

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE SUPERVISOR JESSIE MEDLIN, PRESIDING
April 20, 2020

A. CALL TO ORDER

The April 20, 2020 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5 - ABSENT
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk – by phone
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Mark Gardner offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Medlin asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Corona Virus – Return to Work Policy (Old, G.4.i.)
- b. Corona Virus – Administrative Leave Policy (Old, G.4.j.)
- c. Corona Virus – Justice Assistance Grant (Old, G.4.k.)
- d. Justice Court Project – Adult Drug Court (Agreement) (Old, G.7.b.)
- e. Census 2020 Update (Old, G.10.)
- f. Late Bill – Waggoner Engineering – DIP Grant (New, H.3.c.)
- g. Budget Amendment – Road Projects (New, H.3.d.)
- h. Appointment – HLCISD (New, H.13.)
- i. Circuit Court – Appointment of Public Defender (Hew, H.14.)
- j. Consideration for Executive Session – Human Resources - Procurement (Executive, J.1.c.)
- k. Consideration for Executive Session – Human Resources – Road Management (Executive J.1.d.)
- l. Consideration for Executive Session – Olive Branch Annexation Update (Executive, J.3.)

2. Supervisor Lee Caldwell requested to add the following:

- a. Eudora Tennis Court (Old, G.11.)
- b. Armory Update (Old, G.12.)
- c. Siren in Eudora (Old, G.13a.)
- d. Grants for Shelter for Star Landing Road (Old, G.13.b.)

3. Board Attorney Tony Nowak requested to consider the following for Executive Session:

- a. Property Acquisition – Holly Springs Road – Joseph Graham (Executive, J.4.)

4. Sheriff Rasco requested to add the following:

- a. Sheriff's Department Crime Lab (New, H.16.)

5. Supervisor Mark Gardner announced the following:

Supervisor Gardner said he spoke with Supervisor Lee and he wanted to convey his thanks for all the prayers and help moving. He said he is feeling much better.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

E. CITIZEN REMARKS & PRESENTATIONS

Supervisor Medlin asked if there was anyone present to speak to the Board on an item not listed on the agenda. No one came forward.

F. CONSENT AGENDA

1. Office of Finance & Accounting

a. Budget Amendments – 2020 GO Bond Project Fund, Delta Trauma Care Fund, Sheriff Departments

(1)	Fund/Department #	330 / 800 & 999				
2020 GO Bond Project Fund						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
330-000-380	Bond Proceeds	\$ 21,675,824.44	\$ 21,000,000	\$ 675,824		\$ 21,675,824
	EXPENSE					
330-800-804	Bond Issuance Costs	\$ 370,500.80	\$ -	\$ 370,501		\$ 370,501
330-999-999	Ending Cash	\$ -	\$ -	\$ 305,323		\$ 305,323
	TOTALS			OVERALL INCREASE	\$675,824.00	
Reason for Request:	Increase revenue and increase expenses to account for issue premium collected and bond issuance costs.					
(2)	Fund/Department #	114 / 999				
Delta Trauma Care Fund						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
114-000-377	Gifts/Grants/Donations	\$ 34,545.00	\$ 20,660	\$ 13,885		\$ 34,545
	EXPENSE					
114-999-999	Ending Cash	\$ -	\$ 57,960	\$ 13,885		\$ 71,845
	TOTALS			OVERALL INCREASE	\$13,885.00	
Reason for Request:	Increase revenue and increase expense to account for trauma care funds owed to the County for Jan-June 2019. These funds are being saved to put towards ambulance purchase.					
(3)	Fund/Department #	001 / 200, 201, 202, & 225				
Sheriff Department's						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	Administration					
001-200-475	Mileage & Other Travel Cost	\$ 2,802.93	\$ 3,340	\$ 300		\$ 3,640
001-200-476	Meals and Lodging	\$ 17,535.73	\$ 24,700		\$ 300	\$ 24,400
	Aviation					
001-201-546	Other Repairs & Maintenance	\$ 4,408.00	\$ 71,580		\$ 5,000	\$ 66,580
001-201-681	Repair & Replacement Parts	\$ 31,032.12	\$ 35,000	\$ 5,000		\$ 40,000
	Patrol/Law Enforcement					
001-202-915	Vehicle's Above \$5,000	\$ 564,972.50	\$ 581,122		\$ 16,149	\$ 564,973
001-202-922	Other Cap Outlay Over \$5,000	\$ 8,750.00	\$ 10,000		\$ 1,250	\$ 8,750
	Rescue Unit					
001-225-476	Meals and Lodging	\$ 689.17	\$ 2,700		\$ 43	\$ 2,657
001-225-571	Dues and Subscriptions	\$ 724.00	\$ 1,150	\$ 300		\$ 1,450
001-225-681	Repair & Replacement Parts	\$ 2,145.53	\$ 4,550		\$ 300	\$ 4,250
001-225-691	Uniforms	\$ 6,841.28	\$ 6,900		\$ 58	\$ 6,842
001-225-918	Other Mobile Equip Above \$5,000	\$ -	\$ -	\$ 17,500		\$ 17,500
	TOTALS		\$ 741,042	\$ 23,100	\$ 23,100	\$ 741,042
Reason for Request:	Reallocate funds to line items where necessary including to purchase search and rescue side by side and 4-wheeler.					

b. SB2002 Quarterly Report

2. Office of Procurement

a. Procurement Card Purchases for March

PROCUREMENT CARD LOG SHEET
CARD NUMBER ending in 0011,0037

March 2020

Date Out	Time Out	Time In	Vendor	Department	Employee	Description of Purchase	TOTAL RECEIPT	Issues, if any
3/2/2020			Amazon	Finance	Monica/Stephanie	Office Supplies	\$ 44.65	none
3/27/2020	11:00	1:30	Zoom	IT	Traci	software subscription	\$160.39 only pay \$149.90	tax was charged/refund requested

3. Inmate Meal Log Affidavit (2)

4. EMS Monthly Report

March 2020

Number of ambulance runs billed: 127
 Amount billed: \$ 72,452.05
 Amount collected: \$ 45,086.27
 Un-collectable amount: \$ 12,143.55

	Eudora	Lewisburg	Walls
Dispatched Calls:	46	111	54
Refusals:	1	5	8
Standby Only:	1	7	1
Billed:	28	69	30
Other:	16	30	15

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

5. Road Department

a. Road Bond Report

Supervisor Medlin asked about the Ross Meadows bond and said it seemed to be early to release it. Mr. Jarman checked and said they asked to plat the subdivision before the utilities were in and the Board had approved that and required them to bond the utilities. He said the utilities are all done and the bond is being released.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the actions and matters presented in the Consent Agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit F.

G. OLD BUSINESS

1. Nail Road Award Recommendation

Mr. Tracy Huffman, Waggoner Engineering, stated they were fortunate to have 8 bidders on the Nail Road project. He stated the bids ranged from \$4.4 million to \$6.7 million; and the lowest bid was approximately 36% below the engineer's estimate.

