

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FIVE SUPERVISOR MICHAEL LEE, PRESIDING
March 07, 2022

A. CALL TO ORDER

The March 07, 2022 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board President.

Chief Deputy Justin Smith opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2 - ABSENT
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Chief Deputy Justin Smith	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

EMS Director Mark Davis offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF FEBRUARY MINUTES – MS Code 19-3-27

As required by MS Code of 1972, Section 19-3-27, option (b) the minutes of each day's proceedings shall be adopted and approved by the Board of Supervisors as the first order of business on the first day of the next monthly meeting of the board. Supervisor Lee asked if everyone had read over the February minutes.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the minutes of the Board of Supervisors for February, 2022, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Lee asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Consent - Move Budget Amendment for Bridge & Culverts Ending Cash, Bridge & Culvert Project Budgets, Road Project Transfer Funds, & Bond Projects Fund to New Business (Consent, G.3.a. to New, I.8.c.)
- b. Human Resources – Road Department – Ice Day Compensation (I.h.1.f.)
- c. Human Resources – Emergency Weather Policy (New, I.1.g.)

- d. Finance & Accounting – Late Bill - Clearwater (New, I.5.c.)
- e. Finance & Accounting – Authorize to Write Check for NACo Reservations (New, I.5.d.)
- f. Contract Administration – Circuit Clerk - Redistricting (New, I.6.b.)
- g. Committee Reports – Insurance Committee - Liability (New, I.9.a.1.)
- h. Committee Reports –Insurance Committee– Short Term & Long Term Disability (New, I.9.a.2.)
- i. Committee Reports – Fire/EMA (New, I.9.d.)
- j. Surety Bonds for County Employees (New, I.13.)

2. Human Resources Director Carla Crockett requested to add the following:

- a. Human Resources – Meritain Quarterly Update (I.1.h.)

3. Road Manager Robert Jarman requested to add the following:

- a. Discussion About Surplussing Equipment & Possible Purchase (New. I.8.d.)

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CITIZEN REMARKS & PRESENTATIONS

Supervisor Lee asked if there was anyone present to speak to the Board on an item not listed on the agenda. No one came forward.

G. CONSENT AGENDA

1. Board Proceedings – MS Code 19-3-67 & 19-3-35 – Signature Required

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF January 1 – January 31 2022 AS AUTHORIZED AND PROVIDED UNDER **SECTION 19-3-67 AND 19-3-35, MISSISSIPPI CODE 1972 AMENDED.**

FOR CLAIMS IN ALL FUNDS **TOTALING \$ 6,644,221.12**

BE IT ORDERED: That all county bills for **DESOTO COUNTY** for the month January 1-31 2022 claims as noted above totaling **\$ 6,444,221.12** is hereby approved as presented by the Chancery Court Clerk of DeSoto County.

These are claims presented and approved during the month of January 1 – 31 2022. ORDERED AND DONE THIS 18th DAY of January 2022

Supervisors that were present at the January 18, 2022 meeting were Michael Lee, Lee Caldwell, Jessie Medlin, Ray Denison and Mark Gardner.

2. Monthly Health Claims Report

The following is a recap of all insurance claims funded and paid to MetLife, Aetna, RENO and Humana during February:

Funding Request	Date Paid	Amount	Claim Type	
2/1/2022	2/1/2022	\$89,306.96	MetLife Admin and Stop Loss Fees	
2/1/2022	2/1/2022	\$5,042.91	Aetna Dental Admin and Vision Premiums	
2/1/2022	2/1/2022	\$1,167.00	Rx/Go Claims	
2/1/2022	2/1/2022	(\$36,877.25)	Humana Run-Out Medical Claims	Medical claims in the amount of \$30,731, but addl. Pharmacy credit of \$60.
2/1/2022	2/4/2022	\$43,622.91	MetLife Medical Claims	
2/1/2022	2/4/2022	\$45,046.75	MetLife Pharmacy Claims	
2/1/2022	2/4/2022	\$7,064.90	Aetna Dental Claims	
2/8/2022	2/8/2022	\$36,324.38	MetLife Medical Claims	Medical claims in the amount of \$74,683.90, but credit of \$38,359.52.
2/8/2022	2/8/2022	\$35,683.87	MetLife Pharmacy Claims	
2/15/2022	2/15/2022	(\$36,324.38)	Humana Run-Out Medical Claims	Medical claim of \$398.09
2/15/2022	02/15/22	\$154,071.19	MetLife Medical Claims	
2/15/2022	02/15/22	\$67,032.34	MetLife Pharmacy Claims	
2/15/2022	2/15/22	\$3,578.42	Rx/Go Claims	
2/23/2022	2/23/2022	(\$41,646.36)	Humana Run-Out Medical Claims	No medical claims but prior year stop loss in the amount of \$485.00, financial recovery and Misc. adjustment credit of \$5,000.27
2/23/2022	2/24/2022	\$85,041.23	MetLife Medical Claims	
2/23/2022	2/24/2022	\$34,682.91	MetLife Pharmacy Claims	
2/24/2022	02/24/22	\$20,180.37	Aetna Dental Claims	
2/25/2022	02/25/22	\$47,568.27	MetLife Medical Claims	End of benefits year, stop loss claims must be settled. Extra billing to send out this year: \$106,805.59 in medical, bc insurance checks in the amount of \$58,547.32
2/25/2022	02/25/22	(\$1,724.93)	MetLife Medical Claims	Medical claims of \$980.60, COBRA Refund of \$3,304.00
Total Admin Fees, Vision Premiums and Stop Loss		\$97,369.87		
Total for Rx/Go		\$7,262.92		
Total for Humana		-\$41,543.35		
Total MetLife/Aetna Claims		\$626,297.62		
Total Cost:		\$689,384.56		

3. Office of Finance & Accounting

a. Budget Amendments – MS Code 19-11-19 – Animal Services, Human Resources, Animal Shelter Operations, Commerce St – Della to Jaybird, Capital Projects Fund/EMS Ambulance Equipment, EMA Grants Fund

(1)	Animal Services	Fund/Department #		001 / 445		
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
REVENUE						
001-000-370	Animal Shelter Donations	\$ 3,804.00	\$ 3,136	\$ 463		\$ 3,599
EXPENSE						
001-445-588	Veterinarian Fees - Spay/Neuter	\$ 4,468.20	\$ 16,696	\$ 38		\$ 16,734
001-445-697	Animal Testing & Vaccinations	\$ 706.00	\$ 15,859	\$ 125		\$ 15,984
001-445-698	Canine Supplies - Food	\$ 4,874.58	\$ 21,551	\$ 300		\$ 21,851
TOTALS				OVERALL INCREASE	\$463	
Reason for Request: Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.						
(2)	Human Resources	Fund/Department #		001 / 140		
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-140-544	Service & Maintenance Contract	\$ 2,211.96	\$ 2,000	\$ 212		\$ 2,212
001-140-559	Other Professional Services	\$ -	\$ 2,000		\$ 212	\$ 1,788
TOTALS			\$ 4,000	\$ 212	\$ 212	\$ 4,000
Reason for Request: To account for increase in contract for machine utilized to stuff envelopes.						
(3)	Animal Shelter Operations	Fund/Department #		001 / 445		
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-445-588	Training & Registration	\$ 575.00	\$ 750	\$ 975		\$ 1,725
001-445-698	Canine Supplies	\$ 4,874.58	\$ 21,851		\$ 975	\$ 20,876
TOTALS			\$ 22,601	\$ 975	\$ 975	\$ 22,601
Reason for Request: To account for upcoming training registration fee for Basic Animal Control Officer Certification in Olive Branch.						
(4)	Commerce St - Della to Jaybird	Fund/Department #		156 / 374		
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
156-374-550	Legal Fees	\$ -	\$ 39,195		\$ 200	\$ 38,995
156-374-914	Easements / Right of Way	\$ 2,237.50	\$ 2,238	\$ 200		\$ 2,438
TOTALS			\$ 41,433	\$ 200	\$ 200	\$ 41,433
Reason for Request: Reallocate funds to account for easements and right of way invoices.						

(9)		Fund/Department #	380 / 240			
		Capital Projects Fund - EMS Ambulance Equipment				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
Emergency Medical Services						
380-240-921	Other Capital Outlay Under \$5000	\$ -	\$ -	\$ 950		\$ 950
380-240-922	Other Capital Outlay Over \$5,000	\$ -	\$ 102,668		\$ 950	\$ 101,718
TOTALS			\$ 102,668	\$ 950	\$ 950	\$ 102,668
Reason for Request: Reallocate funds to account for new AED machine for Walls ambulance.						
(10)		Fund/Department #	044 / 260			
		EMA Grants Fund				
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
REVENUE						
044-001-336	Sales Income	\$ 25,017.00	\$ -	\$ 25,017		\$ 25,017
EXPENSE						
044-260-917	Other Mobile Equipment Under \$5,000	\$ -	\$ -	\$ 4,000		\$ 4,000
044-260-918	Other Mobile Equipment Over \$5,000	\$ -	\$ -	\$ 21,017		\$ 21,017
TOTALS				OVERALL INCREASE	\$25,017	
Reason for Request: Increase revenue and increase expenses to account for recent grant vehicle that was sold at auction and approval received to purchase side by side and trailer.						

The budget amendments for Bridge & Culvert Ending Cash, Bridge & Culvert Project Budgets, Road Project Transfer Funds, & Bond Projects Fund (Amendments 5-8) were moved to New Business (I.8.c.).

b. Final Inventory Dispositions – Road Department, IT

DEPT NAME		ROAD										DEPT #:	300
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL		
34554		CHEVY MALIBU CAR	1G1ZT58N27F275400	DAS-DECLARE AS SURPLUS	07	15K	Central Maint	05/03/21					
33784		2004 GMC C1500 PICKUP	2GTEC19T841264769	DAS-DECLARE AS SURPLUS	04	20K	Central Maint	05/03/21					
39090		2008 CHEVY SILVERADO PICKUP	3GCE13068G118074	DAS-DECLARE AS SURPLUS	07	23K	Central Maint	05/03/21					
39092		2008 CHEVY SILVERADO PICKUP	3CEC13078G118987	DAS-DECLARE AS SURPLUS	07	23K	Central Maint	05/03/21					
36792	X	2006 FORD F350 PICKUP	1FTW/W31P66EA04751	DAS-DECLARE AS SURPLUS	05	23K	Central Maint	05/03/21					
41399		2013 FORD F250 4WD	1FT7W2864DEA13501	DAS-DECLARE AS SURPLUS	13	26K	Central Maint	03/15/21					
12045		16' Utility Trailer	4D9MS165650075022	DAS-DECLARE AS SURPLUS	75	2K	Central Maint	05/03/21					
32356		6-1/2X16 TRIPLE R TRAILER	1T9FE162X3B5013231	DAS-DECLARE AS SURPLUS	03	2K	Central Maint	09/20/21					
35900		JOHN DEERE TRACTOR 6420	L06420H505575	DAS-REPLACED W/NEW	07	51K	Central Maint	09/20/21					
35916		08 International 4300 Truck	IHTMMAAL58H631296	DAS-DECLARE AS SURPLUS	07	43K	Central Maint	10/04/21					
35924		WILRO C PLATFORM BODY	N/A	DAS-Attached to Truck	07	32K	Central Maint	10/04/21					

DEPT NAME		Road Department										DEPT #:	300
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL		
35835		Sanyo 32" TV	V6060509123551	obsolete - No longer used	06	4H	Rd Dept	11/02/20		E-WASTE TRL			
42529		Dell Optiplex 790	57257V1	Broke	12	11H	Rd Dept	11/02/20		E-WASTE TRL			
36725		LexMark Laser Printer	721BOWY	No longer works	05	3H	Rd Dept	11/02/20		E-WASTE TRL			
44523		Intel NUC	G6YE435001HN	No longer supported per IT	15	2H	Rd Dept	11/02/20		E-WASTE TRL			
44533		Intel NUC	G6YE436001W2	No longer supported per IT	15	2H	Rd Dept	11/02/20		E-WASTE TRL			
44534		Intel NUC	G6YE436001XE	No longer supported per IT	15	2H	Rd Dept	11/02/20		E-WASTE TRL			
44535		Intel NUC	G6YE436001XJ	No longer supported per IT	15	2H	Rd Dept	11/02/20		E-WASTE TRL			
44536		Intel NUC	G6YE43600141	No longer supported per IT	15	2H	Rd Dept	11/02/20		E-WASTE TRL			

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: _____	DATE: 11/04/21	PRESENTED TO BOS	
PRINT NAME: _____		11/2/2020	
		PRESENTED TO BOS	

c. Authorized Credit Card Uses

February 2022 Credit Card Purchases

The following charges were made in February for Transportation Meetings

*Supervisor Lee Caldwell \$ 55.78

d. Monthly Expenditures & Liabilities – MS Code 19-11-23 (February)

**e. Monthly Expenses for Tax Collector/Tax Assessor/Sheriff (February)
MS Code 17-1-9D/19-25-13**

4. Road Department

a. Monthly Work Schedule

- b. Monthly Road Report
- c. Monthly Bond Report
- d. Monthly Safety Report

5. Meal Log Affidavits (2) – MS Code 19-25-74

6. Office of Procurement

a. Procurement Card Statement for January 2022

January 2022
PROCUREMENT CARD LOG SHEET
CARD NUMBER ending in 0011,0037

Date Out	Time Out	Time In	Vendor	Department	Employee	Description of Purchase	TOTAL RECEIPT	Issues, if any
1/4/2022	2:15 PM	4:30 PM	Memphis Business Journal	Planning	Latoya Smith	Journal Subscription	\$90.00	NONE
1/10/2022	4:20 PM	4:50 PM	DJI	Sheriff Search & Rescue	J. Bingham	Drone Repair	\$ 273.00	NONE
1/12/2022	4:00 PM	4:15 PM	Amazon	Justice Court	Lisa Guidry	Office Chair	\$ 110.98	NONE
1/20/2022	3:58 PM	4:00 PM	Daily Memphian	Community Resources	Christy Barclay	Daily Memphian Newspaper Subscription	\$ 80.25	NONE
1/26/2022	10:05 AM	10:30 PM	Amazon	Road Mgmt	Robert Jarman	Fuel Pump for EMA Side by Side	\$ 74.90	NONE

7. Justice Court Monthly Report

February

Criminal Cases Filed	174
Civil Cases Filed	457
Traffic Tickets Filed	1019
Total Cases Filed	1650
State Assessments	\$114,655.50
County General Fund	\$146,298.84
DPS	\$10,180.00
Total Collections	\$271,134.34
Submitted by	Lisa Guidry
Date	28-Feb-22

8. Contract Administration – Auto Renewal

- a. Animal Shelter – Interlocal with City of Southaven, City of Olive Branch, City of Horn Lake & City of Hernando

9. Enter Into the Formal Record and Make a Part of the Board Minutes:

- a. Election Commission Contract with Hernando Hills Elementary – Fully Executed

10. Chancery Clerk Allowance

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Consent Agenda as presented including moving the four budget amendments from Item G.3.a. as requested by the County Administrator.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District

YES

See Exhibit G.

H. OLD BUSINESS

1. Declaration of Local Emergency Update

EMA Director Chief Chris Olson stated he and Road Manager Robert Jarman agree that most of the clean-up from the ice storm event is done. Mr. Jarman stated the Road Department has removed most everything that was piled up off the right of way. Chief Olson stated they recommend not extending the emergency declaration at this point. No Board action was needed.

2. COVID Update

EMS Director Mark Davis stated there have been 249 new cases reported since the last meeting. He stated deaths are up 9 from the last meeting at 539. He stated the average new cases per day for the past 7 days is 16.43. He stated things still look like they are leveling out and possibly declining. Director Davis stated he has suggested closing down the Southaven location for testing as between Hernando and Southaven; they are testing less than 100 per day. He requested to be allowed to report once per month. The Board agreed.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make Director Davis' report a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.

3. Project Updates

Mrs. Lynchard handed out some spreadsheets to update the Board on road projects and budgets.

Holly Springs Road – Segments 1 & 2:

Supervisor Medlin asked if Holly Springs Road Segment 2 came in under budget. Mrs. Lynchard affirmed and stated that money was reallocated at budget time. Mr. Collins Simpson stated there is still more left to do and he did not recommend reallocating the remaining funds. He stated they might be able to move some at budget time.

Mrs. Lynchard stated there should not be any additional increase in budgets on Holly Springs Road Segment 1 and it looks like, with what is owed on contracts, there should be a surplus of \$368,000 in that project.

Supervisor Medlin asked if all the projects had a fuel adjustment. Mr. Simpson stated it depends on the project. He stated State Aid projects do and LPA projects do not. He stated Holly Springs Road is a fixed price.

Nail Road:

Mrs. Lynchard stated there were some adjustments made to move money to spend it in the correct order. Mr. Jarman stated they took Polk Lane Extension that is closing and moving that money to Swinnea Road; then taking local money out of Swinnea and moving it to Nail Road. He stated that they are moving the bond money to Swinnea Road because it is ready; and that money has to be spent sooner. Mrs. Lynchard stated that moving that money back into Nail Road takes that budget from the \$6 million range to about \$9.4 million.

Mrs. Lynchard noted the task order on Polk Lane is still open. Mr. Simpson stated they are finalizing the documents to close it out; and can move the balance to Nail Road once finalized.

Star Landing Road – Tulane to Getwell:

Mrs. Lynchard stated the segment between the railroad and Hwy 51 has not been bid; but it looks like it is funded correctly. Supervisor Medlin asked if that project is held up. Mrs. Lynchard stated MPO has held it up. Supervisor Caldwell said the MPO met last week and the project is back in the TIP. She stated she is meeting with Lee Frederick tomorrow to try and get a Notice to Proceed. She stated that is why the Federal audit approval is so important.

Commerce – Della to Jaybird:

Mrs. Lynchard stated they are moving along. She stated that it looks the project is budgeted adequately for this phase. Mr. Jarman noted construction has not been budgeted.

Getwell Road:

Mrs. Lynchard stated this project will include Use Tax and some State money. She said it looks like it is underfunded by \$2 million; but they think the Use Tax will cover it. Supervisor Caldwell asked if this year's Use Tax is included in this figure. Ms. Freeze said it is not; and that will take it down to about \$1.7 million. Supervisor Caldwell asked how far along the design process is. Mr. Simpson stated they are close to finalizing the right of way limits. He stated they have completed the field review and MDOT just approved the right of way plans for the signal at Pleasant Hill of which the Getwell widening project ties to.

Supervisor Caldwell stated the County has to show they are spending the \$1.5 million from the State. Mr. Jarman stated there has been \$72,000 spent on engineering. Supervisor Caldwell stated there will be a bottleneck from Lester Road to Star Landing as Southaven changed their mind about widening that portion and pulled it from their project list. Mr. Jarman stated that segment is just under one mile.

Armory Road:

Mrs. Lynchard stated she thinks the budget will be adequate for this project. She stated this does not include going from the Agri Ed Center to Hwy 51. Supervisor Caldwell stated Senator Blackwell is trying to get help with Armory Road. She said the Board asked the State for \$500,000 to help build part of the road because the Army asked for it to be concrete.

Mr. Jarman stated they will do the dirt work and base to Mr. Saucier's property. Supervisor Denison asked if there was any kind of site drawing that shows the loop to Hwy 51. Mr. Simpson said they have a draft; but it subject to change based on the location of the EOC, the sewage lagoon that will be removed, etc. He stated the connection points will not change.

Swinnea Road:

Mrs. Lynchard stated the estimated construction cost is \$3.5 million; and she thinks the budget in place will be adequate. Mr. Simpson stated they will update the estimate before they go to bid.

Supervisor Lee asked how long it will be to complete the right of way acquisition. Mr. Nowak stated the eminent domain suits are being filed or have been filed. He said it will probably be 60 to 90 days depending on how long it takes to get everyone served with process.

Supervisor Denison asked if anything was being done south of Bankston. Mr. Simpson and Supervisor Lee said nothing is being done there.

Safety Improvements:

Mr. Jarman stated they will have a task order on Dean and Fogg Intersection probably at the next meeting. He stated they are still working a few things out.

Mr. Simpson stated they are very close to final design on the Wilson Mill curve. He stated once they nail down the right of way; they will give it to Mr. Nowak for acquisition. He stated they will then go to construction pending right-of-way acquisition. Supervisor Denison asked if the design got back on the existing road before the ditch. Mr. Simpson affirmed.

Mr. Simpson stated they have a sum of safety improvement money for Holly Springs/Jaybird, Jaybird/Byhalia, and College/Bethel intersections. Supervisor Denison asked if there would be a roundabout at Holly Springs and Jaybird. Supervisor Lee stated that will be a signal. He stated they are looking at a roundabout at Jaybird and Byhalia. Supervisor Caldwell said MDOT is looking at a roundabout at 301 and Star Landing as well as Pleasant Hill and Hwy 51.

Mr. Simpson noted the Ingram’s Mill Road Bridge and Star Landing Bridge are final; and they are taking bids on the Craft Road Box Culvert tomorrow.

Nail Road – Polk to Center Hill:

Mr. Jarman stated they are about \$6 million short. Mr. Simpson stated the biggest change in the estimate was with right-of-way. He stated it showed zero in the last estimate and he feels there might be some cost there. Supervisor Medlin said one landowner said he would donate some right of way if he did not have to make any more improvements to Nail Rd. when he puts in a subdivision.

Craft Road – Phase 2:

Mrs. Lynchard stated it look like there is a surplus; but they will leave the funds until completion.

Austin Road Bridge:

Mr. Simpson stated this is a LSBP project. He said State Aid will reimburse the design and project cost; but the project is not funded for construction at this time.

Supervisor Caldwell state they are trying to get this project and the two other bridges on the ERBR program. Mrs. Lynchard asked if ERBR would reimburse engineering. Mr. Simpson stated they will reimburse construction; and they can reimburse utility relocation and engineering if said items are completed after the ERBR agreement is finalized. He stated ERBR is funded July 1st and will most likely open prior to that. Supervisor Caldwell said MAS will let everyone know when it opens.

Getwell/Robinson Gin:

Mr. Simpson stated that is an overlay through State Aid.

Hwy 51 Improvements at Kapik:

Mr. Simpson stated this project just started construction.

Nail Road/Polk Lane:

Mr. Simpson stated they are closing out this project. He stated they will get the plans stamped, get a final estimate and give them to the Road Department to put on the shelf.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to close out Polk Lane Extension, set aside the additional money for Nail Road from Polk Lane to Center Hill Road, and put the plans on the shelf.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Amazon DIP Grant:

Mr. Simpson stated this project will be complete this summer.

Signal at Getwell & Pleasant Hill:

Mr. Simpson stated the right-of-way plans were approved last week.

Sewer Expansion:

Mrs. Lynchard stated this project will go along Star Landing Road to the Armory and Magnolia Hills Mobile Home Park. She stated they have talked about the ways to fund this project and the consensus is that it will qualify to fund with ARPA money. She said she broke down the components to justify why the pump station needed to be moved. Mrs. Lynchard stated they will probably be ready with a budget amendment at the next meeting. Supervisor Medlin said he wanted to be clear that the ARPA money is covering the project. Mrs. Lynchard stated they should know by the next meeting. She stated the enhancement to the road project has a deadline.

Supervisor Denison asked if the landowner was donating some land in exchange for the sewage lagoon that will be removed. Supervisor Caldwell stated she is working with him about donating land for the EOC and the road to Hwy 51. She stated they are getting each cost separated and he understands; but there is a brother that lives away that they need to talk with.

See Exhibit H.3.

a. Amazon Transportation Improvements Subcontract – Signature Required

Mr. Simpson stated Xcavators has submitted to subcontract with Kimes & Stone for lime stabilization.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the request to subcontract with Kimes & Stone for lime stabilization as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.a.

b. Lewisburg Sidewalk Project Subcontract – Signature Required

Mr. Simpson stated this is a request to subcontract with Riverside for striping Craft Road, the inside school crosswalks, and signage.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the request to subcontract with Riverside for striping as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.b.

Director of Parks & Greenways Ray Laughter stated they will need a budget amendment on this project later because the bids were higher than budgeted. Supervisor Caldwell asked if anything could be cut. Mr. Laughter said nothing could be cut because of the bid specs. He stated the total price was \$406,000, including engineering.

c. Nail Road Task Order #34 – Signature Required

Mr. Simpson stated this is for 5 lanes of dirt work for the entire length with 3 lanes paved. He stated the task order amount of \$954,000 is 7.5% of the estimate. Mrs. Lynchard asked what was included. Mr. Simpson said this estimate includes right-of-way acquisition coordination, utility relocation coordination, and design through the bidding process. He stated there will be a separate task order for construction. Mr. Simpson said this does not include legal costs.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve Nail Road Task Order #34 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit H.3.c.

d. Polk Lane Update

This item was discussed earlier in H.3.

e. Hawks Crossing Park Task Order #35 (Now known as Lewisburg Park)

Mr. Simpson stated Task Order #35 is for \$10,000 to produce a multi-use sidewalk layout on county-owned property. He stated they are looking at a prefabricated pedestrian bridge to join both sections of the property. Mrs. Lynchard asked if all the money is in the budget. Mr. Laughter affirmed that it is 100% conceptual design for the parking area, walking trail and amenities.

Supervisor Caldwell stated she preferred the name “Lewisburg Park”. The Board agreed.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve Task Order #35 for Lewisburg Park up to \$10,000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District ABSENT
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit H.3.e.

f. RFP for Internet Fiber

Supervisor Caldwell stated she had previously asked for \$35,000 for an RFP and then met with Tracy Huffman at Waggoner Engineering on how to put the project together. She stated the \$35,000 is for writing the RFP and not putting together the conceptual design of the project. Supervisor Caldwell said Ms. Barclay identified the areas that need service; and now they need to find out who actually wants service in those areas. She stated they found out through NACo and talking with other counties that people were trying to put a bid out without a specific design. She asked Mr. Simpson if the cost of putting together the project was \$120,000. Mr. Simpson said he thought the cost was \$105,000 on the preliminary and \$35,000 on the RFP. Supervisor Caldwell said ARPA money will cover the RFP; but they don’t think it will cover the preliminary design. Mr. Simpson stated an RFQ is needed.

Supervisor Denison asked if the Board was asking Waggoner to take care of the preliminary. Mr. Simpson said it would be the preliminary engineering. Supervisor Denison asked what they would spec. Mr. Simpson stated primarily the route, where it goes, who it goes to and then the Board gets the proposals. Supervisor Denison asked if it was in-ground and overhead. Mr. Simpson affirmed.

Supervisor Caldwell stated you have to have a percentage of how many people actually want the service and let them know how much it will cost.

Supervisor Denison asked about someone who is the last on the road and in a remote area. Supervisor Caldwell said they talked about that. She said if someone lives a mile off the road; they have to pay from the road to their house, and it may be cost prohibitive.

Supervisor Medlin asked if the engineering would come before the RFP. Supervisor Caldwell stated the preliminary engineering is to define the scope. Supervisor Medlin asked if that would determine the size fiber and what it can accommodate. Mr. Simpson affirmed and said it would determine size of fiber and the route, but not a specific branch. Supervisor Medlin asked how they would determine who is interested. Mr. Simpson stated they will go door-to-door for those that don’t answer by other means.

Mr. Nowak stated this will outline the basic parameters for what providers will do. Mr. Simpson stated they will define where they are laying the line and who they will serve. Mr. Nowak stated the provider will submit a proposal on how they plan to provide service and more details. Supervisor Caldwell said if the provider knows ahead of time how many service drops, and the topography of the land; there is much less to go through. Mr. Nowak stated it will be a RFP with a narrow set of parameters.

Supervisor Caldwell said another thing Waggoner did was to help write a grant and Madison County got \$600,000. She said that they have talked to CSpire the most and they were very open about covering certain areas and doing certain things. She said after CSpire saw the Board's minutes about the ARPA money; they went from offering several thousand per household to several hundred.

Ms. Barclay stated she also talked about different technologies. She stated there is something called fixed wireless for remote areas that provides reliable high speed service. She stated there are providers that specialize in those type of things.

g. Task Order #36 for Program Development & Support Services – Signature Required

Supervisor Caldwell stated many years ago, the Board had a support services agreement with an engineer and she felt it was needed at this time. She stated the task order is needed so Waggoner can get technical information and set up meetings as well as help with verbiage and letters that are needed. She stated the support services will help prepare narratives, set up meetings, secure places for meetings, etc. She stated this will be a yearly agreement up to \$35,000.

Supervisor Denison asked what some of the projects are that Waggoner has helped with. Supervisor Denison asked about the DCRUA projects Waggoner has helped with. Mr. Simpson stated they helped with technical expertise for projects in which DCRUA has received allocated funding. Mr. Simpson stated they provided technical expertise with project needs while supplying documents in support of clients and attend meetings with DCRUA in Washington. Supervisor Denison stated that DCRUA did not know about the WRDA bill until Waggoner helped them get it through.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize Waggoner's Task Order #36 for Program Development & Support Services for up to \$35,000, authorize the Board President to sign, and amend the budget from Ending Cash.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.g.

4. Reminder of Homestead Exemption Sign-Up Deadline

Mrs. Lynchard stated the deadline is April 1st and people need to be reminded. She stated any changes in the deed, loss of spouse, put property into trust, quit claim deed, or anything like that causes a person to have to refile. Ms. Barclay stated she has the information on the website and social media.

5. Human Resources

a. Lipscomb & Pitts Client Authorization Agreement – Signature Required

This item was removed from the agenda.

b. Symetra Amendment #2 – Signature Required

Mrs. Crockett reminded the Board that last year they discussed short and long term disability for elected officials; and that they found no reason to offer short term, but long term was a good

idea. She stated this gives the okay to add an eligible class for elected officials to the Symetra contract and requested the Board President sign the amendment.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the Symetra amendment adding an eligible class for elected officials for long term disability.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.b.

I. NEW BUSINESS

1. Human Resources

a. Meritain Amendment #3 – Signature Required

Mrs. Crockett stated this amendment includes the required compliance updates. She stated there were seven amendments added this year to our DeSoto County Medical Plan. They included transparency, non-participating provider exemption for emergency care, deleted & replaced continuity of care until claim is exhausted, penalty to obtain precertification, no penalty for Emergency Services, and a list of certain categories that will not be enforced. Claims procedures and the definition of emergency services, surprise billing, and usual and customary charges were also updated. Mrs. Crockett stated Lipscomb & Pitts and the Board Attorney have reviewed the documents.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve Meritain Amendment #3 as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.a.

b. Moonlighting Requests from EMS

Mrs. Crockett presented two moonlighting requests for EMS for both to work for private ambulance services on their 4 days off. Supervisor Medlin asked if this would interfere with their on-call days and cause a conflict. Mrs. Lynchard stated they cannot violate their on-call hours. She stated they get their schedules well in advance. Mrs. Crockett said Director Davis has spoken with them regarding their on-call schedules and that DeSoto County is their first priority.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the two moonlighting requests from EMS as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.b.

c. Appointment – Circuit Court – Juror Bailiff – Allison Harris

Mrs. Lynchard stated this was a little different hiring strategy. Mrs. Crockett stated Ms. Harris has worked in the Circuit Court office for a while and left last year. She stated Ms. Thompson has been short-handed, and she had the judge appoint Ms. Harris as Jury Bailiff. Mrs. Crockett stated Ms. Thompson did increase the salary to \$15.15 per hour rather than the amount on the payroll action sheet. Mrs. Lynchard stated Ms. Harris has a long work history with the County so Ms. Thompson felt like the normal hiring process was not necessary and they did an appointment by Judge Chatham.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the appointment of Allison Harris by Judge Chatham at \$15.15 per hour effective immediately.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.c.

d. Emergency Closing/Inclement Weather/Temporary Administrative Leave

Mrs. Crockett handed out a revised copy of the policy. She stated this would address how to manage on the comp/pay side. Mr. Nowak stated the last sentence conflicted with new information at the top of the page and suggested removing it.

Mrs. Lynchard stated this came up because of the bad weather day recently and they had a question about how a department was to get compensated for the time they worked. She stated they looked at the weather policy and Mr. Nowak said it had some deficiencies and ambiguities and we really needed to get the policies clarified.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to accept the revised policy as presented striking the last paragraph.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.d.

e. Symetra Policy Rider 2 & 3 Revised – Signature Required

Mrs. Crockett stated this policy rider includes the elected officials into the County's Class A grouping. She state Symetra drafted the contract and moved forward with a claim at that time. She said the underwriter has said that elected officials have to have a class of their own. She stated the Rider 2 added elected officials to the general population to affirm there was a long-term disability for that period. She stated Rider 3 moves elected officials to their own class.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept Symetra's Policy Rider 2 & 3 revised as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.e.

f. Road Department – Ice Day Compensation

Mr. Nowak stated there was a weather related incident and the Road Department was called out as an emergency situation. Mrs. Crockett stated what the Board approved earlier covered that. She stated there was a policy in place for this instance. She requested the Board approve paying up to 8 hours of compensatory time for the Road Department hourly employees for what they worked on the ice day. Mr. Jarman stated he had worked it out with the workers that they receive comp time for the hours worked that day. Mrs. Crockett stated they were paid regular pay for 8 hours.

Supervisor Medlin asked if they got overtime if they worked more than 8 hours that day. Mr. Jarman stated they get overtime is they work over 40 hours per week.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve up to 8 hours comp time for the Road Department hourly employees for the hours worked on the ice day.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

g. Road Department Explanation of Pay Template

Mr. Nowak stated there were some conflicts with this policy and the policy that the Board just approved that need to be worked out. No Board action was required.

Mr. Nowak stated there were some conflicts with the Road Department Explanation of Pay template with this policy and the new Emergency Closing/Inclement Weather/Temporary Administrative Leave policy that the Board just approved that need to be worked out. Mr. Jarman requested authorization to work with Mr. Nowak and Mrs. Crockett to review the new template for potential conflicts. The Board approved Mr. Nowak to work with Mr. Jarman.

h. Meritain Quarterly Update

Mrs. Christine Vanderhoven said it has been a pleasure working with DeSoto County this past year. She shared some highlights from the handout she brought:

- Price per member \$397 - \$263 medical and \$134 pharmacy
- 10 Claimants are high cost just under \$1 million – 4 of top 10 probably COVID related or sepsis
- Employee cost share is 13.2% - the Business average is 14.9%
- Avg medical discount is 63.28% which is great
- Pharmacy is about 34% of costs
- Professional services about 30%, and that is what we want
- Top 5 paid services was inpatient admission
- Baptist DeSoto #1 in top 15 medical providers
- Emergency room - \$249,000 paid claims with 96 claimants and 123 visits
- ER utilizers – 66% once, 15% twice, 7% three times, 7% 4 times, 6% five times – the Medical Management Team watches this and will contact members to try and help them by telling them a possible better way to get help. She stated an urgent care visit average cost is \$151, and ER visit cost is \$2,000

- Evaluation and Management is #1 reason for going to doctor and that is what they want to see – preventative
- Preventative care – will be able to show how many should be in each category and look to do something proactive such as send out reminder postcards, have a mammogram bus on site, health fair, etc.

Supervisor Lee Caldwell thanked Ms. Vanderhoven for such a comprehensive report.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to make the report from Meritain a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.h.

2. Request to Accept Donation from Lewisburg Elementary Honor Society.

Director of Animal Services Monica Mock stated that the Lewisburg Elementary Honor Society has requested to have a donation collection to benefit the Animal Shelter.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to allow the Animal Shelter to receive donations from Lewisburg Elementary Honor Society.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Waste Pro Service Issues

Environmental Services Director Ray Laughter stated there have recently been more issues with service than usual. He stated representatives from Waste Pro are here to discuss the issues. Mr. Laughter listed the following:

- Front load issues at all locations – Mr. Laughter showed pictures of recycling on the ground all around the bins because they were not serviced.
- Environmental Services staff going by more than twice a week to monitor them
- Olive Branch Library is twice a week, others are once a week. Supervisor Caldwell stated they may need to service them more because of so many people ordering things on line and having increased cardboard.
- Mr. Laughter said they have talked to Nathan Johnson about changing the routes and getting something in writing for the Board to approve.
- Communication has been hard. At contract time the Board stressed they wanted one person to contact and have a good line of communication.
- Problems with people getting carts
- Problems with residents being offered curbside recycling
- Since January 3rd – 44 service dates and 90 complaints

Waste Pro Representatives – Nathan Johnson, Operations Mgr & Curtis Goodman, Service Rep

- Commercial has had a lot of issues – working with that supervisor
- Emphasis on residential – want to be sure recycle gets picked up correctly and not go to the landfill
- There is a need to get back on schedule – should be back in line with servicing recycle bins this week
- Would like to move recycle pickup to Friday
- Trying to get service levels more optimized by changing routes

- Trying to cut out bad drivers and get new ones in
- Will have 4 new drivers and Mr. Goodman will be in the truck with them
- Carts are on backorder – Good inventory of recycle carts
- Miscommunication with customer service reps – will work with them
- Hired another customer service rep – 4 people answering phones

Supervisor Medlin asked if there is one person taking care of DeSoto County. Mr. Johnson said there is not at this time. Supervisor Medlin asked if Waste Pro could contact Environmental Services when they are running behind so they can get the word out and know to tell people if they call in. He also suggested adjusting the routes on very busy roads so the trucks are not on them after dark. Mr. Johnson said he hopes to fix that with the new routes.

Supervisor Caldwell agreed that communication is key. She stated the County can get information out, for example, to the HOA at the lakes in Eudora that will help with some of the calls. Mr. Johnson asked if they were two hours behind did Mr. Laughter want a call. Mr. Laughter said yes, and that would help Environmental Services to get in front of it.

Mr. Laughter stated there is language in the contract that allows for the County to do liquidated damages. He stated his office is really tracking things. He reminded the Board that they did enact that once and things got better for a while.

Supervisor Denison asked Mr. Johnson what they were specially struggling with on the commercial side. Mr. Johnson stated they have had a truck in the shop for a month waiting for a transmission. He said when the commercial side is running one truck it changes how they service customers as one truck picks up another route. He said he told the driver to take care of high traffic areas first. Supervisor Denison asked the benefit of changing the pick up to Friday. Mr. Johnson stated later in the week is easier and gives more flexibility. He stated Friday is a lighter day.

Mr. Johnson stated they have experienced a lot of turnover, but they are improving. He stated they keep their trucks out as long as they are legally able to do so. He stated DOT says they have to cut drivers off at 60 hours. Mr. Laughter stated some of the drivers are starting early. He said the contract says start time is 7 a.m. and they did not feel the trucks should be in neighborhoods before that. Supervisor Caldwell said she did not see a problem with starting earlier.

Supervisor Medlin said one thing in the contract said if there is garbage sitting outside the can; someone would get out of the truck and pick it up. He said he does not think that happens.

4. Business Investment Incentives

Mr. Nowak explained that the two following items are new business enterprises where the ownership of the real property changed; and the titles changed to the new owners of the properties. He notes a title change does not change the exemption; and these Orders confirm the continuation as the same industry is going on at each business.

Supervisor Medlin asked why there have been so many of these lately. Mr. Nowak stated the Tax Assessor is working on his paperwork and getting everything straight.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the two Orders following (Items I.4.a. and I.4.b.) acknowledging change of ownership and continuation of Real Property Ad Valorem tax exemptions as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

- a. Order Acknowledging Change of Name and Continuation of Real Property Ad Valorem Tax Exemption Previously Granted to Autoliv ASP, Inc.
Location: 8989 Hacks Cross Road, Olive Branch, MS**

See Exhibit I.4.a.

**b. Order Acknowledging Change of Ownership and Continuation of Real Property Ad Valorem Tax Exemption Previously Granted to Kenco Group, Inc.
Location: 8955 Hacks Cross Road, Olive Branch, MS**

See Exhibit I.4.b.

5. Office of Finance & Accounting

a. Preliminary Inventory Dispositions – IT

Mrs. Monica Jones presented the preliminary inventory dispositions from the IT Department.

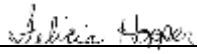
Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the preliminary inventory dispositions from the IT Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.a.

DEPT NAME				IT							DEPT #:		152	
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C O	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL				
37092	HP INKJET 2800 PRINTER	TH6505Z098	will not print	06	1025	IT Disposal								
39647	LEXMARK E250DN PRINTER	623FCGX	not networkable	09	147	IT Disposal								
41558	DELL 23"FP MONITOR	742611513UHL	bad port	11	233	IT Disposal								
42226	HP PLOTTER	MY2386305P	broken print head	12	1952	IT Disposal								
47562	DELL MONITOR	72MRHF2	video failure	17	245	IT Disposal								
48023	APPLE IPHONE 6S	FFMSVEUWHFLM	Will not hold charge	17	399	IT Disposal								
48075	IPHONE 7S	F17W88UWHG7F	will not power on	18	549	IT Disposal								
48442	AXIS CAMERA	ACCC8EA90CF5	will not connect	18	325	IT Disposal								
48464	APPLE IPHONE 7	DX3XW0URHG7K	will not power on	19	549	IT Disposal								
49004	APPLE IPHONE 7	DX3XWJKAHG7E	Will not hold charge	19	549	IT Disposal								
49009	APPLE IPHONE 7	DX3XWJRHG7F	Will not hold charge	19	549	IT Disposal								
51331	APPLE IPHONE 11	FFWFT3E4N72J	volume button broken	21	549	IT Disposal								

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES	
SIGNED BY: 	DATE: 03/01/22	PRESENTED TO BOS			
PRINT NAME: Felicia Hopper		03.07.22			
		PRESENTED TO BOS			

b. Claims Docket – MS Code 19-13-31

Financial Director Andrea Freeze presented a page-by-page declaration of the Claims Docket and Admin Assistant Sissie Ferguson had invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 26 – Postage machine at Justice Court – Mrs. Lynchard stated they transfer postage to their machine through the phone lines.

Supervisor Mark Gardner was not present.

Supervisor Ray Denison asked about the following claims:

Page 8 – MPO – Mrs. Lynchard stated that is the quarterly fee. Supervisor Caldwell said they will ask the cities again to participate in that fee.

Page 12 – Walls title – Mr. Nowak stated that is building Drexel purchased. He said he is working with their attorney to be sure all the necessary building and code compliance paperwork is submitted to the County.

Page 13 – Walls Community Center – Mr. Houston stated that is part of the Walls Library.

Page 18 – Monthly Support from Data Systems. Mrs. Freeze stated Mr. Mitchell looks at those

invoices carefully. Mr. Mitchell came in and said that he had held up some of the monthly invoices to get them corrected.

Page 31 & 34 – AT&T 2 payments - \$7,033.62 and \$9.390 – Chief Smith stated that is part of dispatch as they handle all the fiber into the dispatch 911 center. He stated every patrol car runs on a cellular data card from AT&T, over 60 lines. He stated that save them in manpower and fuel as the officers can do everything in the field until they bring someone in.

Cellbrite – Chief Smith stated that is used in the ICAC center.

Page 47 – Gulf Guaranty – Mrs. Lynchard stated they check inmate’s medical bills.

Page 75 – Infoware – Chancery Court Reporters – Mrs. Freeze stated that was new equipment for a court reporter to replace some old equipment.

Page 73 – Star Landing Pit – Mr. Laughter stated Environmental Services pays when the Road Department hauls to the pit.

Page 76 – Flood Control ½ of Fiscal Year 2020 – Mrs. Freeze stated that is federal money that is split with the school district one a year according to statute.

Page 104 – Judicial Assessment clearing – Mrs. Freeze stated they have to settle to the State what is collected in each court.

Page 104 – Archives & History – Mrs. Heffner stated that is a \$1 fee collected on each request her offices handles that was started a couple of years ago.

Supervisor Lee Caldwell asked about following claims:

Page 7 – Planning \$1,000 – Mr. Nowak stated that is their basic fee for attending Planning meetings.

Page 11 – Samudio – Mr. Nowak stated that is a claim against the Sheriff’s Department for alleged excessive force.

Page 11 – County Audit Review – Mr. Nowak stated he is working with Mrs. Freeze on the audit

Page 11 – Liberty Estate – Mr. Nowak said he thinks they are done with that. Mr. Jarman said he will check with Mr. Young and be sure.

Page 12 - \$3,009.20 – Mr. Nowak stated that was for working on the policy and audit.

Page 13 – Hwy 51, Sheriff’s Office, Region 4 – Mrs. Freeze stated those are Atmos bills

Supervisor Michael Lee had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the items on the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Finance Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.b.

c. Late Bill - Clearwater

Mrs. Lynchard stated she told them to bill at the end of the month and the County would pay the first Monday of the month. She stated they got the bill too late for the docket. She said she felt this might be the way they bill and asked if Finance could put it on consent for the remainder of the contract.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to authorize the clerk to write a check to Clearwater for lobbying services and allow it to be on the consent agenda for the remainder of the contract.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.5.c.

d. Authorize To Write Check for NACo Reservations

Mrs. Ford stated she wanted to be sure the credit cards were clear before making MAS reservations next week. She stated the charges would be from NACo and the Gaylord Rockies Convention Center.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the clerk to write the checks to NACo and Gaylord Rockies Convention Center for reservations for the NACo annual conference.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
Supervisor Mark Gardner, Second District ABSENT
Supervisor Ray Denison, Third District YES
Supervisor Lee Caldwell, Fourth District YES
Supervisor Michael Lee, Fifth District YES

See Exhibit I.5.d.

e. Audit Discussion

Mrs. Freeze stated two people are in the County today working. She stated they asked for an updated trial balance from 2020; and there is no updated one, so she sent them the same one she had sent before and they said it fixed all their issues. She said it has been really nice having Kelly McGee working with them on the audit.

Supervisor Caldwell asked if the audit firm is still saying they can get the audit done. Mrs. Freeze said she does not think they can. She stated they were supposed to come last week and said they did not because Finance was not ready. She said Finance absolutely was ready and Ms. McGee was here waiting for them. She said Finance let the audit firm know that and this process has been very frustrating. Supervisor Caldwell asked Mrs. Freeze to have the auditors come address the Board as she had spoken to Shad White and he told her that the company is telling him the County was not ready. She said they need to get that auditor in and find out what we need to do to get this completed.

Ms. Eris Coleman, Engagement Director for CLA came to talk to the Board. Supervisor Caldwell asked Ms. Coleman what needs to be done to move this process forward. Ms. Coleman stated they are pretty much wrapping up and they are going to the Sheriff's Department for the last piece. She stated she expects to give everything to the State Auditor tomorrow morning. Ms. Coleman stated the financial is completed and they are waiting for insurance claims. She stated they came on site with documents they needed.

Supervisor Caldwell asked if there was anything else the County could do and if there were any other offices they needed to address. Ms. Coleman stated the only other things will be the Federal Audit and it is separate from what the State Auditors need. Supervisor Caldwell stated she was concerned about the CRF and asked how long it would take. Ms. Coleman stated it generally does not take long. She stated they have started and they have a contact. She stated the main focus has been to get the State financials and compliance to the State Auditor. Supervisor Caldwell asked Ms. Coleman to please let them know when the audit left her hands as she will be contacting Mr. White to be looking for it. Ms. Coleman stated the draft will go to the principal, Leah in the State Auditor's office and Mrs. Freeze at the same time. She said it should be early tomorrow morning.

6. Contract Administration

a. Sheriff's Department – Elliott Data Systems – Price Increased from \$557 to \$585 Yearly

Director of Procurement and Administrative Services Angie Irving stated this is a contract for preventative maintenance for the Sheriff’s Department ID card machine. She noted the price increase from \$557 to \$585 yearly.

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Elliott Data Systems with a price increase from \$557 to \$585 yearly.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.a.

b. Circuit Clerk – Redistricting Contract

Mrs. Lynchard stated this is Ms. Thompson’s contract for her work with redistricting. She stated this was budgeted; but there is no price yet because the work is not completed.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Circuit Clerk Dale Thompson for redistricting, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.b.

7. Office of Procurement

a. Sole Source Purchase – Mobile Cop User Licenses – Signature Required

Mrs. Irvin stated the Sheriff’s Department needs additional licenses and this is software related. She stated AT&T is under contract with #911 for interfaces and databases. Chief Smith stated it is a mobile reporting system and all the laptops in the field communicate with the same database. Mrs. Lynchard stated this was approved as a sole source purchase in 2010 and 2013 and the software is compatible with what is already in use, the Sheriff’s Department is trained on the software and AT&T is the only provider.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the sole source purchase of AT&T Mobile Cop User Licenses finding that the equipment and technology is currently in use and officers have been trained on the equipment; and that this is the only brand that is compatible with the current equipment and current officer training.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.a.

8. Road Department

a. Finding of Fact – 8445 Byhalia Road

Road Manager Robert Jarman stated water is jumping the culvert and eroding the side of the County road at this site. He stated the culvert is collapsing and causing damage to the County road. Mr. Jarman stated when he spoke with the landowner, the man said he had already a purchased a culvert; so they are going to use that one as it is the same type and size needed.

Supervisor Michael Lee made the motion and Supervisor Ray Denison seconded the motion to approve replacing the culvert at 8445 Byhalia Road finding the erosion caused by the collapsing pipe is causing damage to the County road and is a health and safety hazard to the traveling public.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.a.

Supervisor Medlin asked Mr. Jarman to look at Tchulahoma where it comes out at Byhalia Road as there is always water sitting there. Mr. Jarman said they will check on it.

Supervisor Caldwell stated on Nesbit Road at Gill Road where the developer subdivided and put in two more driveways; one has a small plastic pipe and it is already caved in. She stated that is going to cause the water to come over the County road. Mr. Jarman stated they told the developer what size pipe he had to use and he will send Mr. Ayers to look at it.

b. Construction Entrance Update

Mr. Jarman stated that he met with Mr. Youngblood, Mr. Young, Mr. Cardosi, and Mr. Hopkins about the construction entrances after the last Board meeting. He handed out a revised standard on all construction entrances that lays out the width, length, and size of pipe. He stated this information is on the Road Department and Stormwater pages on the County’s website. Mr. Jarman stated they are telling developers this is what they have to have and any deviation has to be approved by the County Engineer. He said they will use common sense; and, if a house is close to the road, they may not need 50 feet. Mr. Jarman stated there is also language about not parking construction vehicles on the road.

Supervisor Denison asked what is realistic about mud and dirt on the road. Mr. Jarman stated they look for big pads or chunks that might be a road hazard.

Supervisor Caldwell said she this this will be helpful. She said she has a farmer she gets calls on every year and it is a mess. She stated they have asked him to put down rock. Mr. Jarman stated that might not fall under construction; but might be stormwater. Mr. Laughter agree and said they have made him clean it up.

Mr. Jarman stated people will get a copy of this construction entrance information when they get their package from Planning.

Supervisor Lee Caldwell made the motion and supervisor Jessie Medlin seconded the motion to make the Standard for Construction Entrances a part of the Board minutes as being the County’s standard.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District
 Supervisor Ray Denison, Third District
 Supervisor Lee Caldwell, Fourth District
 Supervisor Michael Lee, Fifth District

ABSENT
YES
YES
YES

See Exhibit I.8.b.

c. Budget Amendments – Bridge & Culverts

(5)		Fund/Department #	160 / 399 & 999			
		Bridge & Culvert / Ending Cash				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-399-634	Culverts	\$ 134,130.20	\$ 100,000	\$ 34,131		\$ 134,131
160-999-999	Ending Cash	\$ -	\$ 21,916,102		\$ 34,131	\$ 21,881,971
TOTALS			\$ 22,016,102	\$ 34,131	\$ 34,131	\$ 22,016,102
Reason for Request:		Reallocate funds from ending cash to pay prior year invoices that were not included in the FY 2022 budget.				
(6)		Fund/Department #	160 / 379, 389-02			
		Bridge & Culvert Project Budgets				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
Swinnea Road						
160-379-550	Legal Fees	\$ -	\$ 44,000		\$ 44,000	\$ -
160-379-555	Engineering Fees	\$ -	\$ 306,000		\$ 306,000	\$ -
160-379-912	Roads	\$ -	\$ 2,000,000		\$ 2,000,000	\$ -
160-379-914	Property Easements/ROW	\$ 197,992.32	\$ 260,000		\$ 62,007	\$ 197,993
160-379-972	Contingency	\$ -	\$ 400,000		\$ 400,000	\$ -
Nail Rd - Hacks to Polk Lane (original project completed)						
160-38900	Roads	\$ -	\$ 3,589,191		\$ 3,589,191	\$ -
Nail Rd - Polk to Center Hill (new project #)						
160-38902	Roads	\$ -	\$ -	\$ 6,401,198		\$ 6,401,198
TOTALS			\$ 6,599,191	\$ 6,401,198	\$ 6,401,198	\$ 6,599,191
Reason for Request:		Reallocate funds to create new project accounts for Nail Road-Polk to Center Hill originally named Nail Road Extension Miles 2 & 3. Original bond funds for this project to be utilized for Swinnea Road.				
(7)		Fund/Department #	324 / 379, 389-02, 395			
		Road Project Transfer Funds				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
Swinnea Road						
324-379-912	Roads	\$ -	\$ 1,200,000		\$ 465,681	\$ 734,319
Nail Rd - Hacks to Polk Lane (original project completed)						
324-38900	Roads	\$ -	\$ 2,277,932		\$ 2,277,932	\$ -
Nail Rd - Polk to Center Hill (new project #)						
324-38902	Roads	\$ -	\$ -	\$ 3,045,624		\$ 3,045,624
Nail Rd - Polk Lane Extension (original project being closed)						
324-395-550	Legal Fees	\$ -	\$ 50,000		\$ 50,000	\$ -
324-395-972	Contingency	\$ -	\$ 252,011		\$ 252,011	\$ -
TOTALS			\$ 3,779,943	\$ 3,045,624	\$ 3,045,624	\$ 3,779,943
Reason for Request:		Reallocate funds to create new project accounts for Nail Road-Polk to Center Hill originally named Nail Road Extension Miles 2 & 3. Original bond funds for this project to be utilized for Swinnea Road. To close Polk Lane Extension project.				
(8)		Fund/Department #	330 / 379, 395			
		Bond Projects Fund				
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
Swinnea Road						
330-379-550	Legal Fees	\$ -	\$ 1,131	\$ 44,000		\$ 45,131
330-379-555	Engineering Fees	\$ 6,110.34	\$ 6,111	\$ 306,000		\$ 312,111
330-379-912	Roads	\$ -	\$ -	\$ 2,465,681		\$ 2,465,681
330-379-914	Property Easements/ROW	\$ 9,370.18	\$ 9,382	\$ 62,007		\$ 71,389
330-379-972	Contingency	\$ -	\$ -	\$ 400,000		\$ 400,000
Polk Lane Extension						
330-395-555	Engineering Fees	\$ 16,657.86	\$ 240,000		\$ 203,342	\$ 36,658
330-395-594	Other Contractual Services	\$ -	\$ 50,000		\$ 50,000	\$ -
330-395-912	Roads	\$ -	\$ 2,880,269		\$ 2,880,269	\$ -
330-395-914	Property Easements/ROW	\$ 923.00	\$ 145,000		\$ 144,077	\$ 923
TOTALS			\$ 3,331,893	\$ 3,277,688	\$ 3,277,688	\$ 3,331,893
Reason for Request:		Reallocate bond funds to active project and to close inactive project.				

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendments as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District
 Supervisor Mark Gardner, Second District
 Supervisor Ray Denison, Third District
 Supervisor Lee Caldwell, Fourth District
 Supervisor Michael Lee, Fifth District

YES
ABSENT
YES
YES
YES

See Exhibit I.8.c.

d. Discussion on Surplussing Equipment and Possible Purchase

Mr. Jarman stated they have a big 2016 Doosan excavator that now has a lot of costly repairs and there is no longer a dealer in this area. He stated he would like to surplus it and look at purchasing another one. Mr. Jarman stated this is the best time to sell used equipment and he would be close to \$50,000 to \$60,000 short in the budget to buy a new one at \$369,000. He said he needs to surplus the other one to get it to the April 10th Crenshaw Auction to sell in order to start the process. Mr. Jarman stated there is an excavator sitting on the lot to purchase.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to surplus the 2016 Doosan excavator and sell it at the April 10th auction along with other surplussed equipment and start the process to get the new piece of equipment

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

9. Committee Reports

a. Insurance Committee

1) Liability

Mrs. Lynchard stated they got information from the advance renewal meeting where they go over claims and losses and where we can expect increases this year. She stated SouthGroup analyzes the market and gives an estimate. Mrs. Lynchard stated they are looking at some increase based on the losses the County has had. She stated she has talked quite a bit to the Sheriff’s Department and they are implementing some new procedures. Chief Smith stated they basically met for a couple of hours and discussed the mistakes made to increase the claims for the year. He stated the major crashed on Pleasant Hill and College Road were reckless and those employees are no longer with the Sheriff’s Department. He stated that kind of recklessness will not be tolerated.

Chief Smith stated they have changed pursuit techniques. He stated three pursuits were very violent criminals; and they ended with TVI (Tactical Vehicle Intervention) with very little damage to either vehicle by trained officers. He stated last year at this time they had about three times as many pursuits. Chief Smith said, basically, if the crime does not warrant chase; they do not chase. He stated there would have to be a very serious offense in order for them to cross the state line. Mr. Lynchard stated Chief Smith has sent information to her and she has been sending it on to the insurance company and gotten back good responses from them. Supervisor Caldwell said the Board appreciates the time and effort Chief Smith has gone through and the training the Sheriff’s Department is doing.

Mrs. Lynchard stated the insurance company is going to change some on the County’s free reign of training. She stated they did not realize how much time Mike Eddy was spending in DeSoto County. She said they will now have 10 free training sessions and after that they will be \$500 each. Mrs. Lynchard stated the County will also get six free sessions from Phil Hinton on non-law enforcement training. She noted cyber liability will go up quite a bit for everyone. Mrs. Lynchard stated in order to mitigate that they will set up a meeting with John Mitchell and go over security risks with IT. She stated this Board funds an IT Department that is a lot more developed than most counties.

2) Short Term & Long Term Disability

Human Resources Director Carla Crockett stated they looked at offering short term and long term disability for outlying organizations. She stated it is thought that the reason they have not

previously been offered these benefits is that the organizations were not tracking accruals in the County's database.

Mrs. Crockett stated, because the DA's personnel are County employees, they are in the HR database and now tracking accrual balances. Short term disability is now intact. She stated she has reached out to Symetra to see if they can be offered long term at this time, out-of-cycle, or if they have to wait until benefits open enrollment in January 2023

The Board discussed the options for the outlying organizations. Mr. Nowak said he had concerns regarding the Soil & Water District because of a statute regarding insurance through the County. He said E911 participates in short-term disability as well, and Horn Lake Creek Interceptor Sewer District (HLCISD) is eligible via a pool agreement. Mrs. Lynchard stated that DeSoto County Soil & Water was not eligible.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to offer short term disability to E911, Horn Lake Creek Interceptor Sewer District and the District Attorney's office.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Agri-Ed Committee Report

Supervisor Caldwell said they had a good meeting with Soil & Water about the building and how they needed their offices configured. She stated NRCS's lease is expiring and DeSoto County will have to renegotiate with them. Supervisor Caldwell noted that NRCS is short seven field directors in the northern district and it is hard to find qualified people. She stated she is waiting to hear from Jackson what the office requirements are in order to keep NRCS here. Mr. Jarman stated he thinks having a new County Engineer will help get more NRCS programs in the county.

Supervisor Medlin asked if NRCS paid rent. Supervisor Caldwell affirmed.

Supervisor Caldwell stated they also met with the Extension Service and helped promote their meeting for volunteers. She said about 40 people were at the meeting that were interested in volunteering. Supervisor Caldwell said MSU has committed to help DeSoto County promote the 4-H program and the new facility will have space for them all to work.

c. Transportation Committee

The committee discussed the following:

- Industrial Drive – Have to have a plan and repair Industrial Drive before opening Justice Court
- Dean & Fogg – Waiting for information
- Supervisor Caldwell said they missed the FLAP grant that can be used for roads to Federal Lands. She stated they have to stay on top of these grants and not lose money again. Mr. Jarman stated there were not enough programs entered to spend all the available money and the County will be allowed to sit in on a conference call. Supervisor Caldwell said they need to be sure and mention the Eagle Watch, environmental benefits, low-water bridge, etc.
- Supervisor Caldwell stated they are looking at a RAISE grant for Star Landing interchange and Star Landing widening from Hwy 51 to Swinnea. She said the State will be widening between 51 and 55 and a little to the east. She said the County will look at the small part of Star Landing from their portion to Swinnea. She stated you get more points if you connect the roads. Supervisor Caldwell stated they are meeting with MDOT tomorrow to see if they will participate and write a letter of support. Supervisor Caldwell stated the RAISE grant is due April 22nd. She stated the engineering is already done on

Star Landing and puts is in a good position. She said the County could move forward on the RAISE grant; but they really want a commitment from MDOT on the interchange.

d. Fire/EMA Committee

Supervisor Caldwell listed the following highlights from the Fire/EMA Committee meeting:

- Lewisburg and City of Olive Branch are meeting about coverage areas
- Excited about Rural Fire Truck funding
- Eudora looking at 3rd satellite station at Coco Reef which will lower the citizens' fire rating in that area. Supervisor Caldwell said it will take about three years; and the plan to get another apparatus on the 3rd round.
- Bridgetown looking at 2nd fire station.
- Supervisor Lee stated the developer of Short Fork Creek on Getwell south of Holly Springs Road will donate two acres for a station. He said the developer has an idea of an architectural design he would like to see.
- Walls looking at moving their station across the road and south of their current location
- Fairhaven was having trouble with school traffic. They met with Rob Chase and he is going to fix the issue. Supervisor Caldwell said lines of cars were coming through the parking lot and blocking the station.
- Each department is being very successful with their \$40,000 funding from the Board.
- Mr. Houston and Chief Olson have begun inspecting every County building.
- MEMA & PA grant reimbursements are coming in. Just got reimbursements for 4 hurricanes, and waiting for 3 more.
- Applied for 10 outdoor warning sirens through a grant.
- County CMP is at the State for review.
- The training center is being used by a lot of groups for fire and law enforcement training.
- Fire classes are still going. 26 started and there are 17 still enrolled. Some had to drop out because of COVID.
- Will have a 12-hour fire school in May
- 36 calls for grass fires since February, only one did not have a permit
- EMA received money from old equipment and are buying a new side-by-side.

10. Board Attorney – Authority to Review Guardian Contract for Sheriff’s Department

Mr. Nowak stated that Commander Wicker asked him to look at the Guardian contract; but it is 27 pages and will take some time.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board Attorney to review the Guardian contract for the Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

11. Legislative Update

Mrs. Lynchard stated bills in the House at this time include Homestead Reimbursement, ERBR, Rural Fire Truck Acquisition, and raising the spending without bidding limit to \$75,000. She stated there is a House Bill on the senate floor to ask employees if they would rather have cash in lieu instead of insurance.

Mrs. Lynchard said on the National level; Senator Hyde-Smith said they are trying to close emergency powers that were open for spending for COVID. She stated they voted 48 to 47 to pass to stop open spending; and the President has vowed to veto.

Supervisor Caldwell stated RegionSmart was dropped as a bill and the Senate passed it unanimously. She stated it goes to the House tomorrow. Supervisor Caldwell said someone in

Tennessee had complained because it has eminent domain powers, taxing powers, etc. She reminded the Board they did not oppose it; but they did not have a second to pass it because of lack of information. Supervisor Denison said he has deep questions on how they are funded.

Supervisor Caldwell stated the ARPA money is at a stalemate as to if the State will release it. She said it might depend on if the income tax bill passes.

12. Annual Jail Inspection

Supervisors Michael Lee, Ray Denison, and Jessie Medlin, along with County Administrator Vanessa Lynchard, Commander Chad Wicker and Facilities Director Shawn Houston toured the jail as required of MS Code 19-5-1 as the last item of business.

13. Surety Bonds for County Employees

Chancery Clerk Misty Heffner stated her office has been going through some officials' bonds and noticed there is a lot of private information on the bonds. She stated she met with Mrs. Lynchard and Mrs. Crockett to discuss how to handle this sensitive and private information and thought it might be better done on the front end of the hiring process. Mrs. Lynchard stated this is an issue with other counties as well; and reminded the Board about a law suit in another county in which being bonded was not a condition of employment and a new hire was turned down for a bond after they were hired and left their previous job. Mrs. Lynchard stated they would like to request that, on positions that require bonding, they want to make it a condition of employment. Mrs. Heffner also noted that her department does not know when employees come and go. She gave the example of the County Engineer and that they did not know he was working for a while. Mrs. Heffner stated she reached out to some bonding companies and asked for criteria. She stated she got answers from some.

Mrs. Heffner stated the auditor says anybody that touches money has to be bonded. Chief Smith asked if that counted a deputy conducting a search. Mr. Nowak stated he thought it was people who touch public funds; money coming into the County. He said he felt the County could have a blanket bond. Mrs. Lynchard stated she is requesting to have everyone review their job descriptions and note on the positions that require handling money.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to work on this and to make bonding a condition of employment when the position requires handling money.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

14. Law Library Update

Mrs. Lynchard stated the past library director did not see the need for the law library; but the new director thinks it is much needed. She has requested to hire someone for 20 hours a week and train them to do other things within the library as well so they will stay busy.

15. Information from Senator Wicker Regarding Flood Control

Mrs. Lynchard stated Senator Wicker has emailed that he is meeting with the MS Valley Division on flood control; and meeting with General Holland. She said he was asking questions about DeSoto County's flood study. Mrs. Lynchard stated Mr. Huffman answered Senator Wicker and said the timing was great because of the meetings going on with the Memphis District. She stated he will inform Senator Wicker of the \$150,000 that the County is willing to put up and the need for another \$250,000 from the Federal Government to get the study done. She stated that is one more reason why the County needs Waggoner and that is how things get done.

16. Schedule for Redistricting

Mrs. Lynchard stated they were expecting to meet with citizens March 10 or 11th. She said one person in the interested group wanted to move the meeting to the end of the month because she is going on vacation. The Board agreed that they could not hold up the meetings for one person because of the tight timeline; and they would meet with the citizens' group as soon as possible.

Supervisor Caldwell said Mr. Watson said he could produce plans by March 15, get them to the election Commission by March 25, hold a public hearing in late April and adopt the districts in May. She stated they cannot afford to move the timeline out.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to move forward with the redistricting meetings as planned.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Caldwell asked for confirmation that their current districts will be intact until the next election; and that the Supervisors would run for re-election in their new districts while serving their current districts. Mr. Nowak stated he thinks that is correct, but he will check into it.

J. PLANNING

1. Consent Agenda

- a. **Reid Estates Minor Lot (Revision) (SUB-000050-2021) – Request approval of 3 lot(s) on 9.11 acres. Property is identified as Parcel(s) #307736000000201. Subject property is located on the north side of County Line Road and west of Smith Road in Section 36, Township 3, Range 7 and is zoned A (District 5)
Applicant: Jeremy Reid**
- b. **Highland Meadows Minor Lot (SUB-007698-2022) – Request approval of 9 lot(s) on 17.37 acres. Property is identified as Parcel #3095160000003900. Subject property is located on the west side of Hwy 301 and south of Highland Meadows Drive in Section 16, Township 3, Range 9 (District 4)
Applicant: Jon Stevenson**
- c. **Diamond L Ranch Minor Lot (SUB-007699-2022) – Request approval of 1 lot(s) on 3.96 acres, out of 84.34 acres. Property is identified as Parcel #2059320000001000. Subject property is located on the north side of Byhalia Road and east of Red Banks Road in Section 32, Township 2, Range 5 (District 1)
Applicant: Jeanine Ramage**

Mr. Hopkins presented the Consent Agenda items above. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Medlin stated she spoke to the applicant for Highland Meadow Minor Lot and the agreed to install a cluster mailbox and to include on the plat that the homeowner of each lot is responsible for the blue line stream and bank stabilization.

Supervisor Caldwell made the Motion and Supervisor Medlin seconded the Motion to approve the items and actions set forth on the Consent Agenda as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit J.

K. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

After the jail inspection, Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to recess the Board meeting until Monday, March 21, 2022 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 4th day of April, 2022, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Michael Lee, President
DeSoto County Board of Supervisors