

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FOUR SUPERVISOR LEE CALDWELL, PRESIDING
July 1, 2019

A. CALL TO ORDER

The July 1, 2019 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Lee Caldwell, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Mark Gardner offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF JUNE MINUTES

Supervisor Caldwell asked if everyone had read over the June minutes.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to accept the minutes of the Board of Supervisors for June, 2019, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Caldwell asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Office of Finance & Accounting – Budget Amendment – Craft Road Widening (Consent, G.2.a.)
- b. Add Authorize Clerk to Write the Check to Uniform Reimbursement (Consent, G.8.)
- c. Constable, District 5 – Making Annual Report Part of the Minutes (Consent, G.11.)
- d. Making Reappointment of Family Masters and Special Masters Part of the Minutes
Malinda Meacham (Consent, G.12.a.)
H.R. Garner (Consent, G.12.b.)
- e. Appointment – Jury Commissioner (Old, H.7.)

- f. Justice Court – Bailiff Pay for Video Conferencing (New, J.14.)
- g. Consideration for Executive Session – HR Personnel EMS – E. James, K. Smith, C. Barnett, C. Collins, T. Haskins (Executive, K.1.e., K.1.f., K.1.g., K.1.h., K.1.i.)

2. Supervisor Medlin requested to add the following:

- a. Consideration for Executive – Land Acquisition – Nail Road (Executive, K.4.)

3. Supervisor Gardner requested to add the following:

- a. Consideration for Executive – Potential Litigation – Library Funding(Executive, K.6.a.)

4. Road Manager Andy Swims requested to add the following:

- a. NRCS Agreement – Time Extension – (New, J.7.d.)

5. Environmental Services Director Ray Laughter requested to add the following:

- a. Proposed Annual Price Adjustment for Waste Pro – (New, J.12.e.)

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CITIZEN REMARKS & PRESENTATIONS

1. Recognition of Deputy Anglin and EMA Staff

Supervisor Caldwell stated Deputy Anglin worked the previous night and was not able to attend the meeting. She recognized the Emergency Management Agency staff and the group of responders to the high water rescue of a family during a recent weather event.

EMA Director Chief Chris Olson introduced his staff: Deputy Director Josh Harper, Division Chief over Fire Services Scott Sanko, Division Chief over Special Operations & Training Ben McMinn, Captain over Special Operations Mark Foster. Chief Olson said there was a big rainfall at night and the family did not know the water was so high until they realized they were in trouble. He stated Deputy Anglin was first on scene, followed by the EMA team, and Lewisburg Fire Department. Chief Olson stated, in their mind, the EMA staff was doing what they are trained to do. Supervisor Caldwell said the Board appreciates the EMA staff in that they are so well trained and the way they work with volunteers and deputies to train them. Chief Olson thanked the Board for recognizing the volunteers as they are a vital part of emergency work.

Supervisor Caldwell stated the Board wanted to be sure Deputy Anglin was made aware of how much he was appreciated, as are all the DeSoto County deputies.

Supervisor Gardner stated that the deputies are well equipped and it may be a good idea for them to have rope and equipment for swift water rescue, as well as training. Chief Olson stated one of the tools they can give deputies is education. He stated the deputies are usually first on scene and they need to know that water is dangerous and it can kill.

Supervisor Medlin asked Mr. Swims if all the culverts in the area had been checked since the storm. Mr. Swims stated he will be sure that is done. Chief Olson stated the County has had such a significant amount of rain in a short time lately, even with clean ditches and culverts there has been some flooding. He stated water can be up on a house within an hour, and gone within another hour.

Supervisor Caldwell stated a neighbor of hers reported over 4 inches in his rain gauge. Chief Olson stated the official reading was 3.8 inches.

2. Tax Protest – Antonio Abram

Mr. Abram was not present. This was the 3rd time for this to be on the Board agenda.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to deny the tax protest by Antonio Abram.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Introduction of Litter Patrol Officer – Josh Coleman

Mr. Laughter stated Mr. Coleman has hit the ground running and is doing a great job. He stated Mr. Coleman has worked a few illegal dumps already. The Board welcomed Mr. Coleman.

G. CONSENT AGENDA

1. Department of Human Resources: Monthly Health Claims Report

The following is a recap of all insurance claims funded from May 28th through June 25th paid to Humana and RXnGo:

Funding Request	Date Paid	Amount	Claim Type
Date			
6/3/19	6/3/19	\$104,355.22	Administrative Fees
5/28/19	6/7/19	\$87,181.26	Medical
5/28/19	6/7/19	\$7,634.70	Dental
5/28/19	6/7/19	\$40,613.92	Pharmacy
6/3/19	6/7/19	\$65,998.38	Medical
6/4/19	6/7/19	\$6,395.95	Dental
6/4/19	6/7/19	\$13,199.67	Pharmacy
6/4/19	6/7/19	\$3,150.00	RXnGO Pharmacy
6/10/19	6/11/19	\$80,477.59	Medical
6/10/19	6/11/19	\$6,058.55	Dental
6/10/19	6/11/19	\$27,128.63	Pharmacy
6/15/19	6/17/19	\$1,937.50	RXnGO Pharmacy
6/17/19	6/18/19	\$50,856.07	Medical
6/17/19	6/18/19	\$4,850.35	Dental
6/17/19	6/18/19	\$21,113.09	Pharmacy
6/24/19	6/25/19	\$76,260.71	Medical
6/24/19	6/25/19	\$8,093.50	Dental
6/24/19	6/25/19	\$22,634.70	Pharmacy

Total for Humana	\$622,852.29
Total for RXnGo	\$5,087.50

2. Office of Finance & Accounting

- a. Budget Amendments – Animal Services, Emergency Medical Services, Bridge & Culvert/NRCS Project, Sheriff’s Department, Sheriff’s Canteen Fund, District 4 Constable, Garbage & Solid Waste, Election Commissioners, (Added to Agenda) Craft Rd Widening**

