power pole was inadvertently put in the wrong place and Entergy will move the pole once the cross connection is approved. He then stated that the Certificate of Occupancy should be granted and the County hold the check and build the connection if CVS agrees. There was discussion of what the bond was contingent upon.

Supervisor Denison made a Motion and Supervisor Caldwell seconded the Motion to approve issuing the Certificate of Occupancy for the urgent care facility at 6080 Hwy 302 to include holding the check in escrow for the amount of installing the connection between the site and the adjacent property.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**e. Use interpretation – water tower**

Mr. Cardosi stated staff is requesting an interpretation on water towers, whether to consider them a utility substation, which is a Conditional Use or a public service facility which would be a permitted use.

Supervisor Medlin stated he feels the water towers will need to be looked at for things such as the height so it needs to be a Conditional Use.

Supervisor Caldwell made a Motion and Supervisor Medlin seconded the Motion to address water towers as utility substations that will require a Conditional Use.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**f. Permit Report**

Mr. Cardosi presented the Building Permit report for the month of July.

**See Exhibit I.**

**J. EXECUTIVE**

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to recess the Board meeting until Thursday, August 20, 2020 at 1:30 p.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 8th day of September, 2020, these minutes have been read and approved by the DeSoto County Board of Supervisors.

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Jessie Medlin, President  
DeSoto County Board of Supervisors