

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT TWO SUPERVISOR, MARK GARDNER, Presiding
July 06, 2021

A. CALL TO ORDER

The July 06, 2021 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Mark Gardner, Board President.

Chief Deputy Justin Smith opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Chief Deputy Justin Smith	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Sam Barber	Board Attorney

B. INVOCATION

Supervisor Michael Lee offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF JUNE MINUTES

As required by MS Code of 1972, Section 19-3-27, option (b) the minutes of each day's proceedings shall be adopted and approved by the Board of Supervisors as the first order of business on the first day of the next monthly meeting of the board. Supervisor Gardner asked if everyone had read over the June minutes.

Supervisor Medlin stated in the Planning minutes from June 6th the wording on straightening out the curve at the Enclave development should read the East side of the property in both mentions.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to accept the minutes of the Board of Supervisors for June, 2021, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated; noting the change by Supervisor Medlin.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Gardner asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Safety Improvement – College & Bethel (Old, H.4.a.)
- b. Advertise County Resources – John 3:16 (New, I.12.)

2. Supervisor Lee Caldwell requested to add the following:

- a. Armory & Armory Road – (Old, H.8.)

3. Supervisor Ray Denison requested to add the following:

- a. Update on River Birch Road (Old, H.9.)

4. Supervisor Jessie Medlin requested to add the following:

- a. Vaiden Road Manholes & Boxes in Right of Way (Old, H.10.)

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CITIZEN REMARKS & PRESENTATIONS

1. American Red Cross

No one was present from the Red Cross to address the Board.

Supervisor Gardner asked if there was anyone present who wished to address the Board on a matter not on the Agenda.

2. First Regional Library – Director, Lori Barnes

Mrs. Barnes introduced herself to the Board as the newly hired Director of the First Regional Library system. She stated she has over 30 years in library management and it has been her dream to be the Director of the First Regional system. Mrs. Barnes stated her family has moved to DeSoto County and her husband is a retired Marine. She stated as a current member of the MS Library Board of Commissioners; she will now represent First Regional on that Board. Mrs. Barnes also reminded the Board that First Regional is a STAR library system in the State of Mississippi.

Mrs. Barnes stated though this is only her third day on the job; there are many things going on at the libraries. She stated they have been giving out free books to children and that has been a huge hit. Mrs. Barnes stated she wanted to meet with the Board personally and invited them to stop by her office any time for a visit.

Supervisor Gardner thanked Mrs. Barnes for coming to address the Board and said the Board is here to support the library. He stated they want to improve communication with the Library as constituents use the Board members as a resource. He said the Board wants the Library employees to take care of the citizens, be kind, and realize that the taxpayers support us all. Mrs. Barnes stated she has a servant’s heart, and the library is here to serve the public. She pledged to uphold what Supervisor Gardner requested. She stated her goal for the library is to serve the community better and in more ways.

Supervisor Caldwell welcomed Mrs. Barnes to Desoto County and echoed Supervisor Gardner’s offer of support. She said the library has received wireless internet hot spots from a grant and wondered if that would still be available in the future. Mrs. Barnes stated they are committed to having some hot spots available; but there would probably not be as many. Supervisor Caldwell said they were very valuable to areas with little to no internet service. She stated some HOAs had a designated person to check one out and have them available for community members to use. She said this Board looks forward to working with Mrs. Barnes for a very long time. Supervisor Caldwell also told Mrs. Barnes there is a Marine Corps League that her husband might be interested in joining.

G. CONSENT AGENDA

1. Department of Human Resources: Monthly Health Claims Report

The following is a recap of all insurance claims funded and paid to Meritain, Aetna, RxNGo and Humana during June:

Funding Request	Date Paid	Amount	Claim Type
6/1/2021	6/1/2021	\$88,850.16	Meritain Medical Administrative Fees & Stop Loss
6/1/2021	6/1/2021	\$1,681.50	Aetna Dental Admin Fees
6/1/2021	6/1/2021	\$6,503.32	Aetna Vision Premiums
6/1/2021	6/1/2021	\$2,570.83	RXnGo
6/2/2021	6/2/2021	\$5,256.83	Humana Run-Out Medical Claims
6/2/2021	6/2/2021	\$357.00	Humana Run-Out Dental Claims
6/2/2021	6/2/2021	\$124,957.89	Meritain Medical Claims
6/2/2021	6/2/2021	\$53,624.92	Meritain Pharmacy Claims
6/4/2021		(\$1,425.57)	WageWorks Credit (Previous COBRA Provider)
6/7/2021	6/8/2021	\$2,515.80	Humana Run-Out Medical Claims
6/7/2021	6/8/2021	\$314.35	Humana Run-Out Dental Claims
6/7/2021	6/8/2021	\$38,082.74	Meritain Medical Claims
6/7/2021	6/8/2021	\$25,078.53	Meritain Pharmacy Claims
6/9/2021	6/14/2021	\$17,640.51	Aetna Dental Claims
6/14/2021	6/15/2021	\$1,526.31	Humana Run-Out Medical Claims
6/14/2021	6/15/2021	\$0.00	Humana Run-Out Dental Claims
6/15/2021	6/15/2021	\$55,692.02	Meritain Medical Claims
6/15/2021	6/15/2021	\$47,086.91	Meritain Pharmacy Claims
6/16/2021	6/16/2021	\$1,912.50	RXnGo
6/22/2021	6/22/2021		Humana Run-Out Medical Claims
6/22/2021	6/22/2021	(\$14,193.97)	Humana Run-Out Dental Claims
6/22/2021	6/22/2021	\$163,037.46	Meritain Medical Claims
6/22/2021	6/22/2021	\$45,299.22	Meritain Pharmacy Claims
6/27/2021	6/28/2021	(\$10,450.37)	Humana Run-Out Medical Claims
6/27/2021	6/28/2021	\$0.00	Humana Run-Out Dental Claims
6/29/2021	6/29/2021	\$74,928.29	Meritain Medical Claims
6/29/2021	6/29/2021	\$32,374.68	Meritain Pharmacy Claims
Total Admin Fees and Stop Loss		\$97,034.98	
Total for RXnGo		\$4,483.33	
Total for Humana		-\$14,674.05	
Total Meritain/Aetna Claims		\$677,803.17	
Total from WageWorks		(\$1,425.57)	
Total Cost		\$763,221.86	

*Per Humana, Pharma claims will now be almost obsolete. Claims total of \$3997.52 w/financial claims credit over-and-above, we have negative balance

*Claims total of \$3,743.60 towards medical, but credit left us with negative balance

2. Office of Finance & Accounting

a. Budget Amendments – MS Code 19-11-19 – Sheriff Patrol/Law Enforcement, Sheriff Department, Volunteer Fire, GO Bond Projects

(1)	Fund/Department #		001/202				
	Sheriff Patrol / Law Enforcement		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM						
	REVENUE						
001001-244000	Sheriff Grant Rev-JAG		\$ 107,731.58	\$ 300,422	\$ 35,200		\$ 335,622
	EXPENSE						
001202-613000	Law Enforcement Supplies		\$ 141,864.29	\$ 252,481	\$ 35,200		\$ 287,681
TOTALS				OVERALL INCREASE	\$35,200		
Reason for Request:	Increase revenue and increase expenses to account for OD2A grant money to purchase bags used to destroy drugs safely.						

