

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FOUR SUPERVISOR LEE CALDWELL, PRESIDING
June 3, 2019

A. CALL TO ORDER

The June 3, 2019 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Lee Caldwell, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3 (by phone)
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Mr. Cecil Sowell offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MAY MINUTES

Supervisor Caldwell asked if everyone had read over the May minutes.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to accept the minutes of the Board of Supervisors for May, 2019, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Caldwell asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. City of Hernando Sidewalk Project (Old, H.11.)
- b. House of Grace Update (Old, H.12.)
- c. Justice Court – Special Prosecutor (New, J.16.)
- d. Consideration for Executive – EMS – Personnel – Kevin Hayes (Executive, K.1.i.)
- e. Consideration for Executive – Business Prospect (Executive, K.4.)

3. Supervisor Lee requested to add the following:

- a. Consideration for Executive – Potential Litigation – Craft Road (Executive, K.4.a.)
- b. Consideration for Executive – Potential Litigation – Dirt Hauling (Executive, K.4.b.)
- c. Bridgetown Fire Department – Request for Parking (New, J.17.)

4. Board Attorney Tony Nowak requested to add the following:

- a. Consideration for Executive – Potential Litigation – Wetland Mitigation (Executive, K.4.c.)

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CITIZEN REMARKS & PRESENTATIONS

1. MAS Scholarship Presentation – Mason Tyler-Blythe Branning

Supervisor Caldwell introduced Miss Mason Branning as this year’s recipient of the Mississippi Association of Supervisors (MAS) Scholarship. Supervisor Caldwell described Miss Branning as very outgoing, a hard worker, and very deserving of this award. She explained that in order to qualify for the scholarship the student’s parent has to work for the County; and she acknowledged Lt. Brad Branning and thanked him for his service to the DeSoto County Sheriff’s Department.

Supervisor Caldwell read the letter of award from MAS and congratulated Miss Branning. She presented Miss Branning with a certificate and a check on behalf of the MS Association of Supervisors.

See Exhibit F.1.

2. Introduction of New 4-H Agent

Dr. Joy Anderson from the MS State Extension Service introduced Mrs. Kelsey Helms Martin as the newly hired 4-H Agent for DeSoto County. She invited the Board to a reception in honor of Mrs. Martin on Tuesday, June 4th at the Extension office.

Mrs. Martin stated she is originally from Central Arkansas and moved to Olive Branch when she got a job in Marion, Arkansas. She said she is very excited to meet all the 4-Hers and learn all about DeSoto County.

Supervisor Caldwell said there are a lot of potential recruits in DeSoto County with over 40,000 students in DeSoto County schools. She said the Board wants to help in any way they can by helping to open doors for opportunities to start clubs and helping get some programs going.

See Exhibit F.2.

3. Protest Personal Property Tax – Antonio Abram

Mr. Abram was not present. Mrs. Lynchard talked to him later in the meeting and he asked to be heard on June 17, 2019.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to table this item to June 17th.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.3.

4. Acknowledge and Remember Senator Thad Cochran

Supervisor Caldwell said Senator Thad Cochran has done more for DeSoto County and Mississippi than most elected officials. She said he loved Mississippi and his country and noted he served his country in the military. Supervisor Caldwell said many times the Blue Ribbon delegation would ask for funding to widen the railroad trestle at Star Landing Road. She stated a truck hit the trestle and cracked it and Senator Cochran helped get the funding to widen and raise the trestle to make it safer.

Supervisor Gardner said Senator Cochran was generous with his time and invited the Board into his home where he showed his talent as a gifted pianist. He noted Senator Cochran was very helpful with getting project from the Corps of Engineers such as Nolehole Creek and the flood study that is now going. He stated Senator Cochran fought for appropriations for MS as Chairman of the Appropriations Committee. Supervisor Gardner stated there was lots of competition for I-269, and it almost went through Shelby County in TN; but Senator Cochran fought for it to come through DeSoto County.

Supervisor Medlin stated when they started talking about a countywide sewer system in the 90’s they knew they would not be able to build it without the Federal Government. He stated they got some 55/45 money and Senator Cochran was able to turn it around to get study money and construction money with a 75/25 match.

Supervisor Michael Lee said on his first Blue Ribbon trip he was impressed at how Senator Cochran actually listened to the needs of DeSoto County. He noted that the County ended up with \$13.5 million for Holly Springs Road and Senator Cochran was instrumental in getting that money. He said it was impressive how Senator Cochran remembered people by name and how he had a genuine love for Mississippi.

Supervisor Russell agreed that Senator Cochran was very gracious and he said that when you think back on the past 50 years in DeSoto County; the DeSoto County Regional Utility Authority was probably the biggest thing that happened. He said without it, the County’s development would have stopped.

5. Introduction of David Dorsey by Sam Barber

Mr. Barber introduced Mr. David Dorsey, a student from Horn Lake High School. He informed the Board that David is the son of Planning Commissioner Theo Dorsey and he plans to attend law school. He said David will be shadowing some in the Smith Phillips law firm and learning how government works. The Board welcomed David and encouraged him in his endeavors.

