

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FOUR SUPERVISOR LEE CALDWELL, PRESIDING
May 20, 2019

A. CALL TO ORDER

The May 20, 2019 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Lee Caldwell, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3 (came in later)
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Sam Barber	Board Attorney

B. INVOCATION

Deputy Finance Director Stephanie Hanks offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Caldwell asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. EAP Services for Volunteer Fire (Old, G.11.)
- b. National Guard Armory (Old, G.12.)
- c. Accounting – Checks Issued by Judicial Order – District Attorney (New, I.5.e.)
- d. McIngvale Road Extension (New, I.17.)
- e. City of Hernando Sidewalk Project (New, I.18.)
- f. Cockrum Schoolhouse (New, I.19.)
- g. Chateau Ridge (New, I.20.)
- h. Consider for Executive – Potential Litigation – Library (Executive, J.6.)

2. Supervisor Mark Gardner requested to add the following:

- a. Consider for Executive - Business Prospect – (Executive, J.4.c.)

3. Road Manager Andy Swims requested to have the following considered for Executive Session:

- a. Road Department – Personnel - Asst. Road Manager (Executive, J.1.p.)

4. Planning Director Bennie Hopkins requested to delete the following:

- a. Abe's Place Minor Lot (Planning, H.2.b.)

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. CITIZEN REMARKS & PRESENTATIONS

Supervisor Caldwell asked if anyone present wished to address the Board on a matter not on the agenda. No one came forward.

F. CONSENT AGENDA

1. Office of Finance & Accounting

a. Budget Amendments – Animal Services, Board Attorney, Veteran Service Office, County Prop & Liability Insurance (2), Sheriff’s Department, Chancery Court Reporters, Animal Shelter Operations

(1)	Fund/Department #	001 / 445				
Animal Services		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 2,380.00	\$ 2,125	\$ 255		\$ 2,380
	EXPENSE					
001-445-698	Canine Supplies - Food	\$ 12,682.29	\$ 20,465	\$ 5		\$ 20,470
001-445-938	Heating & Air Units - Donations	\$ -	\$ 11,990	\$ 250		\$ 12,240
	TOTALS			OVERALL INCREASE	\$255.00	
Reason for Request: (Show detailed justification)	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					
(2)	Fund/Department #	001 / 130				
Board Attorney		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-130-587	Training & Registration	\$ 450.00	\$ 450	\$ 500		\$ 950
001-130-550	Legal Fees	\$ 94,117.04	\$ 170,000		\$ 500	\$ 169,500
	TOTALS		\$ 170,450	\$ 500	\$ 500	\$ 170,450
Reason for Request: (Show detailed justification)	To account for registration fee for Sam Barber at summer conference					
(3)	Fund/Department #	001 / 154				
Veteran Service Office		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-154-523	Contractual Printing	\$ 70.00	\$ 800		\$ 400	\$ 400
001-154-544	Service/Maintenance Contract	\$ 500.00	\$ 550	\$ 450		\$ 1,000
001-154-610	Professional Supplies	\$ -	\$ 300		\$ 50	\$ 250
	TOTALS		\$ 1,650	\$ 450	\$ 450	\$ 1,650
Reason for Request: (Show detailed justification)	Reallocate funds to line items where needed to pay for prior year Sterling Solutions software maintenance contract. Paying this invoice from last fiscal year due to the invoice being overlooked was discussed during a prior meeting however the budget amendment was never approved.					
(4)	Fund/Department #	001 / 106				
County Prop & Liability Insurance		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
001-000-376	Insurance Proceeds	\$ 92,827.25	\$ 73,776	\$ 19,675		\$ 93,451
	EXPENSE					
001-106-542	Vehicle Repair & Maintenance	\$ 33,028.87	\$ 33,030	\$ 19,675		\$ 52,705
	TOTALS			OVERALL INCREASE	\$ 19,675.00	
Reason for Request: (Show detailed justification)	Increase revenue and increase expense to account for insurance proceeds to repair 2016 Ford F-250 Facilities Mgt Department vehicle.					

		Fund/Department #		001 / 106			
(5)	County Prop & Liability Insurance						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-106-581	Property / Auto Deductibles	\$ 12,000.00	\$ 12,000	\$ 2,000		\$ 14,000	
001-106-599	Small Claims - Non-Insurance	\$ 23,501.12	\$ 83,000		\$ 2,000	\$ 81,000	
TOTALS			\$ 95,000	\$ 2,000	\$ 2,000	\$ 95,000	
Reason for Request: (Show detailed justification)		Reallocate expense line items where necessary to account for necessary deductible for repair of 2016 Ford F-250 Facilities Mgt Department vehicle.					
		Fund/Department #		001 / 200,202			
(6)	Sheriff's Departments						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-200-476	Meals and Lodging	\$ 9,785.37	\$ 12,500	\$ 2,674		\$ 15,174	
001-200-523	Contractual Printing	\$ 1,798.57	\$ 6,000		\$ 1,000	\$ 5,000	
001-200-570	Insurance & Fidelity Bonds	\$ 2,485.00	\$ 6,500		\$ 500	\$ 6,000	
001-200-571	Dues & Subscriptions	\$ 11,117.40	\$ 15,040		\$ 500	\$ 14,540	
001-202-915	Vehicles	\$ 554,797.00	\$ 578,797		\$ 674	\$ 578,123	
TOTALS			\$ 618,837	\$ 2,674	\$ 2,674	\$ 618,837	
Reason for Request:		Reallocate funds to line items where needed.					
		Fund/Department #		027 / 174			
(7)	Chancery Court Reporters						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
027-174-544	Service/Maintenance Contract	\$ 3,069.00	\$ 3,900	\$ 300		\$ 4,200	
027-174-571	Dues & Subscriptions	\$ 570.00	\$ 500	\$ 200		\$ 700	
027-174-603	Office Supplies & Materials	\$ 64.01	\$ 2,000		\$ 500	\$ 1,500	
TOTALS			\$ 6,400	\$ 500	\$ 500	\$ 6,400	
Reason for Request:		Reallocate funds to line items where needed.					
		Fund/Department #		001 / 445			
(8)	Animal Shelter Operations						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-445-476	Meals and Lodging	\$ -	\$ 700		\$ 50	\$ 650	
001-445-587	Training & Registration	\$ 550.00	\$ 1,050	\$ 50		\$ 1,100	
TOTALS			\$ 1,750	\$ 50	\$ 50	\$ 1,750	
Reason for Request: (Show detailed justification)		To account for necessary training for new animal control officer. No meals or lodging will be necessary due to training taking place in Olive Branch. The complete 5 day class is \$550, amendment presented during last meeting was short \$50, this will correct the amount needed.					

b. SID Forfeitures

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account and for the District Attorney's Office to receive their 20% in the form of a check. Please approve the transfer of the funds and the clerk to write the check.

Case #	Date Seized	Receipt #	Amount	Date of Forfeiture	District Attorney (20%)
2019-9330	2/18/19	37084	1289.00	4/22/19	257.80
		Total	\$ 1,289		\$ 257.80

Transfer from Sheriff-Seized Fund (123-000-001) \$ 1,289
 Transfer to Sheriff-Forfeiture Fund (120-000-001) \$ 1,289
 Amount to remain in forfeitures (120-000-238) \$ 1,031.20
 Check amount to the District Attorney (120-000-147) \$ 257.80
 Check Amount to the D.A. for Clerk Fee (120-227-559) \$ 85.00

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account and for the District Attorney's Office to receive their 20% in the form of a check. Please approve the transfer of the funds and the clerk to write the check.

