

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE SUPERVISOR JESSIE MEDLIN, PRESIDING
May 18, 2020

A. CALL TO ORDER

The May 18, 2020 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

County Administrator Vanessa Lynchard offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Medlin asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add or change the following:

- a. Consent - Office of Procurement – Acknowledge Change in Ambulance Specifications – Move to New Business (New, H.3.b.)
- b. Consent – Office of Procurement – RFQ Specifications for Energy Savings – Move to Old Business (Old, G.8.)
- c. COVID-19 Update – Election Commission Screens (Old, G.2.i.)
- d. K.T.G.(USA) Change Investment Amount (New, H.2.g.)
- e. Consideration for Executive Session – Property Acquisition – Holly Springs Road (Graham) (Executive, J.7.)

2. Supervisor Ray Denison requested to add the following:

- a. Ciba Road (Old, G.9.)
- b. Brookhaven Building (Old, G.10.)

3. Supervisor Lee Caldwell requested to add the following:

- a. Amend Armory Parking Lot Agreement (Old, G.11.)
- b. Update on Widening of Star Landing Phase 2 (Old, G.12.)

4. Sheriff Rasco requested to add the following:

- a. Emergency Purchase of Vehicles (Old, G.13.)
- b. Consideration for Executive Session – Update on ICAC (Executive, J.8.)

5. EMA Chief Chris Olson requested to add the following:

- a. Homeland Security Grant Amendment for Vehicle Purchase (Old, G.14.)

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. CITIZEN REMARKS & PRESENTATIONS

1. Hernando Chamber of Commerce – Sunset on the Square

Mrs. Lynchard stated she felt it was better for the Chamber to talk to the Board rather than go through Facilities because of COVID-19.

Ms. Sibonie Swatzyna, Executive Director of the Hernando Chamber of Commerce, stated that they had intended to begin their Sunset on the Square concerts on June 4, but they have decided to postpone the concerts until possibly September. She said the concerts would be Thursday nights from 7 pm to 9 pm. and the Water Tower Festival would be September 25 & 26 if approved.

Mrs. Lynchard stated if COVID protocols are still in active in September, the Chamber will have to figure something out. Ms. Swatzyna said if they could not have the concerts in September; they would probably cancel them.

Supervisor Lee said the concerts are a great thing and lots of people attend them.

Supervisor Michael Lee made the motion and supervisor Lee Caldwell seconded the motion to allow the Hernando Chamber of Commerce to use the grounds of the Courthouse on Thursdays in September 2020 for Sunset on the Square and for the Water Tower Festival on September 25 & 26, 2020.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Medlin asked if there was anyone present to speak to the Board on an item not listed on the agenda. No one came forward.

F. CONSENT AGENDA

1. Monthly Health Claims Report

The following is a recap of all insurance claims funded and paid to Humana and RXnGo during April:

Funding Request	Date Paid	Amount	Claim Type
4/1/2020	4/2/2020	\$3,325.00	RXnGo
4/1/2020	4/9/2020	\$119,004.86	Administrative Fees
4/5/2020	4/17/2020	\$133,658.48	Medical
4/5/2020	4/17/2020	\$2,293.02	Dental
4/5/2020	4/17/2020	\$28,500.76	Pharmacy
4/13/2020	4/15/2020	\$46,204.86	Medical
4/13/2020	4/15/2020	\$1,959.05	Dental
4/13/2020	4/15/2020	\$25,999.63	Pharmacy
4/16/2020	4/21/2020	\$5,380.00	RXnGo
4/20/2020		\$45,819.15	Medical
4/20/2020		-\$149,980.22	Financial Recovery
4/20/2020		\$3,044.80	Dental
4/20/2020		\$38,603.62	Pharmacy
4/27/2020	4/28/2020	\$61,129.29	Medical
4/27/2020	4/28/2020	-\$62,360.90	Credit
4/27/2020	4/28/2020	\$1,967.14	Dental
4/27/2020	4/28/2020	\$40,899.18	Pharmacy

This week we actually had a credit of \$62,360.90

Total for Humana	\$461,616.27
Total for RXnGo	\$8,705.00

2. Board Proceedings

ORDERED AND DONE THIS 27th DAY of April 2020.

Supervisors that were present at the April 27, 2020 meeting were Michael Lee, Lee Caldwell, Jessie Medlin, Mark Gardner and Ray Denison.

Jessie Medlin, PRESIDENT DESOTO COUNTY BOARD OF SUPERVISORS

CLAIM#	NAME	PURPOSE	AMOUNT
2760	BankCard Center	L.Caldwell Washington Airfare& MAS	\$ 298.09

3. Office of Finance & Accounting

a. **Budget Amendments** – Animal Services, County Prosecutor/Ending Cash, Sheriff’s Departments, Sheriff Canteen, Chancery Court Administrators, EMA Grants/Task Force Grant, Bond Project Fund/Swinnea Rd/Nail Rd-Hacks to Polk

		Fund/Department #	001 / 445			
(1)	Animal Services					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
REVENUE						
001-000-370	Animal Shelter Donations	\$ 3,335.00	\$ 3,235	\$ 100		\$ 3,335
EXPENSE						
001-445-588	Veterinarian Fees - Spay/Neuter	\$ 5,908.40	\$ 17,525	\$ 20		\$ 17,545
001-445-697	Animal Testing & Vaccinations	\$ 11,106.01	\$ 16,560	\$ 20		\$ 16,580
001-445-698	Canine Supplies - Food	\$ 5,730.77	\$ 20,810	\$ 60		\$ 20,870
TOTALS				OVERALL INCREASE	\$100.00	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					
		Fund/Department #	001 / 169 & 999			
(2)	County Prosecutor / Ending Cash					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-169-550	Legal Fees	\$ 4,600.00	\$ 4,000	\$ 600		\$ 4,600
001-999-999	Ending Cash	\$ -	\$ 26,213,985		\$ 600	\$ 26,213,385
TOTALS			\$ 26,217,985	\$ 600	\$ 600	\$ 26,217,985
Reason for Request:	To account for BOS approved special prosecutor Adrienne Moore for Justice Court during the month of March.					

		Fund/Department #	001 / 200, 202 & 220			
(3)	Sheriff Department's					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	Administration					
001-200-523	Contractual Printing	\$ 4,140.82	\$ 5,500	\$ 800		\$ 6,300
	Patrol/Law Enforcement					
001-202-674	Lubricating Oils and Grease	\$ 10,822.28	\$ 23,000		\$ 2,600	\$ 20,400
	Custody of Prisoners					
001-220-552	Medical Fees	\$ 1,620.00	\$ 2,000	\$ 340		\$ 2,340
001-220-692	Clothes & Dry Goods/Prisoners	\$ 23,745.35	\$ 35,000	\$ 8,000		\$ 43,000
001-220-699	Other Consumable Supplies	\$ -	\$ 6,855		\$ 2,540	\$ 4,315
001-220-925	Radios	\$ -	\$ 4,000		\$ 4,000	\$ -
	TOTALS		\$ 76,355	\$ 9,140	\$ 9,140	\$ 76,355
Reason for Request:	Reallocate funds to line items where necessary.					
		Fund/Department #	033 / 221			
(4)	Sheriff Canteen					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
033-221-921	Other Cap Outlay under \$5,000	\$ 1,865.50	\$ 5,000	\$ 10,000		\$ 15,000
033-999-999	Ending Cash	\$ -	\$ 300,100		\$ 10,000	\$ 290,100
	TOTALS		\$ 305,100	\$ 10,000	\$ 10,000	\$ 305,100
Reason for Request:	To account for purchase of exercise equipment for inmates. Current fund balance in fund 033 is \$434,671.42					
		Fund/Department #	028 / 172			
(5)	Chancery Court Administrators					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
028-172-603	Office Supplies and Materials	\$ 1,695.98	\$ 3,000		\$ 286	\$ 2,714
028-172-606	Computer Supplies	\$ -	\$ 500	\$ 286		\$ 786
	TOTALS		\$ 3,500	\$ 286	\$ 286	\$ 3,500
Reason for Request:	To account for necessary ink cartridges to be ordered.					
		Fund/Department #	044 / 281			
(6)	EMA Grants - Task Force Grant					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
044-281-587	Training and Registration	\$ -	\$ 3,000		\$ 3,000	\$ -
044-281-603	Office Supplies	\$ -	\$ 2,000		\$ 500	\$ 1,500
044-281-924	Computer Hardware and Software	\$ -	\$ 2,509	\$ 3,500		\$ 6,009
	TOTALS		\$ 7,509	\$ 3,500	\$ 3,500	\$ 7,509
Reason for Request:	Adjust line items to match approved Task Force grant purchase.					
		Fund/Department #	330 / 379 & 389			
(7)	Bond Project Fund - Swinnea Rd / Nail Rd-Hacks to Polk					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	Swinnea Road					
330-379-555	Engineering Fees	\$ -	\$ -	\$ 895		\$ 895
330-379-912	Roads	\$ -	\$ 1,499,842		\$ 895	\$ 1,498,947
	Nail Road - Hacks to Polk Lane					
330-389-555	Engineering Fees	\$ -	\$ -	\$ 15,755		\$ 15,755
330-389-912	Roads	\$ -	\$ 3,000,000		\$ 15,755	\$ 2,984,245
	TOTALS		\$ 4,499,842	\$ 16,650	\$ 16,650	\$ 4,499,842
Reason for Request:	Reallocate funds to account for engineering fees.					

