

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE SUPERVISOR JESSIE MEDLIN, PRESIDING
July 06, 2020

A. CALL TO ORDER

The July 06, 2020 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Michael Lee offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF JUNE MINUTES

Supervisor Medlin asked if everyone had read over the June minutes.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to accept the minutes of the Board of Supervisors for June, 2020, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Medlin asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Justice Court – Part Time Public Defender - (New, I.21.)
- b. Flood Study Committee Update - (New, I.22.)

2. County Administrator Vanessa Lynchard requested to delete the following:

- a. I.3. – Tax Assessor – Request for New Position

3. Board Attorney Tony Nowak requested to consider the following for Executive Session:

- a. Potential Litigation – NPC International - (Executive, K.3.d.)
- b. Sale of County Property – Town of Walls – (Executive, K.9.)

4. Supervisor Mark Gardner requested to delete the following:

- a. Hotel at Landers Center – (Executive, K.7.)

5. Human Resources Director Carla Crockett requested to delete the following:

- a. Old, H.8.c. – COVID Vaccination/Testing – American Testing

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CITIZEN REMARKS & PRESENTATIONS

1. Town of Walls – Mayor Keidron Henderson

Walls Fire Chief Mike Hancock introduced Mayor Keidron Henderson, Police Chief Danny Bridges, City Clerk Kathy Gordon and thanked the Board for having them today.

Mayor Henderson stated he was looking forward to learning more about the Board of Supervisors and working with them toward moving the Town of Walls forward. He stated he was excited about the Town of Walls’ future and helping the town to stand on its own. Mayor Henderson stated as the Town of Walls moves toward self-sufficiency; he hopes the County will be a part of that strategy.

Mr. Nowak stated the Town of Walls Attorney had contacted him about the County selling the Town of Walls the building they occupy as their administrative offices. The Board agreed they would like more information and to discuss this in Executive Session.

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to add Sale of Property – Town of Walls for consideration for Executive Session.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Medlin asked if there was anyone present to speak to the Board on an item not listed on the agenda. No one came forward.

G. CONSENT AGENDA

1. Board Proceedings – Signature Required

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF April 28 – June 15 2020.
AS AUTHORIZED AND PROVIDED UNDER SECTION 19-3-67 AND 19-3-35, MISSISSIPPI
CODE 1972 AMENDED.

FOR CLAIMS IN ALL FUNDS TOTALING \$ 25,475,604.38

BE IT ORDERED:

That all county bills for DESOTO COUNTY for the month April 28 – June 15 2020 claims as noted above totaling \$ 25,475,604.38 is hereby approved as presented by the Chancery Court Clerk of DeSoto County.

2. Department of Human Resources: Monthly Health Claims Report

The following is a recap of all insurance claims funded and paid to Humana and RXnGo during June:

Funding Request	Date Paid	Amount	Claim Type
6/1/2020	6/1/2020	\$118,196.30	Administrative Fees
6/1/2020	6/1/2020	\$3,693.75	RXnGo
6/1/2020	6/1/2020	\$126,290.39	Medical
6/1/2020	6/1/2020	\$3,480.20	Dental
6/1/2020	6/1/2020	\$20,875.16	Pharmacy
6/8/2020	6/9/2020	\$43,078.69	Medical
6/8/2020	6/9/2020	\$9,291.60	Dental
6/8/2020	6/9/2020	\$39,242.93	Pharmacy
6/15/2020	6/17/2020	\$2,725.00	RXnGo
6/15/2020	6/16/2020	\$117,812.43	Medical
6/15/2020	6/16/2020	\$5,803.10	Dental
6/15/2020	6/16/2020	\$42,643.34	Pharmacy
6/22/2020	6/23/2020	\$35,439.03	Medical
6/22/2020	6/23/2020	\$7,548.90	Dental
6/22/2020	6/23/2020	\$45,252.73	Pharmacy
6/29/2020	6/30/2020	\$30,264.49	Medical
6/29/2020	6/30/2020	\$7,883.90	Dental
6/29/2020	6/30/2020	\$15,180.29	Pharmacy

Total for Humana	\$668,283.48
Total for RXnGo	\$6,418.75

3. Office of Finance & Accounting

- a. Budget Amendments – Animal Services, Road Management, Environmental Services, Circuit Clerk, County Court, Election Commissioners, Sheriff Departments, Property/Liability Insurance & Ending Cash, Chancery Court Reporters, EMA Grant/M18HSO17T, Animal Shelter Operations/Transfers Out, Animal Shelter Impv's/SB3049, County Property/Liability Insurance, Adult Drug Court, Garbage and Solid Waste, Constable-District 1 Vaughn, Road Management, Bridge & Culvert – Craft at Bethel Project, Bridge & Culvert – Storm Debris Removal, Road Management, Bridge & Culvert, Bond Project Fund, Payroll Various Line Items

		Fund/Department #	001 / 445			
(1)	Animal Services					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 3,990.00	\$ 3,625	\$ 365		\$ 3,990
	EXPENSE					
001-445-588	Veterinarian Fees - Spay/Neuter	\$ 6,775.40	\$ 17,725	\$ 70		\$ 17,795
001-445-697	Animal Testing & Vaccinations	\$ 12,593.84	\$ 16,625	\$ 150		\$ 16,775
001-445-698	Canine Supplies - Food	\$ 7,069.05	\$ 17,935	\$ 145		\$ 18,080
	TOTALS			OVERALL INCREASE	\$365.00	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					
		Fund/Department #	156 / 300			
(2)	Road Management					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
156-000-336	Sales Income	\$ 177,840.20	\$ 150,000	\$ 27,840		\$ 177,840
	EXPENSE					
156-300-916	Heavy Road Equipment over \$5,000	\$ 345,550.00	\$ 631,380	\$ 27,840		\$ 659,220
	TOTALS			OVERALL INCREASE	\$27,840.00	
Reason for Request:	Increase revenue and increase expense to account for increase in sales income to offset purchase of new equipment.					

		Fund/Department #		001 / 344				
(3)	Environmental Services							
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
REVENUE								
001-000-377	Gifts/Grants/Donations	\$ 1,500.00	\$ 1,000	\$ 500		\$ 1,500		
EXPENSE								
001-344-587	Training & Registration	\$ -	\$ 804	\$ 500		\$ 1,304		
TOTALS				OVERALL INCREASE		\$500.00		
Reason for Request:	Increase revenue and increase expense to account for contribution from Keep MS Beautiful for up coming conference registration.							
		Fund/Department #		001 / 102				
(4)	Circuit Clerk							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
001-102-523	Contractual Printing	\$ 523.99	\$ 3,000		\$ 1,200	\$ 1,800		
001-102-594	Other Contractual Services	\$ -	\$ 100	\$ 1,200		\$ 1,300		
TOTALS				\$ 3,100	\$ 1,200	\$ 1,200	\$ 3,100	
Reason for Request:	MS Department of Archives approval to destroy Court Court files from 2009-2015 & Circuit Civil files 2009-2013- One time service.							
		Fund/Department #		001 / 162				
(5)	County Court							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
001-162-413	Preparing Minutes	\$ 9,162.00	\$ 9,500	\$ 2,400		\$ 11,900		
001-162-454	Attending Court	\$ 46,775.00	\$ 84,454		\$ 2,400	\$ 82,054		
TOTALS				\$ 93,954	\$ 2,400	\$ 2,400	\$ 93,954	
Reason for Request:	Reallocate funds to cover the cost of recording minutes due to list of County Court cases from 2009 through 2015 that were disposed of and approved by MDAH that are required to be recorded in minutes.							
		Fund/Department #		001 / 180				
(6)	Election Commissioners							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
001-180-573	Election Workers' Fees	\$ 71,760.00	\$ 126,000		\$ 20,520	\$ 105,480		
001-180-608	Other Election Expense	\$ 1,536.06	\$ 2,500	\$ 20,520		\$ 23,020		
TOTALS				\$ 128,500	\$ 20,520	\$ 20,520	\$ 128,500	
Reason for Request:	To account for BOS approved 270 protective shields to utilize during elections due to pandemic.							
		Fund/Department #		001 / 202				
(7)	Sheriff Department's							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
Patrol/Law Enforcement								
001-202-441	Overtime	\$ 559,335.35	\$ 590,570	\$ 100,000		\$ 690,570		
001-202-431	Radio Operator / Dispatcher	\$ 723,490.36	\$ 1,054,301		\$ 80,000	\$ 974,301		
001-202-433	County Patrol Deputies	\$ 2,892,259.81	\$ 3,836,628		\$ 20,000	\$ 3,816,628		
001-202-613	Law Enforcement Supplies	\$ 126,322.37	\$ 160,000	\$ 7,000		\$ 167,000		
001-202-671	Motor Vehicle Fuel	\$ 302,604.72	\$ 480,000		\$ 17,500	\$ 462,500		
001-202-921	Other Cap Outlay Under \$5000	\$ 153,483.05	\$ 212,800	\$ 10,500		\$ 223,300		
TOTALS				\$ 6,334,299	\$ 117,500	\$ 117,500	\$ 6,334,299	
Reason for Request:	Reallocate funds to line items where necessary.							
		Fund/Department #		001 / 106 & 999				
(8)	Property/Liability insurance & Ending Cash							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
001-106-570	Insurance and Fidelity Bond	\$ 846,252.99	\$ 885,000	\$ 56,000		\$ 941,000		
001-999-999	Ending Cash	\$ -	\$ 26,305,385		\$ 56,000	\$ 26,249,385		
TOTALS				\$ 27,190,385	\$ 56,000	\$ 56,000	\$ 27,190,385	
Reason for Request:	To account for increase in liability premium.							
		Fund/Department #		027 / 174				
(9)	Chancery Court Reporters							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
027-174-603	Office Supplies and Materials	\$ 136.92	\$ 2,000		\$ 500	\$ 1,500		
027-174-924	Computer Hardware & Software	\$ 999.00	\$ 2,500	\$ 500		\$ 3,000		
TOTALS				\$ 4,500	\$ 500	\$ 500	\$ 4,500	
Reason for Request:	To account for software/hardware of new stenograph machine.							
		Fund/Department #		027 / 174				
(10)	EMA Grant - M18HS017T							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
044-288-476	Meals and Lodging	\$ 630.00	\$ -	\$ 630		\$ 630		
044-288-587	Training and Registration	\$ 2,000.00	\$ 2,500		\$ 500	\$ 2,000		
044-288-603	Office Supplies and Materials	\$ -	\$ 1,000		\$ 130	\$ 870		
TOTALS				\$ 3,500	\$ 630	\$ 630	\$ 3,500	
Reason for Request:	Reallocate funds to account for expenses being paid out of correct line item.							

