

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FIVE SUPERVISOR MICHAEL LEE, PRESIDING
May 02, 2022

A. CALL TO ORDER

The May 02, 2022 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board President.

Chief Deputy Justin Smith opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Chief Deputy Justin Smith	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Lee Caldwell offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF APRIL MINUTES – MS Code 19-3-27

As required by MS Code of 1972, Section 19-3-27, option (b) the minutes of each day's proceedings shall be adopted and approved by the Board of Supervisors as the first order of business on the first day of the next monthly meeting of the board. Supervisor Lee asked if everyone had read over the April minutes.

Supervisor Gardner stated in the Executive Session minutes regarding the Sheriff's Department; he wanted to be sure the minutes told the whole story for the Sheriff's protection as well as the Board's protection. Supervisor Caldwell agreed. The following verbiage was added to the Board's Executive Session minutes from April 18, 2022: Potential Litigation – Sheriff's Department:

Supervisor Gardner asked for clarification as to why the payment was necessary. Mrs. Lynchard explained there was an issue with payroll with the Sheriff's Department and some of the leave time related to all of the restrictions with COVID and other Administrative Leave got off track. She stated it was noted that some leave was given in error or classified incorrectly; however all issues are corrected and the Sheriff rectified the leave that could not be corrected for people who are no longer with the County by personally paying that back. Supervisor Gardner said a lot of time was originally coded incorrectly and this was adjusted to properly reflect time off as sick leave or vacation as appropriate for the employees still with the County. He stated Mr. Nowak, Mrs. Lynchard, Mrs. Crockett and Chief Smith put in a lot of hours to audit the leave matters and rectify the situation and the State Auditor's office has reviewed this and said the outcome was good. Mr. Nowak stated Mr. Jim Bobo from the State Auditor's office sent an email stating he had all the information he needed and the matter has been resolved.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the minutes of the Board of Supervisors for April, 2022, pursuant to Section 19-3-27 of

the Mississippi Code of 1972, annotated with the addition to the April 18, 2022 Executive Minutes as noted above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Lee asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Continuing Disclosure Report (New, I.16.)
- b. River Grove Subdivision – Sidewalks (New I.17.)

2. Supervisor Lee Caldwell requested to add the following:

- a. Update on RFQ for Broadband (New, I.18.)
- b. Update on Agri Ed Center (New, I.19.)

3. Supervisor Mark Gardner requested to add the following:

- a. Tracking of Gas Prices (New, I.20.)

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CITIZEN REMARKS & PRESENTATIONS

Supervisor Lee asked if there was anyone present to speak to the Board on an item not listed on the agenda.

1. Carla Crockett

Human Resources Director Carla Crockett stated her family looks for ways to honor their son, Cody, who passed away a few years ago. She stated last year they adopted a road and collected over 180 pounds of garbage and recycling in his honor. Mrs. Crockett implored other citizens to work to keep DeSoto County beautiful. She stated her family will continue this tradition; but they will move their area to the fourth district where they have moved.

Supervisor Denison told Mrs. Crockett she was his hero for her efforts. Supervisor Gardner thanked Mrs. Crockett for doing that in honor of Cody and expressed appreciation from the Board. Supervisor Medlin said Mrs. Crockett has brought the HR Department a long way in her time here and expressed his appreciation for her dedication.

2. Madeline Smith

Ms. Madeline Smith of 7510 Dunn Lane in Olive Branch stated she had a couple of questions regarding the Medical Cannabis bill. She asked if a dispensary had to be a stand-alone building or if it could be in a shopping center. Mr. Nowak stated it is his understanding that the dispensary can be in a shopping center; but the Department of Revenue will have licensing restrictions and will be the entity setting the guidelines. He stated the bill cites certain spacing to

schools, churches, day cares and between dispensaries. He also noted that each city will have their own zoning restrictions.

Supervisor Gardner thanked Ms. Smith for coming. He stated when the Board had the special meeting on the 25th they talked about fine tuning the County’s zoning regulations before the time the bill is executed. He recommended forming a committee to include Mr. Nowak, Mr. Hopkins, Mrs. Lynchard and two supervisors. He stated the Board will have to work out where the cultivation, labs, processing and dispensaries will all go around the county. Mr. Nowak stated a committee is a great idea as there are a lot of issues and the County will have to move quickly. He stated they are learning a lot of things that will need to be looked at, more so on the cultivation side.

Supervisor Denison stated as the third district is mainly agricultural he would like the committee to get some input from farmers in that district.

Supervisor Gardner stated the committee would certainly come back to the full board with any suggestions or recommendations. He thanked Mr. Nowak, Mrs. Lynchard and Mrs. Barclay for gathering a lot of good information.

Supervisor Medlin asked if the dispensary had to be a stand-alone building. Mr. Nowak stated his understanding is that it does not. Ms. Smith stated there are two clauses in the bill and one says it has to be 1000 feet from a church, school or day care and the next part says 500 feet. Mr. Nowak stated the local board of jurisdiction can have a waiver process to allow 500 feet if the impacted institution within the 1000 foot area agrees. He further noted that a local board can specify any distance more than 1000 feet or agree to the shorter distance through the waiver process, and may set other qualifying conditions.

G. CONSENT AGENDA

1. Board Proceedings – March – MS Code 19-3-67 & 19-3-35 – Signature Required

2. Monthly Health Claims Report

The following is a recap of all insurance claims funded and paid to Meritain, Aetna, RxNGo and Humana during April:

Funding Request	Date Paid	Amount	Claim Type	
4/1/2022	4/1/2022	\$91,596.24	Meritain Admin and Stop Loss Fees	
4/1/2022	4/1/2022	\$2,991.67	RxNGo Claims	
4/1/2022	4/1/2022	\$8,278.94	Aetna Dental Admin and Vision Premiums	
4/1/2022	4/1/2022	\$5,335.40	Aetna Dental Claims	
4/4/2022		(\$41,376.26)	Humana Run-Out Medical Claims	Balance Forward, Nothing Billed
4/4/2022	4/5/2022	\$54,907.05	Meritain Medical Claims	
4/4/2022		(\$41,376.26)	Humana Run-Out Medical Claims	Balance Forward, Nothing Billed
4/12/2022	4/13/2022	\$40,277.64	Meritain Medical Claims	
4/12/2022	4/13/2022	\$37,351.69	Meritain Pharmacy Claims	
4/13/2022	4/13/2022	\$154,726.34	Humana (Oct. 2021-March 2022) / Advtl Meritain Charges	Overstated Humana Balance Credits, True Meritain Costs
4/18/2022		(\$45,964.56)	Humana Run-Out Medical Claims	Balance Forward, Financial Recovery Credit of \$4,586.32
4/18/2022	4/18/2022	\$56,286.77	Meritain Medical Claims	No Pharmacy Claims Posted This Week
4/25/2022	4/25/2022	\$20,325.39	Aetna Dental Claims	
4/25/2022		(\$45,964.56)	Humana Run-Out Medical Claims	Balance Forward, Nothing Billed
4/26/2022	04/26/22	\$51,808.35	Meritain Medical Claims	
4/26/2022	04/26/22	\$167,109.36	Meritain Pharmacy Claims	
Total Admin Fees, Vision Premium and Stop Loss		\$99,875.18		
Total for RxnGo		\$2,991.67		
Balance Forward for Humana		(\$45,964.56)		
Total Meritain/Aetna Claims		\$588,143.01		
Total Cost		\$691,009.66		

3. Office of Finance & Accounting

a. Budget Amendments – MS Code 19-11-19 – Animal Services, Board Attorney, Sheriff Canteen Fund, Road Maintenance, DORM

(1)	Animal Services					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 4,470.00	\$ 3,695	\$ 570		\$ 4,265
	EXPENSE					
001-445-588	Veterinarian Fees - Spay/Neuter	\$ 6,842.95	\$ 16,734	\$ 100		\$ 16,834
001-445-697	Animal Testing & Vaccinations	\$ 1,895.25	\$ 16,019	\$ 125		\$ 16,144
001-445-698	Canine Supplies - Food	\$ 7,340.56	\$ 20,787	\$ 345		\$ 21,132
	TOTALS			OVERALL INCREASE	\$570	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					
	Fund/Department #	001 / 130				
(2)	Board Attorney					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-130-550	Legal Fees	\$ 59,100.81	\$ 169,500		\$ 270	\$ 169,230
001-130-587	Training & Registration	\$ 900.00	\$ 900	\$ 270		\$ 1,170
	TOTALS		\$ 170,400	\$ 270	\$ 270	\$ 170,400
Reason for Request:	To account for MAS conference for both Sam and Tony.					
	Fund/Department #	033 / 221				
(3)	Sheriff Canteen Fund					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
033-221-587	Training & Registration	\$ -	\$ -	\$ 15,800		\$ 15,800
033-999-999	Ending Cash	\$ -	\$ 412,322		\$ 15,800	\$ 396,522
	TOTALS		\$ 412,322	\$ 15,800	\$ 15,800	\$ 412,322
Reason for Request:	Educational curriculum for inmates.					
	Fund/Department #	156 / 300				
(4)	Road Maintenance					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
156-300-475	Mileage & Other Travel	\$ -	\$ 2,000		\$ 500	\$ 1,500
156-300-587	Training & Registration	\$ 2,277.00	\$ 2,000	\$ 500		\$ 2,500
	TOTALS		\$ 4,000	\$ 500	\$ 500	\$ 4,000
Reason for Request:	To account for increase in training and DeSoto Leadership for employee.					
	Fund/Department #	156-300				
(1)	DORM					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
156-300-659	Chemicals (Weed/Insect Killer)	\$ 39,429.85	\$ 40,000	\$ 13,200	\$ -	\$ 53,200
	Ending Cash	\$ -	\$ -	\$ -	\$ 13,200	\$ -
	TOTALS	\$ 39,429.85	\$ 40,000	\$ 13,200	\$ 13,200	\$ 53,200
Reason for Request:	to cover increase for chemicals					

b. Interfund Loan – Holly Springs Road to BUILD Grant

c. Final Inventory Dispositions – Sheriff’s Department

SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS			DEPT	200		
NAME:			NR = NON REPAIRABLE	H = HUNDREDS			LOC			
			DAS = DECLARE AS SURPLUS			D = DOLLARS				
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42465	MOTORBO H/H RADIO	0371NNR630	No longer compatible	2012	9h	SO	03/21/22			
35388	Puma Air Compressor	1434	No longer compatible	Grant	G	SID	03/21/22			
49973	Cummins Allison Jet Scan Mone	14068263215188	No longer compatible	2020	9k	SO	03/21/22			
38664	TASER X26E GUN	X00409054	No longer compatible	2008	8h	SO	03/21/22			
34871	KENWOOD H/H RADIO	80300794	No longer compatible	2006	5H	SAR	03/21/22			
38210	KENWOOD H/H RADIO	90300377	No longer compatible	2007	5H	SAR	03/21/22			
38211	KENWOOD H/H RADIO	90300379	No longer compatible	2007	5H	SAR	03/21/22			
38218	KENWOOD H/H RADIO	90200215	No longer compatible	2007	5H	SAR	03/21/22			
38220	KENWOOD H/H RADIO	90200216	No longer compatible	2007	5H	SAR	03/21/22			
39010	KENWOOD H/H RADIO	90400711	No longer compatible	2007	4H	SAR	03/21/22			
39012	KENWOOD H/H RADIO	90400149	No longer compatible	2007	4H	SAR	03/21/22			
39015	KENWOOD H/H RADIO	90400713	No longer compatible	2007	4H	SAR	03/21/22			
39016	KENWOOD H/H RADIO	90400716	No longer compatible	2007	4H	SAR	03/21/22			
39017	KENWOOD H/H RADIO	90400714	No longer compatible	2007	4H	SAR	03/21/22			
39018	KENWOOD H/H RADIO	90400717	No longer compatible	2007	4H	SAR	03/21/22			
39019	KENWOOD H/H RADIO	90400712	No longer compatible	2007	4H	SAR	03/21/22			
39021	KENWOOD H/H RADIO	90400718	No longer compatible	2007	4H	SAR	03/21/22			
40126	KENWOOD H/H RADIO	A9600486	No longer compatible	2009	5H	SAR	03/21/22			
40127	KENWOOD H/H RADIO	A9600487	No longer compatible	2009	5H	SAR	03/21/22			
40865	KENWOOD H/H RADIO	BOB00794	No longer compatible	2011	4H	SAR	03/21/22			