		Fund/Department #				
(1)	Animal Services	001 / 445				
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 2,788.00	\$ 2,548	\$ 240		\$ 2,788
	EXPENSE					
001-445-698	Canine Supplies - Food	\$ 16,221.74	\$ 20,470	\$ 40		\$ 20,510
001-445-938	Heating & Air Units - Donations	\$ -	\$ 12,408	\$ 200		\$ 12,608
	TOTALS			OVERALL INCREASE	\$240.00	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					
(Show detailed						
		Fund/Department #				
(2)	Emergency Medical Services	001 / 240				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-240-610	Professional Supplies	\$ 32,819.23	\$ 70,000		\$ 1,200	\$ 68,800
001-240-921	Other Cap Outlay Under \$5000	\$ 5,789.37	\$ 7,862	\$ 1,200		\$ 9,062
	TOTALS		\$ 77,862	\$ 1,200	\$ 1,200	\$ 77,862
Reason for Request:	Reallocate funds to line item where necessary.					
		Fund/Department #				
(3)	Bridge & Culvert - NRCS Project	160 / 359				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-359-533	Rental of Other Equipment	\$ 6,464.00	\$ 10,000	\$ 8,000		\$ 18,000
160-359-909	Other Improvements Over 25000	\$ -	\$ 385,000		\$ 8,000	\$ 377,000
	TOTALS		\$ 395,000	\$ 8,000	\$ 8,000	\$ 395,000
Reason for Request:	Reallocate funds to correct line item to pay for expenses.					
		Fund/Department #				
(4)	Sheriff's Departments	001 / 200, 201, 202 & 220				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-200-476	Meals and Lodging	\$ 13,214.45	\$ 15,174	\$ 1,500		\$ 16,674
001-200-503	Cellular Telephone Service	\$ 34,822.63	\$ 58,500		\$ 9,813	\$ 48,687
001-200-571	Dues and Subscriptions	\$ 11,703.26	\$ 14,540		\$ 1,500	\$ 13,040
001-201-613	Law Enforcement Supplies	\$ 457.97	\$ 500	\$ 500		\$ 1,000
001-201-919	Furniture/Office Equip	\$ -	\$ -	\$ 1,000		\$ 1,000
001-201-922	Other Cap Outlay Under \$5,000	\$ 70,829.84	\$ 75,000		\$ 4,170	\$ 70,830
001-202-588	Veterinarian Fees	\$ 4,474.16	\$ 5,500	\$ 1,000		\$ 6,500
001-202-595	Undercover Operations	\$ 10,842.66	\$ 35,000		\$ 2,830	\$ 32,170
001-202-698	Canine Supplies	\$ 1,441.11	\$ 7,700		\$ 1,000	\$ 6,700
001-202-921	Other Cap Outlay Under \$5,000	\$ 140,710.70	\$ 162,800	\$ 8,000		\$ 170,800
001-202-925	Radios	\$ 165,378.14	\$ 202,500	\$ 9,813		\$ 212,313
001-220-594	Other Contractual Services	\$ 9,000.00	\$ 15,265		\$ 5,500	\$ 9,765
001-220-615	Other Professional Supplies	\$ 1,967.00	\$ 6,500	\$ 3,000		\$ 9,500
	TOTALS		\$ 598,979	\$ 24,813	\$ 24,813	\$ 598,979
Reason for Request:	Reallocate funds to line items where needed.					
		Fund/Department #				
(5)	Sheriff Canteen Fund	033 / 221				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
033-221-921	Other Cap Outlay Under \$5,000	\$ 552.70	\$ 5,000		\$ 1,800	\$ 3,200
033-221-924	Computer Hardware & Software	\$ -	\$ 5,000	\$ 1,800		\$ 6,800
	TOTALS		\$ 10,000	\$ 1,800	\$ 1,800	\$ 10,000
Reason for Request:	Reallocate funds to line items where needed.					
		Fund/Department #				
(6)	District 4 Constable	001 / 264				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-264-475	Mileage & Other Travel Costs	\$ -	\$ 450	\$ 45		\$ 495
001-264-476	Meals and Lodging	\$ -	\$ 875		\$ 45	\$ 830
	TOTALS		\$ 1,325	\$ 45	\$ 45	\$ 1,325
Reason for Request:	To account for annual constable convention in Gulfport, MS.					
		Fund/Department #				
(7)	Garbage and Solid Waste	105 / 391				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
105-391-550	Legal Fees	\$ 752.50	\$ 2,000	\$ 1,000		\$ 3,000
105-391-594	Other Contractual Services	\$ 26,108.28	\$ 136,323	\$ 110,000		\$ 246,323
105-391-635	Topping and Fill Dirt	\$ -	\$ -	\$ 70,000		\$ 70,000
105-999-999	Ending Cash	\$ -	\$ 1,343,703		\$ 181,000	\$ 1,162,703
	TOTALS		\$ 1,482,026	\$ 181,000	\$ 181,000	\$ 1,482,026
Reason for Request:	To account for project expenses in correct line items and Board approved emergency declaration.					
(Show detailed						

		Fund/Department #		001 / 180			
(8)		Election Commissioners					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-180-503	Cellular Telephone Service	\$ 4,978.61	\$ 5,000	\$ 250		\$ 5,250	
001-180-603	Office Supplies and Materials	\$ 1,137.67	\$ 2,365		\$ 250	\$ 2,115	
TOTALS			\$ 7,365	\$ 250	\$ 250	\$ 7,365	
Reason for Request: (Show detailed		Reallocate funds to line item to cover DSL service for the remainder of the year.					

Added to Agenda:

		Fund/Department #		160 / 377			
(1)		Craft at Bethel Rd Widening					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
160-377-912	Roads	\$ 54,581.00	\$ 1,306,713	\$ 49,763		\$ 1,356,476	
160-999-999	Ending Cash	\$ -	\$ 3,922,343		\$ 49,763	\$ 3,872,580	
TOTALS			\$ 5,229,056	\$ 49,763	\$ 49,763	\$ 5,229,056	
Reason for Request:		To account for contract change order for soil treatment.					

b. Wire Payments Not Seen on Docket

- Diversified Companies – DivcoData – Postage - Tax Collector
- DeSoto County Convention & Visitors Bureau – 2% tax
- Certified Mail Solutions – Postage - Chancery Clerk
- Postage Transfers

c. Board Proceedings

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF **May 21-June 21 2019**.
AS AUTHORIZED AND PROVIDED UNDER **SECTION 19-3-67 AND 19-3-35, MISSISSIPPI CODE 1972 AMENDED**.
FOR CLAIMS IN ALL FUNDS **TOTALING \$ 16,503,584.67**

BE IT ORDERED:

That all county bills for **DESOTO COUNTY** for the month **May 21-June 21 2019** claims as noted above totaling **\$ 16,503,584.67** is hereby approved as presented by the Chancery Court Clerk of **DeSoto County**.

These are claims presented and approved during the month of **May-June 2019**.
ORDERED AND DONE THIS 17th DAY of **June 2019**.