		Fund/Department #		001 / 445 & 900				
(11)	Animal Shelter Operations / Transfers Out							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
001-445-938	Heating & Air Units	\$ -	\$ 13,399		\$ 13,399	\$ -		
001-900-951	Transfers Out to Fund 127 for Project	\$ 18,040,660.52	\$ 19,855,494	\$ 13,399		\$ 19,868,893		
TOTALS			\$ 19,868,893	\$ 13,399	\$ 13,399	\$ 19,868,893		
Reason for Request:	To account for restricted donations given to the Animal Shelter for heating and air improvements to be moved to the project fund 127							
		Fund/Department #		127 / 445				
(12)	Animal Shelter Impv's - SB 3049							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
REVENUE								
127-000-387	Transfers In - Restricted Donations	\$ -	\$ -	\$ 13,399		\$ 13,399		
EXPENSE								
127-445-641	Building Supplies	\$ -	\$ -	\$ 5,000		\$ 5,000		
127-445-938	Heating & Air Units	\$ -	\$ 50,000	\$ 8,399		\$ 58,399		
TOTALS				OVERALL INCREASE \$13,399.00				
Reason for Request:	Increase revenue to increase expenses to account for restricted animal shelter donations from prior years given to the shelter for heating and air improvements.							
		Fund/Department #		001 / 106				
(13)	County Property/Liability Insurance							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
001-106-550	Legal Fees - Tourism Bldg	\$ 805.00	\$ 500	\$ 1,450		\$ 1,950		
001-106-599	Small Claims-Non-Insurance	\$ 33,138.40	\$ 76,755		\$ 1,450	\$ 75,305		
TOTALS			\$ 77,255	\$ 1,450	\$ 1,450	\$ 77,255		
Reason for Request:	Reallocate funds to line item to cover necessary legal expenses as it pertains to the repairing of the tourism building.							
		Fund/Department #		026 / 244				
(14)	Adult Drug Court							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
026-244-700	Assistance to Individuals	\$ 3,000.00	\$ 200	\$ 3,400		\$ 3,600		
026-999-999	Ending Cash	\$ -	\$ 1,038,769		\$ 3,400	\$ 1,035,369		
TOTALS			\$ 1,038,969	\$ 3,400	\$ 3,400	\$ 1,038,969		
Reason for Request:	Reallocate funds for Jeffrey Padgett for State required services to assist individuals with drug court charges.							
		Fund/Department #		105 / 340				
(15)	Garbage and Solid Waste							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
105-340-550	Legal Fees	\$ 4,263.80	\$ 4,000	\$ 2,100		\$ 6,100		
105-999-999	Ending Cash	\$ -	\$ 1,769,332		\$ 2,100	\$ 1,767,232		
TOTALS			\$ 1,773,332	\$ 2,100	\$ 2,100	\$ 1,773,332		
Reason for Request:	To account for necessary legal fees.							
		Fund/Department #		001 / 261				
(16)	Constable - District 1 Vaughn							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
001-261-613	Law Enforcement Supplies	\$ -	\$ 100		\$ 100	\$ -		
001-261-691	Uniforms	\$ 64.95	\$ 500		\$ 435	\$ 65		
001-261-921	Other Cap Outlay Under \$5000	\$ -	\$ -	\$ 535		\$ 535		
TOTALS			\$ 600	\$ 535	\$ 535	\$ 600		
Reason for Request:	Reallocate to have funds to purchase new bullet proof vest, his current one will expire soon.							
		Fund/Department #		156 / 300				
(17)	Road Management							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
REVENUE								
156-000-340	Refunds	\$ 1,857.79	\$ -	\$ 1,858		\$ 1,858		
EXPENSE								
156-300-586	Laundry/Cleaning Services	\$ 29,726.24	\$ 27,000	\$ 1,858		\$ 28,858		
TOTALS				OVERALL INCREASE \$1,858.00				
Reason for Request:	Increase revenue to increase expense to account for refund that was originally supposed to show up as a credit on the account.							
		Fund/Department #		160 / 377				
(18)	Bridge & Culvert - Craft at Bethel Project							
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET		
160-377-912	Roads	\$ 46,783.35	\$ 112,616		\$ 3,335	\$ 109,281		
160-377-914	Property Easements / ROW	\$ 5,189.00	\$ 1,855	\$ 3,335		\$ 5,190		
TOTALS			\$ 114,471	\$ 3,335	\$ 3,335	\$ 114,471		
Reason for Request:	Reallocate funds to account for easements and right of way.							

		Fund/Department #		160 / 952 & 999		
(19)	Bridge & Culvert - Storm Debris Removal					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-952-532	Rental of Road Equipment	\$ 136,840.87	\$ -	\$ 136,841		\$ 136,841
160-952-533	Rental of Other Equipment	\$ 20,451.83	\$ -	\$ 20,452		\$ 20,452
160-952-541	Road Mach & Equip - Repairs/Maint	\$ 19,684.81	\$ -	\$ 19,685		\$ 19,685
160-952-550	Legal Fees	\$ 1,872.50	\$ -	\$ 1,873		\$ 1,873
160-952-594	Other Contractual Services	\$ 1,588,906.05	\$ -	\$ 1,652,154		\$ 1,652,154
160-952-631	Gravel or Shell	\$ 31,606.08	\$ -	\$ 31,607		\$ 31,607
160-952-655	Other Maint Supplies & Materials	\$ 1,584.00	\$ -	\$ 1,584		\$ 1,584
160-952-667	Rip Rap	\$ 32,456.16	\$ -	\$ 32,457		\$ 32,457
160-952-680	Tire Replacement	\$ 242.83	\$ -	\$ 243		\$ 243
160-952-681	Repair & Replacement Parts	\$ 3,687.16	\$ -	\$ 3,688		\$ 3,688
160-952-922	Other Cap Outlay Over \$5,000	\$ 59,625.00	\$ -	\$ 59,625		\$ 59,625
160-952-928	Hand Held Power Tools	\$ 3,116.47	\$ -	\$ 3,117		\$ 3,117
160-999-999	Ending Cash	\$ -	\$ 8,863,930		\$ 1,963,326	\$ 6,900,604
	TOTALS		\$ 8,863,930	\$ 1,963,326	\$ 1,963,326	\$ 8,863,930
Reason for Request:	Reallocate funds to department created to track storm expenses for better accountability when requesting reimbursement. These funds will be reimbursed to ending cash once received.					
		Fund/Department #		156 / 300		
(20)	Road Management					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
156-300-429	Overtime-Road Employees	\$ 66,116.28	\$ 60,129	\$ 20,000		\$ 80,129
156-300-586	Laundry/Cleaning Services	\$ 29,726.24	\$ 28,858	\$ 13,000		\$ 41,858
156-300-594	Other Contractual Services	\$ 27,315.51	\$ 662,950		\$ 462,950	\$ 200,000
156-300-674	Lubricating Oils & Grease	\$ 26,656.28	\$ 25,000	\$ 12,000		\$ 37,000
156-300-916	Heavy Road Equipment over \$5,000	\$ 345,550.00	\$ 659,220	\$ 54,804		\$ 714,024
156-999-999	Ending Cash	\$ -	\$ 8,550,753	\$ 363,146		\$ 8,913,899
	TOTALS		\$ 9,986,910	\$ 462,950	\$ 462,950	\$ 9,986,910
Reason for Request:	Reallocate funds to line items where necessary and amend ending cash back due to storm debris expenses being moved to fund 160.					
		Fund/Department #		160 / 352,377,399		
(21)	Bridge & Culvert					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
Holy Springs Rd - Segment 2						
160-352-555	Engineering Fees	\$ 368,924.03	\$ 4,000,000		\$ 2,786	\$ 3,997,214
160-352-914	Property Easements/ROW	\$ 2,786.00	\$ -	\$ 2,786		\$ 2,786
Craft at Bethel Rd Widening						
160-377-912	Roads	\$ 49,419.60	\$ 112,616		\$ 3,334	\$ 109,282
160-377-914	Property Easements/ROW	\$ 5,189.00	\$ 1,855	\$ 3,334		\$ 5,189
Bridge and Culvert						
160-399-429	Overtime - Road Employees	\$ 67,636.77	\$ 57,814	\$ 15,000		\$ 72,814
160-399-533	Rental of Other Equipment	\$ 4,534.29	\$ 84,000		\$ 31,300	\$ 52,700
160-399-586	Laundry/Cleaning Services	\$ 20,449.45	\$ 15,000	\$ 12,300		\$ 27,300
160-399-674	Lubricating Oils & Grease	\$ 3,623.66	\$ 4,000	\$ 4,000		\$ 8,000
	TOTALS		\$ 4,275,285	\$ 37,420	\$ 37,420	\$ 4,275,285
Reason for Request:	Reallocate funds to line items where necessary for easements and right of ways for projects as well as for general bridge and culvert expenditures. Overtime increase is due to January storm and will be reimbursed.					
		Fund/Department #		330 / 351,352,379,389		
(22)	Bond Project Fund					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
Holy Springs Road - Segment 1 / Segment 2						
330-351-555	Engineering Fees	\$ 115,265.00	\$ -	\$ 2,000,000		\$ 2,000,000
330-352-912	Roads	\$ -	\$ 5,465,098		\$ 2,007,415	\$ 3,457,683
330-352-914	Property Easements / ROW	\$ 11,816.10	\$ 4,402	\$ 7,415		\$ 11,817
Swinnea Road						
330-379-555	Engineering Fees	\$ 20,406.50	\$ 10,764	\$ 9,643		\$ 20,407
330-379-912	Roads	\$ -	\$ 1,500,000		\$ 10,019	\$ 1,489,981
330-379-914	Property Easements / ROW	\$ 1,040.50	\$ 665	\$ 376		\$ 1,041
Nail Rd - Hacks to Polk Ln						
330-389-555	Engineering Fees	\$ 46,784.40	\$ 32,620	\$ 14,165		\$ 46,785
330-389-912	Roads	\$ 275,101.94	\$ 2,967,380		\$ 15,265	\$ 2,952,115
330-389-914	Property Easements / ROW	\$ 1,100.00	\$ -	\$ 1,100		\$ 1,100
	TOTALS		\$ 9,980,929	\$ 2,032,699	\$ 2,032,699	\$ 9,980,929
Reason for Request:	Reallocate funds to account for easements and right of way.					

		Fund/Department #	001 / 162, 163, 999			
(23)	Payroll Various line items					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
County Court						
001-162-406	Court Administrator-AOC	\$ 53,108.56	\$ 61,400	\$ 5,209		\$ 66,609
001-162-465	State Retirement Matching	\$ 57,996.80	\$ 75,949	\$ 670		\$ 76,619
001-162-466	Social Security Matching	\$ 24,624.07	\$ 33,392		\$ 875	\$ 32,517
001-162-468	Group Insurance	\$ 32,124.04	\$ 44,748		\$ 1,701	\$ 43,047
Juvenile Court						
001-163-407	Attorneys-Ordered/Appointed	\$ 88,232.22	\$ 113,433	\$ 1,285		\$ 114,718
001-163-416	Asst Juv Court Prosecutor	\$ 23,412.01	\$ 29,730	\$ 715		\$ 30,445
001-163-417	Asst P/T Juv Ct Pub Defender	\$ 35,282.41	\$ 45,974		\$ 82	\$ 45,892
001-163-424	Youth Court Victim Witness Coord	\$ 18,613.47	\$ 23,637	\$ 568		\$ 24,205
001-163-465	State Retirement Matching	\$ 36,325.03	\$ 47,499	\$ 433		\$ 47,932
001-163-466	Social Security Matching	\$ 16,871.85	\$ 22,242	\$ 190		\$ 22,432
001-163-468	Group Insurance	\$ 7,062.62	\$ 9,552		\$ 140	\$ 9,412
001-999-999	Ending Cash	\$ -	\$ 26,249,385		\$ 6,272	\$ 26,243,113
TOTALS			\$ 26,756,941	\$ 9,070	\$ 9,070	\$ 26,756,941
Reason for Request:	Reallocate funds to account for payroll items due to changes in staff and pay increases not originally included in beginning budget numbers.					