AUTHORIZATION TO DISPOSE			INVENTORY CLERK INFORMATION				NOTES		
SIGNED BY: _____			PRELIMINARY PRESENT TO BOS						
DATE: _____			March 21, 2022						
PRINT NAME: Capt. Jeremy Dodson/ Lt. Blake Gifford			FINAL PRESENT TO BOS						
DISPOSED BY: _____			May 2, 2022						
DATE: _____			DATE INVENTORY DISPOSED IN A5400						
PRINT NAME: Karley Madison Bryant			DATE BOS FINAL MINS ATTACHED						
INVENTORY CLERK: _____			DATE: _____						

51280	Federal Allegiant Blue Lightbars	21285781-0003	Purchased by Hernando PD	2021	1k	DC SHOP	04/05/22			
51281	Federal Allegiant Blue Lightbars	21285781-0004	Purchased by Hernando PD	2021	1k	DC SHOP	04/05/22			
51282	Federal Allegiant Blue Lightbars	21285781-0005	Purchased by Hernando PD	2021	1k	DC SHOP	04/05/22			
51283	Federal Allegiant Blue Lightbars	21285781-0006	Purchased by Hernando PD	2021	1k	DC SHOP	04/05/22			

AUTHORIZATION TO DISPOSE			INVENTORY CLERK INFORMATION				NOTES		
SIGNED BY: _____			PRELIMINARY PRESENT TO BOS						
DATE: _____			April 4, 2021						
PRINT NAME: _____			FINAL PRESENT TO BOS						
DISPOSED BY: _____			May 2, 2022						
DATE: _____									

d. SID Forfeitures – April 2022

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account and for the District Attorney’s Office to receive their 20% in the form of a check. Please approve the transfer of the funds and the clerk to write the check.

Case #	Date Seized	Rec #	Amount	Date of Forfeiture	District Attorney (20%)	Clerk/Publishing Fees
2021-79396	9/9/2021	120259	605	11/23/2021	\$ 121	\$ 161
2021-41722	5/14/2021	41238	485	11/23/2021	\$ 97	\$ 161
2021-25595	3/26/2021	41100	413	11/23/2021	\$ 82.60	\$ 272.52
2021-39012	5/5/2021	41249	880	11/23/2021	\$ 176	\$ 161
2021-42574	5/16/2021	41239	1,197	11/23/2021	\$ 239.40	\$ 260.68
2021-75359	8/26/2021	371	3,991	11/23/2021	\$ 798.20	\$ 161
2020-41116	5/6/2020	JEEP	19,001	12/16/2021	\$ 3,800.20	
		TOTAL	\$ 25,780		\$ 5,305.40	\$ 1,177.20

4. Road Department

- a. Monthly Work Schedule
- b. Monthly Road Report
- c. Monthly Bond Report

5. Add Receiving Clerks for All Budget Lines for Adult Drug Court – Anna Jennings & Vana Pease

6. Constables' Annual Report – MS Code 7-3-45

- a. Keith Combes

7. Contract Administration – Auto Renewal

- a. Sheriff's Department – Columbus PD Forensic Lab
- b. IT – BMC Software
- c. Chancery Clerk – Corporation Service Company
- d. Circuit Clerk – 3 Public Sector

8. Enter Into the Formal Record and Make a Part of the Board Minutes:

- a. Justice Court Change Orders - #09, #26, #27 – Fully Executed

9. March Land Redemption Collection Report

10. Chancery Clerk Allowance – MS Code 25-7-9

Supervisor Medlin asked about the change order for Justice Court – Mr. Houston stated they had to undercut to put in more dirt at the new parking lot. Mrs. Lynchard added when they put in the water line across the existing parking lot, the pavement kept collapsing and they had to dig out and replace asphalt. Mr. Houston said there were also two water taps installed.

Supervisor Medlin asked Chief Smith if working with the Columbus Forensic Lab was still working well. Chief Smith said it is working well. He also noted the State is getting caught up and they are using both services.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Consent Agenda as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.

H. OLD BUSINESS

1. Project Updates

a. ERBR Application – Signature Required

Mr. Simpson stated the ERBR funding application is due May 8th. He stated Waggoner will put together and submit the application this week with the same list as last year to include Austin Road Bridge, Getwell Road Bridge, and Ingram's Mill Road Bridge.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the ERBR application as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

b. Polk Lane Final Documents

Mr. Simpson stated the Board tasked Waggoner Engineering to complete the final plans and specs for Polk Lane and put the project on the shelf. He stated they have completed that task.

Supervisor Medlin asked if the City of Olive Branch needed the right of way to widen Polk Lane, would they have to purchase it from the County. Mr. Nowak stated it is his understanding that upon annexation, the right of way becomes the property of the annexing city as right of way is a public easement for road purposes.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to look into the County’s ability to be reimbursed for right of way purchased then annexed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Road Manager Robert Jarman asked about the plans that they will be shelving. Mr. Nowak stated the County is not required to give the plans to the annexing city.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to shelve the completed plans and specs for Polk Lane as turned over by Waggoner Engineering.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.b.

c. State Aid System Road Addition

Mr. Simpson distributed a map showing the proposed addition to the State Aid system. He noted the blue color is the route that includes Robertson, Odom and Dean from Highway 51 to Dean Road. He stated adding these roads would allow the County to utilize State Aid funds.

Supervisor Denison asked if there were bike and walking trails included. Supervisor Caldwell stated that the Transportation Committee discussed that by being part of the State Aid funding, the opportunities for grants open up.

Supervisor Medlin asked the benefits of putting the proposed route on State Aid. Mr. Simpson stated that the County can overlay different State Aid routes as needed for maintenance and it gives access to some grant opportunities. Mrs. Lynchard stated that sometimes it will open up State money.

Supervisor Medlin suggested looking into State Aid because at one time, they were not allowing for population growth. Supervisor Caldwell stated that is a good point. She stated there is a good State Aid Manager in place that listens and the County may need to bring that up to him.

Supervisor Denison asked how State Aid is allocated. Supervisor Caldwell stated they have a formula that includes population and road miles. Supervisor Medlin questioned if the formula is still adequate for DeSoto County. Mr. Jarman said the State Aid information says that 1/3 of the money is distributed evenly, 1/3 is by rural road miles, and 1/3 by rural population.

Supervisor Caldwell stated Getwell is on State Aid and it won’t be needed for years to come as much of it is in cities now. She stated the Robertson/Odom/Dean route is a connector road.

Supervisor Denison asked if the money had to be allocated or spent within a year. Supervisor Caldwell said it is for a four-year term.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to add the proposed route of Robertson/Odom/Dean from Highway 51 to Dean Road as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.c.

2. Solid Waste

a. Solid Waste Management Plan Update

b. RFP Proposed Work Assignment by EBS – Signature Required

Environmental Services Director Ray Laughter reminded the Board that at the April 18th meeting they talked about the Solid Waste Management Plan Update per MDEQ and the RFP. He stated Mr. Jim McNaughton of EBS Services has given proposals of \$10,000 for the Solid Waste Management Plan update, which is reimbursable, and \$25,000 for the RFQ. He also noted that whoever gets the contract for the RFQ reimburses the County that fee to pay for Mr. McNaughton's services.

Supervisor Gardner asked if the County is getting an MDEQ grant for Household Hazardous Waste Day (HHWD). Mr. Laughter stated they are getting the grant for about \$75,000. He reminded the Board the grant is a 75/25 match. Supervisor Denison asked how much HHWD typically cost. Mr. Laughter said it is usually around \$90,000 to \$95,000. He stated the biggest part is for disposal of the chemicals.

Supervisor Gardner asked about the garbage contract. He asked if Waste Connections absorbed Team Waste. Mr. Laughter affirmed. Supervisor Gardner asked if there was another company aside from Waste Pro. Mrs. Laughter stated there is a company called FCR; but he is not sure they want to get into this market.

Supervisor Medlin asked about the disposal contract. Mr. Laughter stated that will be within the Solid Waste Management Update and they are looking at MOUs with Railroad Avenue and Star Landing. He stated they have about three years left on the disposal contract. Supervisor Medlin asked if they were looking to get an extension on that at the same time. Mr. Laughter said he has spoken with BFI and they want to talk about it.

Supervisor Denison said in light of the current business atmosphere, we have to remember there are a lot of challenges. He said that, right now, the County has to be reactive. He asked if Waste Pro typically corrects problems when they are called. Mr. Laughter said they do for the most part; but the problems are reoccurring with the same people and same roads getting missed.

Supervisor Gardner said he has service with Waste Connections through the city and he does not have much better service. He said he thinks the problems are universal. Mr. Laughter stated Waste Connections has all the municipalities in the County. He said the County's service with them was very good; but they only had the County at that time.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with EBS Services and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.a. & b.

3. Facilities Management

a. Tax Collector – Quotes for Kiosk Window – Hernando & Olive Branch

Facilities Director Shawn Houston presented two quotes for kiosk windows in the Tax Collector’s offices at the Administration Building and Olive Branch. He noted the two companies gave two quotes each as this will be two projects. Mr. Houston stated the Facilities Department will prepare the walls to get the holes plumb and level; and the company will install the windows. He noted these are teller windows with a speak-through and a tray at the bottom to slide the tags through to the customer. The quotes were:

- Dillard Door and Entrance - \$3,375 per location
- Maloney Glass - \$4,421 per location

Mr. Houston recommended going with the lower quote from Dillard Door. The Board discussed the possible cost of the machines and the timeline; and Mrs. Lynchard asked Mr. Treadway to come address that.

Tax Collector Joey Treadway stated they are currently changing over their credit card machines in their offices as they have to get those up and running first. He said he should have those in place while the quotes are coming in on the machines, programming and maintenance. He stated he anticipates being at least a month out. As for the cost, Mr. Treadway said Mrs. Irving has gotten some quotes and he is getting some; but he expects the cost to be \$4,000 to \$5,000 all inclusive. Mr. Treadway stated he has the money to purchase the kiosks in his budget.

Supervisor Denison asked if citizens would pay for their tags at the kiosk and then pick up their sticker at the designated window. Mr. Treadway affirmed.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the installation of kiosk windows for the two Tax Collector’s offices by Dillard Door and Entrance at a cost of \$3,375 per location, finding that each location is a separate and unique project, and authorize Facilities to complete the preparatory work.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.a.

b. Well at Animal Shelter Update

Mr. Houston said he has someone from the Tupelo area coming to look at the site tomorrow and he has spoken to Cobb out of Sardis; but they could not give him a date. Mr. Houston stated he talked to the company digging the big well for Southaven at the Fire Department and they do not do small projects. Supervisor Gardner asked about Smith Well Service. Mr. Houston said he has not returned phone calls. He said he is still actively looking for a company to dig the well.

Supervisor Medlin asked if there was concern about what is under the ground; could they not dig in an area that has not been disturbed and run lines from there. Mr. Houston said that is a possibility and he will speak to the well companies about that also.

I. NEW BUSINESS

1. Human Resources – Monthly Health Claims Correction

Human Resources Director Carla Crockett reminded the Board that in March 2021 they approved an 18-month run-out period with Humana that agreed they would continue to manage claims for that time. She stated that the County started getting credits from Humana in June; and, when no checks had come by August, she reached out to Humana. Mrs. Crockett stated the next month Humana showed a balance forward and she failed to update the report in the box at the bottom of the page which continued to remove the balance forward amounts. Mrs. Crockett stressed there is no error to the cash balance in the insurance fund; it was just a reporting oversight. She noted that the monthly health claims chart in the Consent agenda for today is up to date and reflects this error. Mrs. Lynchard stated the error would be that the numbers were off on total claims.

Supervisor Medlin asked how much longer Humana would manage the claims. Mrs. Crockett said they should wrap up in September.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to make the Claims Report update a part of the Board minutes noting the error was in reporting not in the cash balance.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.

2. Grant Administration

a. Request to Close Out – Homeland Security Grant #A20HS017T

Grant Administrator Sheila Garrett stated the grant award was \$10,000 and EMA used \$6,500.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize closing out Homeland Security Grant #A20HS017T and return the excess funds as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.a.

b. Request to Close Out – Homeland Security Task Force Operations #20HS017T

Ms. Garrett stated the grant award was \$121,500 and EMA used \$97,000.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize closing out Homeland Security Task Force Operations Grant #20HS017T and return the excess funds as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.b.

c. Request to Accept MDEQ Grant – SWAT686

Ms. Garrett stated this is the Solid Waste grant to help pay the Solid Waste Officer’s salary. She stated the grant is in the amount of \$52,607.00 with a 20% County match.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the MDEQ Grant #SWAT686 in the amount of \$52,607.00 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.c.