Supervisors that were present at the June 17, 2019 meeting were Michael Lee, William Russell, Jessie Medlin, Lee Caldwell and Mark Gardner joined in by phone.

d. Quarterly Allocations

- Tax Assessor: \$344,478.00
- Tax Collector: \$348,738.50
- Sheriff: \$5,966,746.32

3. Road Department

- a. Monthly Road Report
- b. Monthly Work Schedule
- c. Road Bond Report

4. Office of Procurement

- a. Request to Approve Specifications and Solicit Bids for Supply and Haul of Dirt for County Rubbish Pit Bid File #19-341-003

5. Contract Administration – Auto Renewal

- a. **Circuit Clerk – Delta Computer Systems**
- b. **BOS - Fuelman**
- 6. **Enter Into the Formal Record and Make a Part of the Board Minutes**
 - a. **Project Hotel – MOU with Signatures**
 - b. **Approval of LSBP-17(8) Craft Road Box Culvert**
- 7. **Meal Log Affidavit**
- 8. **Uniform Reimbursement – Sheriff’s Department (added to Agenda – Authorize Clerk to Write Check)**
- 9. **Resolution Approving and Adopting Road Name Change – Foti Circle/Pigeon Roost Road and Authorize Board President to Sign**
- 10. **Authorize Board President to Sign Agreement with NWCC to Purchase Surplus Ambulance**
- 11. **Constable, District 5 – Making Annual Report Part of the Minutes**
- 12. **Making Reappointment of Family Masters and Special Masters Part of the Minutes**
 - a. **Malinda Meacham**
 - b. **H.R. Garner**

Discussion: Supervisor Medlin asked to move G.6.a. - Project Hotel to Executive Session

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve the actions and matters presented in the Consent Agenda including adding budget amendment for Craft at Bethel Rd. Widening, Item G.2.a.; moving Project Hotel, Item G.6.a. to Executive Session; and authorizing the clerk to write a check for uniform reimbursement, Item G.8.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.

H. OLD BUSINESS

1. Road & Bridge Projects

a. Bids Under Advisement – Star Landing Road Bridge Replacement

State Aid Engineer Tracy Huffman stated the bid came in over 30% of the engineer’s estimate. He said State Aid cannot give additional funding because there was only 1 bid. Mr. Huffman recommended rebidding the project and trying to get additional bids. He noted there is not much competition for bridge work in this area.

Supervisor Caldwell stated the City of Horn Lake had trouble getting bids for Horn Lake Road as well. She stated if they go out for re-bid and still only get one bid, it helps the project.

Mr. Huffman requested the County allocate some funds to put the package back out. He stated he would ask MDOT to allocate this money from ERBR funds.

Supervisor Bill Russell made the motion and supervisor Lee Caldwell seconded the motion to reject the bid for the Star Landing Road Bridge Replacement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to rebid the project, allocate up to \$5,000 for hourly work by Waggoner Engineering to complete the rebid package, and include a budget amendment from ERBR funds if available; if not, then from bridge funds.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

b. Star Landing Road Bridge – ERBRF/H.b.779 STP 09064B

Mr. Huffman stated there is an effort to reconcile the books so that State Aid funds can reimburse for projects that have become Emergency Road & Bridge Repair projects. Mrs. Lynchard asked if the money had to be paid back to State Aid. Mr. Huffman said it does not, but there are more charges to be paid. He stated he is waiting to get an award.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to table this item.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.b.

c. State Aid – LSBP Forfeited Pool (LFP)

Mr. Huffman stated they were going to request this money for the Star Landing bridge shortage and found they could not. See Item H.1.a.

See Exhibit H.1.c.

d. Holly Springs Road BUILD Support – Request Board President Signature

Mr. Huffman went over Exhibit H.1.d. and the expenses to date. He stated they are only doing work that is absolutely necessary, and breaking this down into individual steps.

Supervisor Medlin asked if the wetland mitigation ended up in court if the County would ask for the additional expenses incurred to be paid. Mr. Nowak affirmed.

Mr. Huffman stated there will be some extra expenses to get the project ready because it has been dormant for 10 years. Mrs. Lynchard stated Mr. Huffman is doing everything with full disclosure. She stated the request is to authorize Task Order 9A3 up to \$26,000.

Supervisor Lee asked what the time frame looked like. Mr. Huffman stated he is waiting for an answer from MDOT and hopes to have it within the next month. He said MDOT thinks the project is looking positive.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize Task Order #9A3 up to \$26,000 from Road Department Ending Cash.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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e. LPA Agreement for Holly Springs Road – FBLD-1920-00(007)LPA 104863-801000 – Request Board President Signature

Mr. Huffman stated this agreement is to allow Federal Funds in the amount of \$16,123,225. He stated he sent a modification to MDOT, and requested to table this until he hears back from them.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to table this item.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.e.

2. Update on AED's

EMS Director Mark Davis stated he is purchasing 10 AED's: 7 for the Sheriff's Department, 1 for the new Chancery Courtroom, and 2 for the Sheriff's Admin Building. He stated the Road Department is purchasing 7 for the superintendents' trucks. Mr. Davis requested the Board authorize a necessary budget amendment from the Sheriff's Department to EMS.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize a budget amendment from the Sheriff's Department to EMS for the purchase of AED's.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Cockrum Schoolhouse

Mrs. Lynchard stated some Board members have gone to see the Cockrum Schoolhouse. Mr. Nowak stated in order for the Board to provide any funding to the project, it would require Local and Private Legislation.

Supervisor Caldwell said she was shocked at the amount of work it would take to help the building; and she did not know if history can be saved at that large a cost to the taxpayers.

Mrs. Lynchard stated the estimated cost to renovate is over \$500,000. Mr. Jarman stated the Cockrum Schoolhouse Board of Directors got a grant for \$80,000 and did what they could. He stated the beams under the building and half of the floor joists were replaced. He said they did not get to shore up the roof, and there are some good size holes in the roof. He also noted there is no floor or sub-floor. Mr. Jarman stated the architect has been paid; and his estimates are per square foot and per running foot. He said the cost will be more if more damage is found. He also noted the estimate does not include bathrooms, and that has to be done as well.

Supervisor Caldwell said every member of the Board needs to see the building before they talk about it.

See Exhibit H.3.

4. DeSoto Public Improvement Corporation

Mr. Nowak reminded the Board that several months ago they authorize him to look into dissolving the Desoto Public Improvement Corporation. He stated the Corporation was primarily set up to use some bond money and has not been used since 2000; regarding the McIngvale house and school building on Commerce. Mr. Nowak stated the Board of Supervisors serves as the Board of Directors for the corporation and they would have to hold a separate meeting to dissolve it. He estimated the cost to be less than \$500.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to proceed with dissolving DeSoto Public Improvement Corporation.

The motion failed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>NO</u>

5. Craft Road

a. Dotson & D. Munn

Mr. Nowak stated that Mr. Barber presented 7 different waiver valuations and the motion did not include authorization to write checks if the citizens accepted the offers. He stated 2 have accepted so far; Dotson & Munn. Mr. Nowak requested authority to write the checks and to write checks to any other citizens who accept the waiver valuation offers made on the Craft Road project.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to authorize writing check to Dotson & D. Munn and to authorize writing checks to any other citizens who accept the waiver valuation offers that are presented for this project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Request Authority to Issue Payment on Waiver Valuations

Voted on at Item # J.5.a.