b. Interfund Transfer & Interfund Loan – To Make Part of the Board Minutes

Interfund Transfer – (Senate Bill 3049 Funds)

From: Animal Shelter Operations Heating & Air Units \$13,399 (001-445-938)

To: SB 3049 Animal Shelter Improvement Project Transfers In \$13,399 (127-000-387)

Interfund Loan – Money reimbursed by the BUILD Grant to Road Projects

1) Road Projects/HS Road (Fund 324) to BUILD Grant (Fund 322) \$666,551.78

2) BUILD Grant (Fund 322) to Road Projects/HS Road (Fund 324) \$666,551.78

c. Final Inventory Dispositions – IT, Road

DEPT NAME		IT Department									DEPT #:	152
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
41445		HP SCANJET 7000	CN08ND7041	bad usb port	11	725	IT	05.18.2020	Felicia Hoppe	E - Waste		
42793		HP LJ PRO PRINTER	VNB3M63776	will not feed paper	13	174	IT	05.18.2020	Felicia Hoppe	E - Waste		
43213		DELL 2007FP 20" MNTR	MX0G324H74262 31T26NL	bad display port	13	330	IT	05.18.2020	Felicia Hoppe	E - Waste		
43435		VIEW SONIC 27" MONITOR	T8G131200327	screen to dark	13	261	IT	05.18.2020	Felicia Hoppe	E - Waste		
43436		VIEW SONIC 27" MONITOR	T8G131200326	will not power on	13	261	IT	05.18.2020	Felicia Hoppe	E - Waste		
43921		HP SCANJET PRO 3000	CN42R90208	will not feed paper	14	349	IT	05.18.2020	Felicia Hoppe	E - Waste		
43941		DELL 24 MONITOR	CN055DN57426144D-34VL	will not power on	14	311	IT	05.18.2020	Felicia Hoppe	E - Waste		
43946		DELL 24 MONITOR	CN055DN57426144D-34UL	bad display port	14	311	IT	05.18.2020	Felicia Hoppe	E - Waste		
43947		DELL 24 MONITOR	CN055DN57426144D-36LL	screen to dark	14	311	IT	05.18.2020	Felicia Hoppe	E - Waste		
44348		OPTICA CAMERA EXTERIOR	K314300953	will not connect to network	14	379	IT	05.18.2020	Felicia Hoppe	E - Waste		
44351		OPTICA CAMERA EXTERIOR	K314300956	will not connect to network	14	379	IT	05.18.2020	Felicia Hoppe	E - Waste		
44352		OPTICA CAMERA EXTERIOR	K314300957	will not connect to network	14	379	IT	05.18.2020	Felicia Hoppe	E - Waste		
44355		OPTICA CAMERA EXTERIOR	K314301014	will not connect to network	14	379	IT	05.18.2020	Felicia Hoppe	E - Waste		
44627		IPHONE 6+	FCDQJ2FJG5QJ	will not power on	17	349	IT	05.18.2020	Felicia Hoppe	E - Waste		
46222		IPHONE 5S	DX3Q73XCFDQ	phone will not update	16	349	IT	05.18.2020	Felicia Hoppe	E - Waste		
46239		IPHONE 5S	F2LRD5L9FF9V	will not charge	16	349	IT	05.18.2020	Felicia Hoppe	E - Waste		
47334		LEXMARK FORMS PRINTER	IMEI S3798512	bad printhead	17	515	IT	05.18.2020	Felicia Hoppe	E - Waste		
47985		DELL WYSE UNIT	9F20P505206	bad connection port	18	80	IT	05.18.2020	Felicia Hoppe	E - Waste		
48031		KYROCERA 9016045891	014390003312328	will not power on	17	269	IT	05.18.2020	Felicia Hoppe	E - Waste		
48074		IPHONE 7S	F17W90JKHG7F	will not charge	18	549	IT	05.18.2020	Felicia Hoppe	E - Waste		
48080		IPHONE 7S	F17W93KKHG7F	keeps powering off	18	549	IT	05.18.2020	Felicia Hoppe	E - Waste		

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES
SIGNED BY: <i>Felicia Hopper</i>	DATE: 04/30/20	PRESENTED TO BOS	Monday, May 18, 2020	
PRINT NAME: Felicia Hopper		PRESENTED TO BOS	Monday, July 6, 2020	
DISPOSED BY:	DATE:	DATE INVENTORY DISPOSED IN AS400		
PRINT NAME:	DATE:	DATE BOS FINAL MINS ATTACHED		
INV CLERK:	DATE:			

DEPT NAME: Road Management										DEPT #:	300
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATION PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
30128	TAMDEM TRL/PORT FUEL TANK	4RTSU1221VS005872	Rusted,no longer in use/with fuel tank	#####	1,045.00	CM	5/4/2020	Auction	Crenshaw		
12117	TRAILER 50 TN W/ RAMP	NA	Rusted,no longer in use to be scrappe	4/8/1997	22,700.00	CM	5/4/2020		Nesbit Recycle		
278	DAYTON ELECTRIC WINCH /#	15759	Welded to trailer 12117 and broken	8/7/1996	852.55	CM	5/4/2020		Nesbit Recycle		
30405	BIG TEX 20' TRAILER U#422	4K8GX2028X1339594	No longer in use	4/28/1999	4,299.00	CM	5/4/2020	Auction	Crenshaw		
30683	ROADRUNNER PIPE TRAILER /#	4RTSU1628YS000411	No longer in use and rusted	2/1/2000	1,860.00	CM	5/4/2020	Auction	Crenshaw		
30669	BLOWER /U#423	#3043	Attached to pipe trailer 30683	#####	600.00	CM	5/4/2020	Auction	Crenshaw		
12053	AM SHEEPFOOT STL ROLLER U	10R1560	No longer in use - tractor attachment	5/3/1984	6,346.00	CM	5/4/2020	Auction	Crenshaw		
3297	MOTOROLA H/H RADIO /JC	866FYN1770	Outdated	8/20/1998	515.00	CM	5/4/2020		E-Waste		
30019	MOTOROLA H/H RADIO	866FYS1029	Outdated	10/6/1998	523.00	CM	5/4/2020		E-Waste		
30023	MOTOROLA H/H RADIO /SIGN	866FYS1054	Outdated	10/6/1998	523.00	CM	5/4/2020		E-Waste		
30138	MOTOROLA H/H RADIO /EDD	866FYU7897	Outdated	2/9/1999	530.00	CM	5/4/2020		E-Waste		
30144	MOTOROLA H/H RADIO /EARN	866FYU7916	Outdated	2/9/1999	530.00	CM	5/4/2020		E-Waste		
30146	MOTOROLA H/H RADIO	866FYU7919	Outdated	2/9/1999	530.00	CM	5/4/2020		E-Waste		
30638	MOTOROLA H/H RADIO /JOE	866FAA3043	Outdated	4/7/2000	580.00	CM	5/4/2020		E-Waste		
32346	MOTOROLA H/H RADIO /#01	921TGD4788	Outdated	7/7/2003	843.00	CM	5/4/2020		E-Waste		
32351	MOTOROLA H/H RADIO	921TDJ8880	Outdated	8/4/2003	848.00	CM	5/4/2020		E-Waste		
35818	MOTOROLA H/H RADIO /KENN	921TF72411	Outdated	3/6/2006	743.00	CM	5/4/2020		E-Waste		
8164	MOTOROLA MOBILE RADIO /#	867SXX6260	Outdated	3/8/1998	600.00	CM	5/4/2020		E-Waste		
8166	MOTOROLA MOBILE RADIO	867SXX6535	Outdated	3/8/1998	600.00	CM	5/4/2020		E-Waste		
8167	MOTOROLA MOBILE RADIO /#	867SXX6264	Outdated	3/8/1998	600.00	CM	5/4/2020		E-Waste		
8168	MOTOROLA MOBILE RADIO /#	867SXX6257	Outdated	3/8/1998	600.00	CM	5/4/2020		E-Waste		
30871	MOTOROLA H/H RADIO /SPAR	866FYQ4904	Outdated	10/1/1999	520.00	CM	5/4/2020		E-Waste		

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES
SIGNED BY: _____	DATE: _____	PRELIMINARY PRESENTED TO BOS	Monday, May 4, 2020	Preliminary disposal after FY 20 Inventory.
PRINT NAME: _____		FINAL PRESENTED TO BOS	Monday, July 6, 2020	
DISPOSED BY: _____	DATE: _____	DATE INVENTORY DISPOSED IN AS400		
PRINT NAME: _____				
INV CLERK: _____	DATE: _____			

30875	MOTOROLA H/H RADIO	866FYQ4931	Outdated	10/1/1999	520.00	CM	5/4/2020		E-Waste	
31936	MOTOROLA MOBILE RADIO /#	867FCL0058	Outdated	9/5/2002	1,016.00	CM	5/4/2020		E-Waste	
44175	CAMPER TOP ATTHD TO 35914	N/A	Sold with Asset 35914 in 2014	4/20/2015	645.00	CM	5/4/2020		E-Waste	
6248	PENTIUM PC SYSTEM	SC7004899	Outdated	2/12/1997	1,891.00	CM	5/4/2020		E-Waste	
5077	HP LASERJET PRINTER	JPCD179991	Outdated	3/19/1997	445.00	CM	5/4/2020		E-Waste	
30671	HP DESJET PRINTER /GAIL	SSG9941305T	Outdated	12/1/1999	449.00	CM	5/4/2020		E-Waste	
30673	HP DESKJET PRINTER /AMY	SSG99413016	Outdated	12/1/1999	449.00	CM	5/4/2020		E-Waste	
32371	HP DESKJET PRINTER /PARTS R	MY3711SINQ	Outdated	#####	97.00	CM	5/4/2020		E-Waste	
35812	HP DESKJET INKJET PRINTER /J	SMY5655P23X	Outdated	11/7/2005	129.99	CM	5/4/2020		E-Waste	
34569	SHINDAWIA CHAINSAW /#17	7020701	Broken - used for parts	6/10/2009	100.00	CM	5/4/2020		E-Waste	
35986	SHINDAWIA CHAINSAW /#16	7038737	Broken - used for parts	7/7/2008	367.10	CM	5/4/2020		E-Waste	
45749	HUSQVARNA CHAINSAW	2.00144E+11	Broken - used for parts	10/1/2016	548.95	CM	5/4/2020		E-Waste	
45752	HUSQVARNA CHAINSAW	154900236	Broken - used for parts	10/1/2016	548.95	CM	5/4/2020		E-Waste	
45827	HUSQVARNA CHAINSAW /CM	2.12017E+12	Broken - used for parts	12/4/2017	529.99	CM	5/4/2020		E-Waste	
16056	10 TON FLOOR JACK	E660L07406	Broken	9/1/1982	1,100.00	CM	5/4/2020		E-Waste	

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES
SIGNED BY: _____	DATE: _____	PRELIMINARY PRESENTED TO BOS	Monday, May 4, 2020	Preliminary disposal after FY 20 Inventory.
PRINT NAME: _____		FINAL PRESENTED TO BOS	Monday, July 6, 2020	
DISPOSED BY: _____	DATE: _____	DATE INVENTORY DISPOSED IN AS400		
PRINT NAME: _____				
INV CLERK: _____	DATE: _____			