3. Office of Finance & Accounting

a. Volunteer Fire Department – First Tax Distribution

Ms. Freeze noted this is the first distribution of the 2021 taxes collected in 2022. She stated she had to look at census number, fire districts and population before and after annexation to back out the funds that will now go to Olive Branch. Chief Olson stated he compared the numbers to see how much difference annexation made. He stated it is not as bad as they thought it would be because of the County’s population increase. Supervisor Caldwell asked Chief Olson to update the fire chiefs on the distribution process.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the first tax distribution for volunteer fire departments and authorize the clerk to write the checks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Lynchard stated she talked to some other County Administrators in the state and their population has not changed much after the census. She stated it is remarkable that DeSoto County’s unincorporated population continues to grow as much as it does.

See Exhibit I.3.a.

b. Claims Docket – MS Code 19-13-31

Financial Director Andrea Freeze presented a page-by-page declaration of the Claims Docket and Admin Assistant Sissie Ferguson had invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 8 – DeSoto Times legal fee for Long Branch PUD – Mr. Hopkins stated that is a Planning Commission item for a rezoning they heard last week in the 3rd district.

Supervisor Mark Gardner asked about the following claims:

Page 8 – Training in Jackson Fuel – Mr. Hopkins stated they trained on fuel and gas inspections and the reimbursement was for food.

Page 16 – Atmos – Courthouse - \$3,900 – Mr. Houston stated that is for one hot water heater inside and two re-heaters outside that are part of the boiler system. Mrs. Lynchard stated the County will be looking at much higher water bills as the city did not have that hooked up and was not charging for them.

Page 21 – Cspire – Duo Authorization software – Mr. John Mitchell stated that is part of the multi-factor authentication he previously presented to the Board. He stated he is using money in his budget that he had to cover unexpected things. He stated IT had to upgrade some software to comply.

Page 27 – Postage for Justice Court – new vendor – Mrs. Ferguson stated Pitney Bowes changed their name to Purchase Power

Page 46 – Badge for memorial wall – Was one stolen? Chief Smith stated the badges have deteriorated over time and he is getting new badges for all of the departments.

Page 57 – Nasco for culinary arts – Ms. Freeze stated that is for the Extension Office’s culinary program.

Page 59 – Crossroads Bail Bonds \$5,000 Marcus Thomas – Mr. Nowak stated if a defendant fails to appear in court you do a forfeiture on the bond and the bondsman pays. If the bondsman presents the person back; the county reimburses them.

Page 67 – E911 – Is that commission complete? Chief Smith said Stephanie Grossman replaced McCarson and Southaven appointed Chief Macon Moore.

Page 74 – Election System Software – Express Poll tablets – Are all received and working. Mrs. Ferguson stated they have 116 and hope to use them on June 7th.

Page 96 – Bond payment to Regions – Ms. Freeze stated that is a bond refunding that combined some bonds and included the Civic Center bond. She stated the County invoices the CVB and they reimburse. She noted the \$65,000 is the interest pay due.

Supervisor Gardner said the CVB cannot issue a bond, but they can take out debt. He asked who would pay that debt if the CVB could not. Ms. Freeze said they are a component of the County and the County is responsible. She noted that Finance works very closely with the CVB. Supervisor Gardner said he was recently informed they are talking about taking out a loan. Mr. Nowak stated they can do that. He said when they got their big scoreboard; they lease purchased and had a debt.

Supervisor Denison asked what happened if the CVB took out a debt and could not pay it. Ms. Freeze said new legislation a couple of years ago obligates the County. Supervisor Denison asked if the county would receive the 2% tourism tax if the CVB went under. Mr. Nowak stated that tax comes to the County now and is passed along to the CVB.

Supervisor Caldwell said she would like for Mr. Mastry and the CVB chairman to come and let the Board know of their plans for taking out a loan. Supervisor Gardner said he understood that they are now looking at a \$55 million to \$60 million amount needed with the expansion and replacing the air conditioning in the current building. He reminded the Board that the CVB had said the expansion would be about \$40 million and the Board offered \$35 million, so the CVB said they would take the extra \$5 million out of their ending cash.

Supervisor Denison said by adding \$20 million it sounds like the CVB is trying to capitalize a maintenance and repair. He asked if that was legal. Mr. Nowak stated he would have to look into that. Ms. Freeze stated a complete renovation might qualify. Supervisor Denison said when the Board agreed to issue the bond; it was predicated on a restaurant and hotel. The Board agreed.

Supervisor Gardner said he was concerned about them adding another \$25 million to \$30 million and he would like Mr. Pittman to talk about it. He said he did not think Mr. Pittman had heard from the CVB recently either.

Supervisor Medlin asked how much was left on the debt service. Mrs. Lynchard said it is around \$4 million. Ms. Freeze stated they make monthly payments. Ms Lynchard stated at one time, they made an extra payment.

Supervisor Ray Denison asked about the following claims:

Page 19 – Truck Tool Box - \$.80 – Mr. Houston stated it was for a hasp for the lock.

Page 24 – Juror Account Request - \$50,000 – Ms. Freeze stated Ms. Thompson does it once a year and it is statutory. Mrs. Ferguson said they have jury trials scheduled for the whole month of May.

Page 35 – Aviation – 2 filter assemblies – Chief Smith stated the helicopter takes one filter for each side.

Page 36 – Berla Corporation - \$2,800 – Chief Smith stated that is a yearly subscription for ICAC

to have access to certain files

Page 42 – Custody of Prisoners – Southern Computer Systems – Chief Smith stated that is part of the camera system the Board approved. He stated they are just getting it up and running.

Page 57 – Extension Service – Ms. Freeze stated that is the County’s agreement with MSU and it is a monthly budgeted expense

Page 65 – Big Delta Power Sports – Chief Olson stated EMA purchased a side-by-side with funds from 3 vehicles they sold from the Homeland Security grant

Page 68 – JBF - Grass maintenance – Mr. Laughter stated that is the new person mowing the Parks – He said he is at Johnson Creek today and it has been too wet to mow.

Page 69 – Johnson Creek \$666 to Waggoner – Mr. Laughter stated that is work on the next phase

Page 77 – Burlson – motor – Mr. Jarman stated that motor was for the little dump truck. He stated the motor and parts was \$9,817 and the labor was \$8,750. He stated that is one that you have to remove the cab and chassie. He stated they do the others in hour.

Page 98 – Myfis Services – Where is Caffey Road? Supervisor Medlin said it is in Ingram’s Mill.

Supervisor Lee Caldwell asked about following claims:

Page 50 – Boots for \$19.95 – Mrs. Mock said they were rubber boots for the new employee.