b. Wires Not Seen on Docket

1.	Diversified Companies-DivcoData	Postage-Tax Collector
	3.31.2020 001.104.594	1,154.88
	3.31.2020 111.111.501	3,897.72
2.	DeSoto County Convention & Visitors Bureau	2% tax
	4.24.2020 654.000.102	\$ 746,818.34
3.	Postage Transfer	
	3.26.2020 111.111.501	\$ 10,000.00
	4.20.2020 111.111.501	\$ 10,000.00
	5.11.2020 111.111.501	\$ 5,000.00
	5.11.2020 111.000.001	\$ 25,000.00

c. Final Inventory Dispositions – IT, Sheriff’s Department

DEPT NAME				IT Department				DEPT #:				152			
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL				
39144		FUJITSU SCANNER	155851	will not feed	08	938	IT Closet	03/16/20	FH	EWASTE					
41085		HP PRINTER	CNC9BR58R	will not power on	10	195	IT Closet	03/16/20	FH	EWASTE					
41247		DELL LCD MONITOR	FSJ0C2806592	bad display port	10	126	IT Closet	03/16/20	FH	EWASTE					
41250		DELL OPTIPLEX 160 PC	HYKF8P1	end of life	10	900	IT Closet	03/16/20	FH	EWASTE					
41252		DELL OPTIPLEX 160 PC	HYJ8P1	end of life	10	900	IT Closet	03/16/20	FH	EWASTE					
41253		DELL OPTIPLEX 160 PC	HYJG8P1	end of life	10	900	IT Closet	03/16/20	FH	EWASTE					
41254		DELL OPTIPLEX 160 PC	HYJH8P1	end of life	10	900	IT Closet	03/16/20	FH	EWASTE					
41950		LENOVO M71Z	MJHPKCC	will not connect	12	524	IT Closet	03/16/20	FH	EWASTE					
42239		SAMSUNG PRINTER	Z6F8B8GC4B008T	will not power on	12	79	IT Closet	03/16/20	FH	EWASTE					
42242		SAMSUNG PRINTER	Z6F8B8GC4B008D	broken print head	12	79	IT Closet	03/16/20	FH	EWASTE					
42243		SAMSUNG PRINTER	Z6F8B8GC4B008Q	will not feed	12	79	IT Closet	03/16/20	FH	EWASTE					
42537		DELL MONITOR	MX0G324H7426227Q19KL	will not power on	12	320	IT Closet	03/16/20	FH	EWASTE					
43270		HP SCANJET PRO3000	CN35340224	will not scan	13	328	IT Closet	03/16/20	FH	EWASTE					
43517		GATEWAY INMOTION ON BOARD	H140512J4D53	end of life	14	2504	IT Closet	03/16/20	FH	EWASTE					
44299		ACER 23" MONITOR	MMLWYAA0024240001C4310	lines on screen	14	325	IT Closet	03/16/20	FH	EWASTE					
44301		ACER 23" MONITOR	MMLWYAA0024240011D4310	bad display port	14	325	IT Closet	03/16/20	FH	EWASTE					
45374		OMG 532 DUAL WIFI	J140112K2453	end of life	15	1318	IT Closet	03/16/20	FH	EWASTE					
45379		OMG 532 DUAL WIFI	J140112K2454	end of life	15	1318	IT Closet	03/16/20	FH	EWASTE					
45380		OMG 532 DUAL WIFI	J140112K2456	end of life	15	1318	IT Closet	03/16/20	FH	EWASTE					
45381		OMG 532 DUAL WIFI	J140112K3230	end of life	15	1318	IT Closet	03/16/20	FH	EWASTE					

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES	
SIGNED BY:	<i>Felicia Hopper</i>	DATE:	02/26/20	PRESENTED TO BOS			
PRINT NAME:	Felicia Hopper			Monday, March 16, 2020			
DISPOSED BY:		DATE:		PRESENTED TO BOS			
PRINT NAME:				Monday, May 18, 2020			
INV CLERK:	<i>Bryan Riley</i>	DATE:	02/26/20	DATE INVENTORY DISPOSED IN AS400			
	BRYAN RILEY			DATE BOS FINAL MINS ATTACHED			

DEPT NAME				IT Department				DEPT #:				152			
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL				
45382		OMG 532 DUAL WIFI	J140112K3229	end of life	15	1318	IT Closet	03/16/20	FH	EWASTE					
45383		OMG 532 DUAL WIFI	J140112K3231	end of life	15	1318	IT Closet	03/16/20	FH	EWASTE					
47553		Dell Monitor	5HLRHF2	display is dark	17	245	IT Closet	03/16/20	FH	EWASTE					

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES	
SIGNED BY:	<i>Felicia Hopper</i>	DATE:	02/26/20	PRESENTED TO BOS			
PRINT NAME:	Felicia Hopper			Monday, March 16, 2020			
DISPOSED BY:		DATE:		PRESENTED TO BOS			
PRINT NAME:				Monday, May 18, 2020			
INV CLERK:	<i>Bryan Riley</i>	DATE:	02/26/20	DATE INVENTORY DISPOSED IN AS400			
	BRYAN RILEY			DATE BOS FINAL MINS ATTACHED			

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT	200	
			NR = NON REPAIRABLE	H = HUNDREDS			LOC	227	
			DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
49331	Kimber	K444358	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
48794	Taurus	TJU58098	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
48610	Glock	UTH194	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
50028	FNH	386328183	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
48795	Diamondback Firearms	ZK3891	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
47750	Smith & Wesson	DAV1999	FORFEITURE - Trade In	2017	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
49364	Ruger	378-62331	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
49384	Smith & Wesson	FWF5217	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
49383	Glock	NZA063	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
49382	Kimber	PB0104909	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
49363	Glock	BGTG758	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
50143	Springfield	S3892476	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
50027	Glock	BGKR616	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
50141	Glock	ADAD794	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
50144	Glock	BLFY954	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
50029	Glock	BGHM568	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
48836	Canik	17AP06275	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
48582	Ruger	365-29478	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
48609	Smith & Wesson	HEJ2904	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
48581	Springfield	MG135627	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES	
SIGNED BY:	DATE:	04/17/20		PRELIMINARY PRESENT TO BOS	FORFEITURE WEAPONS: Pistols & Long Guns Seized FY17-FY19			
PRINT NAME: Lt. Juan Martinez				May 5, 2020				
DISPOSED BY:	DATE:			FINAL PRESENT TO BOS				
PRINT NAME:				May 18, 2020				
INV. CLERK:	DATE:			DATE INVENTORY DISPOSED IN AS400				
				DATE BOS FINAL MINS ATTACHED				

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT	200	
			NR = NON REPAIRABLE	H = HUNDREDS			LOC	227	
			DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
50216	Glock	BMMM447	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
49365	Glock	BHCG987	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop
48606	Mossberg	UM858828	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
48578	Stevens	Unknown	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
49334	Remington	AB665320M	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
44055	Kel-Tec	XDC87	FORFEITURE - Trade In	2017	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
49335	RomArm	PD-7531-2015	FORFEITURE - Trade In	2017	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
44054	Colt	LE215101	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
48607	Good Times Outdoors	GOTCO83658	FORFEITURE - Trade In	2019	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
50287	Del Ton	S165636	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
50142	Anderson Manufacturing	15010294	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
48580	Remington	RS97838M	FORFEITURE - Trade In	2019	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
48579	Remington	RR80074G	FORFEITURE - Trade In	2019	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
48608	Savage	G304420	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
48378	RomArm	DA-9231-15 RO	FORFEITURE - Trade In	2019	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
34660	Remington	AB281037M	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
48796	H&R	NZ838369	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
49333	Anderson Manufacturing	15125419	FORFEITURE - Trade In	2017	2H	SID Ofc	05/04/20	JM/BP	The Gunshop
49332	Stevens	RE22585 2271576	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION			NOTES	
SIGNED BY:	DATE:	04/17/20		PRELIMINARY PRESENT TO BOS	FORFEITURE WEAPONS: Pistols & Long Guns Seized FY17-FY19			
PRINT NAME: Lt. Juan Martinez				May 5, 2020				
DISPOSED BY:	DATE:			FINAL PRESENT TO BOS				
PRINT NAME:				May 18, 2020				
				DATE INVENTORY DISPOSED IN AS400				
				DATE BOS FINAL MINS ATTACHED				

4. Office of Procurement

a. Request to Approve Bid Specifications & Solicit Bids for Purchase of One Emergency Medical Vehicle – Bid File #20-240-001

This item was moved to New Business, Item H.3.b.

b. Request Approval of RFQ Specifications for Guaranteed Energy Performance Services

This item was moved to Old Business, Item G.8.

**5. Add Requisition Signer for Election Commission 001-180 & 001-182 Barry Chatham
Remove Paul Beale as Requisition Signer for Election Commission**

6. Inmate Meal Log Affidavit

7. EMS Monthly Report

April 2020

Number of ambulance runs billed: 93
 Amount billed: \$ 51,235.55
 Amount collected: \$ 42,748.02
 Un-collectable amount: \$ 10,856.85

	Eudora	Lewisburg	Walls
Dispatched Calls:	41	72	61
Refusals:	1	8	14
Standby Only:	1	2	2
Billed:	28	41	24
Other:	11	21	21

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

8. Justice Court Monthly Report

April 2020

Criminal Cases Filed	138
Civil Cases Filed	254
Traffic Tickets Filed	421
Total Cases Filed	813
State Assessments	\$33,680.00
County General Fund	\$50,061.45
DPS	\$200.00
Total Collections	\$83,941.45

Submitted by Pat Sanford
 Date 30-Apr-20

9. Enter Into the Formal Record and Make a Part of the Board Minutes:

a. Authority to Expend the Avails of the (1) Mill Levy Collected for the 2019 Roll Year

10. Tuition Reimbursement – Administration – Kim Cox

11. Uniform Reimbursements (2) – Sheriff’s Department

12. Chancery Clerk Allowance

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Consent Agenda as amended and authorize the Clerk to write the check for tuition reimbursement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.

G. OLD BUSINESS

1. Veterinary Spay/Neuter Agreement – Horn Lake Animal Hospital – Signature Required

Mr. Nowak stated the Board had previously approved similar agreements with other veterinary clinics for the Animal Shelter’s Spay/Neuter Program from a grant and Horn Lake Animal Hospital recently turned in their information to participate.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the spay/neuter agreement with Horn Lake Animal Hospital as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.