DEPT NAME: ROAD DEPARTMENT										DEPT #:	300
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
12053	AMSHEEPFOOT PULL ROLLER	N/A	DAS=DECLARE AS SURPLUS	84	6K	Central Maint.	04/06/20	Auction	Crenshaw		
20106	1979 MACK TOW TRUCK w/water tank		DAS=DECLARE AS SURPLUS	85	7K	Central Maint.	04/06/20	Auction	Crenshaw		
30128	TRAILER/PORTABLE FUEL TANK	R685ST73405	DAS=DECLARE AS SURPLUS	97	1K	Central Maint.	04/06/20	Auction	Crenshaw		
30405	BIG TEX GOOSENECK 20' TRAILER	4K8GX2028X1339594	DAS=DECLARE AS SURPLUS	99	4K	Central Maint.	04/06/20	Auction	Crenshaw		
30669	BLOWER	3043	DAS=DECLARE AS SURPLUS	99	6H	Central Maint.	04/06/20	Auction	Crenshaw		
30670	LISTER-PETTER MOTOR/FOR BLOWER	41987	DAS=DECLARE AS SURPLUS	99	6H	Central Maint.	04/06/20	Auction	Crenshaw		
30683	ROADRUNNER PIPE TRAILER/BLOWER	4RTSU1628YS000411	DAS=DECLARE AS SURPLUS	00	1K	Central Maint.	04/06/20	Auction	Crenshaw		
36102	36" VOLVO BACKHOE BUCKET	11891318	DAS=DECLARE AS SURPLUS	10	7H	Central Maint.	04/06/20	Auction	Crenshaw		

DEPT NAME:		Dept of Road Management										DEPT #:	300
ASSET #	G R A N T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATI ON AT PRELIM INARY	PRELIMI NARY APPROV AL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL		
36078		CAT 140M MOTORGRADER /#719	OBM00603	To be sold/ surplus	9/8/2009	213,845.00	300	1/21/20	Auction	Crenshaw	07.06.2020		
19098		PALMER DUMP TRAILER /#418	1P924HS21VA003085	To be auctioned at Crenshaw	3/25/1997	17,774.94	300	1/21/20	Auction	Crenshaw	07.06.2020		
41369		BUSHHOG 15' WITH UNIT #639	1200104	To be auctioned at Crenshaw	10/15/2012	14,760.00	300	1/21/20	Auction	Crenshaw	07.06.2020		
41370		BUSHHOG 15' WITH UNIT #740	1200107	To be auctioned at Crenshaw	10/15/2012	14,760.00	300	1/21/20	Auction	Crenshaw	07.06.2020		
41368		BUSHHOG/15' WITH/ UNIT #741	1200105	To be auctioned at Crenshaw	10/15/2012	14,760.00	300	1/21/20	Auction	Crenshaw	07.06.2020		
41367		BUSHHOG/15' W/ UNIT #742	1200103	To be auctioned at Crenshaw	10/15/2012	14,760.00	300	1/21/20	Auction	Crenshaw	07.06.2020		
36008		BUSHHOG/ 15' BATWING	1200362	To be auctioned at Crenshaw	8/4/2008		300	1/21/20	Auction	Crenshaw	07.06.2020		
35830		CATERPILLAR DOZER 2006 /#676	TLX01012	To be auctioned at Crenshaw	5/1/2006	89,900.00	300	1/21/20	Auction	Crenshaw	07.06.2020		
AUTHORIZATION TO DISPOSE					INVENTORY CLERK				NOTES				
SIGNED BY:			DATE: January 14, 2020		INFORMATION								
PRINT NAME: KEITH PEARSON			DATE:		PRELIMINARY PRESENTED TO BOS								
					Tuesday, January 21, 2020								
DISPOSED BY:					FINAL PRESENTED TO BOS								
PRINT NAME:					Monday, July 6, 2020								
INV CLERK: Stephanie Hanks			07.07.2020		DATE INVENTORY DISPOSED IN AS400								
					07.07.2020								

d. Quarterly Report on Holly Springs Road Senate Bill 2002

e. Quarterly Allocations – Fourth Quarter

TAX ASSESSOR:

Department 103.....\$362,264.66

TAX COLLECTOR:

Department 104.....\$356,793.50

SHERIFF:

Department 200 (Sheriff Administration)

Department 201 (Aviation)

Department 202 (Patrol/Law Enforcement)

Department 216 (DUI Grant)

Department 220 (Custody of Prisoners)

Department 222 (Prisoners' Medical Expense)

Department 223 (Juvenile Detention)

Department 225(Search Unit)

TOTAL LUMP SUM ALLOCATION SHERIFF \$ 6,209,554.75

TOTAL LUMP SUM ALLOCATIONS.....\$ 6,928,612.91

f. Monthly Expenses for Tax Assessor, Tax Collector, Sheriff's Department – Statute 27-1-9D/19-25-13

g. Wires Not Seen on Docket

1. Diversified Companies-Certified Mailing Postage-Tax Collector

5.15.2020	001.104.594	1,199.04
6.4.2020	001.104.594	1,144.72
5.8.2020	111.111.501	8,173.20
5.15.2020	111.111.501	4,046.76
6.4.2020	111.111.501	914.40
6.4.2020	111.111.501	3,863.43

2. DeSoto County Convention & Visitors Bureau 2% tax

5.18.2020	654.000.102	\$ 678,343.05
6.15.2020	654.000.102	\$ 604,673.92

3. Checks written for Eminent Domain-Craft Road

6.18.2020	160.390.914	\$ 426.53 Mr. Pasuer
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6.18.2020

160.390.914

\$ 889.57 Mr. Phillips

4. Road Department

- a. Road Bond Report
- b. Monthly Road Report

5. Contract Administration – Auto Renewal

- a. Circuit Clerk – Delta Computer Systems Website Hosting Agreement
- b. Several Offices – Shred-It
- c. Chancery – Corporation Service Company
- d. Chancery – Simplifile
- e. Environmental Services – Delta Sanitation d/b/a Waste Pro
- f. IT – Purschill LLC

6. Enter Into the Formal Record and Make a Part of the Board Minutes

- a. Project Wildflower – Fee In Lieu Agreement – MDA Signature
- b. FY2019 Edward Byrne JAG Grant – Sheriff’s Department – Fully Executed
- c. BJA FY20 Coronavirus Emergency Supplemental Funding Program Grant – Fully Executed
- d. DIP Grant – Amazon (Project Golden Bell) – Fully Executed

7. Procurement Card Purchases for May

May 2020

PROCUREMENT CARD LOG SHEET
CARD NUMBER ending in 0011,0037

Date Out	Time Out	Time In	Vendor	Department	Employee	Description of Purchase	TOTAL RECEIPT	Issues, if any
5/1/2020			Amazon	Finance	Stephanie Hanks	2 boxes of heavy duty staples	\$ 10.76	None
5/1/2020			Amazon	Finance	Stephanie Hanks	Bostitch EZ Squeeze Heavy Duty Stapler	\$35.64	None
5/5/2020			Sportsmith	Civil Defense	Chris Olson	Main Console board for C40 Stairmaster CPAT machine	\$ 658.31	None

8. Meal Log Affidavits – (2)

9. Elected Officials Budget Requests:

- a. Sheriff – MS Code 19-25-13
- b. Tax Collector – MS Code 27-1-9
- c. Tax Assessor – MS Code 27-1-9

10. Appointment of Public Defender in Justice Court

11. Justice Court Monthly Report

June 2020

Criminal Cases Filed	181
Civil Cases Filed	532
Traffic Tickets Filed	1,266
Total Cases Filed	1,979
State Assessments	\$81,404.15
County General Fund	\$118,377.38
DPS	\$5,300.00
Total Collections	\$205,081.53

12. Constable’s Yearly Report – M. Hodge

13. Receiving Clerk Update for County Court

Remove Marilyn Culver 001-162

Add Leigh Ann Johnson as Assistant Receiving Clerk 001-162

14. Receiving Clerk Update for Road Department

Add Amy Henley as Assistant Receiving Clerk for all lines below:

- 156-300 Dept of Road Management
- 156-370 Starlanding Rd E-Tulane-Getwell
- 156-374 Commerce Street-Della to Jaybird
- 156-376 Various Roads (Hwy 304 Ovrly-2 miles)
- 156-378 Armory Road
- 160-333 County Engineer
- 160-351 Holly Springs Road
- 160-353 Pepperchase Road Improvements
- 160-358 COE Feasibility Study
- 160-359 NRCS Project
- 160-361 Craft Road Overpass
- 160-362 Bridge Updates
- 160-364 Nail Road-Hacks Cross-Ctr Hill
- 160-369 McIngvale Road Extd
- 160-373 Stateline Road Box Culv
- 160-377 Craft at Bethel Rd Widening
- 160-379 Swinnea Rd-W’landing to Bankston
- 160-389 Nail Road – Hacks to Polk Lane
- 160-390 Craft Rd – Hawks North to Bethel
- 160-399 Bridge and Culvert
- 001-346 Fleet Management

15. Uniform Reimbursement – Sheriff’s Department

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the actions and matters presented in the Consent Agenda as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.

H. OLD BUSINESS

1. Storm Update

a. Determination of Continuation of Emergency Declaration from May 4th – Signature Required

EMA Deputy Chief Josh Harper stated their department is continuing to work with FEMA for reimbursement for 3 different categories:

- Category A - Debris
- Category B - Protective Measures – First Responders, Fire, EMA, EMS
- Category C - Road & Bridge Infrastructure

Supervisor Medlin said he saw a lot of debris on Bethel Road that has come out to the road. Mr. Jarman stated they had the contractor back for a week recently to help catch up. He also stated the County has not been able to get in Turkey Creek as they must access the creek through the subdivision and because of all the rain they are concerned with tearing up people's yards.

Deputy Chief Harper stated the departments that are involved recommend extending the emergency declaration. He stated they had to turn in preliminary figures on Category C to FEMA, but they will be adding to those figures. Supervisor Medlin asked when they thought the reimbursements from FEMA would come. Deputy Chief Harper stated they thought Category B was going to be a small project; but it turned into a large project which requires more paperwork and takes longer. He stated they are moving forward in the process of getting all the paperwork turned in. Mrs. Lynchard stated there are some reimbursement requests that have been turned in for 2 years that have not yet been reimbursed. Deputy Chief Harper agreed and said those were from Hurricane relief work.

Mr. Jarman stated the Road Department is getting weekly calls from people trying to get big pickups of storm debris.

Supervisor Lee asked about the burn permit requests. Deputy Chief Harper stated they have more now than ever. He said many people are doing the right thing and getting permits; but some are saying they have tornado debris and burning without permits. He said there is a lot of burning going on right now.

Environmental Services Director Ray Laughter presented a tally of loads taken to the rubbish pits and the burn pits.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to extend the January storm event Emergency Declaration to August 3, 2020 finding that emergency conditions still exist in some areas, much clean up in ditches and creeks is still to be done, and homeowners have a lot of work left to do and debris to haul.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

2. Business Investment Incentives – FedEx Ground Package

Supervisor Medlin reminded the Board that he made his motion to approve the tax incentive contingent on FedEx doing something to take trucks off Hwy 305 traveling to I-269. He summarized his meeting with FedEx to discuss safety issues. Supervisor Medlin stated if the trucks got on Hwy 78 and connected with I-269 at Byhalia; it would only add 3 or 4 miles to their route and would be much safer and probably faster as it would be 4 lanes all the way. He also noted that the State spent a lot of money widening 305 at Hwy 78 so FedEx could use Hwy 78. Supervisor Medlin said the Board needs to act on this to establish a haul route that does not

endanger the citizens of DeSoto County as Hwy 305 is a narrow road and not safe for all the trucks, upward of 100 per day estimated. He stated Mitch Turner from MDOT also agreed that they would like to lessen the amount of trucks off Hwy 305.