Page 51 – Calendars for DHS invoice date was 12/20 – Mrs. Ferguson stated they have been cleaning up old purchase orders and that one was never received in the system.

Page 69 – Johnson Creek Greenway – What work was done? Mr. Huffman stated they updated the alignment and did some estimations on different scenarios. He said that is part of the money Waggoner was allotted for the project.

Page 70 – Lewisburg Sidewalk – Mr. Laughter stated they have made significant progress and are probably 60% done. He said the work depends on the weather.

Page 71 – Liberty Tire Recycle – Mr. Laughter stated they haul from the rubbish pit and Environmental Services and it is all reimbursable. He stated they average 25 to 26 trailer swaps per year.

Page 83 – Star Landing right of way in March – Are we back on with trying to acquire right of way? Mr. Nowak stated he is working with MDOT on the status of that. He stated they had an informal meeting to go over the status and he is visiting with Mark Dye who is the relocation consultant. Supervisor Caldwell asked Mr. Nowak to get an update from Sharon Willis on Star Landing Road.

Supervisor Michael Lee had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the items on the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Finance Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.b.

4. Office of Procurement

a. Recommendation to Award Quote for Tire Recycling

Mr. Laughter stated the 3-year contract term has come to an end. He stated they went out for quotes and only received one from Liberty Tire. He stated they have a flat rate of \$1,987.50 per haul. Mr. Laughter stated at this time the average cost per haul is \$1,250 with about 25 hauls per year. He stated that is a 59% increase per haul; but Liberty did warn they were going up on their pricing. He stated MDEQ is aware and they are getting more increases across the state.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to

authorize the Board Attorney and Mr. Laughter to work on a contract with Liberty Tire for tire recycling and authorize the president to sign once the agreement is finalized.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.a.

b. Road Department – Purchase over \$25,000 – Repair of Guardrails

Mr. Jarman stated they have received some insurance money from people running into guardrails. He stated it is very hard to get quotes because the companies have been getting sued. Mr. Jarman stated he has worked with the Sheriff's Department and they are starting to get police reports on County property that is damaged as a result of an accident. Mr. Jarman noted that the list should read Johnston Road, not Johnson Rd.

The quotes received were:

Tri-State Guardrail & Sign Co.	\$38,000
Atwood Fence Company -	\$68,346.41

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to accept the quote from Tri State Guardrail for \$38,000 finding it to be the lowest and most responsive quote for the purchase of guardrails.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Lynchard stated that one of the IJA Grants provides bollard placement for sidewalks at guardrails.

Supervisor Gardner said he got a call from an HOA president asking about money for community parks in neighborhoods. Mr. Laughter stated there are a lot of grants for that. He said he will get the supervisors a list.

See Exhibit I.4.b.

c. Sheriff's Department – Purchase over \$25,000 of 7 Patrol Vehicles

Chief Smith stated they had 9 Dodge Chargers approved in their budget; and, after they found out they could not order them, they sold the equipment for 5 of those vehicles. He said the Explorers are \$5,000 more per vehicle, so they are only getting 7. Chief Smith stated the plan is to replace the command staff's Chargers with Explorers and use the equipment they still have to outfit the Chargers for patrol cars. He stated they don't have to put as much equipment in the command staff cars as they do patrol cars because of how they are used.

Chief Smith stated this purchase could carry over to the next budget year depending on the delivery time for the Explorers. Mr. Nowak stated that should not be an end-of-term issue for the Board.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the purchase of 7 Ford Explorers for the Sheriff's Department at a cost of \$252,994 off State Contract #8200059517.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.c.

d. Sheriff's Department – Request to Purchase FY23 Ammo in FY22

Chief Smith referred to a spreadsheet showing the ammunition cost increases.

Supervisor Caldwell asked if they have received all the ammunition that was ordered last year. Chief Smith said they have not; and they are critically low right now on 9mm training ammo. He noted there is a \$20,000 savings if we order before June 1.

Supervisor Lee asked if this was in the budget. Chief Smith said it is not. He said they did not budget for ammo this year because they ordered for 2022 in 2021.

Supervisor Lee asked if this is a new expense. Chief Smith said last year they amended the budget for the purchase of this year's ammo. He stated they would need to do that again as they did not budget for it this year.

Supervisor Gardner asked if there was any other area in the Sheriff's Department budget that the money could shift from to keep from using ending cash. Chief Smith stated it is too early to say that. He stated they are experiencing a 14-month turnaround; and they might need to look at that at budget time to put the cost in there to stay ahead of the shortage. Chief Smith stated he definitely was not anticipating a 14-month turnaround or another 21% rate increase with state contract pricing.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the purchase of ammunition for the 2023 fiscal year at a cost of \$99,795 off state contract.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.d.

e. Inmate Educational Services

Mrs. Lynchard stated the Sheriff's Department is looking at ordering an online curriculum to teach construction skills to inmates. She stated Mrs. Irving has been researching to see if it qualifies as a service, as well as contacting the Audit Department; and she and Mr. Nowak have determined it is a service so will not require quotes. Chief Smith stated Lt. Clark has been working on this for about 8 months and they can pay for the service out of the canteen fund. He said Lt. Clark has a relationship with a private business that has agreed to put the participants to work after they complete the class. Mr. Jarman stated this is a Leadership DeSoto project.

Commander Chad Wicker and Lt. Adam Clark came to speak about the classes. Lt. Clark said they would have a vetting process to see who is going to be at the Detention Center long enough to complete the class. He said he has spoken with a few judges who have shown interest in sentencing people to the construction class. He stated the program is core construction, safety, construction math, tools and construction materials, and employer ability skills. Lt. Clark stated

they feel this would benefit repeat offenders.

Commander Wicker stated they got two quotes, TN Builders was \$15,000 and MS Builders was \$5,508. He stated the prices gives access to Power Point presentations for two years, 30 certifications and 10 books that can be reused. He stated Brandon Gustafson has offered to teach the class for free. Mr. Ayers stated he talked to Brian Keller and Bradley Hodge and they would put their referral in to their framing crews for the men. Commander Wicker said Leadership DeSoto donated laptops for the program as well. He stated in talking with the judge; they all felt that sentencing the people to this 90-hour program would get that person out and working.

Mrs. Lynchard stated the Board approved a budget amendment for \$15,800 in consent for this program and they could rescind that one and approve another.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to rescind the budget amendment previously approve for \$15,800.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve a budget amendment for \$5,508 for the Sheriff's Department finding the online Construction Education Program to be a service thus not requiring quotes or bidding.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.e.