G. CONSENT AGENDA

1. Department of Human Resources: Monthly Health Claims Report

The following is a recap of all insurance claims funded for the month of May paid to Humana and RXnGo:

Funding Request Date	Date Paid	Amount	Claim Type	
	5/1/19	\$104,020.34	Administrative Fees	
4/29/19	5/1/19	\$133,630.19	Medical	
4/29/19	5/1/19	\$7,661.05	Dental	
4/29/19	5/1/19	\$27,543.84	Pharmacy	
4/30/19	5/2/19	\$3,312.50	RXnGO Pharmacy	*RXnGo found they had not included two transactions on the 4/30 billing, hence the second charge.
5/6/19	5/6/19	\$150.00	RXnGO Pharmacy	
5/6/19	5/8/19	\$100,812.27	Medical	
5/6/19	5/8/19	\$5,831.10	Dental	
5/6/19	5/8/19	\$32,524.29	Pharmacy	
5/13/19	5/14/19	\$172,060.94	Medical	
5/13/19	5/14/19	\$5,870.80	Dental	
5/13/19	5/14/19	\$22,726.34	Pharmacy	
5/20/19	5/21/19	\$228,721.39	Medical	
5/20/19	5/21/19	\$8,596.10	Dental	
5/20/19	5/21/19	\$32,104.41	Pharmacy	
5/23/19	5/23/19	\$3,085.56	RXnGO Pharmacy	

Total for Humana	\$881,903.06
Total for RXnGo	\$6,548.06

2. Office of Finance & Accounting

a. Budget Amendments – Sheriff’s Department, Election Support Fund, EMS

		Fund/Department #		001 / 202			
(1)	Sheriff's Departments						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-202-571	Dues & Subscriptions	\$ 4,117.85	\$ 5,000	\$ 1,000		\$ 6,000	
001-202-921	Other Cap Outlay Under \$5000	\$ 132,863.71	\$ 160,300	\$ 2,500		\$ 162,800	
001-202-925	Radios	\$ 125,283.99	\$ 165,500	\$ 37,000		\$ 202,500	
001-202-671	Motor Vehicle Fuel	\$ 315,178.81	\$ 581,442		\$ 40,500	\$ 540,942	
001-202-588	Veterinarian Fees	\$ 3,343.27	\$ 4,500	\$ 1,000		\$ 5,500	
001-202-698	Canine Supplies	\$ 1,441.11	\$ 8,700		\$ 1,000	\$ 7,700	
TOTALS			\$ 925,442	\$ 41,500	\$ 41,500	\$ 925,442	

Reason for Request: Reallocate funds to line items where needed.

		Fund/Department #		001 / 182			
(2)	Election Support Fund						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
REVENUE							
001-000-256	Election Support Revenue	\$ 217,355.00	\$ 219,525	\$ 81,515		\$ 301,040	
EXPENSE							
001-182-924	Computer Hardware & Software	\$ 213,425.00	\$ 324,175	\$ 81,515		\$ 405,690	
TOTALS				OVERALL INCREASE	\$ 81,515.00		

Reason for Request: Increase revenue and increase expense to account for distribution from election support fund. These funds were not previously anticipated.

		Fund/Department #		001 / 240			
(3)	Emergency Medical Services						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-240-921	Other Cap Outlay Under \$5000	\$ 4,014.49	\$ 11,872		\$ 4,010	\$ 7,862	
001-240-919	Furn/Office Equip - Under \$5000	\$ 550.00	\$ 1,000	\$ 600		\$ 1,600	
001-240-925	Radios	\$ 1,220.93	\$ 2,000	\$ 3,410		\$ 5,410	
TOTALS			\$ 14,872	\$ 4,010	\$ 4,010	\$ 14,872	

Reason for Request: Reallocate funds to allow for the purchase of necessary washer and dryer and radio's approved by EMS committee.

b. Wire Payments Not Seen on Docket
Diversified Companies – DivcoData – Postage - Tax Collector
DeSoto County Convention & Visitors Bureau – 2% tax
Certified Mail Solutions – Postage - Chancery Clerk

c. Board Proceedings – April & May 2019

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF **April 2019**.

AS AUTHORIZED AND PROVIDED UNDER SECTION 19-3-67 AND 19-3-35, MISSISSIPPI CODE 1972 AMENDED.
 FOR CLAIMS IN ALL FUNDS **TOTALING \$ 13,822,861.76**

BE IT ORDERED:

That all county bills for **DESOTO COUNTY** for the month **April 2019** claims as noted above totaling **\$ 13,822,861.76** is hereby approved as presented by the Chancery Court Clerk of **DeSoto County**.
 These are claims presented and approved during the month of **April 2019**.
 ORDERED AND DONE THIS 15th DAY of **April 2019**.

Supervisors that were present at the April 15, 2019 meeting were Michael Lee, William Russell, Mark Gardner, Jessie Medlin and Lee Caldwell.

Lee Caldwell, PRESIDENT
 DESOTO COUNTY BOARD OF SUPERVISORS

CLAIM#	NAME	PURPOSE	AMOUNT
9414	BankCard Center	Gardner-Washington	\$216.91
9417	Beau Rivage	Gardner-MAS Annual Convention	\$539.10
9415	BankCard Center	Caldwell-Washington	\$373.62
9418	Beau Rivage	Caldwell-MAS Annual Convention	\$539.10
9416	BankCard Center	Lee-Washington	\$340.61
9419	Beau Rivage	Lee-MAS Annual Convention	\$539.10

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF **May 1-20 2019**.

AS AUTHORIZED AND PROVIDED UNDER SECTION 19-3-67 AND 19-3-35, MISSISSIPPI CODE 1972 AMENDED.
FOR CLAIMS IN ALL FUNDS TOTALING \$ 10,151,871.51

BE IT ORDERED:

That all county bills for **DESOTO COUNTY** for the month **May 1-20 2019** claims as noted above totaling **\$ 10,151,871.51** is hereby approved as presented by the Chancery Court Clerk of DeSoto County.

These are claims presented and approved during the month of May 2019.
ORDERED AND DONE THIS **20th DAY of May 2019**.

Supervisors that were present at the May 20, 2019 meeting were Michael Lee, William Russell, Mark Gardner, Jessie Medlin and Lee Caldwell.

Lee Caldwell, PRESIDENT
DESOTO COUNTY BOARD OF SUPERVISORS

CLAIM#	NAME	PURPOSE	AMOUNT
3177	BankCard Center	Caldwell MAS-Washington	\$895.95
3178	BankCard Center	Gardner MAS-Washington	\$947.46
3179	BankCard Center	Lee MAS-Washington	\$481.39

3. Road Department

- a. Monthly Road Report**
- b. Monthly Work Schedule**
- c. Road Bond Report**

4. Office of Procurement – Requisition Signers

- a. Remove Kenny Woods as Requisition Signer for 160-333**
- b. Add Kristie Greer as Requisition Signer for**
 - 001-450 – DHS – Economic Assistance**
 - 001-458 - DHS – Child Support**
 - 001-460 – DHS – Family and Children**

5. Contract Administration – Auto Renewal

- a. Facilities – Matheson & Associates**
- b. Sheriff’s Department – MOU with Shelby County**

6. Enter Into the Formal Record and Make a Part of the Board Minutes

- a. Road Department – MDOT – ERBR-STP-0906(4)B**
- b. Road Department – MDOT – ERBR-STPD-1920(6)B**
- c. Opioid Litigation – Engagement to Represent**

7. Meal Log Affidavit

8. Tuition Reimbursement – Administration Office

Discussion:

Supervisor Medlin asked about the purchase of the washer & dryer. Mrs. Lynchard said the Fire/EMA Committee recommended it because the ambulance personnel sometimes need to wash their uniforms when they come off a call.

Supervisor Medlin asked if one of the Tourism Tax amounts should have been for April. Mrs. Hanks stated they were for March, April and May.

Supervisor Medlin asked about the Road Bond put up by DeSoto Recycling. Mr. Swims stated this was for the Rubbish Pit to build a road from the Star Landing pit to Wilson Mill Road and they bonded the road there. DeSoto Recycling is the parent company.

Supervisor Michael Lee asked about Kristie Greer being a requisition signer. Mrs. Lynchard stated she is the Regional Director, but she is handling the requisitions for the DeSoto County office at this time.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the actions and matters presented in the Consent Agenda including writing the check for the tuition reimbursement; shown as item 8.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.

H. OLD BUSINESS

1. Contract with Tyler Technologies

IT Director John Mitchell stated this is the final contract and it has been approved by legal. He said it is the 'back-office' portion of the software system which includes Accounting, Procurement, HR Payroll, and Planning. He stated this is the biggest piece of the software package to date.

Supervisor Medlin asked what the final price was. Mr. Mitchell said the over price is \$1,112,074; but this section is \$1,000,080. He noted that the price was higher but negotiations brought the price down by \$300,000.

Supervisor Medlin asked where this company was located. Mr. Mitchell stated their corporate office is in Rhode Island, but the support will come from Tyler, TX. He said Tyler Technologies will be on site for tech support and installation.

Supervisor Caldwell said this has been a long time coming and a lot of dedication and support went into it. She expressed her appreciation to Mr. Mitchell for vetting the company and getting the cost down for the taxpayers.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the final contract with Tyler Technologies as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.

2. Hawks Crossing Update

Parks & Greenways Director Ray Laughter reminded the Board that at the last meeting they authorized putting the property out for bid in 2 parcels. He stated the County currently has one legal description for the whole property and they would need to get new legal descriptions to break the parcel in two pieces. Mrs. Lynchard pointed out that there is actually a 3rd parcel in the

total make-up of the property. Mr. Laughter agreed and said the 3rd parcel was deeded to the County at a later date.

Mr. Nowak stated since the tract passes over the canal the only way to sell the part east of the canal is to get 2 legal descriptions, one for the land east of the ditch and one for the west of the ditch, and this requires a survey. Mrs. Lynchard stated they needed to be sure what the Board intended to sell. The Board discussed their options and Mr. Nowak said it sounded like they needed a survey and title search to accomplish their goal.

Supervisor Medlin asked who would own the canal. Mr. Nowak stated that a typical legal description would go down the center of the canal and each property owner would maintain their own side. Mr. Laughter stated they have used Andy Richardson for some park surveys and he does a great job.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to get a survey, title search and prepare the appropriate deeds for the sale of the approximately 45 acres at Hawks Crossing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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3. Solid Waste – Sandidge Road Rubbish Pit – Approval of Allen Engineering Contract

Mr. Nowak stated everyone involved has reviewed the final agreement in final form. He stated the key changes included liquidated damages which state if the work is not completed by October 25, 2019; Allen Engineering will pay liquidated damages. He noted the October 25th date includes 22 weather days.

Supervisor Medlin asked if the contract amount was set or if it was a “not to exceed” amount. Mr. Nowak stated it was an estimate as some of the purchases are for materials and the amount is based on comfortable estimates and the contract price should not be exceeded. He stated it allows the County to supply certain materials.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve contract with Allen Engineering for Rubbish Pit cell construction as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.

4. Hawks Crossing – Letter of Agreement with CB&S

Mr. Nowak stated the proposed contract addendum with CB&S says the funds that were set aside for a park in Hawks Crossing can be used on the original 40 acres designated; the land that had been designated for a fire department on the east side of the development; or any other parcel that CB&S and the County come to an agreement on. Mr. Laughter stated the original amount designated was \$90,000 and it currently is \$80,000.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with CB&S with the changes presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.

5. West Commerce Street MOU

Mr. Nowak stated that Mayor Ferguson and the City Engineer Joe Frank Lauderdale came to the May 6th meeting and asked the County for help with ditch and shoulder work on West Commerce Street. He said the MOU allows the City to authorize the county to do the work and the Road Department is going to complete the work. The Board noted that the reimbursement amount of up to \$15,671.56 that was agreed upon on May 6th was not included in the MOU. Mr. Nowak stated he will check the minutes and correct that.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the MOU with the change that the County will bill true costs up to \$15,671.56 to the City as agreed, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.

6. Sheriff's Department – List of Unmarked Vehicles

Mrs. Lynchard stated she drafted an unmarked car report for the Sheriff to sign that says everything the Sheriff's Department is considering unmarked is for undercover use. She said she would send the letter with a list to the State Auditor's office. Sheriff Rasco said he would get an updated list to the Board.

This item was tabled until a list is received.

See Exhibit H.6.

7. Personnel Policy – Drug Testing

Mrs. Lynchard went back to the discussion held during a previous meeting regarding drug testing after an accident and if an employee could declare they have a drug problem to avoid termination. She stated Mr. Nowak has determined the personnel policy could be amended to say an employee could not avoid discipline by admitting addiction after a test triggering event,. Mr. Nowak stated the policy could allow for situations that could warrant discipline with or without termination.

Supervisor Gardner stated he liked the verbiage 'prior to the event that triggered it (drug test)'. He said the County needs to promote vigorously that this is a drug-free workplace.

Supervisor Caldwell said the same verbiage needs to address random testing. Mr. Nowak stated unless an employee gives notice prior to being notified of a drug screen; there would be no protection.

Mrs. Mallory House stated new hires do sign the drug-free workplace policy and at this year's drug and alcohol training, everyone signed a new form.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the Personnel Committee to draft new language for the Personnel Policy that says an employee, after notice of a random drug test or accident, cannot declare they have an addiction.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. Cockrum Schoolhouse

Mrs. Lynchard stated she received information from Mr. Barber regarding the Board's authority to give money to the Cockrum Schoolhouse; and there is no authority except by way of a Local & Private bill. Mr. Barber stated there is a specific list of things the Board can give money to and the Cockrum Schoolhouse would not qualify. He said the only way is through a Local & Private or have the Cockrum Schoolhouse board deed the property to the County.

Supervisor Medlin suggested the Board authorize Mr. Nowak to draft a Local & Private for the Legislative Wish List.

Supervisor Caldwell said she would like to go look at the building before doing anything to see if it is a feasible project. Supervisor Lee agreed and said they would go look at the building and talk about it at the next Board meeting. Mr. Barber stated they would have until December to submit a Local & Private; and they would need an amount as well. Mr. Laughter stated the last grant the Cockrum board got was for \$100,000 and they used it mostly for the foundation of the building.

See Exhibit H.8.

9. McIngvale Road

Supervisor Caldwell said since the Board agreed to give up to \$600,000 more toward the McIngvale Road project; Pickering Engineering agreed to take off a handrail along the sidewalk which was a substantial amount, and the MPO came up with some HIP funding. She said it looks like the City of Hernando, Madison Lakes Development and the County will be contributing \$250,000 each instead of \$600,000. Mr. Nowak stated he will get a revised MOU drafted and sent to the City of Hernando's attorney.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to change the County's additional contribution amount for the McIngvale Road project to an amount up to \$250,000 and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draft a revised agreement with the City of Hernando and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.

10. Holly Springs Road – Wetland Mitigation

Mr. Huffman stated he and Mr. Nowak met with Wildlife Mississippi as the Board had instructed them to move forward on the mitigation plan. He said if time is of the essence, Wildlife MS did not make him think they could proceed quickly enough for this project. He stated his recommendation is to move forward to pursue buying credits for wetland mitigation from

another source. Mr. Huffman said he estimates \$680,000 for the cost of the credits based on their preliminary numbers. Mr. Huffman stated the packet to MDOT is ready to go per the Board's approval on May 20, 2019 (Old Business, Item G.2.); and, once approved by MDOT, he can come back with a final dollar amount.

11. City of Hernando – Sidewalk Project

Supervisor Lee said Mayor Ferguson has asked for help on the sidewalks and crosswalks around the square in the amount of \$60,000. Mr. Huffman stated the City put the project together during the prior administration.

Supervisor Medlin said the County has agreed to help on West Commerce and put additional money in for McIngvale. He said he feels roads are more important.

Supervisor Caldwell stated there is a cost benefit ratio to McIngvale and Commerce, but there is not one to a crosswalk.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to send the City of Hernando regrets and not help with the sidewalks and crosswalks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

12. House of Grace Update

Director of Finance and Accounting Andrea Freeze said she met with the House of Grace Board of Directors last week and gave them her review of their compliance audit and financial assistance application they submitted to the County. She said the overall issue is their expenses are understated. Mrs. Freeze said the compliance audit and the numbers in their financial assistance application were not consistent. She also noted that several of the board members were surprised at the numbers. She said their board is going to come back with a plan.

Supervisor Russell said he and Supervisor Gardner asked the Board of Directors for House of Grace to figure out how much they need to make them solvent. He said when he and Supervisor Gardner get that information they will go to the cities and see how much commitment they are willing to give. Supervisor Russell said House of Grace will have to work out their financial plan before anybody obligates financial assistance.

I. PLANNING

1. Consent

- a. **Hawkins Revocable Living Trust Minor Lot (#7351) Approval of 2 lot(s) on 6.322 acre(s). Subject property is identified as Parcel #3-07-6-14-00-0-00021-03 & 3-07-6-14-00-0-00021-01. Subject property is located on the east side of Johnston Road and south of Chamberlin Road in Section 14, Township 3, Range 7 (District 5)
Applicant: Michael Hawkins**

Mr. Hopkins presented the Consent Agenda item above. He then stated the application meets all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Caldwell seconded the motion to approve the Consent Agenda item and actions as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES

FOURTH DISTRICT SUPERVISOR, LEE CALDWELL YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE YES

2. Other

a. **Lewisburg Sidewalks Small Purchase – Collins Simpson**

Mr. Cardosi presented a request for approval of the Preliminary Engineering Services Contract with Wagoneer Engineering, Inc. for sidewalk improvements along Craft Road near the Lewisburg Schools and to authorize the Board President to sign the contract.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve of the Preliminary Engineering Services Contract with Wagoneer Engineering, Inc. for sidewalk improvements along Craft Road near the Lewisburg Schools and to authorize the Board President to sign the contract.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE YES

See Exhibit I.

J. NEW BUSINESS

1. 1:30 p.m. – MS Department of Health Division of On-Site Wastewater

Mr. Duncan Welch with the Department of Health came to give the Board an update on how the Department of Health (DOH) is handling their on-site wastewater inspections. Mr. Welch stated the 2 main functions of his department are to give home and small business owners options for wastewater systems, and to review developments to determine if they are appropriate for on-site wastewater. He noted that the wastewater systems have to be 100 feet away from any wells.

Supervisor Medlin asked if septic tanks with field lines are available. Mr. Welch stated the general soil conditions in DeSoto County do not allow field lines. Supervisor Medlin asked if sewer lagoons for developments were an option until the regional sewer lines were available. Mr. Welch said that is an MDEQ call. He said they often refer temporary systems to MDEQ.

Mr. Welch noted that they uphold the County's ordinance as to the minimum lot sizes. He said lot sizes differ across the state. Mr. Welch stated Harrison County has a 6-acre lot minimum and Hinds County has a 2-acre minimum. He noted that the DOH has 3 or 4 staff members that cover DeSoto County.

The Board discussed their concerns with runoff and Mr. Welch agreed with their concerns. He stated they are presently a little short-staffed and he is trying to get someone trained. The Board also said they may have to look at larger lot sizes; possibly with minor lots being different from subdivisions. Planning Director Bennie Hopkins stated if the Board does do that, the developers will go closer to the existing sewer system.

Supervisor Caldwell thanked Mr. Welch on behalf of the Board for his time to come and speak.

See Exhibit J.1.

2. 2:00 p.m. – Business Investment Incentives

**a. FedEx Corporate Services, Inc. 10-Yr. Personal Property (New) \$ 3,890,469.00
(Effective: 01/01/2019 – 12/31/2028)**

Mr. Mike Brodeur stated they are in one of the buildings that fronts Polk Lane. He stated that FedEx Express ships about 1400 packages per night. He said one of their main functions is to find where packages that get separated are supposed to go. Mr. Brodeur stated they have about

100 employees, with 20% from DeSoto County. He stated most of their employees came with them when they moved from Memphis recently. Mr. Brodeur said FedEx leases about 56% of the building and Ohio Logistics leases the rest.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve FedEx Corporate Services, Inc. for 10-Yr. Personal Property (New) for \$ 3,890,469.00 to be effective 01/01/2019 – 12/31/2028, contingent on the company remaining current on taxes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.2.a.

b. Ground Support Specialist, LLC
Free Port Warehouse, and 10-Yr. Real Property (New) \$ 815,694.47
(Effective: 01/01/2019 – 12/31/2028)

Ms. Bobbie Espitia stated Ground Support Specialist, LLC is located at 2205 Cole Road and has been there for 25 years. She stated the business has grown significantly and they recently bought a building on Hurt Road where they have their finishing warehouse. Ms. Espitia stated some inventory had to be moved to the new building and they added employees. She said they put a lot of effort into the building on Hurt Road to make it a nice facility.

Supervisor Caldwell noted a large percentage of the employees live in DeSoto County and she thanked Ground Support for that. She also thanked them for supporting the community.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve Ground Support Specialist, LLC for a Free Port Warehouse exemption and a 10-Yr. Real Property (New) exemption in the amount of \$815,694.47 to be effective 01/01/2019 – 12/31/2028, contingent on the company remaining current on taxes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.2.b.

c. Plaskolite South, LLC 5-Yr. Personal Property (Expanded) \$ 3,197,908.00
(Effective: 01/01/2019 – 12/31/2023)

Mr. Mark Aquadro stated Plaskolite has been operating since 1983 in DeSoto County and they own their facility. He stated this is their first time to ask for a tax exemption. Mr. Tom Guleff, Plant Manager, stated he has been part of the company for 17 years. He noted they own 90% of the lighting lens business in the United States. Mr. Guleff stated they are expanding in the LED market and they must have certain types of equipment to be competitive in that market.

Supervisor Caldwell encouraged Mr. Guleff to hire DeSoto County citizens and be a part of the community through philanthropic endeavors.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve Plaskolite South, LLC for a 5-Yr. Personal Property (Expanded) exemption in the amount of \$3,197,908.00 to be effective 01/01/2019 – 12/31/2023, contingent on the company remaining current on taxes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.2.c.

**d. Milwaukee Electric Tool Corp. Location: 8735 S. Crossroad Dr., Olive Branch, MS
10-Yr. Real Property (New) \$ 26,032,701.00
(Effective: 01/01/2019 – 12/31/2028)**

Mr. Zach Branson with Jones Walker out of Jackson, MS represented Milwaukee Electric Tool. Mr. Jim Flanagan stated Milwaukee is one of the oldest and largest employers in DeSoto County. He stated they have a new piece of property adjacent to their other facility. Mr. Branson stated that the company requested a Personal Property exemption last year; and now they have 84% of the new building leased, have added new employees, and have a \$21 million expansion.

Supervisor Medlin noted their employee count has risen dramatically since moving from Hacks Cross Road to almost 1,000 employees. Supervisor Caldwell expressed appreciation for Milwaukee hiring DeSoto County citizens and being a part of the community.

Mr. Flanagan stated they broke the exemption request into two parts as the best way to present it. He stated there are 2 exemptions; 1 for each location.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the 10-Yr. Real Property (New) exemption for the 8735 S. Crossroad Dr. location in the amount of \$26,032,701.00, effective 01/01/2019 – 12/31/2028, and the 10-Yr. Personal Property (Expanded) exemption for the 12385 Crossroad Dr. location in the amount of \$622,767.13, effective 01/01/2019 – 12/31/2028, contingent upon the company remaining current on taxes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.2.d.

**e. Milwaukee Electric Tool Corp. Location: 12385 Crossroad Dr., Olive Branch, MS
10-Yr. Personal Property (Expanded) \$ 622,767.13
(Effective: 01/01/2019 – 12/31/2028)**

See motion and vote at J.2.d.

See Exhibit J.2.e.

3. Office of Procurement

a. Request Approval for Clerk to Write check for Payment of Injection Pumps for Road Department

Procurement Clerk Karen McNeil stated three pumps were ordered and the company did not issue the County credit, so they paid for one with the procurement card. She stated they need permission for the clerk to write a check so the other 2 pumps can be picked up. Mr. Swims stated one is for MSMA, one for Round Up, and one for backup. He stated they cannot mix the chemicals as the tank gets a gummy residue that will block the pump.

Supervisor Gardner asked how big the tank is. Mr. Swims stated it is probably about 600 gallons and the drain is not on the bottom, so the tank keeps residue in it. Mrs. McNeil stated the pumps were difficult to locate.

Supervisor Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the clerk to write the check for the injection pumps for the Road Department finding them to be essential to the operation of the Road Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.3.a.

b. Purchase Exceeding \$25,000 – Sheriff’s Department - Radios

Mrs. McNeil stated this is the second part of the radio purchase to replace a set that will be obsolete in the next year or so. She said this will probably be the last big radio purchase for a while. Mrs. McNeil stated the purchase is for \$36,291.25 from MSWIN and the Sheriff requested a budget amendment to cover the cost.

Supervisor Gardner asked the Sheriff if he would have enough left in his fuel budget if he moved that much money and Sheriff Rasco said he would.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the purchase of radios for the Sheriff’s Department from MSWIN in the amount of \$36,291.25.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.3.b.

4. Parks & Greenways - Fence at DeSoto River Park

Supervisor Russell said he had visited the park on Sunday and there were about 20 cars there. He said people are really using and enjoying it. Mr. Laughter showed pictures of the vinyl fence that was damaged by the flood. He said Mr. Crawford has researched and found an iron fence that is typically used on car lots. Mr. Laughter stated the fence will be aesthetically pleasing, will withstand being run into by people who are mud riding, and will withstand annual flooding. He said they have temporary fencing up at this time. Mr. Laughter brought 2 quotes for fencing:

	West Mphs Fence	Memphis Fence
Single Rail -	\$17,182.50	\$26,168.00
Double Rail -	\$25,534.50	\$32,368.00

The Board discussed options such as Career Tech’s Welding Class, Northwest, and Delta Tech. Sheriff Rasco suggested talking to an individual that has done work for him. Mr. Jarman said they used recycled pipe around the horse arena and painted it. Mr. Laughter said he will get with Mr. Jarman and look for some better prices.

Supervisor Caldwell asked Mr. Laughter to get the porta potties back out to the park as soon as possible. She said she has gotten some calls about that.

See Exhibit J.4.

5. EMS – Approval to Surplus Ambulance

EMS Director Mark Davis stated he would like to sell an old unit to Northwest Community College (NWCC). He stated NWCC will put a new engine in the unit and use it for public relations to recruit high school students for their program.

Supervisor Gardner asked if Olive Branch needed it. Mr. Davis said they were going to use it for back up, but they have an ambubus.

Mr. Nowak stated there will need to be an agreement drafted and he will check to see if Northwest qualifies for an intergovernmental transfer.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to declare the ambulance as surplus, approve the preliminary inventory disposition, and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draft an agreement with Northwest Community College.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.

6. Office of Finance & Accounting

a. Preliminary Inventory Dispositions – IT, Circuit Court Reporters

Inventory Clerk Hunter Pettigrew stated IT has some scanner and monitors that do not work and the Circuit Court Reporters have 2 old recorders that are broken and unserviceable.

See motion and vote below at J.6.b.

See Exhibit J.6.a.

b. Preliminary/Final Inventory Disposition – Sheriff’s Department

Mr. Pettigrew stated this 2015 Ford Taurus was declared totaled by the insurance company. He noted the car registered 108,000 miles.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary inventory dispositions for the IT and Circuit Court Reporters as presented; and the preliminary/final inventory disposition for the Sheriff’s Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.b.

c. Interfund Transfer Approval – Work Performed by Road Department for Others

Mrs. Freeze stated this transfer is to repay the Road Department from Parks & Greenways and Garbage/Solid Waste for grass cutting, weed eating, and fill dirt.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the interfund transfer as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit J.6.c.

d. Interfund Transfer Approval & Budget Amendment – Postage for Car Tags

Mrs. Freeze stated the Tax Collector increased what he collects for postage and this transfer will move the funds to the proper account.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the interfund transfer for the Tax Collector as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit J.6.d.

e. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Director Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 64 – Waste Pro – Southaven’s amount was over \$5,000 – Mr. Laughter stated Waste Connections did that because it was closer and saved them money and fuel. He said he has talked to them about airspace at the County rubbish pit.