Case #	Date Seized	Receipt	Amount	Date of Forfeiture	District Attorney (20%)	Clerk Fee
2017-17081	3.28.17	33475	16,318.00	5.2.19	3263.60	
2019-10829	2.26.19	37129	425.00	5.10.19	85.00	85.00

2018-42264	8.10.18	36174	1,551.00	5.10.19	310.20	
Vehicle Amount to Share	Already deposited into Fund 120					
2018-42264	8.10.18	37483	1200.00	5.10.19	240.00	
		Total	\$ 19,494		\$ 3,898.80	

Transfer from Sheriff-Seized Fund (123-000-001) \$ 19,494
 Transfer to Sheriff-Forfeiture Fund (120-000-001) \$ 19,494

Amount to remain in forfeitures (120-000-238) \$ 15,595.20

Check amount to the District Attorney (120-000-147) \$ 3,898.80
 Check Amount to the D.A. for Clerk Fee (120-227-559) \$ 85.00

c. Final Inventory Dispositions - Libraries, IT, EMA, Coroner

DEPT	Desoto County Libraries (Hernando)		NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT #:	501		
NAME:			NR = NON REPAIRABLE	H = HUNDREDS			LOC #:			
			DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
35299	Kodak Slide Projector	294572	outdated no longer in use	2003	252	Accounting	5.6.19	H.P.	ewaste	
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: _____ DATE: _____				PRELIMINARY PRESENT TO BOS						
PRINT NAME: <u>Mark Whitehead</u>				May 6th, 2019						
DISPOSED BY: _____ DATE: <u>05/07/19</u>				FINAL PRESENT TO BOS						
PRINT NAME: <u>Hunter Pettigrew</u>				DATE INVENTORY DISPOSED IN AS400						
INV CLERK: _____ DATE: <u>4.23.19</u>				DATE BOS FINAL MINS ATTACHED						
HUNTER PETTIGREW										

DEPT NAM	IT Department						DEPT #:	152		
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43969	LEXMARK PRINTER	3775492	bad parallel port	14	390	152	05/06/19	F.H	Ewaste	
43497	HP LASERJET PRINTER	VNG4802250	bad imaging unit	13	349	152	05/06/19	F.H	Ewaste	
44844	APPLE IPHONE 5S	F2LR336ZF9R	powers off randomly	16	399	152	05/06/19	F.H	Ewaste	
48044	IPHONE 6S	FFMTGHE9HFLM	will not power on	17	399	152	05/06/19	F.H	Ewaste	
48052	IPHONE 6S	FFMTL1CGHFLM	powers off randomly	17	399	152	05/06/19	F.H	Ewaste	
48026	IPHONE 6S	FFMSVF2RHFLM	will not power on	17	399	152	05/06/19	F.H	Ewaste	
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: _____ DATE: <u>04/24/19</u>				PRESENTED TO BOS						
PRINT NAME: <u>Felicia Hopper</u>				<u>5/6/2019</u>						
DISPOSED BY: <u>F.H.</u> DATE: <u>05/15/19</u>				PRESENTED TO BOS						
PRINT NAME: _____				<u>5/20/2019</u>						
INV CLERK: _____ DATE: <u>04/25/19</u>				DATE INVENTORY DISPOSED IN AS400						
HUNTER PETTIGREW				DATE BOS FINAL MINS ATTACHED						

DEPT	EMA		NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT #:	260		
NAME:			NR = NON REPAIRABLE	H = HUNDREDS			LOC #:	260		
			DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
34185	HP Design Jet Plus Printer/Plotter	CN7CE6G1J8	no longer compatible	2005	8934	EMA	05/06/19	J.H.	Ewaste	
Homeland Security Grant Funds 044-293										
Grant # 04HS017R										
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: <u>C.O.</u> DATE: <u>April 30th, 2019</u>				PRELIMINARY PRESENT TO BOS						
PRINT NAME: <u>Chris Olson</u>				May 6th, 2019						
DISPOSED BY: <u>Josh Harper</u> DATE: <u>05/14/19</u>				FINAL PRESENT TO BOS						
PRINT NAME: _____				May 20th, 2019						
INV CLERK: _____ DATE: <u>April 30th, 2019</u>				DATE INVENTORY DISPOSED IN AS400						
HUNTER PETTIGREW				DATE BOS FINAL MINS ATTACHED						

DEPT	167		NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT #	167		
NAME:	Coroner's office		NR = NON REPAIRABLE	H = HUNDREDS		LOC #	167		
			DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	QUANTITY	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
44664	Sony Cybershot	303079	Broken - to much cost to repair	16	Finance and Accounting	11.5.18	H.P.	EWASTE	
AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES			
SIGNED BY: _____		DATE: 10/30/18		PRELIMINARY PRESENT TO BOS					
PRINT NAME: Josh Ponders				November 5, 2018					
DISPOSED BY: _____		DATE: 05/07/19		FINAL PRESENT TO BOS					
PRINT NAME: Hunter Pettigrew				May 20th, 2019					
INV CLERK: Hunter Pettigrew		DATE: 10/30/18		DATE INVENTORY DISPOSED IN AS400					
				DATE BOS FINAL MINS ATTACHED					

2. Office of Procurement

a. Procurement Card Purchases

April 2019

PROCUREMENT CARD LOG SHEET
CARD NUMBER: 4715 6215 8600 0011

Date Out	Time Out	Time In	Vendor	Department	Employee	Description of Purchase	TOTAL RECEIPT	Issues, if any
4/4/2019	10:30	1:00	GRLevelX	IT	Traci Webb	EOC Radar Software licenses - GRLevel3	\$360.00	none
4/11/2019	11:00	4:30	Enterprise Rent a Car	Youth Mentoring	Bryan Riley/Joy Smith	Van for Job Corp field trip- Youth Grant	\$63.00	none
4/18/2019	1:00	1:15	Amazon	Administration	Pat McLeod	Commercial canopy to be used for Earth Day-Entergy Grant	\$ 169.95	none
4/22/2019	12:00	12:15	Linen Tablecloth	Administration	Pat McLeod	Fitted table cloth- Entergy Grant	\$ 16.55	none

b. Appointment of Mitzi Hodge as Requisition Signer for Constable Dist. 1: 001-261

Corrected at end of meeting – Should be Constable District 2 per Pat McLeod
Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve Mitzi Hodge as Requisition Signer for Constable Dist. 2.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. Request to Approve Specs & Solicit Bids for Bridge Replacement on Star Landing Road & Lake Cormorant Bayou – ERBR-STP-0906(4)B

3. Inmate Meal Log Affidavit

4. EMS Monthly Report

April 2019

Number of ambulance runs billed: 135
Amount billed: \$ 69,621.46
Amount collected: \$ 47, 642.58
Un-collectable amount: \$ 11,290.54

	Eudora	Lewisburg	Walls
Dispatched Calls:	56	89	69
Refusals:	11	16	18
Standby Only:	2	3	2
Billed:	33	58	44
Other:	10	12	5

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

5. Contract Administration – Auto Renewal

a. Sheriff’s Department – DCLEIS Intelligence & Information Sharing System

6. Enter Into the Formal Record and Make a Part of the Board Minutes

- a. MOU – Project Centerpiece – This item was moved to New Business (I.1.i.)**
- b. Signed Johnson Creek Documents, Plans & Specs**
- c. Contract Administration – Liberty Tire Signed Contract**
- d. Contract Administration – CSpire Franchise Agreement Signed**

7. Road Department

a. Safety Report

8. Constable’s Annual Report – Revised - Lawrence W. Vaughn, Jr.

9. Chancery Clerk Allowance

10. Uniform Reimbursement – Sheriff’s Department

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the actions and matters presented in the Consent Agenda including moving MOU – Project Centerpiece (F.6.a.) to New Business (I.1.i.).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>ABSENT</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Discussion: Supervisor Gardner asked the Sheriff if moving \$2,600 for meals & Lodging would give him enough money for the year. Sheriff Rasco said it would and they do a lot of training in the summer.

Supervisor Medlin asked if the franchise agreement with CSpire was similar to Comcast. Mrs. Lynchard said that Mr. Nowak had worked with CSpire to get the agreement the same as the

others. Supervisor Medlin asked if there was a projected revenue. Mrs. Lynchard said they cannot project until after they have one year's history.

Supervisor Gardner asked what kind of radar the EOC purchased. Mr. Andy Alberson stated it was new software for weather radar.

Supervisor Medlin asked if the projector surplus for the library belonged solely to the County. Mrs. Lynchard affirmed and stated they have a few things that are on the County inventory.

See Exhibit F.

G. OLD BUSINESS

1. Fogg Road Allocation of State Aid Funds

State Aid Engineer, Tracy Huffman, stated Uretek made repairs to the dips in the road at the Fogg Road Bridge and the road is better; but it is not smooth and he was not quite satisfied. He stated he thinks the road needs a leveling surface. Mr. Huffman stated the foam was inserted at 4, 6, and 8 feet depths in different places and is solid as rock after it hardens. He noted the company used all of the product they had on the truck and were not able to complete one of the 8 foot drillings. He said they will complete that and put down a leveling surface for about 200 feet.

Supervisor Medlin asked if State Aid would pay for the repairs. Mr. Huffman affirmed and said they will pay \$50,000 after a Board order is issued. He stated the contract with Talbot Brothers for construction at the project is still open.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the Board order transferring \$50,000 from State Aid to the Fogg Road Bridge Project and authorizing the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.

2. Holly Springs Road Wetland Mitigation

Mr. Huffman stated he has reviewed the wetland mitigation for this project after MDOT & the Corps of Engineers asked for a new wetland assessment and the end result was a need for mitigation credits and this would require additional cost since the PRM mitigation by Wildlife MS has failed. He did also state that MDOT and Federal Highways have agreed to restore funds previously repurposed in an amount of \$762,000 that could be used to offset additional costs.

Supervisor Caldwell asked if that was a partial amount. Mr. Huffman said the original amount was \$1.5 million and some funds were for preliminary engineering early in the project.

Supervisor Medlin asked if credits had gone up or if more credits were required. Mr. Huffman stated Wildlife MS was a cheaper option at that time. He said it was a good option at the time, but not now in terms of expediency, as it will likely take a lot more time. He stated he is trying to get Wildlife MS, Mr. Nowak, Mr. Scott and himself in a room to discuss the matter in terms of what Wildlife MS could do to resolve the matter.

Supervisor Medlin asked if the new mitigation would be in a different area. Mr. Huffman stated he thought it would be in the Coldwater bottom area and could be used for other purposes as well.

Supervisor Caldwell asked if it was being proposed to purchase credits from a whole new wetlands bank. Mr. Huffman affirmed but noted the bank is established and recognized by the Corps; the County would just have to purchase credits.

Supervisor Russell asked where the money was coming from. Mrs. Lynchard stated they would have to do a budget amendment from ending cash and refund when the money was restored. Supervisor Russell asked if the amount from Wildlife MS is \$200,000. Mr. Huffman said unless something else can be negotiated, that is it would be roughly that amount. Supervisor Russell asked if the money needed is included in what the County has held for Holly Springs Road. Mrs. Lynchard stated there is enough in the bank; it will just be needed later in the project. Mr. Huffman suggested paying this amount out of the \$4 million in the Holly Springs Road account and reimbursing when the other money comes back. Supervisor Russell said he could not vote for this because there were too many unknowns.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to move forward with the purchasing of new wetland credits up to \$680,000 and continue to have the Board Attorney pursue a solution with Wildlife MS for \$400,000 and authorize the money to come from the Holly Springs Road budget.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. State Aid Inspection Report

Mr. Huffman stated the maintenance was generally good, and that most of the comments were surface treatments or overlays. He stated his office will coordinate with the Road Department to identify which areas the County will cover. Supervisor Caldwell asked if they had talked about the areas to be sprayed. Mr. Swims stated he got that list last week.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the State Aid Inspection Report, make it a part of the Board minutes, and authorize the Road Department to address the stated issues.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.3.

Supervisor Medlin asked the status of the Ingrams Mill Road Bridge. Mr. Huffman stated they are ready to go out to bid.

4. Environmental Services

a. Public Hearing – 6843 Nail Road Litter Ordinance Violation

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to open the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

Environmental Services Director Ray Laughter stated that this was posted after the last Board meeting. Supervisor Russell said he spoke to the property owners and the complainants. He said they both agreed the property is too wet to cut right now, and he would like to give the property owners until June 6th to take care of the problem.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Environmental Services department authorization to have the property cut if the homeowners do not take care of it by the end of the day on June 6, 2019.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to close the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

5. Solid Waste

a. Proposed Price Adjustment Addendum to Collection Contract

Mr. Laughter stated this is part of the ongoing attempt to get all the rubbish pits and collections on the same timeline and with the same terms; as well as get everything in by July 1 to help plan for the County's upcoming budget year. Mr. Laughter stated he is waiting for Waste Connections to complete the process. He asked the Board to approve the addendum and authorize the Board President to sign the contract.

Supervisor Medlin asked when the rate would change. Mr. Laughter said it would be in October.

See motion and vote at G.5.b.

See Exhibit G.5.a.

b. Proposed Price Adjustment Addendum to Star Landing Rubbish Pit Disposal Agreement

Mr. Laughter stated this is the same situation as G.1.a. where they are lining everyone up to have their figures in by July 1st for the rate changes in October.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the contracts with Waste Pro and the Star Landing Rubbish Pit to take effect on October 1, 2019 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.5.b.

c. Rubbish Pit Emergency Construction of Cell

Mr. Laughter reminded the Board that the County has gone out to bid twice for construction of a new cell at the Sandidge Road Rubbish Pit and did not receive any bids. He stated the County is in a bind and the Board declared this an emergency.

Mr. Laughter said Mr. Jeff Allen, engineer for the rubbish pit project, did not bid to avoid a conflict of interest but he has now given a quote of \$870,447.94. Mr. Laughter noted a contractor tax is included, but it has to be paid according to the law. He reminded the Board that if the County has to shut down the rubbish pit, the costs will be tremendous.

Supervisor Medlin noted the mobilization cost is for employees, not just for equipment. He said Mr. Allen is figuring 6 employees at \$180 per night for 77 days. Mr. Laughter stated that cost does include the employees per diem. He stated the cost to move equipment is quoted to be \$9,000 and \$12,000 for project administrative costs. Supervisor Medlin said he did not like the mobilization costs.

Supervisor Russell said he also did not like the mobilization costs, but they could not be helped. He asked if Mr. Allen had reduced the price some. Mr. Laughter stated they took \$97,000 off in some of the dirt figures because the County can provide some dirt. He also noted that since this is a quote; the County will only be charged for the actual amount of materials used. He said the amount could go down; or they could come back with a change order for more. He said Mr. Jim McNaughton will keep up with every expense and usage.

Mrs. Lynchard stated the original estimate was assuming a local group would get the bid. She stated the per diem had to be added because no one locally would take the job. She stated Supervisor Medlin, Supervisor Russell, Mr. Laughter and the Procurement Department talked to local contractors to be sure everyone knew about the bid and they could not find anyone who was interested in the job.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to authorize Mr. Allen to begin construction; have the firm of Smith, Phillips, Mitchell, Scott & Nowak work on a contract; authorize the Board President to sign the contract contingent upon the attorney's review; and contingent upon the County receiving approval of construction bonds.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Lynchard informed the Board that Jim McNaughton's current contract allows him to do construction management and his cost will be up to \$153,000 for 3 to 4 days per week. She stated the committee wanted to be sure the County would get good oversight. Mr. Laughter stated that Mr. Nowak has given his approval to the contract.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to authorize construction management of the new cell at the rubbish pit under Jim McNaughton's current contract up to \$153,000 and authorize the Board President to sign any necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

Mr. Laughter stated the Solid Waste budget’s ending cash is in good shape right now to cover this, but they have to keep \$1 million in the fund to pay for the closing of the rubbish pit. He asked if the Board would move some monies from ending cash **from the general fund** to help ensure that money is there when needed. Mrs. Lynchard stated they could wait until they get close to the \$1 million balance to come back to the Board and ask for more money at that time.