5. Board Attorney

a. Project Beach

Mr. Nowak stated Mr. Mark Aquadro reached out about a new industrial project. He said Mr. Aquadro said the project will qualify for a Fee in Lieu agreement and he wants to start that draft process. Mr. Nowak requested authority to work with Mr. Aquadro. The Board said it seemed unusual that Mr. Flanagan did not bring this up and said they wanted to hold this for more information.

No Board action was taken.

6. Committee Reports

a. Rental Property

Supervisor Denison stated the cities are trying to figure out how to corral the absentee landlord situation and to hold landlords accountable for issues created by rentals. Supervisor Gardner said rental properties are taxed at 15%. Mrs. Lynchard passed out a chart showing homestead properties and rental properties. She stated the Tax Assessor's office has no way of knowing which properties are rentals. She pointed out the discrepancies between the homestead percentages and the properties assessed at 15%.

See Exhibit I.6.a.

b. Council of Governments (COG)

Supervisor Gardner stated this was basically a Government Relations Committee meeting. He stated Lt. Gov. Hosemann said Horn Lake Creek Interceptor Sewer District got \$10 million. Supervisor Lee said that was a \$35 million project and asked what would happen with it. Mr. Nowak stated he thought it would be a project for the cities and the County would not be involved. Supervisor Denison said the County, Horn Lake and Southaven had pledged \$3 million each in hopes it would be matched by the State. Mrs. Lynchard stated the City of Jackson got \$25 million for their sewer project as did lots of other projects. She said the Lt. Gov. talked like there might be money in the future.

c. Fire & EMA

1) Rural Fire Truck Application – Walls

EMA Director Chris Olson stated Walls wants to apply for the Rural Fire Truck funding. He stated they are looking at a 2021 demo truck for \$555,885. He stated it is a Pierce Saber, 1500 gallon pump, with a 1,000 gallon tank to replace their 1997 model at their second station. Supervisor Denison asked what they would do with their old truck. Chief Olson said they will try to sell it; but it is probably worth around \$10,000.

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to authorize to apply for the Rural Fire Truck Grant to be used for Walls Fire Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.c.1.

2) Hazard Mitigation Plan

Chief Olson stated this is a county plan they complete every five years to keep in compliance to apply for FEMA grants. He stated they have been working on it for about a year with MEMA and FEMA. Chief Olson stated the plan covers several counties and there is one specific for DeSoto County that cover what the County can do related to hazardous situations. He stated Mr. Nowak has looked at the resolution and it has been approved by FEMA.

Chief Olson said it is good that the County’s grant for sirens is in place; and FEMA will award that grant as soon as the hazard mitigation plan is approved. He stated that will give the county 30 sirens in the unincorporated areas and 3 within city limits.

Supervisor Gardner asked if the County was transitioning from sirens to IPAWS. Chief Olson stated IPAWS is in place and utilizes cell phones towers. He said they also used the Sheriff’s Department NIXEL system. Deputy Director Josh Harper stated there are plans to put a tower at Short Fork Farms at the new fire department.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Hazard Mitigation Plan as presented and authorize the Board President to sign the resolution.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.c.2.

3) Debris Management Plan

Deputy Director Harper stated this plan is a guide to reference and they used it after the tornadoes a few years ago. He stated that once the Board approves and signs the plan; they will send it to FEMA to approve. Deputy Director Harper stated the FEMA certification will allow the County to get an additional 2.5% on reimbursements.

Supervisor Lee asked if the County had received any money from the tornadoes. Deputy Director Harper said they are so backed up; there are some counties that are still waiting for payment from Hurricane Katrina.

Supervisor Denison asked what the County would be getting. Mr. Harper said \$2.3 to \$2.5 million. Chief Olson stated the County has preliminary approval; but it just takes time to process.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Debris Management Plan and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.c.3.

7. Chancery Special Master Appointment

Mrs. Lynchard stated Judge Lynchard is looking at not reappointing the two current Special Masters; but combining those positions to appoint Adam Emerson. She stated Mr. Emerson is in PERS and the County would have to pay that on him. The Board agreed that was a good idea.

8. Earth Day Report

Mrs. Lynn Ford reported that Earth Day was a great success and thanked the Board for their support. She said that the Entergy grant was \$1,000, so the money spent from the County was just over \$100 for the event.

- 28 Exhibitors
- Shredding - 4,000#
- Prescription drugs collected - 48.5#
- Animal Control - 11 adoptions - They took back an empty trailer!

Thank you to Sheriff's Department, Facilities, Road Department, Earth Day Committee

Thanks to departments that participated: Environmental Services, Road, Stormwater, Sheriff's Department, EMA

9. Memorial Day Holiday – Monday May 30th

Mrs. Lynchard stated, according to the State list of holidays, Memorial Day is the last Monday in May. No Board action was required.

See Exhibit I.9.

10. Planning for FY23 Budget

a. Projects by Committees

Mrs. Lynchard asked that all the Board's committees to be looking at what they want to do for next year. She stated that will be needed to determine funding. She also noted that there are ARPA funds that they need to figure out. Mrs. Lynchard expressed her concern that projects will start coming in over budget; and asked the Transportation Committee to reevaluate those projects and see where they are. She relayed the information that Mr. Zahner pointed out the estimate on the Ag Center is two years old and needs to be looked at.

b. IIJA Grants

Mrs. Lynchard said this could be extra money for projects and she handed out information showing different sources of funding. She asked the Board to let her know if anything peaked their interest. Mrs. Lynchard said she, Mr. Laughter and Ms. Garrett have met to look at funding for parks.

c. Parks & Greenways

Mrs. Lynchard stated Supervisor Denison and Supervisor Caldwell are on the Parks Committee and there is money that could be a possibility for an EOC. She said a location will have to be figured out to proceed with that.

d. Litter Program

Mrs. Lynchard stated they need to see if the litter program is meeting the Board's needs. She stated it was an excellent idea to combine Parks & Litter. She reminded the Board they had talked about adding another litter team. Mrs. Lynchard noted the Sheriff's Department has a crew on the road one day a week.

Supervisor Denison said he would like to have the County's designated people to be on the litter patrol and to have more than the current crew. He stated the trustee crews are not completely 100% on litter crews. Commander Wicker stated they are having a hard time finding trustees. He said they have suggested to the Justice Court Judges that they put people on trash detail rather than giving them jail time. Supervisor Gardner said that might work with Youth Court also.

Mr. Laughter stated there are two crews that use trustees; one for litter and one for parks. He stated the litter crew also monitors recycle dumpsters and Ewaste. Supervisor Denison said he would like to see the county develop a plan and see what needs to be done to address all the areas. Mr. Laughter stated there would need to be a 40-hour per week crew designated to pick up trash on the road only; and another crew to monitor the recycle dumpsters and Ewaste.

Supervisor Lee asked how many trailers the County had. Mr. Laughter stated the County has 3 and the Sheriff's Department has one.

e. Region IV

Mrs. Lynchard stated that Jason Rainey from Region IV said they have until July 1st to vacate their facility in Batesville and they need to know something definite about the building in Southaven. She stated she told them the Board wanted the facility in DeSoto County; but they cannot provide it at this time. Mrs. Lynchard said she would meet with Mr. Rainey and bring some details back to the Board. Supervisor Medlin suggested they might need to leave the Tax Collector's office where it is and let Region IV have the rest of the building.

11. Justice Court Cost Estimates for Additional Requests

Mrs. Lynchard handed out the cost estimates as follows:

- Surface top in courtroom - \$7,000
- Outlets \$1,600
- Gate between witness stand and judge \$4,808
- Locks on cash drawers – fairly inexpensive

Data Jacks under windows that do not have one \$4,900
Holes for wiring for debit card machines \$88
Concrete demo patch for floor outlets
Electrical & outside gate – over \$40,000

Supervisor Gardner asked if the gate was a security issue. Mrs. Lynchard said she felt they could put up a sign for employees only; but Major Henley said it was for security. Chief Smith agreed with Major Henley. Mrs. Lynchard said she will look at prices and bring them back to the Board.

See Exhibit I.11.

12. Interlocal Agreements with Outside Agencies

Mrs. Lynchard stated they need to update the interlocal with First Regional Library as the original one is dated 1969. Supervisor Caldwell said this could be done at budget time.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to table this matter until budget time.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

13. LPA Designees

Mrs. Lynchard stated that Scott Young and Austin Cardosi were the certified designees. Mr. Laughter stated he was certified and his certification ran out recently. She stated Mr. Jarman is in the process of trying to get a temporary certificate for Jason Youngblood.

14. Report from Washington Trip

Supervisor Caldwell said they had a successful trip. She stated there was a lot of interest in the Arkabutla Lake flowage easement issue and the delegation is evaluating and looking at that. She stated in the past the Delta Council was opposed to anything to do with changing anything about the Corps of Engineers or Arkabutla Lake; so there might be some push back from them. She said Senator Hyde-Smith and Senator Wicker were very interested. Supervisor Caldwell said the senators understand the quandary citizens are in and they are taking the matter to the Corps of Engineers. She stated changing anything will require some legislation.

Supervisor Caldwell said they talked about \$5 million for a study being completed on Hwy 51 to begin with infrastructure and preliminary engineering.

Supervisor Caldwell asked the Board to write a letter to MDOT requesting an interchange access request (IAR) for the Star Landing interchange on I-55. She stated they will have to have approval as the IAR on Star Landing expired in 2017.

Supervisor Caldwell said they brought up the Agri Ed complex and funding for the entrance as well as Hwy 305 and other avenue of funding for that. Supervisor Medlin said Mayor Adams has informed him that Mr. Swims has been meeting with MDOT about 305 and asked him to come to a meeting. He said he thought maybe he and Supervisor Caldwell could go to that. Supervisor Caldwell said they have to get it designated as a trade route and create a 305 Corridor Coalition and get some companies to join in.

Supervisor Denison said the Corps added some verbiage to ask for funding and for the county to have a locally preferred plan and more jurisdiction over what has to be done. He said he and Supervisor Caldwell also emphasized the eco restoration plan rather than the flood wall.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to write a letter to MDOT requesting an Interchange Access Request for the Star Landing interchange at I-55.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

15. County Administrator Travel

Mrs. Lynchard requested permission to not attend the County Administrator’s meeting this week. She stated she will get the information they pass out. The Board agreed.

16. Continuing Disclosure Report

Mrs. Freeze stated they have to complete the continuing disclosure report annually and report it to the state to keep in compliance.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to spread the Continuing Disclosure Report on the minutes, and authorize the clerk to pay the Butler Snow invoice related to the disclosure reporting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.16.

17. River Grove Subdivision – Sidewalks

The Board discussed River Grove and other subdivisions that do not have complete sidewalks. There was discussion on whose responsibility it is to inspect and be sure the sidewalks are in when the driveway goes in. Mr. Jarman and Mr. Hopkins said they will get together and decide who will be doing the sign off and the Road Department will do them in the interim.

18. RFQ for Broadband

Mrs. Lynchard stated the RFQ opens tomorrow at 10 a.m. and they have received one submission to date. Supervisor Caldwell asked if they had to wait until the next meeting to award. Mrs. Lynchard said they do have to wait until the Board votes to award.

19. Ag Center

Supervisor Caldwell said the committee needs to meet to update expenses and look at operations. She stated they need to meet with Todd Mastry and Jason to get the costs of the Mid-South Fair. She said they also need to talk about the entrance off Hwy 51 and include Mr. Laughter to talk about the closing of the lagoon.

20. Gas Prices

Supervisor Gardner stated that Mrs. Freeze gave a report on gas and diesel for the Road Department and the Sheriff’s Department. He noted that the report showed the Sheriff’s Department is at 71% and Fleet is at 70%. Mr. Jarman stated they are out of money in the budget for diesel and they are amending as they go. Supervisor Gardner said diesel is at 102%.

Mr. Jarman stated the Sheriff's Department has started getting fuel during the day from the Road Department locations and they have spent \$11,000 last month at the bulk price of \$2.80 per gallon. He stated they have looked at electronic gates at the shops for 24-hour access.

Chief Smith stated that was going to be part of the Sheriff's Department budget discussion, as he did not want to hit the Board with a \$60,000 request in the middle of the year. Mr. Jarman stated electronic pumps outside each gate would help; and he is also looking at that as a possibility for the coming budget.

Supervisor Gardner thanked Mrs. Freeze for the good information.

J. PLANNING

There were no items for Planning at this meeting.

K. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to recess the Board meeting until Monday, May 16, 2022 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 6th day of June, 2022, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Michael Lee, President
DeSoto County Board of Supervisors