		Fund/Department #	001/200-225;033/120					
(2)	Sheriff Department							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
001200-475000	TRAVEL & SUBSISTENCE	\$ 18,797.01	\$ 28,970	\$ 2,500		\$ 31,470		
001200-571000	DUES & SUBSCRIPTIONS	\$ 13,837.35	\$ 17,000	\$ 2,650		\$ 19,650		
001200-604000	PRINTER CONSUMABLES	\$ 17,497.86	\$ 27,000	\$ 3,500		\$ 30,500		
001201-546000	OTHER REPAIRS & MAINT	\$ 12,463.97	\$ 22,700		\$ 1,600	\$ 21,100		
001201-571000	DUES & SUBSCRIPTIONS	\$ 292.12	\$ 500	\$ 100		\$ 600		
001201-677000	AVIATION FUEL	\$ 730.62	\$ 4,800	\$ 1,500		\$ 6,300		
001202-542000	VEHICLE REPAIRS	\$ 65,893.67	\$ 85,000	\$ 10,000		\$ 95,000		
001202-680000	TIRES & TUBES	\$ 45,388.99	\$ 55,000	\$ 2,500		\$ 57,500		
001202-681000	REPAIR & REPLACE PARTS	\$ 25,833.35	\$ 65,000		\$ 13,650	\$ 51,350		
001220-568000	TRANSPORTING PRISONERS	\$ 9,368.92	\$ 31,000		\$ 2,500	\$ 28,500		
001220-645000	CUSTODIAL SUPP/CLEANING AGENTS	\$ 57,682.16	\$ 80,000	\$ 5,000		\$ 85,000		
001220-692000	CLOTHES & DRY GOODS/PRISONERS	\$ 16,225.15	\$ 45,000		\$ 10,000	\$ 35,000		
001225-617000	RESCUE SUPPLIES	\$ -	\$ 2,383		\$ 1,065	\$ 1,318		
001225-681000	REPAIR & REPLACE PARTS	\$ -	\$ 3,500		\$ 500	\$ 3,000		
001225-691000	UNIFORMS	\$ -	\$ 3,885		\$ 585	\$ 3,300		
001225-921000	OTHER CAPITAL < 5,000	\$ -	\$ 4,315	\$ 3,000		\$ 7,315		
001225-922000	OTHER CAPITAL > 5,000	\$ 7,445.00	\$ 8,295		\$ 850	\$ 7,445		
033221-544000	SERV/MAINT CONTRACT	\$ 14,863.75	\$ 63,850		\$ 15,000	\$ 48,850		
033221-692000	CLOTHES & DRY GOODS/PRISONERS	\$ 41,560.48	\$ 65,000	\$ 15,000		\$ 80,000		
120227-559000	OTHER PROF FEES & SERV	\$ 9,556.20	\$ 10,000	\$ 10,000		\$ 20,000		
120227-915000	VEHICLES-ABOVE 5,000	\$ -	\$ 100,000		\$ 10,000	\$ 90,000		
TOTALS		\$ 357,436.60	\$ 723,198	\$ 55,750	\$ 55,750	\$ 723,198		
Reason for Request:	Reallocate funds for invoices that are coming up to be paid or services that are about to be charged.							
		Fund/Department #	106/250/251					
(3)	Volunteer Fire							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
106250-587000	Training & Registration	\$ -	\$ -	\$ 2,000		\$ 2,000		
106251-765000	Vol Fire Dept. Allocations	\$ 175,000.00	\$ 175,000	\$ 9,762		\$ 184,762		
106999-999000	Ending Cash		\$ 171,290		\$ 11,762	\$ 159,528		
TOTALS			\$ 346,290	\$ 11,762	\$ 11,762	\$ 346,290		
Reason for Request:	Distribution of the carry over funds into correct line items.							
		Fund/Department #	330 GO Bond Projects					
(4)	GO Bond Projects							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
ICAC Building Addition								
330226-550000	Legal Fees	\$ 665.00	\$ 370	\$ 300		\$ 670		
Holly Springs Rd-Segment 2								
330352-555000	Engineering Fees	\$ 216,581.02	\$ 184,631	\$ 32,000		\$ 216,631		
330352-912000	Roads	\$ -	\$ 2,773,622		\$ 32,000	\$ 2,741,622		
Swinnea Rd-S'landing								
330379-555000	Engineering Fees	\$ 17,337.30	\$ 16,542	\$ 1,000		\$ 17,542		
330379-914000	Property Easements	\$ 11,386.40	\$ 300,000		\$ 1,000	\$ 299,000		
Nail Rd-Hacks to Polk Ln								
330389-555000	Engineering Fees	\$ 341,316.00	\$ 318,554	\$ 23,000		\$ 341,554		
330389-912000	Roads	\$ 2,613,951.15	\$ 2,927,257	\$ -	\$ 23,000	\$ 2,904,257		
Polk Lane Extension								
330395-555000	Engineering Fees	\$ 79,069.38	\$ 65,262	\$ 14,000		\$ 79,262		
330395-912000	Roads	\$ -	\$ 2,915,710		\$ 18,000	\$ 2,897,710		
330395-914000	Property Easements	\$ 5,524.40	\$ 1,595	\$ 4,000		\$ 5,595		
Ending Cash								
330999-999000	Ending Cash	\$ -	\$ 103,325		\$ 300	\$ 103,025		
TOTALS			\$ 9,606,868	\$ 74,300	\$ 74,300	\$ 9,606,868		
Reason for Request:	Reallocate funds for legal services and property easements and right of ways.							