Supervisor Medlin asked if \$1 million would still be enough to close the pit with the new cell added. Mr. Laughter said Mr. McNaughton is comfortable with that number as long as they can find local dirt. Supervisor Medlin said the Board may have to increase the millage for solid waste a little. Mrs. Lynchard stated the County will be buying dirt and hauling through the contract hauler, McGee Trucking. She said it will be a lot of dirt. Mr. Laughter agreed and said unless the County can find another big job where they are excavating dirt and can get it free, they will be buying a good bit.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize a budget amendment up to \$870,447.94 for the new cell construction at the Sandidge Road Rubbish Pit from **Solid Waste Millage Fund ending cash**.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.5.c.

d. Rubbish Pit – Access Options

This item was included in G.5.c. with the contractor’s agreement.

See Exhibit G.5.d.

6. Parks & Greenways

a. Hawks Crossing Maintenance & Letter of Agreement with CB&S Bank

Mr. Laughter stated that Mr. Nowak said the 45 acres at the back of Hawks Crossing could be sold if the bank agreed. He stated the bank has now agreed and they need authorization for the Board Attorney to work on an agreement. Mr. Barber said they will need to draft an addendum to the agreement with the bank. The Board discussed keeping the 15 +/- acres west of the ditch and selling the 30 acres +/- east of the ditch by sealed bids; but decided to accept sealed bids on both parcels with an option to keep the parcels if deemed beneficial to the County

Supervisor Lee said the money could go toward the establishment of a park on the east side of Craft Road at the front of the subdivision which would be a much better solution.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to split the 45 acres into 2 parcels and declare the 2 parcels to be surplus and sell with sealed bids; put the money toward the park east of Craft Road; and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draft an addendum to the agreement with CB&S Bank.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.6.

b. Johnson Creek Update

Mr. Laughter stated he and Supervisor Russell sat in on the pre-construction meeting between MDOT, Malouf Construction, and Waggoner Engineering. He stated construction is set to start June 3rd or June 9th and the estimated completion date is around the middle of August. Mr. Laughter noted Jason Allen is the Project Engineer and Collins Simpson is the Project Manager.

7. Youth Court Mentoring Program

Mrs. Lynchard stated Judge Treadway found a way to start reviving the Youth Mentoring Program and run it through Youth Court. She said Mr. Nowak suggested Judge Treadway sign an order to the Board to utilize the program and he was very reluctant to order the Board; but Mr. Nowak said it would be good protection for the Board in authorizing expenditures. Mrs. Lynchard said Mr. Nowak drafted the order and Judge Treadway reviewed and approved it. She reminded the Board that this all came up when there was a purchase of basketball tickets on the docket.

Judge Treadway stated the order basically says he authorizes the program to work with the youth coming through the juvenile court. He expressed his appreciation for everything everyone has gone through to make this work and especially his appreciation to the Board.

Judge Treadway stated Joy Irvin is the head of the Mentor Program and she is employed by the VISTA organization. He said her job is to find mentors to match with troubled youth. Judge Treadway said the program was initiated in 2012 by Judge Wilson and it had diminished some over time. He stated Ms. Irvin has revitalized the program and is very enthusiastic about it.

Judge Treadway stated that Ms. Irvin interviews mentors and matches them with youth based on their life experiences and interests. He said the mentors appear in court with the youth and mentor them in school.

Supervisor Russell asked if the adults receive formal training. Judge Treadway said the Sheriff’s Department does a background check and Ms. Irvin does a brief training. Supervisor Russell asked how long they stay together. Judge Treadway said ideally they stay for the length of their probation time which is typically 6 months to 1 year. Supervisor Russell asked Judge Treadway if they utilize Region IV. Judge Treadway said they do.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to make the Judicial Order a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. State Office Building Reimbursement

Mrs. Lynchard stated the firm of Smith, Phillips, Mitchell, Scott & Nowak is working on a lease with DHS for buildings. She stated there is a big discrepancy on square footage between the State and Facilities and they are getting that worked out.

9. Unmarked Cars

Mrs. Lynchard said she got another list but it was almost the same as the last one. She said some on the list have government tags and she did not think that was allowed for unmarked cars. She said she was just trying to keep the Board compliant with state law. Sheriff Rasco said he would go back over the list.

10. Internet Survey

Mrs. Lynchard said IT Director John Mitchell came up with some question for a new internet access survey. She said school will be out, so the surveys will not be able to go there. Mrs. Lynchard also noted the FCC maps are inaccurate and are showing full coverage in DeSoto

County.

Supervisor Russell asked how the County would advertise this. Mrs. Lynchard said churches, schools, community groups, the internet and on the County's website and social media. She said they will come up with a campaign and do a major blitz.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize to proceed with the internet access survey.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

11. EAP Services for Volunteer Fire Department

Mrs. Lynchard said the insurance company misspoke when they said that volunteer fire personnel could participate in the County's EAP. She said that they are going to allow the one fire fighter who contacted EAP to finish out what he started, but that volunteer fire departments will not participate under the County's policy.

12. National Guard Armory

Supervisor Caldwell stated there are questions regarding the fall zone around the E-911 tower. She stated initially as long as there was a 500-foot fall radius, it would be okay to build; but now there is concern that they will have problems getting a grant because part of the Armory property is within 500 feet of the tower.

H. PLANNING

1. Final Subdivision

- a. Charleston Place (7221) – Application is for final approval of 24 lots on 56.16 acres, identified as Parcel(s) #3-06-9-29-00-0-00001-02 & #3-06-9-29-00-0-00001-01. Subject property is located on the south side of Holly Spring Road and east of Jordan Creek in Section 29, Township 3, Range 6 and is zoned A. (District 5) Applicant: Stoneybrook Homes, LLC**

Mr. Hopkins presented the Charleston Place application for final approval of 24 lots on 56.16 acres. Mr. Shea Skeen was present to represent the application.

Supervisor Medlin asked if there is a way to stub this subdivision into Jordan Creek Subdivision to the south. Mr. Cardosi stated that there is an out parcel between the proposed subdivision and Jordan Creek Subdivision.

Mr. Shea Skeen – 434 Country Club Dr. – came forward and stated that the only change made since the Preliminary approval was the removal of 2 lots to meet the Health Department requirements for on-site treatment systems.

Supervisor Lee asked what the minimum square footage of homes in the proposed subdivision. Mr. Cardosi stated the proposed minimum square footage of the homes is 2,400 sqf.

Supervisor Medlin asked if the subdivision will have septic systems or treatment plants. Mr. Skeen stated he was not sure that would be determined by the Health Department but he thinks it will be treatment plants.

Supervisor Lee asked if the electrical lines will be above ground or underground. Mr. Skeen stated that he is not 100% sure but believes they will be above ground. Supervisor Lee stated he is not approving anymore subdivision with above ground power lines. Mr. Skeen asked if they could get final approval for the subdivision contingent on the power lines being underground.

Supervisor Lee made a Motion and Supervisor Gardner seconded the Motion to approve the Charleston Place application for final approval of 24 lots on 56.16 acres contingent on the power lines being under ground and to include approval for the Board of Supervisors President to sign the Residential Development Agreement and the Erosion Control Agreement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	NO
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. AE Allison Subd, Sec. D, 1st Rev of Lot 44 (7342) – Application is for final approval of 2 lots on 5.95 acres, identified as Parcel(s) #2-06-4-20-04-0-00044-00. Subject property is located on the south side of McElroy Road and east of Craft Road in Section 20, Township 2, Range 6 and is zoned A-R. (District 5)
Applicant: Keith Bunker**

Mr. Hopkins presented the AE Allison Subd, Sec. D, 1st Rev of Lot 44 application for final approval of 2 lots on 5.95 acres. Mr. Bob Farley was present to represent the application.

