

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FOUR SUPERVISOR LEE CALDWELL, PRESIDING
July 15, 2019

A. CALL TO ORDER

The July 15, 2019 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Lee Caldwell, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Pastor Steve Bell of Glenn's Chapel Methodist Church offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Caldwell asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Late Bill – Lewisburg Water Association (New, I.4.g.a.)
- b. Late Bill – Patton Construction (New, I.4.g.2.)
- c. Contract Administration – Waggoner Engineering Contract (New, I.7.d.)
- d. Human Resources – Governor's Mid-South Area Job Fair (New, I.10.)
- e. Hernando Crosswalks – (Old, G.4.)
- f. Consider for Executive – Road Dept – Resignation – William Darnell (Executive, J.1.d.)
- g. Consider for Executive – Road Dept – Resignation – Stephanie Paisley (Executive, J.1.e.)
- h. Consider for Executive – Animal Shelter Resignation (Executive, J.1.f.)
- i. Consider for Executive – HR – New Hire – Dabney Ladd (Executive J.1.g.)
- j. Consider for Executive – DA – New Hire – Michelle Capwell, (Executive, J.1.h.)
- k. Consider for Executive – Elected Officials Employee Change Report (Executive, J.1.i.)

2. County Administrator Vanessa Lynchard requested to delete the following:

- a. Cockrum Schoolhouse – (Old, G.2.)

3. Supervisor Lee Caldwell requested to add the following:

- a. Star Landing Road – Armory Project (Old, G.6.)

4. Chancery Clerk Misty Heffner requested to add the following:

- a. Chancery Clerk Allowance (Consent, F.8.)

5. Environmental Services Director Ray Laughter requested to add the following:

- a. Rubbish Pit Project Update (Old, G.5.)

6. Sheriff Bill Rasco requested to add the following:

- a. New Hires for Sheriff’s Department (New I.11)

7. EMA Director Chief Chris Olson requested to add the following:

- a. Authority to Apply for Grant (New, I.5.)

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. CITIZEN REMARKS & PRESENTATIONS

1. FCA Golf Tournament

Mr. Cecil Sowell and Mr. John Engstrom, representatives of the local Fellowship of Christian Athletes Association, stated it is time for their annual golf tournament fundraiser. They asked the Board to support as they have in the past and stated their tournament does promote DeSoto County and its resources to the Mid-South area and beyond. Mr. Sowell stated the date of this year’s tournament is August 26, 2019 and it will be held at the Cherokee Valley Golf Club

Supervisor Caldwell stated the Board always enjoys being a part of FCA’s golf tournament and advertising the County through FCA. She stated that FCA does a tremendous job in the DeSoto County Schools and expressed the Board’s appreciation for all they do.

Supervisor Lee stated the Board gave \$200 last year.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to donate \$200 to the Fellowship of Christian Athletes and authorize the clerk to write the check, after having determined that the request for a contribution from the Fellowship of Christian Athletes for a sponsorship of their golf tournament on August 26, 2019 would advertise the resources and possibilities of Desoto County thereby advancing the moral, financial and other interests of DeSoto County and met the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3, of the Mississippi Code of 1972 for Advertising County Resources.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E.1.

2. Animal Services – Eudora United Methodist Church – Donation Drive

Mrs. Sharon Terry from Eudora United Methodist Church said they are getting ready for the 6th annual benefit on July 28th for the DeSoto County Animal Shelter which will consist of a brunch at 10:00 a.m. and a Meet & Greet with the Shelter Staff; and a service at 11:00 a.m. to include a blessing of the animals. She informed the Board that there are some young people ages 15, 12 & 10 who have been collecting money for the shelter and doing some rescue work. Mrs. Terry stated the youth have gotten about \$150 in cash and some pet food. She said they have also bought a canopy for the shelter that is very nice.

Supervisor Caldwell stated it is biblical to love animals; and DeSoto County has a great Animal Services staff that the Board appreciates very much. She encouraged the Board to attend the

donation drive on July 28th. Animal Services Director Monica Mock asked anyone that could attend in a pickup truck to load supplies for the shelter would be appreciated as well.

See Exhibit E.2.

Supervisor Caldwell asked if anyone present wished to address the Board on a matter not on the agenda. No one came forward.

F. CONSENT AGENDA

1. Office of Finance & Accounting

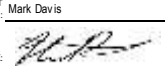
a. Budget Amendments – Animal Services, Emergency Medical Services, Facilities Management, Sheriff’s Department, Sheriff’s Canteen Fund, Animal Shelter Operations, Circuit Court, Coroner/Ending Cash

(1)	Fund/Department #	001 / 445				
Animal Services		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 2,893.00	\$ 2,788	\$ 105		\$ 2,893
	EXPENSE					
001-445-698	Canine Supplies - Food	\$ 16,819.74	\$ 20,510	\$ 35		\$ 20,545
001-445-938	Heating & Air Units - Donations	\$ -	\$ 12,608	\$ 70		\$ 12,678
	TOTALS			OVERALL INCREASE	\$105.00	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					
(Show detailed)						
(2)	Fund/Department #	001 / 240				
Emergency Medical Services		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-240-544	Service / Maintenance Contract	\$ 2,620.00	\$ 14,500		\$ 11,880	\$ 2,620
001-240-594	Other Contractual Services	\$ 24,911.43	\$ 36,500	\$ 11,880		\$ 48,380
	TOTALS		\$ 51,000	\$ 11,880	\$ 11,880	\$ 51,000
Reason for Request:	Reallocate funds to line item where necessary.					
(Show detailed)						
(3)	Fund/Department #	001 / 151				
Facilities Management		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-151-540	Facilities Mgt Service Calls	\$ 73,730.36	\$ 134,900		\$ 300	\$ 134,600
001-151-928	Hand Held Power Tools	\$ 2,284.54	\$ 5,000	\$ 300		\$ 5,300
	TOTALS		\$ 139,900	\$ 300	\$ 300	\$ 139,900
Reason for Request:	Reallocate funds to line item where necessary to cover purchase of hand held power tool.					
(Show detailed)						
(4)	Fund/Department #	001 / 200, 202, 220 & 225				
Sheriff's Departments		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-200-606	Computer Supplies	\$ 1,990.00	\$ 3,000		\$ 1,010	\$ 1,990
001-200-919	Furn/Office Equip-Under \$5000	\$ 6,858.25	\$ 8,500	\$ 3,500		\$ 12,000
001-200-924	Computer Hardware & Software	\$ 21,551.41	\$ 30,000	\$ 1,010		\$ 31,010
001-202-544	Service / Maintenance Contract	\$ 91,406.12	\$ 131,845		\$ 3,000	\$ 128,845
001-202-549	Towing	\$ 3,795.00	\$ 10,000		\$ 2,500	\$ 7,500
001-202-595	Undercover Operations	\$ 16,372.66	\$ 32,170		\$ 2,000	\$ 30,170
001-202-671	Motor Vehicle Fuel	\$ 375,310.36	\$ 540,942		\$ 15,025	\$ 525,917
001-202-915	Vehicles - Above \$5,000	\$ 578,123.00	\$ 588,100	\$ 15,025		\$ 603,125
001-202-921	Other Cap Outlay Under \$5,000	\$ 144,970.70	\$ 169,002	\$ 3,000		\$ 172,002
001-220-546	Other Repairs & Maintenance	\$ 46,515.51	\$ 48,500	\$ 3,000		\$ 51,500
001-220-645	Custodial Supp/Cleaning Agents	\$ 33,057.39	\$ 80,000		\$ 3,000	\$ 77,000
001-225-617	Rescue Supplies	\$ 4,458.49	\$ 5,277	\$ 1,000		\$ 6,277
	TOTALS		\$ 1,647,336	\$ 26,535	\$ 26,535	\$ 1,647,336
Reason for Request:	Reallocate funds to line items where needed.					
(Show detailed)						
(5)	Fund/Department #	033 / 221 & 999				
Sheriff Canteen Fund		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
033-221-699	Other Consumable Supplies	\$ 4,308.00	\$ 5,000	\$ 4,500		\$ 9,500
033-999-999	Ending Cash	\$ -	\$ 227,600		\$ 4,500	\$ 223,100
	TOTALS		\$ 232,600	\$ 4,500	\$ 4,500	\$ 232,600
Reason for Request:	Reallocate funds to line items where needed.					
(Show detailed)						

		Fund/Department #	001 / 445			
(6)	Animal Shelter Operations					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-445-441	Overtime	\$ 19,854.62	\$ 19,888	\$ 4,000		\$ 23,888
001-445-594	Other Contractual Services	\$ 1,001.40	\$ 2,500		\$ 1,000	\$ 1,500
001-445-696	Pharmacy Supplies	\$ 287.84	\$ 1,816		\$ 1,000	\$ 816
001-445-697	Animal Testing & Vaccinations	\$ 5,551.42	\$ 15,325		\$ 2,000	\$ 13,325
TOTALS			\$ 39,529	\$ 4,000	\$ 4,000	\$ 39,529
Reason for Request: (Show detailed)	Reallocate funds to line overtime line item.					
		Fund/Department #	001 / 161			
(7)	Circuit Court					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-161-412	Bailiff	\$ 7,017.39	\$ 22,368		\$ 500	\$ 21,868
001-161-465	State Retirement	\$ 224.85	\$ -	\$ 500		\$ 500
001-161-919	Furn/Office Equip-Under \$5000	\$ -	\$ 1,000		\$ 60	\$ 940
001-161-924	Computer Hardware & Software	\$ 3,058.49	\$ 3,000	\$ 60		\$ 3,060
TOTALS			\$ 26,368	\$ 560	\$ 560	\$ 26,368
Reason for Request: (Show detailed)	Reallocate funds to line items where needed to cover retirement expense and office expense.					
		Fund/Department #	001 / 167			
(8)	Coroner / Ending Cash					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-167-490	Coroner's Fees	\$ 133,000.00	\$ 120,000	\$ 59,875		\$ 179,875
001-999-999	Ending Cash		\$ 29,731,977		\$ 59,875	\$ 29,672,102
TOTALS			\$ 29,851,977	\$ 59,875	\$ 59,875	\$ 29,851,977
Reason for Request: (Show detailed justification)	Originally budgeted 80 deaths per month at \$125 the average deaths per month have increased to 125. This increase to finish FY 19 plus what is needed to pay current expenses is the amount being requested in this amendment.					

b. Quarterly Report for Senate Bill 2002

c. Final Inventory Dispositions - EMS, IT

DEPT	Emergency Services		NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT #	240			
NAME:	EMS		NR = NON REPAIRABLE	H = HUNDREDS		LOC #	240			
			DAS = DECLARE AS SURPLUS	D = DOLLARS						
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
41025	Ford 2010 Ambulance	1FDWE3FP0ADA34995	Surplus to Northwest Community College Bad Engine	2010	81040	EMS	06/03/19	M.D	NWCC	
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: Mark Davis		DATE: 05/30/19	PRELIMINARY PRESENT TO BOS			Agreement and check received from NWCC				
PRINT NAME: Mark Davis			June 3, 2019							
DISPOSED BY: on file		DATE: 07/10/19	FINAL PRESENT TO BOS							
PRINT NAME: Mark Davis			July 15, 2019							
INV CLERK: 		DATE: 05/30/19	DATE INVENTORY DISPOSED IN AS400							
			DATE BOS FINAL MINS ATTACHED							
			HUNTER PETTIGREW							

DEPT NAM	IT Department								DEPT #:	152	
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
31275	JAVS 42" MULTI MEDIA LECTUR	110319942	will not connect	02	3607	152	07/01/19	F.H.	EWASTE		
39973	SAMSUNG PRINTER	4F61BACS400564	will not print	09	196	152	07/01/19	F.H.	EWASTE		
40485	SAMSUNG PRINTER	4F61BAH2101997	will not power on	10	211	152	07/01/19	F.H.	EWASTE		
40709	LENOVO THINKCENTRE PC	MJNKF31	bad power supply	10	762	152	07/01/19	F.H.	EWASTE		
41245	DELL LCD MONITOR	FSJ0C2806590	will not power on	10	126	152	07/01/19	F.H.	EWASTE		
41251	DELL OPTIPLEX 160 PC	HYJF8P1	bad mother board	10	900	152	07/01/19	F.H.	EWASTE		
41543	DELL REFURB D620 LAPTOP	GK7YWB1	broken screen	11	253	152	07/01/19	F.H.	EWASTE		
41544	DELL REFURB D620 LAPTOP	GCRX1C1	will not charge	11	253	152	07/01/19	F.H.	EWASTE		
41546	DELL REFURB D620	HVYKPC1	will not power on	11	253	152	07/01/19	F.H.	EWASTE		
41674	DELL OPTIPLEX	9PVFGC1	bad power supply	11	295	152	07/01/19	F.H.	EWASTE		
41896	DELL OPTIPLEX	FT06FC1	display ports bad	12	270	152	07/01/19	F.H.	EWASTE		
42744	DELL D620 LAPTOP	BQFWTC1	will not charge	12	225	152	07/01/19	F.H.	EWASTE		
43480	DELL E6400 LAPTOP /	6239QJ1	will power on	13	225	152	07/01/19	F.H.	EWASTE		
43484	DELL E6400 LAPTOP /	G23WHL1	bad mother board	13	225	152	07/01/19	F.H.	EWASTE		
43968	EPSON POWERLITE PROJECTOR	REZK4300350	does not display	14	915	152	07/01/19	F.H.	EWASTE		
44263	OPTICA D122 HD INDOOR CAM	KD14400383	broken lens	14	289	152	07/01/19	F.H.	EWASTE		
46209	IPHONE 5S	F2UR6017FFFK	will not power on	16	349	152	07/01/19	F.H.	EWASTE		

46248	VIEWSONIC MONITOR	90K014600301	video blurry	16	1	152	07/01/19	F.H.	EWASTE		
46249	VIEWSONIC MONITOR	90K014700238	lines in display	16	1	152	07/01/19	F.H.	EWASTE		
46250	VIEWSONIC MONITOR	90K014700191	will not power on	16	1	152	07/01/19	F.H.	EWASTE		
47370	DELL LATITUDE /	D06MWF2	bad hard drive	17	942	152	07/01/19	F.H.	EWASTE		
48040	APPLE IPHONE 6S/	FFMSTB01HFLM	will not hold charge	17	399	152	07/01/19	F.H.	EWASTE		
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION				NOTES			
SIGNED BY: <u><i>Felicia Hopper</i></u> DATE: <u>06/21/19</u>				PRESENTED TO BOS							
PRINT NAME: Felicia Hopper				7/1/2019							
DISPOSED BY: F.H. DATE: <u>07/10/19</u>				PRESENTED TO BOS							
PRINT NAME: _____				7/15/2019							
INV CLERK: <u><i>H.P.</i></u> DATE: <u>06/21/19</u>				DATE INVENTORY DISPOSED IN AS400							
HUNTER PETTIGREW				DATE BOS FINAL MINS ATTACHED							

2. Business Investment Incentives – Final Resolutions – Signature Required

- a. FedEx Corporate Services, Inc. 10-Yr. Personal Property (New)
\$ 3,890,469.00 (Effective: 01/01/2019 – 12/31/2028)
- b. Hart & Cooley, Inc. 5-Yr. Personal Property (Expanded)
\$ 2,323,600.00 (Effective: 01/01/2019 – 12/31/2023)
- c. Rite Hite Products Corporation 5-Yr. Personal Property (Expanded)
\$ 2,367,193.00 (Effective: 01/01/2019 – 12/31/2023)
- d. Titan Manufacturing & Distributing, Inc. 5-Yr. Personal Property (Expanded)
\$ 680,548.00 (Effective: 01/01/2019 – 12/31/2023)

3. Inmate Meal Log Affidavit

4. EMS Monthly Report

June 2019

Number of ambulance runs billed: 122
Amount billed: \$ 67,094.30
Amount collected: \$ 50,877.39
Un-collectable amount: \$ 13,738.10

	Eudora	Lewisburg	Walls
Dispatched Calls:	48	74	67
Refusals:	7	13	17
Standby Only:	1	3	2
Billed:	35	46	41
Other:	5	12	7

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

May 2019

Number of ambulance runs billed: 139
Amount billed: \$ 74,054.06
Amount collected: \$ 44,531.01
Un-collectable amount: \$ 13,518.74

5. Justice Court Monthly Report

June 2019

Criminal Cases Filed	110
Civil Cases Filed	658
Traffic Tickets Filed	976
Total Cases Filed	1,744
State Assessments	\$74,309.25
County General Fund	\$119,867.23
DPS	\$6,910.50
Total Collections	\$201,086.98

6. Enter Into the Formal Record and Make a Part of the Board Minutes

- a. Sheriff's Budget Request – MS Code 19-25-13**
- b. Tax Collector's Budget Request – MS code 27-1-9**
- c. Tax Assessor's Budget Request – MS Code 27-1-9**
- d. Request for Funding from Rural Fire Truck Acquisition (Part 2) – Board President Signature**

7. Road Department

- a. Safety Report**
- b. Mitchell Corners Revised Letter of Credit Amendment – Board President Signature**
- c. Road Bond Report**

8. Chancery Clerk Allowance

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to spread upon the minutes the proposed budget requests and to approve the actions and matters presented in the Consent Agenda.

Discussion:

Supervisor Medlin asked about the Coroner's budget amendment. Mrs. Lynchard stated they budgeted for 80 deaths per month and they are averaging about 125 per month. She stated this would fill the gap and allow them to finish out the year at the same rate.

Supervisor Gardner asked about the budget requests for the Sheriff, Tax Collector and Tax Assessor. Mr. Nowak stated that the MS Statute requires them to be on the agenda as their proposed budget for the minutes, but by approving the Consent Agenda, the Board is not approving the budgets.

Supervisor Gardner asked about the budget amendment for the Sheriff's vehicle. Mrs. Freeze stated the request is for an increase of \$15,000 to replace a car. She stated insurance proceeds were received about a month ago. Supervisor Gardner asked if the decrease was to the fuel account. Mrs. Freeze affirmed.

Supervisor Medlin asked if the report was correct that a rock went through a screened in porch and broke a window. Mr. Swims affirmed and stated the house was close to the road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.

G. OLD BUSINESS

1. IPAWS Procedure Proposal

EMA Director Chief Chris Olson presented a fact sheet explaining how IPAWS would work. Supervisor Gardner said he liked the event codes sheet. Chief Olson said that was very helpful for his department as well. He stated they worked on a good plan on who would send out messages and what would be sent out.

Supervisor Caldwell asked if someone was driving through the area would they get emergency alerts on their cell phones. Chief Olson stated they would unless they turn off their emergency alerts on their phone.

Supervisor Gardner asked if people have to subscribe. Chief Olson said they do not. He said Nixel is a subscription service and it is great to get messages out. He said IPAWS is an added layer.

Chief Olson noted that messages have to meet federal criteria. He stated the EMA staff, Sheriff's Department Dispatch Officer Stephanie Grossman, Training Officers for each Dispatch shift, and shift supervisors will be authorized. Mr. Andy Alberson stated there is a training course from FEMA that will be required.

Supervisor Gardner asked if the County is live at this time. Chief Olson affirmed and added that he hoped there was not a need to use the service. He said it is good to have, but he does not want to have to use it.

Supervisor Medlin asked if there was a tornado in the Southaven area if the warning would just go to Southaven. Chief Olson said the weather service puts those messages out. He said they will issue a tornado warning if radar indicated. He stated if the EMA spotters in DeSoto County spot a tornado on the ground, they can put that out. Chief Olson stated they can send administrative messages out if there is a catastrophic event.

Chief Olson stated there is a plan in place; and they are currently writing the rules of behavior. Supervisor Gardner asked if the municipal dispatchers will be able to put out messages. Chief Olson stated they are working on that plan, but they will transmit messages through the County. He noted that law enforcement messages must be approved by the Sheriff or his designee.

Mr. Alberson stated he will send out the proposed work flow, and the participants will be trained after the Board approves them.

Supervisor Medlin asked about the cost. IT Director John Mitchell stated the initial fee was \$2,000, which the Board previously approved; and the yearly cost is about \$1,100 per year.

Supervisor Caldwell said the Board appreciated the work that went into this project.

See Exhibit G.1.

2. Cockrum Schoolhouse

This item was removed from the agenda.

3. Request to Change Time for Planning

Supervisor Caldwell stated having Planning in the afternoon might help constituents that have to take off work and would help get County employees done in the morning so they can go back to their work without sitting in the Board room waiting to be heard.

Supervisor Lee Caldwell made a motion and Supervisor Bill Russell seconded the motion to move Planning to 1 p.m. starting August 19, 2019.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

4. Hernando Crosswalk Project

Supervisor Lee stated he would like to reconsider helping the City of Hernando with crosswalks. He said he has had several people come to him about the project; and he said a child was almost hit crossing in front of Windy City Grill because of no crosswalk there. He reminded the Board that the City began this project with the previous administration and requested the Board reconsider helping with \$65,000.

Supervisor Gardner said his problem was that the City came up with the crosswalk plan without any input from the County.

Supervisor Caldwell said Mayor Ferguson was very apologetic about the first meeting they had with the Board. She said she heard the lady talking about the child that was almost hit and how scared she was. Mrs. Heffner asked if this was the design that took away parking spaces. Supervisor Caldwell said it would not.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to give the City of Hernando up to \$65,000 for the completion of the crosswalks around the square, take the money from ending cash, and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to work with the City of Hernando in the drafting of an MOU.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

5. Rubbish Pit Project

Environmental Services Director Ray Laughter reminded the Board about the emergency declaration and that they had contracted with McGee Trucking to provide and haul dirt. He stated McGee was not keeping up with the amount of dirt needed by Allen Engineering and he met with them about that. He said they are doing much better since that meeting. Mr. Laughter stated that Allen Engineering needs a minimum of \$3,000 loose yards per day to catch up; and they need a minimum of 2000 loose yards to maintain construction quota. He said they contracted with another company, Money Maker Construction, to get caught up on the loose yardage of dirt. Mr. Laughter said when the rain came in Allen Engineering workers went home to save on per diem costs and hotel bills. Mr. Nowak stated the language on the Purchase Order was clear that McGee had to haul a certain amount of dirt per day.

Supervisor Russell asked if there was more cost involved by contracting with an additional company. Mr. Laughter stated it comes out about the same and he recommended keeping both companies to keep up with the amount of dirt needed. Mrs. Lynchard stated the County can be charged by Allen Engineering if they get behind on the dirt. She stated it looks as if there may be additional dirt needed.

Sheriff Rasco said L&T has a pile of dirt close to the jail where they are putting in a building and it is free. Mr. Laughter said he will go test that dirt when it stops raining to see if it can be used.

6. Update on Star Landing Armory Project

Supervisor Caldwell stated they had a meeting with some Armory representatives, Agri Ed representatives, and E911 representatives to look at placement of the Armory lease outside the fall zone for the E911 tower. She stated everything will have to move west slightly so a new survey is required. Supervisor Caldwell stated the EOC can now be put on about 2 acres between the Armory and E911; and the Armory wants to lease that land and put a temporary parking lot there. She said then, when the Armory is built, they will give the County the parking lot and it can be used for the EOC. Supervisor Caldwell stated 2 surveys will be needed to accomplish that.

Supervisor Lee Caldwell made the motion and supervisor Mark Gardner seconded the motion to survey the two parcels west of the E911 building and tower fall zone.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

7. (Late add) House of Grace

Supervisor Russell stated he met with Horn Lake, Southaven, and Hernando; and Supervisor Gardner met with Olive Branch to see about help for House of Grace. He stated he got good responses, more so from Southaven. Supervisor Russell stated he would like to write a letter to all the Supervisors in the 9 participating counties and have all the Board members sign it. Supervisor Russell stated he will know tomorrow if all the cities committed to help.

8. (Late add) Uniform Bid

Mrs. McLeod stated they have looked at companies for uniforms and have dug into the information available to see if the County can provide pants according to IRS regulations. Mr. Nowak stated the IRS looks at a number of factors, and if an item is something someone could readily wear outside of work, it would be a taxable benefit.

The Board discussed providing uniforms and the type to provide. Mr. Swims stated the uniforms need to be durable and comfortable. Mrs. McLeod stated the uniform might be taxable and she wanted the Board to understand that.

Mrs. McLeod asked the Board to allow her to accept a quote over \$25,000 of yearly rental of uniforms to bring before the Board on August 5th if she can get it done by then.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize Director of Procurement & Administrative Services Pat McLeod to accept a quote, consistent with State purchasing guidelines, and order uniforms and bring the information to the Board on August 5th.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

H. PLANNING

1. Public Hearing – 9:30 .m.

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to open the Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- a. **Old Business - Rezoning - Chapel Woods (778) - Application is to rezone 141.66 acres from A to R-30 Overlay, Located on the west side of Holly Springs Road and south of Melanie Lane, identified as Parcel #3-7-6-23-00-0-00012-00 and 3-07-7-26-00-0-00003-00 in Section 23 & 26, Township 3, Range 7 (District 5)
Applicant: South Creek Homes, LLC**

Mr. Blake Mendrop came forward and stated that the applicant would like to send this application back to the Planning Commission to present it as a straight R-30 rezoning instead of R-30 Overlay.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to refer the Chapel Woods application for rezoning back to the Planning Commission for consideration as a R-30 rezoning.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Ms. Susan Harris came forward and asked if she could speak on this application as she may not be able to be at the Board of Supervisors due to her work schedule. She has the following concerns:

- Traffic counts do not account for school traffic and the new traffic that will be created by the new development
- Wants to make sure the developer will be responsible for installing all required traffic signals
- There is another development in the works that will increase traffic
- Will overtax fire protection
- Will overtax police protection
- Overcrowding of schools
- Should be underground power
- All sections of the subdivision should be connected

- b. **Stepp C4 Rezoning (780) – Application is for rezoning of 2.7 acres from AR to C-4, Located on the east side of Hwy 301 and south of I-269, identified as Parcel 209834020 0001600 in Section 34, Township 2, Range 09 (District 4)
Applicant: Gary Stepp**

Mr. Hopkins stated that the applicant has requested to table this application until the August 19, 2019 Board of Supervisor meeting. Mr. Ben Smith came forward and stated the applicant is requesting to table the application to allow for time to meet with the neighbors to address their concerns.

Don Howard – 8740 Flicker Ridge - came forward and presented a petition of neighbors in opposition of this application. He then stated that the neighbors do not want another convenience store.

Supervisor Russell asked that the addresses on the petition be mapped to show their location to the proposed site.

Supervisor Caldwell made a Motion and Supervisor Gardner seconded the Motion to make the petition presented by Mr. Howard part of the minutes and to table the Stepp Rezoning application for rezoning of property from AR to C-4 until the August 19, 2019 at 9:30 a.m.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to close the Public Hearing.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

1. Preliminary Subdivision

- a. Barlow Heights Preliminary (7329) Application is for preliminary subdivision of 27 lots on 47.54 acres. Identified as Parcel(s) # 306828000 0000902. Subject property is located on the east side of Gitter and south of Holly Springs Road in Section 28, Township 3, Range 6 and is zoned A (District 5)
Applicant: Robert Stewart**

Mr. Hopkins presented the Barlow Heights Subdivision application for preliminary subdivision of 27 lots on 47.54 acres. Mr. Robert Stewart was present to represent the application.

Board Attorney Mr. Tony Nowak advised the Board that he and his firm had previously represented the applicant in the past, and as a result it would pose a conflict of interest if he were to represent the Board in Mr. Stewart's application. County Administrator Vanessa Lynchard and Mr. Nowak reminded the Board that he had previously advised them of this conflict and that they had requested that attorney Jody Neyman represent the Board during this application due to his prior representation of the County. Mr. Nowak left the Board room due to his conflict of interest.

Supervisor Lee made a Motion and Supervisor Gardner seconded the Motion to allow Mr. Jody Neyman to sit in as attorney for Mr. Tony Nowak due to conflict of interest during this application and pay him the applicable rate to the County Board Attorney.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES

FOURTH DISTRICT SUPERVISOR, LEE CALDWELL
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE

YES
YES

Mr. Robert Stewart came forward and stated that he is asking to subdivide his property into 27 lots. He then stated the proposal for preliminary subdivision conforms to all County requirements. He stated that the minimum square footage for homes in the development will be 2,450 sqf. Mr. Stewart stated that he would widen the road in front of the subdivision and that there will be a 20 ft buffer on the south side of the development. He then stated that he added a stub road to the proposal as requested.

Supervisor Caldwell asked what the length of the road improvement along the front of the development. Mr. Stewart stated it would be approximately 900 ft. Supervisor Medlin asked if the applicant proposes to widen Gitter Road. Mr. Stewart stated that he does plan to widen Gitter Road at his property by 11 ft.

Supervisor Caldwell asked how far down Gitter Road the development is located. Mr. Stewart stated that the proposed development is close to the dead-end of Gitter Road.

Supervisor Lee asked what size lots are proposed. Mr. Stewart stated that the lots range in size from 1.55 acres to 2.98 acres.

Supervisor Medlin asked who the property to the east is owned by. Mr. Stewart stated he was not sure but has heard it is an approved subdivision.

Supervisor Gardner asked what size lots are in the subdivision on Steven Henry Drive. Mr. Hopkins stated they range in size from 2.5 acres to 3.0 acres. Mr. Stewart stated that there is a subdivision close by to the east that was approved for 1.5 acre to 2.5 acre lots.

Supervisor Caldwell asked if there was anyone to speak for or against this item.

Tommy Jameson – 5075 Treadway Road – came forward and had the following concerns:

- Traffic safety due to the narrow road
- There are 6 blind curves and it is a 16 ft wide one lane road
- Lot sizes do not conform to other lots in the area, lots on Steven Henry are 3-6 acres in size
- Concerned with the number of septic systems and that the septic systems cannot be supported on such small lots
- Lots are too small

Supervisor Gardner asked if the developer has met with the Road Manager. Mr. Stewart stated that he met with the road manager and the County Supervisor for that district and was told that he would need to widen Gitter Road in front of the development.

Charles White – 8701 Holly Springs Road – came forward and has the following concerns:

- He owns a portion of Gitter Road
- He asked if the Board can make the developer have a certificate of insurance to pay damage done to surrounding property owners
- He stated he does not want to sell the property needed to widen the road and asked could he be forced to give the right of way
- He stated he could find documents where the land for the road was ever transferred to the County.
- Doesn't feel it is his job to regulate the developments around him
- There are no records of easement rights on Gitter Road

Mr. Neyman stated that under Mississippi state law the Board could not require that a developer to produce a certificate of insurance that would require the developer to pay for alleged damage done to surrounding property owners as a result of the development. Mr. White presented pictures of damage done to his property by another

development off of Holly Springs Road by Stoney Brook Homes, LLC. He stated his farmland has been damaged and is no longer usable.

Supervisor Medlin stated that there are a lot of roads in the County that are like this road. Mr. White stated that he does not feel that the County wants to spend the money to widen the road for one individual. Mr. Neyman advised Mr. White that the County cannot compel a landowner to sell their property to a developer to widen a road and cannot use public funds for a private purpose. Mr. Neyman stated that in instances where the County must widen a road it can only procure private property by eminent domain and pay the landowner just compensation as required by Law.

Terri Harris - 5075 Gitter Road – came forward and has the following concerns:

- Infrastructure is not in place to support this development
- Lots are too small

Supervisor Gardner asked if the lots were 2-3 acres and the infrastructure was in place would Ms. Harris be ok with the development. Ms. Harris stated if they were 2-3 acres and the infrastructure was in place she would be ok with the development.

Mr. Stewart stated that there is another piece of property across the street that could be developed if bought. He then stated that he feels that developers should maintain the dirt on their property and clean up any mess created.

Supervisor Lee stated that the issues brought up are concerns for him as well. He then stated that character of neighborhood and layout of subdivision are not the same in every area. He stated that when there is sewer access the lots can be smaller. Supervisor Lee stated he feels that everyone looks at only the minimum lot size. He stated that it is not the taxpayers' responsibility to pay for a road for an individual. He stated he wants to make sure that the character of the neighborhood is maintained. He stated you cannot blame people for wanting to move here, but he does feel that the people of the area should have a say in what happens in their area. Supervisor Lee asked if the developer would like to go back and address the concerns of the neighbors. Mr. Stewart asked if he made the lots larger would the width of the road still be a problem. Supervisor Lee stated that the road width would still be a problem but there would be less traffic with fewer lots. Supervisor Gardner asked if Mr. Stewart has met with the neighbors. Mr. Stewart stated that he spoke Ms. Harris and one other landowner and was told that the other landowners would fight the project.

Supervisor Gardner stated that he feels that 3-5 acre lots with 3,000 sqf homes would sell well in this area. He then stated that he feels the developer could make the project work with bigger lots. Mr. Stewart stated that the development cost will be different depending on the lot. Supervisor Lee stated he does not feel there is a need for smaller lots and smaller houses in this area. Supervisor Medlin stated that he feels that the County deserves better than the minimum lot size and the neighbors deserve better than the minimum lot size. Supervisor Lee asked if the neighbors would be ok with 2.5 acre lots; the developer is proposing 1.5 acre lots and the neighbors want 3.0 acre lots. Mr. Jameson stated he wants 3 acre lots due to sewer system needs. Mr. Stewart stated as a developer he can only go by what is required of him by the County and the Health Department, etc. There was discussion of how Health Department approvals are being done.

The Board asked if Mr. Stewart would like to take the application back and address the concerns of the neighbors or have the Board vote on the application today. Mr. Stewart stated he would like for the Board to vote on the application today.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to deny the Barlow Heights Subdivision application for preliminary subdivision of 27 lots on 47.54 acres due to the development not in keeping with the general character of the neighborhood.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

After the application was heard, Mr. Neyman was excused by the Board, and Mr. Nowak returned to the room to represent the Board on the remaining applications.

2. Final Subdivision

- a. Williams Ridge Phase 1 (7357) - Application is Final subdivision approval of 62 lots on 26.37 acres. Identified as Parcel # 2-07-5-22-00-0-00001-00, located east of the intersection of Starlanding Road and Getwell Road in Section 22, Township 2, Range 7 (District 5)
Applicant: Nick Kreunen**

Mr. Hopkins presented the Williams Ridge Phase1 application for final subdivision of 62 lots on 26.37 acres. Mr. Nicholas Kreunen was present to represent the application.

Mr. Kreunen came forward and stated that the application conforms with the preliminary approval and there have been no changes to the final plat.

Supervisor Lee asked if this phase is going to be accessed by Starlanding Road. Mr. Kreunen stated that there will always be a construction entrance on Starlanding Road with each new phase.

Mr. Kreunen stated that the city has required that the developer put in the traffic light at Starlanding Road instead of widening the road. Supervisor Lee asked if the commercial concerns were worked out. Mr. Cardosi stated that the developer has received a conditional use for gas pumps with the uniquely designed convenience stores. Supervisor Gardner asked if the utility and fire protection concerns have been worked out with the City of Southaven. Mr. Kreunen stated that the concerns have been worked out. Supervisor Medlin asked where the water lines are located. Mr. Kreunen stated that the waterlines are located between the curb and the sidewalk.

Supervisor Medlin asked if the developer is putting fences along the power lines. Mr. Kreunen stated that the builders must build fences as part of home construction on the lots listed. Mr. Kreunen stated that there will be no side load garages.

Supervisor Lee made a Motion and Supervisor Gardner seconded the Motion to approve the Williams Ridge Phase1 application for final subdivision of 62 lots on 26.37 acres to include authorizing the Board President to sign the Residential Development and the Erosion Control Agreement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. A.E. Allison Subd, Sect. D, 1st Rev. of Lot 42 (7355) –Application is for subdivision revision of Lot 42 in AE Allison Subdivision. Identified as Parcel # 206420040 0004200, located on the south side of McElroy Road, east of Craft Road. In Section 20, Township 2, Range 6 (District 5)
Applicant: Bob Farley**

Mr. Hopkins presented the A.E. Allison Subd, Sect. D, 1st Rev. of Lot 42. Mr. Bob Farley was present to represent the application.

Mr. Farley came forward and stated that the applicant is requesting to subdivide Lot 42 to create another building site for his son. He then stated they have already received Health Department approval for this application.

Supervisor Lee asked if the Board of Supervisors will need to determine who is adversely affected. Mr. Nowak stated that the Board does determine affected parties.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to approve A.E. Allison Subd, Sect. D, 1st Rev. of Lot 42, a revision to divide Lot 42 into 2 lots conditioned upon the adjacent property owners signing the plat.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- c. Nikki Lakes Revision of Lots 12 and 13 – Application is for final subdivision of 1 lot on 3 acres. Identified as parcel numbers 208521030 0001200 and 208521030 0001300. Subject property is located on the north side of Nikki Lakes Drive, west of Tulane Road in Section 21, Township 2, Range 08 and is zoned AR (District 4)
Applicant: Woody Woods**

Mr. Hopkins stated that the application for Nikki Lakes Subd, Rev of Lots 12 and 13 was tabled at the July 1, 2019 Board of Supervisors meeting. Mr. Ralph Woods was present to represent the application.

Supervisors Caldwell stated the Board tabled this item and asked the applicant to get the neighbors to sign an agreement of the revision. He then stated that the applicant has also put silt fencing on another lot in the subdivision and did a great job. She then stated that Mr. Woods may want to meet with Mr. Swims and Mr. Young about a ditch on another property he owns in this development.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to approve Nikki Lakes Subd, Rev of Lots 12 and 13 conditioned upon the adjacent property owners signing the plat.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. Consent

- a. Ken Howie 2 Lot Minor Lot (#7360) Approval of 2 lot(s) on 10.00 acre(s). Subject property is identified as Parcel #3-06-8-34-00-0-00010-03. Subject property is located on the north side of County Line Road and west of Hwy 305 in Section 34, Township 3, Range 6 (District 5)
Applicant: Ken Howie**

Mr. Hopkins presented the Consent Agenda item above. He then stated the application meets all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Medlin seconded the motion to approve the Consent Agenda.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

4. **Other**

a. Use Interpretation – Solar Facility

Mr. Cardosi stated that the staff needed an interpretation of a solar farm. He stated that staff has had a call about a solar farm use but not on a particular parcel but the parcel would be less than 1,000 acres. He stated he looked at one county in Tennessee and they require a conditional use because they are getting so many requests. Mr. Cardosi stated that the caller said they would build a solar plant and sell the energy back to local power companies.

Supervisor Russell stated he feels a conditional use would be appropriate to be able to get more information on the use.

b. June Permit Report

Mr. Cardosi presented the building permit report for June.

See Exhibit H.

I. NEW BUSINESS

1. 1:30 p.m. – Plains All American Pipeline Presentation

Government Relations Director for Plains All American Pipeline, Ms. Karen Rugaard, expressed her appreciation to the Board for allowing her to speak today. She stated Plains All American does not extract oil out of the ground; they move it from place to place by pipeline, rail, barge and truck. Ms. Rugaard stated they are headquartered in Houston and operate one of the largest crude oil pipelines, touching about 30% of the nation's crude oil.

Ms. Rugaard stated Plains is trying to get a pipeline to connect from Valero Oil in Memphis to another existing pipeline in Marshall County, north of Byhalia, that goes to the Gulf Coast; by going south into Mississippi and then east; staying south of more developed areas and north of I69. She noted the distance to close the gap between the two pipelines is about 30 miles were it to be a straight line. Ms. Rugaard also notes there are many factors to look at to evaluate a route; and once that route is developed they will present the design to County government.

Supervisor Russell asked if people could farm on top of the pipeline. Ms. Rugaard affirmed. She stated the pipeline would be deeper under roads; and that they have criteria for the depth depending on where it is. Supervisor Russell asked if the County needed to build a road where the pipeline was; whose responsibility it would be to move the line deeper. Ms. Rugaard said she would have to get that answer.

Supervisor Medlin asked if they used an easement already used by Entergy who they would compensate. Ms. Rugaard said if Entergy owns it; they would negotiate with Entergy. She said if the landowner is leasing to Entergy; they would negotiate with the landowner and compensate them.

Supervisor Russell asked if they had eminent domain authority. Ms. Rugaard said they do; however, using eminent domain is not the best way to start a long-term agreement with a property owner. She said their goal is to seek a mutually agreeable arrangement with every landowner.

Supervisor Medlin asked how much land they were looking at in DeSoto County. Ms. Rugaard said she would get that information.

Supervisor Lee asked if they had started contacting landowners. Ms. Rugaard said they did about two weeks ago. She said she would have liked to talk to the Board before that; but she would not work it out.

Ms. Rugaard stated the tie-in in Marshall County would have above ground storage tanks. She stated she did not know what size they would be; but there are state guidelines they must meet.

Supervisor Medlin asked if any of the line would be above ground. Ms. Rugaard stated depending on the design; the only things that would be above ground would potentially be valve locations that are remotely operated. She stated the wheels on the valves are for emergency backup procedures; and the valves would be fenced and screened. She said there also is a potential for pump stations, and there would be line-of-sight pipeline markers (When you stand at one, you can see the next one.). Ms. Rugaard stated the “candy cane” type pipes for testing would be above ground.

Supervisor Gardner asked about the diameter of the pipe. Ms. Rugaard stated that has to be determined after the route is established.

Supervisor Caldwell asked if the Board could send Ms. Rugaard their questions; and she could send back the answers and a timeline. Ms. Rugaard said she would be happy to do that as well as come back when they have a better idea of their route. She also noted they will launch a project-specific website closer to time; and they will hire someone locally to go speak with members of the community and be able to answer questions. Ms. Rugaard gave her contact information to the Board members and told them to feel free to share it with constituents who had questions.

Supervisor Russell asked if crude oil was more or less explosive than a natural gas line. Ms. Rugaard stated crude oil is not explosive, but it is flammable. She stated it is much harder to ignite than natural gas as they have very different properties.

Supervisor Russell asked what the rule of thumb was for constructing a dwelling close to the line. Ms. Rugaard said she did not know if there were regulations specific to that, but she will check.

Supervisor Russell asked if Plains was flexible enough to move to the edge of a property line and not cut someone’s property in half. Ms. Rugaard said they do their best to work with individual property owners; and if they can shift to a fence line they try to do that. She said they have to find something that works for everyone along the line. Ms. Rugaard stated their preference is to follow existing right of way as much as possible.

See Exhibit I.1.

2. Requests for Financial Assistance in FY2020 Budget

a. The Arc Northwest Mississippi

Mrs. Rebecca Treadway stated The Arc has had another successful year and just finished up summer camp at Longview Point where they were at capacity after adding an extra week for adults. She stated all their programs function within DeSoto County. Mrs. Treadway stated they started a job program this year where they work with individuals still in school. She stated they are starting with 14 year olds to help families learn what they can do in the community.

See Exhibit I.2.a.

b. DeSoto County Museum – Historic Foundation

Museum Director Rob Long and Board members Harvey Ferguson & Bill Brown represented the DeSoto County Museum. Mr. Long told of many exhibits on display at the museum and shared future plans with the Board. Supervisor Caldwell asked Mr. Long how to join the museum. Mr. Long stated a Corporate Membership is \$100 and a Family or Individual Membership is \$25.

See Exhibit I.2.b.

c. Healing Hearts Child Advocacy Center

Executive Director Sally Williams and Board members Cheryl Been, Mary Lee Brown, Ann Lamar, Misty Grey, and John Forensbee represented the Healing Hearts Child Advocacy Center. Ms. Williams shared the work that is done by the CAC and the organizations they partner with.

Supervisor Russell asked if Tate County helped financially. Ms. Williams affirmed. She encouraged the Board to visit the CAC and see how they work.

See Exhibit I.2.c.

d. DeSoto Arts Council

Director Angee Montgomery and Board President Rita Ray represented the DeSoto Arts Council. Ms. Ray had a presentation showing the many activities at the Arts Council.

See Exhibit I.2.d.

The Board told each group they would take all the information given into consideration.

3. Environmental Services – Set Household Hazardous Waste Day for October 5, 2019

Mr. Laughter stated he has been working with the Landers Center and October 5th was the best date for Household Hazardous Waste Day. He said they have a concert the night of the 5th, but the County can be off the parking lot by 3 p.m. Mr. Laughter stated he wanted to be sure the grant was approved before advertising.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to set Household Hazardous Waste Day for October 5, 2019 and authorize Environmental Services to begin advertising it.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.

4. Office of Finance and Accounting

a. Preliminary/Final Inventory Dispositions – Facilities

Inventory Clerk Hunter Pettigrew stated an air conditioning unit went out and Facilities took it to the scrap yard.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the preliminary/final inventory disposition of a broken air conditioning unit.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.a.

b. PICORI Fee Payment/IRS Form 720 – Signature Requested

Mrs. Freeze stated this is a form required by the IRS that has to be signed by the Board President and a check written for \$2,784.35. Mrs. Freeze stated the County will have to do this one more year after this year.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to authorize the Board President to sign IRS Form 720 and authorize the clerk to write the check for \$2,784.35.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.b.

c. MDOT Single Audit Expectation

Mrs. Freeze stated that MDOT wants confirmation the County will be submitting the single audit soon. She stated she has been in touch with the audit firm and there were no findings this year. Mrs. Freeze said the report is at the State; and Accounting will send it as soon as they get it back.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the MDOT Single Audit Expectation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.c.

d. Interfund Transfer – General Fund to Road Maintenance

Mrs. Freeze stated this is for grass cutting at the Tax Collector’s Olive Branch office, jail, and museum.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the interfund transfer to Road Maintenance.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.d.

e. Finding of Fact – Digital Now: Preventative Maintenance Agreement

Mrs. Pat McLeod stated this contract needed approval before the claims docket was heard. She stated it is for the printer and plotter at the Road Department. Mrs. McLeod stated a finding of fact was done in 2016 and there is no increase to the price. She requested the Board approve the contract and authorize the Board President to sign.

Supervisor Jessie Medlin made a motion and Supervisor Lee Caldwell seconded the motion to approve the preventative maintenance agreement with Digital Now, permit advance payments based on the 2016 findings of fact, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.e.

f. Late Bills

1) Lewisburg Water Association

Mrs. Hanks stated they received a bill from Lewisburg Water Association and missed the second page to the bill. She stated the sub-total is on the docket; but there is another \$12,889.86 to be paid making the total \$88,736.46 rather than \$75,836.60 shown on the docket.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize payment of an additional \$12,889.86 to Lewisburg Water Association to complete the payment of the current bill.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.f.1.

2) Patton Construction

Mrs. Hanks stated the Road Department had not received everything they needed before the deadline. She noted this is pay draft #2 for \$81,934.27.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the payment of draft #2 to Patton Construction in the amount of \$81,934.27.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.f.2.

g. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Director Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Gardner asked about the following claims:

Page 7 – Sandborn Map – IT Director John Mitchell stated that is the step payment on the aerial photography. He stated they probably won't be complete until October and IT will put them on the website.

Page 13 – Southern Pipe – Force Logic Copper Tool – The invoice showed this was a copper press tool. Mr. Jarman stated he bought a kit to fix copper pipes in house rather than having to call a plumber for smaller jobs.

Page 16 – Global – Mr. Mitchell stated that was for memory expansion for the data center.

Page 27 – AT&T – Iphone – The invoice showed a replacement phone for Henley.

Page 30 - Sportsman's Warehouse – Sheriff Rasco said they were for the accident reconstruction officer

Page 37 – EEP – Boots for EMS – The invoice showed for Hansbro (new employee).

Page 58 – G&C Supply – The invoice showed posts for street signs.

Page 58 – Camper City – Other Supplies – Mr. Swims said this was trailer hitches.

Page 66 – Hollingsworth – Mr. Swims stated they are doing the milling on Sandidge Rd. He stated they took quotes for the job and Hollingsworth was the low quote.

Supervisor Lee had no questions

Supervisor Russell had no questions.

Supervisor Medlin ask about the following claims:

Page 65 – Lewisburg Water - Was this another part of the late bill that was voted on. Mrs. Hanks stated it was.

Page 66 – Renting a good bit from Williams Equipment

Page 54 – McNeal Graphics – Mr. Laughter stated it was coded wrong and he will get it fixed. Should have come from Environmental Services.

Page 5 – Hughes – Mr. Nowak stated that was a lawsuit from a lady that was arrested by Southaven PD and jailed in the County jail.

Supervisor Caldwell had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Michael Lee made a motion and Supervisor Mark Gardner seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.g.

5. Grant Administration

a. Request Approval to Close Out Solid Waste Officer Grant SWAT606 & Board President Signature

Grant Administrator Bryan Riley stated the grant came to an end on June 30th and all the funds will be expended with the last request. He stated the new grant will begin in July so there will be no gap in funds for the Solid Waste Officer's salary assistance.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the closeout of the Solid Waste Officer Grant SWAT606 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

See Exhibit I.5.a.

b. Request Approval to close Out Solid Waste Assistance Grant SW483-M2 & Board President Signature

Mr. Riley stated this grant started in FY16 and covered the 2015 Household Hazardous Waste Day with the rest of the funds used to fund Ewaste and 2 new trailers. He stated he is sending the final reimbursement request after the County met the 25% match for Household Hazardous Waste Day. Mr. Riley noted there will be \$5,521.80 in unspent funds.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the closeout of the Solid Waste Assistance Grant SW482-M2 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Laughter stated Mr. Riley has done a great job of piecing these grants together and making them work.

See Exhibit I.5.b.

c. Request Authority to Apply for Safety Grant – EMA

Deputy Chief Josh Harper stated this Safety Grant given by State Farm is only available to those who attended the MS & AL Fire Summits. He thanked the Board for allowing them to attend; and stated the money will be used toward Fire Prevention Programs held during National Fire Prevention Month in October.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize EMA to apply for the Safety Grant from State Farm.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.c.

6. Road Department

a. Finding of Fact – 9452 Byhalia Road

Mr. Swims stated this is an ongoing problem on the East side of Hwy 305 just before the Coldwater River. He stated the culvert is completely clogged causing the road to flood.

Supervisor Medlin stated he spoke with the man at 9452 Byhalia Road and told him the County could not replace the concrete on his drive and the man agreed.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the Road Department to make the necessary repairs to the culvert at 9452 Byhalia Road, at an estimated cost of \$1,280.21, finding the culvert needs to be repaired to let the water flow to keep the road from flooding thereby protecting the integrity of the road and the health and safety of the public.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.a.

b. Finding of Fact – 3343 Nikki Lakes Drive

Mr. Swims stated the culvert running under Nikki Lakes Drive at this location is causing a lot of erosion. He stated the lay of the land causes a need to go beyond the right of way to keep the water draining and slow down erosion by extending the rip rap about 25 feet. Mr. Swims estimates the cost to be about \$1,275.08.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Road Department to make the necessary repairs at 3343 Nikki Lakes Drive finding the lack of drainage and the erosion to be a health and safety issue for the public and will aid in protecting the integrity of the road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.b.

c. Finding of Fact – Tulane & Nikki Lakes Drive

Mr. Swims stated the Road Department replaced a culvert under Tulane with 2 large culverts to drain water from Nikki Lakes. He stated the pipes are causing a lot of erosion where the water rushes through and he feels a blow hole and bank stabilization will work. Mr. Swims stated the work that was originally done did not work and has caused more problems. He also noted that he told the landowner when it was first done that if it did not work, the County would make it right. Mr. Swims estimated the cost to be \$3,302.55

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the work to stabilize the bank and do any other necessary work to make the water flow and take care of erosion that has been caused by work previously done by the County to protect the integrity of the road at an estimated cost of \$3,302.55

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.c.

d. Finding of Fact – Fogg Road at Conger/Hurricane Creek

Mr. Swims stated this is south of Conger where the bridge was replaced. He stated the contractor did some work on the slope and the ditch has silted in causing water to stand in the ditch and overtop a farmer's levee that runs along the ditch. He stated his plan is to clean out the ditch and put that material on top of the levee at an estimated cost of \$3,458.36.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the work on Fogg Road to clean out a ditch that silted in caused by the county as part of the construction of a new bridge at an estimated cost of \$3,458.36.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.d.

e. Craft Road Widening Cost Update

Mr. Swims presented a cost sheet to the Board (see Exhibit I.6.e.). He stated the soil cement is hardening and the project is moving along. Mr. Swims stated the contractor is still planning to be done by August.

Mr. Swims informed the Board that Stephen Johnson has resigned and there is a man from HDR keeping the daily diaries and monitoring progress. He stated Joel Neel and Scott Young also are checking on the project regularly.

See Exhibit I.6.e.

7. Contract Administration

a. Board of Supervisors – Delta Computer Systems – Signature Requested

Mrs. McLeod stated this is software support for payroll, fund accounting, and purchasing. She stated the cost has increased by \$55 per month. Mrs. McLeod stated the County has done business with this company for several years and they provide an immediate and necessary service.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the contract with Delta Computer Systems and permit advance payments finding the County has done business with them for several years and they provide an immediate and necessary service to the County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.a.

b. Chancery Clerk – Delta Computer Systems – Signature Requested

Mrs. McLeod stated this contract covers the monthly fee cap maintenance and monthly court accounting maintenance for the Chancery Clerk's office. She stated the Chancery Clerk has been using this service for several years and there is a \$10 per month increase. She noted the company has proven to provide an immediate and necessary service.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the Board President to sign the contract with Delta Computer Systems and permit advance payments finding the Chancery Clerk has done business with them for several years and they provide an immediate and necessary service to the Chancery Clerk's office.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.b.

c. Circuit Clerk – Delta Computer Systems – Signature Requested

Mrs. McLeod stated this contract is for the Circuit Clerk and covers criminal case management, marriage license and other clerk related items. She stated there was a finding of fact in 2016 and the price has gone up \$100 per month.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Delta Computer Systems for the Circuit Clerk and permit advance payments based on the previous finding of fact and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.c.

d. Contract Administration – Waggoner Engineering Contract

Mrs. McLeod stated the old contract expires August 5th and the new rates will take effect August 6, 2019. Mr. Huffman stated the average increase is 7% for professional with an overall average of 5%. Mr. Huffman stated this contract mostly covers task order projects that have a short time frame. Mr. Nowak suggested an addendum to the contract since the change is not happening on January 1.

Mrs. Lynchard asked if previously approved task orders would be under the 2018 rates or the new rates. Mr. Huffman stated anything contracted to date is under the 2018 rates.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to take this matter under advisement in order to have time to study the handouts.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.d.

8. Horn Lake Creek Watershed Drainage District – Petition to Set Annual Tax Millage Rate for 2020

Mr. Nowak presented the petition form Horn Lake Creek Watershed Drainage District seeking approval from the Board for the Tax Levy of FY2020 in the amount of 2.6 mills along with a Board Order to be signed setting the levy at 2.6 mills for the year 2020 as required by State statute. He stated this levy covers only the people within the watershed drainage district.

Mrs. Lynchard noted there was no increase from last year.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to

approve the petition presented, spread the petition and order upon the minutes, and authorize the Board President to sign the order setting the Horn Lake Creek Watershed Drainage District Tax Levy for FY2020.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.

9. Board Attorney – Preparation of Litigation Audit Report

Mr. Nowak stated the litigation audit is done each year as part of the County’s financial audit and he requested approval to prepare it this year.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to prepare the Litigation Audit Report.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

10. Governor’s Mid-South Area Job Fair

Mrs. Lynchard stated this will be Human Resource Director Carla Crockett’s first job fair. She stated the registration fee is \$150 and Mrs. Crockett would take any open positions and represent the County at the job fair.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to authorize Mrs. Crockett to have a booth at the Governor’s Job Fair and authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.

11. New Hire for Sheriff’s Department

Sheriff Rasco stated he is looking for 4 additional School Resource Officers. He stated the cost is \$291,811 and he will probably have enough in his budget to take care of the remainder of this budget year; but will need the additional money next year.

Supervisor Caldwell asked if they would have to go to training. Sheriff Rasco stated he will hire them and then take care of the necessary training.

Supervisor Lee asked how many SRO’s that would make. Sheriff Rasco said the additional 4 will give them 13. He stated he will put 2 at Lake Cormorant.

Sheriff Rasco said the School Board gave \$80,000. Supervisor Caldwell asked were they giving \$80,000 from a grant and an additional \$80,000. Sheriff Rasco said yes, and the total needed is \$291,811.

Supervisor Medlin said since the Sheriff usually had extra money in his budget, he might not need an increase for the SRO's.

Mrs. Lynchard said the Sheriff asked for \$291,811 in this budget request; but it said it was for 2 SRO's and 2 Bailiffs. Sheriff Rasco stated he was asking for 4 people and he will put those 4 in schools.

Supervisor Gardner said the Sheriff's Department personnel budget is based on being fully staffed; and that never happens. He said his opinion is to go hire the 4 SRO's. Supervisor Caldwell and Supervisor Lee agreed.

12. Allison Road Subdivision

Supervisor Lee stated the Allison Road subdivision is platted and recorded. Mr. Austin Cardosi stated Mrs. Gladys Allison, 2114 Allison Road wants to sell a 3 acre parcel for someone to build a home directly across from 7660 Allison Road. He noted 7660 was created by the same type division and Mrs. Allison signed for them to divide his lot to build for his son; but the home is actually a rental property. Mr. Cardosi said Mrs. Allison has reached out to 7660 to see if he would sign for her to divide her property; and he is refusing. Supervisor Medlin stated those people have tried to buy Mrs. Allison's property and she would not sell.

Supervisor Lee stated he does not think the division affects the people across the road; just the one property that touches the property. Mr. Cardosi stated the Board can look at it after the survey comes back and determine exactly who they want to sign off on the plat.

See Exhibit I.12.

13. Tax Collector Raises – Moved from Executive

Mrs. Crockett stated Mr. Treadway brought a list of people who he had promoted within his department and gave increases accordingly. She stated there are people who are due annual increases and Mr. Treadway wants to give them the 2% raises additionally. Mrs. Lynchard spoke with Mr. Treadway and he stated the 2% raise should be given on their salary as of October 2018. This was a matter of information, no vote required.

See Exhibit I.13.

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to adjourn the Board meeting until Monday, August 5, 2019 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 5th day of August, 2019, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Lee Caldwell, President
DeSoto County Board of Supervisors