b. Quarterly Allocations – Fourth Quarter - MS Code 27-1-9 & 19-25-13

Tax Assessor - \$375,378.00

Tax Collector - \$370,720.75

Sheriff - \$6,834,914.50

c. Final Inventory Disposition – Sheriff’s Department

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC		
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	R	C	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
46917	DRONE-DJI INSPIRE	W13DEB17060983	Broken/Unrepairable	2017	2k	SAR Office	06/07/21	Bigham	SAR Dumpster	
48374	Zenmuse XT Thermal Camera	272463	Broken/Unrepairable	2018	5k	SAR Office	06/07/21	Bigham	SAR Dumpster	
47897	Nikon CoolPix Digital Camera	30108132	Broken/Unrepairable	2018	1h	DCSD	06/07/21	Raines	E-Waste	
34615	CANON POWERSHOT CAMERA	2426207343	Broken/Unrepairable	2006	3h	DCSD	06/07/21	Raines	E-Waste	
46828	SANYO 50"	B93611057914310	Broken/Unrepairable	2017	3h	DCSD	06/07/21	Forbert	E-Waste	

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES	
SIGNED BY: _____	DATE: _____	PRELIMINARY PRESENT TO BOS			
PRINT NAME: Roger Hutchins/ Juan Martinez		June 7, 2021			
DISPOSED BY: _____	DATE: _____	FINAL PRESENT TO BOS			
PRINT NAME: _____		July 6, 2021			
INV CLERK: _____	DATE: _____	DATE INVENTORY DISPOSED IN AS400			
		DATE BOS FINAL MINS ATTACHED			

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d. Credit Card Travel Expenses for Board of Supervisors – MS Code 3 19-3-68

June 2021 Credit Card Purchases

The following charges were made in June for MAS conference.

Supervisor Caldwell	\$ 550.07
Supervisor Gardner	\$ 729.79
Supervisor Lee	\$ 563.88
Supervisor Medlin cc (used by Scott Young)	\$ 546.68
Robert Jarman	\$ 716.00

3. Elected Officials Budget Requests for FY22:

- Sheriff – MS Code 19-25-13**
- Tax Collector – MS Code 27-1-9**
- Tax Assessor – MS Code 27-1-9**

4. Road Department

- a. Monthly Work Schedule**
- b. Monthly Road Report**
- c. Monthly Bond Report**

5. Office of Procurement

- a. Request to Approve Bid Specifications & Solicit Bids for Annual Bid for Polyethylene and Polypropylene Pipe – Bid File #22-300-001**
- b. Request to Approve Bid Specifications & Solicit Bids for Annual Bid for Culverts – Bid File #22-200-001**

6. Meal Log Affidavits (4) – MS Code 19-25-74

7. Contract Administration – Auto Renewal

- a. Board of Supervisors – Region IV – Northwest MS Crisis Intervention MOU**
- b. Chancery Clerk – Corporation Service Company – Electronic Recording**
- c. Circuit Clerk – Delta Computer Systems Website Hosting Agreement**
- d. IT – Purschill – Support Services**
- e. Chancery Land – Simplifile – Electronic Filing**
- f. EMS – CommuniCare Technology dba Pulsara**
- g. Election Commission – Cost Sharing with Cities for Use of Election Equipment**
- h. Sheriff’s Department – CorrecTek Software – Medical Database for Inmates**

8. Enter Into the Formal Record and Make a Part of the Board Minutes

- a. Contract Administration – AAA Vending Services – Fully Executed**
- b. Energy Project – Review Letter from Pickering Engineering**
- c. Energy Project – Contract with ABM – Fully Executed**
- d. PILT Payment Notification Letter**

Supervisor Medlin asked if the items regarding the energy project were just to make a part of the Board minutes. Mrs. Lynchard affirmed.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the actions and matters on the Consent Agenda as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit G.

H. OLD BUSINESS

1. Amazon Transportation Improvements Bid Evaluation – Signature Required

Mr. Collins Simpson & Mr. Tracy Huffman from Waggoner Engineering were present. Mr. Simpson stated they had good participation with 7 bidders and they opened the bids just over a week ago. He stated all 7 bids had an error or irregular submission.

Supervisor Denison asked what a stripped bid was. Mr. Simpson stated that is a bid submitted in bits and pieces rather than the entire spec document. He said Mr. Nowak felt that stripped bids could absolutely not be considered. Mr. Barber asked is the MS Development Authority would extend their deadline. Mr. Simpson stated they have verbally agreed and, if the Board elects to rebid, he has a letter prepared to send to MDA.

Mr. Huffman stated in a conversation with Mr. Nowak, he felt three of the bids had items beyond what the Board could waive as the law is specific. He said there is one bid that could be an option to accept but it would require the Board to waive an irregularity because they left out a form; however, there are possibilities of protest that could create delays.

Supervisor Medlin asked if the bid process was about six weeks. Mr. Huffman stated it is one month to six weeks. Supervisor Medlin asked if a protest would take longer than a rebid. Mr. Huffman stated a rebid would limit the Board's exposure. Supervisor Medlin asked how much the grant was for. Mr. Huffman stated it is within the amount for construction which is about \$2.6 million. He stated the total of the project is just over \$3 million.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to reject all the bids for the Amazon Transportation Improvements, authorize Waggoner Engineering to rebid the project, approve the letter to MDA and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit H.1.

2. Ingram's Mill Bridge Subcontract – Signature Required

Mr. Simpson stated this subcontract is for guard rails on the Ingram's Mill Road Bridge and the subcontractor is Tri-State Guard Rails.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize Tri State Guard Rails as a subcontractor on the Ingram's Mill Bridge as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit H.2.

3. Liability Insurance Update – Vehicle Inventory

Inventory Clerk, Stephanie Hanks stated 15 vehicles should have been removed from the inventory and were not. She stated after adding 28 new vehicles; the count should have been 430 and the insurance report showed 472. Mrs. Hanks stated they have 11 vehicles showing as preliminary dispositions and they are looking into those.

4. Safety Improvements

Supervisor Caldwell asked the Supervisors to get their improvements in to the Transportation Committee so they can rate, evaluate and get costs together.

a. College & Bethel

Supervisor Medlin stated the Board has asked for money through the MPO in the past. He stated that is a very busy intersection. Supervisor Denison stated Bethel at 305 is also dangerous. Supervisor Medlin said that intersection has been approved for a signal, but it is not there yet.

See Exhibit H.4.

5. Courthouse Potential Renovation/Repair

Mrs. Lynchard stated Mr. Zahner sent a contract and it needs attorney review.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to review the contract with Shafer, Zahner & Zahner.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

6. Justice Court – Request by Architect to Modify Contract

Mrs. Lynchard stated Mr. Kozlowski at Urban Arch said the subcontractors asked if there was a possibility to get a change in their contract because of the dramatic price increases. She noted she just saw an email between Mr. Kozlowski and Mr. Nowak and it seems the issue might have been addressed; but Mr. Nowak stated changes in prices or shortages of materials does not constitute a change according to MS law. Mr. Barber stated he had done some research on this and came to the same conclusion. He said MS law does not allow for price increases after the bids have been opened and awarded. He stated a change order is for something in the actual project that needs to be changed, not the prices fluctuating in the supply chain.

