

**DESOTO COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING MINUTES**

**DISTRICT TWO SUPERVISOR MARK GARDNER, PRESIDING**

**May 21, 2018**

**A. CALL TO ORDER**

The May 21, 2018 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Mark Gardner, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Sam Barber	Assistant Board Attorney

**B. INVOCATION**

County Administrator Vanessa Lynchard offered the invocation.

**C. PLEDGE OF ALLEGIANCE**

**D. CITIZEN REMARKS & PRESENTATIONS**

**1. National EMS Week Proclamation**

Supervisor Gardner gave a brief history of how EMS Week came to be and some personal reflections as a former EMT. He stated DeSoto County has come a long way and he appreciated the leadership of Mark Davis in the EMS Department. Supervisor Gardner stated Don Swanson saw the need to start the DeSoto County Emergency Medical Services Department around 1975 and got the first ambulances in the County. He applauded the advances in pre-hospital care and stated DeSoto County has a great group of people in the EMS Department. Supervisor Gardner read the National EMS Week Proclamation and presented it to EMS Director Mark Davis.

Supervisor Caldwell stated DeSoto County has come a long way with the great foundation set years ago with Supervisor Gardner and others that served. She also praised the late Coroner, Jeffrey Ponders for his work in advancing the EMS Department.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to acknowledge May 20 – May 26, 2018 as EMS Week in DeSoto County and authorize the Board President to sign the proclamation and to display the proclamation for the public to see.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit D.1.**

## **2. Veterans Golf Tournament**

Mr. and Mrs. R.G. Moore brought information to the Board about a potential fund raiser to benefit Veterans' Park. She stated they were approached by Task Force Resolute, a nationwide group whose mission is to raise money for Medal of Honor recipients, about helping host a golf tournament on September 29<sup>th</sup> at Wedgewood in Olive Branch. She stated the proceeds will benefit both Task Force Resolute, who supports veterans with PTSD in particular, and DeSoto County Veterans' Park.

Supervisor Gardner asked if the Moore's were asking the County to help promote the event. Mrs. Moore stated they would appreciate any help and invited the Board and audience to participate as well. Mr. Moore asked if the Board could recognize the three Medal of Honor recipients who will be at the golf tournament. The Board affirmed. Mr. Moore stated they will check and see if the men would want to be recognized. Mrs. Moore stated sometimes they do not want accolades or attention on themselves.

Supervisor Caldwell said she was glad the Medal of Honor recipients would be in attendance, and that she appreciated all the Moore's do to help Veterans in DeSoto County.

Supervisor Mark Gardner thanked the Moore's for all they do for Veterans and made the motion and Supervisor Lee Caldwell seconded the motion to spread upon the minutes of the Board the information about the Task Force Resolute golf tournament to benefit Veterans and to promote the event on the County website and social media.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit D.2.**

## **3. Mississippi Association of Supervisors Scholarship Presentation**

Mrs. Lynchard stated the Board has the opportunity to present this scholarship because they chose to participate in the Worker's Comp Insurance program through MAS. She stated the applications for the scholarship are sent in to MAS and a committee there selects the winners. Mrs. Lynchard stated DeSoto County had three excellent applications and she was sure it was a difficult decision for the committee.

Supervisor Gardner recognized Cassidy Fitch, daughter of Jeff and Stacie Fitch, and noted Jeff Fitch is a long-time employee in the Tax Assessor's Office. Supervisor Gardner read the award letter from MAS and the Board presented Cassidy Fitch with a \$500 check and Certificate of Recognition from the Mississippi Association of Supervisors.

The Board congratulated Miss Cassidy Fitch and her parents on this accomplishment and wished her well in future at Northwest Mississippi Community College.

**See Exhibit D.3.**

## **Add: 4. Mark Dubois**

Mr. Dubois came and asked to be able to speak to the Board. He stated his appreciation to the Board for all they do, and said DeSoto County is in good hands. He also stated his appreciation for the Board's patriotism and their acknowledgement of God.

Mr. Dubois stated he will be attending a graduation exercise at the Landers Center and had heard

they had a policy regarding carrying a weapon. He stated he confirmed with Mr. Todd Landry that they will be checking for enhanced carry permits and the persons with those will be required to sign a register, tell security where they will be sitting, and wear a red wristband. He stated when he asked where the MS law required that, he was referred to their Board attorney and told he would have to pay the attorney's fees to speak with him.

Supervisor Gardner stated the Landers Center is a public building, but the Board of Supervisors has no jurisdiction over it. He said the Board will be sure they are in compliance with State law, as they do with all public buildings in DeSoto County.

Supervisor Gardner asked if anyone had anything to say to the Board that was not on the agenda. No one came forward.

## **E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS**

Supervisor Gardner asked if there was anyone who wished to add or delete items to the Agenda.

- 1. County Administrator Vanessa Lynchard requested to add the following:**
  - a. Facilities Management – Road Management Building Update (Old, G.7.)
  - b. Office of Finance & Accounting – Late Bill, Thomson Reuters (New, H.4.d.)
  - c. Office of Finance & Accounting – Late Bill, Brynn McCarver (New, H.4.e.)
  - d. Animal Services – Wings of Rescue (New, H.10.)
  - e. Emergency Purchase – Facilities Management (New, H.11.)
- 2. County Administrator Vanessa Lynchard requested to consider the following for Executive Session:**
  - a. Right of Way – Craft/Bethel Road (Executive, J.2.b.)
- 3. County Administrator Vanessa Lynchard requested to delete the following:**
  - a. Stormwater Ordinance Update (Old, G.2.)
- 4. Supervisor Lee Caldwell requested to add the following:**
  - a. Fire/EMA Update (Old, G.9.)
  - b. Transportation Update (Old, G.11.)
- 5. Supervisor Mark Gardner requested to add the following:**
  - a. Update on CVB Feasibility Study (Old, G.10.)
  - b. Consideration for Executive: Opioid Crisis (Executive, J.5.)
  - c. Consideration for Executive: Potential Litigation – CVB (Executive, J.6.0)
- 5. Road Manager Andy Swims requested to add the following:**
  - a. Update on Robinson Crossing (Old, G.8.)
  - b. Late Bill – Road Department (New, H.4.f.)
  - c. Center Hill Cemetery – Request to Make Improvements (New, H.6.c.)
  - d. Personnel – New Hire – Steve Crawford (Executive, J.1.1.)
- 6. Sheriff Bill Rasco requested to add the following:**
  - a. Firearm Ordinance on Firing High-Powered Rifles in Residential Areas (New, H.12.)
- 7. Board Attorney Sam Barber requested to add the following:**
  - a. Agreement to Transfer Property from Animal Services to City of Horn Lake (Consent)

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to authorize the Board President to sign the MOU to transfer property from Animal Services to the City of Horn Lake.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**F. CONSENT AGENDA**

**1. Publication of Board Proceedings**

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF April 2018, AS AUTHORIZED AND PROVIDED UNDER SECTION 19-3-67 AND 19-3-35, MISSISSIPPI

**CODE 1972 AMENDED.**

FOR CLAIMS NUMBERED 2233-2610 (Fund 001); 32-35 (Fund 024); 57-64 (Fund 025); 97-112 (Fund 028); 30-34 (Fund 027); 46-54 (Fund 028); 11 (Fund 033); 1 (Fund 034); 54-62 (Fund 044); 25-30 (Fund 075); 7 (Fund 097); 69-82 (Fund 101); 122-140 (Fund 105); 28-31; 23-27 (Fund 108); 2 (Fund 114); 25-30 (Fund 120); 1 (Fund 123); 558-638 (Fund 156); 258-301 (Fund 160); 11-12 (Fund 170); 3 (Fund 227); 2 (Fund 234); 48-49 (Fund 313); 37-42 (Fund 315); 13 (Fund 380); 59-85 (Fund 601); 6 (Fund 604); 19-22 (Fund 650); 7 (Fund 654); -236 (Fund 681); 18-20 (Fund 682); 8 (Fund 690); 6 (Fund 691)

**TOTALING \$ 11,023,353.51**

**BE IT ORDERED:**  
That all county bills for **DESOTO COUNTY** for the month April 2018, claims numbered as noted above totaling **\$ 11,023,353.51** is hereby approved as presented by the Chancery Court Clerk of DeSoto County.

These are claims presented and approved during the month of April 2018.  
**ORDERED AND DONE THIS 16<sup>th</sup> DAY of April 2018.**

Supervisors that were present at the April 16, 2018 meeting were Michael Lee, Lee Caldwell, Mark Gardner, William Russell and Jessie Medlin.

Mark Gardner, PRESIDENT  
DESOTO COUNTY BOARD OF SUPERVISORS

CLAIM#	NAME	PURPOSE	AMOUNT
2278	BankCard Center-M.Lee	Biloxi	\$ 179.00
2279	BankCard Center-Gardner	Washington/Biloxi	\$ 738.42
2280	BankCard Center-Russell	Biloxi	\$ 179.00
2281	BankCard Center-Caldwell	Washington/Biloxi	\$ 660.02

**2. Office of Finance & Accounting**

**a. Budget Amendments – County Property/Liability Insurance, Animal Services, Emergency Medical Services, Circuit Court Reporters, Bridge & Culvert, Adult Drug Court, NFusion**

(1)	Fund/Department #	001 / 106	Updated 7/15			
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-106-581	Property/Auto Deductibles	\$ 14,000.00	\$ 12,000	\$ 2,000		\$ 14,000
001-106-599	Small Claims - Non-Insurance	\$ 20,493.95	\$ 83,000		\$ 2,000	\$ 81,000
<b>TOTALS</b>			<b>\$ 95,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 95,000</b>
Reason for Request: To cover deductible owed for Sheriff's Department vehicle.						

		Fund/Department #	001 / 445				
(2)	Animal Services						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
<b>REVENUE</b>							
001-000-370	Animal Shelter Donations	\$ 2,092.00	\$ 1,977	\$ 115		\$ 2,092	
<b>EXPENSE</b>							
001-445-698	Canine Supplies	\$ 8,697.30	\$ 20,398	\$ 5		\$ 20,403	
001-445-938	Heating & Air Units - Donations	\$ -	\$ 6,611	\$ 110		\$ 6,721	
<b>TOTALS</b>				<b>OVERALL INCREASE</b>	<b>\$115.00</b>		
Reason for Request: (Show detailed	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.						
		Fund/Department #	001 / 240				Updated 7/15
(3)	Emergency Medical Services						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-240-475	Mileage & Other Travel Costs	\$ 36.00	\$ 1,000		\$ 900	\$ 100	
001-240-476	Meals and Lodging	\$ 1,153.41	\$ 2,800	\$ 900		\$ 3,700	
<b>TOTALS</b>			\$ 3,800	\$ 900	\$ 900	\$ 3,800	
Reason for Request: (Show detailed	Reallocate funds to line items where needed.						
		Fund/Department #	024 / 161				Updated 7/15
(4)	Circuit Court Reporters						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
024-161-603	Office Supplies and Materials	\$ 864.87	\$ 5,000		\$ 2,000	\$ 3,000	
024-161-919	Furn/Office Equip - Under \$5000	\$ -	\$ 1,000	\$ 4,000		\$ 5,000	
024-161-924	Computer Hardware & Software	\$ 2,162.39	\$ 6,175		\$ 2,000	\$ 4,175	
<b>TOTALS</b>			\$ 12,175	\$ 4,000	\$ 4,000	\$ 12,175	
Reason for Request: (Show detailed	Reallocate funds to correct line item in order to purchase Sheila McKinney a stenograph machine per Judge McClure.						
		Fund/Department #	160 / 399				Updated 7/15
(5)	Bridge & Culvert						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
160-399-634	Culverts	\$ 86,340.22	\$ 108,000	\$ 60,000		\$ 168,000	
160-399-913	Bridges	\$ -	\$ 2,524,000		\$ 60,000	\$ 2,464,000	
<b>TOTALS</b>			\$ 2,632,000	\$ 60,000	\$ 60,000	\$ 2,632,000	
Reason for Request:	Reallocate funds to line item where needed.						
		Fund/Department #	026 / 244				Updated 7/15
(6)	Adult Drug Court						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
026-244-610	Professional Supplies	\$ 127,214.25	\$ 150,000	\$ 35,000		\$ 185,000	
026-244-915	Vehicles-Above \$5,000	\$ -	\$ 35,000		\$ 35,000	\$ -	
<b>TOTALS</b>			\$ 185,000	\$ 35,000	\$ 35,000	\$ 185,000	
Reason for Request: (Show detailed	To cover the increased cost of drug testing and confirmations. There is no intent to purchase a vehicle this fiscal year.						
		Fund/Department #	075 / 422				Updated 7/15
(7)	Nfusion						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
075-422-475	Mileage & Other Travel Costs	\$ 3,199.44	\$ 60,382		\$ 10,000	\$ 50,382	
075-422-476	Meals and Lodging	\$ 28,416.22	\$ 37,199	\$ 10,000		\$ 47,199	
<b>TOTALS</b>			\$ 97,581	\$ 10,000	\$ 10,000	\$ 97,581	
Reason for Request:	To reallocate funds to necessary line items to cover expenses.						

**b. SID Forfeitures & Approval for Clerk to Write Check to District Attorney**

Case #	Date Seized	Receipt #	Amount	Date of Forfeiture	District Attorney (20%)
2018-12651	3/11/18	35414	875	4/24/18	175.00
2018-14748	3/22/18	35475	4137	5/1/18	827.40
2018-11274	3/4/18	35384	980	4/12/18	196
		<b>Total</b>	<b>\$ 5,992</b>		<b>\$ 1,198.40</b>

Transfer from Sheriff-Seized Fund (123-000-001) \$ 5,992  
 Transfer to Sheriff-Forfeiture Fund (120-000-001) \$ 5,992  
 Amount to remain in forfeitures (120-000-238) \$ 4,793.60  
 Check amount to the District Attorney (120-000-147) \$ 1,198.40

### 3. Road Department

#### a. Safety Report

##### WORKMAN COMPENSATION CLAIMS

There was no workman compensation claims for this period.

##### ACCIDENTS

There were six accident claims for this period.

1. Rodney Daniels backed into mail box with backhoe. Nesbit Rd
2. Keonta Johnson hit mail box while mowing roadside. Oak Grove Rd
3. Tom Milam hit phone pedestal while mowing tall grass. Commerce W
4. Theresa Thomas hit place on Byhalia Rd where pipe was replaced damaging two front tires
5. Chelsie Lozoda hit place on Byhalia Rd where pipe was replaced damaging driver side front tire
6. Steven Gast hit place on Byhalia Rd where pipe was replaced damaging two front tires

##### WEATHER

We have had some pretty weather however; the temperatures are going into the nineties. Making everyone aware the importance of staying hydrated.

##### TRAINING

05-02-18 There was a presentation put on for the heavy equipment operators.

  
Kenny Woods Risk Management Officer/DeSoto County Road Dept.

### 4. Office of Procurement

- a. Update County Appointments – Remove Carla Osborne as Receiving Clerk for 001-101
- b. Request to Approve Bid Specs & Solicit Bids for Inmate Food Service:  
Bid File # 18-200-002

### 5. EMS Monthly Report

April 2018

Number of ambulance runs billed: 124  
Amount billed: \$ 80,410.00  
Amount collected: \$ 41,107.65  
Un-collectable amount: \$ 9,342.54

	Eudora	Lewisburg	Walls
Dispatched Calls:	69	80	65
Refusals:	20	21	18
Standby Only:	1	2	1
Billed:	36	44	44
Other:	12	13	2

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

### 6. Constable's Annual Financial Report – Josh Wilson

### 7. Business Investment Incentives – Final Resolution

- a. Five Below, Inc. 5-Yr. Personal Property (Expanded) \$ 1,089,734.00  
(Eff.: 01/01/2018 – 12/31/2022)
- b. Nefab Packaging South East, LLC 10-Yr. Personal Property (New) \$ 1,124,216.00  
(Eff.: 01/01/2018 – 12/31/2027)
- c. Kenco Group, Inc. 10-Yr. Real & Personal Property (New) \$ 13,373,587.00

(12,961,647. – Real + \$411,940. – Personal) (Eff.: 01/01/2018 – 12/31/2027)

**8. Contract Administration – Make Part of Board Minutes – All Signatures Achieved**

**a. Facilities Management – Fant’s Telephone Service**

**9. Resolution to Appoint Michael Hatcher to DCCVB – Need Board President Signature**

**10. Recognition of Memorial Day Holiday – Monday, May 28, 2018**

**11. Contract Administration – Veteran Services – Sterling Solutions – Auto Renewal**

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the actions and matters presented in the Consent Agenda.

**Discussion:**

Supervisor Medlin asked Mr. Swims about the repairs that were reported from something on Byhalia Road. Mr. Swims said they had a meeting on how to better manage and post when road repairs were made. He said they will begin posting signs on a post rather than a-frame signs. Mr. Swims stated these reports were after a repair was made and was good when the crew left on Saturday, but had deteriorated a good bit by Sunday. He stated he has crews that check repaired places over the weekend.

Supervisor Gardner and Supervisor Caldwell reported that people are driving around the barricades on Fogg Rd and using the new bridge. Supervisor Caldwell said more barricades need to be down the bank on the side of the road, because that is how people are going around.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit F.**

**G. OLD BUSINESS**

**1. MOU with MS Health Department for Medical Testing at Juvenile Detention Center**

Mr. Barber stated he had the MOU with the Health Department and it needed the Board President’s signature.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the MOU with the MS Health Department as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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## **2. Stormwater Ordinance Update**

This item was removed from the agenda

## **3. NFusion Grant Update**

Mr. Kuntz stated he got word that the County can no longer apply for carryover funding. He stated they will continue funding the normal budget and there will be one more opportunity for carryover at the end of the calendar year.

## **4. Cluster Mailbox Communication Plan**

Mrs. Lynchard stated they have worked to get a clear communication plan to developers and builders. Mr. Hopkins stated the Post Office has a general mandate of their preferred delivery method which is cluster mailboxes. He stated it mostly affects new developments, but, depending on the Postmaster, can affect old subdivisions as well. He stated the purpose of the letter is to communicate to developers that the Board has determined not to have the cluster boxes in the right of way and they have to contact the post office to determine the location of the boxes. Mr. Hopkins stated the Postmaster will look at the proposed plat and determine where the location will be.

Supervisor Gardner stated the Board's concerns were over location and safety of citizens and developers are concerned because they have to give up sellable real estate. He said there are a lot of issues. He also expressed concern because someone called the post office after the meeting with them and they told the person undelivered mail was the fault of the Board.

Supervisor Lee said he felt part of the confusion is the lack of consistency among the Postmasters regarding the need of cluster box units in subdivisions. Supervisor Russell said that is a major problem. He stated the Post Office put the regulations out there with no guidance.

Rob Long of the DeSoto Times Tribune asked if there was mass opposition. Supervisor Gardner said the Board met with the Post Office officials and their legal council, and found this is happening all over the US. Supervisor Caldwell stated in many cases the post office will not deliver mail even to a cluster box until a certain percentage of homes are built in a development. Supervisor Gardner stated the postal officials said HOA's would be responsible for maintenance, but many subdivisions do not have active HOA's or there is no money. Supervisor Caldwell said putting them on the right of way would cause problems with the County mowing, people stopping on the road, lighting issues, and safety issues. Supervisor Lee told Mr. Long this is being addressed because the Hernando Postmaster suggested a developer put a cluster box in the center of a cul de saq which would not work because of garbage trucks, emergency vehicles, and school buses not being able to turn through there.

Mr. Hopkins suggested proceeding like they did when the Health Department changed their regulations and displaying a copy of the letter on the counter in Planning, mailing to developers and handing them out when builders and developers come into the Planning Department.

Supervisor Russell suggested adding the phrase "sole authority and responsibility" to the letter presented by Mr. Hopkins. Supervisor Caldwell agreed.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the letter with the changes noted and authorize the Department of Planning to get the letters out to the appropriate parties.



The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.4.**

## **5. Ingrams Mill Schoolhouse**

Mr. Jarman handed out pictures of the property and stated the County has been doing some cleaning up. He stated they have concentrated on projects that were deemed safety issues. Mr. Jarman stated the electrical work would not be a big cost, there were no foundation issues, and they did some roof patching to stop leaking. Mr. Jarman stated the Road Department fixed some holes and cleared out about 10 feet around the horse arena. He stated they put down sod where they graded to keep the area from eroding.

Supervisor Medlin stated he would like for Mr. Jarman to get some prices together on what it would take to fix up the building and look at this project at budget time. He stated he would like to put in a small practice field and look at getting a grant for a walking trail. Supervisor Medlin also noted part of the property that was a ballfield is on an adjoining property.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve a survey of the property and add it to the DeSoto County Parks System.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.5.**

## **6. Rental of and From County Buildings**

Mrs. Lynchard stated Mr. Jarman had compiled a list of properties the County rents or others rent from the County. Mr. Jarman stated he only listed the buildings that are full-time rentals. He stated the Southaven Seniors Building and Offices at the Health Department that are used for depositions are the only buildings that are used on occasion.

Supervisor Caldwell asked Mr. Jarman for a list of all county-owned buildings for the Board's information.

**See Exhibit G.6.**

## **7. Facilities Management – Road Management Building Update**

This item was tabled until the next meeting.

## **8. Robinson Crossing Update**

Supervisor Gardner stated workers have been at the site every day that the weather would allow them to work. He stated Mr. Bridgforth had put up a sign on his own in the subdivision that prohibited trucks entering the subdivision except by the construction entrance. Supervisor Gardner noted Mr. Bridgforth has laid out the roads for the next phase of the subdivision to be used as construction roads. Mr. Swims stated the County put out “No Truck” signs as well, but they did appreciate Mr. Bridgforth taking the initiative to set signs out as well.

**See Exhibit G.8.**

### **9. Fire/EMA Update**

Supervisor Caldwell stated the committee is meeting next week to put together some training for Fire Commissioners that Mr. Barber has been working on. She stated the Board will also need to go through training pertaining to graded districts. Supervisor Caldwell stated the committee will get everything together to bring to the Board for a vote the first of June.

Supervisor Caldwell also informed the Board that the Board Attorney had done some research and it is permissible for the Board to purchase a plaque naming the Fire/EMA Training Facility after Chief Storey.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the purchase and installation of a plaque naming the Fire/EMA Training Facility after Chief Bobby Storey.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

### **10. Update on CVB’s Feasibility Study**

Supervisor Caldwell stated she and Supervisor Gardner met with the CVB Board last Thursday regarding the feasibility study for expansion of the Landers Center and construction of a tennis Center. She said the CVB Board requested a joint meeting with the Board of Supervisors in June, possibly on the afternoon of June 18. Supervisor Gardner stated he would confirm the date.

### **11. Transportation Update**

Supervisor Caldwell stated they met with Cindy Hyde-Smith because the Department of Transportation is looking at rescinding money that has not been used. She stated part of that money was for Holly Springs Road. She said Senator Hyde-Smith asked the Board to send her a letter, as well as to Congress asking to protect the money set aside for Holly Springs Road. Supervisor Caldwell stated the letter needed to have the correct verbiage so she wanted Mr. Huffman to draft the letter. Mr. Huffman stated Desoto County needs to be on record with the delegation asking them to vote against this and/or to bring it to their attention. He said the State stands to lose about \$11 million. Supervisor Caldwell said MDOT is also writing letters.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize Mr. Huffman to write a letter for the Board to send to Cindy Hyde-Smith and the MS congressional delegation in Washington, D.C. and not to exceed \$500 for the services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Huffman stated the Holly Springs Road Environmental Study re-evaluation is complete. He stated Mr. Carey Webb did not know when the \$3 million would be available. Mr. Huffman stated this might be eligible for the rural bridge program but the criteria is not established.

Supervisor Caldwell suggested the Board write a letter asking DeSoto County be remembered in the bridge program and send it to the delegations in Washington, at the State level, and to Mike Tagert and Linda McGraft at MDOT. She said it would be good to keep reminding them.

Supervisor Medlin said he did not want to wait on getting letters out, but wants to get started on Holly Springs Road by issuing a bond and getting the roads lined out. Supervisor Caldwell agreed and stated the County is moving along.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize Mrs. Lynchard to write the letter as discussed and send it to the delegations.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.11.**

## **H. NEW BUSINESS**

### **1. 10:00 a.m. - Business Investment Incentive**

#### **a. Haier US Appliance Solutions, Inc. – Free Port Warehouse**

Director of Economic Development Jim Flanagan introduced Craig Scaling of Legacy Supply Chain Services, a 3<sup>rd</sup>-party logistics company representing Haier. Mr. Scaling stated Haier owns GE Appliances, so Legacy Supply will be housing Haier and GE. He stated about 70% of their roughly 50 full-time employees are from DeSoto County.

Supervisor Gardner asked if the average wage of \$13 per hour represented full-time employees or temps. Mr. Scaling said it is both. He stated their goal is to have 80% full-time employees, but they are currently at 70%. Supervisor Caldwell encouraged Mr. Scaling to continue hiring DeSoto County citizens. He said he likes to hire within the County as he is a resident here himself.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the Free Port Warehouse exemption for Haier US Appliance Solutions, Inc. as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.1.a.**

**b. BPI Coatings Solutions, LLC 10-Yr. Personal Property (New) \$ 7,024,251.09  
(Eff.: 01/01/2018 – 12/31/2027)**

Mr. Flanagan introduced Mr. Allen Young and reminded the Board that BPI moved into the old Sherwin Williams Building.

Mr. Young stated today’s request is for Phase 2 of a 3-phase process for BPI to grow. He stated they are a contract manufacturer and package company of a body filler called Bondo that is used in automotive, marine and household goods. He stated they also package and distribute a diesel exhaust fluid, as well as automotive paint and coating products. Mr. Young said, in 2016, when BPI accomplished Phase 1 they put \$4.6 million in assets into service; in 2017, an additional \$7 million dollars and 25 employees and engaged a third-party employment agency to hire 67 employees. He stated they are growing a little slower than they wanted due to the Bondo manufacturing guidelines.

Supervisor Medlin asked if they manufactured the diesel product. Mr. Young stated it is shipped in and they contract with the manufacturing company to package it. Supervisor Medlin stated the building was empty before BPI moved in and they had done a lot of work there.

Supervisor Gardner stated he would love for the Board to take a tour of the facility.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the 10-Yr. Personal Property (New) of \$ 7,024,251.09; effective 01/01/2018 – 12/31/2027 as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.1.b.**

**c. FedEx Supply Chain, Inc. 10-Yr. Personal Property (New) \$ 8,318,184.00  
(Eff.: 01/01/2018 – 12/31/2027)**

Mr. Flanagan introduced Seth McIntyre from FedEx Supply Chain, Inc..

Mr. McIntyre stated FedEx Supply Chain is a 3<sup>rd</sup>-party logistics company operating in the largest building in Legacy Park. He stated they primarily focus in health care implements such as pacemakers, shunts, and other minimally invasive products that they ship on behalf of one of their customers. He said they only handle health care products. Mr. McIntyre informed the Board that they have exceeded targets with substantial growth in that they had planned to be at 115 employees and they currently have 200; 120 full-time and 80 temps. Mr. McIntyre stated they have a 90-day program with the temps and, if they meet the guidelines of the 90-day program, they are hired by FedEx.

Supervisor Russell asked if this facility packed and shipped the products. Mr. McIntyre affirmed.

Supervisor Lee asked if it was a sterile operation. Mr. McIntyre stated it absolutely is. He said they are FDA governed and have to be ready for an inspection at any time.

Supervisor Caldwell stated the Board appreciated them hiring DeSoto County citizens. Mr. McIntyre stated they try to by marketing DeSoto County with job fairs. He said they end up hiring some from surrounding counties, but they market DeSoto County.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to grant the 10-Yr. Personal Property (New) for \$ 8,318,184.00, effective 01/01/2018 – 12/31/2027, as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.1.c.**

**d. Evercompounds, LLC 10-Yr. Real & Personal Property (New) \$15,570,276.61  
(\$6,707,451.58 – Real + \$8,862,825.03 – Personal) (Eff.: 01/01/2018 – 12/31/2027)**

Mr. Flanagan introduced Shawn Miller, and stated Evercompounds moved into the old Guardian Fiberglass building in Mineral Wells and they have been there a little over a year. He stated the building had a prior exemption, but this is a new company with a new product and would require a finding of fact from the Board noting that.

Supervisor Medlin stated this is a completely different business from what was formerly in the building. Mr. Miller stated it is very different. He stated Evercompounds is a joint venture between a small company and Caterpillar. He said they mix a compound of natural and synthetic rubber and ship to companies.

Supervisor Medlin asked why the square footage of the building reduced. Mr. Miller stated they tore down a very old part of the building. He stated the building looks almost brand new after their renovations. Mr. Miller stated they have 9 full-time employees and are looking to hire more temps.

Supervisor Caldwell encouraged Mr. Miller to hire DeSoto County citizens and get involved with philanthropic organizations in the County.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the 10-Yr. Real & 10-Yr. Personal Property (New) of \$15,570,276.61, (\$6,707,451.58 – Real + \$8,862,825.03 – Personal) effective 01/01/2018 – 12/31/2027 as recommended by the Business Investment Incentive Committee, finding this is a new enterprise with a new product; thus, they are eligible for a new tax exemption.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.1.d.**

**e. Henry Schein Animal Health 10-Yr. Real & Personal (New) \$10,186,541.00**  
**(\$7,892,501. – Real + \$2,294,040. – Personal) (Eff.: 01/01/2018 – 12/31/2027)**

Mr. Flanagan introduced Mr. Raymond Hollins from Henry Schein Animal Health.

Supervisor Russell asked where the warehouse was located. Mr. Flanagan stated at Swinnea & Stateline in Southaven. He stated this company is also carrying a different product in the space from the previous distribution entity that had an exemption, so it would also require a finding of fact.

Mr. Hollins said Henry Schein began in Queens, NY as a mom and pop operation. He stated the company moved to DeSoto County in November and they have 24 associates at this time. He stated their customer base includes veterinarians, institutions, and their largest customer is Mississippi State University. Mr. Hollins stated Henry Schein is very “pro hire DeSoto County”.

Supervisor Gardner asked if this facility also handled medical supplies for humans. Mr. Hobbs stated this facility did not, but Henry Schein had dental and medical facilities for humans.

Supervisor Medlin asked if legislation to stop selling veterinarian supplies to individuals and to require a prescription from a vet was still in the works. Mr. Hollins stated it looks like that will pass in 2019.

Supervisor Caldwell encouraged Mr. Hollins to hire DeSoto County citizens and participate in local philanthropic endeavors.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the 10-Yr. Real & 10-Yr. Personal (New) in the amount of \$10,186,541.00, (\$7,892,501. – Real + \$2,294,040. – Personal) effective 01/01/2018 – 12/31/2027 as recommended by the Business Investment Incentive Committee, finding this is a new enterprise with a new product; thus, they are eligible for a new tax exemption.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.1.e.**

**2. Human Resources – Annual Update on MS Deferred Compensation**

Mr. Crawford had to leave the meeting to be at another appointment and said he would come back in July to address the Board.

**3. Environmental Services – Annual Price Adjustment for Solid Waste Disposal**

Mrs. Lynchard noted in Exhibit H.3. the CPI-U, South Region change was 2.4%. She stated, based on this, the rates for Class I MSW disposal will increase from \$19.96 per ton to \$21.21 per ton effective October 1, 2018.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve the annual price adjustment for solid waste disposal at \$21.21 per ton to be effective October 1, 2018.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.3.**

#### **4. Office of Finance and Accounting**

##### **a. Claims Docket**

- 1) NFusion/Region IV Explanation of Invoice**
- 2) Explanation of Audit Invoices**

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Accounting Clerk Sissy Ferguson brought invoice documentation to address any questions.

##### **Supervisor Medlin asked about the following claims:**

Page 62 & 63 – Other contractual Services – Mrs. McCarver stated those were invoices for the cell construction at the Rubbish Pit

##### **Supervisor Gardner asked about the following claims:**

Page 12 – Crane for library – Mr. Jarman stated Facilities replace the AC unit on the library roof, but they had to rent a crane to put the unit on the roof.

Page 14 – Tomco – Mr. Jarman stated that was for the generator at Eudora Fire Department

Page 17 – Next Step Innovation – The invoice showed a switch and mountable rack for IT.

Page 33 – Martin Machine - \$3800 – The Sheriff said that was to install a screen and windows in their new van.

Page 45 – Wilson Brookshire – Mrs. Mock stated that is a vet that comes with MSU.

Page 53 – Mrs. Ferguson stated that was a wrong vendor listed and it will be voided and issued to Kimberly Morris

Page 58 – Region IV – TurnAround Network – Mr. Kuntz stated that is a quarterly payment to the organization that oversees the grant. He said it is a Federal requirement.

Page 60 – Reeds Metals – Mr. Jarman stated that is metal for the bathroom roof at Eudora Park.

Page 65 – Shelby County – Sheriff Rasco stated that was a joint effort and the seizures were split.

Page 70 – Tool Central – Milwaukee Drill - \$299 – Mr. Jarman stated all tools for the Road Department and Facilities get put on the County inventory. Mr. Young checked and that drill was purchased for the sign shop.

Page 72 – Waggoner Engineering - \$18,000 for Commerce – Mr. Huffman stated that was for studies that have to be done before building the road.

**Supervisor Russell did not have any questions.**

##### **Supervisor Caldwell asked about the following claims:**

Page 6 – Southgroup - Crime & K-9 – Mrs. Freeze stated that is for liability.

Page 13 – Complete Home Center – Mr. Jarman stated he keeps up with the tickets by naming them for the building to help keep up with the operating costs for each building for the year. He said the purchases could be light switches, plumbing supplies, etc.

Page 37 – Juvenile Detention – She asked if this was for ankle bracelets and were there any kinds of grants available. Mrs. Lynchard stated the Sheriff is paying for his part, and the others are paying except for the parents’ part. Supervisor Gardner asked if the County billed the parents. Mrs. Lynchard stated the judge orders them to pay. Supervisor Caldwell asked Mrs. Lynchard to follow-up on that and ask how the court handles is if they don’t pay.

**Supervisor Lee asked about the following claims:**

Page 6 – Jessica Hughes – Mrs. Freeze stated this was part of the \$25,000 deductible. The documentation showed this was an unlawful arrest suit.

Page 6 – Targets – Mrs. Freeze stated those were standing targets for the firing range.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer noting the change in vendors on page 53.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**b. Preliminary Inventory Dispositions – Sheriff’s Department**

Inventory Clerk Angie Tapley stated these items were broken or no longer compatible, and the school bus is to go to auction. Sheriff Rasco stated the bus was donated, but it needed too much work to make it feasible to fix.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the preliminary inventory dispositions from the Sheriff’s Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC		
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43403	CARQUEST 3/8 AIR RATCHET	01111	Broken-unrepairable	2013	80D	DCSD Shop				
43350	FORD 2010 CROWN VIC	2FABP7BV0AX112831	Surplus to Lewisburg FD	2013	14K	DCSD Shop				
32288	MOTOROLA MOBILE RADIO	867SXM7456	Not compatible	2003	1H	DCSD SID				
32289	MOTOROLA MOBILE RADIO	867SXM6081	Not compatible	2003	1H	DCSD SID				
47950	Ford E45 School Bus	1FDXE45F02HA72062	Surplus to Auction	2018		DCSD SID				
AUTHORIZATION TO DISPOSE						INVENTORY CLERK INFORMATION		NOTES		
SIGNED BY: _____			DATE: _____			PRELIMINARY PRESENT TO BOS				
PRINT NAME: Lt. Justin Smith / C. I. Roger Hutchins						May 21, 2018				
DISPOSED BY: _____			DATE: _____			FINAL PRESENT TO BOS				
PRINT NAME: _____						DATE INVENTORY DISPOSED IN AS400				
INV CLERK: _____			DATE: _____			DATE BOS FINAL MINS ATTACHED				
Angie Tapley										



**See Exhibit H.4.b**

**c. Preliminary/Final Inventory Disposition – Facilities**

Mrs. Tapley stated this was for an air conditioning unit that was taken to DeSoto Recycle. Mr. Jarman stated they take the large units directly to the recycle plant when they put them on a trailer to keep from having to unload them and load them back up.


Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the preliminary/final inventory disposition from the Facilities Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

DEPT NAME		Facilities										DEPT #:	151
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL			
34224	Carrier ac package unit	4605G40847	unit bad	06	7K	166		Shawn	Desoto ReCyc				

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES
SIGNED BY:		DATE:	05/16/18	PRESENTED TO BOS		
PRINT NAME:	Robert Jarman			5/7/2018		
DISPOSED BY:		DATE:		PRESENTED TO BOS		
PRINT NAME:				5/17/2018		
INV CLERK:	ANGIE TAPLEY	DATE:	05/16/18	DATE INVENTORY DISPOSED IN AS40		
				DATE BOS FINAL MINS ATTACHED		

**See Exhibit H.4.c.**

**d. Late Bill – Thomson Reuters**

Mrs. Freeze stated this invoice is for code books that Procurement and Accounting are currently trying to see if they can cut back on the number ordered. Mrs. McLeod stated the bill had not been received, and she got a call from Thomson Reuters to pay. She stated the County is going to cancel this subscription and only keep one set of books.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the payment of the late bill to Thomson Reuters in the amount of \$1,738.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.4.d.**

**e. Late Bill – Environmental Services – Brynn McCarver**

Mrs. Lynchard informed the Board that Mrs. McCarver went to a recycling conference last week in Mr. Laughter’s place and had a flat tire while there. She stated this invoice is to reimburse Mrs. McCarver.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the reimbursement to Mrs. McCarver.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.4.e.**

#### **f. Late Bill – Road Department**

Mrs. Freeze stated this was an insurance claim and the Finance Department has received all but the \$2,000 deductible. She stated the invoice is more than the Purchase Order amount. Mr. Young stated there was some disagreement regarding when this was invoiced and when the Road Department actually received the bill. He stated they are holding the truck until the invoice is paid, but it can be held over to the next meeting to get the billing and insurance settlement figured out. Mrs. Freeze stated Finance will get it sorted out.

#### **g. Change in Cost for Fire Conference Attendees**

Mrs. Lynchard said they just got notification that Josh Harper & Bobby Storey need to go a day earlier to the State Fire Conference. She said Chief Storey is being recognized for his years of service. She stated they need to pay for another night's lodging.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Harper & Chief Storey to go a day earlier than requested to the State Fire Conference and authorize the clerk to pay for the extra night's lodging.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

### **5. Contract Administration**

#### **a. IT – Dell & Next Step Innovation – Finding of Fact**

Director of Procurement and Administrative Services Pat McLeod stated this contract is to purchase a support renewal from Dell through Next Step Innovation who is selling the Dell renewal package. She stated Dell is an established company that the County has done business with for several years, and Next Step is the vendor through which the County has bought the support package which provides a necessary service and an immediate benefit to the County.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Dell & Next Step Innovation for continued IT support based on the finding of fact that Dell & Next Step Innovation provide a necessary service and immediate benefit to the County and are established companies the County has done business with for several years; and authorize the Board President to sign the contract.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.a.**

**6. Road Department**

**a. 2018 NRCS Pre-Award Documents for College Rd at Bethel Rd, Jaybird Rd, Rock Creek Drive, County Line Rd at Castle Rock Creek Drive**

Mr. Scott Young stated the College at Bethel project has been in the works for several years, and they are trying to add the other 3 projects. He stated these will be 75/25 splits. Mr. Young stated he tried to get the College Road project pulled out as one project as the easements are finalized, but NRCS wants to make this all one project. He requested authority to work with the legal department to get these projects moving forward.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the NRCS pre-award documents as presented and authorize the Road Department to work with the firm of Smith, Phillips, Mitchell, Scott & Nowak on the project as necessary.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.6.a.**

**b. Roadside Rubbish & Limb Collection Mailer**

Mr. Swims stated he wanted to present the mailer to the Board and see if they had any questions.

Supervisor Medlin stated the first Board order called for 1 load to be picked up free and the 2<sup>nd</sup> load would be \$100. Mr. Swims stated that is what the mailer intends. Supervisor Medlin suggested changing the wording under the picture of the limb truck to reflect that as it sounds like the first 2 loads are free. Mr. Swims stated he would revise it and send it to each Board member to be sure it is ready to go out.

**See Exhibit H.6.b.**

**c. Center Hill Road Cemetery – Request to Make Improvements**

Mr. Swims stated the cemetery road off Center Hill has a culvert that is completely clogged and rusted out. He said he looked into what he could legally do and this fits the requirements for the culvert to be replaced.

Supervisor Russell asked if the cemetery was a non-profit and if the damage was more than 150 feet off the road. Mr. Swims said it is a non-profit and the damage is approximately 15-20 feet off the road. Supervisor Russell said the law is clear on this in MS Code 19-3-42(5).

Supervisor Medlin stated he got a call from a funeral home reporting the problem.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to authorize the Road Department to replace the culvert according to MS Code 19-3-42(5).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.6.c.**

**7. Animal Services – Department Report**

Animal Services Director Monica Mock gave a very informative overview of the Animal Services Department and brought their new mascot, Sophie, to meet the Board. Sophie is a beagle/heeler mix and she performed several tricks and obedience acts for the Board.

Supervisor Caldwell informed the Board that July 16, 2018 is the date set for Eudora’s fundraiser for the Animal Shelter and Blessing of the Animals.

Mrs. Lynchard stated Mrs. Mock is the most dedicated individual, and her dedication is contagious to her entire staff. She said whenever there is an adoption event, whoever is working is always pleasant and they never act like they don’t want to be there. She also noted if not for Mrs. Mock, wings of Rescue would not be in this area.

Supervisor Caldwell stated Mrs. Mock and Jason Patrick are compassionate to animals, show kindness to people, and the Board appreciates them all.

**See Exhibit H.7.**

**8. Washington Congressional Briefing Committee Dates for 2019 - April 10-12**

Mr. Barber stated Mr. Nowak got an email regarding Blue Ribbon 2019 and wanted to be sure the Board knew the dates.

**9. Election Support Fund**

Mrs. Lynchard stated that receiving these funds was unexpected in that they are usually received in increments. She stated the County received \$81,514.49 that was unbudgeted.

Supervisor Caldwell said she went to some training at the Election Commission office and some of the ADA compliant machines were not working. She said this money will help replace them and Circuit Clerk Dale Thompson has also offered to pay some. She stated the Election Commission is looking for a permanent home.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the check in the amount of \$81,514.59.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.9.**

**10. Animal Services – Wings of Rescue**

Director of Animal Services Monica Mock stated St. Hubert’s Animal Welfare Center in New Jersey wants to take some animals. She stated they were going to get some animals from Clarksdale, but Clarksdale had a Parvo outbreak. She stated this is a different state than they normally send to. Mr. Barber stated he looked at the MOU and made some changes. Mrs. Mock

stated St. Hubert’s was okay with the changes.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the MOU with St. Hubert’s Animal Welfare Center in New Jersey for the Animal Shelter to send animals to them.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.10.**

### **11. Office of Procurement - Facilities Management – Emergency Purchase**

Facilities Director Robert Jarman stated the air unit on the women’s area at the Adult Detention Center failed over the weekend and had to be repaired. Mr. Jarman stated he did not know the cost at this time, but will bring that information to the next Board meeting.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the emergency purchase to repair an air conditioning unit in the women’s area at the Detention Center.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.11.**

### **12. Firearm Ordinance on Firing High-Powered Rifles in Residential Areas**

Sheriff Rasco stated they have had numerous complaints about high-powered rifles being fired in residential areas.

Supervisor Caldwell asked if there is something in the current ordinance that talks about shooting recklessly. Supervisor Russell stated there is something about not firing across a road.

Supervisor Caldwell said she would like to look at the current ordinances and get some guidance. Mrs. Lynchard stated she will do some research. Sheriff Rasco stated he will get the number of calls on shots fired. Supervisor Caldwell asked the Sheriff if the numbers could be separated on a number of shots fired, or shooting in a populated area.

## **I. PLANNING**

### **1. PUBLIC HEARING 11:00 am**

Supervisor Lee made the motion and Supervisor Russell seconded the motion to open the Public Hearing advertised for this day.

#### **THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>

**a. Rezoning**

- i. Laughter Road C2 (762) – Application is for rezoning of 65.73 acres from AR to C2, Located on the southwest corner of Laughter and I-269, identified as Parcel #207735000003910 in Section 35, Township 2, Range 07 (District 5)  
Applicant: Bridgforth Properties**

Mr. Hopkins presented the Laughter Road C-2 application for rezoning of property from AR to C-2. Mr. Stephen Steinbach with Urban Insites was present to present the application.

Supervisor Medlin asked what is use #14 in the permitted uses that a Planning Commissioner asked to have removed. Mr. Hopkins stated use #14 is hotels/motels.

Mr. Hopkins stated the applicant did submit a conceptual plan of what the site if approved could look like but it is only conceptual.

Mr. Stephen Steinbach came forward and stated that when the developer came to them with the project they looked at the property from a variety of angles. He stated the opening of I-269 will make a significant change in the area that will support the change in the neighborhood argument. He then stated that at the Planning Commission determination, commercial use was not in dispute it was the type of commercial zoning that was in dispute.

Mr. Steinbach presented a slide presentation that included the interchanges along I-269 between Getwell Road and Hwy 305. He stated that he feels the interchanges at Getwell Road, Craft Road and Hwy 305 will all be major nodes. He then stated that he feels the interchange at Laughter Road will be a minor node and does not feel that residential is the highest and best use of the property. He stated that he feels C-1 is not appropriate for the site, C-3 is not appropriate as there are no existing businesses in the area and C-4 is not appropriate as it is used to protect existing residential, and that it would be hard to predict a specific business at this time for this location.

Mr. Steinbach stated he respects that the neighbors' legacy is here in this area but that in the years to come the landscape of the area will change. He stated that nothing says a truck stop will want to locate at this site. There is no particular user wanting to purchase this property.

Mr. Steinbach stated that after reviewing the Zoning Ordinance he feels C-2 is appropriate for this site. He then explained conditional zoning and the ability to remove uses. He stated that he feels the denial by the Planning Commission was passed on the fear of the unknown and not what was the highest and best use of the property. Mr. Steinbach stated he feels there has been a significant change in the neighborhood to justify the rezoning of this property. He stated if there are uses that are not wanted the developer could strike them from the uses allowed. Supervisor Medlin asked if the applicant has struck any of the uses. Mr. Steinbach stated that he has not. He then stated he did not have that conversation that they wanted uses struck. Supervisor Caldwell asked if items have ever been struck from an approval. Mr. Hopkins stated not in the time that he has been in the Planning Department. Supervisor Russell and Supervisor Medlin stated there have been uses struck from applications during their time on the Board. Supervisor Russell stated he believes Mr. Nowak stated it was permissible to strike uses if the developer volunteered to.

Supervisor Gardner asked if there was anyone to speak for or against this item.

Ernest Dobbins – came forward and had the following concerns:

- He stated the Bridgforths and his family have been neighbors for 100 years and have always gotten along and want to continue to get along with them
- He appreciates the work Mr. Bridgforth has done in DeSoto County

- Would like some say so as they were promised during the development meetings for the I-269 Corridor, he feels if C-2 is approved they will not have any say so in what comes in
- Concerned if a truck stop is allowed it will bring crime, drugs and prostitution
- Concerned a mobile home park would be allowed

Mr. Dobbins stated he knows that there will be change in the area but would like some say so of what is allowed in their neighborhood. He then stated he would rather have C-4 like what was approved at the Craft Road intersection. Supervisor Gardner asked where his property is located in relation to the proposed site. Mr. Dobbins showed on the map where his property is located.

Mr. Dobbins presented a petition of others opposed to the C-2 rezoning.

Supervisor Lee stated the neighbors understand that growth is coming and he understands their concerns with a truck stop or RV park being allowed. He then stated maybe the issues could be discussed and maybe come to some type of agreement.

Supervisor Russell stated it sounds like the developer is willing to make some changes and he would like to see the developer and the neighbors sit down and negotiate some of the concerns. Mr. Dobbins stated they have sat down with the developer but cannot come to an agreement that is why that came to this meeting to voice their concerns.

Supervisor Lee stated that there are certain things in the C-2 that he does like but there are also things that he doesn't like. He stated he does not like truck stops but does think a convenience store with gas pumps is appropriate. He stated he feels the developer and the neighbors need to sit down and talk and that there will need to be some give and take on both sides. Supervisor Caldwell stated she feels there are concessions that can be made, such as being allowed to sell diesel but not allow overnight stays, similar to the gas station at the Oakland, MS exit.

Supervisor Russell stated he does not feel that RV Parks are a bad use. Supervisor Lee stated one of the concerns with an RV park is someone moving into the RV Park to set up residence to put children in the school system.

Mr. Dobbins stated he is not so much concerned with Mr. Bridgforth developing the property, his concern is with what the developer he sales the property to will do if allowed to have a straight C-2 rezoning.

Peggy Dobbins – 686 Laughter Road – came forward and had the following concerns:

- Would like some say in what comes to their neighborhood
- Would like a C-4 rezoning over a C-2 rezoning
- She has been involved since day one of the I-269 alignment meetings and corridor study process and was very comfortable hearing at those meetings that they would have some say so

Alanis Dobbins – Memphis, TN - came forward and stated that she would like the Board to know that generations of her family are concerned about this area.

There was discussion of the difference between a C-4 application and C-2 application.

Mr. Barry Bridgforth stated that he has a good relationship with the Dobbins family and met with them for 4 hours concerning this application. He stated he just found out that he is allowed to remove uses from the rezoning. He stated he would like to be allowed to have an RV Park and would agree to make it not domicile. He then stated he is willing to take out truck stop from the allowed uses.

Supervisor Gardner asked if he was willing to meet with the neighbors. Mr. Bridgforth stated he does not feel he and the neighbors can come to an agreement. He stated he is willing to take out anything pertaining to a salvage yard, truck stop and state that domicile is not allowed at the RV Park. Supervisor Medlin stated that he feels like a

campground would be a conditional use and would have to come back before the Board of Adjustment before the use would be approved.

Supervisor Lee asked if the Dobbins family would be willing to meet with Mr. Bridgforth on the uses. Ms. Dobbins stated that there are some C-2 uses that they are ok with but that there are some uses they don't want. She stated that they were scared they would have no say so if a C-2 is approved.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to continue the Laughter Road C-2 rezoning application until the June 4, 2018 at 11:00 a.m.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

Supervisor Lee made the motion and Supervisor Russell seconded the motion to continue the Public Hearing advertised for this day to June 4, 2018 at 11:00 a.m.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**2. New Business**

**a. Preliminary Subdivision**

- i. Turkey Creek (7240) – Application is for Preliminary approval of 15 lots on 53.90 acres, identified as Parcel(s) #2-06-5-21-00-0-00018-10. Subject property is located on the west of Turkey Creek Dr and south of College Rd in Section 21, Township 2, Range 6 and is zoned A-R. (District 5)  
Applicant: Bobby Windham**

Mr. Hopkins presented Turkey Creek Subdivision for preliminary approval of 15 lots on 53.90 acres. Mr. Nick Kreunen was present to present the application.

Supervisor Russell asked if the accessed by Turkey Creek Dr. would there only be one way in and out. Mr. Cardosi stated that yes it will be, the development will be adding on to an existing one way access neighborhood.

Mr. Kreunen stated he has been working with Planning Department staff to work on this development. He stated that there are many hurdles that had to be cleared such as sewer not being available and the developer attempted to purchase property top install a second access road but was not able to. He then stated that the developer agreed to sprinkle the homes as he would be required to do by the Fire Marshal since there is not a second access road. Mr. Kreunen stated there will be a temporary turn around on the northern portion of the property that would be able to tie into the future subdivision to the north once it is developed. He stated the developer plans to leave as many trees as possible.

Supervisor Medlin asked if 30 lots as the maximum number of lots on a single access road a County Ordinance or a Fire Code. Mr. Cardosi stated it is a part of the Fire Code. Supervisor Gardner and Supervisor Medlin stated they are both still concerned with emergency vehicles accessing homes in a single access subdivision. Mr. Kreunen



stated the developer has attempted to purchase property to have a second access but was not able to do so. Mr. Cardosi stated the developer hopes to be able to tie into the subdivision to the north when it develops.

Supervisor Gardner asked if there was anyone to speak for or against this item. There was no one.

Supervisor Medlin stated he is also concerned with the big gully that crosses three of the lots. Supervisor Caldwell stated she is also concerned with the creek that runs across Lots 14, 15 and 16. Mr. Kreunen stated that the lots are set up so that buildable area on each of those lots is at least 2 acres. Supervisor Caldwell asked how future buyers will know that the County is not responsible for erosion along the creek. Mr. Cardosi stated that a note could be added to the plat. Supervisor Medlin stated that a note needs to be on the plat stating you can't build within so many feet of the edge of the creek/ditch.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve Turkey Creek Subdivision for preliminary subdivision of 15 lots on 53.90 acres to include notes on the plat stating that residences on lots 14, 15 and 16 must be located on the north side of the creek and that there is a no disturb area 50 ft. of the creek/ditch and sprinklers are required in all homes.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

- ii. **Kenson Farms (7241) – Application is for Preliminary approval of 30 lots on 52.98 acres, identified as Parcel(s) #3-06-8-27-00-0-00007-00. Subject property is located on the south side of Holly Springs Road and west of Treadway Road in Section 27, Township 3, Range 6 and is zoned A. (District 5)  
Applicant: David Hanna**

Mr. Hopkins presented the Kenson Farms application for preliminary subdivision of 30 lots on 52.98 acres. Mr. Wes Ashworth was present to present the application.

Supervisor Medlin asked who owns the property. Mr. Cardosi stated that David Hannah is the applicant. Mr. Ashworth stated that Mr. Hannah is the current owner of the property.

Mr. Ashworth presented the plan for 30 lots. He stated that at the Planning Commission meeting there was concern about drainage. He then explained that the water flow on the property and stated he does not feel that there will be any run-off that will negatively impact the neighbors. He stated that the minimum house size is proposed to be 2,500 sqf and expects the average home price to be around \$350,000.

Supervisor Caldwell asked where the detention will be on the property. Mr. Ashworth stated that if needed detention would be on the northern portion of the property closer to Holly Springs Road.

Supervisor Medlin asked about the ditch on the southern portion of the property. Mr. Ashworth stated that it really isn't a ditch on the southern portion of the property.

Supervisor Caldwell stated she is concerned with the added traffic on to Holly Springs Road. She then stated a turn lane may need to be added at the entrance to the subdivision of this size. Neighbors stated there are already traffic issues in the area and there is a curve in the road near the entrance of the proposed entrance.

Supervisor Russell asked if the proposed subdivision meets the fire code requirement for number of lots on a single access. Mr. Hopkins stated there are only 30 lots in the proposed subdivision so it does meet Fire Code. Supervisor Gardner stated he is still concerned with so many homes on a single access road.

Supervisor Medlin asked if the stub out road meets length regulations of the Subdivision Ordinance. Mr. Cardosi stated that it does as this road has a temporary turn around and is not a cul-de-sac.

Supervisor Gardner asked if there was anyone present to speak for or against this item.

Amy McIngvale – 4299 Treadway – came forward and has the following concerns:

- Berm is eroding her and her neighbors property and if it is removed it will potentially flood the proposed subdivision
- Will increase flooding
- The number of homes being proposed
- Where will the school bus pick up children in the proposed subdivision
- The length of street in the proposed subdivision is longer than allowable in the Ordinance

Mr. Hopkins stated the proposed road has a stub out for future development as is required in the Ordinance, this is not a cul-de-sac.

Mrs. McIngvale stated that she is also concerned with the danger of the creek to children. She stated that she feels the proposed development is not in character with the neighborhood as their subdivision has 8 houses on the same amount of acreage as the 30 proposed lots. She stated that she is also concerned with the number of wells and septic systems being proposed.

Supervisor Lee asked if the applicant has met with the neighbors about fewer houses, etc. He then asked if the developer could help with the flooding situation the neighbors have mentioned.

Mr. Ashworth stated they will work as much as they can to address the drainage issues. He then stated that would be addressed in the engineered drawings, this is the preliminary approval stage. He then stated that the site will drain much better than it does now post development. He stated that once the roadway is designed there will be roadside ditches to help with drainage and swells and such will be as needed to address drainage issues on the engineer designs.

Thomas Whack – 4384 Suzanne Ln. – came forward and has the following concerns:

- Increased flooding in an area that has existing flood issues
- Storm water issues
- Increased flooding issues of the Coldwater River, with more silt will cause more issues
- County is already out of line of sediment control already
- Concerned the 30 homes will flood

Keith Denison – 4267 Treadway Road – came forward and was concerned with the following:

- Feel the lot sizes do not meet the surrounding area
- Under the impression that the land would never be developed
- Would like to see a buffer of trees added between the existing homes and the proposed subdivision

Supervisor Gardner asked if Mr. Hannah met with the neighbors. Mr. Hannah stated he has not met with the neighbors. Supervisor Gardner stated that after the Planning Commission meeting Mr. Hannah may have wanted to meet with the neighbors about their concerns.

Craig Altpeters – 4377 Treadway Road – came forward and has the following concerns:

- There is a Corp. of Engineer drain on the proposed site

- The ditch on the west side of the property is 50 feet wide and 20 feet deep
- The ditch on the front of the property does flood along Holly Springs Road

Robert Perry – 4521 Treadway Road – came forward and had the following concerns:

- The number of homes being proposed
- Increased traffic on Holly Springs Road
- Increased traffic at Holly Springs and Hwy 305
- Flooding

Greenwell – 4235 Treadway – came forward and has the following concerns:

- Water run-off
- Flooding
- Too many houses proposed
- Increased number of wells proposed
- Would like a tree buffer/screen along the property line between the existing homes and the proposed subdivision

Mr. David Hannah stated that dirt work will be done to handle the water issues, and feels with the work done the proposed subdivision will be able to handle the water run-off if the neighbors took down the berms. He stated that would be engineered into the design for detention. He stated the proposed subdivision would have large valuable homes.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to deny the Kenson Farms application for preliminary subdivision of 30 lots on 52.98 acres due to it not being compatible with the neighborhood.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>NO</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**b. Final Subdivision**

- i. **Bud Black Subdivision, Rev. of Lot 4 (7236) – Application is for Final approval of 1 lot on 1.50 acres, identified as Parcel(s) #3-08-9-30-02-0-00004-00. Subject property is located on the south side of Davis Lane and west of Fogg Road in Section 30, Township 3, Range 8 and is zoned A. (District 5)  
Applicant: Aaron Baddley**

Mr. Hopkins presented the Bud Black Subdivision, Rev. of Lot 4 for final subdivision of 1 lot on 1.50 acres. Mr. Aaron Baddley was present to present the application.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve Bud Black Subdivision, Rev. of Lot 4 for final subdivision of 1 lot on 1.50 acres to include the owner of Lot 3B to sign the plat as the affected party.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

- ii. **Wheeler Farms Subdivision, 4<sup>th</sup> Rev. Lot 11 (7234) – Application is for Final approval of 2 lots on 12.00 acres, identified as Parcel(s) #4-08-1-12-02-0-00011-00. Subject property is located on the west side of**

**Hwy 51 S. and south of Gaines Road in Section 12, Township 4, Range 8 and is zoned A. (District 5)  
Applicant: Robert & Janet Butler**

Mr. Hopkins presented Wheeler Farms Subdivision, 4<sup>th</sup> Rev. Lot 11 for final subdivision of 2 lots on 12.00 acres. Mr. Robert Butler was present to present the application.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve Wheeler Farms Subdivision, 4<sup>th</sup> Rev. Lot 11 for final subdivision of 2 lots on 12.00 acres.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

- iii. **Ranch Meadows, Phase 4 Sec. G (7242) – Application is for Final approval of 23 lots on 15.28 acres, identified as Parcel(s) #1-09-7-25-00-0-00010-06. Subject property is located on the east side of Poplar Corner Rd and south of DeSoto Road in Section 25, Township 1, Range 9 and is zoned PUD. (District 3)  
Applicant: B&J Land CO., LLC**

Mr. Hopkins presented Ranch Meadows, Phase 4 Sec. G for final subdivision of 23 lots on 15.28 acres. Mr. Robbie Jones was present to present the application.

Supervisor Russell made a Motion and Supervisor Caldwell seconded the Motion to approve Ranch Meadows, Phase 4 Sec. G for final subdivision of 23 lots on 15.28 acres.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

- iv. **The Retreats at Center Hill – Phase II (7243) – Application is for Final approval of 34 lots on 19.17 acres, identified as Parcel(s) # 105828000 0003701. Subject property is located on the north side of Goodman Road and east of Center Hill Road in Section 28, Township 1, Range 05 and is zoned R-20. (District 1)  
Applicant: Civil Engineering Solutions**

Mr. Hopkins presented The Retreats at Center Hill – Phase II application for final subdivision approval of 34 lots on 19.17 acres. Mr. Rusty Norvell was present to present the application.

Mr. Rusty Norvell stated they are nearing the completion of the infrastructure and are working with Planning Department and Engineering staff on the road connecting to Payne Lane and about making improvements to Payne Lane. Supervisor Medlin asked if Mr. Utley will be widening Payne Lane. Mr. Scott Young stated that County would get escrowed money in lieu of paving Payne Lane. He then stated the developer will be bonding the roads with in the development.

Supervisor Medlin made a Motion and Supervisor Caldwell seconded the Motion to approve The Retreats at Center Hill – Phase II for final subdivision approval of 34 lots on 19.17 acres to include authorizing the Board of Supervisors President to sign the

Residential Development Agreement and the Erosion Control Agreement and to authorize Scott Young and Andy Swims to work with developer on the Payne Lane agreement.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

- v. **Robinson Crossing – Section C Phase 3 Area 3 (7224) – Application is for Final approval of 23 lots on 15.28 acres, identified as Parcel(s) # 207111000 0000200. Subject property is South side of Church Rd. and east of Malone Rd.; Section 11, Township 2, Range 7 and is zoned PUD. (District 2)  
Applicant: Bridgforth Properties**

Mr. Hopkins presented Robinson Crossing – Section C, Phase 3 Area 3 application for final subdivision approval of 23 lots on 15.28 acres. Mr. Joe F. Lauderdale was present to present the application.

Supervisor Gardner made a Motion and Supervisor Caldwell seconded the Motion to approve Robinson Crossing – Section C, Phase 3 Area 3 for final subdivision approval of 23 lots on 15.28 acres to include authorizing the Board of Supervisors President to sign the Residential Development Agreement.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>YES</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>YES</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**c. Consent Agenda**

- i. **Aaron Baddley Minor Lot (#7235) – Approval of 1 lot on 4.12 acres. Identified as Parcel #3-08-9-30-00-0-00022-02. Subject property is located on the west side of Fogg Rd and south of Davis Lane in Section 30, Township 3, Range 8 Zoned A (District 5)  
Applicant – Aaron Baddley**
- ii. **Angelo Minor Lot (7247) – Approval of 1 lot on 3.00 acres out of 13.84 acres. Identified as Parcel #4-08-5-15-00-0-00002-00. Subject property is located on the east side of Tulane Rd and south of Wheeler Rd in Section 15, Township 4, Range 8 Zoned A (District 5)  
Applicant – Lucian Angelo**
- iii. **Willow Rose Minor Lot (#7248) – Approval of 2 lots on 24.60 acres. Identified as Parcel #3-05-4-17-00-0-00006-01. Subject property is located on the south side of Strickland Road and east of Red Banks Road in Section 17, Township 3, Range 5 Zoned A (District 1)  
Applicant – Ryan Massey**

Mr. Hopkins presented the Consent Agenda items above. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Medlin seconded the motion to approve the Consent Agenda items and actions as presented.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

**d. Other**

**i. Building Permit Report**

Mr. Cardosi presented the Building Permit Report for the month of April.

**ii. Legal Authorization – Parking Violation Holly Springs Road**

Mr. Cardosi stated the property owner of the parcel # 307516040 0000200 near the north east corner of Jaybird Road and Holly Springs Road was sent a certified letter concerning parking violations on the property. He stated the owner is not complying and staff is asking the Board for permission to seek legal action concerning this matter.

Supervisor Lee made a Motion and Supervisor Russell seconded the Motion to authorize the County Attorney to pursue legal action for a parking violation at parcel # 307516040 0000200 near the north east corner of Jaybird Road and Holly Springs Road.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

**J. EXECUTIVE**

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to adjourn the Board meeting until Monday, June 4, 2018 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 4th day of June, 2018, these minutes have been read and approved by the DeSoto County Board of Supervisors.

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Mark Gardner, President  
DeSoto County Board of Supervisors