6. At-Large Port Commission Appointment

Mrs. McLeod stated the Administration Office was not able to contact or find Kim McGinnis for her re-appointment for the At Large Post 1 position on the Port Commission. The Board said they will bring an appointment back at a later time as Ms. McGinnis cannot be located.

See Exhibit H.6.

7. Appointment – Jury Commissioner

Mrs. Lynchard stated Mr. Bill Sowell said he would be happy to serve.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to appoint Mr. Bill Sowell as Jury Commissioner.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

I. PLANNING

1. Public Hearing – 9:30 .m.

Supervisor Medlin made the motion and Supervisor Caldwell seconded the motion to open the Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- a. New Business – Rezoning - Desoto Business Center (779) -
Application is to rezone 58.75 acres from AR to M-1, Located on the south side of Kirk Road and east of Polk Lane, identified as Parcel #105419000 0002100 and 105419000 0001100 in Section 19, Township 1, Range 5W (District 1)
Applicant: DeSoto Business Centre**

Mr. Hopkins presented the DeSoto Business Center application to rezone 58.75 acres from AR to M-1. Mr. Billy Myers, Mr. Bob Barber and Ms. Lisa Ward were present to represent this application.

Mr. Billy Myers came forward and stated that they believe that there has been a substantial change in the neighborhood that supports the rezoning of this site from AR to M-1.

Supervisor Medlin asked how many homes are with in the 57 acres. Ms. Lisa Ward stated there is a metal shed that serves as a junk car lot and one home on the lot.

Mr. Bob Barber described where the site is located. He stated that there is major floodplain in the area to the east. He then stated that there are warehouses to the west and north. He explained that there is currently an auto repair business on the site with numerous vehicles stored on the site.

Mr. Barber stated that Core 5 is recognized for quality construction and then presented a landscape/buffer plan that includes the Planning Commission recommendations for increased landscape/buffer area.

Mr. Barber presented aerials of the area showing progression of development in the area. He then presented the following as proof of change in the neighborhood:

- Construction of distribution space in the surrounding area
- Updated infrastructure such as water, sewer, and roads
- The adoption of the Olive Branch plan establishing a distribution character of the area
- Consistency with the DeSoto Industrial Proposal
- Lack of update of the DeSoto County Comprehensive Plan

There was discussion of the amendment to the Forest Park subdivision to make the west side of Forest Hill Irene to be light industrial and the east side would be residential.

Mr. Barber stated that the Comprehensive Plan shows the area as residential but it has not been updated like it should have been. He feels if it had been updated when it should have been the use of this area would have changed from residential to be more compatible to the surrounding area.

Supervisor Gardner asked if Kirk Road was on the County and City road registers. Mr. Andy Swims stated that parts of the road are on the County road register and parts are on the City road register.

Mr. Barber presented the following as proof there is a public need:

- The industrial market vacancy is low
- The demand exceeds the supply
- The location characteristics of the site to cluster the use and buffer the surrounding area

Supervisor Gardner asked Mr. Jim Flannigan if he feels this area is targeted for this type of use. Mr. Flannigan stated he does feel this area is targeted for this type of use. Supervisor Gardner asked if Mr. Flannigan feels there is a low vacancy for this type of use. Mr. Flannigan stated there is a low vacancy in this area, that the demand is exceeding the supply. Supervisor Caldwell asked when determining the supply if Mr. Flannigan counts the industrial development that is approved or just what is built out. Mr. Flannigan stated he only takes in to consideration what is built out.

Supervisor Russell asked what type of improvements are proposed for Kirk Road. Mr. Barber stated that they will install a turn lane at the entrance of the site and anything else required by the County. Supervisor Russell asked when it will be determined what road improvements will be required. Mr. Hopkins stated that it would be determined during the design review process and would be determined by the Engineering Department.

Ms. Lisa Ward came forward and gave presentation about Core 5 and the developments and projects they have under construction at this time. She stated this development would be an improvement to the site. She then stated that she feels this is the highest and best use for this site. Ms. Ward stated they are proposing to add a third lane and deceleration lane to Kirk Rd. She stated the landscape buffer will mirror the buffer on the north side of the road. She then stated that she feels this development will create an addition to the County and will increase the tax on the property.

Ms. Ward stated that based on historical data she feels this building will create 500-1500 new jobs. She stated that DeSoto County is at an all-time low on industrial vacancy. She then stated that being a good neighbor is very important to Core 5. Supervisor Gardner asked how is Core 5 involved in the community. Ms. Ward stated that they donated to the fire fund in Horn Lake, involved with DeSoto Economic Council and will assist with the traffic study.

Mr. Myers stated that they feel like they have met the burden of proof required for a finding of a change in the neighborhood and a public need to support this rezoning.

Supervisor Caldwell asked if there was anyone to speak for or against this application.

Michael Hatcher – 12841 Old Country Cove – came forward and stated he is a resident and owns a business in this area. He stated he does not feel there is much school traffic on Kirk Road since Stateline Road has opened to Forest Hill Road. He then stated there has been an increase in industrial and commercial growth in the area.

Supervisor Medlin stated that he Had Mrs. Lynchard contact the School Board and they stated that there are 36 full size buses and 4 handicap buses that use Kirk Rd. There was much discussion of school traffic in the area.

Supervisor Lee stated that he would like to see a picture that includes the future residential subdivision in the area.

Supervisor Gardner asked how many vehicles, to include passenger vehicles and commercial trucks, are expected to and from the site per day. Ms. Ward stated she would expect approximately 500 automobiles and 100 to 300 trucks per day but that would depend on the user. Supervisor Gardner asked what the current traffic count is on Kirk Road. Mr. Swims stated there is not a current traffic count for Kirk Road.

Mr. Myers stated he feels Mr. Barber showed how Forest Park, with planned commercial and residential, is a transition between the proposed site and residential in the area.

Dan Wilkinson – 1445 Linden Ave. – came forward and stated that he has been involved in the industrial development in DeSoto County for years. He stated that there will be an increase in traffic but the way it has been addressed is with a three lane road with a turn lane in the center and a deceleration lane in front the property. He stated that most of the passenger vehicle traffic is at one time not constant all day.

Supervisor Gardner asked if a traffic signal study had been done. Ms. Ward stated that they would fund a traffic study and will do whatever the recommendation of the study is. Sherriff Rasco stated that the site is in Sherriff Department jurisdiction and there have not been any traffic accidents in the area.

There was discussion of how far the site is from the school and how far from Polk Lane it is to the school.

Supervisor Russell asked if there will be any truck direct access on to Polk Lane Cove from the site. Ms. Ward stated there will be no access from Polk Lane Cove to the site.

There was discussion of traffic in the area and warehouse shifts and the school start and stop times.

Carrie Freeman - 8268 Polk Lane Cove – came forward and stated that she is concerned with increased traffic in the area especially 18 wheeler traffic and decreased traffic safety.

Supervisor Caldwell stated that a traffic study needs to be done on Polk Lane and Kirk Road to include school and warehouse traffic. Supervisor Medlin stated that Polk Lane went from being a four lane road to a three lane road with bike lanes. Supervisor Gardner stated there needs to be a comprehensive traffic study done. He then stated he is concerned with mixing truck traffic and school traffic. Supervisor Caldwell stated she is also concerned with the school traffic and wants to make sure the residents are protected. Supervisor Medlin stated that the school was built after the warehouses and he is also concerned about the truck traffic. He then stated he does not see the need for more warehouses in the area.

Supervisor Medlin made a Motion and Supervisor Lee seconded the Motion to Deny the DeSoto Business Center application to rezone 58.75 acres from AR to M-1 based on the fact that the only way into the site is from Kirk Road and, with there being 36 full size school buses and 4 handicap school buses that use Kirk Road, the additional truck traffic would be a traffic hazard with school traffic, and he does not feel they have

proven there is a need for more warehouses due to there being empty warehouses in DeSoto County.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	NO
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Gardner stated he would rather see this application tabled to allow for a traffic study to be done. Supervisor Caldwell stated she feels there will be more traffic with the residential uses that are already approved for the area. Supervisor Russell agreed that a traffic study should be done.

There was discussion of what should have been done in the past to improve roads in the area.

Supervisor Gardner asked why traffic studies were not done before now. Ms. Ward stated that generally those concerns are addressed when the site design is submitted. She then stated that they met with the Planning Department and met all the concerns and requirements for a rezoning.

Mr. Myers asked if they could request to table this item to have a traffic impact study done.

Supervisor Lee stated that he feels road improvements are vital to this area. Supervisor Gardner stated that after meeting with Mr. Dan Wilkinson a traffic study would be done, why was it not. Mr. Wilkinson stated that they decided to add a lane to Kirk Lane. He then stated that generally once the project is approved then they would invest the money to work with traffic concern studies with engineers and MDOT after the property is under contract. Ms. Ward stated that typically they see this type of traffic study as a condition of the rezoning approval and then meet all recommendations of the study. She then stated that usually after the rezoning is approved they then have a scope to go to a traffic engineer with for a traffic study. Ms. Ward stated she does not feel that the Planning Department let them know that they needed to do any of this. She stated she feels they did address the concerns of the Planning Department.

Supervisor Medlin made the motion and Supervisor Gardner seconded the motion to close the Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Final Subdivision

- a. **Charleston Place (7221) – Application is for final approval of 24 lots on 56.16 acres, identified as Parcel(s) #3-06-9-29-00-0-00001-02 & #3-06-9-29-00-0-00001-01. Subject property is located on the south side of Holly Spring Road and east of Jordan Creek in Section 29, Township 3, Range 6 and is zoned A. (District 5)
Applicant: Stoneybrook Homes, LLC**

Mr. Hopkins presented the request by Stoneybrook Homes, LLC to have overhead utility lines instead of the underground that was part of the original approval of the final

subdivision of Charleston Place Subdivision. Mr. Nick Kreunen was present to represent the request.

Supervisor Lee stated this subdivision doesn't have access to sewer and has large lot sizes. He stated they could have poles down the road but have underground lines to the houses.

Supervisor Medlin asked if the out parcels on Holly Springs Road are minor lots. Mr. Cardosi stated they are minor lots. Supervisor Medlin asked if the minor lots will follow the same covenants and the subdivision. Mr. Kreunen stated the minor lots will follow the same covenants.

Supervisor Russell asked why there is not a stub road at Steven Henry Road. Mr. Cardosi stated that there is a house between the development and Steven Henry Road that would prevent connecting Steven Henry Road to a road within the development. He then stated that there is a stub road to the south.

Supervisor Lee stated that the developer needs to make sure that the run-off stays on the site and not on to Mr. White's property. Mr. Kreunen stated that they cannot put in a sediment trap or disturb the streams in anyway per the Corp of Engineer. Mr. Ray Laughter stated that the developer has reached out to the adjacent property owner and has been doing all they can, but the silt fence will not hold in the torrential rain events we have been getting.

There was discussion of when vegetation would be added. Mr. Kreunen stated that they should be able to add vegetation in 2-3 weeks.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to approve the request by Stoneybrook Homes, LLC to have overhead utility lines at the road of Charleston Place Subdivision to include authorizing the Board President to sign the Residential Development and the Erosion Control Agreement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	NO
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. Nikki Lakes Revision of Lots 12 and 13 – Application is for final subdivision of 1 lot on 3 acres. Identified as parcel numbers 208521030 0001200 and 208521030 0001300. Subject property is located on the north side of Nikki Lakes Drive, west of Tulane Road in Section 21, Township 2, Range 08 and is zoned AR (District 4)
Applicant: Woody Woods**

Mr. Hopkins presented the Nikki Lakes Revision of Lots 12 and 13 application to merge the two lots to create one lot to be known as Lot 12. Mr. Ralph Woods was present to represent the application.

Mr. Woods stated he wants to combine Lots 12 and 13 to make a better home site due to the topography of the lots.

Supervisor Caldwell stated that there have been complaints about dirt from the clearing not being controlled with silt fencing and also run-off from the applicant's other lots. Mr. Woods stated that there have been some very heavy rains. Supervisor Caldwell asked if the applicant has had his jobsites shut down due to water run-off. Mr. Woods stated that he hasn't had his jobsites shut down. Supervisor Caldwell asked if he has been warned to put up silt fence. She then stated that she is concerned with one of his lots and feels

he needs to meet with Mr. Scott Young and Mr. Ray Laughter due to how low lying the lot is. Mr. Woods stated that he has.

There was discussion of the drainage issues.

Supervisor Caldwell made a Motion and Supervisor Lee seconded the Motion to table this item until the applicant has gathered the signatures of the owners of the lots adjacent and across the street from the lots approving the plat amendment and until the applicant comes into compliance with silt fencing on all lots.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. Consent

Supervisor Caldwell recused herself from these items.

- a. Polk Lane Minor Lot (#7354) Approval of 6 lot(s) on 26.06 acre(s).
Subject property is identified as Parcel #2-05-3-07-00-0-00002-06.
Subject property is located on the east side of Polk Lane and north of Hwy 178 in Section 7, Township 2, Range 5 (District 1)
Applicant: Brad Waldrop**

Mr. Hopkins presented the Polk Lane Minor Lot application for approval of 6 lots on 26.06 acres. Mr. Nick Kreunen was present to present the application.

Supervisor Medlin asked how far sewer is from this site. Mr. Kreunen stated there is a privately owned system that will not accept any more homes. Supervisor Medlin asked if the road width is 20 or 24 feet. Mr. Kreunen stated that the road is 24 feet.

Mr. Kreunen stated that Lots 4, 5 and 6 will share a driveway and Lots 2 and 3 will share a driveway. Supervisor Medlin stated that he would like to see Lots 3, 4, 5 and 6 use the shared driveway off of Hillary Step Drive.

Supervisor Medlin made a Motion and Supervisor Gardner seconded the Motion to approve the Polk Lane Minor Lot application for approval of 6 lots on 26.06 acres conditioned upon the plat being redrawn to show Lots 3, 4, 5 and 6 on the 50 ft easement paved to match Hillary Step Drive and that deeds will state that the property owners are responsible for the ditch maintenance, and to include a waiver to allow 4 lots to have access by an easement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. Rowsey Minor Lot (#7356) Approval of 8 lot(s) on 20.20 acre(s).
Subject property is identified as Parcel #3-08-4-20-00-0-00005-01.
Subject property is located on the south side of W. Oak Grove Rd and east of Fogg Road in Section 20, Township 3, Range 8 (District 5)
Applicant: Mike Bailey**

Mr. Hopkins presented the Rowsey Minor Lot application for approval of 8 lots on 20.20 acres. He stated that the application meets all subdivision regulations.

Supervisor Lee made a Motion and Supervisor Gardner seconded the Motion to approve the Rowsey Minor Lot application for approval of 8 lots on 20.20 acres.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

4. Other

- a. Refund Request – Hobbs**
- b. Refund Request – Rowsey**
- c. Scrivener’s Error – Ranch Meadows**

Mr. Hopkins presented the above applications.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to approve the refund request by Paulette Hobbs for \$40.00 for a minor lot subdivision application fee, the refund request by Shirley Rowsey for \$50.00 for a Variance application fee and the scriveners application to change a road name from Ruby Cove to McCoy Cove on the Ranch Meadows, Phase 5 Section G Subdivision plat located in Section 25, Township 1, Range 9 recorded in Plat Book 127 pages 34-36.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit I.

J. NEW BUSINESS

1. 9:05 a.m. – Presentation of Real & Personal Preliminary Tax Roll

Tax Assessor Parker Pickle stated his office has finished up the preliminary tax roll and the books will be open to approve until the first Monday in August. Mr. Pickle noted this is the first time in his 28 years in the Tax Assessor’s office that the County has over \$2 billion in assessed value. He stated this is a 4.23% increase. Mr. Pickle also noted this is a projected amount, and it normally goes up before August.

Supervisor Gardner thanked Mr. Pickle for his many years of service and for all he has done for DeSoto County. He stated this is a good report to go out on. Supervisor Gardner stated Mr. Pickle and his team make the Board’s job easier.

Mr. Andy Alberson with IT said the rolls will be posted on the County’s website shortly after the Board approves them.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to accept the preliminary tax rolls as presented by the Tax Assessor and declare the rolls open for inspection.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1.

2. Approval of Order to Equalize the Tax Rolls & Authorize Board President Signature

Chancery Clerk Misty Heffner stated after the rolls are accepted, her office equalizes the rolls and send the numbers to the State. She stated the Recapitulation form requires signatures of all Board members.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Order to Equalize the Tax Rolls and authorize the Board to sign the equalization form for the Chancery Clerk to send in.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.2.

3. Election Commission – Approval of Contract to Transport Election Equipment

County Administrator Vanessa Lynchard stated that John Beale who previously delivered the voting machines is moving and will not be able to work. She stated that the Election Commission has a new contract with Victor McKinney and Nancy Merriweather to deliver the voting machines. Mrs. Lynchard said their liability insurance is estimated to be around \$1,600 per year. The Election Commission pays \$2,000 for each election for delivering the machines. Mrs. Lynchard said the recommendation is to move forward and approve the contract.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract between the Election Commission and Victor McKinney and Nancy Merriweather.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.3.

4. Office of Finance & Accounting

a. Preliminary Inventory Dispositions – IT

Inventory Clerk Hunter Pettigrew stated IT has some printers, computers, laptops, and phones that do not work.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary inventory dispositions for the IT as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.4.a.

b. Interfund Transfer – Parks & Greenways to Road Department

Mrs. Freeze stated this is to pay the Road Department for maintenance and grass cutting at the County parks.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the Interfund Transfer from Parks & Greenways to the Road Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.4.b.

c. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Director Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 72 – City of Olive Branch – Rubbish Pit- Environmental Services Director Ray Laughter stated that is the amount that Olive Branch took in there last month. He stated that Hernando takes everything to Star Landing.

Supervisor Mark Gardner asked about the following claims:

Page 7 – Cooke Insurance Center, Inc. – Mrs. Freeze stated this is for the bonds for Mr. Treadway’s employees.

Page 11 – Smith, Phillips, Mitchell, Scott & Nowak – Supervisor Gardner asked about the Heartland Food Pantry. Mr. Nowak stated that it was for an agreement between EMS and Heartland to provide food and water when disasters may be declared.

Page 11 - J. Kearns – Mr. Nowak stated that it was for a trial in Federal Court with DeSoto County.

Page 11 - Standard Construction – Mr. Nowak stated that this is for an appeal for writ of certification and the Supreme Court decided to hear it.

Page 13 – Baker Roofing Company – Mr. Jarman stated that this was for three (3) different buildings. There were a few leaks in the roof at Facilities, leaks at the DeSoto County Health Dept. and some leaks at the library in Horn Lake. He said the screws started coming out at Facilities and a special sealant was used in place of tar. He stated that there was a good size section of one roof that had to use a good bit of the sealant. Supervisor Gardner asked if there was appropriate invoicing done on the matters. Mr. Jarman stated yes. He gave a breakdown of hours and showed pictures of the roofs. The roofing company’s hourly charge was \$80.00, and everything is in order.

Page 20 – DeSoto County Circuit Clerk - \$50,000 – Mrs. Freeze stated that this was money that Dale Thompson requested. This is used to pay for Jurors and Witnesses during a trial.

Page 30 – A Rifkin Company – Mrs. Freeze stated that this is for keyless provisional ballot bags which can be reused.

Page 35 – North Miss. Two-Way Communication –The invoice showed that this is for a typhoon handheld siren.

Page 45 – Rescue Tech1, Inc. –The invoice showed that this is for a Swift entry drysuit for the Search and Rescue.