Page 58 - \$36,000 for TurnAround – Mr. Riley stated this is for overseeing the NFusion grant and is paid quarterly.

Supervisor Mark Gardner asked about the following claims:

Page 6 – Conference for Randy Williams & Daniel Pressgrove – Concerned about who will handle building inspections. Mrs. Lynchard said Darby will be here doing inspections and Randy does not normally do very many.

Page 9 – Heartland Pantry – Mr. Nowak stated that was for the agreement between EMA and Heartland Pantry as part of EMA’s emergency plan.

Page 9 – J Hearn – Mr. Nowak said that was the Federal court trial he attended

Page 58 – NFusion Grant – Coming to an end? Mr. Riley stated the grant ends in September, but it will probably be October or November before all the bills are paid. He noted that most utilities are split 3 ways and Peek Properties is halved.

Page 79 – Deere & Co - \$312,000 – Mr. Swims stated that was 4 new tractors, and said there was a discount for the power quad and a multi purchase discount.

Supervisor Bill Russell had no questions.

Supervisor Lee Caldwell asked about the following claims:

Page 9 – Sass Muni – Mr. Nowak stated they are trying to finalize the amount of reimbursement from the school district and waiting to hear from them to wrap it up.

Supervisor Michael Lee asked about the following claims:

Page 17 – Avanti Travel & Hampton Inn – The invoice showed this was for a witness.
 Page 29 – Tension straps for helicopter \$6,074 – Sheriff Rasco said he did not know what those were for.
 Page 30 – Griffin Towing - \$300 – Mr. Jarman stated they had to move a dumpster that caught fire away from the building.
 Page 31 – Emergency Equipment Professionals – The invoice showed 13 flashlights.
 Page 33 – The Lilly Co. – repair pallet jack – Sheriff Rasco said they use it to move food off tractor trailers. Mr. Jarman said it is a very large pallet jack and is battery powered.
 Page 35 – Bass Pro – Supervisor Lee asked if this was the only place the marine radio could be purchased. Sheriff Rasco said it was the only place.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.e.

1) Region IV – Explanation of Invoice

See Exhibit J.6.e.1.

7. Grant Administration

a. Request Acceptance of Funds for Youth Mentoring Program

Grant Administrator Bryan Riley stated that the Community Foundation reassigned \$1,314.29 from a past grant as they did not get a new grant this year.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the funds from the Community Foundation for the Youth Mentoring Program.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.a.

8. Insurance Committee Report

a. Line of Duty Pay & Reimbursement

The Board discussed the County’s policy regarding line of duty pay and Mr. Nowak explained what the State statute says. Mr. Nowak said if the injury does not qualify under the County’s policy the Board cannot approve the additional pay. He said if the State does approve the benefits, the officer can use their leave to make them whole until they receive their state benefits, as worker’s comp only pays 2/3 of the salary.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to have the Insurance Committee look into the line of duty pay & reimbursement policy and bring a recommendation back to the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Line of Duty Insurance Policy

This item was discussed as part of J.8.a.

c. Interfund Transfer & Budget Amendment to Health Insurance Fund.

Mrs. Lynchard stated the Insurance Committee asked Lipscomb & Pitts to gather information on how to tier the County’s insurance to offer alternatives for health care because the cash balance in the Insurance Fund is down to a dangerous level. She stated there is almost a \$1million deficit in the plan and the Milliman study is estimating 5.7 claims to go over \$110,000. Mr. Medlin noted that there used to be very few claims that went that high, but there are 15 on the watch list at this time.

Supervisor Russell asked if it was wise for the County to still be self-insured. Mrs. Lynchard said if they were not, they would be charging employees a lot more and be more in line with what businesses do.

Mrs. Lynchard noted the number of employees has increased from 539 to 558 since 2015 and members have increased from 1136 to 1207. She pointed out the deficit in 2019 is \$1,198,000 and the cash balance has slipped to \$89,000 even with the \$500,000 the Board moved in February. Supervisor Medlin informed the Board that there is a bill for \$135,000 that is due now as well.

Supervisor Gardner stated the increased claims mean increases in the cost of insurance that the County has paid because the Board did not want to pass it on to the employees. He suggested the Insurance Committee study this and come back with a recommendation on how to budget next year; either by budgeting more or passing some costs on to employees.

Supervisor Medlin stated the committee has asked for options in case the employees have to start paying some. He stated some of the deductibles will have to change. He said he did not want to do that, but something has to change. Supervisor Medlin stated the committee recommends putting in another \$500,000 at this time; but he warned the Board that amount will not carry through to the end of the fiscal year.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to transfer \$500,000 out of Ending Cash to the Insurance Fund.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.8.c.

9. Contract Administration

a. IT – Next Step Innovation

Mrs. McLeod stated IT had a contract last year, and Next Step Innovation provides remote help desk and assistance to IT as needed. She stated it is contract type work at \$115 per hour, paid in arrears, and she requested the Board President sign the contract.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with Next Step Innovation and authorize the Board President to sign the necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.9.a.

b. Sheriff's Department - Comcast

Mrs. McLeod stated that this is an agreement with Comcast to provide high speed internet and cable to the Sheriff's Department Olive Branch office. She stated a finding of fact was made in 2017 to support the advance payments required by this agreement. Mrs. McLeod stated the price has gone from \$163 to \$173 and no signature is required.

Mr. Nowak noted that there were some late charges on the invoices, and if the payment was made within 45 days, they should not be charged late charge per state law. Mrs. McLeod stated they will look at that and get the charges credited if they are not correct.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the agreement with Comcast as presented, including the prepayments, based on the previous finding of fact.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.9.b.

c. IT – BMC Software

Mrs. McLeod stated BMC Software provides continuous support for TrackIt software for the IT help desk. She stated the price went from \$3,700 to \$4,600 and a finding of fact was previously done.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with BMC Software as presented, including the prepayments, based on the previous finding of fact.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.9.c.

d. IT – HiComp

Mrs. McLeod stated this contract renews IBM support and maintenance for the tape drive in the AS400. She stated the amount is \$2,493 for a one-year term and requested the Board President to sign. She noted they are buying the product from HiComp, but it is an IBM Product and both companies provide an immediate and necessary service to the County.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve prepayment of the purchase of IBM support and maintenance for the AS400 from HiComp finding them able to provide service that is an immediate and necessary service to the County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.9.d.

10. Corps of Engineers Flood Study – Funding Recommendation

Mrs. Lynchard said Mr. Scott Young suggested the Flood Study Committee take a look at the payment for the Corps of Engineers' flood study and the payment from the County. She said they evaluated the flood study and what the county's interest was. The recommendation from the committee is that of the \$1.5 million it would be appropriate to pay 1/3 out of the General Fund and 2/3 out of the Road Fund. They further recommended moving \$500,000 from the General Fund to the Road Fund and move \$1 million from the Road Fund and \$500,000 from the General Fund to put in the flood study.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize Accounting and Finance to move \$1 million from the Road Fund and \$500,000 from the General Fund to put in the flood study.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

11. Human Resources – Request for Moonlighting - EMS

Mrs. Lynchard stated that Paramedic Paul Colletta has asked to work 24 hours per week in Oxford. She stated that EMS Director Mark Davis has approved it pending Board approval. Mr. Davis said it will not affect Mr. Colletta's on call and he cannot work the night before his shift.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the moonlighting request from Mr. Colletta.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.11.

12. July 4th Holiday – Proclamation by Governor Bryant

Mrs. Lynchard stated the State has approved July 4th and 5th with the 5th being discretionary.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the July 4th holiday to include Friday, July 5, 2019.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.12.

13. Request Approval to Send Letter to MAS Requesting Salary Study

Mrs. Lynchard stated the Mississippi Association of Supervisors is doing a study and they said the Board has to send a letter to request a copy. She stated she drafted a letter if the Board approves.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize Mrs. Lynchard to send the letter requesting a copy of the MAS salary study and the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

14. Update on Road Department Building

Mr. Swims stated there are quite a few remaining items to do. Mr. Jarman stated most items are purchased and on site and the only things not purchased are kitchen cabinets and counters and awnings for the outside doors.

Supervisor Medlin asked how much Mr. Jarman estimated was left to spend. Mr. Jarman said he would be surprised if it was more than \$100,000 as the big ticket items are done. He stated the settlement samples are done and they are getting the second settlement issue taken care of. He said nobody can explain why the settling happened. Mr. Swims stated about 20% of the slab was affected. Mr. Jarman stated they did some drillings in the bay area and it was solid there. He stated the second settlement is just south of where they did the other repair, in one spot that is not as big as the other repair area.

See Exhibit J.14.

15. Election Commission – Request for Funding for Additional Election

Election Commissioner Sissie Ferguson stated the Election Commission budgeted for 3 elections, but there was a runoff in November. She stated the primary is comparable to having 4 elections as you have people there for both parties. Mrs. Ferguson reminded the Board that they made a note on their budget request that the amount could increase in the case of a run off. She also stated when they budgeted for the pay increase for poll managers, they only budgeted for 125, but the primary will cause that number to double. She stated their request is \$50,450.

Supervisor Medlin asked if the money from the State could only be used for equipment. Mrs. Ferguson affirmed. She said they received \$80,000, but cannot use it for this.

Mrs. Lynchard stated she thinks it is better to act on this now and have all the funds in place.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize taking \$50,450 from ending cash and putting it in the Election Fund.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.15.

16. Justice Court Prosecutor

Mrs. Lynchard said Jim Holland had to be out of town on May 31 and she did not get the notice until after the fact. She said that the Justice Court judges and Clerk say having 2 prosecutors in court helps tremendously to move the people.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the clerk to write a check to Bill Seale for May 31, 2019 service as prosecuting attorney in Justice Court.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.16.

17. Bridgetown Fire Department

Mr. Jarman stated there are 2 rotting stumps in an old drainage area behind the Bridgetown Fire Department and they want to fill it in with dirt and make more parking area. He stated having more parking would help with elections. Mr. Jarman stated they will need to remove the stumps and scrape off the grass. He said they will be using the spoiled dirt at the Road Department and they may have some dirt from the Craft Road project. Mr. Jarman stated they will only need to purchase gravel after the dirt has settled.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize removing the stumps, scraping grass, filling in with dirt, and finishing with gravel the area behind the Bridgetown Fire Department as presented, so it can be used for parking.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.17.

K. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to recess the Board meeting until Monday, June 10, 2019 at 8 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 1st day of July, 2019, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Lee Caldwell, President
DeSoto County Board of Supervisors