Mr. Nowak stated he contacted Chris Pace, tax counsel for FedEx, and Mr. Pace said they were making some progress with their independent contractors to change the haul route.

Supervisor Gardner said it might be time to go over the local group's head and talk with someone with more authority at FedEx.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to hold this matter over to the next Board meeting for more information to come in.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Project 2023/AWG

a. Approval of Task Order for US Hwy 51 Improvements – Signature Required

Mr. Tracy Huffman stated this task order will include widening Hwy 51 for about 2,000 feet with turn lanes at the proposed entry road across from Kapik Drive. He stated he is proposing \$181,700 for preliminary engineering.

Supervisor Denison asked if this would extend to the interchange at Nesbit and include the bridge at Hurricane Canal. Mr. Huffman stated the County's work will begin south of the bridge. Supervisor Denison asked who would take care of the bridge and if this would extend south to Green T Road.

Supervisor Caldwell explained that this improvement is just in front of the project. She stated MDOT will be working with the County and the City to blend the work together. She stated MDOT will widen and replace the bridge, as well as take care of the traffic signal at Green T. She stated there are future plans to widen the whole area; but there is no money allocated at this time. Mr. Huffman affirmed and stated the County will install a signal at Kapik Drive, a turn lane from the south, a turn lane from the north, and a dedicated right turn lane from the north.

Supervisor Gardner asked if MDOT would widen the bridge north of the site and then the highway would be narrow again until the section the County is taking care of. Mr. Huffman stated he was not sure of MDOT's timeline. Supervisor Denison asked if all the traffic from AWG would come off Green T. Mr. Huffman stated some would come from Nesbit.

Supervisor Caldwell stated MDOT is talking and trying to come up with a timeline and money for this project. She stated it was in their 10-year plan; and they have moved it up. She stated they have not done any property acquisition yet as a result. She stated MDOT is doing a study from Church Road southbound.

Supervisor Lee reminded the Board that the AWG project is not scheduled to be done until 2023, and the road improvements are aligning to be complete by that time as well.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the task order presented by Mr. Huffman in the amount of \$181,700 for preliminary engineering for the widening of Hwy 51 with signalization at Kapik Drive and authorize the Board President to sign the necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.a.

b. Budget Amendments

CFO Andrea Freeze stated money has been put in Fund 324 to track what is being used for the Hwy 51 widening project. She requested \$1.751 million be moved from other sources, that are not being used, to be obligated to the AWG project; as well as transferring from Fund 002 (one mill mandatory) the amount of \$648,591.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendment and the interfund transfer as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

		Fund/Department #		324 / 396		
(1)	Road Projects - Project 2023	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
324-000-387	Transfers In From Govt Funds	\$ 10,727,603.00	\$ 10,727,603	\$ 648,591		\$ 11,376,194
	EXPENSE					
324-396-901	Capital Improvements	\$ -	\$ -	\$ 648,591		\$ 648,591
	TOTALS			OVERALL INCREASE	\$648,591.00	
Reason for Request:	To account for transfer of funds from one mill mandatory fund for the remainder of the project obligated expenses approved for project 2023.					
		Fund/Department #		324 / 396 & 999		
(2)	Road Projects - Project 2023	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
324-396-912	Roads	\$ -	\$ -	\$ 1,751,409		\$ 1,751,409
324-999-999	Ending Cash		\$ 1,751,409		\$ 1,751,409	\$ -
	TOTALS		\$ 1,751,409	\$ 1,751,409	\$ 1,751,409	\$ 1,751,409
Reason for Request:	To allocate fund balance to new project for Hwy 51 road improvements as agreed to in Project 2023 MOU. Overall total commitment is \$2.4M.					

See Exhibit H.3.b.

c. Interfund Transfer & Budget Amendment

See discussion & vote at H.3.b.

See Exhibit H.3.c.

4. Chancery Clerk – Revised Qualifying Papers for J.B. Payne, Jr./Election Commissioner

Mrs. Heffner stated her office called Mr. Payne and he came back in to correct his paperwork to show a party affiliation; and that his paperwork is in order.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to certify Mr. J.B. Payne, Jr.'s paperwork to qualify as a candidate for Election Commissioner in District 1.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.

5. Approval to Contract with MDEQ for Aerial Photography

Mrs. Lynchard stated MDEQ is willing to pay \$8,000 to use the County’s aerial photography. She stated that Mr. Nowak is satisfied that all concerns regarding the use have been addressed. Mr. Nowak stated a number of issues he had with the actual contract wording were not addressed, but clarifications had been provided via email; MDEQ will pay for and receive the digital photography that the County owns.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Contract with MDEQ and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.

6. Request Approval of Resolution for Review Appraiser for Holly Springs Road – Bailey Hunt – Signature Required

Mr. Nowak stated that MDOT has to approve appraisers as well as review appraisers. He stated he sent the information regarding Bailey Hunt as a review appraiser to MDOT and they have approved him. Mr. Nowak requested the Board approve the resolution from the Board approving Bailey Hunt as a review appraiser and authorize the Board President to sign.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the resolution for Bailey Hunt to be a review appraiser for Holly Springs Road and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.

7. Request Approval of MOA With Amazon.com Services LLC to Apply for DIP Grant

Mr. Nowak stated this is actually 2 separate items:

- a. MOA for the Board’s Consideration
- b. Final Authority to Apply for DIP Grant

Mr. Huffman stated there is still some negotiating going on with Hillwood and the White family. He stated the length of road approved by the Board was 1200 feet and now it has been determined that the actual length is 1900 feet. He said Hillwood said they can build the 700 feet if the land is donated to or bought by the County; or they can buy the land and the County build the road.

Supervisor Medlin stated the proposal calls for a 3-lane road and light. He said Dr. White is asking for a 5-lane road and light. Mr. Huffman said the shortfall with a 5-lane is roughly \$200,000. He also noted that they will apply to the MDA for an increase in funding which could bring that number down; and if the White’s donate the property, that would be about \$100,000.

Mr. Huffman stated he thinks this was just a miscommunication and they are trying to work something out. Mr. Huffman proposed getting on the phone with all parties before deciding on anything.

a. MOA for the Board’s Consideration

Mr. Nowak recapped the arrangement between the County, State and Amazon. He suggested with so much up in the air, the Board might want to hold off on signing the MOA.

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b. Final Authority to Apply for DIP Grant

Mr. Nowak stated Amazon is pushing as they want to start hiring this month; but they cannot start hiring until the Governor issues the award letter for the grant; and the grant cannot be awarded until all this is straightened out.

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8. COVID-19 (Coronavirus) Updates

a. EMA/EMS Updates

EMS Director Mark Davis stated the numbers are going up at a drastic rate with 682 active cases. He stated the numbers doubled over the 7-day trend. Mr. Davis stated one long term care facility has an active outbreak of 8 employees and 2 patients; but he stated the facility is doing a good job of taking care of patients. Mr. Davis stated Baptist is doing 400-500 tests per day. He stated they are trying to reach out and see which facilities are still testing.

Supervisor Gardner asked how the hospitals are doing with ICU beds and vents. Mr. Davis stated Baptist had over 30 in ICU and Methodist had in the teens as of Friday. He said the facility rate has held steady with new cases being in the 18-45 year olds that many times had no signs or symptoms. He stated they are being discovered when a business has a case and everyone gets tested.

Supervisor Gardner asked if the County was following CDC guidelines. Mr. Davis stated the CDC is advising wearing a mask when you leave your house. He stated they are learning new things about the virus every day, reading every day, and trying to learn. He said people were staying home; but now they are tired of that and they think they won’t get very sick so they are out more.

Supervisor Gardner asked how the medics were doing. Mr. Davis stated they are tired. He said they are transporting about 10 positive cases a week to the hospitals and many of them worry about taking it home to their families. He stated the new tents are great and they are using them on all the respiratory patients.

Deputy Chief Josh Harper stated EMA just received 45,000 masks from FEMA. He stated they will have another community mask giveaway; and they are looking to partner with the churches in the area this time. He said the State is asking the counties to get some hard numbers as they are looking to have a vaccine next year. He stated if that happens, they would activate a point distribution plan with closed (1st responders, county employees) and open (community) distribution. He stated they are currently updating their numbers and will have a plan to push out the vaccine when it becomes available.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to make the COVID report a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8.a.

b. EFMLA and New Practice at Childcare Facilities

Human Resources Director Carla Crockett stated an employee has a relative in her home diagnosed with COVID and found that her child's daytime care facility said if a child was in contact with a positive case; they would have to be removed from the facility. Mrs. Crockett stated she would like to offer EFMLA to this employee. She stated the EFMLA was originally for use if a child care facility closed; but things are evolving with leave requests and she wanted to be sure the Board was comfortable using it in this circumstance.

Supervisor Medlin said if it was not going against federal guidelines; he felt the employee should be able to use EFMLA in this instance. The Board agreed that this would be helpful to employees. Mrs. Crockett said the employee is the only one that can keep the child since they have been exposed. She stated EFMLA supplements the 1st 2 weeks at 100% or the employee can use their medical leave if they choose. She noted the 2 weeks EFMLA is a one-time use. Supervisor Medlin asked if each request would be looked at. Mrs. Crockett stated if the Board approves, any employee that come forward with a case like this would be allowed use of EFMLA. She asked if the Board would allow that policy through December 31, 2020; which is the time period EFMLA is being offered.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to put the recommended policy regarding EFMLA leave in instances where an employee must remain home to keep a child whose daycare facility has been closed, or refused to allow a child in, due to COVID-19 in place until December 31, 2020.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. COVID Vaccination – American Testing

Item H.8.c. was removed from the Agenda. Mrs. Crockett stated it should say COVID Testing rather than vaccination.

I. NEW BUSINESS

1. Presentation of Real & Personal Preliminary Tax Roll

Tax Assessor Jeff Fitch stated the County had a very good year and they are fast approaching \$2.1 billion in assessed value. He stated a 4.05% increase in assessed values is very strong. The Board thanked Mr. Fitch and his staff for all their hard work.

Supervisor Medlin asked which area had the biggest increase. Mr. Fitch stated across the board was strong; but individual homes was the strongest. He stated with Silo Square developing, commercial and residential will explode in the next few years.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the real and personal preliminary tax rolls as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.

2. Approval of Order to Equalize the Tax Rolls & Authorize Board President Signature

Chancery Clerk Misty Heffner stated the rolls will be open for inspection online with the Board’s approval.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the order to equalize the Tax Rolls and authorize the Chancery Clerk to publish them for public inspection in accordance with Miss. Code Ann. §§ 27-35-83.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.

3. Tax Assessor – Request for New Position

This item was removed from the agenda

4. Election Commission – CARES Act Allocation - \$142,042.81

Mrs. Lynchard stated the Election Commission got a letter from the Secretary of State about the CARES Act allotment. She said the Election Commission has requested them to approve the shields and reimburse retroactively. 4th District Election Commissioner Sissie Ferguson stated they have received word that they will get 80% reimbursement on the shields, but no official approval yet.

Mrs. Ferguson stated they have ordered pens that write on one end and are a stylus on the other end. She stated they will hand each person a pen at the door and they will drop them in a tub after voting. Mrs. Ferguson stated the pens will be sanitized and re-used throughout the day.

Supervisor Gardner asked if the Commission was expecting a 70% voter turnout. Mrs. Ferguson affirmed.

Supervisor Caldwell asked if the extra personnel expenses would come out of this money. Mrs. Ferguson said that comes out of another allotment. She said they will send in how many they plan to hire, but Dec. 1 will show how many they actually paid. She stated they have to return any of the allotment that is not used.

Supervisor Caldwell asked if any of the facility used for voting were requesting a cleaning fee. Mrs. Ferguson said she has not heard anything about that; but it would be a good idea for them to contact the precincts. She stated the Election Commission is hiring one person per precinct to do nothing but sanitize after each voter. She stated the Secretary of State’s office is providing PPE for poll managers and poll workers in the form of gloves, sanitizer and masks.

Supervisor Medlin asked if the Election Commission had the 20% match in their budget if they spent all of the allotment. Mrs. Ferguson stated they can move money around to cover the cost. She stated they have to buy the items, submit a request for reimburse to the State, send a copy of the check to show they paid for it; and then receive the reimbursement.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the CARES Act Allocation for the Election Commission as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.

5. EMS – Request Acceptance of \$10,000 in Additional Delta Trauma Funds

Mr. Davis stated MS Hospital Association is taking over Delta Trauma and they offered an extra \$10,000 in addition to the regular Delta Trauma money the County receives. He stated this will offset the cost of the stretcher purchase that the Board previously approved.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to accept the extra \$10,000 in Delta Trauma Funds to help offset the cost of a stretcher as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.

6. Request Approval to Apply for State Homeland Security Grant for CBRNE Detection Equipment – No Match Required

Deputy Chief Josh Harper stated they would like to apply for a chemical detector that costs about \$60,000. He stated there is not one in this area; and it would be a valuable tool to test solid or liquid. Mr. Harper stated they currently have air monitors. He stated this machine will actually read through a container with laser technology to identify chemicals; thereby limiting exposure to responders.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize EMA to apply for the State Homeland Security Grant for CBRNE Detection Equipment.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.

7. Software Update

a. Update

IT Director John Mitchell stated they are still on schedule. He stated the original live time for financials was October 1, 2020 and, depending on how this docket test goes, they still plan for that. He stated if something goes wrong with this docket or Tyler cannot get on site, that start date may be postponed.

Mr. Mitchell stated payroll and HR are slated for going live April 1, 2021 and that piece is progressing. He stated Planning is slated for January 1, 2021 and that is progressing as well. Mr. Mitchell stated they are starting on the Road Department piece. He noted the Tax Assessor’s piece is fully implemented.

Mr. Mitchell stated he purchased a few more licenses for Planning at a cost of approximately \$4,000.

Mr. Mitchell said they are looking at the time clock system with Tyler. He said it would be better to replace what we have as it is phasing out and getting expensive. He stated HR and the Sheriff’s Department looked at the new piece and agreed it is a better product than what we have now.

Supervisor Gardner asked if the deputies could clock in from their cars. Sheriff Rasco said they can clock in from their phones. Supervisor Gardner asked if the building inspectors could clock in from their trucks. Mr. Mitchell said any department that the Board chooses to allow can clock in. He stated that is an administrative decision.

Supervisor Medlin asked if the old system would be a backup. Mr. Mitchell affirmed and stated it takes quite a bit of work running 2 systems. He stated the software is a one-time fee of \$69,396 with a yearly fee of \$1,744 and estimated travel expenses of \$10,960. He stated they will only pay travel expenses as they are used, but the other costs cover all licensing and implementation and they are integrated with Human Resources' payroll system. Mr. Mitchell stated the current system would be about \$25,000 per year; but would be in the cloud which he does not feel comfortable with. Mr. Mitchell stated this system will show the geographic location when an employee clocks in. Mrs. Lynchard stated most employees clock in at their desk.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the implementation of the time clock software from Tyler Technologies as presented by Mr. Mitchell at a one-time cost of \$69,396, a yearly fee of \$1,744 and estimated travel expenses not to exceed \$10,960.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.a.

b. Request for Overtime/Comp Time

Mrs. Lynchard stated some departments are working on the software conversion and the core financials are labor intensive; including Procurement, Accounting, Human Resources, Justice Court, Planning and the Road Department. She stated these departments have to duplicate entries of a lot of data between the current system and the new system. She stated the only way to do it is to have current employees enter the data. She requested the Board authorize overtime or comp time from the software money to allow the employees to do that. Mrs. Lynchard stated the department directors, Mr. Mitchell and she will monitor the hours. She stated she felt like an amount up to \$5,000 would go a long way and requested the Board allow a budget amendment to put that amount in the software budget as overtime. Mrs. Lynchard stated the software vendor gives the departments homework; such as right now finance and procurement are working to duplicate the claims docket to be sure it balances with the claims docket that is presented. Mrs. Lynchard stated this request will be for Finance, Procurement, IT, Justice Court, Planning and Human Resources.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve overtime or comp time up to \$5,000 and a budget amendment to the Software budget to accommodate overtime/comp time to Finance, Procurement, IT, Justice Court, Planning and Human Resources.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. Environmental Services – Commercial Code Enforcement 7695 Hwy 161 – MS Code 19-5-105 – Litter Ordinance Violation

Environmental Services Director Ray Laughter stated they have been working on this issue. He stated the warehouse is two addresses and the north address presently has a business in it. He stated the south part is abandoned. Mr. Laughter stated he has been in contact with the owner and he wants to get it cleaned up. He said he has two more weeks to get it done.

Supervisor Denison stated there is an effort in the area to get things cleaned up and help project a better image as people come into the state on Highway 61.

Supervisor Ray Denison made the motion and Supervisor Jessie Medlin seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to research and get a title search if needed to see if the County still owns the property and if the parcels run together.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.

9. Office of Procurement

a. Bids Under Advisement – Request Approval to Purchase One Ambulance

Supervisor Medlin asked if this was a reverse auction. Mrs. Irving affirmed. Mrs. Irving stated only one company was able to participate because the others could not meet specs and one withdrew the night before the reverse auction.

Supervisor Gardner asked if they needed a decision today. EMS Director Mark Davis stated they have a big need at this time as they are using the 2001 backup truck and the other backup truck is down.

Supervisor Denison asked about maintenance. Mr. Davis stated the Road Department is doing their maintenance now and it is saving a lot of money.

Supervisor Gardner asked if EMS was going to sell the truck with the blown engine. Mr. Davis stated they plan to trade it in on the scheduled purchase of a truck in October.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to purchase a new ambulance at \$101,249 as well as tags, taxes, etc. as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.a.

DESOTO COUNTY BOARD OF SUPERVISORS
 Office of Procurement
 365 Loshier Street, Suite 340
 Hernando, MS 38632
 Emergency Medical Vehicle Bid Tabulation

Reverse Auction; June 18, 2020	Southwest Ambulance Sales		
	Model: Metro Express BL-90, Type III		
	Bid Price: \$101,249.00		
RECOMMENDATION: Purchase one ambulance from Southwest Ambulance Sales for a total of \$101,249.00.			

b. Bids Under Advisement – Request Approval to Purchase 3 SUV’s for Sheriff’s Dept.

Mrs. Irving stated only one dealer participated as they had two sales locations, but they were both owned by Landers. She stated this request is to purchase 3 Jeep Cherokees at \$27,400 each which was the previously quoted price.

Supervisor Gardner asked Sheriff Rasco if they have used Jeeps before. Sheriff Rasco said they have and they are getting good use out of them. He stated they are for investigators, not patrol. Mrs. McLeod stated the bid specs were for a mid-size SUV and not a particular make of vehicle. Mrs. Irving stated the specs called for an overall weight and certain type of transmission. Supervisor Gardner asked if this was comparable to the Durangos that the Sheriff had originally ordered. Sheriff Rasco affirmed.

Supervisor Caldwell asked if they had priced Tahoes. Sheriff Rasco stated they are not on state contract any longer.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the purchase of 3 Jeep Cherokees at \$27,400 each as well as tags, licenses, etc. as presented and authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.b.

DESOTO COUNTY BOARD OF SUPERVISORS
 Office of Procurement
 365 Loshier Street, Suite 340
 Hernando, MS 38632
 BID TAB - Purchase of One or More Mid-Size SUV

Bid File: 20-202-002			
Date for Board to Approve Purchase: July 6, 2020			
Reverse Auction Date: June 23, 2020			
BIDDER	MSRP	STARTING BID PRICE	FINAL BID PRICE
Landers Chrysler Dodge Jeep	\$35,390	\$27,400	\$27,400
MAKE/MODEL			
2020 Jeep Grand Cherokee Laredo			
Ending in Vin # lc128535, lc128536, lc404727			
RECOMMENDATION: Purchase three Jeep Grand Cherokee from Landers Chrysler Dodge Jeep at a cost of \$27,400. Total purchase to be \$82,200			

10. Office of Finance and Accounting

a. Preliminary Inventory Dispositions – IT, Sheriff’s Department

Deputy Director of Finance Stephanie Hanks stated the IT dispositions are part of the constant turnover of equipment and parts that no longer work. She stated the Sheriff's Department disposition is for cars that are just being used for parts.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the preliminary inventory dispositions from IT and the Sheriff's Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.a.

DEPT NAME		IT Department										DEPT #:	152
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL			
32614	VIEWSONIC 15" LCD MONITOR	917032101164	will not display	03	289	IT							
35584	NETGEAR 24 PORT SWITCH	GST7347DA000431	will not connect	04	516	IT							
39656	DYMO LABELWRITER PRINTER	2421655	will not connect	09	108	IT							
40360	LENOVO THINKPAD LAPTOP	LRDE537	will not power on	10	1145	IT							
41412	LENOVO SLS10 THINKPAD	LRWHEKP	bad hard drive	11	445	IT							
41658	APPLE IPAD 2	DMQGS0KTDHFW	will not connect	11	565	IT							
41661	APPLE IPAD 2	DMPG5UJQDFHW	will not power on	11	565	IT							
41891	DELL OPTIPLEX	2MG24D1	will not boot	12	270	IT							
42247	XEROX LASER PRINTER	AB9772548F	bad print quality to costly to repair	12	1384	IT							
42735	FUJITSU SNAPSCAN	A7VC714259	will not connect	12	464	IT							
43261	APPLE IPAD 2	DR5KW187DFJ1	will not power on	13	529	IT							
43510	HP LASERJET PRINTER	VNG4JD4159	will not feed paper	14	250	IT							
43922	HP SCANJET PRO 3000	CN42R90066	will not connect	14	349	IT							
43923	HP SCANJET PRO 3000	CN42R90202	will not feed paper	14	349	IT							
44394	LENOVO COMPUTER	1S0806B3UMICTEE9	bad motherboard	14	220	IT							
47960	DELL WYSE UNIT	9F20P505196	will not power on	18	80	IT							
48077	IPHONE 7S	F17W92E4HG7F	will not hold charge	18	549	IT							
48083	IPHONE 7S	F17W9BTRHG7H	will not hold charge	18	549	IT							
48455	IPHONE 7	DX3WV6K7HG7F	will not hold charge	18	549	IT							

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Felicia Hopper</u>	DATE: <u>06/26/20</u>	PRESENTED TO BOS	
PRINT NAME: Felicia Hopper		July 6th, 2020	
		PRESENTED TO BOS	

DEPT	SHERIFF'S DEPARTMENT										DEPT	200
NAME:											LOC	
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL		
43349	FORD 2010 CROWN VIC	2FABP7BV2AX112815	Used for parts	2010	14k	DCSO-Shop						
39844	FORD 2007 CRWN VIC	2FAHP71W87X128093	Used for parts	2007	14k	DCSO-Shop						
43392	FORD 2010 CV	2FABP7BV0AX111744	Used for parts	2010	14k	DCSO-Shop						
40799	FORD 2008 CROWN VIC	2FAHP71V38X152990	Used for parts	2008	14k	DCSO-Shop						
33596	FORD 2004 CV/	2FAFP74W14X112963	Used for parts	2004	22k	DCSO-Shop						
41710	FORD 2008 CV	2FAHP71V18X161770	Used for parts	2008	13k	DCSO-Shop						
45151	PACAELITE VEST /MONTINI	150000377800/1377794	Expired	2015	8h	SO-Admin						

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: _____	DATE: _____	PRELIMINARY PRESENT TO BOS	Will be used for further training at the DCSO Shooting Range.
PRINT NAME: Roger Hutchins/ Juan Martinez		July 6, 2020	
		FINAL PRESENT TO BOS	

b. Preliminary/Final Inventory Dispositions – Facilities, Road Department

Mrs. Hanks stated the Facilities disposition is for 2 air conditioner compressors. Facilities Director Shawn Houston stated one was a whole rooftop unit that went to DeSoto Recycling. Mrs. Hanks stated the Road Department items went to auction.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Preliminary/Final inventory dispositions as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Ray Denison, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit I.10.b.

DEPT	Facilities Management		NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT #:	151			
NAME:	SHAWN HOUSTON		NR = NON REPAIRABLE	H = HUNDREDS		LOC #:				
			DAS = DECLARE AS SURPLUS	D = DOLLARS						
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
N/A	3 TON A/C CONDENSER	10463P4M3F	BAD COMPRESSOR			'51		FACILITIES		
N/A	12.5 TON ROOF TOP A/C UNIT	223101407D	2 BAD COMPRESSORS			'51		FACILITIES		
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: <u>Shawn Houston</u>		DATE: 06/16/20		PRELIMINARY PRESENTED TO BOS			PLEASE DISPOSE AT THE NEXT BOARD MEETING			
PRINT NAME: Shawn Houston				FINAL PRESENTED TO BOS						
DISPOSED BY: <u>Shawn Houston</u>		DATE: 06/16/20		DATE INVENTORY DISPOSED IN AS400						
PRINT NAME: Shawn Houston				DATE BOS FINAL MINS ATTACHED						
INV CLERK: _____		DATE: _____								

DEPT NAME	ROAD DEPARTMENT			DEPT # 300		DEPT #:	300			
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
19098	PALMER DUMP		DAS=DECLARE AS SURPLUS						Crenshaw Auction	
ITEMS TO BE SOLD THAT DO NOT HAVE ASSET NUM										
1	2012 ECR88 VOLVO 24" DIGGING BUCK	457456							Crenshaw Auction	
1	2010 BL70 VOLVO 36" DIGGING BUCKET								Crenshaw Auction	
5	CROSS TOOL BOXES								Crenshaw Auction	
5	SIDE TOOL BOXES								Crenshaw Auction	

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: _____		DATE: 06/30/20		PRELIMINARY PRESENTED TO BOS						
PRINT NAME: Kim Northcutt				Monday, July 6, 2020						
DISPOSED BY: _____		DATE: _____		FINAL PRESENTED TO BOS						
				Monday, July 6, 2020						

c. PCORI Fees – Signature Required

Finance Director Andrea Freeze stated this is a yearly tax form. Supervisor Medlin said he thought these fees were supposed to go away. Mr. Nowak stated they have been extended to 2029 by a bill passed last year. Mrs. Freeze stated they go up each year and this year's total is \$2,914.89.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the payment of PCORI fees in the amount of \$2,914.80 as presented, authorize the Board President to sign, and authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District YES
 Supervisor Ray Denison, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit I.10.c.

d. Interfund Loan Request –

From: Road Projects/Local Transfers/HS Road \$1,370,607
 To: BUILD Grant – Holly Springs Road \$1,370,607

Mrs. Freeze stated seed money was put in Fund 324 for the BUILD grant so there would be money in there when an invoice had to be paid until reimbursed from MDOT. She stated MDOT has been very fast with the reimbursements. She stated the Board will see more of these in the future.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the interfund loan request for Holly Springs Road/BUILD grant as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.d.

e. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Finance Officer Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 59 – DeSoto Council - Mrs. Freeze stated that was a separate invoice received from Waggoner.

Page 78 – Affinity – Mr. Jarman stated the bushes at the Road Department were in bad shape and Affinity takes care of those and sprays.

Supervisor Mark Gardner asked about the following claims:

Page 15 – Chiller Repair - \$4,615.32 – Mr. Houston stated the line burst under the parking lot. He said it split around a coupling. Supervisor Gardner asked if they were seeing more problems. Mr. Houston said they are seeing some. Supervisor Gardner asked if there was a better alternative. Mr. Houston said he did not think so at this time.

Page 40 – Landers Dodge – 2020 Chargers – Sheriff Rasco stated they have received all 19 cars.

Page 47 – Scuba Gear – Supervisor Caldwell stated that was the SCBA air packs for EMA.

Page 68 – Ford Explorer – Sheriff Rasco stated it replaced one wrecked from SID. He stated they got some insurance money.

Page 77 – Firing Range – Month to month or annual? Sheriff Rasco stated it was for his term as Sheriff. Supervisor Gardner asked if this was still working out well. Sheriff Rasco affirmed.

Supervisor Ray Denison asked about the following claims:

Page 4 – Linda White – Contract worker? Mrs. Freeze stated she used to work for the Tax Assessor and came back after retirement. Mrs. Lynchard said she is working as needed.

Page 15 – Mississippi Filters – Mr. Houston stated they service all the rooftop units and can change the filters cheaper than Facilities can buy them. He stated Facilities changes a lot of the filters.

Page 45 – Ken Thompson – Dates? – Mrs. Freeze stated they have corrected that and it should be the current contract dates.

Page 57 – Soil & Water Conservation allocation – Mrs. Freeze stated that is their program allocation they request during budget season.

Page 61 – MDA Note – Mrs. Freeze stated that is for the tourism building. She said the County pays and CVB reimburses.

Page 67 – Guardian RFID – Sheriff Rasco stated that is for the wristbands the inmates wear to track their medicines, meals, etc.

Page 73 – Lewisburg sidewalks – Mr. Laughter stated Waggoner said they have about 3 more months of planning.

Page 80 – mosquito spray – Mr. Jarman stated that is for the mosquito truck.

Supervisor Lee Caldwell had no questions.

Supervisor Michael Lee had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the claims docket and to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.e.

f. Late Bill for Neyman Law Firm PLLC

Mr. Jarman stated he received a bill from Neyman Law Firm for the right of way acquisition that the Board had approved regarding Holly Springs Road and asked that it be approved to pay. He stated the amount of the bill is \$3,461.90

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to pay the bill in the amount of \$3,461.90 to Neyman Law Firm as presented and authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.f.

11. Grant Administration

a. Request to Close Out Justice Assistance Grant – Youth Drug Court – Signature Required

Grant Administrator Shelia Garrett stated they were awarded \$81,584 and spent \$77,482.15. She requested authority to close the grant and file the documents with the Department of Public Safety. She stated the contract costs were less than originally budgeted for. Mrs. Hanks stated the County does not receive the money unless they spend it.

Supervisor Medlin asked if the County was applying for another grant and Supervisor Denison asked if there was a match. Mrs. Hanks stated they are awarded a “not to exceed” amount and there is not a match. Mrs. Lynchard stated when Youth Drug Court first started Judge Barbee introduced this and it does not cost the County anything. She stated part of the support is this grant and the other part is from the AOC. Supervisor Medlin asked if they had already applied for next year. Ms. Garrett affirmed. Mrs. Freeze stated they have figured out a way to work with Mrs. Banks at Youth Drug Court to be sure they are not leaving as much money on the table.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve closing out the Justice Assistance Grant for Youth Drug Court and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.11.a.

b. Request to Accept COPS Hiring Grant – Sheriff’s Department

Mrs. Lynchard stated the Board had approved to apply for this grant and it has been awarded. She reminded the Board that when the Sheriff’s Department asked for ICAC they said this grant would hire the new people for schools and allow some current employees to move to ICAC. She stated this would help the budget for the next 3 years for the Sheriff’s Department and after that; the County would take on the whole expense. She stated the grant give \$47,600 for base salaries and the County is responsible for a certain percentage. She noted over 3 years the awarded amount is \$625,000 and the County would pay \$458,636 over the 3-year period in increasing amounts.

Supervisor Caldwell stated the Sheriff had previously said it was hard to find people and this probably would not happen during this budget year. Sheriff Rasco agreed and stated the equipment from deputies who transfer to ICAC would go to the new people as the Secret Service is furnishing equipment for ICAC.

Mrs. Lynchard stated acceptance of the grant is not an acceptance for ICAC. She stated if ICAC does not come to fruition; this will just be 5 additional officers.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to accept the funds from the COPS Hiring Grant and authorize the Sheriff and Board President to sign the documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.11.b.

12. Contract Administration

a. IT – Tyler Technologies – Approval of Change Order and Finding of Fact for Prepayment – Signature Required

IT Director John Mitchell stated they are adding 5 additional licenses and maintenance for Planning at a cost of \$3,500 plus \$700 for maintenance. He said this is an expansion of the number of people who can use the software. Mrs. McLeod stated the Board needed to make a finding of fact for the maintenance contract prepayments.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the prepayment of the contract costs for licenses and maintenance with Tyler Technologies as presented, as presented finding they provide an immediate and necessary service to the County with the proven ability to provide the services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.12.a.

b. IT – Alhambra – Finding of Fact for Prepayment

Mrs. McLeod stated this contract is for fax server support and is a prepayment.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the contract with Alhambra as presented, and authorize the prepayment of the contract costs finding that they provide an immediate and necessary benefit to the County with the proven ability to provide the services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.12.b.

c. IT – SHI International – Finding of Fact for Prepayment

Mrs. McLeod stated the County is buying Fortinet support services from SHI International. She stated it is a security system and virus filter. Mr. Mitchell stated the County has been using this service for 6 or 8 years.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the prepayment of the contract costs to SHI International for Fortinet support services, finding them to provide an immediate and necessary service to the County with the proven ability to provide the services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.12.c.

d. IT – Fresche Solutions/WebSmart Solutions – Finding of Fact for Prepayment

Mrs. McLeod stated this company provides software maintenance for software that pulls AS400 data and displays this data on the County's website.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize the prepayment of the contract costs to Fresche Solutions/WebSmart Solutions finding they provide an immediate and necessary service to the County and have demonstrated they have the ability to provide the services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.12.d.

e. Sheriff's Department – Columbus Police Dept. Forensic Lab – Signature Required

Mrs. McLeod stated the Sheriff's Department will be sending their crime lab specimens to Columbus as discussed at the previous Board meeting. She stated they have sent the contract to Columbus for a signature; but it is not back yet. Mr. Nowak stated the contract allows for batch billing once a month

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with the Columbus Police Dept. Forensic Lab and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.12.e.

f. Road Department – Digital Now – Finding of Fact for Prepayment – Signature Required

Mrs. McLeod stated this is an existing contract that is up for renewal and the prepayment for maintenance is \$785. She stated it is for the large plotter that the Road Department has used for several years.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with Digital Now and approve the prepayment of the contract costs finding the County has done business with this company for several years and they have proven their ability to provide the service, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.12.f.

13. Business Investment Incentive Guidelines Update

Mrs. Lynchard stated there have been several discussions about how the Board wanted to be able to see particular information on the companies that come for exemptions, and she hoped these changes will be helpful.

a. Free Port Application Guidelines

See Exhibit I.13.a.

b. Ad Valorem Incentive Application Guidelines

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to table this matter to allow the Board time to examine the documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.13.b.

14. Appointment of Special Public Defender for Justice Court – Darin Vance

Mrs. Lynchard stated this item will be on the next docket if the Board approves. She stated the request came before the court date, but after the last board meeting.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve payment to Darin Vance as special public defender for Justice Court.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.14.

15. Road Department

a. Finding of Fact – 1785 Royal Lane

Mr. Jarman stated this is the home of Jack & Carla Crockett. He stated there is a good bit of problem with drainage on both sides of the road, but they need to get off the right of way on the Crockett's side. He stated that the person across the road had put in an inlet and covered up the ditch. He stated they have now taken the top off the inlet and put in a grate there; but the silting in on the Crockett's side is so bad the water has to come up about 1.5 feet to go through the culvert. He stated this issues is causing flooding in 3 different places and crossing the County road.

Supervisor Lee stated this has been an ongoing problem and the road floods constantly.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize the off right of way work associated with at 1785 Royal Lane finding the silted in culvert and ditch causes water to flood the county road creating a health and safety problem as well as causing damage to the County's road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.15.a.

b. Finding of Fact – 14850 Cathy Road

Mr. Jarman stated this is property owned by Jerry & Sandra Brandon. He stated that over time the County tractors have cut up their culvert when mowing and it needs to be replaced.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve replacing the culvert at 14850 Cathy Road finding the damage was done by County mowers, and the repairs are a fair and equitable settlement of the damages incurred by the property owner.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.15.b.

16. Request Authority to Work with Sheriff's Dept. on Proposed Mentoring Project

Mr. Nowak stated this would be a collaboration between the Sheriff’s Department and the School District using School Resource Officers and volunteers. He stated they sent a large packet and he would need to look through it and examine the legalities.

Sheriff Rasco stated they are looking at bringing individuals in to talk with students; but there is a lot more to do to get the project finalized. He asked that it be considered at the next meeting.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to table this item until the July 20, 2020 meeting, or such other time when as the Sheriff places it back on the agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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17. Request Authority to Review Contract – Sheriff’s Department - CorrectTek

Mr. Nowak stated Commander Wicker asked him to review a rather lengthy contract regarding a medical care tracking system.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to review the contract between the Sheriff’s Department and CorrectTek.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

18. Budget FY21

Mrs. Lynchard presented a slide show recapping highlights of the past fiscal year and stated they are currently working on the FY21 budget.

See Exhibit I.18.

19. Approval to Write Letter Requesting Patrol of Hwy 305

Supervisor Medlin stated he would like the Board to approve sending a letter requesting the MS Highway Patrol to be a presence on Hwy 305. He stated the traffic on that road is very heavy and people are speeding. Sheriff Rasco stated it might be a good idea to bring portable scales to the area as well. Supervisor Caldwell said they would have to request those from MDOT.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize sending a letter to the MS Highway Patrol requesting assistance on Hwy 305.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

20. Human Resources

a. Finding of Fact for Service – Medical Administrator for Health Insurance

Mrs. Crockett stated Lipscomb & Pitts requested a meeting to see how things were going with the County’s insurance and asked if we were interested in going to market for the medical administrator. She stated they only do this every 3 years and they are suggesting going early this year as DeSoto County is the only self-funded insurance provider they represent that uses Humana. Mrs. Crockett requested the Board make a finding of fact to declare this a service, and not a commodity. Mrs. McLeod stated this is a service, and as such, they can get quotes and not have to go out for bids.

Supervisor Medlin stated his only worry was that Humana would see this in a negative light. Mrs. Crockett stated there is no extra charge from Lipscomb & Pitts for this service.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to go out to market for the medical insurance administration services finding that the medical administrator for health insurance provides a service and not a commodity thus allowing to get quotes instead of bids.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Overtime Discussion in Human Resources

This was a duplicate from Item I.7.b.

c. Approval to Get Quotes for Flu Shots

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to add getting quotes for flu shots to the agenda and to authorize Human Resources to obtain those quotes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

21. Justice Court – Part Time Public Defender

Mrs. Lynchard stated one of the judges said this might not be necessary at this time; but some others said they might want to appoint somebody. Sheriff Rasco said it helped cut down his overtime hours to have 2 public defenders at Justice Court. Mr. Nowak stated, with the new rules of court, public defenders are critical. Mrs. Lynchard stated it takes a little less than \$25,000 to fund the position completely. No action was necessary as the Board had previously approved the part-time public defender.

22. Flood Study Committee Update

Supervisor Caldwell stated they met last week and feel like things are coming back to a place the County wanted. She stated the Corps is not studying each basin and how the water flows and the issues in every single basin. Supervisor Medlin asked if some drainage districts should be brought in. Supervisor Caldwell said they are looking at them and trying to get some of those going again. She stated they will be meeting almost every week.

23. Planning Commission Resignation – Randy Jones

Supervisor Gardner said he received an email from Mr. Jones stating he had moved out of the 2nd district and was resigning from the Planning Commission.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to accept the resignation of Randy Jones as a 2nd district representative on the Planning Commission.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize a letter to be sent to Mr. Jones thanking him for his service on the Planning Commission and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

24. Request to Accept Donation from Tunica County Sheriff's Department

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the donation from Tunica County of diving equipment and authorize Mrs. Lynchard to send a thank you note to Tunica County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

25. Law Enforcement Spouses Conference

Supervisor Gardner said a wife of one of the Sheriff's Department officers is putting together a conference on August 8, 2020 as part of the Bless the Badge organization. He stated a SWAT team member and his wife attend his church and they are putting together the conference. He stated they are a 501c3 non-profit and are asking for a sponsorship. Sheriff Rasco said the conference is costing \$7,000 and he has committed to raising \$3,500 for them.

Supervisor Gardner said the conference will be at Heartland Church on Saturday, August 8, 2020 from 10 am to 4 pm. Sheriff Rasco said they are inviting law enforcement officers in the county and the surrounding counties and states.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to donate \$250 from Advertising County Resources finding the event meets the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3- of the MS Code of 1972; and the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

26. Hotel at Landers Center

The Board discussed the recent ask from the hotel developers. Supervisor Gardner said he would like to see the hotel come to fruition. The other Board members said they did not want to offer more tax incentives at this time. No Board action was taken.

27. State Flag

Supervisor Gardner asked when the flags had to be removed. Mrs. Lynchard stated that the Archives Department had said July 15th, but now they are saying 15 days from the day the Governor signed the documents. Mr. Nowak stated the flag has officially been retired and the flags, when taken down, cannot be given away or sold to county employees. The flags would have to be disposed of according the procedures for surplus personal property

28. Request from County Attorney

Mrs. Lynchard stated Mr. Holland is asking the County to pay his dues for the Prosecutors Association. Supervisor Caldwell said the Board had discussed this for another employee. Mrs. Lynchard said that was bar dues for a lawyer.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize Accounting to pay the Prosecutors Association dues for Mr. Holland.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

J. PLANNING

1. Consent

- a. **Cermeno Minor Lot, 1st Rev (#7477) – Approval of 1 lot(s) on 2.23 acre(s) out of a total of 51.55 acres. Identified as Parcel # 2-09-1-01-00-0-00015-00. Subject property is located on the east side of Poplar Corner Road and north of Church Road in Section 01, Township 02, Range 09 (District 3)
Applicant: Raquek Cermeno**
- b. **Anderson Corner Minor Lot, Rev of Lot 7 (#7478)
Approval of 1 lot(s) on 1.5 acres. Identified as Parcel #3-07-1-02-00-0-00037-01. Subject property is located on the north side of Bright Rd and east of Malone Road in Section 2, Township 3, Range 7 (District 5)
Applicant: Tommy Lewis**
- c. **Wiltshire Minor Lot, Second Revision (7479) Approval of 3 lot(s) on 9.68 acre(s). Identified as Parcel #3-07-9-32-00-0-00042-01. Subject property is located on the south side of Deerwood Place and north of Stable Road in Section 32, Township 3, Range 7 and is zoned Agricultural (A) (District 5)
Applicant: Gerald Young / Jones - Davis**

- d. **Estep’s Hill Minor Lot, Second Revision (7480) – Approval of 2 lot(s) on 8.80 acre(s). Identified as Parcel #2-09-1-11-00-0-00008-00. Subject property is located on the north side of Austin Rd and east of Poplar Corner in Section 11, Township 2, Range 9 (District 3)
Applicant: Francis Estep**
- e. **Gainey’s Acres Minor Lot (#7481) - Approval of 1 lot(s) on 4.00 acres out of 32.30 acres, identified as Parcel #4-08-4-17-00-0-00009-00. Subject property is located on the east side of Wheeler Road and west of Airport Road W. in Section 17, Township 4, Range 8 (District 5)
Applicant: Jeremy Gainey**
- f. **Miller Estate Minor Lot (#7482) Approval of 1 lot(s) on 1.6 acres out of 12.57 acres. Identified as Parcel #4-08-1-11-00-0-00007-01. Subject property is located on the north side of Gaines Road and west of Hwy 51 in Section 11, Township 4, Range 8 (District 5)
Applicant: Andrew Miller**
- g. **Marshall Place Minor Lot (7483) - Approval of 3 lot(s) on 6.90 acre(s). Identified west side of Jaybird Rd and north of Holly Springs Rd in Section 17, Township 3, Range 7 and is zoned Agricultural-Residential (AR) (District 5)
Applicant: Greg Craigan**

Mr. Hopkins presented the Consent Agenda. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Lee made the Motion and Supervisor Gardner seconded the Motion to approve Consent Agenda items and actions as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Other

a. Legal Authorization – Bell Road

Supervisor Medlin stated he got a phone call about someone shooting guns at 14965 Bell Road. He stated another person said someone living in one of the sheds on the property shot into a couple of houses.

Mr. Hopkins stated that staff has received complaints about illegal dwellings at 14965 Bell Road and we are now requesting authorization to pursue legal action concerning the violations.

Supervisor Medlin made a Motion and Supervisor Lee seconded the Motion to authorize Smith Phillips to seek an injunction, or other appropriate legal remedy, to stop the illegal occupancies at 14965 Bell Road.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit J.

K. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to recess the Board meeting until Monday, July 20, 2020 at 9 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 3rd day of August, 2020, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors