

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT TWO SUPERVISOR MARK GARDNER, PRESIDING

February 20, 2018

A. CALL TO ORDER

The February 20, 2018 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Mark Gardner, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

County Administrator Vanessa Lynchard offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZEN REMARKS & PRESENTATIONS

Supervisor Gardner asked if anyone had anything to say to the Board that was not on the agenda. No one came forward.

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Gardner asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. EMS Department Report (New, H.10.)
- b. Justice Court – Request Special Prosecutor (New, H.11.)
- c. Furniture for New Courtroom (New, H.12.)

2. Board Attorney Tony Nowak requested to add the following:

- a. MOU with DeSoto & Marshall Counties for Hostage Rescue Mutual Aid (New, H.13.)
- b. Consideration for Executive Session – Center Hill/Bethel Road Property Acquisition – Munn & Taylor (Executive, J.3.b. & J.3.c.)

3. Grant Administrator Tanner Kuntz requested to add the following:

- a. NFusion Funds Carryover Letter – Request Board President Signature (New, H.7.c.)

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CONSENT AGENDA

1. Publication of Board Proceedings

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF January 2018,
AS AUTHORIZED AND PROVIDED UNDER SECTION 19-3-67 AND 19-3-35, MISSISSIPPI

CODE 1972 AMENDED.

FOR CLAIMS NUMBERED 1045-1374 (Fund 001); 18-20 (Fund 024); 29-34 (Fund 025); 46-57 (Fund 026); 18-20 (Fund 027); 24-27 (Fund 028); 6-7 (Fund 033); 22-32 (Fund 044); 14-16 (Fund 076); 3 (Fund 097); 35-44 (Fund 101); 56-77 (Fund 105); 19 (Fund 106); 14-18 (Fund 108); 13-17 (Fund 120); 256-341 (Fund 156); 129-165 (Fund 160); 8-9 (Fund 170); 2 (Fund 231); 2 (Fund 232); 41-44 (Fund 313); 16-22 (Fund 315); 2-9 (Fund 380); 25-32 (Fund 501); 3 (Fund 604); 10-12 (Fund 650); 4 (Fund 654); -137 (Fund 681); 9-11 (Fund 682); 3 (Fund 690); 3 (Fund 691)
TOTALING \$ 9,982,398.19

BE IT ORDERED:

That all county bills for **DESOTO COUNTY** for the month January 2018 claims numbered as noted above totaling **\$ 9,982,398.19** is hereby approved as presented by the Chancery Court Clerk of DeSoto County.

These are claims presented and approved during the month of January 2018.
ORDERED AND DONE THIS 29th DAY of January 2018.

Supervisors that were present at the January 29, 2018 meeting were Michael Lee, Jessie Medlin, Mark Gardner, William Russell and Lee Caldwell.

Mark Gardner, PRESIDENT
DESOTO COUNTY BOARD OF SUPERVISORS

CLAIM#	NAME	PURPOSE	AMOUNT
--------	------	---------	--------

2. Office of Finance & Accounting

- a. Budget Amendments – Juvenile Court/Facilities Project, Volunteer Fire/Fire Code Funds, Animal Services, Delta Trauma Care (2), Juvenile Detention, Patrol Law Enforcement/Insurance, Insurance Department (2), Tax Collector, Garbage & Solid Waste, Patrol Law Enforcement, Nail Rd/Hacks Cross/Center Hill, Road Management, Chancery Court Facilities Project, Road Management**

(1)	Fund/Department #	315 / 163				Updated 7/15
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
315-163-594	Other Contractual Services	\$ 219,579.27	\$ 490,871		\$ 1,200	\$ 489,671
315-163-919	Furn/Office Equip Under \$5000	\$ 2,000.00	\$ 2,000	\$ 1,200		\$ 3,200
	TOTALS		\$ 492,871	\$ 1,200	\$ 1,200	\$ 492,871
Reason for Request: (Show detailed	Amend to code items being purchased out of correct g/l code, items include flags and wall plaque.					

	Fund/Department #	106 / 250				Updated 7/15
(2)	Volunteer Fire - Fire Code Funds					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
106-250-609	Training Materials	\$ -	\$ 1,000		\$ 140	\$ 860
106-250-921	Other Cap Outlay Under \$5000	\$ 881.84	\$ 2,000	\$ 140		\$ 2,140
	TOTALS		\$ 3,000	\$ 140	\$ 140	\$ 3,000
Reason for Request:	Amend to code items being purchased out of correct g/l code.					
	Fund/Department #	001 / 445				
(3)	Animal Services					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 1,237.00	\$ 1,132	\$ 105		\$ 1,237
	EXPENSE					
001-445-696	Pharmacy Supplies - Medicines	\$ 212.45	\$ 1,820	\$ 50		\$ 1,870
001-445-938	Heating & Air Units - Donations	\$ -	\$ 5,901	\$ 55		\$ 5,956
	TOTALS			OVERALL INCREASE	\$105.00	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					
(Show detailed justification)						
	Fund/Department #	114 / 240				
(4)	Delta Trauma Care					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
114-000-377	Gifts/Grants/Donations	\$ 11,323.00	\$ 10,000	\$ 11,300		\$ 21,300
	EXPENSE					
114-240-922	Other Cap Outlay Over \$5,000	\$ -	\$ -	\$ 11,300		\$ 11,300
	TOTALS			OVERALL INCREASE	\$11,300.00	
Reason for Request:	Increase revenue and increase expenses to account for additional Delta Trauma Care funds awarded to DeSoto County for the purchase of training mannequins					
(Show detailed justification)						
	Fund/Department #	114 / 240				Updated 7/15
(5)	Delta Trauma Care					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
114-240-618	Medical Supplies	\$ 1,369.99	\$ 15,000		\$ 9,700	\$ 5,300
114-240-922	Other Cap Outlay Over \$5,000	\$ -	\$ 11,300	\$ 9,700		\$ 21,000
	TOTALS		\$ 26,300	\$ 9,700	\$ 9,700	\$ 26,300
Reason for Request:	Reallocate funds to correct line item to purchase training mannequins.					
(Show detailed justification)						
	Fund/Department #	001 / 223				
(6)	Juvenile Detention					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-000-250	Sheriff's Office Juvenile Detention Ankle Monitoring Svc	\$ 5,875.62	\$ -	\$ 5,875		\$ 5,875
	EXPENSE					
001-223-594	Other Contractual Services	\$ -	\$ -	\$ 5,875		\$ 5,875
	TOTALS			OVERALL INCREASE	\$5,875.00	
Reason for Request:	Increase revenue and increase expense to account for inmate kiosk telephone commissions used for offsetting the Securus ankle monitoring services for juvenile detention.					
(Show detailed justification)						
	Fund/Department #	001 / 202				
(7)	Patrol Law Enforcement / Insurance					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-000-376	Insurance Proceeds	\$ 51,223.40	\$ 33,790	\$ 8,401		\$ 42,191
	EXPENSE					
001-202-915	Vehicles - Above \$5,000	\$ 330,615.00	\$ 389,050	\$ 8,401		\$ 397,451
	TOTALS			OVERALL INCREASE	\$8,401.00	
Reason for Request:	Increase revenue and increase expense to account for total loss of 2010 Tahoe and allow for department to order new Tahoe and apply these funds towards that vehicle.					
(Show detailed justification)						

		Fund/Department #	001 / 106				
(8)	Insurance Department						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	REVENUE						
001-000-376	Insurance Proceeds	\$ 51,223.40	\$ 42,191	\$ 9,183		\$ 51,374	
	EXPENSE						
001-106-542	Vehicle Repair & Maintenance	\$ 7,401.21	\$ 7,402	\$ 9,093		\$ 16,495	
001-106-549	Towing	\$ 185.00	\$ 185	\$ 90		\$ 275	
	TOTALS			OVERALL INCREASE	\$9,183.00		
Reason for Request: (Show detailed justification)	Increase revenue and increase expenses to account for insurance proceeds collected due to wrecks and expenses incurred owed to vendor to repair vehicles.						
		Fund/Department #	001 / 106				Updated 7/15
(9)	Insurance Department						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-106-581	Property / Auto Deductibles	\$ 6,000.00	\$ 6,000	\$ 4,000		\$ 10,000	
001-106-599	Small Claims - Non-Insurance	\$ 12,544.24	\$ 89,000		\$ 4,000	\$ 85,000	
	TOTALS		\$ 95,000	\$ 4,000	\$ 4,000	\$ 95,000	
Reason for Request:	Reallocate funds to correct line item for vehicle deductibles owed.						
		Fund/Department #	001 / 104				Updated 7/15
(10)	Tax Collector						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-104-574	On-Line Service	\$ -	\$ 3,066		\$ 725	\$ 2,341	
001-104-587	Training & Registration	\$ 125.00	\$ 1,400	\$ 725		\$ 2,125	
	TOTALS		\$ 4,466	\$ 725	\$ 725	\$ 4,466	
Reason for Request:	Amend line items to account for increase in training expenses.						
		Fund/Department #	105 / 340				Updated 7/15
(11)	Garbage and Solid Waste						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
105-340-594	Other Contractual Services	\$ 63,676.57	\$ 65,000	\$ 5,500		\$ 70,500	
105-999-999	Ending Cash	\$ -	\$ 1,798,420		\$ 5,500	\$ 1,792,920	
	TOTALS		\$ 1,863,420	\$ 5,500	\$ 5,500	\$ 1,863,420	
Reason for Request:	Amend line item to account for approved emergency purchase.						
		Fund/Department #	001 / 202				Updated 7/15
(12)	Patrol Law Enforcement						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-202-915	Vehicles - Above \$5,000	\$ 330,615.00	\$ 397,451	\$ 6,500		\$ 403,951	
001-202-918	Other Mobile Equip	\$ -	\$ 23,000		\$ 6,500	\$ 16,500	
	TOTALS		\$ 420,451	\$ 6,500	\$ 6,500	\$ 420,451	
Reason for Request:	Amend line item to account for additional expense.						
		Fund/Department #	160 / 364				Updated 7/15
(13)	Nail Road - Hacks Cross - Center Hill						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
160-364-914	Property Easements / ROW	\$ 5,906.79	\$ 2,787	\$ 3,120		\$ 5,907	
160-399-914	Property Easements / ROW	\$ -	\$ 35,287		\$ 3,120	\$ 32,167	
	TOTALS		\$ 38,074	\$ 3,120	\$ 3,120	\$ 38,074	
Reason for Request: (Show detailed justification)	Amend line item to account for property easements and right of way to be paid for out of correct project line item.						
		Fund/Department #	156 / 300				
(14)	Road Management						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	REVENUE						
156-000-376	Insurance Proceeds	\$ -	\$ -	\$ 3,457		\$ 3,457	
	EXPENSE						
156-300-541	Road Mach & Equip - Repairs/Maint	\$ 51,828.46	\$ 160,000	\$ 3,457		\$ 163,457	
	TOTALS			OVERALL INCREASE	\$3,457.00		
Reason for Request: (Show detailed justification)	Increase revenue and increase expenses to account for insurance proceeds collected due to damage to equipment and expenses incurred owed to vendor to repair equipment.						

		Fund/Department #		315 / 160		Updated 7/15	
(15)	Chancery Court Facilities Project						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
315-160-920	Furn/Office Equip - Over \$5000	\$ -	\$ -	\$ 10,000.00		\$ 10,000.00	
315-160-594	Other Contractual Services	\$ 366,537.35	\$ 647,175.00		\$ 10,000.00	\$ 637,175.00	
TOTALS			\$ 647,175.00	\$ 10,000.00	\$ 10,000.00	\$ 647,175.00	
Reason for Request: (Show detailed)	Reallocate funds to correct line item to purchase benches for new court room.						
		Fund/Department #		156 / 300			
(16)	Road Management						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
REVENUE							
156-000-376	Insurance Proceeds	\$ 3,457.00	\$ 3,457	\$ 7,405		\$ 10,862	
EXPENSE							
156-300-541	Road Mach & Equip - Repairs/Maint	\$ 51,828.46	\$ 163,457	\$ 7,405		\$ 170,862	
TOTALS				OVERALL INCREASE	\$7,405.00		
Reason for Request: (Show detailed justification)	Increase revenue and increase expenses to account for insurance proceeds collected due to damage to equipment and expenses incurred owed to vendor to repair equipment.						

b. SID Forfeitures & Approval for Clerk to Write Check to District Attorney

Case #	Date Seized	Receipt #	Amount	Date of Forfeiture	District Attorney (20%)
2016-29413	6.14.16	35131	\$ 500.00	1.4.18	\$ 100.00
DeSoto County – County Court Agreed order to Return vehicle w/\$ exchange				120.000.238	
		Total	\$ 500		\$ 100.00

Transfer from Sheriff-Seized Fund (123-000-001) \$ 0
 Transfer to Sheriff-Forfeiture Fund (120-000-001) \$ 0
 Amount to remain in forfeitures (120-000-238) \$ 400.00
 Check amount to the District Attorney (120-000-147) \$ 100.00

3. Road Department

a. Safety Report

WORKMAN COMPENSATION CLAIMS

There was no workman compensation claims for this period.

ACCIDENT

1-11-2018 Scott Bloodworth was moving a backhoe to job site. The boom was not down far enough and it hit the underneath of the interstate bridge on Pleasant Hill Road.
 1-16-2018 Alex Daniels was hit from the rear while stopped at Stop Sign, Byhalia & Malone
 2-07-2018 Kenneth Payne was pulling from parked position on side of road and made a U-turn. There was a car coming west bound and hit him on the driver's side. Byhalia & Craft

WEATHER

We have had a lot of rain this month. We have had to shut Holly Springs Rd. Down until water went down a couple of times.



 Kenny Woods Risk Management Officer/DeSoto County Road Dept.

4. EMS Monthly Report

January 2018

Number of ambulance runs billed: 149
 Amount billed: \$ 102,410.00
 Amount collected: \$ 64,319.27
 Un-collectable amount: \$ 16,668.93

	Eudora	Lewisburg	Walls
Dispatched Calls:	76	91	66
Refusals:	18	22	18
Standby Only:	3	2	1
Billed:	51	56	42
Other:	4	11	5

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

5. Animal Services – Wings of Rescue Update – 38 animals on the Valentine’s Day Flight

6. Justice Court Monthly Report

January 2018

Criminal Cases Filed	178
Civil Cases Filed	1,011
Traffic Tickets Filed	849
Total Cases Filed	2,038
State Assessments	\$68,744.99
County General Fund	\$128,694.23
DPS	\$9,250.00
Total Collections	\$206,689.22

BAILIFF PAY

I, Keith Combes, Bailiff, District 1, for the month of January, 2018, pay for serving as civil and criminal court bailiff \$ 215.00 per month, as per section 25-3-27(1)(i) and 19-19-8 provided under section 25-3-69 MS Code.

District 1
 Judge: E. Adams

Dates	Civil	Criminal
12-2-17		CS
1-8-18		CS
1-17-18		CS

District 2
 Judge: _____

District 3
 Judge: _____

District 4
 Judge: _____

District 5
 Judge: _____

Constable: Keith Combes
 Date: 1/18/18

BAILIFF PAY

I, Keith Combes, Bailiff, District 1, for the month of January, 2018, pay for serving as civil and criminal court bailiff \$ 215.00 per month, as per section 25-3-27(1)(i) and 19-19-8 provided under section 25-3-69 MS Code.

District 1
 Judge: Adams

Dates	Civil	Criminal
1-26-18		1-26-18

District 2
 Judge: _____

District 3
 Judge: F. Adams

Dates	Civil	Criminal
1-18-18		1-5-18
1-24-18		1-17-18
1-24-18		1-24-18

District 4
 Judge: _____

District 5
 Judge: _____

Constable: Keith Combes Dist 3
 Date: 1-29-2018

BAILIFF PAY

I, Bobby Holloman, quest \$ 435.00 : pay for serving as civil and criminal court bailiff \$ 0.00 per month, as per section 25-7-27(1)(c) and 19-19-8 provided under section 25-3-69 MS Code.

District	Judge	Civil	Criminal
District 1	Judge _____		
District 2	Judge _____	Civil <u>01-04-18</u> <u>01-25-18</u>	Criminal <u>01-01-18</u> <u>01-25-18</u>
District 3	Judge _____		
District 4	Judge _____	Civil <u>01-23-18</u> <u>01-30-18</u>	Criminal <u>01-09-18</u> <u>01-23-18</u> <u>01-30-18</u>
District 5	Judge _____		

Constable Bobby Holloman
Date 01-30-18

BAILIFF PAY

I, Lee Hoge, quest \$ 285.00 : pay for serving as civil and criminal court bailiff \$ 0.00 per month, as per section 25-7-27(1)(c) and 19-19-8 provided under section 25-3-69 MS Code.

District	Judge	Civil	Criminal
District 1	Judge _____		
District 2	Judge _____		
District 3	Judge _____		
District 4	Judge _____		
District 5	Judge _____	Civil <u>1/8/18</u> <u>1/23/18</u> <u>1/29/18</u>	Criminal <u>1/8/18</u> <u>1/23/18</u> <u>1/29/18</u>

Constable Lee Hoge
Date 1/30/18

7. Office of Procurement

- a. County Appointment Update – Veteran Services Receiving Clerk – Mike Reed
- b. Request to Approve Bid Specifications & Solicit Bids for the Supply and Haul of Dirt for County Rubbish Pit: Bid File #18-231-001

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the actions and matters presented in the Consent Agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.

Discussion regarding the Road Department’s Safety Report:
Supervisor Gardner asked Mr. Swims to give a report on the 2 accidents.

Mr. Swims stated one employee was moving a backhoe on a gooseneck trailer on Pleasant Hill Road. He stated the employee lowered the arm of the backhoe but pulled it in which raised it slightly. He stated the employee struck a bridge, but it was not a blunt blow to the bridge; and the arm of the backhoe pushed down and caused about \$13,000 damage to the backhoe. Mr. Swims stated they went and inspected the bridge and found it was not damaged. He stated he had a superintendents’ meeting to address the seriousness of the situation. Mr. Swims stated all CDL drivers are trained on bridge height.

Mr. Swims stated another employee had 3 cars following him, and two had passed around when he pulled slightly onto the shoulder and made a U-turn causing the 3rd car to broadside his County truck. Supervisor Medlin asked why the flagger was driving a brand new truck. Mr. Swims stated the policy at the Road Department is that superintendents get new trucks and the older ones are passed down. He stated the insurance company's estimated damage to the County truck in \$6,700. He said he did not have figures on the citizen's car, but she had more severe damage.

Mr. Swims stated both drivers were drug tested per standard policy and they were turned in as workman's comp claims in case something comes up later, also per standard policy.

G. OLD BUSINESS

1. DeSoto County Parks & Greenways

a. Johnson Creek Greenway Update

b. Financial Overview

c. Budget Amendment

d. Review of Long Term Park Priority Projects

This discussion covered items 1. a-d.

Parks Director Ray Laughter and Project Engineer Tracy Huffman presented maps and information regarding Johnson Creek Greenway Phase 1, Segments 1 & 2.

Mr. Huffman stated they are on schedule to submit preliminary plans, specs, and estimates. He said they will submit these to MDOT; MDOT will send back comments; then they will come back with a contract for CE&I once discussions are complete. Mr. Huffman said once all is complete and finalized the County will get a letter from MDOT with authorization to advertise for bids.

Supervisor Russell asked what Segments 1 & 2 will accomplish. Mr. Huffman stated the recently completed project includes the trail head for the Greenway that includes a pavilion, bike station and picnic tables. He stated Segments 1 & 2 will provide for a paved trail from Baldwin Road to about 1.8 miles to the west. He stated the cost is about \$1.5 million, and the funding should be good, depending on actual bids. Supervisor Russell asked what the timeline is if all goes well. Mr. Huffman stated they will begin construction around August and be completed the end of November if all goes according to plan. Mr. Huffman pointed to the map to show that the segment in white is Segments 1 & 2.

Supervisor Caldwell asked if the County's part of the funding was already being held in the budget. Mr. Laughter stated 1 & 2 are but Segment 2 was not all the way approved when the budget was being made last year, so the budget is short \$100,000. He stated that the County will be reimbursed for some of that and the balance is in the Parks Department ending cash. Mr. Laughter stated there is money in the budget for everything the Board has discussed except Lewisburg. Mr. Laughter stated there is currently \$396,000 in Parks ending cash.

Supervisor Russell stated when the County opens this segment he would like to have it paved to Highway 61, and he said Mr. Austin, DCRUA Director, has said they will help. Supervisor Caldwell stated she would like to have something in writing to that effect. Mr. Laughter stated the Road Department helps care for some of that property and the County has easements through

there. Supervisor Russell said he thought DCRUA had agreed to give the County some additional easements to the west of the phases 1 and 2, and he will meet with the owner of the other property to try and get easements to Blythe Road. He stated the ultimate goal was to have a path to the Mississippi River all across the County. He said presently it starts at Latimer Lakes Park in Horn Lake.

Supervisor Medlin asked about the yellow line to the east. Mr. Huffman stated that land was put into the land trust previously set up by Larry Jarrett. He said it goes along the land trust easement. Supervisor Russell stated the green line access was given by Mr. Austin, and he thought the County owned that. He said he thought Mr. Austin also owned the yellow line and that there was an easement through there. He stated the blue line is the trouble spot right now.

Supervisor Medlin asked how long the segment was they were presenting today, showing on the white line. Mr. Huffman stated it is 1.8 miles and will cost \$1.5 million. He stated \$1.2 million of that is Federal money. Mr. Laughter stated an additional \$100,000 in County funding is needed now for Segments 1 & 2. Mrs. Freeze stated the County will receive about \$392,000 from the State for the additional MPO funding that was granted for Segment 2 of Phase I, so the budget amendment shows an approximate \$492,000 increase. She stated all of that but \$100,000 will be offset by revenues.

Supervisor Medlin stated he did not want the Board to tie up all the money for parks in one area. Mr. Laughter requested the Parks Committee meet and prioritize the projects. Supervisor Lee agreed stating he and Supervisor Russell have been to the site and walked it, and the committee definitely needs to meet.

See Exhibit G.1.a., G.1.c.

2. Sheriff's Department – Apteian Agreement

Mr. John Herring, who is the Sheriff's Department IT person, stated a contract with Apteian was signed in September but they had to make a change because the software provider could not accept one of the features of the software. He stated because it was in the scope of work, the contract had to be reworded and he requested the Board President sign the new contract.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the contract with the changes as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Road Department – Robinson Crossing Overlay

Road Manager Andy Swims stated the Board approved, at a prior meeting, for the Road Department to go over budget by approximately \$457,000 in order to overlay Byhalia Road. This included covering the overage that was on the overlay list they presented at that meeting from ending cash. Mr. Swims stated to add Robinson Crossing Subdivision today would add \$307,761 to what was approved.

Supervisor Medlin asked if the total for Robinson Crossing was \$307,761. Mr. Swims affirmed and stated that includes work on the entire subdivision.

Supervisor Caldwell asked what that distance equated to. Mr. Scott Young said it was about 2 miles. He stated they have it broken down to do the critical failing area right away, which is about 1/3 of the subdivision; then do another 1/3 that is also in need of repair; and then complete the last 1/3 of the subdivision, which is the northern loop, in the next year or two.

Supervisor Gardner stated he inspected the roads in the subdivision and found the northern loop to be in good shape so he felt that could definitely wait a year or possibly two years. He stated the developer of the subdivision has begun a construction entrance which will help with the roads. Supervisor Gardner also noted that the south loop was in good shape last year, but all the heavy equipment coming in with construction tore it up.

Supervisor Caldwell asked if the County overlays at this time, and the construction entrance is not complete if it would be possible to have the developer bond the roads. She stated she inspected the subdivision over the weekend and there were some huge vehicles, including low boys carrying heavy equipment, in the subdivision. Mr. Swims stated they are hearing complaints from the residents, but the Road Department is in there and keeping the streets bladed.

Supervisor Gardner stated the limestone patches are bad after a big rain. He asked Mr. Swims to keep an eye on that. Mr. Swims stated they are keeping a grader in the subdivision and he has an employee going in there almost every two days. He stated Hollingsworth is doing the milling, and Riley Paving will be doing the asphalt overlay work off the Road Department's term bid.

Supervisor Gardner stated he did not want to spend taxpayer money to fix the road if the big trucks are going to go in and tear it up again. Mr. Swims stated he would like to go on and pave the critical 1/3 with a commitment from Mr. Bridgforth that he will finish the construction entrance.

Supervisor Medlin asked if this was a good time to be milling and putting down limestone with all the rain. Mr. Swims stated it is a risk, but this road had to be repaired. He stated they have been successful doing road construction in the winter but it is always a gamble this time of year.

Supervisor Caldwell agreed that Robinson Crossing was falling apart so badly, and some of the holes were so huge, it had to be addressed right away. Mr. Swims stated Riley Paving wants it to be reasonably dry and warm enough to do the job right.

Supervisor Gardner asked Mr. Swims to keep the Board informed, but not to "jump the gun" and pave the road before conditions are right. Mr. Swims stated his department is watching it closely.

Supervisor Lee informed the Board that he has spoken to Mr. Swims about Wingate Cove in Fountain Gate as it is in very bad shape.

Supervisor Medlin stated Miller's Station needs to be looked at soon as well.

Supervisor Gardner said the Board is going to have to require construction entrances to protect the roads.

Supervisor Caldwell asked if the \$307,000 included the northern loop. Mr. Swims affirmed. Supervisor Medlin asked for clarification on what needed to be done now. Mr. Young stated the critical 1/3 needed to be done now. He said they could wait on the northern loop for another year or two. Supervisor Gardner asked for a revised number. Mr. Swims stated to do the patch work on the critical failing area it would cost \$103,000. This amount will come from maintenance

items in the Road Department Budget. Another \$103,000 would need to be added to the prior meeting's approved overlay budget to do the remainder, excluding the northern loop of Robinson Crossing. He stated they will add the remaining amount to the overlay when it goes out for bid.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize a budget amendment for \$103,000 from Road Ending Cash to complete the repair work needed now as identified by Mr. Swims and Mr. Young.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.3.

4. Update on Pin Tail Construction

This item was moved from Executive Session.

Environmental Services Director Ray Laughter stated he was in court this morning and the County got an Agreed Order with Pin Tail Construction that all their jobs in the County are shut down until they bring Forest Ridge Subdivision into compliance with the stormwater and subdivision ordinances. Mr. Laughter stated the owners of Pin Tail Construction said they will be in compliance within 2 days. He said he told them he would come out and inspect any time; they could just call him when they were ready for their inspection.

H. NEW BUSINESS

1. Business Investment Incentive

a. Pickett Equipment Co., Inc. – Free Port Warehouse

Mr. Bryant Henley from the DeSoto County Economic Development Council stated the Business Investment Incentive Committee recommends Pickett Equipment for a Free Port Warehouse exemption. He then introduced Mrs. Mary Everett.

Mrs. Everett stated they bought the company in 1977 and were located in Shelby from that time until 2008. She stated after a fire, they bought land in Marshall County to relocate. Mrs. Everett stated when this building in Olive Branch came up for auction she bought it. She stated they have 7 employees and carry chemical handling equipment. She said most of their customers are agriculture pilots and chemical sales companies. Mrs. Everett stated they recently hired a person to work the market for fueling for gas stations; nozzles and other parts.

Mrs. Everett stated they are a good company to work for, and their employees stay with them. She said their secretary is 90 years old. Mrs. Everett stated they pay all insurance for the employees. She said their business is very seasonal, but they do not lay off for seasonal slow-downs.

Supervisor Caldwell asked Mrs. Everett to consider hiring DeSoto Countians when they did have turnover. Mrs. Everett stated hiring is very difficult, and she did go through NWCC when she needed a part-time person with only one response.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Free Port Warehouse exemption as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

2. EMA

a. Comprehensive Emergency Management Plan (CEMP)

b. Emergency Support Functions (ESF)

Chief Bobby Storey presented the CEMP & ESF and stated it has been reviewed by the Board Attorney. He stated they have been working on these plans since November 2017. He informed the Board that the ESF addressed 15 points describing who does what during a disaster. He stated the plan also addresses long-term recovery. Chief Storey stated they have to do a re-write every 5 years to be in compliance with their Emergency Management Performance Grants.

Supervisor Caldwell stated she really enjoyed being in class in EMA's new classroom. She said the technology was great.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the comprehensive Emergency Management Plan and Emergency Support Functions as presented by Chief Storey and authorize the Board President to sign the necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.a.&b.

3. Environmental Services

a. Hernando Library Recycle Container

Mr. Jesse Pool, Hernando Head Librarian, and Meredith Wickham, First Regional Director, came to ask the Board to continue to fund the recycle dumpster behind the library. Mr. Pool stated Hernando is the hub for the 14-branch library system, and all books and supplies filter through there. He stated they go through quite a bit of cardboard, and he pointed out that the public uses the recycle dumpster as well.

Mrs. Lynchard stated when the bid for new garbage collection went out; it had free collection for several county sites. She stated Hernando Library was left off the list and when Waste Pro was approached about it they said the cost would be \$72.33 per month. She said they would not offer it at no cost.

The Board discussed the matter and determined the recycle dumpster at the Library and the one at the Administration Building were both heavily used. Supervisor Russell asked if the Library could do with a smaller dumpster. Mr. Pool stated they will work with it if it saves the County money. Supervisor Medlin stated he wants the public to use the recycle dumpsters as it keeps all the paper out of the landfill.

Mr. Laughter stated he had a meeting with Roland Joyner at Waste Pro last week, but he did not specifically ask him about the Library dumpster. Supervisor Gardner asked Mr. Laughter to check with Mr. Joyner about getting the free dumpster back, and Mr. Laughter said he would.

Supervisor Russell stated he felt if the cities wanted recycle dumpsters in the city, they should pay for them.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Laughter to talk to Mr. Joyner at Waste Pro and if they will not donate the dumpster at the Hernando Library, to contract to have a 6-yard recycle dumpster put there.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Sheriff Rasco stated they have 2 dumpsters at SID, and the one belonging to the previous garbage company is still sitting there and it is full. Mr. Laughter stated he will take care of having the old one picked up.

See Exhibit H.3.a.

4. Solid Waste

a. Approval for Property Boundary Survey & Topo Survey of Rubbish Pit

Mr. Laughter stated this is part of the ongoing Rubbish Pit Utilization Project.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the surveys as requested by Mr. Laughter.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Approval to Bid Phase 2 of Rubbish Pit Enhancement Project

Mr. Laughter stated this will be to bid for the actual construction of the new cell. He stated they are ready to move forward and presented a price estimate for the Phase II Cell Construction

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize going out for bids on Phase 2 of the Rubbish Pit Enhancement Project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.b.

5. Office of Finance and Accounting

a. Claims Docket

- 1) J.E. Vance (Audit Firm) Explanation of Invoice**
- 2) NFusion/Region IV Explanation of Invoice**

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Accounting Clerk Sissy Ferguson brought invoice documentation to address any questions.

Supervisor Medlin asked about the following claims:

Page 58 – Southland Company for trailers – Mr. Kuntz stated they were grant-funded ewaste trailers.

Page 40 – Butch Oustalet - Expedition – Mrs. Freeze stated that was the new truck for the EMS director.

Page 34 – Satellite Tracking – Sheriff Rasco stated they charge per day that the juveniles wear the ankle bracelets.

Supervisor Gardner asked about the following claims:

Page 6 – Travelers – He stated there seemed to be a lot of claims. Mrs. Freeze said they bill in batches. She stated Accounting tracks this to be sure the County does not exceed the deductible.

Page 15 – Solarwinds, Inc. – Ebox Renewal – IT Director John Mitchell stated that is for maintenance and support on DeSoto County’s ServeU. He said it is internal and owned by the County so the IT Department controls it and makes the chances for viruses very slim.

Page 62 – 2018 F450 – Mr. Swims stated that is a dually used to haul equipment. He said it went to Kenny Woods’ crew. Supervisor Gardner asked if it was used daily. Mr. Swims affirmed.

Page 61 – Signs & Stuff – The invoice showed decals for the new vehicles.

Supervisor Russell did not have any questions.

Supervisor Caldwell did not have any questions.

Supervisor Lee did not have any questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibits H.5.a.1.& H.5.a.2.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve applying for a credit card for Mrs. Sylvester’s travel, to keep the card in the Finance Office for checkout, and authorize the Board President to sign the credit card application.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibits H.5.c.

6. Road Department

a. Finding of Fact – 1760 Oak Crest Road

Mr. Swims stated there is an inlet that stops up and overflows the road at this location. He stated the inlet is in such bad condition, it needs to be replaced. He also pointed out sinkholes that have formed over the underground pipes leading to the inlet.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to authorize Mr. Swims to replace the inlet at 1760 Oak Crest Road at an estimated cost of \$6,786.23 finding it to affect the health, safety and welfare of the public and a potential hazard to the County road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.a.

b. Finding of Fact – 640 Robertson Road

Mr. Swims stated the water is going over Robertson Road at this address and they need to go on private property about 200 – 300 feet to make the ditch drain better.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to authorize the Road Department to go onto private property and make the necessary repairs to the ditch to make it drain better finding the water over the road affects the health, safety and welfare of the public and a hazard to the County road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.b.

7. Grant Administration

a. Approval for Board President to Sign 2017 Justice Assistance Grant Modification

Grant Administrator Tanner Kuntz stated the grant expired in December with funding left over and it can be modified to extend until March 31 to use those funds.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Board President to sign the grant modification paperwork.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.a.

b. Authorize Board Attorney to Renew Region IV Contract for NFusion Program

Mr. Kuntz stated the previous contract runs through September 2018 and there will be one year left on the NFusion grant. He requested the Board renew the contract for an additional year. Mrs. Lynchard stated it is time to start tying things down to the end of the grant. She stated Mr. Nowak did some research and found the inventory can be transferred to them at the end of the grant for nominal compensation. Mr. Nowak affirmed and stated they can do an intergovernmental transfer. He said the priority is to transfer the assets to a department that funded them.

Mrs. Lynchard stated their future purchases need to go through the purchase order system as do their future contracts. She stated the County has held up extending the contract until these things were determined.

Supervisor Gardner asked what would happen if the County chose not to extend the contract. Mr. Nowak stated someone would have to find a contractor or sub-grantee to finish out the grant. Supervisor Gardner stated he thought Region IV was a great organization, but NFusion is a waste of taxpayer dollars.

Supervisor Caldwell said she would like for Mr. Nowak to find out what would happen if the County did not choose to extend the contract. She stated this Board has talked about NFusion getting public speakers for schools, tracking juveniles that get out of jail to help keep them out of jail, and concern over all the money that is being spent for so few to be in the program. She said she would like to sit down with the leaders and get them to implement more programs for more people. She also reminded the Board that NFusion had expanded to begin at age 5 and they still only have 120 participants. Mr. Kuntz stated the scope of the program is very broad.

Supervisor Gardner said he would like to sit down with the Interim Executive Director, Jason Ramey, and talk with him. He said this Board had a great relationship with the former Director, Charlie Spearman, but this Director has not communicated with the Board.

Supervisor Caldwell also pointed out that taxpayer dollars are being spent on several County employees who spend a lot of time with the NFusion grant and finances and the County is not reimbursed for that time. Mrs. Lynchard reminded the Board that NFusion is now going into the time-frame where they will start charging people who participate in the program.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to table the contract extension, allow the Board Attorney to explore the options for not continuing with the program, and set up a meeting with Jason Ramey, Supervisor Caldwell, Supervisor Gardner, and Mrs. Lynchard.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. Request for Board President to Sign Letter Regarding Carryover Funds for NFusion

Mr. Kuntz stated he has drafted a letter similar to previous years regarding carryover funds and requested the Board President’s signature. He said the letter stated the funding from year 2 will carry over to this year. Mrs. Lynchard stated if this is approved, SAMHSA probably won’t approve it for about 6 months. Mr. Kuntz stated it took 6 months for them to approve last year’s request.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to hold this over until the next meeting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.c.

Addendum: Mrs. Freeze said Mrs. Sylvester spoke to Region IV and SAMHSA who said the County needs to get the request for carryover funds in because it is 2 months behind. She stated Mr. Kuntz has not reached out to the County’s rep at SAMHSA. Mrs. Lynchard explained that the Board did not want to carryover the funds until they were sure they would not be responsible for more money if they decided not to continue.

Supervisor Gardner suggested bringing this up on Monday, February 26th. Mr. Kuntz stated he did not believe that submitting a carryover request is a grant requirement and that the grant could continue without a carryover request. He then said he would look further into this matter.

8. Horn Lake Creek Interceptor Sewer District (HLCISD) – Approval to Purchase Vehicle and Approve Budget Amendment

Mrs. Lynchard reminded the Board they approved an interlocal agreement that allows HLCISD to purchase off the County’s bid or state contract. She stated the County will purchase the vehicle and sell it to the Horn Lake Creek Interceptor Sewer District. She requested the Board authorize the purchase and a budget amendment from ending cash and then HLCISD will reimburse the County.

Supervisor Michael Lee made the motion and Supervisor Bill Russell seconded the motion to approve the purchase of a vehicle for Horn Lake Creek Interceptor Sewer District, approve a budget amendment from ending cash for the purchase, with the understanding that HLCISD will reimburse the County the purchase price of the vehicle as presented by Procurement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8.

9. Veteran Services Officer – Request to Hire Trainer

Mrs. Lynchard stated in the past a previous Veteran's Officer has done the training. She stated Mr. Roy Andrews cannot do the training, but Mr. Steve Powell can and is will to for \$20 per hour for 3 weeks at 20 hours per week.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to authorize hiring a trainer for the Veteran Services Officer at \$20 per hour for 3 weeks at 20 hours per week and authorize a budget amendment to cover the expense.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

10. EMS – Department Report

EMS Director Mark Davis handed out maps showing the calls made by all the ambulances.

Mr. Davis stated Hernando has put on a second unit, Medic 51. He said the County currently makes a lot of calls within Hernando city limits, but he expects to see a drop in those calls with a 2nd truck in service. He went on to say he anticipates the numbers rising with the completion of I269.

Supervisor Gardner said he would like the calls to go along direction of travel rather than territorial lines. Mr. Davis stated they do that now with I55 and will continue when I269 opens. He stated he is forecasting the runs they will have based on the current map showing calls on I55.

Supervisor Medlin asked when Hernando put the second ambulance in service. Mr. Davis said it was around the middle of January. Supervisor Medlin asked if Hernando will also use that ambulance to make call in the County. Mr. Davis stated he has not gotten a clear answer to that.

Supervisor Gardner asked if the interlocal with the cities cover providing service in and out of the city. Mr. Nowak affirmed. Mr. Davis stated the County is still making calls in Hernando when they have both units out. Supervisor Gardner asked if Hernando still had a back-up ambulance with the second unit in service. Mr. Davis stated he thinks they do. He stated the County loaned a unit to Horn Lake not long ago when theirs had to be serviced.

Mr. Davis stated revenue is up, and he credits that partially to using a billing company.

Sheriff Rasco asked how many times there were accidents with no ambulance available. Mr. Davis stated they have had only one since October, and Tate County was called it as it was very close to the Desoto/Tate county line. He stated he was actually 1st on the scene and there was no one to transport, so he called them off. Mr. Davis stated there are also several private companies that they can use for back up when they get to Status Zero. Mr. Davis stated the EMA's new rescue truck is also equipped with AEDs and Josh Harper and Ben McMinn are both EMTs. Sheriff Rasco stated several patrol cars carry AEDs and Narcon and all patrol cars have first aid kits. Mr. Davis stated most of the officers have trauma kits in their cars and the officers are very well trained. He said the hospitals are also very good about working with him to get ambulances out if he calls and says they are all tied up.

Mr. Davis also informed the Board that EMS is working on community outreach in the following ways:

- Picking several former patients each week to visit – shut-ins without family, patients that fall a lot, etc. – going by and checking on them, taking blood pressure, making sure they take medicines properly (Just had a Walls crew find a lady was doubling up on blood thinner. Called doctor and got dosage straight. Could have been dangerous situation.)

- Danny Ethridge teaching CPR classes
- Marty Kounce doing distracted driving classes for high school students
- Kim ___ teaching EMT class, working with high school students & general public
- Working with Fire Department to set up hands-only CPR, setting up days first week in June for public to come to Fire Department and learn
- Mark Davis appointed to Career Tech West Advisory Board – Have had students interested in becoming EMTs ride with ambulance crews

Mr. Davis also stated they are working on improving training. He stated they are doing most of their training in-house and pushing the importance of conferences. He said pre-hospital care is changing so fast, he is trying to get a lot of training done.

Mr. Davis stated there are always the day-to-day operations and shortages of drugs and IV fluids to deal with, but by working with the reps closely, DeSoto County has been okay.

Mrs. Lynchard noted that a lot of the things Mr. Davis has implemented are things that this Board had identified and wanted accomplished. She stated Mr. Davis has made these things happen.

Supervisor Medlin asked Mr. Davis what happened to the conference he had requested to attend. Mr. Davis said it was in Washington and he and Mrs. Lynchard decided it was not the best use of time. Supervisor Caldwell told Mr. Davis to get them a list to take on the Blue Ribbon Trip and they would add it to the Supervisors’ lobbying list.

Supervisor Gardner asked Mr. Davis to please tell his staff how grateful the Board is for the EMS system in DeSoto County.

See Exhibit H.10.

11. Justice Court – Special Prosecutor

Mrs. Lynchard stated Jim Holland will not be able to be in court on February 21st and he has requested Stacey Spriggs fill in. Supervisor Medlin asked where the 2nd prosecutor would be. Mrs. Lynchard stated he will be there, but they have a system worked out with the 2 prosecutors to get people through court quickly.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to hire Stacey Spriggs as a special prosecutor on February 21, 2018.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

12. Furniture for New Courtroom

Facilities Director Robert Jarman presented the lowest quote that met all the specs for the new courtroom furniture. Supervisor Gardner stated Mr. Jarman did a great job on the juvenile courtroom, so he trusted Mr. Jarman’s judgment on the furniture.

Mrs. Lynchard requested the Board to make this contingent on Procurement approving, and she stated this does not include chairs for the judges in either of the new courtrooms. She stated the money will have to be amended to come from ending cash, but when the juvenile courtroom contract settles, there will probably be enough money left over in that project to cover it.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the purchase of furniture as presented subject to Procurement’s review, approve the budget amendment from ending cash for the purchase presented plus 2 judges’ chairs for \$2,000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.12.

Addendum: Sheriff Rasco stated the Board was spending \$150 for chairs that will only be sat in for a short period of time and would not spend that much for chairs for dispatchers that had to be used 24 hours a day, 7 days a week. Supervisor Caldwell said if she was not mistaken, they did buy chairs for the dispatchers that cost around \$400 each. Mrs. McLeod checked and said they bought 5 chairs at \$479.57 each and paid \$235 to have them assembled. Sheriff Rasco apologized. The Board said they wanted the Sheriff to know and they were glad he asked.

13. Board Attorney – MOU Between DeSoto & Marshall Counties

Mr. Nowak stated Chief Moore asked him to contact Trish Dody with Marshall County regarding the DeSoto County SWAT team. He stated they would like an MOU that would be a mutual aid MOU to assist in hostage situations.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draw up an MOU between Marshall County Sheriff's Department and DeSoto County Sheriff's Department regarding mutual aid for hostage situations.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Russell stated he did not like working with other counties that cannot reciprocate. He said he felt they should pay for the services.

14. Star Landing Road Airbnb

Supervisor Caldwell stated there is a large house on Star Landing with a shop out front that is advertising on Airbnb as a guest house that sleeps 20. She stated the home has had no final inspection and the shop was not permitted at all that the Planning Department can find. She stated Mr. Plumley owns it and is advertising that the place will be open in March 2018. She said the pictures show a bunk room and the advertising says it will sleep 20.

Mr. Cardosi from Planning stated they are worried about fire codes. He stated they sent a certified letter than Mr. Plumley signed for notifying him of the violations.

Supervisor Caldwell asked Mr. Nowak what the Board could legally do about this. Mr. Nowak stated the Board could get a restraining order due to the property not having permits and inspections. Supervisor Caldwell stated she just wants the owner to go through the proper channels and make sure the bunk house is safe before he rents is out to ball teams.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to look into this situation and file an injunction if necessary.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Addendum:

Later in the meeting Mrs. Caldwell said Mr. Plumley had contacted her and said he was just putting that advertisement out for feelers, and that the picture was not from his place, it was just a rendering. She said he informed her he would come in and get the final inspection for his house. Mrs. Caldwell said she told him there was a process that he had to go through to have a rental house, and that he needed to talk to the Planning Department.

I. PLANNING

1. New Business

i. PUBLIC HEARING – 11:00 am – Flood Ordinance Update

Supervisor Russell made the motion and Supervisor Caldwell seconded the motion to open Flood Ordinance update Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Mr. Hopkins presented the Flood Ordinance update and a request for the Board to approve, and the Board President to sign, the updated Flood Ordinance and any other documentation needed by MEMA for the update.

Supervisor Gardner asked if there was anyone present to speak for or against this item. There was no one.

Supervisor Caldwell made a Motion and Supervisor Lee seconded the Motion to adopt the updated Flood Ordinance, that it be effective immediately to preserve the public health, safety and welfare of the residents of the County and to authorize the Board of Supervisors President to sign to execute the updated Flood Ordinance and any other documentation needed by MEMA for the update.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

ii. Consent Minor Lot

**a. Hawks Minor Lot (7209) – Approval of 2 lots on 9.48 acres. Identified as Parcel #3-06-9-29-00-0-00013-00. Subject property is located on the south side of Holly Springs Road and east of Smith Road in Section 29, Township 3, Range 6 Zoned A (District 5)
Applicant – Michael Hawks**

b. Edwards Minor Lot (7210) – Approval of 1 lot on 8.55 acres out of 234 acres. Identified as Parcel #3-08-7-35-00-0-00005-00. Subject property is located on the north side of Ranch Road and east of

**Robertson Gin Road in Section 35, Township 3, Range 8 Zoned A (District 5)
Applicant – Andrew Edwards**

c. Waldrop Minor Lot (7211) – Approval of 1 lot on 2.00 acres out of 24.0 acres. Identified as Parcel #2-05-5-16-00-0-00006-01. Subject property is located on the west side of Old Pigeon Roost Road and north of Red Banks Road in Section 16, Township 2, Range 5 Zoned A (District 1)

Applicant – Stoney Brook Homes

d. Wilder Minor Lot (7212) – Approval of 2 lots on 10.90 acres. Identified as Parcel #3-08-7-36-00-0-00012-00. Subject property is located on the east side of Cloud Road and north of Ranch Road in Section 36, Township 3, Range 8 Zoned A (District 5)

Applicant – Susan Wilder

Mr. Hopkins presented the Consent Agenda items above. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Medlin seconded the motion to approve the Consent Agenda items and actions as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

iii. Final Subdivision

**a. Barton Ridge Section B (7203) – Application is for Final approval of 44 lots on 17.67 acres. Subject property is located on the west south of Goodman and east of Payne Lane in Section 33, Township 1, Range 5 and is zoned R-20 Overlay. (District 1)
Applicant: W.H. Porter Consultants**

Mr. Hopkins presented the Barton Ridge, Section B application for final subdivision approval of 44 lots on 17.67 acres. Mr. Henry Porter was present to present the application.

Supervisor Medlin asked what size the lots are. Mr. Porter stated the lots are approximately 12,000 sqf.

Supervisor Medlin asked how many more phases there are in this subdivision. Mr. Porter stated there is one more phase. Supervisor Medlin asked how many lots are in the next phase. Mr. Porter stated there are about 40 lots in the next phase.

Supervisor Medlin made a Motion and Supervisor Caldwell seconded the Motion to approve Barton Ridge, Section B application for final subdivision of 44 lots on 17.67 acres and authorization for the Board President to sign the Erosion Control Agreement and Residential Development Agreement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. Stonewall First Revision of Lots 5 and 6 (7205) – Application is for Final approval of revision of 2 lots on 3 acres. Subject property is located on the south side of Byhalia Road and west of Red Banks Road in Section 06, Township 3, Range 5 and is zoned A. (District 1)
Applicant: M and I Properties**

Mr. Hopkins presented the Stonewall First Revision application for final subdivision approval of the revision of of Lots 5 and 6 on 3 acres. Mr. Ben Smith was present to present the application.

Supervisor Medlin asked if the lots are all approximately 3 acres or more except these lots in the front. Mr. Cardosi stated that is correct.

Supervisor Medlin asked if the portion being cut out would need to be zoned commercial for use by the adjacent commercially zoned property. Mr. Cardosi said the portion being divided is just for the treatment field lines, so it will not need to be zoned commercial.

Mr. Ben Smith came forward stated this application is just a revision to move a lot line between 2 lots to create a 1acre lot and a 2 acre lot.

Supervisor Medlin asked for clarification that the Board can determine the affected parties. Mr. Nowak clarified that was correct.

There was discussion of which lots are a part of the subdivision plat.

Supervisor Medlin made a Motion and Supervisor Russell seconded the Motion to approve the application for Stonewall First Revision of Lots 5 and 6 n for the revision of 2 lots on 3 acres with the condition that all landowners in this Phase are to sign the revised plat.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- c. Anna Davis Minor – Second Revision (7204) – Application is for Final approval of revision of 2 lots on 11 acres. Subject property is located on the south side of Lance Road and east of Old Pigeon Roost in Section 16, Township 2, Range 5 and is zoned A. (District 1)
Applicant: US Department of Justice**

Mr. Hopkins presented the Anna Davis Minor Lot, Second Revision application for final approval of revision of 2 lots on 11 acres. Mr. Bill Woods, Pickering Firm, was present to present the application.

Supervisor Medlin made a Motion and Supervisor Russell seconded the Motion to approve Anna Davis Minor Lot, Second Revision for final revision of 2 lots on 11 acres.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. OTHER

- a. Erosion Control Agreement – request for President to sign Erosion Control Agreement for Bailey Farms**

Mr. Hopkins presented a request to authorize the Board President to sign the Erosion Control Agreement for Bailey Farms Subdivision.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve, and authorize the Board President to sign, the Erosion Control Agreement for Bailey Farms Subdivision.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Request for Board president to sign the project activation for Lewisburg sidewalks

Mr. Hopkins presented a request to authorize the Board President to sign the activation letter for the Lewisburg Sidewalks MPO Project.

Supervisor Medlin made a Motion and Supervisor Caldwell seconded the Motion to approve, and authorize the Board President to sign, the activation letter for the Lewisburg Sidewalks MPO Project.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to recess the Board meeting until Monday, February 26, 2018 at 8:00 a.m. to discuss Zoning Ordinance Changes and other business.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 20th day of February, 2018, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Mark Gardner, President
DeSoto County Board of Supervisors