2. COVID -19 (Coronavirus) Update

a. Extension of Emergency Declaration to June 15, 2020 – Signature Required

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to extend the Local Emergency Declaration for the COVID-19 pandemic until June 15, 2020 finding that an emergency continues to exist related to the pandemic.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.a.

b. Revised Return to Work Policy Update

Mrs. Lynchard stated Mr. Davis came across an update from the MS Health Department. She said this will be an ever evolving recommendation. Mrs. Crockett stated she removed the test-based strategy altogether and increased the quarantine period for non-testing to 14 days. She

stated the County has one potential case they are waiting to see about; but they have not had to use the return to work policy yet.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to adopt the revised Return to Work Policy as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.b

c. MS Supreme Court Administrative Order

Mr. Nowak stated the MS Supreme Court Administrative Order is similar to the Governor’s Order and is relaxing some restrictions. He stated they set June 15 as the date to begin resetting jury trials, leaving it to the Judge to determine how many, making exception for COVID restrictions, and utilizing safety measures. He said they are trying to ease the courts back into normal practices.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the MS Supreme Court Administrative Order a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.c.

d. Governor’s Executive Order #1484

Mrs. Lynchard stated the order suspends restriction on emergency vehicles traveling and vehicles doing relief work. She stated it allows pools to open but says local authorities can add restrictions to pools.

Supervisor Gardner said he has an HOA in his district that won’t open the community pool and he got some calls about it. Mr. Nowak stated an HOA is a private concern and can shut down a community pool it maintains at any time.

Mrs. Lynchard stated non-emergent and elective medical treatments were opened.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to make the Governor’s Executive Order #1484 a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.d.

e. EMA/EMS Update

EMS Director Mark Davis stated DeSoto County saw an uptick in the last 7 days; and there are now 12 cases in long term care (LTC) facilities. He said the number of active cases is now at 82.

EMA Chief Chris Olson stated DeSoto is in trend with the State's numbers. He said he felt the LTC count gave the spike; and there was some increase from the free testing. Chief Olson said MS is doing good compared to the United States. He said he commended this county's fight and the citizens doing their part. Chief Olson said he wanted people to take some precautions and not think this is over.

Supervisor Denison asked if the nursing homes were on an uptick. Mr. Davis affirmed and stated they went from none to 12 in the last week; and mostly in the last 3 days from 5 to 12. He stated 2 LTC facilities are on their tier one list receiving PPE from the State. He stated 1 LTC tested all their patients on Thursday and all the faculty on Friday; and the other has scheduled testing patients on Saturday and faculty on Sunday. Supervisor Medlin asked who was doing the testing. Mr. Davis said the state is testing. He said both facilities were exposed by an employee that came in. He said one facility had a strike team that came in to isolate, changed out filters and isolate a wing to keep the virus from spreading.

Mrs. Lynchard pointed out that Harrison & Lee counties went from 8% to 11% and Desoto went from 15% to 22%. She asked what the difference could be. Chief Olson said it could be the push they are doing. Supervisor Denison said he wondered if they were testing as much as DeSoto County. Mr. Davis said he would like to see their test numbers. He said they are not getting all the data and it is like playing a game without all the players. Chief Olson agreed and said you have to go off the data you have. He said most of the higher number counties seem to have a larger number of LTC facilities.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the EMA/EMS reports a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Chief Olson stated hospitals and LTC facilities are getting their PPE straight from the State. He said medical facilities are slowing down as they are able to order and purchase on their own. He stated they are starting to collect invoices to enter into the Public Assistance Grant for COVID. He said they have an estimated \$91,753 in expenses.

See Exhibit G.2.e.

f. Recommended Policy & Procedures

Mrs. Lynchard stated she attended a webinar hosted by Butler Snow on recommended Policy & Procedures and recommended employment practices.

Recommended for New Hires:

- All governing agencies adopt a policy for all new employees to sign an acknowledgement of risk of Coronavirus and that workplace policies can be a condition of employment.
- All new hires have training on the Return to Work Policy.

Cleaning:

- It is not necessary for a commercial cleaning.
- Wait 24 hours in order to not put the company cleaning crew at risk.
- High touch areas be cleaned several times per day.

Reporting Positive Case:

- Recommend asking permission for the employer to share a positive result with other employees
- Responsibility for tracing if an employee tests positive

Accommodations at Work:

- High risk employees, vulnerable employees, caring for others at home
- Employee should ask if they feel they need accommodations
- Employer should not offer accommodations
- Not a requirement to allow, employer has to validate need
- If not valid reason, employee must work
- Most not qualifying for unemployment - they just choose not to work

An employer cannot force a person to stay home, but can have in the company policy what will keep them and others safe. Mrs. Lynchard stated she and Mrs. Crockett can get together and write up some policy changes to bring to the next meeting.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mrs. Lynchard and Mrs. Crockett to draft some policy changes and bring to the next meeting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.f.

g. Legislative Requests for Past & Future Coronavirus Expenses

Mrs. Lynchard stated she asked Chief Olson to be in charge of compiling expenses related to Coronavirus. She stated the managers all compiled theirs for their department and the majority went to the legislature by their deadline. She said they sent a few the next day as well. Mrs. Lynchard said, at this point, they do not know what will be reimbursable; but this will help the legislators make a good decision. She stated Chief Olson and all the departments that responded did an outstanding job.

Chief Olson said page 3 had a couple of predictions, and page 2 is actual expenses. He stated they are still trying to get Public Assistance from FEMA. Mrs. Lynchard stated they are not trying to double dip, they are just informing the legislators. She said if there is an opportunity for reimbursement, they are trying to get it.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to make the expense report a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.g.

h. Three Rivers PDD – Worksite Agreement – Signature Required

Mrs. Lynchard stated Three Rivers contacted the County and there is an opportunity to have 3 people work 320 hours. She said they have received recommendation for two at this point. Mrs. Lynchard said they have to turn in this agreement and then send in the names and phone numbers of people they are requesting to hire. She stated Three Rivers will do the drug testing and all the paperwork.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the worksite agreement with Three Rivers PDD and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.h.

i. Election Commission – COVID 19 Update

This item was added but not discussed.

3. Extension by MDEQ of Temporary Vegetative Storm Burn Sites Through 6/30/2020

Mr. Laughter stated the burn permit from MDEQ for the storm damage has been extended through June 30, 2020. He stated the time for the existing permit was running out and MDEQ gave a verbal extension with a provision that he write a letter requesting the extension. Mr. Laughter said they can evaluate where they are the middle of June to see if they want to apply for another extension.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to make Mr. Laughter’s letter to MDEQ requesting an extension of the burn permit from storm damage to June 30, 2020 a part of the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.3.

4. Tourism Building Update

Mrs. McLeod stated Doug Thornton sent his recommendations and it looks like Dan Walker is the low bidder with all the alternates. She noted that Alternate 3 was a gypsum ceiling and Mr. Walker is reducing that price by about \$15,000 as he made a calculation error. She stated the Auditor’s Office said a bid can change if the error is on the bidder’s part.

Mrs. Lynchard stated the alternates were the upgrades to some of the systems that were outdated. She stated the insurance company will pay for what you have, but not upgrades so Mr. Thornton put the upgrades in the alternates. Mrs. Lynchard said she told Mr. Thornton the Board would not pay, but the CVB could and it needed to be in writing. She presented a letter from Mr. Mastry saying he had authority to make the decisions for the CVB. Supervisor Gardner said he wanted to check with the CVB before accepting that.

Supervisor Medlin asked how much the insurance would pay. Mrs. Lynchard stated they are waiting to see what the bids are and the architect fees. Mr. Nowak stated there would need to be an agreement with the CVB to say they are paying for the upgrades/alternates.

Supervisor Caldwell stated Senator Hyde-Smith is supporting a bill that would offset revenue losses among states, counties and cities. She said she wondered if the CVB has looked into that to see if they would qualify. She said she wants them to be able to continue to make their payment to the County and they are not going to have big groups in there for a while.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to have the firm of Smith, Phillips, Mitchell, Scott & Nowak to draw up an agreement for the CVB to pay for the upgrades/alternates over the base bid and hold this over to the next meeting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.4.

5. Storm Update – Emergency Purchase

Mr. Jarman stated there were several invoices from Myfis Jr. totaling \$238,638 over a period of 3 months. He said Myfis worked on Bethel Road, Allison Road and McElroy Road. Supervisor Medlin asked if he would be working on Turkey Creek. Mr. Jarman said they are trying to do the work in-house by borrowing a track hoe with a mulcher from the City of Horn Lake. He said he had gotten quotes and opened purchase orders; but he thinks they can do the work in-house. He said he felt they had more control with the County doing the work behind the houses, rather than pulling in a contractor.

Supervisor Denison asked if that work was reimbursable. Mr. Jarman state the majority of it should be. He said he has turned in some and has more to turn in.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the final costs of the Emergency Purchases and make the Emergency Purchases list a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.5.

6. 2020 4-Year Road Plan

Supervisor Caldwell said the Transportation Committee met and wanted to update the Board on how they are moving forward with the road projects. Mr. Huffman stated it was a team effort to get the lists and the maps together. He noted the 4-year road plan and said it was pretty much in line with what was previously approved with a few shifts. He stated the 10-year list is further out and can still be adjusted as needed.

Supervisor Denison asked what was going on with Fogg Road near Conger. Mr. Huffman stated they will be elevating Fogg Road north of where they previously elevated. Supervisor Caldwell said they did the bridge first and this is the second phase.

Supervisor Caldwell said they are looking at a rural grant for Nail Road's phase 2 and some of that might go into the next TIP cycle and be moved up in the future.

Supervisor Denison asked how the cost range worked with a 10-year projection. Mr. Huffman stated they based it on today's money to get a general feel of what the projects might cost.

Supervisor Caldwell said MDOT asked the County to put together a plan and they asked the cities for plans as well. She said the Transportation Committee is talking to the cities about the projections. Supervisor Gardner said that was a great idea.

Supervisor Medlin said he did not want to wait 10 years to work on Nail Road since they got such a good price on the current part. Supervisor Caldwell said it could very well move up with the Rural Grant. She said she has found that if you are shovel ready and funds come along, it helps to move the project forward. Supervisor Medlin asked if this plan took Craft Road all the way through. Supervisor Lee affirmed.