1. Ferrell Paving, Inc.	\$4,415,147.74
2. Chancellor Brothers Construction, LLC	\$4,562,616.40
3. Xcavators, Inc.	\$4,752,673.25
4. Madden Phillips Construction, Inc.	\$5,471,568.65
5. M&N Excavators, Inc.	\$5,489,591.04
6. Ste-Bil Grading, Inc.	\$5,493,991.20
7. Phillips Contracting Co., Inc.	\$5,801,608.00
8. Colom Construction Co., Inc.	\$6,694,722.75

Mr. Huffman stated they recommend awarding the bid to Ferrell Paving, Inc. with the lowest and most responsive bid at \$4,415,147.74 and requested the Board President sign all documents related to the Nail Road project.

Supervisor Medlin asked was this for 3 paved lanes. Mr. Huffman affirmed and said it will have a 5-lane base. Mrs. Lynchard asked if the engineer's estimate included utility location and other costs. Mr. Huffman stated that, in this case, they were comparing construction to construction. He said the overall costs are right of way and utility location; clearing and grubbing; allowance for crushed concrete rather than crushed stone. He said one of the biggest reasons for the good bid is great competition; added to a downturn in oil prices, need for additional work, and this is not an MDOT project so there are no Federal requirements. Mr. Huffman said they thought there would be a gas line issue; but, according to the City of Olive Branch, that has been cleared.

Supervisor Medlin asked if the timeline was 300 days. Mr. Huffman said yes, it would roughly finish in March 2021. Supervisor Medlin asked if they were still working on the Polk Lane section. Mr. Huffman affirmed.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to award the Nail Road bid to Ferrell Paving, Inc. at a cost of \$4,415,147.74 as bid, finding them to be the lowest and most responsive bid and as recommended by Mr. Huffman; and authorize the Board President to sign the related Nail Road Project documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.1.

2. Holly Springs Road Segment 1 Sub-Contract – Signature Required

Mr. Huffman stated this is to approve the sub-contract for concrete rails for bridges a, b & c. He noted that this form will allow to keep track of the sub-contractor's work to be sure the project does not go over. He stated this amount was in the bid.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Holly Springs Road Segment 1 Sub-Contract as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.2.

3. Holly Springs Road Segment 1 Funding – Signature Required

Mr. Huffman stated since ERBR (Emergency Road & Bridge Repair) funds are related to the project, this is the request from MDOT to release \$7.5 million that has been awarded to the County and a resolution to transfer \$1 million from State Aid funds for Holly Springs Road.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve both the request to release \$7.5 million and the resolution to transfer \$1 million from State Aid Funds for Holly Springs Road and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.3.

4. Corona Virus Update

a. Penalty Waiver for Vehicles

Mrs. Lynchard stated the Dept. of Revenue has issued a letter to authorize waiving all or part of penalties for car tags after 15 days, new vehicle tags after 7 days, and registering a vehicle after 30 days. She stated the counties are authorized to waive the penalties and Mr. Treadway has received the letter.

Supervisor Caldwell asked if the State was allowing more time for driver’s license renewals as well. Mrs. Lynchard said Senator Blackwell said people would not get ticketed for licenses that expire during the emergency proclamation time.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the letter from the Dept. of Revenue a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.4.a.

b. EMS Report

EMA Chief Chris Olson handed out a chart showing COVID-19 numbers for the County and State. He said the numbers seem to be a little behind, but they are on a slow, steady rise. Chief Olson said he thought the one day that had a spike was due to the Easter holiday and testing results being delayed. Supervisor Caldwell said the free testing in Tunica County might have affected it; and Chief Olson agreed.

Supervisor Medlin asked if the hospitals are still testing about 75 per day. EMS Director Mark Davis stated Baptist is handling about 100-150 per day and Methodist about 75-100 per day at their drive through facilities. He said that did not include what was being done inside the hospital.

Supervisor Gardner said he had been contacted by someone with no insurance and asked if there was any free testing. He said this person had symptoms, self-quarantined for two weeks, and wanted to be sure they were negative before returning to work. Chief Olson said the only free testing he knew of was conducted by the State. Mr. Davis stated none of the local clinics would test if that person was no longer symptomatic. Chief Olson agreed and said if the person had not had any respiratory symptoms during that time, they should be good. Mr. Davis said the person could call and ask at their doctor's office, but they probably won't test them. Chief Olson said just over 50,000 people have been tested throughout the state with 4,500 positive cases, which is about 8%.

Chief Olson stated EMA and EMS are still getting personal protection supplies and are getting them to the hospitals, medical clinics and first responders. He said the supply chain is a little slow, but it is steady. Supervisor Caldwell asked if they were supplying long term care facilities. Chief Olson affirmed.

Mr. Davis stated they have been tracking hospital admissions that are positive. He said there was a little jump last week, but it has leveled off. He stated they have not been able to track recovery numbers, but they are working on getting that information as the only way to figure if we have hit the peak is to know the recovery numbers.

Supervisor Caldwell asked if there was any hot spots or if cases were disbursed throughout the county. Chief Olson said there were no hot spots.

Supervisor Denison thanked Chief Olson and Mr. Davis for their efforts and keeping the Board posted. Chief Olson said they had a lot of people working behind them. Supervisor Caldwell asked if the Board could get a list of the volunteers in order to acknowledge them.

Supervisor Gardner asked how the new tents for safe rooms in the ambulances were working. Mr. Davis said they have used one as ambulance runs are down and he noted that the Emergency Departments are also down in numbers. He said the crews are very excited about the tents.

See Exhibit G.4.b

c. Department Updates

Mrs. Lynchard gave the following updates:

- Justice Court – going good, payments are down
- Animal Shelter – Surrenders by appointment are going well. Mrs. Mock felt like she needed to increase the staff in the shelter so staff will be off 1 day rather than 2. Going to go back to animal control calls and use safe distancing
- Fire/EMA – Going all the time, Great help from EMA reservists coming in to help at night during weather events. Reservists are vital.
- IT – Rotating staff and working well
- Finance – doing a lot from home, running well with either Andrea or Stephanie in the office at all times
- Procurement & Admin – Procurement cannot work remotely and do everything, so while Angie was out Pat was in the office. Angie is in the office and wants to be there.
- Human Resources – Takes all 3 of them to keep up, working well
- Planning – Inspectors working from their vehicles, no revenue hits, March and April permits on target to be the same, Inspections a little ahead of March – Final, 436, Framing, 523
- Environmental Services – Parks plan seems to be working good, staff in office is rotating, working from home some
- Community Resource Director – Great job being factual and positive, getting info out and reaching the public, very effective
- Outside Agencies
 - * FEMA new promotion to reduce, reuse & repurpose PPE
 - * Unemployment – Expanded hours to 7 am to 10 pm, able to process more claims – Supervisor Caldwell said we need to put clear guidance out to the public about how to file
 - * SNAP – benefits revised

- * Firearm Permit Extensions – No authority to extend dates on firearm permits
- * Highway Patrol not issuing citations for expired credentials during emergency
- * Burn Ban lifted by the State

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the Department Updates report a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.4.c.

d. FICA Tax Payments (Should say Social Security Tax Payments)

Mrs. Lynchard stated there may be some help available at the Federal level, but not the State at this time. She stated she called Butler Snow and they are researching if the help will be for government entities. Mrs. Lynchard stated if the County overpays, they will have the option to ask for a credit. Mrs. Crockett stated the 1st payroll liability would have been \$159.39. She stated they will have to figure out what to do with the software to be sure the W-2's are correct at the end of the year.

Supervisor Medlin said it seemed better to pay the Federal Government rather than pay penalties. Mrs. Lynchard said she spoke with some other County Administrators and most of them are just paying administrative leave as it seems more efficient. She stated HR has tried to operate as efficiently as possible for the taxpayers, but at this point they need to pay the extra and ask for a refund later if overpaid.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to make this information a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.4.d.

e. Other Updates

Dr. Thompson said he was present today to observe and get information. He stated the situation is still very fluid and recommendations are changing daily.

Mrs. Lynchard gave out Mr. Sam Barber's synopsis of the Governor's last executive order.

Supervisor Medlin said he thought the County should be consistent with the Governor's order and meet next Monday at 9:00 am to make a decision going forward.

Supervisor Gardner handed out Southaven's plan for after April 27th, since the County is trying to be consistent with the cities are well.

Supervisor Caldwell said she spoke with Mayor Latimer and Mayor Ferguson and they both wanted to continue and see what the Governor says next week.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to include the information in the Board minutes and to plan to meet on April 27, 2020 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.4.e.

f. Request for Letter Asking for Additional County Funding

Mrs. Lynchard stated NACo sent out a letter urging Congress to fund counties directly and another letter to counties asking them to send letters as well. She said the biggest problem will be loss of revenue in addition to extra expenses. She stated when businesses close, that equates to personal property taxes that the County will not receive next year. She said lots of counties have lost casino revenue and they are looking for any kind of help they can get.

Supervisor Medlin stated the 2% tourism tax will be down because hotels are not full; and that the Tax Assessor will look at occupancy next year and will cut revenue. Mrs. Lynchard said it will also hurt fuel tax, the road department, and tax revenue.

Supervisor Caldwell said she would like to discuss this later after they have had time to look over the information.

Later in the meeting:

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve writing a letter urging congress to provide funding to counties to help offset the effect of lost revenue.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.4.f.

g. Extend Emergency Declaration

Mrs. Lynchard stated that Chief Olson is recommending extending the COVID-19 Local Emergency Declaration for another 30 days, which would make it go through May 18, 2020.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to extend the Local Emergency Declaration for the COVID-19 pandemic until May 18, 2020 finding that an emergency continues to exist related to the pandemic.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.4.g.

h. Expenses to Date

Mrs. Lynchard stated the County will be able to ask MEMA for a reimbursement as they are spending money that they have not spent before. She handed out a sheet showing the expenses to date related to the pandemic for the Board's information. Mrs. Lynchard said she did not get

any responses from elected officials regarding extra expenses. Supervisor Gardner asked if the \$13,000 for Facilities included the cleaning of the Courthouse and Admin Building. Mrs. Lynchard affirmed. Mr. Nowak stated he did not get a request. Ms. Lynchard noted that the Board might also look at his COVID-19 related expenses as time goes on.

See Exhibit G.4.h.

i. Corona Virus – Return to Work Policy

Mrs. Crockett presented the draft for the return to work policy for employees who have been sick with the virus. She stated it requires being clear of fever for 72 hours 10 days from the onset or 2 negative tests. She noted there is an alternative if tests are not available. She said the policy also gives the County allowance to treat different situations uniquely.

Supervisor Caldwell said getting 2 tests would be a least a week off on administrative leave.

Supervisor Gardner asked if they could just require a note from a doctor stating the employee is clear to return to work.

Mrs. Crockett requested the Board look over the policy and revisit it at the next meeting.

See Exhibit G.4.i.

j. Corona Virus – Administrative Leave Policy

Mrs. Crockett stated the Board had approved some high risk employees to be off with paid sick leave and a doctor's note. She said they are now paying administrative leave for time at home and not working from home. Mrs. Crockett stated only a few people used paid sick leave and 2 are using EMLA for child care purposes, those being in the Sheriff's Department.

Supervisor Gardner said the Board wanted to be sure no one missed a paycheck for being off. Mrs. Crockett said no one has and she did not think anyone was abusing the leave time. She stated the managers are doing a great job keeping up with all of the leave; roughly 1259 hours in administrative leave. Mrs. Lynchard stated HR is making sure we are compliant and letting the Board know how many people are using it.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to make the list of hours used for administrative leave a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

Supervisor Denison asked how the leave worked for salaried employees. Mrs. Crockett said if they are working from home, it is as if they are at their desk; and if they are not working from home, it is considered administrative leave.

Supervisor Caldwell said she was concerned that Planning did not have enough people in the office. She said there was a problem this last week and she could not get somebody out to check on a silt fence. She said there were a lot of people out in that department. Supervisor Gardner said he would like to hear from the Planning Director.

Supervisor Medlin said most of the people in the Admin Building can spread out and he has not understood why some of them needed to be at home.

Supervisor Gardner noted that Animal Services changed their employees being at home because they needed more in the building to cover operations.

See Exhibit G.4.j.

k. Grant for JAG

Mrs. Lynchard stated she got a call from Miles Russell in Senator Wicker’s office that DeSoto County qualifies to apply for the Justice Assistance Grant related to Corona Virus. She stated the permissible uses are to prevent, prepare for and respond to Corona; such as overtime, equipment, law enforcement, medical PPE, hiring, supplies, training, travel expenses related to distribution or resources, and addressing the medical needs of inmates. Mrs. Lynchard stated the amount is up to \$58,008 and only a few counties are eligible.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize applying for the Justice Assistance Grant related to Corona Virus and authorize the Board President to sign any related documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.4.k.

5. Agri Ed Update

Supervisor Caldwell stated Mr. Justin Zahner worked closely with the AgriEd Committee to stay within the \$9.8 million budget and the project is currently projected at \$9.7 million. She said she and Supervisor Lee are ready to move forward and allow Schaeffer, Zahner & Zahner to move forward with the design. She noted that Mr. Zahner has put the project into sections so the County can build as they want to and that all areas have come together on the AgriEd Team to look at this as a multi-purpose center. Supervisor Caldwell said this pandemic has proven that people do not know how to take care of themselves, but they have a desire to. She said with lots more information from 4-H on Facebook, an interest has peaked there as well.

Supervisor Caldwell noted the committee made some adjustments and Mr. Zahner moved the buildings closer together, put in a satellite concession stand, and covered the outdoor arena. She reminded the Board that the large arena has good ventilation for cooling and noted the covered walkway to get animals from one building to the next. She also pointed out that the cost of the baseball fields and tennis courts are included, but the RV park is not. Supervisor Medlin asked if there were plans for a Farmer’s Market later on. Supervisor Caldwell affirmed and said it could be in the large arena or the covered outdoor arena. She also said it would be during the week to not take away from the Hernando Farmer’s Market on Saturdays.

Supervisor Caldwell asked Mr. Zahner what the design fee is at this time. Mr. Zahner stated it is approximately \$552,000.

Supervisor Denison asked if the \$9.7 million was in addition to the tennis court paving and the entrance drive. Supervisor Caldwell said the AgriEd Center would share the Armory Road and there was funding there. She said the tennis courts will be where the Armory’s temporary parking is. She also reminded the Board that there is more budgeted than the project cost at this time.

Supervisor Denison asked if there was a business plan. Supervisor Caldwell stated this phase is just the design phase; and they will come forward with a business plan later. She said the facility will have a dedicated manager on site and will probably fall under Parks & Greenways.

Mrs. Lynchard stated the funding was made up of \$8.8 million from ending cash and \$1 million from the bond money. Supervisor Gardner asked how much total was moved from ending cash. Supervisor Medlin said \$25 million.

Supervisor Denison asked if Mr. Zahner did construction oversight. Mr. Zahner stated he and Mr. Gary Schafer would oversee the construction and that was included in their basic services as a part of design services. He stated the State of MS outlines how their fees are calculated for County jobs. Supervisor Denison asked if they would bid the project out as separate phases. Mr. Zahner stated he and Supervisor Caldwell had been discussing that and how the virus would

impact the project. He said they have always talked about the project as being done in phases and proceeding as funds become available. He noted they will present numbers to the Board at the end of every phase. Mr. Zahner noted that their last few projects have come in 2% lower than their estimates.

Supervisor Caldwell stated the project is laid out; and they would love to bid it all out at one time, but they could scale back if needed. Sheriff Rasco said it seemed like building all at one time would be more economical. Supervisor Caldwell said that is what they want to do, but it depends on the economy. Sheriff Rasco said this is something the County definitely needs. Supervisor Caldwell agreed and pointed out that a walking trail all around the property is in the plan.

Supervisor Medlin asked about a contingency line. Mr. Zahner stated there is about \$300,000 in contingency funds in several lines, one being in there in case there is unsuitable soil.

Supervisor Denison asked about the time lines. Mr. Zahner said about 6 months for design and 1 month for bidding; so they could be breaking ground in 7 months.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize Schaeffer, Zahner, & Zahner moving forward with the design and construction oversight at approximately \$552,000 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.5.

6. Extension of DIP Grant Application

Mrs. Lynchard stated the deadline for the DIP Grant was extended and the Board will be seeing a late bill from Finance for Waggoner. Mr. Nowak stated he spoke with representatives from Amazon and they have asked for the whole process to slow down. He said the current situation has changed their business model.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the DIP Grant extension a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.6.

7. Justice Court Project & Adult Drug Court

Supervisor Gardner stated they had told the architect to stay at about \$5 million on the building and that there was \$6 million budgeted. He expressed concern that the number as of now is pushing \$8 million and that does not include parking, lighting, locks or soil testing. Mrs. Lynchard said Adult Drug Court was a big player, but they are going to go to some empty offices at the Health Department instead.

Sheriff Rasco asked why the corridor cost \$260,000. He said it did not need to be a hallway corridor, just a canopy over a walkway. He said the area is fenced with security fencing. Sheriff Rasco also said the flooring could be concrete and not tile. He said there would need to be 8 to 10 feet of fencing added to what is already there. Supervisor Caldwell said the Sheriff's suggestions might be a good way to cut the price.

Supervisor Gardner said everyone is conservative, and they need to set up a Zoom call to try and get this within the budget. He asked the Sheriff if he could be in on the next meeting. Sheriff Rasco agreed. Mrs. Lynchard informed the Board that Supervisor Gardner reminded the architects of the budget every time they talked. She said Supervisor Lee has also been very clear that the building and transfer corridor must be secure, safe and budget friendly.

Mrs. Lynchard stated Craig Sheley at Adult Drug Court is happy with them going to the Health Department. She said Mr. Sheley talked to the AOC and they will pay 100% of the \$80,000 to \$100,000 needed to add bathrooms at the site plus architect fees.

Supervisor Gardner said they will not meet with UrbanArch today, but will ask them to look at the building again with the suggestions made today and see if they can get it within budget.

See Exhibit G.7.

8. Spring Clean Up Update

Environmental Services Director Ray Laughter stated as of this morning at 9:00 a.m. they have had 65 swap outs of dumpsters for a total of 1930 yards. He said that people have been steadily using the dumpsters, and many have been overflowing before they could get them swapped out. He said this event has been extremely successful and they have had a lot of phone calls asking for the time to be extended. Mr. Laughter said if they did extend the time until next Friday, he would estimate the cost at \$8,500 to \$10,000 if things continue as they are. He said he did not have that amount budgeted, but he did have it in ending cash in the solid waste budget.

Mr. Laughter stated they got 2 free dumps per dumpster which amounted to 32 free dumps. Supervisor Caldwell said that is a lot of money, but they have gotten really good feedback. She said with all the donation places closed, people are just throwing things away. Supervisor Denison said another week would keep the rubbish off the roads and out of the ditches. Mr. Laughter agreed and said they swapped the Lewisburg dumpsters 12 times. He said the Road Department has been extremely busy picking up rubbish even with the dumpsters out. He said his department worked 12 hours on Saturday and 11 hours on Sunday cleaning up sites; and that is why he recommended doing the final pull on Friday.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to carry the Spring Clean Up dumpsters through Friday, April 24th and make Mr. Laughter's report a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit G.8.

9. Corps of Engineers Project

Supervisor Caldwell stated the New Orleans office proposed considerable changes to the report Mrs. Haus presented and she thinks the Board needs to look at it again. She said she was not pleased and did not feel like the Board's questions were answered. She recommended writing a letter to the Corps asking them to look at the study again. Supervisor Caldwell said they looked at the 500 year flood map; and that is not where the County's biggest problems are.

Supervisor Medlin stated he was disappointed they would not help with Lick Creek and Camp Creek.

Supervisor Denison stated Johnson Creek floods all the time and will continue to unless it is cleaned out when needed. Supervisor Caldwell said the suggestion there was to create a drainage district; but she did not feel they had enough information to take to the people to do that. Supervisor Denison asked what the assessment might be for residents. Mrs. Lynchard said the drainage districts can levy their own taxes. She said the drainage districts are set up and well-intended, but for the most part ineffective. She said Horn Lake Creek is an active district and

Cane/Mussacana is getting active, but they don't have enough money. Mrs. Lynchard noted that Northwest MS District serves DeSoto and Marshall, but most of the money is spent in Marshall. She said Horn Lake Creek has the most money, but they really don't have enough to do what they need.

Supervisor Caldwell said she had hoped to get information from this study to tell people how they can help themselves. She said they just did not get answers to questions like they wanted.

Supervisor Caldwell said she really wanted to look at encompassing the entire county to help with planning so the Board can put restrictions on builders. She said if they catch people in time, they can recommend they build up before they build their house, but sometimes they don't want to do that. She said the County really had to push on getting the Corps to look at some areas; and they now need them to slow down, meet face to face, and discuss things. Mrs. Lynchard noted that the Board said many times for the Corps to not come in with a project too expensive to build. She pointed out that Horn Lake Creek did a lot of projects with earmarks; but when the earmarks went away, they could not afford to work with the Corps of Engineers. She noted that Horn Lake Creek is doing regular ditch maintenance.

Supervisor Medlin stated all the building is going south and it needs to be taken care of on the front end. Supervisor Caldwell agreed, saying the study said Horn Lake was built out and nothing to do there, so the Board asked them to look south at what that was affecting. She said the study recommending lifting up 35 structures at \$250,000 each and the houses are not even worth that amount. She said there has to be a plan to clean out ditches. Sheriff Rasco said they would have to start at the river and work back east.

Supervisor Denison said there are people pushing stuff into ditches and that needs to be policed with authority to access to check that. He asked if the Corps was pushing to start. He also said he felt this study was throwing good money after bad.

Supervisor Caldwell said there is a timeline and they wanted to take their recommendation to the Corps of Engineers. Supervisor Gardner said he appreciated them trying to get done within the time frame, but with the distractions caused by the virus; there have been no face to face meetings with the New Orleans people. He said they need to dial it back, extend deadlines, get past this crisis, and get back on the study.

Mrs. Lynchard stated several drainage districts have been able to begin collecting their taxes because of the GIS system that the Board funded. She said they have had their tax rolls updated. Supervisor Caldwell said it is important to look at the existing drainage districts and create new ones. She said it would be wise for Turkey Creek to be part of a drainage district.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize Mrs. Lynchard to work with Mr. Tracy Huffman to write a letter to the Corps of Engineers, Washington Congressional Delegation, and Eddie Belk asking for an extension and a meeting to discuss the flood study.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

10. Census Update

Mrs. Lynchard stated the national average for responses is 49.4% and Mississippi's is 47.5%. Mrs. Christie Barclay stated the numbers this morning show DeSoto County's response at 56% and 52.6% have been via the internet.

11. Tennis Court Update

Supervisor Caldwell stated they got a quote from Tellos Construction for one area. She stated part would be a picnic area, and they are using the existing slab that is on the property. Supervisor Caldwell said this would be a recreational court and will be poured over the old slab.

She stated the money is in the Parks budget.

Supervisor Denison asked if they would use post tension cabling. Mr. Jarman stated they did not price that, but they would scratch the existing surface to be sure it adhered. He said he would find out the cost of post tension cabling.

12. Armory Parking Lot Update

Mr. Nowak stated there was an error in the description; but Robbie Jones has cleaned it up and he should be getting it any day.

13. Grants for Emergency Services

a. Eudora Siren

Supervisor Caldwell said a large portion of the Eudora residents cannot hear the siren. She stated the Eudora Water Association will allow the County to put a siren on the water tower and pay \$1 for one hundred years rental.

b. Community Storm Shelter – Star Landing Road

Supervisor Caldwell stated Chief Olson is currently checking on a grant that would put a storm shelter on the Star Landing Road property like the community shelter building in Southaven. She stated there is an 80/20 match. Supervisor Caldwell stated the building would be on the east side of the property by the mobile home park. Mrs. Lynchard stated the same grant program covers the siren and the community shelter.

H. NEW BUSINESS

1. Election Commission – Change Pleasant Hill Voting Location

Mr. Barry Chatham, 2nd District Election Commissioner, stated Pleasant Hill Baptist Church could not handle the crowds at elections and the Election Commission is proposing to change the location to Pleasant Hill Methodist Church. Supervisor Medlin asked about the fire station. Mr. Chatham stated the parking was not good there. Supervisor Gardner asked what precinct number that was. Mr. Chatham said it is #206.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve moving #206 precinct voting place from Pleasant Hill Baptist Church to Pleasant Hill Methodist Church as requested by the Election Commission.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.1.

2. Environmental Services – Code Enforcement – 19-5-105 – Permission to Post

Mr. Laughter stated the property at 9277 Stewart Road has been before the Board before to post. Supervisor Medlin stated they have a lot of junk along a fence and asked if it could be cleaned up just by posting the property. Mr. Nowak stated that it would be best for that part to be done by court order as it is personal property. Mr. Jarman stated the Road Department will be sending a bill for all the rubbish that has been put on the road and that they are keeping up with the number of loads.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Environmental Services department to post the property and authorize them to have

the grass cut at 9277 Stewart Road pursuant to Code 19-5-105 if the property owners do not get it done in the specified amount of time.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.2.

3. Office of Finance and Accounting

a. Claims Docket

Supervisor Jessie Medlin asked about the following claims:

Page 58 – Cintas Uniforms – Mr. Jarman said he has a meeting scheduled to go over the uniform contract. He stated that \$2,200 was part of the original set up costs.

Supervisor Mark Gardner asked about the following claims:

ServAll – Mr. Houston stated they missed cleaning an office in the Admin building but have now given a credit for that. Mrs. Hanks said they sent the bill too late for the docket.

Hand Sanitizer – Mr. Houston said they bought 45 and still have 25 to pick up. He stated they did not send the invoice because it was not all received.

Page 15 – Benecom Tech – Mr. Mitchell stated that was a quarterly payment for the IBM line printers.

Page 17 – Dr. Elliott – The invoice showed this was an expert witness for a trial.

Page 29 – Gulf States Distributors – Sheriff Rasco stated that was for ammo.

Page 31 – Landers Dodge – Sheriff Rasco stated they picked up those cars and are waiting for the rest to come in.

Page 39 – Landers Dodge – 3 trucks – JR Conlee said they were: one for Environmental Services, one for Planning Commission and one for Animal Control

Page 47 – Drug Court – Coins – The invoice showed something the participants receive for graduation. Mrs. Lynchard said some are for milestones, and not necessarily graduation.

Page 50 – Guardian RFID – Air Seal Packs – Sheriff Rasco stated they put inmates clothing in the bags and seal them to store while they are in jail.

Page 51 – Kirk’s Auto World – Sheriff Rasco stated that is a truck for Search & Rescue.

Page 51 – Barneys – Sheriff Rasco said that was for new officers and to replace some old equipment.

Page 69 – Karen McNeil – Mrs. Hanks said that comes from HR and is usually an insurance refund.

Supervisor Ray Denison asked about the following claims:

Page 68 – Issuance of Bond – Mrs. Lynchard stated that is coming up on the agenda later for explanation.

Supervisor Lee Caldwell had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer including the bill to ServAll for commercial cleaning at the Admin Building and Courthouse in the amount of \$6,255.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.3.a.

b. Budget Amendment & Late Bill for Annexation

Mrs. Lynchard stated they received a bill from Bridge & Watson for representing the County in the annexation lawsuit in the amount of \$13,030. She stated a budget amendment will be necessary.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendment into Fund 131, Professional Services out of ending cash and authorize the clerk to write the check to Bridge & Watson.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.3.b.

c. Late Bill – Waggoner Engineering – DIP Grant

Mrs. Hanks stated the 1st bill came through (\$3,477.50) and they have now received the 2nd bill (\$1,512.50) related to the Golden Bell DIP Grant. She stated Mr. Jarman has looked at them; and he pulled the minutes to see where they were supposed to be paid from, signed and coded them accordingly.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the clerk to write the check for the 2 Waggoner Engineering bills having to do with the Golden Bell DIP Grant.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.3.c.

d. Budget Amendment – Road Projects

Mrs. Hanks stated they received the Bond proceeds on Thursday and she deposited them. She stated this budget amendment disburses the funds where the Board voted for them to be applied.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the budget amendment for Road Projects as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.3.d.

e. Late Bill – ServAll Commercial Cleaning

See Item H.3.a. for discussion and vote with Claims Docket.

4. Grant Administration

a. Opioid Data to Act Grant – Approval to Apply – Signature Required

Mrs. Hanks stated Mr. Riley spoke to the Sheriff and they changed the amount to apply for to \$47,068 with no County match. Mrs. Lynchard stated this was a last minute grant opportunity and Mr. Riley has worked with the Sheriff’s Department to get it right. She stated they added the cities to pay for their training as well. Sheriff Rasco stated this will be a learning opportunity for the officers to learn about Narcan.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Riley to apply for the Opioid Data to Act Grant in the amount of \$47,068 as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.4.a.

5. Road Department

a. New Job Description – Requisition and Invoicing Clerk

Mr. Jarman stated an employee is retiring and he wants to change the position a little. He stated he is not hiring another person. Supervisor Medlin asked if this person would still take care of insurance claims. Mr. Jarman stated that would probably go to someone else. He said this position will take some things off other people and someone else will take care of insurance. Mr. Jarman said it is just a way to pull purchase orders, requisition, invoicing, etc. to one person rather than all that being scattered about.

Supervisor Caldwell asked if this position would deal with purchasing. Mrs. Lynchard affirmed. Mrs. McLeod said Mr. Jarman showed the job description to her and Procurement is comfortable with it.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to adopt the new job description for Requisition & Invoicing Clerk as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.5.a.

b. Asphalt Bid Tab & Recommendations

Mr. Scott Young stated they opened the bids on April 2, 2020 and got a good price from Lehman Roberts. He stated there was a typo on Double T’s bid but it did not affect the low bid. Mr. Young stated they had some options in the bid, but this low bid came in below budget. He said there is typically a 5% contingency, but this would go over budget with all the options and the 5% contingency. Mr. Young said one possibility is to drop Option 8, Massey Road, but they don’t really recommend that.

Mr. Young stated the estimate was higher by about 10%. Mr. Jarman stated they will be within budget unless they have a lot of issues. He said if they have to use a lot on contingency they

might have to drop Massey Road or come back to the Board and ask for just what they need to cover the cost. He said right now, they are under budget by about \$66,000 and, with fuel prices down, they may be good. Mr. Young said they have never used the full 5% contingency.

Supervisor Medlin asked if they should amend the budget at this time. Mr. Jarman said no, but they did want the Board to know on the front end that they might have to ask for a little more.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve awarding the asphalt bid to Lehman Roberts finding them to be the lowest and most responsive bid at \$3,053,022 and authorize the Road Department to come back before the Board if more is needed to cover excess contingency items.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.5.b.

c. Holly Springs Road Name Change Proposal

Mr. Young stated they had a field review with MDOT and one comment came up that the County needed to put on the plan what the old section with the curves will be called. Mr. Jarman said he has talked with Supervisor Lee about it. Supervisor Caldwell said she would like for Supervisor Lee to be here for the discussion.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to table this until Supervisor Lee is back.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.5.c.

d. Finding of Fact – 2725 Baldwin Road

Mr. Jarman stated the edge of the road is washing and it has caused the property to wash into the yard. Supervisor Caldwell said the velocity of water coming under the road was so great it pushed the wash back into the yard. She said the homeowner spend a lot of money fixing the ditch where he could mow and keep it up. She said it needs to be cleaned up, put down rip rap, and replace some sod. She stated the real expense is paying the employees to do the work.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to authorize the work at 2725 Baldwin Road as presented finding the velocity of water coming from under the road has washed out, and will continue to wash out, the County road and has damaged personal property.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.5.d.

e. Finding of Fact – 3483 & 3377 Belmor Crossing

Mr. Jarman stated there is a big box culvert with 90 degree turns. He said he sent someone up into the culvert and found a place it is collapsed which caused a man’s yard to flood and come close to his house. Supervisor Medlin asked what caused the collapse. Mr. Jarman said it looked like it was just a thin metal culvert and it collapsed. He stated there is also a lot of storm damage coming through there and the culvert is stopped up where it is broken causing water to back up in other locations affecting others. Mr. Jarman stated the pipe in the yard runs to a box culvert.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the work to be done at 3483 & 3377 Belmor Crossing finding the damaged culvert to cause a health and safety issue to the public by not letting the water flow through properly.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.5.e.

6. Insurance Fund Update

Mrs. Crockett said she was pleased that the additional funds the Board approved in January rolled through the middle of April. She stated they have had a \$136,000 deficit over the last 3 ½ months and no COVID testing has hit the billing cycle yet. She requested the Board put in an additional \$300,000 at this time and she hoped it would hold the insurance fund for 3 months.

Supervisor Medlin asked how much charging the employees more was bringing in. Mrs. Crockett stated it was about \$30,000 per month.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize moving \$300,000 into the insurance fund from ending cash.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

7. National Day of Prayer – 1st Thursday in May

Mrs. Lynchard stated the National Day of Prayer is coming up and it looks like it might have to be something virtual or something the Board videos and puts online. Mrs. Barclay stated they could have each Supervisor pray somewhere or shoot video to play.

Supervisor Caldwell said there is plenty of room in the big courtroom, they could do it there and spread out. Mrs. Barclay said the Supervisors could spread out but it might be hard to manage social distancing with the public involved. She proposed videoing something and encouraging the public to post their prayers. Supervisor Caldwell said she liked that idea.

Mrs. Barclay said she could go to the Supervisors’ homes, churches, the flagpole outside the Courthouse, or other places and film each one saying the Lord’s Prayer. She said she could edit the videos and merge them and it would be very effective. Mrs. Barclay said she could post the video on Facebook, Twitter, the County’s web page and encourage people to share their videos.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to declare the 1st Thursday in May, May 3, 2020, as DeSoto County’s Day of Prayer in conjunction with the National Day of Prayer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

8. Bakersfield Subdivision – Request to Modify Stormwater Plan

Mr. Jarman stated the way the house was built on the lot, they cannot get into the garage without putting the driveway over the storm drain. He stated the property was originally platted to have a 20-foot drain. Supervisor Gardner said the plat the builder had did not show a drain across the lot and the cost would fall to the builder. He said the driveway would have to come in from the other road unless the Board approves the driveway going across the cross drain. Mr. Young said he has looked at it and he is comfortable not having a junction box.

Supervisor Gardner said Mr. Joe Frank Lauderdale has also addressed the water coming under the road. He said he wanted the Road Department to look at it and be sure that a box would not bottleneck the water. Mr. Young stated a new drainage easement was shown on the recorded plat that showed the ditch being moved in February of 2019. He said the Road Department had approved the drainage in 2018. Supervisor Gardner said 10 lots all drain through the diagonal cross pipe. He also noted this was not a very good lot to build on and he thinks it will end up being an erosion problem. Supervisor Gardner stated he wanted to be sure Mr. Young was okay with what Mr. Lauderdale submitted. Mr. Young said he has only seen a letter, but he felt like they could put rip rap at the headwall and along the ditch. Supervisor Gardner said there was concrete on the west side of the pipe, but it is already eroding and the houses are not a year old. Mr. Jarman said the builder is going to fix that as it is off the right of way.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the modification to the Stormwater plan as proposed by a letter from Mr. Joe Frank Lauderdale, install rip rap on the east side, allow the homeowners to put a concrete pipe under the driveway apron and put a driveway to the house, install an 18-inch pipe from the north and rip rap, tie the revision to the plat to be recorded with the Chancery Clerk, have a covenant running with the deed that the homeowner is responsible for the upkeep of the pipe, and have the developer pay for the plat revision.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.8.

9. Circuit Clerk – Excess Earnings

Mrs. Lynchard stated Circuit Clerk Dale Thompson estimated her excess earnings to be \$200,000 and she is turning in \$305,382.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the excess earnings in the amount of \$305,382 from Circuit Clerk Dale Thompson.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.9.

10. Bond Closing

Mr. Steve Pittman of Government Consultants joined the meeting by phone. He stated that the Board requested to be made aware of what the bond closing costs were. He said the costs are pretty much in line with normal though they are slightly higher than 2013.

Supervisor Medlin asked what the bonding companies can charge. Mr. Nowak stated the charges for the attorneys are set by statute and companies follow industry standards. Mrs. Lynchard stated the larger the bond, the larger the liability. Mr. Nowak said the biggest factor is the liability.

Supervisor Denison asked what Moody's and S&P were. Mrs. Lynchard stated they are the ones that give the County their bond rating. Supervisor Denison asked who the paying agent is. Mrs. Lynchard stated Hancock Bank. Mr. Nowak stated they get the funds and make sure they are disbursed.

Supervisor Denison asked about the bond counsel line. Mrs. Lynchard stated Butler Snow is the County's bond counsel. She said that line also pays the State Bond Attorney. Supervisor Denison said he was surprised at the amount. Supervisor Gardner said the cost compares to the real estate market and is based on a percentage of the bond amount.

See Exhibit H.10.

11. Request for Funding for Non-Profit – Trinity Health Care

Mrs. Lynchard stated that Mrs. Kim Remak asked for funding and she told her she did not think the County had the ability to do that. Mr. Nowak agreed that there was no authority to donate, but the County might be able to make a contribution, have a contract in place, and receive in return something that would have the same value. He said he would have to contact the Attorney General to get an opinion.

Supervisor Caldwell said it is too late this year to ask for Local & Private legislation. She said Trinity is still getting their business plan together to find some means of support. She said they have written for grants and went to local churches, but the churches are short right now because they can't meet. She said this is a great thing and she wants to see it happen.

12. Approval of Budget for Community Resource Director

Mrs. Lynchard stated Mrs. Barclay has been doing a lot and she has not had some of the training that most new employees get. She said she has not taken Mrs. Barclay around to introduce her to everyone because of all the offices being closed. Mrs. Lynchard said they need to establish a budget for what Mrs. Barclay is going to need; and her budget request is not extravagant in any way. She stated Mrs. Barclay will use a county car when available, but sometimes she cannot.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to put \$2,500 in a budget for the Community Resource Director out of Ending Cash.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.12.

13. Appointment – Horn Lake Creek Interceptor Sewer District

Supervisor Gardner said Mr. Winn Brown, Jr. asked that HLCISD be allowed to appoint Dr. Bill Utroska to take the place of Paul Upchurch who recently passed away. He stated Dr. Utroska is a retired veterinarian and a former Southaven alderman.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to appoint Dr. Bill Utroska to replace Paul Upchurch on the Horn Lake Creek Interceptor Sewer District Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.13.

14. Circuit Court – Appointment of Public Defender

Mrs. Lynchard stated Judge Chatham said they had 2 people resign and they have appointed 2 more. She stated, in order to clear a path for Human Resources to put them on payroll the appointment needs to be in the minutes. Mrs. Lynchard stated one of the people is Gordon Shaw and she did not have the other name at this time.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to appoint the 2 persons appointed by Judge McClure as a part-time Public Defender for Circuit Court as ordered by Judge McClure.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.14.

15. Resignation of Paul Beale – Moved from Executive

Mrs. Lynchard stated Paul Beale was the one who started the Election Commissioners doing what they were supposed to do when he began 31 years ago. Supervisor Caldwell suggested making a certificate and recording the Board reading it to share on social media.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to accept Mr. Paul Beale's resignation as 1st District Election Commissioner effective April 30, 2020 and authorize Mrs. Lynchard to create a Certificate of Appreciation for his many years of service to DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

Supervisor Medlin stated Mr. Beale has suggested appointing Laura Edler as his successor. He said Ms. Edler has been the Poll Manager for one of the District 1 precincts for several years and

is interested in the Election Commissioner position.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to appoint Laura Edler as 1st District Election Commissioner effective May 01, 2020

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

See Exhibit H.15.

16. Sheriff – Crime Lab

Sheriff Rasco stated the MS Crime Lab has been deemed non-essential and they cannot get their results back. He said they started checking into other agencies that have their own crime lab. He requested authority from the Board to get figures together to see about DeSoto County having their own crime lab. Sheriff Rasco stated they are waiting for results from 2018 to come back from the State Crime Lab and things are not getting better. He suggested using the helicopter hangar space as he plans to sell one helicopter, return one to the State, and house the one they will keep at Homer Skelton’s hangar as they are mostly using drones. He stated Tupelo’s yearly budget for their crime lab is \$350,000. He said they will need a walk-in safe.