Mr. Bob Farley – 235 W. Tchulahoma Rd. Holly Springs, MS – stated that the owner of Lot 44 would like to divide his lot down the center creating twos lots.

There was discussion of who the affected property owners will be. It was decided that the affected property owners were Lots 45, 37 & 43B.

Supervisor Lee made the Motion and Supervisor Caldwell seconded the Motion to approve the AE Allison Subd, Sec. D, 1st Rev of Lot 44 application for final subdivision of 2 lots on 5.95 acres contingent on the owners of Lots 37, 43B & 45 signing the plat before recording.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- c. Shamrock Subd, Sect B 1st Rev. of Lot 9 (7343) – Application is for final approval of 2 lots on 3.38 acres, identified as Parcel(s) #2-05-5-16-03-0-00009-00. Subject property is located on the south side of Lance Road and east of Old Pigeon Roost Road in Section 16, Township 2, Range 5 and is zoned A. (District 1)
Applicant: William Crain**

Mr. Hopkins presented the Shamrock Subd, Sect B 1st Rev. of Lot 9 application for final approval of 2 lots on 3.38 acres. Mrs. Lori Crain was present to represent the application.

Supervisor Medlin asked if the property has community water, if it does then the applicant should connect to the community water. Mrs. Crain stated that the current house is on City of Byhalia water.

Mrs. Crain stated they have a buyer for the house and 1.72 acres of the land. She stated they are asking to subdivide the lot creating two 1.72 acre lots.

There was discussion of who the affected property owners would be.

Supervisor Medlin made a Motion and Supervisor Caldwell seconded the Motion to approve the Shamrock Subd, Sect B 1st Rev. of Lot 9 application for final subdivision of 2 lots on 3.38 acres contingent on the owners of Lots 8, 10, 11 & 12 signing the plat before recording.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Consent

- a. **JD’S 2 Acre Minor Lot (7346): Approval of 1 lot(s) on 2.00 acre(s) out of 14.00 acres. Subject property is identified as Parcel #1-05-5-21-00-0-00002-01, located on the south side of Stateline Road and east of Center Hill Road in Section 21, Township 1, Range 5 (District 1)
Applicant: McKenzie Neergard**
- b. **Walters Minor Lot (7348): Approval of 1 lot(s) on 6.00 acre(s) out of 105.00 acres. Subject property is identified as Parcel #3-08-2-04-00-0-00001-00, located on the west side of Tulane Road and north of Pine Tree Loop in Section 4, Township 3, Range 8 (District 4)
Applicant: Patrick Walters**

Mr. Hopkins presented the Consent Agenda items above. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Caldwell made the motion and Supervisor Medlin seconded the motion to approve the Consent Agenda item and actions as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. Other

a. **Zoning Ordinance Meeting Date**

Mr. Hopkins requested the Board set-up a time to work on the Zoning Ordinance Update. They decided to meet on June 10, 2019 at 8:00 a.m. to discuss the Zoning Ordinance Update.

b. **Permit Report**

Mr. Cardosi presented the Building Permit Report.

See Exhibit H.

I. NEW BUSINESS

1. 2:00 p.m. – Business Investment Incentives

Mr. Jim Flanagan stated the Business Investment Incentive Committee had met and recommended the following companies:

a. **Altria Group Distribution Company – Free Port Warehouse**

Mr. Flanagan stated Altria and Pacific Bioscience Laboratories Products, Inc. are both customers of PFS Web which is a 3rd-party logistics company located on Stateline Road in Southaven, MS. He stated neither company has employees, but they both own inventory which PFS distributes. He stated both companies are in the same building and the employees shown are PFS Web employees. Mr. Flanagan stated that both companies have a significant amount of inventory.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the Free Port Warehouse exemptions for Altria Group Distribution Company and Pacific Bioscience Laboratories Products, Inc. as presented by Mr. Flanagan.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.a.

b. Pacific Bioscience Laboratories Products, Inc. – Free Port Warehouse

See discussion and vote at I.1.a.

See Exhibit I.1.b.

c. Hart & Cooley, Inc.	5-Yr. Personal Property (Expanded)
Effective: 1/1/2019 – 12/31/2023	\$ 2,323,600.00

Mr. James Bolin stated Hart & Cooley handles flexible pipe used in residential HVAC systems. He stated they have about 200 employees right now, but business will probably pick up over the summer. He stated they recently leased a distribution center about ½ mile away from their location.

Supervisor Medlin noted that 75% of Hart & Cooley’s employees live in DeSoto County.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the 5-Yr. Personal Property (expanded) exemption for Hart & Cooley, Inc. in the amount of \$2,323,600.00 as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.c.

d. North American Electric, Inc.	10-Yr. Real Property (Expanded)
Effective 1/1/2019 – 12/31/2028	\$ 670,506.22

Mr. David Hackman and Mr. Brad Palmertree of North American Electric stated they recently added office and showroom space. Mr. Hackman stated they sell electric motors and controls and conveying equipment. He stated they distribute across the United States, Mexico and Canada. He said this is their 3rd expansion, and they enjoy being a part of the community.

Mr. Palmertree stated this application is for real property only and the personal property side did not quite meet the requirements. He stated they have had a significant growth in their company and have plans for future growth on a neighboring lot they have purchased. He stated they have good paying jobs, and over 90% of their employees live in DeSoto County.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the 10-Yr. Real Property (expanded) exemption for North American Electric, Inc. in the amount of \$670,506.22 as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.d.

e. Olam Cotton, Inc. dba Anderson Clayton DeSoto Warehouse
10-Yr. Real Property (New) \$ 19,788,364.00
Effective 2/4/2019 – 12/31/2028

Mr. Jimmy Hamilton and Mr. John King from Olam Cotton were present to represent Olam Cotton, a new company to DeSoto County located in Legacy Park in Olive Branch. Mr. Hamilton stated they now have their entire inventory together on the property and are closing 2 warehouses in Memphis. He stated their building is 1 million square feet and it is almost full. Mr. King stated they already have about 25,000 to 30,000 bales more coming and they do not have room for it all.

Supervisor Medlin asked if they would be hiring more employees. Mr. Hamilton stated they mostly use a temp agency, but they are looking for more employees within Desoto County. Mr. King shared an information sheet telling what could be made from a 480# bale of cotton.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the 10-Yr. Real Property exemption (new) for Olam Cotton, Inc. dba Anderson Clayton Warehouse in the amount of \$19,788,364.00 as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.e.

f. Rite Hite Products Corporation 5-Yr. Personal Property (Expanded)
Effective 1/1/2019 – 12/31/2023 \$ 2,367,192.85

Mr. Patrick Ginn, Operations Manager for Rite Hite, stated their company was founded in 1980 by Arthur White who invented the dock light. He said they have grown the company to and over a \$600 million world-wide organization. He said Rite Hite set the market and everyone else is following them. Mr. Ginn stated they have added robotics and automation to their factory; and they are spending \$2.3 million this year on air conditioning the facility. He stated Rite Hite is proud to be American owned and family owned.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the 5-Yr. Personal Property (expanded) exemption for Rite Hite Products Corporation in the amount of \$2,367,192.85 as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.f.

g. Taste Maker Foods, LLC - Free Port Warehouse and

10-Yr. Real & 10-Yr. Personal Property (New)
\$4,351,907.00 – Real \$2,904,222.16 – Personal \$7,256,129.16 - Total
Effective: 2/1/2019 – 12/31/2028