Supervisor Gardner said he agreed with the plan, but with the uncertainty of what COVID-19 is going to do, it might be a couple of years before the County sees the effects. He said the Board was ready to tap into ending cash for roads, but things are very unsure.

Mr. Huffman stated he would like to focus on Getwell, the Getwell intersection, and Polk Lane to get work order to be able to move forward on those. He stated the list was for the Board to discuss and look at. Supervisor Medlin said if the Board does not take care of Polk Lane they will have a road to nowhere. Supervisor Caldwell agreed and said they need to approve a work order to get those projects moving.

Mr. Huffman stated Getwell will be a little different process as it will include a Board Order. He said he will have that at the next meeting. Mr. Huffman stated the main question is to move forward with Getwell Road and the Getwell/Pleasant Hill intersection. He said they do not have a task order on that yet. Mr. Huffman noted that Southaven is working on the portion to the north. Supervisor Medlin asked if Hernando would have to take Getwell south of Pleasant Hill. Supervisor Lee affirmed. Mr. Huffman stated he planned on bringing information back at the next meeting.

See Exhibit G.6.

7. Pipeline Update

Mrs. Lynchard stated Mrs. Deidre Malone from the Byhalia Pipeline sent some maps and she had GIS overlay them onto property in each district for the Supervisors. She said Mrs. Malone did try and answer some of the Board's questions:

Revenue –

Mrs. Lynchard said Mrs. Malone is saying that a reasonable amount is \$3 million. She said she did some checking with the Tax Assessor and the Dept. of Revenue and they said the forms go to the company for the company to provide assessments. Mrs. Lynchard said Mrs. Rhoda in the Tax Collector's office pulled tax receipts to see how much the county collects currently and it seems to be based on miles of pipe. She said she does not see how they are calculating the amount. Supervisor Caldwell said \$3 million might be the assessment, but it does not seem to be what they would pay.

Supervisor Medlin said he still maintained that the pipeline is not good for DeSoto County at all. He said they are going through highly developable property and someone will have to pay to lower the lines and put them in heavier casing. He said it will also cost the County when the Board needs to extend roads. Supervisor Caldwell said there really is no way to fight it.

Restrictions for building & roads –

Mrs. Lynchard stated that Mrs. Malone said there will be some exceptions for the permanent easement which is 25 feet on each side of the pipeline in that it can be used for a variety of recreational purposes, agriculture, or livestock. She also noted the easement has to be clear of trees, large shrubs, and houses; and roads may be built to meet the pipeline specifications.

Supervisor Caldwell said she has been telling citizens to ask questions before they sign anything.

Schedules –

Mrs. Lynchard said they are continuing as planned and presently acquiring right of way with construction scheduled to begin early 2021. She stated the maps could still change.

Supervisor Denison asked if the County would get notice before they begin construction. Mrs. Lynchard said it is doubtful.

Mr. Jarman stated they have to get permits before they bore under a road and they will have to bond sections of road and ditches with permits on every entrance on and off the County roads.

Mrs. Lynchard said Mrs. Malone offered to meet with her and Supervisor Caldwell, but one other Supervisor could take her place. Supervisor Medlin said he would like for Mrs. Malone to come to a Board meeting and bring someone with her from their main office.

See Exhibit G.7.

8. Request Approval of RFQ Specifications for Guaranteed Energy Performance Services

Mr. Milton Kuykendall and Mr. Earl Byrd were present to address the Board. Mrs. McLeod stated she worked on the specs for the energy performance services using the ones brought by Mr. Byrd and comparing them to others.

Supervisor Denison said he wanted the Board to fully understand what was going on. He stated they are basically asking a company to help the County consolidate energy savings and, in doing so, the company will pay for upgrades they make out of what the County realizes from those savings; so it will not cost the County any money. He stated the company will develop a performance grade audit. Supervisor Denison asked what the cost will be to go through this exercise and if the Board had the right to accept or reject all bids. He also asked if training would be provided and if the requirements for the County with preventive maintenance schedules would be laid out. Mr. Byrd affirmed and stated the preventive maintenance will be to the manufacturer's specs.

Supervisor Denison asked if maintenance logs would be required. Facilities Director Shawn Houston stated they currently keep maintenance logs. Supervisor Denison said he wanted Mr. Houston to know that this would be a little more burdensome on the Facilities Department. He said it will save money and asked if there would be a written guarantee that costs will be covered. He also asked how the guaranteed savings of \$160,000 per year would be measured and if the numbers would stay flat in succeeding years. Mr. Byrd stated the numbers have to be measured and verified each year in each final product such as electricity, water, etc. He said Energy Conservation measures and they do everything they possibly can in pre and post measurement. He said, for example, in the Board room each lighting circuit would be measured with the current equipment; and when new equipment is installed, they will do a post measurement on each.

Supervisor Denison asked if a less efficient air conditioning unit was in one building, and Energy Conservation made the recommendation to upgrade; would they want the County to replace the unit even if they did not want to at the time. Mr. Byrd said they would make recommendations on replacing air conditioning units if the input from Facilities said it was one that needed to be replaced. He said if the unit was not replaced, it would be outside the scope of the project. Supervisor Denison asked if the County did replace the recommended unit; would the cost fall to the County or the project. Mr. Byrd stated it would be within the project.

Mr. Kuykendall reminded the Board that if the project were an Energy Conservation project, and they said the County would save \$160,000 and the actual savings were \$150,000; Energy Conservation would write the County a check for the difference. He said the next year if the County saves more than the projection; they keep the extra money. Supervisor Denison asked how Energy Conservation gets paid. Mr. Byrd said they are basically the general contractor on the project and get paid similarly. He said there is pricing transparency and each vendor has qualifications they must meet. Mr. Kuykendall stated many times they will have a stable company with realistic numbers and a "fly by night" company with unrealistic and very low numbers. He said that is where the Board has to be knowledgeable and look at the bids realistically to make good decisions.

Mr. Denison asked how Energy Conservation could realistically write specs without site visits. Mr. Byrd stated the Board voted to advertise for qualifications; and that is what this is. He said companies will come in with their qualifications; and after the selection process, they will have to prepare a final scope of work.

Supervisor Medlin asked if the guarantee would be good if the County did not use certain companies to perform maintenance. Mr. Byrd said it will be in the contract that equipment has to be maintained to manufacturer's recommendations. Mr. Kuykendall stated the County can recommend businesses they work with; but they have to be certified.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to go out for the RFQ (Request for Qualification) for the guaranteed energy performance services project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.8.

9. Ciba Road

Road Manager Robert Jarman said they have been talking to Vulcan and Mr. Barber has looked into the situation. He said they have not gotten anything back from them on who will help fix Ciba Road or how that will work.

Supervisor Denison said he got a call from a farmer who said it jarred open every door on his equipment when he drove down the road. He said residents are now using Ciba Road as a detour. He stated the road needs to be fixed and fixed right. Mr. Jarman agreed and said it has been patched all it can be. He said the old agreement with Vulcan was cancelled some time back and there is really nothing to go back on them with. Mr. Jarman recommended the County fix the road, get a new agreement with Vulcan, and get them to put up a road bond.

Supervisor Denison said he would really like for Vulcan to help fix the road as the outgoing lane from their plant is the most torn up. Mr. Nowak stated the problem is establishing what amount of damage was done by them. Supervisor Denison said he would like for the County to look at getting rock from there and not going to Memphis. Mr. Jarman stated Vulcan is just stockpiling there off barges; and there are no scales or operators there. He said he has talked to them about the County getting rock from there. Mr. Jarman said he could get the specs to the Board Attorney this week on what kind of bond the County wants.

Mr. Nowak said if the Board wants Vulcan to pay, and Vulcan didn't volunteer to pay, they would have to take them to court. Mr. Jarman stated the asphalt patching and overlay would cost about \$215,000; and to tear out the limestone base and redo the road would be about \$529,000. Supervisor Denison asked Mr. Jarman if he would go talk to Vulcan and see if they are willing to help. Mr. Jarman said he would do that. Supervisor Denison asked Mr. Jarman to come back to the Board with that information and they could then figure out what to do.

10. Brookhaven Building

Supervisor Denison said Group 1 wants to know the County's thoughts on opening the building. He said they are recommending getting started back after the first of September. Supervisor Medlin asked about the park buildings. Mr. Laughter stated they park buildings cannot open because of the Governor's order. Supervisor Caldwell stated the Governor's order still says no more than 10 indoors. Mr. Houston stated the capacity of that building is 98. The Board said they will just keep the building closed according to the Governor's order.

11. Amend Armory Parking Lot Agreement

Supervisor Caldwell stated they needed an amendment to the motion regarding electricity. Mr. Nowak stated the Board approved an agreement conditioned on the National Guard paying electricity. He stated the National Guard cannot pay electricity because it is not for a permanent facility. Mr. Jarman suggested the lights could be put on the existing poles.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the amended use agreement which includes the County paying for the use of temporary electricity for the Armory's temporary parking lot, with a reasonable limit on the lighting to be included in the agreement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.11.

12. Widening of Star Landing Update

Supervisor Caldwell stated Phase 2 is where the widening of Star Landing will be at the Armory site. She stated all 3 property owners are open and receptive and Mr. Nowak is working on writing them a letter.

13. Sheriff – Emergency Purchase of Vehicles

Sheriff Rasco stated they had been approved to buy 4 Dodge Durangos, but the plant was shut down. He said they found comparable vehicles for less money at Landers Jeep and requested to purchase 3 more. He reminded the Board they approved one at the last Board meeting.

Mrs. McLeod stated Procurement did not look at this as an emergency purchase. She said an emergency depends upon how quickly you need something. Mrs. McLeod stated buying a vehicle every time the Board meets would be splitting the bid. Mrs. Lynchard stated they also checked with the State Audit Department to see if this could meet the definition of an emergency; but they said it did not sound like an emergency to them. Mrs. McLeod said one criteria was could the officers do their job now or can they wait. Mr. Nowak stated if there is an emergency situation and the delay by going out to bid puts the County in a detrimental position, the Board would have to find an emergency exists.