Supervisor Caldwell said selling the one helicopter might pay for a safe. Supervisor Gardner asked how much the aviation budget is. Sheriff Rasco said it is about \$246,000. Supervisor Gardner made some of that could go to the crime lab.

Sheriff Rasco said he did not want to go in with the cities; he wanted the Sheriff’s Department to run the lab. He said he has talked to 2 retired analysts that retired from the State about working in the lab. He also said they can rent the equipment needed. Supervisor Caldwell said GovDeals sells that kind of equipment for next to nothing.

Supervisor Denison said he would like to see the structure of the lab with technicians etc. He also asked why the Sheriff did not pursue being a DNA testing lab. Sheriff Rasco said you want to have somebody that can go testify in court for that.

Supervisor Medlin asked if the people that are trained to do FBI fingerprinting could be part of the lab. Sheriff Rasco affirmed but said they are not trained to do DNA testing.

Back in Open Session after Executive:

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve posting the job description for Grant Administrator/Assistant Inventory Clerk.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

I. PLANNING

1. Consent Minor Lot

- a. **Hartsfield Minor Lot (#7457) Approval of 2 lot(s) on 14.13acres. Identified as Parcel # 1-05-5-21-00-0-00014-07 & 1-05-5-21-00-0-. Road and east of Center Hill Rd Section 21, Township 1, Range 5 (District 1)**

Applicant: Benjamin & Felicia Hartsfield

- b. Vintage Farms Minor Lot (#7458) Approval of 2 lot(s) on 3.85 acres. Identified as Parcel # 2-06-9-32-00-0-00011-00. Subject property is located on the west side of Ross Road and south of I-269 in Section 32, Township 2, Range 6 (District 5)
Applicant: Murry Haslip**

Mr. Hopkins presented the Consent Agenda item above. He then stated the application meets all Subdivision Ordinance requirements.

Supervisor Medlin made the Motion and Supervisor Caldwell seconded the Motion to approve the items and actions set forth on the Consent Agenda.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	ABSENT

2. Other

- a. Planning Commission Application Process Change**

Mr. Hopkins presented the request to bring Final Subdivision applications that conform to the Preliminary Subdivision approval and all Minor Lot applications, including those requiring a waiver, straight to the Board of Supervisors for the time being to minimize the number of items going to the Planning Commission.

Supervisor Medlin asked if it would just be Final application or Preliminary Subdivision applications also. Mr. Hopkins stated it would only be Final Subdivision applications and Minor Lot applications.

Supervisor Caldwell made a Motion and Supervisor Medlin seconded the Motion to approve waiving the requirement that Final Subdivision applications, that conform to approved preliminary subdivision plats, and Minor Lot applications, including those that require a waiver, be heard by the Planning Commission and allow for the same to be presented directly to the Board of Supervisor for all applications submitted before May 18, 2020. Said motion being based upon a finding that that temporarily suspending the need of presenting such applications to the Planning Commission does not violate any statutory requirements or due process rights, is necessary and appropriate for the protection of the health, safety and welfare of the public during the current Covid-19 state of emergency, and is consistent with the executive orders of the State of Mississippi

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	ABSENT

- b. Urgent Care Facility 6080 Hwy 302**

Mr. Hopkins stated that there is a proposed urgent care facility at 6080 Hwy 302. He stated that it has been discovered that the connectivity from the adjacent properties owned by Dollar General and CVS do not extend to the property lines. Engineering has asked the urgent care to connect to both properties, the developer of the urgent care facility is fine with connecting but with time constraints they are asking to move forward with building while they are working Dollar General and CVS on the logistics of the connections on their properties.

Supervisor Denison stated he has spoken with the developer and the engineer for the project and they are amicable to make the connections but they cannot legally go on to the other property to make the connections. He stated that they have had issues in the past dealing with CVS and have suggested bonding the ingress/egress connections between property lines. Supervisor Denison stated they are on a time restriction and have to have the building complete by August so they will need a building permit within two weeks. He stated he feels it would be an asset to the area as there is not a medical provider such as this in the area.

Supervisor Denison stated he would like to look into the County working with or speaking to CVS to figure out a way to make the connectivity.

Supervisor Gardner asked if a building permit could be issued without going to the Planning Commission for approval. Mr. Hopkins stated that the property is properly zoned, they only had to have an internal design review of the building and site.

Mr. Scott Young stated he called MDOT to see if they would be able to get a permit to allow the curb cuts on Hwy 302, but he has not heard back from MDOT yet. Supervisor Caldwell stated she would encourage the developer to call MDOT again to make sure they will receive a permit for the curb cuts on HWY 302.

Supervisor Denison stated that Rick Morrow with the urgent care facility does not have a problem with making the connection, his issue is having to wait on CVS to approve the connection on their property.

There was discussion that they could start the building and be given a time frame for installing the connections. They could bond the connections and then the bond be released if CVS will not allow the connections.

There was discussion of drainage issues on the property and that these issues need to be addressed.

Mr. Hopkins stated that the biggest concern with the Planning Department is the connections and when they will come online. He stated they have satisfied the design standards and have the correct zoning. He then stated they want to start construction of the building while still negotiating with CVS about the connection.

Supervisor Denison stated it appears they need to first get MDOT approval for the curb cuts and then will need to bond the connections.

Supervisor Denison made a Motion and Supervisor Gardner seconded the Motion to approve issuing the requested building permit for the urgent care facility at 6080 Hwy 302 conditioned upon the developer satisfying all County Stormwater and drainage requirements, that interconnectivity with the adjacent properties (CVS and Dollar General) be established or is later waived by the Board upon proper request made, bonding the cost of the ingress/egress connections between applicant's property and the CVS and Dollar General properties which bond may be refunded if interconnectivity is later waived by the Board, and applicant receiving MDOT approval/permits for curb cuts on Hwy 302.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	ABSENT

c. Planning Commission Meeting – April 30, 2020

Mr. Hopkins stated that staff is requesting guidance from the Board concerning whether to have the April 30, 2020 Planning Commission Meeting due to the number of Planning Commissioners and the limited space of the Board Room.

Supervisor Caldwell stated her Commissioners are not comfortable with attending a meeting or teleconferencing at this time.

Supervisor Gardner stated he does not want to hold up development. Mr. Cardosi stated that the approval earlier to waive the requirement of Final Subdivision applications and Minor lot applications going to the Planning Commission will help keep from holding up development.

Supervisor Gardner made a Motion and Supervisor Medlin seconded the Motion to forgo the April 30, 2020 meeting of the Planning Commission.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	ABSENT

See Exhibit I.

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to recess the Board meeting until Monday, April 27, 2020 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>ABSENT</u>

THIS the 4th day of May, 2020, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors