

**DESOTO COUNTY BOARD OF SUPERVISORS**  
**BOARD MEETING MINUTES**  
**DISTRICT ONE SUPERVISOR JESSIE MEDLIN, PRESIDING**  
**March 30, 2020**

**A. CALL TO ORDER**

The March 30, 2020 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

**B. INVOCATION**

Mrs. Lynn Ford offered the invocation.

**C. PLEDGE OF ALLEGIANCE**

**D. APPROVAL OF AGENDA: ADDITIONS & DELETIONS**

Supervisor Medlin asked if there was anyone who wished to add or delete items to the Agenda.

County Administrator Vanessa Lynchard requested to add the following:

1. Planning Commission Meeting – (New, H.2.)
2. Consideration for Executive Session – Personnel – Human Resources (Executive, J.1.b.)
3. Consideration for Executive Session – Administrative Leave Requests (Executive, J.1.c.)

Supervisor Lee Caldwell stated that the Fire/EMA Committee would be meeting after the Board meeting to discuss storm sirens and if any of the Board members had thoughts or concerns to let them know.

Environmental Services Director Ray Laughter requested to add the following:

1. Spring Clean Up (New, H.3.)

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**E. CITIZEN REMARKS & PRESENTATIONS**

Supervisor Medlin asked if there was anyone present to speak to the Board on an item not listed on the agenda.

Sheriff Rasco said that the John 3:16 residents will be in DeSoto County helping widows and the elderly with yard work at no cost. He said they will only be doing outside work and not going into houses. Sheriff Rasco said they will start next Monday and be here through Friday. He said to call him with contacts and the residents will get a phone call before they come.

**F. CONSENT AGENDA**

**G. OLD BUSINESS**

**1. Road Department – Corps of Engineers’ Permit for Turkey Creek**

Supervisor Lee stated the Corps of Engineers has approved the County to go in and do some mulching areas in Turkey Creek in the subdivision. He stated the County may have to clean out the mulch if there are problems later, but they will be cleaning out some of it as they go depending on the amount of mulch it creates. He stated the main issue in cleaning out Turkey Creek was getting the permission to mulch and that was the main concern of the Corps of Engineers. He said there is no funding available for help in cleaning out the ditch, but the Road Department was very glad to get permission to mulch.

Supervisor Medlin said the mulch might be used along the sides of the ditch to help with erosion. Supervisor Lee said they discussed that as well. Supervisor Medlin asked if the Corps looked at the east side. Supervisor Lee said they did. He presented the letter of permission from the Corps of Engineers.

**See Exhibit G.1.**

**2. Temporary Civil/Criminal Front Counter Payment Clerk**

Mrs. Lynchard said the Board discussed hiring a temp as a remedy for the Justice Court’s employee shortage, and agreed to post the position; but they did not vote.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the posting of the temporary clerk position at Justice Court.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**3. COVID-19 Virus Update**

**a. Overview by County Administrator**

Mrs. Lynchard stated that President Trump has said that the health and safety of the American people is the first priority; and he and the nation have acted in that way. She noted the following:

- In the nationwide perspective, some states around MS have been hit much harder.
- 1/3 of Counties in the US have zero cases, more rural counties
- More populated areas have more cases
- This situation is not going to change immediately

Federal government has issued a lot of guidance with Homeland Security:

- Info about local governments, tribal, etc. regarding entrance to their jurisdiction.
- Following recommendations about social distancing, hand washing, etc. are still the best protection

- Requiring state, local tribal & territorial and local governments to keep infrastructure guidelines with a lot of latitude to make the best decisions for communities
- FEMA helping to get supplies to hospitals & working hard for us
- Census 2020 has been delayed to April 15, 2020
- Homeland Security advisory is not a directive or exclusive
- Governor Reeves put into effect in his Order from the State

Highlights of Advisory:

- Telework if possible
- Delay non-mandatory activities
- Look for strategies to distance people
- Implement pandemic plans and maintain lines of communication
- Rely on technology
- Lower border of work crossing jurisdictional boundaries

Some critical infrastructure:

- Health Care & Public Health
- Law
- First Responders
- Food Workers
- Energy, petroleum & natural gas
- Waste water transport and logistics
- Public works & infrastructure
- Communication & Information Technology
- Community & government-based operations
- Election personnel
- Judicial system
- Census employees
- Digital systems supporting government operations
- Vetting licensing operations
- Notary, recording services
- Residential & Commercial real estate, Property management
- Maintenance manufacturing
- Design operations
- Financial services & banking
- Critical manufacturing
- Hazardous material, chemical production
- Construction
- Government related to building development that can be modified to protect public health, but continue to support housing projects

Mrs. Lynchard handed out a chart related to the Governor's Executive Order 1463 that listed:

- Non-essential gatherings limited to 10 people
- Essential Government employees should work from home to the extent possible
- Essential services not limited to 10, but take measures for distancing and sanitizing

She noted that they went over every department in the County and there is a reason for every department to be present and serve the public.

Mrs. Lynchard stated that the US Department of Labor clarified a lot regarding HR6201 and they came out with information on Wednesday. She and Human Resources met with department heads and elected officials on Thursday to pass along the information. She stated the guidelines in HR6201 will go into effect on April 1, 2020. Mrs. Lynchard stated they will have to address more on HR6201 in Executive Session.

**See Exhibit G.3.a.**

**b. EMA & EMS**

EMS Director Mark Davis stated they came up with a graph comparing DeSoto County to other counties in MS with a population over 75,000. He stated DeSoto County is at .04% infection rate along with Madison County and most of the others are at .03%. He noted that, based on population, DeSoto is comparable. EMA Chief Chris Olson stated the population numbers are also based on the 2010 census. Mr. Davis stated the cases by date chart has a big spike and then levels off. He stated they are waiting for the State's drive through testing results, and may see another jump after those 85 people were tested. Mr. Davis said that Baptist DeSoto and Methodist Olive Branch are both still running their drive-up testing and doing about 150 tests per day between them both. He said they are seeing more patients than that, but they are only testing the ones that meet the criteria.

Board members asked about turnaround times for testing and why some testing clinics were not on the MDOH website. Chief Olson said MDOH says they have a 72 hour turnaround. Mr. Davis said originally all positives had to go to MDOH to get confirmation. He said as new private testing is coming along, they have to send a certain number of tests to MDOH to confirm; and, after a certain number of confirmations, they are allowed to release their results. He also said some private clinics did not want to be listed because they have a limited number of tests and they are not taking new patients. Chief Davis said MDOH is currently vetting some of the clinics before posting them. He said they will get an updated list out as soon as MDOH approves it. Mr. Davis said the FDA has not proven the 'quick tests' yet. He also stated the best bet is to go to one of the hospitals' drive through sites. Supervisor Caldwell asked if that would be considered an emergency room visit. Mr. Davis said it would.

Chief Olson said the numbers from the State's drive through testing will go directly to the people who were tested. He said EMA & EMS will get those numbers from the state. He also noted that the testing was only done on the road surface and not on the school grounds.

Sheriff Rasco reported that a patient that had been in ICU has now been sent home, still contagious, but much better. Supervisor Caldwell said it was good to hear of the people that are recovering. She said if you look at a heat map, you can see that lots of people went to Mardi Gras and where they went on Spring Break. She thanked everyone on the front lines with normal occurrences plus COVID 19.

Supervisor Gardner asked if EMA or EMS needed anything from the Board to help do their job. Chief Olson asked them to just keep 'poking the bear' to get resources and keep doing what they are doing. Supervisor Gardner asked how the employees were. Chief Olson said they have not had a chance to slow down and think about it. Mr. Davis said his employees are concerned, but they have put in extra protection and are constantly revamping protocol, especially in high risk situations where they have to be close to patients. He said the precautions will not affect patient care in a negative way; it will just reduce the risk. Mr. Davis said 2 medics have had close contact and are 7 days post exposure with no symptoms. He said they were in full PPE. He also noted that the dispatchers are doing a great job of screening and asking questions.

**See Exhibit G.3.b.**

### **c. Overview by Department of Human Services**

Mrs. Crockett gave a summary of the Employee Rights and Families First Coronavirus Response Act (FFCRA) and said they are managing 4 items from the Employee Paid Sick Leave Act:

1. Paid sick leave at 100% pay for part-time and full-time, up to 80 hours at 100% pay if the employee themselves is sick
  - Employee is subject to quarantine based on law
  - Employee is advised by doctor to self-quarantine related to COVID 19
  - Employee is experiencing symptoms & seeking medical diagnosis
2. Paid Sick Leave at 2/3 salary for part-time and full-time, up to 80 hours at 2/3 regular pay or up to \$200 daily
  - Caring for someone subject to quarantine or isolation

- Caring for individual advised to self-quarantine by doctor
  - Any other substantial similar circumstances – no regulations on this yet
3. Paid leave for child care at 2/3 salary for part-time and full-time, up to 80 hours at 2/3 regular pay or up to \$200 daily
- Employee is unable to work or telework
  - School of place of child care is closed related to COVID 19
4. Expanded medical leave and child care leave for part-time and full-time, been with County for minimum of 30 days
- Up to 10 weeks above the 2-week leave and 2/3 salary up to \$200 daily
  - Paid sick leave can be used to cover 1<sup>st</sup> two weeks for child care leave

Supervisor Medlin asked if any of this was reimbursable in the stimulus package. Mrs. Crockett stated they are not sure about that; but HR has made adjustments in the payroll reporting to be able to track the leave. Mrs. Lynchard noted the Expanded FMLA is only good through December 31, 2020.

Mrs. House stated the Department of Labor updates their site daily. Mrs. Crockett said they had been informed that FMLA and the emergency FMLA were completely separate, but Mrs. House has received new information. Mrs. House said an employee has 12 weeks FMLA to use in a 12-month rolling period whether it is regular or emergency extended leave. They are not both allowable. Mrs. Crockett asked the Board to bear with them as they receive and get out new information. Supervisor Caldwell stated the Board was aware that this situation is very fluid and the Board appreciated the work being done by HR. Mrs. House stated some employees have used some of their FMLA, so that would cut down on the amount of emergency leave they have.

Supervisor Caldwell asked if the department heads would explain all of this to their employees. Mrs. Crockett said they are asking them to direct all employees to HR and they will explain under HIPPA laws.

Mrs. Crockett stated they provided all the managers with a form in hard copy and electronically to share with their employees and asked them to direct employees to HR. She stated the bottom of page 2 give the options to get the form to HR without coming in; fax, scan, take a picture and text to Mrs. Crockett's cell phone, and the information is on the County's intranet.

Supervisor Caldwell asked if HR is taking employee's word of the need. Mrs. Crockett said HR can ask for validating information and they will. She stated that doctors' offices are sending forms that confirm testing and that employees are awaiting test results.

Intermittent Extended FMLA coverage:

- This can be intermittent hours or days
- Can only be used under the Extended FML
- Definition of child is under the age of 18 and school or place of care is unavailable because of COVID 19
- Care definition from the Dept. of Labor is for anyone, not just family and HR is required to collect support documents

Supervisor Lee asked what if a person was not comfortable sending their child to child care. Mrs. Crockett stated that is a choice to self-isolate and is not covered. She stated employees who decide to self-quarantine are also not covered.

Mrs. Crockett noted under the Employee Rights for FFCRA issued by the US Dept. of Labor; the Board will need to take action the following items:

- Intermittent leave is only good for telework. Department heads will meet with Mrs. Lynchard to discuss if they have any eligible employees
- Unpaid leave is not in the County's policy. Board will have to decide if they will allow unpaid leave. Employees can use their first 80 hours with paid medical leave, but they do not have to.
- Subsidize 1/3 of pay with use of sick or vacation leave for the 1<sup>st</sup> two weeks or the entire 12-week period

- EMS employees may work 80 hours in one week. Consider administrative leave for an additional week at one week of regular pay if they contract the virus, or pay the regular rate of pay for a standard one-week period. Mrs. House said their usual week is 3/24 hour days or 72 hours.

Supervisor Medlin asked if these were HR’s recommendations. Mrs. Crockett affirmed.

Mrs. House stated they have adjusted the payroll reporting for tracking purposes. She stated there are 2 leave options:

- Administrative leave approved by the Governor – asking managers to put HB1647 in the payroll notes
- Administrative Leave currently addressed in personnel manual

Mrs. House also said she added a job code for COVID 19. She said they can run a report based on the code and will be able to use that when the County applies for reimbursement. Mrs. Crockett said HR will have to manually track the use of intermittent leave up to the 12-week period. She said they will also track for the extended family medical leave. Mrs. House said there will be a lot of manual figuring for the payroll system to figure the 2/3 pay and they may have to change payroll deadlines in order to get that done.

Supervisor Medlin asked had there been any uptick in Emergency Room visits. Mrs. House said they have not gotten a report to have that information. Supervisor Medlin said he wondered since the deductible had gone up. Mrs. Lynchard stated any testing and associated costs related to COVID 19 will not be billed to the person according to the First Leave info. She stated they have not found out for sure what ‘associated costs’ involves.

Supervisor Denison asked if all this payout was subject to withholding and why there was a cap on the daily amount. Mrs. Crockett stated all of it is subject to withholding and \$200 was in the President’s bill. She stated they looked at the lowest paid employees and they would still be at or above minimum wage.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the forms as presented by Human Resources regarding payroll for Emergency and Extended Family Medical Leave; allow employees to use unpaid leave for Extended Family Medical Leave for this time of emergency; allow employees to take personal leave to supplement the last 1/3 of their regular salary not covered by the expanded family medical leave to make their salary whole; and authorize Human Resources to make the determination of true need.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Ray Denison made the motion and Supervisor Mark Gardner seconded the motion to pay EMS employees one week of leave at their regular pay in addition to the 80 hours allowed if they are placed on sick leave due to COVID-19.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.3.c.**

**d. Justice Court**

Mrs. Lynchard stated the staff at Justice Court has some ever-changing situations. She stated they are working as a cohesive group and are working like family. Justice Court Clerk Pat Sanford stated they are adhering to the guidelines of the Supreme Court Justice. He stated they are continuing the March criminal cases to May and the April cases to June. He said the deputies are guiding people and having them read the notices while giving them handouts at the door. Mr. Sanford stated they are not issuing warrants for no-shows.

Supervisor Gardner asked if they were not having court. Mr. Sanford said the Judges are seeing protection orders. Mr. Nowak stated part of the normal court process is continuing cases. Mr. Sanford said they are contacting the defendants to be sure they are agreeable with the continuation.

Mr. Sanford stated they are using closed circuit television (CCTV) with the prosecutor and defender for inmates. Supervisor Gardner asked what they did if the person was not in jail. Mr. Sanford said they have not had that come up. Mr. Nowak stated the Supreme Court said they could not use CCTV on trials, but they are encouraging alternate means for witnesses and evidence coming in.

Mrs. Lynchard stated the Supreme Court issued an updated order to say no more than 10 people in any courtroom and that have issued more orders which caused another shift in court protocol. Mr. Nowak agreed stating the Supreme Court has issued 7 administrative orders in the past 2 weeks. He said that other than trials in lower court, all else can be handled through CCTV. He said that order came out Friday.

Mrs. Lynchard stated the Sheriff's Department has had a great part in working with the judges and Mr. Sanford. Sheriff Rasco stated they have been trying to get the judges to use the CCTV for a long time and they are now doing it. He said it is working out very well for the Sheriff's Department as their census today is 304.

Supervisor Caldwell asked if the prosecutors were back at work. Mr. Sanford said Mr. Holland is, but he was not sure of Mr. Sorrell's status. He stated that by using the CCTV only one of them needs to be there and only on trial days.

Mr. Sanford stated Civil court is seeing evictions in a timely manner, getting them on the docket and getting them heard. Supervisor Gardner said he understood there was a moratorium on evictions. Mr. Nowak stated that was on foreclosures with loans secured by federal loans and evictions on public housing, but no moratorium on the state level. Mr. Sanford stated the judges have pushed declarations out to May 15 for court dates, but they are hearing what is already on the docket. He said the officers are directing the people to not have more than 10 in the courtroom. He stated most are waiting outside or in their cars, but they are not allowed to gather in the lobby.

Supervisor Gardner asked how the employees were. Mr. Sanford said they are wondering why Justice Court is still open when the Tax Collector's office closed at 3 pm on Friday. Supervisor Gardner said that was a particular situation and it was only the Southaven office. Mr. Sanford stated Facilities did a great job of putting up barriers and the deputies are only allowing 2 people in the clerk's office at a time. He said foot traffic has been way down.

#### **e. Facilities**

Facilities Director Shawn Houston stated they are still handing out Lysol, Clorox wipes, hand sanitizer and the cleaning crew is wiping down doorknobs and desks. He said he got 20 gallons of hand sanitizer when the pharmacy in DeSoto County started making it at \$85 per gallon; and he is getting more today at \$50 per gallon. He stated he has some on backorder with Panola Paper. Mrs. Lynchard asked Mr. Houston if Facilities could put up plexi glass at the front counter of Justice Court and check to see if the Tax Assessor would like to do the same at his front counter.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Facilities to install plexi glass at the front counter of Justice Court and the Tax Assessor's office if they choose to do so.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**f. Animal Services**

Animal Services Director Monica Mock stated they are doing business as usual with their precautions in place that the Board had previously approved. She stated she has one employee out on maternity leave, one sick with the stomach virus, and one waiting for test results of COVID-19. She stated they are trying to distance within the office and they have all agreed to help keep up the adoptions. She said most of her staff has calmed down, calls have dropped and intakes have dropped. Mrs. Mock said they are all pitching in to get the work done while being short-handed. She said she spoke with her staff and told them their only alternative to working would be to euthanize all the animals and close down the shelter; and none of them want to do that.

Supervisor Gardner asked if the Animal Shelter could ask the same questions the Sheriff’s dispatchers ask before going out to pick up an animal. Mrs. Mock said that would be good as bite calls are going up with kids out of school. Sheriff Rasco said he would get their protocol questions to Mrs. Mock. Mrs. Lynchard suggested the officers get PPE to wear on pick-up calls. Mrs. Mock said they have some masks and gloves. She said the officer that thinks he was exposed had on a mask and gloves and they wore additional gear when washing the dogs.

**g. Environmental Services**

Environmental Services Director Ray Laughter stated due to the lack of Trusty Labor during the Pandemic, his crews have combined duties and are doing e-waste, Parks, and tire recycling all at once. He said they are still taking phone calls and taking care of code enforcement calls and Stormwater inspections.

Supervisor Gardner asked about Mr. Laughter’s staff. Mr. Laughter said their main issue was the public’s access to the office and that is all worked out. He said they are all working together to get things done.

**h. Planning**

Planning Director Bennie Hopkins said they are still running pretty good. He said they had 185 inspections requested last week, which was a little low; but they had a lot on Friday with the nice weather. He said they are taking care of business by phone and with forms outside in the hallway; and, if someone needs to talk, he or Mr. Cardosi step into the hall to talk with them.

**i. Accounting**

Deputy Director Stephanie Hanks stated they have a conference call with the auditors tomorrow and they have continued to send the documents as requested. She stated they are using GoTo meeting for the software implementation and will be starting those meetings this week. Mrs. Hanks said they have locked their door to the hall and all mail is going outside in a box.

Supervisor Caldwell asked if everyone was at work in their department. Mrs. Hanks said Mrs. Freeze is out today because of a sinus infection, but everyone is working. She said Mr. Riley has been at the Road Department taking inventory and that Mr. Jarman has been very involved with that as well. She said it was a good opportunity for Mr. Jarman to see where everything is and what is there. Mrs. Lynchard stated this year has been particularly rough on the Accounting Department with 3 audits including a compliance audit.

Mrs. Hanks thanked the Board for their support. She said when she was out sick; Mr. Davis called and checked on her regularly. She said DeSoto County has an outstanding group of employees and that not everybody can get through emergencies like this and still be a family. She commended the Board for the great job they do. She said their office moral is good.

**j. IT**

IT Director John Mitchell stated most of their work is remote. He said they are trying to help with the online meetings and have bought some additional licenses for larger meetings. He said they have worked with Circuit to try and get them set up with remote meetings. Mr. Mitchell said no one from the public is coming in their offices. He stated they are using this time to try and catch up on some projects. He noted they have kept the software projects going and that has not lost stride. Mr. Mitchell said everybody in his department seems to be doing well. He said they had some concerns early on, but closing the doors to the public has made it okay. He stated the biggest thing IT is doing is trying to keep departments open and filling their needs.

**H. NEW BUSINESS**

**1. Updated Job Description for Procurement**

Director of Procurement and Administrative Services Pat McLeod stated the changes are ones that have been understood to be part of the job and this will clarify them and have the job description clearly stated.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to approve the updated job description for Procurement Coordinator.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.1.**

**2. Planning Commission Meeting**

Planning Director Bennie Hopkins stated they have had some Planning Commissioners express concern about meeting on Thursday. He said they have it set up for the commissioners to be able to call in. Mr. Hopkins stated they have a rezoning and a preliminary plat that comes after a rezoning and a few small items.

The Board discussed the options for the public being able to speak.

Supervisor Denison said he felt like, as a county, they sometimes let the developers pressure them. He stated the I269 corridor needs to be looked at cohesively to make it nice and that little dabs of land don't need to be approved for rezoning as people see money making opportunities.

Supervisor Lee said he did not think it would be fair for the commissioners to be on the phone and the public have to be here in person. He said everyone should understand that some changes have to be made in these times.

Supervisor Caldwell said this Board sets the precedent. She said they are asking people to please stay home and she did not think they should make people come to a meeting. She told Mr. Hopkins the Board appreciates all they are doing to try and come to a solution. Supervisor Caldwell said she would like to put off the rezoning to be sure the public has a good opportunity to come out if they want to.

Supervisor Denison said the Governor's order allows the Board to postpone the meeting. Mr. Hopkins said they could just table the items to the next Planning Commission meeting and see how things are looking at that time.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to table the items on the Planning Commission's agenda and continue that meeting to April 30, 2020; contingent on the climate of the COVID-19 pandemic.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**3. Spring Clean Up**

Environmental Services Director Ray Laughter stated they would like to move the Spring Clean Up dates to April 13-20. He stated that people are at home and they are cleaning out attics and garages. Mr. Laughter stated they had to add an additional storm debris dumpster at Lewisburg Primary School because of the heavy usage. He stated they will have 18 dumpsters at 14 different locations for Spring Clean Up. Mr. Laughter said Ms. Barclay will be doing some promo videos with the Supervisors to advertise Spring Clean Up and the emphasis will be to promote cleaning up your own area while practicing social distancing. He said this will be a positive effort.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to change the dates for the Spring Clean Up to April 13-20.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**4. JAG Grant for Cities of Olive Branch and Southaven**

Mr. Nowak stated the cities of Olive Branch and Southaven applied for a 2017 JAG Grant and they have both decided not to participate. He stated the County has to sign off as a signatory even though they were not going to participate. Mrs. Lynchard stated the Sheriff might want to apply for the grant.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the County Administrator to sign the letter stating the cities of Southaven and Olive Branch do not want to accept the 2017 Justice Assistance Grant.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**I. PLANNING**

**J. EXECUTIVE**

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to adjourn the Board meeting until Monday, April 6, 2020 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District

YES

THIS the 6th day of April, 2020, these minutes have been read and approved by the DeSoto County Board of Supervisors.

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Jessie Medlin, President  
DeSoto County Board of Supervisors