Mr. Justin Reed stated they are a new company on Vaiden Drive in Hernando. He said at this location they make dry blended products, such as cake mix, corn dog mix, and bar-b-que seasoning. He stated they also handle custom products. Mr. Reed stated their main plant is in Pearl, MS where his dad started the business in 1994. He stated they acquired Taste Maker Foods in 2007 in Memphis and decided to move it to DeSoto County. Mr. Reed said everyone from the Memphis plant made the move with the company.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the Free Port Warehouse exemption, the 10-Yr. Real Property (new) exemption in the amount of \$4,351,907.00, and the 10-Yr. Personal Property (new) exemption in the amount of \$2,904,222.16 as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.g.

h. Titan Manufacturing & Distributing, Inc. 5-Yr. Personal Property (Expanded)
Effective 1/1/2019 – 12/31/2023 \$ 680,548.00

Mr. Flanagan stated Titan is predominantly distribution and they do some manufacturing. He said they have brought in new equipment and they have a great percentage of DeSoto County residents as employees.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the 5-Yr. Personal Property (expanded) exemption in the amount of \$680,548.00 as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.h.

i. MOU – Project Centerpiece (moved from Consent)

Supervisor Medlin asked if Project Centerpiece was the health care business. Mr. Flanagan stated it is and it comes as a Health Care Fee-

in-Lieu.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to make the MOU with Project Centerpiece a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

See Exhibit I.1.i.

2. EMS – Request Acceptance of Additional Funding from Delta Trauma \$10,000 for Injury Prevention – Power Conversion Kits for Stair Chairs

EMS Director Mark Davis stated they bought additional mannequins last year with this money. He said the stair chairs they purchased previously have been working great, and he has found a power option for \$10,942 for them. Mr. Davis noted with the \$10,000 from Delta Trauma, the County would only pay \$942.

Mr. Davis noted this power attachment guides the stair chair down stairs, steep inclines or into ditches for use with wrecks. He said the County will pay and Delta Trauma will reimburse. Mrs. Lynchard asked if they needed a budget amendment. Mr. Davis said he has EMSOF funds he can use and put the reimbursement back into those funds.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to authorize the purchase of power conversion kits for stair chairs for \$10,942 understanding \$10,000 will be reimbursed by Delta Trauma.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Census 2020 – New Construction Program Request

Mrs. Lynchard stated she got a notice and application in the mail last week asking if the County wanted to participate in the 2020 Census New Construction Program. She stated if GIS can supply the Census Bureau with the addresses of new homes, apartments, etc. being built and expected to be complete by 2020, they can check those addresses in the 2020 Census.

Supervisor Gardner asked when the addresses are assigned. Mr. Rob Winkler stated an address is issued when a building permit is pulled unless it is a major subdivision. He said major subdivisions get addresses assigned when they are recorded. He stated the Census Bureau is trying to have as complete an address database as possible. Mr. Winkler said the Census Bureau sent spreadsheets last year to be corrected as part of the Local Update of Census Addresses (LUCA) and it took a long time to complete. He stated this time it will just be taking the past year's data and selecting the addresses they have added.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve participation in the Census 2020 New Construction Program and to authorize the Board President to sign the necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.

4. Office of Procurement

a. Sheriff's Department – Purchase Exceeding \$25,000 for Ammunition

Procurement Coordinator Angie Irving stated the Sheriff's Department is requesting to purchase ammunition in the amount of \$76,095.00 off state contract pricing. Supervisor Caldwell asked if this was the purchase that takes a while to come in. Sheriff Rasco affirmed.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize the purchase of ammunition in the amount of \$76,995.00 for the Sheriff's Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.a.

b. Sheriff's Department – Purchase Exceeding \$25,000 for Radios

Procurement Coordinator Karen McNeil stated the Sheriff's Department would like to replace 11 radios that are over 10 years old in the amount of \$40,094.15. She stated they are trying to spread out the purchases for replacement radios.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the purchase of 11 replacement radios at a total cost of \$40,094.15.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.b.

5. Office of Finance and Accounting

a. Preliminary Inventory Dispositions – Sheriff's Department

Mrs. Hanks presented the inventory dispositions. She stated the Sheriff's Department is requesting to surplus 3 Crown Vics, 2 to auction and 1 for parts.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the preliminary inventory disposition of 3 Crown Vics from the Sheriff's Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.a.

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC		
				DAS = DECLARE AS SURPLUS		D = DOLLARS				
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O U N T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42045	FORD 2009 CROWN VC	2FAHP71V19X137535	Wrecked/Parted Out/Bad Trans	2012	13K	DCSO Shop				
42459	FORD 2010 CROWN VC	2FABP7BV3AX112841	Surplus - Auction	2012	15K	DCSO Shop				
42458	FORD 2010 CROWN VC	2FABP7BV3AX111737	Surplus - Auction	2012	15K	DCSO Shop				
AUTHORIZATION TO DISPOSE						INVENTORY CLERK INFORMATION		NOTES		
SIGNED BY: _____			DATE: _____			PRELIMINARY PRESENT TO BOS		1 of 1		
PRINT NAME: Lt. Justin Smith / C. I. Roger Hutchins						May 20, 2019				
DISPOSED BY: _____			DATE: _____			FINAL PRESENT TO BOS				
PRINT NAME: _____						DATE INVENTORY DISPOSED IN AS400				
INV CLERK: _____			DATE: _____			DATE BOS FINAL MINS ATTACHED				
Hunter Pettigrew										

b. Preliminary/Final Inventory Disposition – Animal Control

Mrs. Hanks stated the insurance company needs the title for the Animal Control vehicle that was a total loss after a wreck in order to release it.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary/final inventory disposition of a truck from Animal Control as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.b.

DEPT	Animal Control			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT #:	444	
NAME:				NR = NON REPAIRABLE	H = HUNDREDS			LOC #:	444	
				DAS = DECLARE AS SURPLUS		D = DOLLARS				
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O U N T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42961	2014 Ford F150	1FTFX1CF5EKD27324	TOTAL LOSS / ACCIDENT ON MAY 14, 2019.	2014	19217	CM				
	99,420 Miles		Need Permission to send title to Travelers insurance, to receive check							
AUTHORIZATION TO DISPOSE						INVENTORY CLERK INFORMATION		NOTES		
SIGNED BY: _____			DATE: _____			PRELIMINARY PRESENT TO BOS		James Tumbow		
PRINT NAME: _____						May 20, 2019				
DISPOSED BY: Travelers Insurance			DATE: 05/16/19			FINAL PRESENT TO BOS				
PRINT NAME: Travelers Insurance						DATE INVENTORY DISPOSED IN AS400				
INV CLERK: _____			DATE: 05/16/19			DATE BOS FINAL MINS ATTACHED				
HUNTER PETTIGREW										

c. Budget Amendment – GIS Aerial Project/Ending Cash

Mrs. Hanks stated they put this budget amendment in New Business to call attention to the fact that Accounting will probably not get the final invoice in order to bill the cities their portion until after the new budget year. She stated the County will pay the entire amount of \$33,912.75 and get reimbursement in the amount of \$25,766.00 from the other entities; but probably not in the same fiscal year. She stated the budget amendment is for \$30,522.00, the amount projected to be invoiced during the FY19 fiscal year.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendment for GIS-Aerial Project and Ending Cash in the amount of \$30,522.00 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.c.

d. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Director Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Michael Lee asked about the following claims:

Page 77 & 78 –Mrs. Hanks & Mrs. Freeze said these are the forfeiture and seizure accounts and that the District Attorney is going back to clear up cases that were unclear when law changed.

Supervisor Lee Caldwell asked about the following claims:

Page 7 – Insurance claims – Mrs. Freeze said the overall liability is lined out by invoices.
 Page 16 – A-1 Fire Protection Service – The invoice showed fire extinguisher inspections on all county buildings.
 Page 17 – ServiceMaster by Straton - This is part of the cleaning contract wherein they have a daily custodial service to clean certain buildings. Stephanie Hanks will get them to list which offices or building from now on.
 Page 20 – Carrier Mid South – The invoices showed Ingrams Mill Schoolhouse receiving an air conditioner.
 Page 33 – A Rifkin Company – Purchased I VOTED TODAY stickers, the invoice showed 41 rolls, one for each precinct.
 Page 36- Bankcard Center – This is for travel to Biloxi for four (4) officers attending the funeral of the Fallen Officer.
 Page 73 – Competition Marine, Inc. – Purchase of items for the task force, funds from task force grant.
 Page 83 – Panola Paper Co. – Mr. Swims stated this is for the purchase of tables and folding chairs for meetings for the Road Department.
 Page 83 – DeSoto County Co-op – Road Department purchased muck boots for Mr. Rodney Prince.
 Page 89 – Stribling Equipment – Mr. Swims stated that this was for rental equipment to put in the box culvert on Craft Road.
 Page 95 – Furniture Specialist, Inc. – Purchase of cubicles for the Circuit Clerk.

Supervisor Jessie Medlin asked about the following claims:

Page 89 - Stribling Equipment – This is for the weekly rental on an excavator and hauling wide load of \$5,000. Mr. Swims stated that is what it cost to have the excavator hauled down here.

Supervisor Bill Russell had no questions.

Supervisor Mark Gardner was out.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

See Exhibit I.5.d.

e. Checks issued by District Attorney's Office

Mrs. Freeze stated they received a judicial order to accept the 2 checks for \$25 for witness fees for the District Attorney's Office.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to make the judicial order to accept the 2 check for \$25 for witness fees a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.e.

6. Grant Administration

a. Request Approval to Apply for School Violence Prevention Program Grant

Grant Administrator Bryan Riley stated this grant will be beneficial to the Sheriff's Department to provide \$10,000 with a 25% match for School Resource Officer training. He stated the training is specific to school violence and the officers can schedule the training over the summer.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Grant Administrator to apply for the School Violence Prevention Program Grant; approve a 25% match up to \$2,500; and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibits I.6.a.

b. Request Approval to Set Up Electronic Signature for Board President to Sign School Violence Prevention Grant

Mr. Riley stated everything pertaining to this grant is online and will need an electronic signature.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Board President to use an electronic signature for the School Violence Prevention Grant.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. Request Approval to Receive Funds from MS State Dept. of Health for EMS

EMS Director Mark Davis stated each year the County gets EMSOF money from the State. He stated this money was used to help with the purchase of the new ambulance. Mr. Davis stated this year's amount is \$23,433.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve acceptance of \$23,433 from the MS State Dept. of Health on behalf of EMS and amend the budget as necessary to accept the funds.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.c.

7. Road Department

a. Finding of Fact 6669 Sandbourne

Mr. Swims stated he would like to address the 2 issues on Sandbourne and 1 issue on Sandbourne Cove all together as they are all related to an underground drainage system.

Mr. Swims stated the issued at 6669 Sandbourne is multiple sinkholes along drainage culverts and they need to investigate the underground drainage system. He stated the cost for this portion of the project is estimated to be \$5,730.80.

See motion and vote at I.7.e.

See Exhibit I.7.a.

b. Finding of Fact – 10139 College Road

Mr. Swims stated this is a very deep culvert and water is shooting out of the culvert and eroding the area around it, including private property, because of flaws in the culvert. He requested permission to clean up the ditch and stabilize the area around the culvert with rip rap, which will require going onto private property. Mr. Swims stated the estimated cost is \$1,536.70.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Road Department to make the necessary repairs to the County culvert, ditch and private property affected by the flaws in the culvert at an estimated cost of \$1,536.70 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.b.

c. Finding of Fact – 12300 Miller Road

Mr. Swims stated a large tree fell on private property into the inlet end of a culvert substantially blocking the flow of the large culvert under Miller Road. He estimated the cost of this project to be \$1,370.44.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Road Department to complete the work at 12300 Miller Road at an estimated cost of \$1,370.44 finding the tree to be substantially blocking a large culvert under Miller Road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.c.

d. Finding of Fact – 6188 Sandbourne

Mr. Swims stated this is a similar issue to Item I.7.a. in that the lack of drainage will affect the County road if they do not correct the problem. He estimated the cost of this project to be \$7,626.62.

This item was voted on at I.7.e.

See Exhibit I.7.d.

e. Finding of Fact - 13048 Sandbourne Cove

Mr. Swims stated this is third problem they have identified in Braebourne recently that has major sinkholes and collapses along the underground drainage system. He showed a picture of evidence of cracks in the 30-inch drainage pipe that they were able to get with a pipe camera and a picture of the property fence that is collapsing as a result of the sinkholes. Mr. Swims stated this homeowner does have a lot of things in the way and he has agreed to move everything out of the way for the County to do the work. He estimated the cost of this project to be \$18,799.78.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the Road Department to complete the work at 6669 Sandbourne, 6188 Sandbourne, and 13048 Sandbourne Cove, contingent on the homeowner at 13048 Sandbourne Cove moving his personal property from the work zone; finding the problems at these addresses to be directly related to an underground drainage system that will affect the public safety and integrity of the County road if not properly functioning.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.e.

8. Contract Administration

a. Human Resources – American Testing

Human Resources Director Carla Crockett stated the County has been using American Testing for a while to manage the drug screening. She stated the company has kept their prices reasonable and HR has been happy with their services. Mrs. Crockett stated the average cost for a screen is \$35. She also noted Mr. Nowak has reviewed the contract.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the contract with American Testing and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
--	------------

Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.a.

b. Veteran Services – Sterling Solutions

Mrs. McLeod stated this is for maintenance on the Veteran Services software and it is a prepayment of \$500. She stated the Board previously made a finding of fact.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the contract with Sterling Solutions as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.b.

c. Environmental – Dynamic Recycling

Mrs. McLeod stated this contract is for electronics recycling and is paid in arrears. She requested the Board President sign the contract.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve and authorize the Board President to sign the contract with Dynamic Recycling.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.c.

9. FEMA – LOMR Case #18-04-4824P Short Fork Creek & Jaybird Rd.

Mrs. Lynchard stated FEMA sent a map that defines the flood area at this location.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to make the FEMA map regarding LOMR Case #18-04-4824P at Short Fork Creek & Jaybird Road a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.

10. Appointment of Jury Commissioner – BOS Appointee

Mrs. Lynchard informed the Board that Circuit Clerk Dale Thompson had called to say they had a jury commissioner that was too ill to serve and asked if the Board would consider making a new appointment.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to take this matter under advisement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.

11. Redact Request – Policy for Political Activities on County Property

Chancery Clerk Misty Heffner presented a letter stating she would like to redact Section 23 and Section 25 from the County Personnel Manual that she had previously adopted for her department; and not have those sections apply to her employees.

Supervisor Medlin stated he thought the campaign sign part should be under building and grounds rather than personnel.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to make Mrs. Heffner’s letter a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.11.

12. Approve Travel to MAS Annual Convention – June 10-13

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve travel to the MAS Annual Convention for the Board and any applicable employees.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.12.

13. Workforce Development

Supervisor Caldwell said she met with Jim Flanagan, Dr. Heindl, and others to discuss the possibility of building a workforce training center. She noted the cost of such a center started out at \$2.4 million and the Board had previously committed \$1 million to the project. Supervisor Caldwell said what is now being proposed is a facility that would be located on the Northwest Community College campus and the expense would be around \$10 million with the county

paying \$600-700,000 a year for the next 30 years. NWCC would be responsible for the maintenance and upkeep, the operations, and the furnishings of the building. Another alternative would be for NWCC to apply the \$2 million that they receive yearly from the State's allocation for capital improvements, but this would take several years. Supervisor Caldwell said that the county would love to have a workforce development center but not at this cost and she said that other revenue streams should be found.

14. Job Description – Administrative Assistant

Mrs. Lynchard handed out a suggested job description for an Administrative Assistant position to the County Administrator.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to take the job description under advisement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.14.

15. MDAH & Ethics Commission – Training Opportunity

Mrs. Lynchard stated that MDAH had done some previous training on record preservation and they are offering it again in September 2019. She said Jim Hood had also expressed an interest in doing some ethics training; and there is a possibility that both could be done at the same time. Mrs. Lynchard said she would like to send information to the managers to get feedback on what their concerns are and send those concerns to Mr. Hood.

16. House of Grace

The Board discussed continued support for the House of Grace and had questions. Supervisor Russell suggested that he, Supervisor Caldwell, Andrea Freeze, and Vanessa Lynchard arrange a meeting to get more information.

17. McIngvale Road Extension

Hernando Alderman Michael McClendon & Mayor Tom Ferguson were present. Mayor Ferguson stated the bids came in higher than expected. The Board discussed cutting some amenities such as sidewalks and bike lanes and suggested the developer could put those in their plan. Mayor Ferguson said he did not have a definite answer about that. He said he has gone back to the landowner to see if they can help in any way with the overage.

The Board discussed the way MPO funding is allocated and Supervisor Caldwell stated when the projects were weighed, McIngvale was a top project. She said the County has given up any new project for the next 4 years to make this happen; but all the original money is not still available. Mayor Ferguson & Mr. McLendon left the meeting to get more information.

Later in the meeting, Supervisor Caldwell stated that the City of Hernando is short \$1.8 million on the McIngvale Road Extension project. She reminded the Board that Federal Highways granted an extension for this project and that extension is now almost up. She stated that Mayor Ferguson needs to know by Wednesday if the County will give additional funding in the amount of \$600,000 along with the City of Hernando and Lehman Roberts. She stated Melinda McGrath from MDOT is looking for funding within MDOT and the MPO is also looking for additional funding to help.

Supervisor Russell stated he did not want anything to jeopardize Holly Springs Road, but he did not think that there was a more important road in the County than this McIngvale Road

Extension.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to commit up to an additional \$600,000 from ending cash for the McIngvale Road Extension project if no other funding sources can be found and to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to modify the original MOU to reflect the County's portion as up to \$1.6 million.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

18. City of Hernando Sidewalk Project

Supervisor Caldwell stated she, Mayor Ferguson, Alderman Andrew Miller, and Alderman Michael McLendon met regarding the sidewalk project around the square. She stated the City is asking the County for \$60,000 toward the project as it came in \$120,000 over the estimate.

Supervisor Lee stated Mayor Ferguson thought the County was in charge of the project; but it actually began with the previous City administration. Mr. Tracy Huffman stated the original purpose of the project was ADA compliance and Federal money was allocated for that. He stated the City wanted to add architectural interest. Mr. Huffman stated the project is not over the estimate, but it is over what the MPO originally allocated, so it makes the local match more.

Facilities Director Robert Jarman stated all the work being done is in the City. He stated the County will have to connect the crosswalks at our drainage. Mr. Jarman also noted when the Board saw the original design that added planters and took out parking spaces around the square, they did not agree to that.

Supervisor Caldwell asked for clarification that the \$122,000 is not actually an overage, it is the 20% match. Mr. Huffman affirmed. Mr. McLendon stated they budgeted for the original MPO allocation and now it is more than the City budgeted.

No Board action was taken.

See Exhibit I.18.

19. Cockrum Schoolhouse

Supervisor Michael Lee introduced Mr. William McNeer who is from the Cockrum Community. He stated that he is here to speak about the Old Cockrum Schoolhouse that was built in the 1920's.

Mr. McNeer stated that the plan/design was put out by the State. Because very few of these old plans are left in the State, restoration of the schoolhouse was stopped by the MS Department of Archives & History (MDAH). He stated that when they started the process of trying to restore the building there were red flags from MDAH as the school had been placed on the state historical registry. He stated that the building is structurally sound, but needs a lot of work. He stated that they are trying to get grant funds for restoration of the building, as similar funds they received in 2015/2016 are supposed to be available again in October 2019 through the legislature. Mr. McNeer said the last time that the community received a grant, they also raised \$20,000 for a match. He said the schoolhouse is located in the center of the Cockrum area and this would be a nice centerpiece for the community. He stated that they are a 501C3, they have regular meetings, keep minutes and have all documents in order.

Supervisor Jessie Medlin asked who is on that board. Mr. McNeer stated that Ellen Haraway is the President; he is the Vice President; Bill Hudson is the treasurer; and that Cindy and Todd Gore come to the meetings, along with others.

Supervisor Lee Caldwell asked who owns the property. Mr. McNeer stated that the community center has the deed to the property, but there is a clause in the deed that states if the schoolhouse is ever not a community center that it would revert back to DeSoto County Schools. He stated that the committee has talked about having that clause removed from the deed.

Supervisor Caldwell asked what Mr. McNeer was asking the county to do. Mr. McNeer stated that he is asking for some help from the county with the match, which is an 80/20 match. He suggested that maybe the county could take over the building and possibly use it to hold elections. It is a very large building.

Supervisor Lee asked what the projected cost would be and what goals does the community have planned for this building. Mr. McNeer stated that the last time it was anticipated to be \$300,000 and he would like to ask for that amount again through the grant. He stated that there are certain restrictions that can't be done to the building, but that they would allow the building to be ADA compliant and put in heating and air conditioning.

Supervisor Lee asked what the Board of Supervisors can do as far as money and in kind. Board Attorney, Sam Barber stated that in the past the County had considered doing a local and private through the State Legislature which would allow the county to give money for renovation of a historical building. He stated that could be done but it would be next year before being completed. He stated that, if the Board approved, the firm of Smith, Phillips, Mitchell, Scott & Nowak could check on legislation to see if they will allow DeSoto County to give money for restoration of a historical building or for more options to allow the County to help.

Supervisor Gardner stated that Mr. Nowak told the board that if the county could donate to a non-profit, then the county could donate in kind work.

Supervisor Caldwell stated that the board would take the matter under advisement and look into donating or giving money for the restoration.

Mr. McNeer stated that if the board is interested in saving the building, the Community Center Board would sign the property over to the county. He said their goal is to have it open and utilized. He also noted it is a large piece of property (about 3 acres) and connects to the park.

Supervisor Medlin said he would like to let the board attorney look into the matter and see if there is anything the board can do to help and add this to the legislative request list for a Local & Private.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to research the possibility of DeSoto County donating or giving money to restore the schoolhouse located in Cockrum.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Gardner said he applauded the group for the work they have done.

Mr. McNeer stated that the last time they had a grant their group borrowed the money because the grant was reimbursable.

Supervisor Lee asked Mr. McNeer to continue toward applying for the grant.

20. Chateau Ridge

County Administrator Vanessa Lynchard passed out the sales agreement between Austin Realty Group and Desoto County. She stated this agreement is to re-list the Chateau Ridge property for \$22,500.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the agreement and approve the board president to sign the agreement contingent upon Supervisor Gardner's review and approval.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

21. School Resource Officers

Supervisor Russell stated that times have changed and we must be proactive to keep our children safe. Supervisor Russell discussed funding mechanisms and expressed a desire for the cities, the County, and the Board of Education to work toward the common cause of protecting the children.

Supervisor Caldwell said she agreed, but the Board of Education needs to be in agreement.

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to adjourn the Board meeting until Monday, June 3, 2019 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 3rd day of June, 2019, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Lee Caldwell, President
DeSoto County Board of Supervisors