7. Hawks Crossing – Proposal for Access to County-Owned 26 Acres

Mr. Barber stated he has been talking with the HOA for a while trying to get access to the county-owned property. He said the best option seems to be a perpetual ingress/egress easement that will allow whoever owns the property access perpetually. He stated the HOA has not been amiable to any other option. Mr. Barber stated he recommends purchasing a perpetual ingress/egress easement from the HOA.

Parks Director Ray Laughter asked if the County cannot sell the property and decides to make that area a park in the future; would this easement be used as a park entrance. Mr. Barber affirmed that it would allow whoever owns the property access.

Supervisor Medlin asked if the easement would be across the subdivision’s greenspace. Mr. Laughter stated it is a stub road. Road Manager Robert Jarman stated they will have to get easement beyond the stub road. He said the stub road is already asphalt as the developer went too far with the stub.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to put together a valuation, draw up the perpetual easement documents, and take the necessary steps to secure the easement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. Armory & Armory Road

Supervisor Caldwell stated they had a meeting last week with the National Guard, Agri Ed architect Justin Zahner, and Waggoner Engineering. She said the National Guard is requesting the ¼ mile road coming off Star Landing to be a tank worthy road. She stated because of the lay of the land and building the facility on the highest point, the road will need to be ¼ mile long. Supervisor Caldwell said they want to get a cost estimate on the road and take it to the legislators to ask for funding of the ¼ mile section of the road.

Supervisor Medlin asked why they only wanted ¼ mile to be tank worthy. Supervisor Caldwell said that is where they will turn into their parking lot. She stated the road will continue on to the Agri Center from there.

No Board action was required.

9. River Birch Road Update

Supervisor Denison stated he wanted the Board to know what the Road Department has come up against since they started replacing some drain pipe in Lake Forest Subdivision. He stated they have dug up a very large section of River Birch. Mr. Jarman stated they started out with an intersection not draining and found that the pipe materials switched from concrete to metal to plastic; and just before Broken Hickory Cove, the pipe was covered up (probably in 1996) and no water is draining. He said the pipe has filled up with all kinds of debris and some patches had leaked concrete into the pipe. Mr. Jarman stated he has his best operator, Rodney Daniels, out there working on it. He said the Road Department bought 500 feet of pipe, and have about 300 feet left to go. Mr. Jarman stated Walls Water and Horn Lake Sewer are digging up the intersection because they are also having problems.

Mr. Jarman stated the pipe is going right down the center of the roadway and they will have to shut down the intersection to do the work. He stated they also suspect there is a big void under the road in some places. Mr. Jarman stated they hope to get the work finished and the road covered back up this week or next week if the weather stalls the work. He stated this project turned into a huge undertaking.

10. Vaiden Drive – Manhole Covers & Structures in Right of Way

Supervisor Medlin stated the Board gave permission for a sewer line to the new school but there are some structures and manholes in the County's right of way which will not allow the mowers to cut there. Mr. Jarman stated the Road Department will ask DCRUA to install some type of barricade if the structures stay in place. Mr. Simpson stated those are pressure valves with a flush mount cap to access the pressure wire.

Supervisor Medlin asked who would maintain them and how the County will be able to maintain the shoulder of the road. Mr. Simpson stated anything on the shoulder should be flush with the ground.

Supervisor Gardner asked if the structures would create a hazard. Mr. Huffman stated there are 3 odor controls along 2.5 miles. Supervisor Medlin said he thought the Board approved the installation of sewer lines. Supervisor Lee agreed and said in the future the Board needs to know if there will be structures in the right of way. Mr. Huffman stated that the designers said after the fact that there would be odor control valves in the DCRUA easement. He stated the valves are an extra step to alleviate the odor. Supervisor Medlin asked if the odor would affect anyone out in that area. Mr. Huffman stated there is a filter on there to alleviate that as the pressure valves work.

Mr. Jarman asked if there would be bollards installed. Mr. Huffman said they will put up signs to mark them.

Supervisor Lee asked if anyone would be able to tie in to the system. Mr. Huffman stated it is not like a gravity line. He stated it would be a case by case decision as they would have to have a pump station with their system. He stated there is one stub out because Greenview is a recognized sewer district out that way. Supervisor Medlin asked how they got to be a sewer district with no system in place. Mr. Huffman stated they had to file with the State and they were going to pump to another system. He stated it would be very difficult for individuals and the tie in would be more suited to a subdivision. He said the subdivision would have to file a petition to be reviewed.

I. NEW BUSINESS

1. 9:15 a.m. – Presentation of Real & Personal Property Rolls – MS Code 27-35-81

Tax Assessor Jeff Fitch stated DeSoto County had an incredible year; and everything is booming. He stated new growth is at about 7%; and his office changed their index increase to be more in compliance with the Department of Revenue which caused an 11.14 increase. Mr. Fitch stated the law does not allow more than 10% and new growth is exempt from that. He noted the index change does not affect people over 65 or disabled.

Mr. Fitch stated the County went from a little over \$2 billion to \$2.3 billion on assessed value and had a \$1.7 million increase to \$1.7 billion on appraised value.

Supervisor Denison asked if the Tax Assessor's office formulated anything into their assessment to account for higher appraisals that are currently being done. Mr. Fitch stated that is why they raised the index. He stated DeSoto County has enjoyed the lowest index in the state. He noted the Stated is also raising their index. Supervisor Denison asked where that put DeSoto County nationally. Mr. Fitch stated the valuations change state to state and dollar for dollar on what a house is worth, but assessments are nowhere near market value.

Supervisor Gardner stated in the competitive market analysis, people are paying over appraisals and over list price which is making appraisals go up. He said that will still not mirror the true value. Mr. Fitch agreed and said as soon as interest rates go up, the prices should come down.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the Real & Personal Property Rolls as presented by the Tax Assessor and open the rolls to the public for discussion in August.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.

2. Approval of Order to Equalize the Tax Rolls – MS Code 27-35-83 – Signature Required

Chancery Clerk Misty Heffner asked the Board to approve the Order to Equalize the Tax Rolls and authorize the Board President to sign the Order and the Public Notice that the Rolls are open for the public to view.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the order to equalize the rolls and authorize the Board President to sign the Order and the Public Notice.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.

3. Emergency Road & Bridge Repair Fund Program – Signature Required

Mr. Simpson stated the deadline to submit is August 6, 2021. He stated they have three bridges to submit; Austin Road, Getwell Rodd south of Holly Springs Road, and Ingram’s Mill Road on the opposite side of Pigeon Roost.

Supervisor Caldwell stated they discussed this in the Transportation Committee meeting and stated the County’s application is more viable by putting skin in the game. She stated they discussed an 80/20 match and that moves us ahead because, once approved, DeSoto County has its own engineering.

Supervisor Gardner asked what the approximate match amount would be. Mr. Huffman stated it should be at the most \$1 million for all three.

Supervisor Medlin stated this is more than the County usually gets. Mr. Huffman stated it is roughly 1/3 of what they gave before and it is some Federal money that the State is receiving. He stated there will be a lot of competition for the funds. Mr. Huffman pointed out that the deficiency rating of 50 or below used to be required to qualify; but State Aid redefined deficient. He stated these three bridges are the only ones that met the criteria.

Supervisor Denison asked if the water line connected to the Austin Road Bridge would be relocated or resized. Mr. Huffman stated that is up to the Water Department. It stated it has to be relocated at the company’s expenses as it is their line on the County’s bridge. He also noted that they are trying to avoid elevating the bridge because of right of way.

Mr. Simpson stated some bridges are 22-24 feet and the County’s standard width is 30 feet. Supervisor Medlin asked if this would affect the gas line at Ingram’s Mill. Mr. Simpson said it should not.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to Move forward with applying for the ERBR Grant with a 20% County match, authorize the task order for hourly services not to exceed \$12,500, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.

4. Human Resources – Insurance Discussion

a. 10:00 a.m. – Meritain and Aetna Three Month Insurance Update

Ms. Christine Vanderhoven gave a 3-month report on the County's plan with Meritain. She stated the 6-month report will be a much better picture of the County's usage. She did note that the top professional claims were office visits; and that is what you want. You want people to have preventative check-ups. Ms. Vanderhoven stated the pharmacy report will also be a better picture at 6 months. She stated the thing driving the pharmacy cost is brand drugs. She pointed out that 3 of the top 5 drugs are for Type 2 Diabetes; and the top one is an MS agent. Mrs. Lynchard pointed out that the RXnGo numbers are not in Meritain's numbers as they are a separate company.

Ms. Angela Ramsammy stated she did not have vision data as there was not enough to compile a report. She stated the preventative care is the highest paid and that is what they are looking for. She noted the average discounted savings for an in-network dentist is 31.2%. She informed the Board that Meritain's website provides detailed information dental as related to medical conditions. She said it is a great source of information.

Mr. Adrian Epps from Lipscomb & Pitts stated pharmacy is point of sale and immediately hits the system. He said the medical claims lag and it will take about seven months for things to level out. Mr. Epps also noted the County is still seeing the Humana run out.

Human Resources Director Carla Crockett stated she is watching the cash balance in the #501 Insurance Fund very closely. She stated it has dropped significantly in the last two months.

See Exhibit I.4.a.

b. Administrative Services Agreement – Signature Required

Mrs. Crockett stated this is the Administrative Services Agreement with Meritain and it has had attorney review.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Meritain Administrative Services Agreement and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.b.

c. Aetna Self-funded Banking Consent Form – Signature Required

Mrs. Crockett stated the previous Banking Consent Form signed allowed Aetna to push and pull funds. She stated this new form says the County will push funds; but Aetna will not be allowed to pull funds.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the amended Aetna Self-funded Banking Consent Form and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.c.

5. Animal Services

a. Archives Schedule and Record Disposal

Animal Services Director Monica Mock stated they have four BFI carts and five totes of documents to be shredded according to Archives & History’s guidelines. Mrs. Lynchard stated the representatives from Archives & History were very complimentary of Animal Services’ record-keeping and organization.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize Animal Services to dispose of the documents that meet Archives & History’s guidelines.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.a.

b. Request to Accept Donations from Eudora United Methodist Church

Mrs. Mock stated the church has invited the Board to come for a meet and greet at 10:00 a.m. and service at 10:30 a.m. She requested the Board approve accepting the donations from the church.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize accepting the donations from Eudora United Methodist Church.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.b.

c. Request to Accept Donations from Amazon on an Ongoing Basis

Mrs. Mock stated she got a call from Tamara White, a representative for Amazon, asking if the Animal Shelter could take donations. Mrs. Mock stated this will be an ongoing thing.

Supervisor Ray Denison made the motion and Supervisor Michael Lee seconded the motion to accept ongoing donations from Amazon to benefit the Animal Shelter.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

d. Vicious Animal Incident – Love Station

Mrs. Mock and Assistant Director Wayne Hardin spoke to the Board regarding an incident on Smokestack Drive in Love Station. Mrs. Mock stated a Rottweiler attacked another dog while the owner was walking it. She stated the owner had two dogs on a leash and the Rottweiler was

not on a leash. She stated one dog was injured, but not seriously. Mrs. Mock stated Animal Services quarantined the dog and it was not aggressive while in quarantine.

Supervisor Lee stated the constituents in that neighborhood are concerned. He stated the Rottweiler is a big dog. He said the owner was riding his motorcycle and the dog was running with him. Supervisor Lee stated he would like the Board Attorney to shed some light on the ordinance and what the County's procedures are. He said Ms. Steward's dog was attacked and she is present to address the Board.

Ms. Erin Steward, 7262 Love Station Loop. Ms. Steward stated he was walking her dogs on a leash like she does most every night. She said she saw something coming from her right and the Rottweiler showed his teeth and growled. Ms. Steward said she tried to get her dogs closer to her while screaming trying to scare the dog off. She stated the owner was on his motorcycle, heard her screaming and came back to get his dog. She said he jumped on his dog's back, beating him, while her dog was in the Rottweiler's mouth. Ms. Steward stated she call the Sheriff's Department and Animal Control came. She stated the incident was caught on her neighbor's surveillance camera. Ms. Steward said she posted the incident on the neighborhood page and started getting messages from other people that sad their dogs were attacked and one man went to the hospital for a bite from the same dog. She said another neighbor said the dog charged her and her dog in her back yard. She stated that person contacted Animal Control and they set a trap in her back yard. Ms. Steward stated at their HOA meeting two others said their dogs were attacked, but they did not make a report.

Ms. Steward stated she was called after the 10-day quarantine and told the dog was not dangerous. She stated that Animal Control did not have a record from the hospital on the man that was bitten. Mrs. Mock said neither Animal Control nor the Sheriff's Department received a report from the hospital regarding this incident. Ms. Steward stated the dog has been on neighbors' cameras going through garbage and in peoples' yards. Ms. Steward said she did know why the dog is not being deemed dangerous.

Supervisor Lee said, with a situation like this, people want a dog to be put down; but the owner needs time to make the wrong right. He stated the owner's next step is to go court where he could face up to a \$1,000 fine and possible jail time. He stated the Board needs to see what they can legally do.

Supervisor Medlin asked if the dog runs loose. Ms. Steward said he does. He asked if the dog was back home. Mrs. Mock said he is. She stated they have charged the owner for the dog running at large and harming another pet. Supervisor Medlin said a dog like that need to be in a pen. Mrs. Mock stated he has a pen; but the owner is apparently not keeping him in it all the time. Ms. Steward stated when Mr. Sanders is out riding his motorcycle around the neighborhood he has the dog with him. She stated he told another neighbor his dog will attack other dogs.

Mr. Barber stated Mr. Sanders has a date set in Justice Court on August 20th for violating the County Animal Ordinance. He stated if the dog is not deemed a dangerous dog by Animal Control; that is where the ordinance stops. Mr. Barber noted to be deemed dangerous, under the ordinance, there has to be severe injury to a pet or person with surgery required to close a wound, hospitalization, suturing, or overnight hospital stay. Mrs. Mock stated she spoke with Mr. Nowak about that and he said the older bite claim was not valid because Animal Control and the Sheriff's Department were not notified and it was just what the man told the doctor. Supervisor Lee asked Mr. Barber if they could go back on an old report from the hospital. Mr. Barber stated he can file something with Animal Control; but they could not go to Justice Court with those medical records without the custodian of records from the hospital coming to court to testify as

to the authenticity of the records. Ms. Steward said the man's wife has contacted Animal Control in the last two weeks about it.

Supervisor Denison said he felt the man should build a pen and the dog stay in it unless he is on a leash; and he felt that restriction should be immediately imposed. Chief Deputy Smith stated he was worried about what might happen if someone got sick of it and killed the dog. He said then you have a bad situation in a nice neighborhood.

Mr. Barber stated if the dog is deemed dangerous or potentially dangerous then a 10-step process ensues. Mr. Hardin stated Mr. Sanders said he does not think his dog is aggressive. Ms. Steward stated Mr. Sanders has witnessed all the dog attacks but his attitude is that he does not care. She asked if the Board said the dog has to stay in a pen, who will enforce that. She said the dog is out in the evening, overnight, and early morning. She stated this incident terrified her and was very traumatic.

Supervisor Lee stated he would like Mrs. Mock and Mr. Hardin to go talk to Mr. Sanders and tell him of today's discussion, tell him he has to put that dog in a pen or have it on a leash, talk to the other man that was bitten, and report back to the Board.

Supervisor Caldwell told Ms. Steward she hated this happened and encouraged her and other neighbors to call if the dog is running loose and report any incidents. Chief Deputy Smith said he contacted the Sheriff's Department and the only call they have in the past four months is on June 22nd. Chief Deputy Smith stated he could send a deputy to the next HOA meeting to inform the residents on how to properly report incidents.

Later in the meeting: Mrs. Mock and Mr. Hardin came back and said they went to Mr. Sanders' home and spoke to him. He said he would keep the dog on a chain or in the kennel. Mrs. Mock stated the dog was on a chain when they arrived. Supervisor Lee asked if they had a deputy go with them. Mrs. Mock affirmed. She said Mr. Sanders was very upset and said the neighbors were all liars. Chief Deputy Smith said he would be sure the deputy made a report on the meeting and he would give a copy to the Board. Mrs. Mock said Mr. Sanders said if the neighbors were mad now, just wait. She said he said he was going to put a hog pen behind their houses on his property.

Supervisor Lee showed the Board the video from the neighbor's camera showing the attack on Ms. Steward's dog.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to make the video a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Mock said they told Mr. Sanders he had to keep the dog up or they would have to seize it as a dangerous dog. She stated they normally have a dog in custody when deeming it dangerous. Supervisor Lee said he thought they had to let Mr. Sanders keep the dog since he was told that. Mr. Barber stated the dog can be picked up if running at large or acting dangerous to Animal Control or a Sheriff's Deputy. He also noted Animal Control has the ability to send notice that a dog has been deemed dangerous and the owner has to be in compliance within a certain number of days or the dog will be impounded.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board Attorney to work with Animal Control to draft a letter to Mr. Sanders

outlining what needs to happen according to the County ordinance and send it certified mail.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.d.

6. Office of Finance and Accounting

a. Preliminary Inventory Dispositions – Sheriff’s Department

Inventory Clerk Stephanie Hanks these are items the Sheriff’s Department has that are broken or inoperable.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary inventory disposition from the Sheriff’s Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.a.

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC		
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	C	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
38627	SONY ALPHA CAMERA	824409	No longer working	2008	5h	SID				
39953	DELL PC /	4CW6CK1	No longer working	2009	7h	SO				
43554	DELL OPTIPLEX 745	CMP32D1	No longer working	2014	2h	SO				
42309	NIKON D3100 CAMERA /EOS	182063045244	No longer working	2012	5h	SID				
41799	SPARCO 24" MONITOR	CQIB6HA001093	No longer working	2012	2h	SO				
AUTHORIZATION TO DISPOSE							INVENTORY CLERK INFORMATION		NOTES	
SIGNED BY: _____			DATE: _____		PRELIMINARY PRESENT TO BOS			Page 1 of 1		
PRINT NAME: Roger Hutchins/ Juan Martinez					July 6, 2021					
DISPOSED BY: _____			DATE: _____		FINAL PRESENT TO BOS					
PRINT NAME: _____					DATE INVENTORY DISPOSED IN AS400					
INV CLERK: _____			DATE: _____		DATE BOS FINAL MINS ATTACHED					

b. Preliminary/Final Inventory Dispositions – Sheriff’s Department

Mrs. Hanks stated the helicopter sold for \$383,000 and they will have a budget amendment to show that at the next meeting. Mrs. Freeze stated that money will go into the ICAC project budget.

Mrs. Hanks stated they need a letter authorizing Mrs. Freeze to sign off on the totaled vehicles. She said that is something new the insurance company wants.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to accept the preliminary/final inventory dispositions as presented and authorize the Board President to sign the letter for the insurance company.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District
 Supervisor Michael Lee, Fifth District

YES
YES

See Exhibit I.6.b.

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC		
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	C	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
44097	FORD 2015 INTERCEPTOR	1FAHP2MK7FG142387	Using for parts	2015	24k	SO-Shop	7/6/2021			
46597	FORD TAURUS 2017	1FAHP2MK8HG102869	Totaled by insurance	2017	22k	SO-Shop	7/6/2021			
44093	FORD 2015 INTERCEPTOR	1FAHP2MKXFG140777	Using for parts	2015	24k	SO-Shop	7/6/2021			
44091	FORD 2015 INTERCEPTOR	1FAHP2MKGFG140775	Using for parts	2015	24k	SO-Shop	7/6/2021			
50047	2015 Chevy Tahoe	1GNLCEC7FR596870	Using for parts	2019	23k	SO-Shop	7/6/2021			
45544	FORD TAURUS 2016	1FAHP2MK7GG106619	Using for parts	2015	22k	SO-Shop	7/6/2021			
42456	FORD 2010 CROWN VIC	2FAHP71V18X158562	Used for training/no longer drivable	2012	15k	SO-Range	7/6/2021			
46501	WHELEN LIBERTY LB	N014300	Totaled w/ 46597	2016	15k	SO-Shop	7/6/2021			
49995	Federal Allegiant Blue Lightbar	20994754-0009	Returned for a new one b/c it did not work	2020	13k	SO-Shop	7/6/2021			
42854	BELL HELICOPTER N206ES	02053	Sold on 6/22/2021 money order recieved \$383,000	2013	00k	Aviation	07/06/21			
50202	Federal Allegiant Blue Lightbars	206878580009	Totaled by insurance	2019	1k	SO-Shop	07/06/21			
49760	2020 Dodge Charger Pursuit (wh	2C3CDXKT1LH147403	Totaled by insurance	2020	25k	SO-Shop	07/06/21			
AUTHORIZATION TO DISPOSE						INVENTORY CLERK INFORMATION		NOTES		
SIGNED BY: _____				DATE: _____		PRELIMINARY PRESENT TO BOS		Page 1 of 1		
PRINT NAME: Roger Hutchins/ Juan Martinez						July 6, 2021				
						FINAL PRESENT TO BOS				
DISPOSED BY: _____				DATE: _____		DATE INVENTORY DISPOSED IN AS400				
PRINT NAME: _____										
INV CLERK: _____				DATE: _____		DATE BOS FINAL MINS ATTACHED				

c. Claims Docket – MS Code 19-13-31

Chief Financial Officer Andrea Freeze presented a fund recap of the Claims Docket.

Supervisor Jessie Medlin asked about the following claims:

Page 54 – EMS – Premier Air surcharge – Mrs. Irving stated that has always been a charge on those bills.

Supervisor Medlin asked Mrs. Freeze is she could have a list to show the page numbers for the larger departments on the docket.

Supervisor Mark Gardner asked about the following claims:

Page 9 – Millennium – Chief Deputy Smith stated those were all Sheriff’s Department vehicles.

Page 41 – Hemker – Chief Deputy Smith stated that was for the Sheriff’s Department composite.

Page 42 – Stone Fly Inc. – Chief Deputy Smith stated that was recovery for the server they bought. He stated they had to pull the jail security camera and this is backup and recovery.

Page 47 – Accurate Law – Holosun Red Dot sights – Chief Deputy Smith stated they will have a red dot on every handgun they issue. He stated they are in the process of training and replacing handguns. The invoice showed 60 sights.

Page 97 – Wade Inc. – chainsaws – Mr. Jarman stated two saws broke, the motor locked up on an older one and they bought a smaller one.

Page 108 – Tyler Tech – Mrs. Hanks stated that is for the departments that are still ongoing with the new software

Supervisor Ray Denison asked about the following claims:

Page 19 – Utility bill for chiller plant - \$14,157.65 – Mr. Houston stated it is not usually that high; but the unusual heat has been causing three chillers to run. Supervisor Denison said he would like to see annual rates for comparison.

Supervisor Lee Caldwell had no questions.

Supervisor Michael Lee asked about the following claims:

Supervisor Lee asked where Lehman Roberts was on the paving. Mr. Jarman stated they are done with the slurry seal, but not the paving.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to

approve the claims docket and to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.c.

7. Contract Administration

a. Circuit Clerk – Court Solutions – Payment Processing & Service Agreement – Signature Required on Both

Director of Procurement & Administrative Services Angie Irving stated Circuit Clerk Dale Thompson is requesting to change her online payment company. She stated they have been having problems with Official Payments for some time. Mrs. Irving stated this contract has no monetary value and the Board Attorney has reviewed it.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to cancel the contract with Official Payments as requested by the Circuit Clerk finding they have been having problems for some time and to approve the contract with Court Solutions as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.a.

b. Sheriff’s Department – NWCC Criminal Justice Dept. – Signature Required

Mrs. Irving stated this contract is for students to shadow the Sheriff’s Department. She stated it is a one-year agreement and requested the Board President sign the contract.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the agreement with NWCC Criminal Justice Department as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.b.

c. EMA – NI Government Services – Satellite Radio Annual Service – Signature Required

Mrs. Mitchell stated a finding of fact was found in August 2020 on this annual agreement.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the NI Government Service annual service contract as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.c.

d. Sheriff's Department – Amendment to Summit Food Service Agreement - Signature Required

Mrs. Irving stated this amendment reflects a price change that Commander Wicker negotiated. She stated the price has gone down.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the amendment reducing the price to the Summit Food Service Agreement as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.d.

8. Flood Study Update & Letter from MS River Commission

Supervisor Caldwell stated they had a meeting last Tuesday. She stated there were a couple of citizens there and a Colonel from Memphis Metro. She stated the information given at the meeting was on the Corps' website and the County will be sharing it.

See Exhibit I.8.

9. Office of Procurement

a. EMA/Nesbit Fire Department – Purchase of Firetruck

Mrs. Irving stated this will be purchased through the Rural Firetruck Program.

1) Make Letter from State Fire Marshall Part of Board Minutes

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to make the letter from the State Fire Marshall approving the purchase of the firetruck for Nesbit Fire Department as part of the Board Minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

2) Approval to Amend Budget for an Interfund Loan

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the budget amendment for an Interfund Loan as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3) Approval to Purchase Firetruck over \$25,000

Mrs. Irving stated this purchase is under State Contract and there is no need for a bid or second quote.

Supervisor Lee Caldwell made the motion and supervisor Ray Denison seconded the motion to approve the purchase of the firetruck over \$25,000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

4) Authorize Board Attorney to Draft Agreement with Nesbit Fire Department for Repayment of \$90,000

Mrs. Irving said the repayment amount shown on the agenda is incorrect. Nesbit Fire Department will be repaying \$129,950. The cost of the fire truck is \$199,950 from Deep South Fire Trucks under state contract pricing and the Rural Fire Truck Program will pay \$70,000 toward the purchase.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board Attorney to draft an agreement with Nesbit Fire Department for repayment of \$129,950.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.a.

b. Sheriff’s Department – Purchase of Equipment Exceeding \$25,000 – 4 Drones

Mrs. Irving stated the Sheriff’s Department would like to have one drone on each shift. Chief Deputy Smith stated the drones themselves are about \$2,000 each; but the real expenses are the controllers that allow them to go a couple of miles from the operator. He stated they have the ability to cast images while flying and they have infrared capabilities. Supervisor Denison asked if they had night vision. Chief Smith stated they have thermal capabilities that will help during the day of night.

Supervisor Caldwell asked why they needed four. Chief Smith stated it is the response time. He stated they have people bailing and running regularly and the key component is time. He stated a drone on each shift will save precious time without having to use all the other resources; including the helicopter. He stated the department currently has three pilots; and, if approved, they will get an additional three FAA certified.

Supervisor Medlin asked if the deputies would have to contact the pilot on the shift to come with the drone. Chief Smith stated the deputy would hear the call and be on the way to operate the drone. He stated the drone are more cost effective than the helicopter.

Supervisor Denison asked how the deputies know where to send the drone. Chief Smith stated they will first put out the dog; and they put the drone up and doing side span while the dog is working. He stated the drone searches ahead of the dog and saves time finding a suspect.

Supervisor Medlin asked if there would be a maintenance contract. Chief Smith stated they have a one-year warranty; and they will carry insurance on them. He stated the typical life of these drones is 10 years.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the purchase exceeding \$25,000 of four drones.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.b

c. Sheriff’s Department – Purchase Over \$25,000 – Deterra MP Drug Disposal Bags – State Grant OD2A

Mrs. Irving stated these are safe bags for people to dispose of prescription medications. Chief Smith stated this is part of the department’s drug take back campaign. He stated they will purchase these with a grant that will reimburse the expenses. He stated they will use the bags on an overdose scene to pass out to the public on site. He stated the bags make the drug inert right away.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the purchase over \$25,000 of Deterra MP Drug Disposal bags as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.c.

10. Letter of Support for Hernando – Grant for Sidewalks – Signature Required

Supervisor Caldwell said she called and spoke with Gia Matheny and found this is a grant from the US Department of Transportation and it is very competitive. She stated the City studied a few years ago on how to make Hernando more usable to walkers and disabled individuals. She stated this will not be a cost to the County; it is just a letter of support.

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the letter of support for the City of Hernando to apply for the sidewalk grant.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.

11. Justice Court – Approval of Special Prosecutors & Authorize Clerk to Write Checks

July 8 – Bill Seale
July 28 – Hiten Patel

Mrs. Lynchard stated one is a vacation day and one is a prosecutor’s conference. Supervisor Caldwell stated the Board hired a part-time person to always have a prosecutor in Justice Court. Mrs. Lynchard stated the Judges say they have so many cases that one person cannot do it all.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve Bill Seale on July 8th and Hiten Patel on July 28th and authorize the clerk to write the checks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

12. Advertising County Resources – John 3:16

Supervisor Caldwell stated she was contacted by the John 3:16 group and they are doing a big fund raiser at the Landers Center in August and asking for donations.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to donate \$250.00 to the John 3:16 group for their fundraiser finding the event meets the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3- of the MS Code of 1972; and the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

13. Chancery Clerk - State Sending Strike-Off Properties Back

Chancery Clerk Misty Heffner stated the Secretary of State’s office is sending strike outs back to her office. She stated she is not sure why this is happening, as it has never happened before. She said they are starting to have people call that have purchased property from the State and the property is going back on the tax roll.

Mrs. Heffner stated they had one property that went through the tax sale for years and during the last three years it was struck off to the State. She said this property has not been on the tax roll since 2013; and they got a letter that said the State is giving the property back to the County. Mrs. Heffner stated the State has a huge inventory of property of little to no value and they are giving it back to the County. She also noted the State is trying to go through a process of having the Counties stop striking off the properties to the state or having the County not assign a value; especially in common open spaces, ditches and even sidewalks. Mrs. Heffner stated the property she spoke of is a retention pond and someone is interested in buying it. She said this would have gone smoothly if they had purchased from the State. Mrs. Heffner stated it involved a lot of work for the clerk’s office to certify property to the State and she does not want to do all that work if the State is going to give it back.

Supervisor Denison asked if someone buys a retention pond, how the County guarantees it stays a retention pond. Mrs. Heffner stated there is no guarantee. Supervisor Denison stated there needs to be an instrument in place to say it has to stay a retention pond. Mrs. Heffner stated that is not something unless there is an active HOA. Mrs. Lynchard stated she looked to see how many common open spaces in subdivisions had been sold at tax sales and there was a

tremendous amount that had been struck off.

Supervisor Lee said if the property comes back to the County and someone wants to purchase it; the County has to get an appraisal and then the person buys it for only the tax amount.

Supervisor Denison suggested there be an assessed value on each lot of a subdivision that automatically goes into an escrow account to pay the taxes on the common open spaces. Mr. Barber stated he will have to look into the legality of that if the property does not touch the common open space.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to work on this and find out what the Board can do legally.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

J. PLANNING

1. Consent Minor Lot

- a. Garner Grove Minor Lot (SUB-007604-2021): Application is for Approval of 2 lot(s) on 12.5 acres. Identified as parcel 306828000 0000500. Subject property is located on the east of Remington Cove, south of Holly Springs Road in Section 28, Township 3, Range 6 and is zoned A (District 5)
Applicant: Mac Garner**
- b. Burns Minor Lot (SUB-007609-2021): Application is for Approval of 1 lot(s) on 3.00 acres out of 20.0. Identified as parcel 309204000 0000801. Subject property is located on the south side of Green River Road and west of Hwy 301 in Section 4, Township 3, Range 9 and zoned A. (District 4)
Applicant: Jimmy & Toni Burns**
- c. Red Banks Crossing Minor Lot (SUB-007610-2021): Application is for approval of 2 lots on 7.98 acres. Identified as parcel 305930000 0000809 & 305930000 0000806. Subject property is on the west side of Red Banks Road, north of Holly Springs Road in Section 30 Township 3 Range 5 and is zoned A (District 1)
Applicant: Refugio Alvarado**

Mr. Hopkins presented the Consent Agenda items above. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Medlin asked if the easement on the Red Banks Crossing Minor Lot application will be a gravel drive. Mr. Cardosi stated it is an existing easement.

Supervisor Medlin made the Motion and Supervisor Caldwell seconded the Motion to approve the items and actions set forth on the Consent Agenda as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES

**FOURTH DISTRICT SUPERVISOR, LEE CALDWELL
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE**

**YES
YES**

See Exhibit J.

K. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to recess the Board meeting until Monday, July 19, 2021 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 2nd day of August, 2021, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Mark Gardner, President
DeSoto County Board of Supervisors