Page 53 – DeSoto County Co-Op – Mrs. McLeod stated that this was for rubber boots and uniform for Jessica Scruggs who is a new employee with the animal shelter.

Page 53 - Gall’s – Mrs. McLeod stated this was for five (5) uniform pants for employee with animal shelter who is very tall and can’t fit into the uniforms at the shelter.

Page 67 – Region IV Nfusion – This purchase was from the grant for Region IV. Mr. Bryan Riley said this grant for Region IV should be through by September or October of this year.

Page 76 – Barry Thomas – Sheriff Bill Rasco said this is for the rental of the firing range located in Marshall County on Mr. Thomas’ property. The county has this lease until the end of the year

Page 84 – Patton Construction, LLC – Widening of Craft Road – The invoice showed that this is the first draw. Mr. Swims said he signed off on the amount and stated that this amount of work has been completed.

Supervisor Bill Russell had no questions.

Supervisor Lee Caldwell asked about the following claims:

Page 74 – Positive Promotions – Volunteer Fire Department – Mrs. McLeod stated that EMA ordered some items for PR promotion and this has been discussed with the audit department. The invoice showed that this is for EMA to use for different fire functions and school presentations.

Page 74 – Emergency Equipment Professional – Mrs. Freeze stated that this is for the ACI fire truck and equipment. Mrs. Lynchard stated that Chief Gore wants to have the Board of Supervisors out there on Tuesday at 6:30 p.m. when the fire truck is delivered. Mrs. Freeze stated the County will not send the check to EEP for the fire truck until the check is received from ACI.

Supervisor Michael Lee had no questions.

Sheriff Bill Rasco asked about the following claims:

Page 43 – Gulf Guaranty – Sheriff Rasco said the amount is over \$15,000 and it is usually around \$9,000. Mrs. Hanks stated the invoice showed some higher amounts, but the savings was 5%.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.4.c.

1) Region IV – Explanation of Invoice

See Exhibit J.4.c.1.

5. Grant Administration

a. Request Approval to Accept Grant Funds from MS Dept. of Public Safety and Board President Signature

Grant Administrator Bryan Riley stated these funds will be for Youth Drug Court. He stated it is an \$84,000 award with no match.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the grant funds from MS Department of Public Safety for Youth Drug Court in the amount of \$84,000 and authorize the Board President to sign the necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.a.

b. Request approval to Accept Grant Funds from MDEQ and Board President Signature

Mr. Riley stated this is money for Household Hazardous Waste Day in the amount of \$75,000 with a 25% match from the County. Mr. Laughter stated they are looking at October 12th, but he will come back to the Board with a firm date.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the \$75,000 from MDEQ for Household Hazardous Waste Day noting the County will have a 25% match, and authorize the Board President to sign any necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.b.

c. Request Approval to Apply for Edward Byrne Justice Assistance Grant (JAG) for Local Law Enforcement & Board President Signature

Mr. Riley stated this is a \$5,000 grant with a 25% match, so the County's portion will be \$1,250. He stated the Sheriff's Department bought tasers last year with this grant and he will be working with Lt. Smith to see what they need this year.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the application for the Edward Byrne Justice Assistance Grant (JAG) for Local Law Enforcement and authorize the Board President to sign any necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.c.

6. Contract Administration

a. Sheriff's Department – NWCC – Signature Required

Director of Procurement and Administrative Services Pat McLeod stated this is an extended agreement for students to shadow the Sheriff's Department and provide law enforcement experience for students. She stated it is for a one-year term.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract between the Sheriff’s Department and NWCC and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.a.

b. Youth Court – Porter Leath – Signature Required

Mrs. McLeod stated this agreement is continuing and it is just a matter of information for the Board. She stated there is no signature required.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract between Youth Court and Porter Leath.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.b.

c. EMS – Zoll – Finding of Fact – Signature Required

EMS Mark Davis stated this is a warranty for the auto pulses; a device that does chest compressions. Mr. Davis stated he added this warranty 3 years ago, and it is about to expire. He stated the cost is \$11,925 and covers batteries; of which they have replaced several in the past few months. Mr. Davis noted that a new auto pulse runs about \$18,000. He also stated if there is an issue with a machine, Zoll will overnight a loaner.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the prepayment of \$11,925 finding that Zoll provides an immediate and necessary service to EMS and has proven capable of performing that service, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.c.

d. IT – Purschill LLC – Signature Required

IT Director John Mitchell stated the County has done business with Purschill as they have provided support for the AS400. He stated the company does the work and bills for it at \$75.00 per hour.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Purschill as recommended by IT and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.d.

e. Chancery – Simplifile – Signature Required

Chancery Clerk Misty Heffner stated they have MOU’s with 2 companies that will allow the public to file documents online. Mr. Nowak stated he reviewed the MOU’s and made 2 small recommendations for changes which both companies agreed to.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the MOU’s with Simplifile and Corporation Service Company (CSC) as recommended by the Chancery Clerk and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.e.

f. Chancery – CSC (Corporation Service Company) – Signature Required

See discussion and vote at Item J.6.e.

See Exhibit J.6.f.

7. Road Department

a. Introduction of Cathy Barham, Administrative Assistant

Road Manager Andy Swims introduced Mrs. Cathy Barham as his new administrative assistant. He stated Mrs. Barham will be preparing packets and putting things together for the Board meetings among her other duties. Mrs. Barham stated she had been with Southaven High School for 9 years and DeSoto County Schools for 14 years. The Board welcomed Mrs. Barham and told her communication is very important.

b. Center Hill Baptist Church Cemetery – Road Improvement

Mr. Swims stated that the MS Code 19-3-42 allows the County to make improvements to a public cemetery road for a distance up to 150 feet from an adjoining County road.; and he requested to put some gravel down to improve the road at the Center Hill Baptist Church Cemetery. Mr. Swims stated the church shares a common drive with the cemetery.

Supervisor Medlin stated he got a call and the people were asking for some gravel.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the improvements to the Center Hill Baptist Church Cemetery road as recommended by Mr. Swims and as allowed by Miss. Code Ann. §19-3-42.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.b.

c. Repair over \$5,000

Mr. Swims stated they had to have repairs to a dozer because a track broke in two places. He stated the estimated cost is \$6,698.20. Mr. Swims stated according to MS Code 19-13-21 the Board has to approve the repair, if it exceeds \$5,000, during their last year of their term of office.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the repairs over \$5,000 to the Road Department dozer as requested by Mr. Swims and in accordance with MS Code 19-13-21.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.c.

d. NRCS Contract – Need Approval for Time Extension

Mr. Swims stated this needed extension will take the NRCS project through July.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to extend the NRCS contract as requested and authorize the Board President to sign any necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.d.

8. DCRUA – New Position Request

Mrs. Lynchard presented a letter from Mr. Bill Austin, DeSoto County Regional Utility Authority Director, asking for additional help in their office. She stated they will reimburse the County for all costs related to the new employee.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to allow DCRUA to have another employee they will reimburse the County for, and have their attorney to draft the MOU for the firm of Smith, Phillips, Mitchell, Scott & Nowak to review.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>NO</u>

See Exhibit J.8.

9. County Bond Rating

Mrs. Lynchard stated the bond rating company is going to continue DeSoto County with an AA+ rating. She stated she asked them how to increase the rating; and they told her it has to do with the average wage per census in the area. She stated they were very complimentary of DeSoto County.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to record the County's bond rating in the minutes of the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

10. Discussion on Participating in MS Senior Expo

Mrs. McLeod asked the Board if they wanted to participate in the Best Times Senior Expo. She stated that several department heads and the Veteran Services Officer manned the booth last year. She noted the cost is \$375. Mrs. McLeod said the booth had lots of information about the County and the services offered.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to participate in the Best Times Senior Expo and authorize the clerk to write a check for \$375 out of Advertising County Resources finding the event to meet the guidelines of the policy adopted by the Board of supervisors, in accordance with Section 17-3-3 of the MS Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Medlin asked for reconsideration. He stated he misunderstood what the event was that was being discussed.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to reconsider.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve participation in the Senior Expo based on the finding of fact in the motion above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit J.10.

11. Parks & Greenways – Working Hours for Litter Patrol Officer & Parks Specialist

Parks Director Ray Laughter said Mr. Rick Crawford has been starting his day at 7:00 a.m. and he requested the litter patrol officer be able to do the same; begin at 7:00 a.m. and end at 4:00 p.m.

Supervisor Medlin expressed concern over being on the roads when school starts back. Mr. Laughter said some schools are late schools and they are mindful of that. Supervisor Caldwell said by the time the crew gets to many outlying areas, the traffic might be gone.

Supervisor Russell asked how many trustees were being used. Mr. Laughter said his department uses 6 and the Sheriff has 4 picking up trash. He stated having a full crew is helping them to make some good progress on picking up the roadside trash.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to authorize the Litter Control Officer to have a 7:00 am to 4:00 pm work day.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

12. Solid Waste

a. Addendum to Star Landing Rubbish Pit Disposal Agreement

Mr. Laughter stated there have been issues in the past with the time of the CPI adjustment and he is working to get all the price adjustments on the same schedule each year.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the addendum to the Star Landing Rubbish Pit Disposal Agreement and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit J.12.a.

b. Addendum to Railroad Avenue Rubbish Pit Disposal Agreement

Mr. Laughter stated this agreement is the same as the Star Landing Pit agreement. Mr. Nowak stated this cleans them all up with the same dates and the same language regarding rate increases.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the addendum to the Railroad Avenue Rubbish Pit Disposal Agreement and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.12.b.

c. Proposed Annual Price Adjustment for Disposal – Star Landing Rubbish Pit

Mr. Laughter stated, with the addendum in place, the annual price adjustment is due July 1. He stated the CPI was 1.8 so the price increase is 1.8% and will go from \$2.50 to \$2.55 per yard. He stated this falls within the criteria of the addendum and operating agreement. Mr. Laughter stated this price will take effect on October 1, 2019.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the annual price adjustment for disposal at the Star Landing Rubbish Pit as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.12.c.

d. Proposed Annual Price Adjustment for Disposal – Railroad Avenue Rubbish Pit

Mr. Laughter stated, with the addendum in place, the annual price adjustment is due July 1. He stated the CPI was 1.8 so the price increase is 1.8% and will go from \$2.60 to \$2.65 per yard. He stated this falls within the criteria of the addendum and operating agreement. Mr. Laughter stated this price will take effect on October 1, 2019.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the annual price adjustment for disposal at the Railroad Avenue Rubbish Pit as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.12.d.

e. Price Adjustment from Waste Pro

Mr. Laughter stated he did not receive the price adjustment from Waste Pro until late Friday night, June 28, 2019, and asked the Board to take it under advisement in order for him to have time to review it to be sure all the criteria is met.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to take the price adjustment from Waste Pro under advisement until it could be reviewed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit J.12.e.

13. Public Hearing – Environmental Services – Enforcement – 10865 Loch Lomond

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to open the public hearing regarding enforcement at 10865 Loch Lomond.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

Mr. Laughter reported they posted the property and the property owner did his own cleaning. He stated the property looks very good and is in compliance.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to note the property at 10865 Loch Lomond is now in compliance.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to close the public hearing regarding enforcement at 10865 Loch Lomond.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit J.13.

14. Justice Court – Bailiff Pay for Video Conferencing

Mrs. Lynchard stated the extra pay will start in January. There was discussion regarding the roll of the bailiff's during various hearings and proceedings. She stated the Board had previously agreed to pay for criminal cases in addition to the statutory fees for civil cases.

No Board action was required.

After Executive Session:

15. Project Hotel MOU

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the Project Hotel MOU a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.15.

16. Camp Creek Landscape LLC

Mr. Nowak stated he got an email that a temporary construction easement is needed from Camp Creek Landscape LLC for the Craft/Bethel widening project. He requested authority to send a waiver valuation offer of \$308.00 and authority to write a check to Camp Creek Landscape LLC if they accept the offer.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to make an offer of \$308.00 for a temporary construction easement to Camp Creek Landscape LLC and write a check if they accept the offer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

17. Tabitha Willis – Part Time EMT

Mrs. Crockett brought documentation of a clear background and drug screen for Tabitha Willis and recommended her as a part-time EMT at \$10 per hour. She stated she will put the documentation in Ms. Willis’ personnel file.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to hire Tabitha Willis as a part-time EMT at \$10 per hour effective immediately.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.17.

18. Unclaimed Body – County Cremation

Mrs. Lynchard said she got notification from the Coroner’s office that they have the body of Otis Wolfe and need authorization to cremate the body at a cost to the County of \$750.00. They said the family has no money and will not take responsibility.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Coroner’s office to have the body of Otis Wolfe cremated at a cost to the County of \$750.00 as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit J.18.

19. Special Prosecutor & Judge

Mrs. Lynchard stated this request is from the court for the case of a local lawyer. She stated they are asking for a one-time payment and expenses. The Board asked Mrs. Lynchard to get more information on the expenses being asked for.

See Exhibit J.19.

K. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to recess the Board meeting until Monday, July 15, 2019 at 9 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District YES
Supervisor Bill Russell, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

THIS the 5th day of August, 2019, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Lee Caldwell, President
DeSoto County Board of Supervisors