Supervisor Gardner asked if there was time to bid them. Sheriff Rasco said he told Landers they would buy them one at a time; and the dealership is holding them. Supervisor Gardner asked if the Jeeps were on state contract. Mrs. McLeod said they are not. Mrs. Lynchard also said the auditors look closely at 3 main things; sole source purchases, where the low bid was not taken, and emergency purchases. Supervisor Gardner asked if there were any other SUV's on state contract. Mrs. McLeod stated they have searched and cannot find any. Supervisor Gardner said he saw on the news that auto plants are opening back up. He said he did not know what the time frame was to build an SUV.

Supervisor Medlin asked how long it would take to get bids. Mrs. McLeod said a month or a little longer. She said if they could use the specs on the Jeep purchase form the last Board meeting, they could possibly get it advertised next Thursday, advertise for 2 weeks and have the reverse auction shortly after.

Supervisor Denison asked if buying one Jeep was wrong. Mrs. McLeod said it was not; but now that they know he wants to buy 3 more, they cannot split the bid.

Mrs. Lynchard stated when you go to bid you have to make it where at least 2 people can bid. Supervisor Gardner asked if they would bid for Jeeps. Mr. Nowak stated bids cannot be brand specific.

Supervisor Caldwell said if they go out for bid; the Board can then buy all 3 vehicles at one time.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to allow Procurement to go out for bids for 3 vehicles for the Sheriff with his specs.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

14. EMA – Homeland Security Grant – Amendment for Vehicle Purchase

Chief Olson stated they want to adjust the funding to get rid of 2 older vehicles; a 98 model and a 93 model. He stated they need Board authority to surplus those 2 vehicles. Chief Olson said they are looking at \$80,000 for 2 trucks, \$18,000 for 2 trailers, and \$24,000 for radios.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to

approve the budget amendment up to \$124,000 for the vehicles, trailers, and radios.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

15. Grant Opportunity for Volunteer Fire Departments

Mrs. Lynchard stated they received a grant opportunity for fire departments through Senator Wicker's office with COVID money. She said Chief Olson has sent the information out to the Volunteer Fire Departments for them to apply for the funds.

H. NEW BUSINESS

1. 9:15 a.m. – Liability Insurance Renewal

Ms. Sarah Edmiston & Mr. Davy Hunt were present from SouthGroup. Supervisor Medlin stated the market is bad and they could not get quotes this time. He said the County had a bad year on automobiles; but he hopes that has gotten straightened out to handle more of those as small claims through SouthGroup.

Mr. Hunt stated in 2017 the County's liability property insurance moved from Travelers to AIG with a 3-year rate guarantee. He stated the timing of that move was perfect as there was a lot of volatility in the market during that time. Mr. Hunt stated AIG did not offer renewal because of their market, not the County's performance. He said this term; the County will see the rate increases they have missed over the last three years.

Ms. Edmiston stated SouthGroup exhausted all market to get quotes; and Travelers is the best quote. She noted the County's loss ratio is at 64% for 6 years and the insurance companies want that number to be around 60%. She also pointed out that auto is 98% for 6 years. Mrs. Lynchard stated the Sheriff has worked with them and they will be using the previous program where SouthGroup handles small claims. Ms. Edmiston said she is working with Deputy Lance Shephard to get all that set up. Sheriff Rasco said he would like to meet with Ms. Edmiston and Deputy Shephard.

Ms. Edmiston stated the companies looked at wind and storms and there have been a lot of claims in Mississippi. She also noted that Travelers only covered \$10 million on earthquake and they had to shop the other \$40 million. She stated it was split between two companies.

Ms. Edmiston stated last year the Sheriff's Department showed 102 officers and 141 for this year. She said the rate last year was \$1,819 and this year is \$1,362 per officer since they have done such a good job. She pointed out that is a \$457 savings on each officer. Mrs. Lynchard said she and Ms. Edmiston double checked the numbers and 141 is correct. Mrs. Lynchard attributed the better rate to the Sheriff's training and use of Mike Edie's training. Sheriff Rasco asked if getting accredited helped the rate. Ms. Edmiston affirmed. Sheriff Rasco said they are working on getting Juvenile Detention accredited as well.

Ms. Edmiston stated auto is going up nationwide. She said there were more units than before and she did verify those as well. Ms. Edmiston said insurance has ups and downs; and they are now in an up area because of properties and storms. She said they affect everyone. Ms. Edmiston also said no one really has any idea what COVID 19 will do to the insurance industry.

Supervisor Caldwell thanked Ms. Edmiston, Mr. Hunt and the Insurance Committee for working so diligently.

Supervisor Denison asked about the ratio between what the County pays out and what they get back. Ms. Edmiston said she would have to work on getting that information and would send it to him.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the recommendation to insure with Travelers, and include the \$50 million in earthquake insurance split between Travelers and two other companies.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.

2. 10:00 a.m. – Business Investment Incentives

DeSoto Economic Council President Jim Flanagan stated some representatives could not travel because of company restrictions and would be joining by phone.

a. Kendra Scott Design, Inc. - Free Port Warehouse

Mr. Flanagan stated Kendra Scott Design, Inc. is a customer of PFS Web, a third party logistics company and the exemption is only on their inventory shipped out of state. Ms. Stephanie Charles, Tax Consultant for Kendra Scott Design, stated Kendra Scott Design has no employees as PFS Web provides employees to move goods out of their facility. She stated they are strictly a distribution pick and pack of jewelry and small gifts.

Supervisor Caldwell asked about philanthropic involvement. Mr. Flanagan said that information would come from PFS. He said they did not have the information they typically present, but they can gather it and get it back to the Board.

Supervisor Gardner asked if there was a deadline for Free Port or if this could be tabled to get more information. Mr. Flanagan stated there is not really a deadline.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to table this matter to get some questions answered.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.a.

b. MTankCo Supply, Inc. - Free Port Warehouse

Mr. Pat Martin, VP of Finance, stated they are a distributor of propane tanks and pressure vessels. He said their specialty is pressure vessels and they distribute parts and valves that go into the vessels they manufacture. Mr. Martin stated MTankCo acquired the parts distributor about 8 years ago; and the company had been in business in DeSoto County for a long time.

Supervisor Medlin asked if they had 6 employees. Mr. Martin affirmed.

Supervisor Caldwell asked how long the company has been in DeSoto County. Mr. Martin said they acquired the company in 2013; but it had been in business for more than 20 years before that.

Supervisor Gardner asked if Mr. Terry Smith was still with the company. Mr. Martin said he is semi-retired but still there helping with the transition.

Supervisor Caldwell asked about philanthropic activities.. Supervisor Caldwell said when companies ask for tax incentives, the Board wants the company to be invested in the community. Mr. Flanagan said he will follow up with Mr. Martin and send him a list of non-profits. Mr. Martin said they would absolutely want to be part of the community.

Supervisor Caldwell asked if all 6 employees were from DeSoto County. Mr. Martin said he thought one of them might live in Tennessee. He also noted that they are looking for a larger building in the area as Mr. Smith owns the current location.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Free Port Warehouse exemption for MTankCo Supply, Inc. as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.b.

c. EPE Industries USA, Inc. 9-Yr. Real Property (New) \$ 18,450,000.00
(Effective: 01/01/2020 – 12/31/2028)

Mr. Flanagan stated DSV Solutions, LLC came a year ago to request property exemption of half of a building. He stated they lost their customer in the interim and moved out. He stated EPE moved into the other half of the building. Mr. Flanagan said EPE got one year of exemption under DSV; and now they are applying under their own name, which is more proper.

Kim Hardy of Jones, Lang, LaSalle represented EPE Industries. Mr. Hardy stated they are a tenant in DeSoto Core 5 and they are asking to qualify for the exemption DSV used to have. She stated EPE produces packing material.

Supervisor Caldwell asked what philanthropic efforts EPE supports in the community. Mrs. Hardy said she did not know as she represented the landlord. Mr. Flanagan stated Ms. Short in his office is following up on that information to get it to the Board. Supervisor Caldwell asked how many employees were from DeSoto County. Mrs. Hardy said she did not have that specific knowledge. Mr. Flanagan stated 14 of 24 employees are from DeSoto County.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to grant the 9-Yr. Real Property (New) in the amount of \$18,450,000.00 to EPE Industries USA, Inc. as presented to be effective 01/01/2020 – 12/31/2028.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.c.

d. FedEx Ground Package System, Inc. 10-Yr. Real & Personal Property (Expanded)
\$ 98,394,008.19 (\$56,053,741.95 – Real + \$42,340,266.24 – Personal)
(Effective: 01/01/2020 – 12/31/2029)

Mr. Chris Pace with Jones Walker LLP, stated last year FedEx completed a significant expansion; almost 265,000 square feet with about a \$98.4 million capital investment. He stated they employ a little over 1100 people in Olive Branch with about 560 of them being residents

of DeSoto County. Mr. Pace said they will continue to add about 150 jobs over the next 18-24 months. He stated part-time and full-time employees have insurance coverage and a 401k.

Mr. Pace stated with a capital investment of over \$60 million, the company is reviewing the possibility of a Fee in Lieu and he might be bringing that back to the Board in June. He stated if that happens, the Fee in Lieu will replace the exemption.

Mr. Pace stated they started construction in 2018, moved in equipment in 2019 and finished in 2019.

Supervisor Medlin stated the truck traffic is bad on Highway 305 and he was supposed to meet with someone soon. Mr. Pace stated he reached out to the executive team in Memphis and advised them of the situation. Mr. Flanagan said he has a meeting set up for this week. Supervisor Medlin said the Board is glad FedEx is here.

Sheriff Rasco asked Mr. Pace to thank FedEx for letting his department come in with K-9's and sniff boxes. He stated they have recovered several packages of drugs and cash at the facility before it goes out.

Supervisor Caldwell expressed appreciation to FedEx and all their philanthropic efforts in DeSoto County.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the requested tax exemption contingent on getting a traffic solution worked out with a haul route and authorize Mr. Nowak to work with Mr. Pace on a Fee in Lieu.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.d.

e. Hart & Cooley, Inc. 5-Yr. Personal Property (Expanded) \$ 854,949.45
(Effective: 01/01/2020 – 12/31/2024)

Mr. James Bolin, Plant Controller for Hart & Cooley, stated they are located on Hacks Cross Road in Olive Branch and they have been there since 2002. He stated they manufacture flexible duct pipe for HVAC and have about 150 employees and have not had to lay anyone off recently. Mr. Bolin stated they added 3 pieces of equipment to make the plant more efficient, and they leased another facility for distribution. He stated they manufacture equipment for sites east of the Rocky Mountains.

Supervisor Medlin said it looked like about 75% of the employees were from DeSoto County. Mr. Bolin affirmed and said they use the WIN Job Center to recruit when they need employees.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the 5-year expanded Personal Property request in the amount of \$854,949.45.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.e.

f. Johnson Controls – Hitachi Air Conditioning North America, LLC

10-Yr. Real Property (New)
(Effective: 03/02/2020 – 12/31/2029)

\$ 12,326,467.00

Mr. Flanagan stated this is another division of Hart & Cooley and they are located in the Core 5 Industrial Park in Horn Lake. Mr. Todd Barron stated this is a part of a joint venture that began in 2015. He stated the Hitachi units are mini split units. Mr. Barron stated they put their national distribution facility in Horn Lake and just opened a few months ago. He said they have now started operations and anticipate having 7 full time employees with a few seasonal employees. He said the two employees on staff now are from DeSoto County, and he expects the majority of employees to be from DeSoto County as well.

Supervisor Caldwell said the Board appreciated them hiring DeSoto County residents. She asked Mr. Barron about Johnson Controls' philanthropic efforts. Mr. Barron said they will take Hart & Cooley as a lead and will get involved with the Chamber of Commerce. He said there is not as much infrastructure at the Horn Lake facility so they would probably just join with Olive Branch. He said he would talk to the plant manager about getting involved. Supervisor Caldwell said it is important if the operation is in Horn Lake to participate in projects in Horn Lake. She stated Mr. Flanagan has a list and the Board would like for Johnson Controls to look at the list for opportunities to get involved. Mr. Barron said he will use Mr. Bolin as a resource to see what the opportunities are in Horn Lake and not piggyback on what Olive Branch is doing.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the 10-year Real Property tax exemption for Johnson Controls-Hitachi Air Conditioning North America, LLC in the amount of \$12,326,467.00 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.f.

g. K.T.G. (USA), Inc. - Free Port Warehouse
And

10-Yr. Real & Personal Property (New) \$ 13,161,139.75
(\$12,260,000.00 – Real + \$901,139.75 – Personal)
(Effective: 03/01/2020 – 12/31/2029)

Mr. Mike Keays, VP of Finance and Mr. Stewart Austin, Attorney with Glankler Brown Attorneys were present. Mr. Flanagan stated KTG is in the former Asics facility on Marathon Drive in Southaven. Mr. Austin stated the Kruger Tissue Group has a factory in Memphis and previously distributed out of Memphis. Mr. Keays stated they started phasing in October 2019 and are now shipping to over 60% of their customers out of the MS facility. He stated they will be at full capacity by the end of the year.

Supervisor Gardner asked when Asics left. Mr. Flanagan stated the lights have been off for about 3 years. Mr. Keays stated KTG is based out of Canada; and this is the only warehouse in the USA and Memphis is the only manufacturer in the USA.

Mrs. Lynchard stated the dollar amount listed is on the agenda was not correct and was discovered by Mrs. Carolyn Richards. Mrs. Richards stated they were working up to the last minute on this exemption and the dollar amount did not get changed on the agenda. She stated the paperwork is correct and the actual dollar amount is \$13,161,139.75.

Supervisor Caldwell said it is important for KTG to hire DeSoto County residents and support local charitable organizations. Mr. Keays said that is part of the 2020 plans as they are just getting open.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Request to Approve Bid Specifications & Solicit Bids for Purchase of one Emergency Medical Vehicle – Bid File #20-240-001

This item was removed from the Consent Agenda for discussion. Mrs. McLeod stated that Procurement put specs together and sent compliance forms to 5 companies. She said 1 has gone bankrupt, 1 office is closed, 1 in Olive Branch was not interested, 1 sent back with information helping Procurement to understand why they could not bid, and 1 that could bid.

Mrs. McLeod stated if they loosened the specs a little they think they will have 2 vendors that will bid and they can hold a reverse auction. She stated one company is more expensive and can bid; but Mr. Davis is satisfied with what he has now, which is less expensive. Mr. Davis said they took some specs out, put in a different series of lights, and put in “meets or exceeds” on some lines to help with the bidder count. He said that will help bidders not take exception.

Supervisor Gardner asked why the Olive Branch company would not participate. Mrs. McLeod said they were not interested because of the price point and they would not participate in a reverse auction. Supervisor Gardner asked how much the last ambulance cost. Mr. Davis said the truck was \$98,000 or \$99,000 plus the stretcher which made it right at \$100,000.

Supervisor Gardner asked which truck had a blown engine. Mr. Davis said it was the Braun and was bought in 2015 from EEP.

Mrs. McLeod said Procurement wants bidders to understand they can send in a sealed bid in lieu of the reverse auction process; and between Procurement and the reverse auction company, they can put in their lowest bid before the reverse auction starts. Mrs. McLeod said Olive Branch thought they could not have a truck ready within 45 days. Mr. Davis said EEP and MedX have trucks ready. He said the Crestline model seems to have a few more bells and whistles. Mrs. McLeod stated the updated specs are in the exhibit the Board has received.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to go out for bid with changes in specs for ambulances as noted.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.b.

4. Office of Finance and Accounting

a. Contract with Graphite Services for Adult Drug Court – Signature Required

Mrs. Hanks stated they needed to separate the funds for Adult Drug Court so another contract was needed with Graphite. She stated customers are charged a fee by Graphite if they choose to use a credit card. Mr. Nowak stated the County’s Form Addendum for impermissible contract provisions needed to be added to the agreement. Mrs. Hanks said she would include that.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the additional contract with Graphite for Adult Drug Court, with the form addendum for impermissible contract provisions, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.a.

b. Claims Docket

Supervisor Jessie Medlin asked about the following claims:

Page 28 – Election Commission cell phones \$200 each – Mrs. Freeze said that is for the air cards for the polling machines. Mrs. Hanks said they are only turned on when being used and suspended when not needed. She said the Election Commissioners are working on the new poll books at this time. Supervisor Caldwell said they are loading new data on the poll books. Mrs. Hanks said the cards are suspended several months out of the year.

Supervisor Mark Gardner asked about the following claims:

Page 16 – Its Savvy – Mrs. Hanks said it was for an iPad and keyboard. She said shipping has been taking a long time with vendors and this must be a new vendor.
 Page 31 & 32 – Gulf States – Sheriff Rasco said this is part of their ammo for the year. Mrs. Freeze stated this was all on one purchase order and they are paying as it comes in. She said the amount for this year is \$85,727. Sheriff Rasco said they got a shipment in last week. Mrs. Hanks said this is the last of what was on the purchase order.
 Page 55 – Camper City – Sheriff Rasco said this was to equip 2 new Search & Rescue trucks.
 Page 73 – Landers Dodge – 4500 Ram – Mr. Jarman stated that was a new flatbed for the northern shop. He said he moved some F150’s out and they will use this truck to pull the flatbed with the excavator and skid steer.
 Page 79 – Urban Arch – Mrs. Lynchard said that is for the work already completed on the Justice Court building. She said the percentages check out with the work done and it goes along with the contract. The invoice showed the schematic design work is paid and this is design development.

Supervisor Ray Denison asked about the following claims:

Page 72 – Key Risk Workers Comp – Mrs. Freeze stated this is the audit of the prior year based on payroll and this is the true up owed from last year’s worker’s comp amount. She said the bulk of the charges come out of General Fund and the Road Department pays their portion.
 Page 72 – Fullen Dock and Warehouse – Mr. Jarman stated that is from Vulcan in Memphis for the rock the Road Department picks up
 Page 66 – Stricklin- Mr. Jarman stated that is the new piece of equipment that was approved.
 Page 63 – Myfis, Jr – Mr. Jarman stated that was the emergency purchase and he turned it in for reimbursement.
 Page 54 – Guardian – Wristbands – Sheriff Rasco stated those are electronic bands with inmate identification. He said they scan for medicine, food, mail, etc and the inmates pay for it.
 Page 38 – Boundtree Medical, Henry Schein, Matrix Medical – Mrs. Freeze stated that is for EMS for ambulance supplies
 Page 33 – Axion – The invoice showed handles, carbide battery packs, holsters - Sheriff Rasco said those are for tasers.
 Page 26 – Karen Sanders – Mrs. Hanks said that was travel reimbursement from July 2019 for her conference that was just turned in.
 Page 13 – Monroe Pointer Management - Mrs. Hanks stated that is yearly insurance that the County splits with Pointer Insurance. Mr. Jarman stated that building is a condo.
 Page 13 – Ewing Kessler – Chiller – The invoice shows chemicals and maintenance on the chiller, paid quarterly.
 Page 8 – ESRI – Mrs. Freeze said that is GIS software maintenance and is an annual fee.

Supervisor Lee Caldwell had no questions.

Supervisor Michael Lee had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to

approve the items on the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.b.

c. Preliminary Inventory Dispositions – IT, Sheriff’s Department – Signature on Affidavit

Mrs. Hanks stated the IT items are items found and removed regularly when they do not work and the phone was lost by a deputy when he fell into some swift water.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the preliminary inventory dispositions for IT and the Sheriff’s Department as presented and authorize the Board President to sign the Lost Item Affidavit.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

DEPT NAME		IT Department								DEPT #:		152
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
41445		HP SCANJET 7000	CN0BND7041	bad usb port	11	725	IT					
42793		HP LJ PRO PRINTER	VNB3M63776	will not feed paper	13	174	IT					
43213		DELL 2007FP 20" MNTR	MX0G324H74262 31T26NL	bad display port	13	330	IT					
43435		VIEW SONIC 27" MONITOR	T8G131200327	screen to dark	13	261	IT					
43436		VIEW SONIC 27" MONITOR	T8G131200326	will not power on	13	261	IT					
43921		HP SCANJET PRO 3000	CN42R90208	will not feed paper	14	349	IT					
43941		DELL 24 MONITOR	CN055DN57426144D-34VL	will not power on	14	311	IT					
43946		DELL 24 MONITOR	CN055DN57426144D-34UL	bad display port	14	311	IT					
43947		DELL 24 MONITOR	CN055DN57426144D-36LL	screen to dark	14	311	IT					
44348		OPTICA CAMERA EXTERIOR	K314300953	will not connect to network	14	379	IT					
44351		OPTICA CAMERA EXTERIOR	K314300956	will not connect to network	14	379	IT					
44352		OPTICA CAMERA EXTERIOR	K314300957	will not connect to network	14	379	IT					
44355		OPTICA CAMERA EXTERIOR	K314301014	will not connect to network	14	379	IT					
44627		IPHONE 6+	FCDQJ2FJG5QJ	will not power on	17	349	IT					
46222		IPHONE 5S	DX3Q73XCFFDQ	phone will not update	16	349	IT					
46239		IPHONE 5S	F2LRD5L9FF9V	will not charge	16	349	IT					
47334		LEXMARK FORMS PRINTER	IMEI 53798512	bad printhead	17	515	IT					
47985		DELL WYSE UNIT	9F20P505206	bad connection port	18	80	IT					
48031		KYROCERA 9016045891	014390003312328	will not power on	17	269	IT					
48074		IPHONE 7S	F17W90JKHG7F	will not charge	18	549	IT					
48080		IPHONE 7S	F17W93KKHG7F	keeps powering off	18	549	IT					

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Felicia Hopper</u>	DATE: <u>04/30/20</u>	PRESENTED TO BOS	
PRINT NAME: Felicia Hopper		Monday, May 18, 2020	
		PRESENTED TO BOS	
DISPOSED BY:	DATE:	DATE INVENTORY DISPOSED IN AS400	
PRINT NAME:		DATE BOS FINAL MINS ATTACHED	
INV CLERK:	DATE:		

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS		DEPT	200		
NAME:				NR = NON REPAIRABLE	H = HUNDREDS		LOC			
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O S T	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
48865	iphone XR	F4GXH2GMXKW	Lost. Affidavit attached	2019	3H	Lost				
32776	FORD 2003 F250 WHITE	1FTNW21L93EB2779	To Auction	2003	2k	SAR				
30749	FORD 350 TRUCK 2000	1FTWW33F2YEE05060	To Auction	2000	28k	SAR				
36550	WINCH 8000 LB	N/A	No longer works	2005	2k	SAR				
40912	LIBERTY LIGHT BAR	LB120	outdated - no longer needed	2011	14H	SAR				
40838	DELL OPTIPLEX PC	FVSSYC1	Broken - No longer works	2010	3H	DCSO-IT				
34672	DYMO LABEL MAKER	931762133930	Broken - No longer works	2007	1H	DCSO-IT				
43984	APPLE IPAD W/ RETINA WF1	13370002808541	will not power up	2014	5H	SID				
42110	APPLE IPAD	DR5HCBUDJFJ1	screen shattered	2012	5H	SID				

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY:	DATE: 05/11/20	PRELIMINARY PRESENT TO BOS	
PRINT NAME: Roger Hutchins/ Juan Martinez		May 18, 2020	
DISPOSED BY:	DATE:	FINAL PRESENT TO BOS	
PRINT NAME:		DATE INVENTORY DISPOSED IN AS400	
INV CLERK:	DATE:	DATE BOS FINAL MINS ATTACHED	

**LOST OR STOLEN
PROPERTY AFFIDAVIT**

DESOTO
COUNTY

365 LOSHER STREET
STREET ADDRESS

HERNANDO, MS
CITY, STATE

DEPT/LOC: SHERIFF'S DEPT - DATE: 04 MAY 2020

DESCRIPTION	ASSET #	REPORT CASE OR SS #	DATE OF PURCHASE	COST
iphone XR	48865	#5139	3/2019	\$349.99

DETAILED EXPLANATION OF LOSS:

On Saturday, 02 May 2020, I lost my county issued cell phone in Mammoth Springs, AR. I fell into the river and was unable to locate my phone after losing it in swiftly moving water.

WE HEREBY STATE UNDER OATH THAT THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

Lt. Anita Cowan DATE: 04 May 2020
EMPLOYEE RESPONSIBLE FOR PROPERTY

BOARD PRESIDENT DATE

INVENTORY CONTROL CLERK DATE

THIS DATE PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY, IN DESOTO COUNTY, IN THE STATE OF MISSISSIPPI, THE ABOVE NAMED INDIVIDUALS, BEING FIRST DULY SWORN, STATE ON THEIR OATHS THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

GIVEN UNDER MY HAND AND OFFICIAL SEAL AND THE 4 DAY OF May 2020


Missy Rochelle
NOTARY PUBLIC

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See Exhibit H.4.c.

d. Late Bill – Urban Arch

Mrs. Hanks stated she inadvertently skipped paying Invoice #1 to Urban Arch for \$10,000 as she thought it was combined with Invoice #2. She said Invoice #3 was on the docket today.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the clerk to write the check for the Urban Arch Invoice #1 for \$10,000 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.d.

5. Contract Administration

a. IT – GIS, Inc. – Signature Required

Director of Procurement and Administrative Services Pat McLeod stated this contract is for software support on an hourly basis; and IT does not pay for it unless they use it. She stated the prices did go up a little.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the contract with GIS, Inc. and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.a.

6. Road Department

a. Request Authority for the Board Attorney to Look into Laughter Rd/I-269 Interchange Right-of-Ways

Mr. Jarman stated Mrs. Dobbins thinks the State is going to turn the right-of-way property over to the County; but the property never did belong to the County. He said MDOT bought the property from the Dobbins family. He stated the boundary lines on GIS show that the property goes right up to Mrs. Dobbins’ front door and affects 2 houses on the properties.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to look into the matter and see who the right of way belongs to and MDOT’s rights or obligations to turn it over to the County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

7. Request to Void Tax Sale

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to set aside the prior tax sale for parcel #3095-2100.0-00002.00, as recommended by the Tax

Collector, and approve refunding the \$171.07 received from the prior tax sale to Bennett Tax Co.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.

8. Nextdoor for Public Agencies

Community Resource Director Christie Barclay said Nextdoor is another type of social media and the County has been approved as a public agency. She said one real plus is that you can target your message even down to a street and the participants are real people. Mrs. Barclay said you can target the whole county, individual districts, and neighborhoods. She said it would be a way for the Supervisors to target people in their district with their message. She stated there is a higher threshold of intolerance on Nextdoor compared to other social media platforms.

Supervisor Caldwell said this could consume too much time; and it needed to be looked at as a way to get out news. She said Mrs. Barclay could use the internet survey as a trial to see how Nextdoor works out.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve using Nextdoor for Public Agencies and see how it works out.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>NO</u>

See Exhibit H.8.

9. Environmental Services

a. Code Enforcement – 19-5-105 – Permission to Post – 6005 Rolling Hills Drive

Mr. Laughter said the owners cut most of the front yard today. He said they did not cut along the fence by the road or any behind the fence. Mr. Laughter recommended posting the property and giving them two weeks to get the rest of the yard done.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Environmental Services department to post the property at 6005 Rolling Hills Drive according to MS Code 19-5-105 giving the owners two weeks to get the rest of the yard cut.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.a.

b. Residential Garbage & Recycle Collection Proposed Memorial Day Schedule by Waste Pro

Mr. Laughter stated Memorial Day was not a designated holiday in Waste Pro’s contract and they are requesting to not pick up on Monday, May 25, 2020 and delay services one day for the rest of the week.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to delay the residential garbage and recycle collections on Monday, May, 25, 2020 as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.b.

c. DeSoto County Rubbish Pit Proposed Memorial Day Schedule by Waste Pro

Mr. Laughter stated Waste Pro is requesting to close the rubbish pit on Monday, May 25, 2020 only.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to close the rubbish pit on Monday, May, 25, 2020 as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.c.

10. Solid Waste

a. Committee Recommendations

Mr. Laughter stated the Solid Waste Committee met and discussed Waste Pro and their service to the County. He said he met with Mr. Roland Joyner and he asked for 2 weeks to make things better. Mr. Laughter said since those two weeks, his department has had 22 complaints. He said Waste Pro has been resolving the complaints; however they are the same issues that have been occurring since the contract began. He said the County’s solid waste consultant, Mr. Jim McNaughton, got involved and came up with some good options regarding service.

Supervisor Denison stated the committee had a lot of discussion and they feel it is better to go out for bid before the 4th quarter begins on October 1. He said the price will probably go up 2 or 3 dollars; but they don’t see any way around it to try and save service. He said Waste Pro’s attorney has approached Mr. Nowak and they want out of the contract. Mr. Laughter said Mr. Joyner’s desire is to keep the contract. Supervisor Denison said the CEO does not want to fix this and Mr. Joyner cannot do it by himself.

Mr. Laughter stated Environmental Business Solutions, Jim McNaughton, sent the proposal to prepare the RFP as \$7,500 for residential, \$7,500 for the rubbish pit, and \$10,000 to \$12,000 for the air space calculations and heat map to tell how much life is left at the rubbish pit. He stated the RFP includes a contract fee that would cover all of Mr. McNaughton’s costs.

Mr. Laughter also noted that Mr. McNaughton owned stock in a company that would want to bid. He said Mr. McNaughton is willing to sell his stock and be unrelated as he wants to be part of the County moving forward. He said Mr. McNaughton has worked with the County for 16

years. Mr. Nowak stated he will have to check with the Ethics Commission. Mr. Laughter stated Mr. McNaughton will not start on RFP's or specs until he has sold his stock; which he plans to do tomorrow.

Supervisor Medlin asked why the air space numbers were not available now. Mr. Laughter stated they look at it yearly. He stated the estimated life with the new cell was 2.5 years; but they have been getting more waste than before.

Supervisor Medlin said the County needs to move quickly. Mr. Laughter agreed and stated he would normally have bids by April to start service in October; and this process would get the bids in July to start in October. He said the new company will know the Board's expectations on the front end just like Waste Pro did.

Supervisor Gardner said the County cannot go backward on recycling; but the cost will be more for the citizens. Supervisor Denison said one recommendation was that the County might supplement some of the increase with tax millage diversion or other funds.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to authorize the Board Attorney to work with Waste Pro in securing a separation agreement from the current contract and work with Environmental Business Solutions to go ahead with the RFP's with limits of \$7,500 for residential garbage, \$7,500 for the rubbish pit, and \$10,000 for air space calculations.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. AG Opinion Regarding Authority for Non-Payment

Mr. Nowak stated the state statute authorized MDEQ to set regulations regarding cutting off waste collection for individuals. In the past, county's could not terminate service for lack of payment. Mrs. Lynchard stated it is different for rental property. Mr. Nowak stated he would like to write for an AG opinion to see if anything has changed.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to write for an AG opinion regarding authority for non-payment.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

11. Facilities Management

a. Animal Shelter – Legislation for Funding – Signature Required on Request for Funds

Mrs. Lynchard reminded the Board that the legislature gave money for improvements to the Animal Shelter for air conditioning; but that is not prudent to do the whole shelter.

Supervisor Caldwell said she talked to Senator & Mrs. Blackwell, told them the situation, and asked if the money could be used for better ventilation. She said the Blackwell's said they just wanted to make the shelter nicer and more comfortable for the animals. Mrs. Lynchard said the bill was worded to make that possible.

Supervisor Medlin said he understood they were going to install large ventilation fans. Mrs. Lynchard said they are in the kennels; and put air conditioning in the cat room. Mr. Houston said it is just a small hotel-type unit as it is a small room.

See Exhibit H.11.a.

b. Animal Shelter – Project Description

Facilities Director Shawn Houston presented the project’s scope of work. He said he has 2 quotes on moisture-proof ceiling tiles; but he is looking to see how much money they will have to work with.

See Exhibit H.11.b.

c. MOU with MS Dept. of Finance & Administration – Signature Required

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to move ahead with the air conditioning and improved ventilation project at the Animal Shelter, set up the separate checking account, and authorize the Board President to sign the MOU with the State Department of Finance & Administration.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.11.c.

12. Hawks Crossing Property

Supervisor Lee said he has been getting calls about trespassers on the County’s property on 4-wheelers and tearing up the property. He asked if Mr. Bridgforth had come back with an offer on the property as it is a liability to the County at this point. Mr. Nowak stated he offered \$1200 per acre for the land west of Camp Creek Canal. Supervisor Lee said the County needs to put up No Trespassing signs on the property behind Hawks Crossing and put a fence across both drives. Mr. Laughter said he will work with the Road Department and get that done.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to accept Mr. Bridgforth’s offer of \$1200 per acre for the County-owned property west of Camp Creek Canal behind Hawks Crossing subdivision, finding the offer to constitute fair market value when accounting for the lack of access to the property and the fact that it is flood prone.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

13. DIP Grant for Medline

Mrs. Lynchard stated someone from Southaven contacted her and wanted to know where the County was on the DIP Grant for Medline. She said this was approved in January and the County is not supposed to pay until Southaven has a signed contract for the road construction. She said the County is doing what they think the contract says.

I. PLANNING

1. Final Subdivision

- a. Blue Lake Springs, 1st Rev. of Lots 44 & 45 (7464) Application is for approval of final subdivision to change the lot line between Lots 44 & 45, identified as Parcel # 2-09-9-32-02-0-00044-00 & 2-09-9-32-02-0-00045-00, located on the east side of Blue Lake Dr and south of Hwy 304 in Section 32, Township 2, Range 9 and is zoned A-R Overlay (District 3)
Applicant: Lorri Reaves**

Mr. Hopkins presented the Blue Lake Springs, 1st Rev of Lots 44 & 45 application for approval of final subdivision to change the lot line between Lots 44 and 45. Ms. Lorri Reaves was present to represent the application.

Ms. Reaves stated that she is planning to purchase a portion of her neighbor's lot to be able to meet the side setback for a utility building on her property. Supervisor Denison asked if the side setback is 5 feet. Ms. Davis stated that it is for the utility building.

Supervisor Denison made a Motion and Supervisor Gardner seconded the Motion to approve the Blue Lake Springs, 1st Rev of Lots 44 & 45 application for final subdivision to change the lot line between Lots 44 and 45 finding based upon the application, discussion and comments, including consideration of any impact on property owners in the subdivision, that lots 44 & 45 are the only directly interested and/or adversely affected parties and the only lot owners that will need to sign the plat.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Minor Lot

- a. Sayger Hill Minor Lot (7459) – Application is for Approval of 5 lot(s) on 32.54 acres to include a waiver of the easement length. Identified as Parcel # 3-06-9-30-00-0-00002-02. Subject property is located on the south side of Holly Springs Rd and west of Jordan Creek in Section 30, Township 3, Range 6 (District 5)
Applicant: James and Lisa Sayger**

Mr. Hopkins presented the Sayger Hill Minor Lot application for approval of final subdivision of 5 lots on 32.54 acres to include the waiver of the easement length to be exceed 600 ft. Mr. James Sayger was present to represent the application.

Supervisor Medlin made a Motion and Supervisor Lee seconded the Motion to approve the Sayger Hill Minor Lot application for approval of final subdivision of 5 lots on 32.54 acres to include the waiver of the easement length restrictions and allow the easement to exceed 600 ft.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. Whitten Farm Minor Lot (7467) – Application is for Approval of 1 lot(s) on 10.01 acres to include a waiver of the easement length. Identified as Parcel # 3-08-7-26-00-0-00008-01. Subject property is located on the east side of Robertson Gin Rd and north of Clifton Rd in Section 26, Township 3, Range 8 (District 5)
Applicant: Whitten**

Mr. Hopkins presented the Whitten Farm Minor Lot application for approval of final subdivision of 1 lot on 10.01 acres to include the waiver of the easement length to be exceed 600 ft. Mr. Henry Whitten was present to represent the application.

Supervisor Medlin made a Motion and Supervisor Lee seconded the Motion to approve the Whitten Farm Minor Lot application for approval of final subdivision of 1 lot on 10.01 acres to include the waiver of the easement length restrictions and allow the easement to exceed 600 ft.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- c. Red Oak Ridge Minor Lot (7460) – Application is for Approval of 4 lot(s) on 14.33 acres. Identified as Parcel # 3-07-2-03-00-0-00013-04 & 3-07-2-03-00-0-00013-11. Subject property is located on the east side of Getwell Rd S and north of Bright Rd in Section 3, Township 3, Range 7 (District 5)
Applicant: Joe Whitfield**

Mr. Hopkins presented the Red Oaks Ridge Minor Lot application for final approval of 4 lots on 14.33 acres to include a waiver of the easement length to exceed 600 ft. Mr. Andy Richardson was present to represent the application.

Supervisor Medlin asked how long the easement is. Mr. Richardson said that the easement is about 1,300 ft. long. Supervisor Lee stated that there needs be a note on the plat stating it is an easement, not a county road and will not be maintained by the County.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to approve the Red Oaks Ridge Minor Lot application for final approval of 4 lots on 14.33 acres to include a waiver of the easement length restrictions and allow the easement to exceed 600 ft. with a requirement that the plat note the easement is not a public road.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. Consent

- a. Brenda Brown Minor Lot (7461) – Application is for Approval of 2 lot(s) on 5.58 acres. Identified as Parcel # 2-07-7-35-00-0-00014-05. Subject property is located on the east side of**

**Malone Rd and south of I-269 in Section 35, Township 2,
Range 7 (District 5)
Applicant: Everette West**

Mr. Hopkins presented the Brenda Brown Minor Lot. He then stated the application meets all Subdivision Ordinance requirements.

Supervisor Lee made the Motion and Supervisor Medlin seconded the Motion to approve Brenda Brown Minor Lot.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. Mary Bryant Minor Lot (7463) – Application is for Approval of 1 lot(s) on 2.00 acres. Identified as Parcel # 22-08-5-15-00-0-00015-00. Subject property is located on the east side of Tulane Rd and south of Austin in Section 15, Township 2, Range 8 (District 4)
Applicant: Mary Bryant**

Mr. Hopkins presented the Mary Bryant Minor Lot. He then stated the application meets all Subdivision Ordinance requirements.

Supervisor Caldwell made the Motion and Supervisor Medlin seconded the Motion to approve Mary Bryant Minor Lot.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- c. Lydia Farms Minor Lot (7468) - Application is for Approval of 2 lot(s) on 3.18 acres. Identified as Parcel # 3-06-8-28-00-0-00001-00. Subject property is located on the east side of Gitter Rd and south of Holly Springs Rd in Section 28, Township 3, Range 6 (District 5)
Applicant: James McGarrh**

Mr. Hopkins presented the Lydia Farms Minor Lot. He then stated the application meets all Subdivision Ordinance requirements.

Supervisor Lee made the Motion and Supervisor Medlin seconded the Motion to approve Lydia Farms Minor Lot.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

4. Other

a. Retreats at Center Hill Legal Action

Mr. Hopkins stated staff is requesting the Board to authorize Smith Phillips to investigate a remedy for a potential business being run out of 7193 Belle Manor Drive.

Supervisor Medlin made the Motion and Supervisor Lee seconded the Motion to authorize Smith Phillips to investigate and pursue a remedy for a potential business being run out of 7193 Belle Manor Drive.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Planning Commission Process Change – set to expire

There was discussion of whether to continue bringing Final Subdivisions and Minor Lots with easements directly to the Board without them first being reviewed by the Planning Commission. Mr. Cardosi stated this was being done temporarily to cut down on the number of items heard by the Planning Commission to help with social distancing.

It was decided to start taking all final subdivision applications and minor lot applications with easements to be reviewed by the Planning Commission before being heard by the Board.

See Exhibit I.

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to adjourn the Board meeting until Monday, June 1, 2020 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 1st day of June, 2020, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors