

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. CITIZEN REMARKS & PRESENTATIONS

1. 9:15 a.m. – Challenge Accepted Robotics Team Demonstration

Mrs. Tommie Rogers, a team parent, stated they have a team of 9 students and 3 are representing the team today; Trey, Ian, and Adam. The young men stated their team is from 3 different counties and are students of public and home school. Adam said they are devoted to promoting 1st Tech Challenge in schools and communities. Trey noted there were over 2,400 people at the demonstrations this season. Ian said the Challenge Accepted Robotics Team placed 3rd in their qualifying competition, and they partner with NWCC. He introduced their robot, Wilson.

Supervisor Caldwell asked if the team still worked with 4-H. Mrs. Rogers stated they used to, but everything was so scattered, it got too difficult to coordinate. Supervisor Caldwell said she would like for Team Challenge Accepted to share their knowledge with 4-H.

Supervisor Lee asked who decided what the challenge would be. Mrs. Rogers stated there is a design committee for the international competition.

Supervisor Caldwell asked where the state competition was being held this year. The team said it is in Oxford in 9 days. When asked where they got parts to build the robot; the team said they design about 90% of the components with parts from the local hardware store and some things they get online.

The team gave a demonstration in which Wilson picked up a large block and ran it through a shaft with rollers to a depository in the back of the robot. The robot is multi-directional and performed its assigned task perfectly.

Supervisor Gardner said the team’s robots get more sophisticated every year.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve an allocation from Advertising County Resources of \$200 to the First Tech Challenge Accepted Robotics Team; after having determined that the request to advertise county resources met the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County. The Board acknowledged the advertisement of County Resources by having the DeSoto County Board of Supervisors logo on the robot itself.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

2. U.S. Small Business Administration – SBA Local Services Update

EMA Chief Chris Olson stated Mr. Choudhury came down with the flu and Ms. Devine Burgess was here to represent the SBA. Ms. Burgess thanked the Board for having SBA here to assist DeSoto and surrounding counties that were affected by the January 11 storms. She stated there are offering SBA loans to homeowners and renters as low as 1.5%, businesses at 3.5%, and non-profits at 2.7%. She stated they want to get the word out so everyone will know they are here to help with the rebuilding of their lives.

Supervisor Medlin asked if income was a factor for the loans. Ms. Burgess stated they ask everyone to come and apply; and, if they are rejected, it opens doors to other resources that may be available. Supervisor Medlin asked how many people had signed up. Ms. Burgess said as of her last report, there

were 14. She noted they will be here in the office provided by the county until February 25, 2020 for in-person interviews; but also noted that April 6, 2020 is the deadline to apply online or by phone.

Ms. Burgess stated the number and website information as:
 1-800-659-2955 Deaf or hard-of-hearing line 1-800-877-8339
 or www.disasterloan.sba.gov

Supervisor Gardner said people are asking what the loans cover. He said insurance covers most damage to homes, but people are having to pay a lot for tree work. Ms. Burgess said they are asking people to apply to see if they qualify for a loan. She said, if qualified, they can spend the money however they need.

Ms. Burgess stated she had the privilege of survey the EF1 and EF2 areas; and it was heart wrenching to see those peoples' lives destroyed. She said this time is an emotional roller coaster for those affected. Ms. Burgess said she has seen their faces and asked them to come in for assistance.

Supervisor Gardner said the Board appreciated all SBA has done and is continuing to do. Supervisor Medlin encouraged Ms. Burgess to let the Board know if they needed anything to assist in helping the citizens.

Ms. Burgess thanked the Board for their hospitality and stated they are in the Health Department building at 3212 Hwy 51 South, Hernando.

See Exhibit E.2.

Supervisor Medlin asked if there was anyone present to speak to the Board on an item not listed on the agenda.

F. CONSENT AGENDA

1. Office of Finance & Accounting

a. Budget Amendments – Animal Services, EMA Grant Fund-Variou Grants, Bridge Fund-County Engineer, Bridge Fund-Craft at Bethel Rd Widening, Bridge Fund-Bridge & Culvert/Ending Cash

(1)	Fund/Department #	001 / 445				
ACCT #	Animal Services	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 2,300.00	\$ 1,415	\$ 885		\$ 2,300
	EXPENSE					
001-445-588	Veterinarian Fees - Spay & Neuter	\$ 3,847.56	\$ 16,430	\$ 750		\$ 17,180
001-445-697	Animal Testing & Vaccinations	\$ 5,419.36	\$ 15,960	\$ 135		\$ 16,095
	TOTALS			OVERALL INCREASE	\$885.00	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					
(2)	Fund/Department #	044 / 280,287,289				
ACCT #	EMA Grant Fund - Various Grants	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
044-000-241	EMA Grant Revenue	\$ 4,954.33	\$ 189,718	\$ 119,000		\$ 308,718
	EXPENSE					
	DEPT 280 - 19HS017T - Task Force Non-Salaries					
044-280-587	Training & Registration	\$ -	\$ -	\$ 10,000		\$ 10,000
044-280-617	Rescue Supplies	\$ -	\$ -	\$ 69,000		\$ 69,000
044-280-641	Building Supplies	\$ -	\$ -	\$ 3,000		\$ 3,000
044-280-681	Repair & Replacement Parts	\$ -	\$ -	\$ 5,000		\$ 5,000
044-280-699	Other Consumable Supplies	\$ -	\$ -	\$ 2,000		\$ 2,000
044-280-921	Other Cap Outlay Under \$5000	\$ -	\$ -	\$ 15,000		\$ 15,000
	Dept 280 Increase			\$ 104,000		
	DEPT 287 - A19HS017T - Homeland Sec Inv/Travel					
044-287-476	Meals and Lodging	\$ 110.86	\$ -	\$ 3,500		\$ 3,500
044-287-503	Cellular Telephone Service	\$ 475.36		\$ 1,500		\$ 1,500
	Dept 287 Increase			\$ 5,000		

	Fund/Department #	044 / 280,287,289				
(2) continued	EMA Grant Fund - Various Grants - Continued					
	DEPT 289 - S19HS017T - Task Force Misc Grant					
044-289-502	Regular Telephone Service	\$ -	\$ -	\$ 750		\$ 750
044-289-503	Cellular Telephone Service	\$ -	\$ -	\$ 1,500		\$ 1,500
044-289-603	Office Supplies and Materials	\$ -	\$ -	\$ 2,000		\$ 2,000
044-289-921	Other Cap Outlay Under \$5000	\$ -	\$ -	\$ 5,750		\$ 5,750
	Dept 289 Increase			\$ 10,000		
	TOTALS			OVERALL INCREASE	\$ 119,000	
Reason for Request:	Increase revenue and increase expenses to account for FY 2020 EMA grant awards presented to BOS in November.					
	Fund/Department #	160 / 333				
(3)	Bridge Fund - County Engineer					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-333-555	Engineering Fees	\$ -	\$ 110,000		\$ 400	\$ 109,600
160-333-570	Insurance and Fidelity Bond	\$ 568.00	\$ 200	\$ 400		\$ 600
	TOTALS		\$ 110,200	\$ 400	\$ 400	\$ 110,200
Reason for Request:	To account for bond for new County Engineer.					
	Fund/Department #	160 / 377				
(4)	Bridge Fund - Craft at Bethel Rd Widening					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-377-912	Roads	\$ 46,783.35	\$ 113,716		\$ 100	\$ 113,616
160-377-914	Property Easements/ROW	\$ 836.00	\$ 755	\$ 100		\$ 855
	TOTALS		\$ 114,471	\$ 100	\$ 100	\$ 114,471
Reason for Request:	To account for additional right of way costs.					
	Fund/Department #	160 / 399 & 999				
(5)	Bridge Fund - Bridge & Culvert/Ending Cash					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-399-532	Rental of Road Equipment	\$ -	\$ 7,000	\$ 12,000		\$ 19,000
160-399-999	Ending Cash	\$ -	\$ 8,928,149		\$ 12,000	\$ 8,916,149
	TOTALS		\$ 8,935,149	\$ 12,000	\$ 12,000	\$ 8,935,149
Reason for Request:	To account for additional necessary rental equipment.					

b. Wires Not Seen on Docket

1.	Diversified Companies-DivcoData	Postage-Tax Collector
1.13.2020	001.104.594	\$ 961.92
2.4.2020	001.104.594	\$ 1,147.68
1.13.2020	111.111.501	\$3,246.48
1.13.2020	111.111.501	\$3,873.42
2.	DeSoto County Convention & Visitors Bureau	2% tax
1.16.2020	654.000.102	\$ 832,940.55
3.	Postage Transfer	
12.30.2019	111.111.501	\$ 7,000.00
2.4.2020	111.000.001	\$ 25,000.00

c. SID Forfeitures

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account and for the District Attorney's Office to receive their 20% in the form of a check. Please approve the transfer of the funds and the clerk to write the check.

Case #	Date Seized	Rec #	Amount	Date of Forfeiture	District Attorney (20%)	Clerk/Publishing Fees
2019-46583	8/27/2019	38056	1840.00	01/29/2020	368.00	252.32
2019-45132	8/19/2019	38024	760.00	01/29/2020	152.00	251.04
2019-59119	11/04/2019	38433	1542.00	01/29/2020	308.40	160.00
2019-41213	7/30/2019	37906	1325.00	01/29/2020	265.00	160.00
2019-44315	8/15/2019	37993	1040.00	01/29/2020	208.00	160.00
		TOTAL	\$ 6,507		\$ 1,301.40	\$ 983.36

Transfer from Sheriff-Seized Fund (123-000-001) \$ 6,507
 Transfer to Sheriff-Forfeiture Fund (120-000-001) \$ 6,507

Amount to remain in forfeitures (120-000-238) \$ 4,222.24

Finance Department:

Check amount to the District Attorney \$ 2,284.76
(120-000-147) \$ 1301.40
(120-227-559) \$ 983.36

d. Final Inventory Disposition – IT, Facilities

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	ASSET #
31448	HP DESIGNJET PRINTER	SG19Q13109	will not connect to network	02	6920	IT Closet	01/06/20	F. Hopper	E-Waste	43979
35517	VIEWSONIC 17" FLAT PANEL	A2X044352517	screen damaged	04	400	IT Closet	01/06/20	F. Hopper	E-Waste	44529
37068	LEXMARK T640 PRINTER	791229M	will not power on	06	600	IT Closet	01/06/20	F. Hopper	E-Waste	46208
38079	FUJITSU SCANNER	092057	will not connect	07	972	IT Closet	01/06/20	F. Hopper	E-Waste	46246
41006	ACER 24 INCH LCD MONITOR	ETLH40C00101805C4E4012	powers issues	10	256	IT Closet	01/06/20	F. Hopper	E-Waste	48073
41245	DELL LCD MONITOR	FSJ0C2806590	will not power on	10	126	IT Closet	01/06/20	F. Hopper	E-Waste	48116
41478	DELL OPTIPLEX 780	26859730501	bad video card	11	907	IT Closet	01/06/20	F. Hopper	E-Waste	48470
41531	DELL OPTIPLEX 160	2HDWYQ1	will not boot	11	738	IT Closet	01/06/20	F. Hopper	E-Waste	49090
41801	LENOVO 19" MONITOR	IS4431HE1VIBXV44	screen dark	11	159	IT Closet	01/06/20	F. Hopper	E-Waste	
41802	LENOVO 19" MONITOR	IS4431HE1VIBXV56	screen dark	11	159	IT Closet	01/06/20	F. Hopper	E-Waste	
41917	LEXMARK FORM PRINTER	9K67846	will not feed paper	12	529	IT Closet	01/06/20	F. Hopper	E-Waste	
42578	HP 48G PROCURVE SWITCH	SG233IS09M	will not boot	13	3527	IT Closet	01/06/20	F. Hopper	E-Waste	
43246	HP PROCURVE SWITCH	SG930TH074	defective port	13	1995	IT Closet	01/06/20	F. Hopper	E-Waste	
43511	HP PROCURVE 48G POE SWITCH	SG139ISHDC	will not connect to network	14	2250	IT Closet	01/06/20	F. Hopper	E-Waste	
43519	HP PROCURVE 2910AL	SG242IS0VC	defective port	14	2250	IT Closet	01/06/20	F. Hopper	E-Waste	
43977	DELL POWEREDGE R810 SERVER	7GS92P1	not upgradeable/compatible	14	3754	IT Closet	01/06/20	F. Hopper	E-Waste	
43978	DELL POWEREDGE R810 SERVER	DGS92P1	not upgradeable/compatible	14	3754	IT Closet	01/06/20	F. Hopper	E-Waste	

DEPT NAME: IT Department DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43979	DELL POWEREDGE R810 SERVER	9GS92P1	not upgradeable/compatible	14	3754	IT Closet	01/06/20	F. Hopper	E-Waste
44529	LEXMARK PRINTER	3777877	will not power on	15	390	IT Closet	01/06/20	F. Hopper	E-Waste
46208	IPHONE 5S	F2LR60PVFFK	wont stay charged	16	349	IT Closet	01/06/20	F. Hopper	E-Waste
46246	DELL 745 OPTIPLEX	8N752C1	bad motherboard	15	160	IT Closet	01/06/20	F. Hopper	E-Waste
48073	IPHONE 6S	FFMTL156HFLM	wont stay charged	18	399	IT Closet	01/06/20	F. Hopper	E-Waste
48116	DELL MONITOR	CN06DWNKNTV20079HOP6T	screen damaged	17	261	IT Closet	01/06/20	F. Hopper	E-Waste
48470	APPLE IPHONE 7	DX4X35WEHG7F	speaker phone broken	18	549	IT Closet	01/06/20	F. Hopper	E-Waste
49090	APPLE IPHONE 7	F72YRDBBHGF	damaged	19	549	IT Closet	01/06/20	F. Hopper	E-Waste

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES
SIGNED BY: <i>Felicja Hopper</i>	DATE: 12/26/19	PRESENTED TO BOS		
PRINT NAME: Felicia Hopper		Monday, January 06, 2020		
DISPOSED BY:	DATE:	PRESENTED TO BOS		
PRINT NAME:		Tuesday, February 18, 2020		
INV CLERK: <i>Bryan Riley</i>	DATE: 01/31/20	DATE INVENTORY DISPOSED IN AS400		
		DATE BOS FINAL MINS ATTACHED		

DEPT	Facilities Management		NRC = NON REPAIRABLE (COST)	K = THOUSANDS	DEPT #:	151			
NAME:	SHAWN HOUSTON		NR = NON REPAIRABLE	H = HUNDREDS	LOC #:	151			
			DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
16183	Z30 AMP WELDER	113201241-1169	BROKEN	11/12/1996	\$250.00	Facilities	02/03/20	FACILITIES	E-Waste 02/18/20
3334	BOSCH JIGSAW	5712	BROKEN	10/11/1997	\$139.00	Facilities	02/03/20	FACILITIES	E-Waste 02/18/20
10056	BOSCH ROTARY HAMMER	2680858	BROKEN	9/1/1991	\$350.00	Facilities	02/03/20	FACILITIES	E-Waste 02/18/20
43444	TATUNG MON/CNTRL RM @ JUV DE	27121220089	BROKEN	10/1/2017	\$302.25	Facilities	02/03/20	FACILITIES	E-Waste 02/18/20
34728	INFICON DTEK FREON DETECTOR	N/A	BROKEN	7/13/2006	\$299.99	Facilities	02/03/20	FACILITIES	E-Waste 02/18/20
34729	INFICON DTEK FREON DETECTOR	N/A	BROKEN	7/13/2006	\$299.99	Facilities	02/03/20	FACILITIES	E-Waste 02/18/20

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES
SIGNED BY: <i>Shawn Houston</i>	DATE: 01/21/20	PRELIMINARY PRESENT TO BOS		
PRINT NAME: shawn houston		February 3, 2020		
DISPOSED BY: <i>Shawn Houston</i>	DATE: 02/10/20	FINAL PRESENT TO BOS		
PRINT NAME: shawn houston		February 18, 2020		
INV CLERK: <i>Bryan Riley</i>	DATE: 02/10/20	DATE INVENTORY DISPOSED IN AS400		
		DATE BOS FINAL MINS ATTACHED		

2. Office of Procurement

a. Tourism Building – Request to Approve Bid Specifications – Bid File #20-106-001

b. Procurement Card Purchases

January 2020

PROCUREMENT CARD LOG SHEET
CARD NUMBER ending in 0011,0037

Date Out	Time Out	Time In	Vendor	Department	Employee	Description of Purchase	TOTAL RECEIPT	Issues, if any
1/13/2020			Amazon	County Extension	Karen McNeil	sewing machine case	\$126.84	one of the cases was damaged / returned for a credit
1/27/2020			Amazon	County Extension	Karen McNeil	sewing machine case	\$ (21.14)	Credit issued
1/31/2020			Amazon	County Extension	Angie Irving	sewing machine case	\$27.13	None
1/31/2020			Blue Book Direct	Justice Court	Angie Irving	2020 MS Law Enforcement contact information	\$ 15.95	None

3. Inmate Meal Log Affidavit (2)

4. EMS Monthly Report

January 2020

Number of ambulance runs billed: 141
 Amount billed: \$ 71,923.59
 Amount collected: \$ 39,608.53
 Un-collectable amount: \$ 10,040.81

	Eudora	Lewisburg	Walls
Dispatched Calls:	59	78	79
Refusals:	3	12	13
Standby Only:	0	0	5
Billed:	46	50	45
Other:	10	16	16

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

5. Justice Court Monthly Report

January 2020

Criminal Cases Filed	152
Civil Cases Filed	1,100
Traffic Tickets Filed	923
Total Cases Filed	2,175
State Assessments	\$91,484.25
County General Fund	\$159,543.83
DPS	\$6,000.00
Total Collections	\$257,028.08

Submitted by Pat Sanford

Date 31-Jan-20

6. Road Department

a. Safety Report

WORKMAN COMPENSATION CLAIMS

There were two workman compensation claims for this month.

1. 02-03-2020 Pierre Wells-pulled back when he was moving a tree trunk.
2. 02-06-2020 Paul VanTassel-slipped and fell in shop.

ACCIDENTS

There were four vehicle accidents to report for this month.

1. 01-13-2020-Laughter Rd-Laquita Johnson hit pothole damaging two tires and rims.
2. 01-20-2020-Byhalia Rd.-Myfis Wims-limb hit his windshield. (John Anderson)
3. 01-24-2020-Pleasant Hill Rd/ Laughter Rd.-Karen Speed hit pothole and blew out tire.
4. 01-30-2020-Starlanding Rubbish Pit-Stan Freeman turned over # 169 Limb Truck.

Weather

We are still cleaning up after the tornados that hit DeSoto County Saturday 01-11-2020. This will be a long process as the amount of damage done.



- b. Request to Change Road Register & Map – Forest Hill Irene/Kirk Rd -End**
- 7. Enter Into the Formal Record and Make a Part of the Board Minutes**
 - a. Contract Administration – Sheriff’s Department – American Correctional Assoc.**
- 8. Horn Lake Interceptor Sewer District – Resolution for Payroll Draft**
- 9. Sheriff’s Department - MOU with Benton County for Transfer of Vehicles**

Supervisor Medlin asked why there were potholes that damaged tires and wheels. Mr. Jarman stated both accidents happened where Olive Branch has made road cuts to repair water leaks. He said they have filled in with gravel, but he has been asking them to patch the road correctly. Mr. Jarman stated after the accidents, the Road Department went out and patched the asphalt. He said he is currently working on the wording of the permits that allow cuts in the road to state that the County can fix cuts after 30 days and bill the entity that made the cut.

Supervisor Lee asked if the County was responsible for the damage to the vehicles. Mr. Jarman said Olive Branch felt like they had patched Laughter Road adequately and they did not want to compensate.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the actions and matters presented in the Consent Agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.

G. OLD BUSINESS

1. Bond Issue Discussion

Mrs. Lynchard stated this was scheduled for 2 different discussion times, but everyone ended up coming at this time. Mr. Sam Keyes, Ms. Elizabeth Clark and Mr. Steve Pittman came to present the bond information to the Board. Mrs. Lynchard said there have been lots of conversations going around about the bond projects. She stated after many discussions with the Board, she recommended to Butler Snow that the bond be \$21 million.

Mr. Pittman said there was some discussion on competitive bids versus negotiated deals. He said he recommends this transaction be a competitive bid, as he had one in December that got 9 bids. He said the general law for counties on new bond issuance is to do a competitive bid. Mr. Pittman said you might negotiate if the par amount is much larger than \$20 million, if there was a need to go more than 20 years, or if a structured pay-back was needed. He said DeSoto County does not have those special needs.

Supervisor Gardner asked where the better rate was. Mr. Pittman said he has not seen any data that rates are better either way; but it depend on the market, bank, and full faith and credit of DeSoto County. He also noted they would have to use a different statute to negotiate as the general county statute is competitive bidding.

Supervisor Gardner asked if rates are currently the lowest they have been. Mr. Pittman stated there has been a very unusual drop and the rates have stayed very low. Supervisor Gardner asked what the rate was on the last similar transaction. Mr. Pittman said probably 2.18.

Mr. Pittman stated the competitive bidding will open the deal up to all underwriters; and they will probably send it to about 50. He said they will come in as firm bids, with actual rates.

Ms. Clark stated she brought the resolution to sell bids in the market; and she requested approval of the resolution approving the form of the documents. She stated that will prove the terms of the bonds. Ms. Clark said they need to close before May 6, 2020 in order to not go thru another intent process; therefore she set the bids for March 16, 2020 at 11:30 a.m. She said the preliminary closing date is April 15, 2020. Ms. Clark noted documents noting the terms of the bond are 20-year, interest rates, principal payment dates, and proof of notice of bond sale.

Supervisor Gardner asked if the group thought they would get 10 or 15 bidders out of 50. Mr. Pittman said he would like to get at least 7. He said some underwriters go in as a syndicate to bid. He noted there are about 4 underwriters that have bankers that cover MS and they almost always bid. He said there are another 5 that don't have active banks in MS but they are active in bidding on MS Bonds.

Mrs. Lynchard asked about the advertisement dates. Ms. Clark stated they are March 5 and March 12.

Supervisor Medlin said he did not want to add on the extra million as discussed after the board's prior discussion to issue a \$20 million bond.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the bond resolution in connection with the sale not to exceed \$21,000,000.00 (\$21 million) in obligation bonds.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.

2. Software Implementation Update

IT Director John Mitchell stated although they have not gone live on any piece, the process is moving along good. He gave the following updates per department:

Justice Court – They expect to be done in the spring. ICON was on site last week.

Planning – A rep from Tyler Technologies has been here since the first of January working with them.

Tax Collector – Business License Issuance – Mr. Mitchell stated this was unanticipated, but when they found it would work, they are including the Tax Collector for this piece.

Finance & Procurement – Mr. Mitchell stated this piece is the farthest along. He said Munis is having regular meetings and they are on target to be live by the end of the year. He stated he, Mrs. Lynchard, Andy Alberson, Finance & Procurement meet regularly to discuss the progress.

Human Resources & Payroll – Mr. Mitchel said this is the next piece of Munis that will come after finance & procurement.

Tax Assessor – Fully implemented, added some additional licenses. He said this was a good enhancement for them.

Mr. Mitchell said Tyler’s EAM (Enterprise asset management) was originally looked at for work orders for Facilities; and they discovered it would also work for the work orders at the Road Department, so they are adding that. He said he will set up a meeting for Mr. Jarman to look at that with a Tyler rep. Supervisor Gardner asked if Facilities was currently using a work order system. Facilities Director Shawn Houston stated they are. Mr. Mitchell said they are currently using the same system as IT and working with it as best they can, although it is not designed for building maintenance. Mr. Mitchell said Code Enforcement also does some work orders, thought he is not sure how that will fit.

Mrs. Lynchard said she cannot say enough about how well the departments have truly invested in these software meetings. She said they started in Accounting because it is the backbone of that part of the system. She said Procurement has embraced it and Pat Sanford at Justice Court is moving well in spite of him being out on medical leave. She said at the end of every training session Mr. Mitchell and Mr. Alberson meet with the vendors and are down in the weeds. Mr. Mitchell said he would definitely echo that and said they could not do this project without the departments buying in and working with them.

Supervisor Medlin asked about the new system the Tax Assessor had talked about. Mr. Mitchell said it was called EagleView. Supervisor Caldwell said they are looking at it and might bring it back at budget time. Mr. Mitchell agreed with that statement.

Supervisor Caldwell said she was very proud of the way IT is handling this by building a foundation and said that is the right way to do it. Supervisor Medlin said everyone seems to be working together well. Mr. Mitchell said the Board bought into the vision and believed in it; and it would not have worked without that. Supervisor Caldwell thanked Mr. Mitchell and said even though their department is working short-handed; they are rolling this out.

3. Jail Inspection – After Lunch

4. Procurement – Emergency Purchases

Director of Procurement Pat McLeod stated they brought 3 emergency purchases to the Board on October 21, 2019 for approval:

- Two L Electric – Safety Checks at Courthouse - \$400
- Quarles Fire Pro – Emergency Work on Sprinkler at Courthouse - \$1,070
- 1-800-BOARD UP – To board up the tourism offices after a fire (Landmark Construction) - \$525

She stated the invoices have come in and need to be presented to the Board as a follow up.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to acknowledge the emergency purchases and approve and make the invoices a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.4.

5. GIS Hosting Agreement – DeSoto County & DCRUA – Request Signature

Mr. Nowak stated the Board authorized his firm to draft an agreement with DCRUA for pipeline mapping and other systems, and allow IT to host the mapping on the County website. He noted the agreement states the County gets hosting credits, and there will be no additional cost to the County; and if there is, DCRUA will reimburse those costs. He stated the agreement is ready for the Board to approve. Mr. Mitchell stated IT can only map utility data on the website when it is given to them by the utility providers and they are always eager to accept it.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the agreement with DCRUA for pipeline mapping and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.5.

6. Four-Year Road Plan Update

Road Department Engineer Scott Young stated there were 2 projects left off the 4-year road plan:

Getwell Road between Pleasant Hill Road and Lester Road
Nail Road between Polk Lane & Center Hill Road

Supervisor Denison asked if everything was an overlay or was there some seal coating. Road Manager Robert Jarman said they do pavement preservation with slurry seal to help get a couple more years out of the roads. Mr. Young said they can get about 5 more years by using slurry seal for much less. He noted it is continual maintenance trying to push out the cost of \$130,000 per mile and spend \$20,000 per mile.

Supervisor Gardner asked the difference between slurry seal and chip seal and asked if it really extends the longevity of the road surface. Mr. Young said the Road Department has been using slurry seal for about 10 years and it does give a new wearing surface and fill the cracks. He said they have not used chip seal. Mr. Young noted they have used micro seal for rutting, but sometimes it is just as efficient to overlay.

Supervisor Caldwell said there are some coves in Eudora that are 20 years old because they were slurry sealed at 10 years. Mr. Young agreed and stated there is a limestone surface that goes down before the slurry seal. Mr. Jarman stated he and County Engineer Blake Haas are about to go to an asphalt conference and they hope to bring back some good information.

Supervisor Denison asked if the seal work was on contract. Mr. Young said it is a term bid with Vance Brothers out of Little Rock. He said they do a lot of work in MS.

Supervisor Medlin stated some of the roads that compare in size were different prices. Mr. Young stated some have a lot more patching and those will cost more.

Mr. Young stated they had \$3.7 million budgeted total. He said they do not expect the full \$700,000 to be used for pavement preservation and, if approved, they will come back with bid specs and a budget amendment to drop pavement preservation by \$100,000 and increase paving by that amount. He noted there is revenue of \$19,000 from a developer at the Retreat Subdivision on Payne Lane.

Supervisor Medlin said in regard to Laughter & Byhalia; the developer is supposed to put up money for the south side of Laughter. He said he thinks the County needs to widen Laughter and put in a turn lane because of the I269 exit on Laughter. Supervisor Lee said another developer mentioned putting up a fee in lieu in that area as well. He suggested Mr. Young talk to the landowner just east of Laughter where they took down some trees about right of way. Mr. Young stated there was some contingency built into the plan; and, depending on how the figures came back, they might be able to get Laughter Road done.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the updated 4-Year Road Plan as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the pavement preservation plan.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.6.

7. Storm Update

a. Small Business Administration Program

This was discussed earlier in the meeting at Item E.2.

See Exhibit G.7.a.

b. FEMA Program

Chief Olson said they are still applying to FEMA for the public assistance side that solely works with local governments; and they are waiting for an answer. He said that FEMA has requested a location in case they do set up here, and he felt that was a positive step. Chief Olson said they are currently in Ridgeland; and, with all the flooding in that area, they may end up staying there.

Supervisor Lee asked why they needed a place to set up in DeSoto County. Chief Olson said they have a staff of about 30 people and they go out from their temporary set-up sites to help people. He said if they were here it would be to serve DeSoto, Panola, Tate, Marshall and possibly some areas east. Mr. Jarman stated they go out and survey in the field. He suggested the old space at the Road Department as there is no public traffic there. Chief Olson said he would mention that to FEMA. Chief Olson said Mr. Nowak has reviewed FEMA's standard agreement and made some changes in order to be prepared if they do set up here.

c. Debris Removal

Mr. Jarman introduced Michael Fox and Jason Willis with Michael's Tree Service. He stated they are pulling a lot of debris with some big trucks that can haul 120-150 cubic yards. He stated they have been picking up storm debris and are about to start cutting trees that are leaning over the County roads.

Supervisor Medlin asked if the truck said "Willis" on the side. Mr. Willis stated the logo is MTL/Willis as they have a partnership. He stated he is from North Carolina and has been down here for the debris clean-up. Mr. Fox stated he is from Arlington, TN.

Supervisor Gardner expressed appreciation for what they have done. Supervisor Caldwell said the citizens have been very complimentary of the work. Mr. Willis said it has been a pleasure working with Mr. Jarman and Mr. Prince. Mr. Fox said they appreciate the business and the opportunity to build a relationship with DeSoto County. Supervisor Medlin said they have done a great job.

Supervisor Gardner asked how much the County trucks hold. Mr. Jarman said 20 yards.

Supervisor Medlin asked about stumps and unloading at the burn pit. Mr. Willis said they are getting the smaller stumps. He noted they unload their own trucks and said the trucks are double trailers with a knuckle boom in the middle.

Mr. Jarman stated the piles are getting smaller and there is not as much on the road; but he fears the weather has slowed the work. He said he is hoping it will dry out so the contractor can remove the debris and citizens can put out more while there is still contract help. Mr. Jarman stated they have hauled about 3200 loads with only about 70 to the landfills.

Supervisor Gardner asked about MDOT. Mr. Jarman stated they are hauling to the burn pits. He said they had done really well on Highway 305, and over the weekend citizens had put out more. He said Highway 51 is pretty good; and they are waiting to do I-55 last. He also noted that the County can claim their trucks in the count for the burn pit.

Environmental Services Director Ray Laughter stated the yardage hauled off-site is 113,000 yard, including contractors. He stated 90,000 yards has gone to the burn pits. Mr. Laughter stated the contractors are tripling what the County can haul in a day. He said people are very happy about the amount hauled, and are excited it is happening this fast. He stated he has increased his estimate to be hauled to 170,000 to 180,000 yards. Supervisor Medlin agreed and noted there is still a lot that has not been brought to the road.

Supervisor Denison asked if they were using the new blower. Mr. Jarman said they are using it at the Hwy 51 pit and it has made a world of difference in keeping up with the loads. He said they cleaned out the pits this morning and are ready to burn again.

Supervisor Gardner said he got a compliment about the County hauling off the debris and a complaint about MDOT tearing up the roadway. Mr. Jarman said they are using excavators and they plan to come back and fix the shoulder.

Supervisor Medlin said there is a lot of traffic on Hwy 305 and his hat is off to MDOT for getting that done. Mr. Jarman said that MDOT has said they could not have done what they have done without the burn pits.

Mr. Laughter said everyone has expressed how much the County appreciates MDEQ letting us use the burn pits. He requested a letter from the Board thanking them.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to write a letter to MDEQ thanking them for allowing the burn pits.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Jarman stated the roads are pretty clear and they are about to start on trees that are leaning over the roads. He stated he plans to get an excavator with a mulching head. Mr. Jarman stated the City of Horn Lake has one and he is going to try and use it. He said they will go down the ditches and creeks on both sides. Mr. Jarman stated some they will have to walk their way up and clear. He stated they are beginning to reach out to homeowners to get letters signed to get on private property.

Supervisor Lee asked Mr. Jarman to check on Turkey Creek where a citizen said he felt like some people were pushing the logs toward the ditch rather than hauling them off. Mr. Jarman said if they catch people doing that; they are stopping them. He said if not; they will have to remove them.

Supervisor Medlin asked about the accident at the burn site on Hwy 51. Mr. Jarman stated a log hit the side of a track hoe and damaged the door and a hydraulic hose. He said they found that it also broke a fitting on the pump and the rental company wanted the county to replace the entire pump at a cost of several thousand dollars. Mr. Jarman said he talked to the vendor they were renting from and could not work with them. He said he sent all the equipment back to that vendor and they are working with another one. He noted he is sending the rental contracts to Mr.

Nowak to be sure the County is protected.

d. Recovery Update

See discussion above.

e. Emergency Purchases Under the Emergency Declaration

Mr. Jarman stated all the purchases were done with purchase orders, 2nd quotes, or coming before the Board. Mrs. McLeod stated the Board has not seen the purchases dated after February 17, 2020. She stated they are keeping track of the purchases so it does not look like they are splitting invoices. Supervisor Medlin asked about the fire extinguishers. Mr. Jarman stated they are MDEQ required at the burn pits.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to make the purchase list a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.7.e.

f. Waiving of Fees for Rebuilding

Planning Director Bennie Hopkins stated the Board had approved waiving fees on repairs after the storm; but there is a person who is going to tear out a trailer and build a home. He said he wanted to clarify if the Board wished to waive the permit fees in that situation. The Board agreed they did not want to charge permit fees for anyone trying to build or rebuild homes that were destroyed by the storm event.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to waive the permit fee to build a home where the tornado destroyed a trailer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. Bond Issue

See discussion and vote at Item G.1.

9. Proclamation for January 11, 2020 Thanking First Responders

Supervisor Medlin read the proclamation thanking the first responders to the storms. The Board agreed to post the proclamation in the Admin Building and Courthouse as well as the website and social media.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to make the proclamation part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

See Exhibit G.9.

10. Animal Services – MOU with Oak Tree Animal Clinic

Mr. Nowak stated he has received the MOU back from Oak Tree Animal Clinic and requested the Board President’s signature.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the MOU with Oak Tree Animal Clinic and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.10.

H. NEW BUSINESS

1. 10:00 a.m. – Business Investment Incentives

a. Crawford Equipment Supply – Free Port Warehouse

Mr. Bryant Henley from the DeSoto County Economic Council introduced Mr. William Crawford, owner of Crawford Equipment Supply.

Mr. Crawford stated he is a supplier of new and used restaurant equipment. He stated about 80% of his business is with new equipment that he imports from China by container. He stated he has been in business about 3.5 years and in DeSoto County about 2 years. Mr. Crawford said most of his business is from the internet and is shipped; although he does sell a lot locally and delivers it. He stated they are busy and excited about the future. Mr. Crawford said he just hired 2 employees last month for a total of 3 employees. He stated that the tariffs are a hindrance right now as he pays 25% on imports from China which usually is around \$100,000 to \$150,000 per order. He stated even with the tariffs, it is cheaper to buy from China than in the U.S. Mr. Crawford said he rents 26,000 square feet in the back part of Covenant Transport’s building on Highway 305.

Supervisor Caldwell said the Board would like to see Mr. Crawford hire DeSoto County residents in the future as only one of his employees currently lives here. She asked if he was involved in any community support. Mr. Crawford said he donated to a non-profit animal clinic and sold them equipment at his cost to help them.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the Free Port Warehouse request for Crawford Equipment Supply.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

b. TricorBraun, Inc. – Free Port Warehouse & 10-Yr. Real & Personal Property (New)
\$10,061,540.28 (\$9,510,000.00 – Real & \$551,540.28 – Personal)
(Effective: 01/01/2020 – 12/31/2029)

Mr. Henley introduced Jennifer McDaniel from TricorBraun, Inc. Ms. McDaniel stated they are located in Southaven and one of the largest distributors in the United States. She stated the company was founded in 1902 and moved to Southaven in January after being in Memphis for 30 years. She stated they distribute glass bottles, plastic bottles, and caps. Ms. McDaniel stated they import from other countries and domestically. She stated companies contact them if they are looking for something they want to find a bottle for; and TricorBraun designs the bottle and finds a factory that can make it at a price the company can afford.

Supervisor Caldwell stated they would like TricorBraun to hire DeSoto County residents and be a part of the community. She said they will ask about that in the future. Ms. McDaniel stated they have 9 employees at the Southaven location and have one open position at this time. She stated they hire out of their main office in Charlotte.

Sheriff Rasco asked if they were open to hiring someone who had been in jail for a non-violent crime. Ms. McDaniel said she did not know of any stipulations, but she would ask.

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to approve the TricorBraun, Inc. Free Port Warehouse exemption as well as the new 10-Yr. Real & 10-Yr. Personal Property Exemption in the amount of \$10,061,540.28 (\$9,510,000.00 – Real & \$551,540.28 – Personal) to be effective 01/01/2020 – 12/31/2029.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.b.

2. Office of Procurement

a. Sole Source Approval for Chiller Repair – Request Board President Signature

Supervisor Medlin said it looks like EK Automation captures all the refrigerant they can and this quote does not include additional. Mr. Houston stated he has freon at the shop. He stated the chiller is leaking at the gasket and EK Automation has to cut the pipe, fix the gasket and weld the pipe back. He noted they are the only authorized dealer for this area. Mrs. McNeil stated they have had repairs for the chiller as sole source in the past because EK is the only company authorized to do the work. Mr. Nowak stated the Board can authorize the purchase and make the affidavit outlining EK as a sole source a part of the minutes.

Supervisor Denison asked if \$5,767 was a fair price. Mr. Houston said it is. Supervisor Denison asked how long the County has had this equipment. Mr. Houston said about 8 years and this is the first leak.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the repairs to the chiller for \$5,767, finding EK Automation to be the only company authorized to work on the chiller in this area, and make the sole source affidavit a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.a.

3. Office of Finance and Accounting

a. Approval to Issue Checks – Nail Road

Mr. Nowak stated the Board authorized the settlement with Dr. White but there was no authority to write the checks. He requested authority to write checks for John White and Susan Guillermo for \$18,852.50 each.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the clerk to write checks for John White and Susan Guillermo for \$18,852.50 each.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Claims Docket

Supervisor Jessie Medlin had no questions.

Supervisor Mark Gardner asked about the following claims:

Page 6 – Landmark Construction – Water damage – Mr. Houston stated the air conditioning stopped up and flooded part of the District Attorney’s office where they stored some records. He said Landmark did the mitigation and dried out the records.

Page 13 – Cummins – Mr. Houston stated the generators did a self-start after the tornado. He said they run about 30 minutes to an hour. Supervisor Gardner asked if they did a load test. Mr. Jarman said they had looked into some software for that, but getting internet to some of the locations was not feasible. Supervisor Gardner asked Mr. Houston to talk with IT. Mr. Mitchell said they could probably do something with cellular service. Supervisor Caldwell said all the volunteer fire stations asked for generators and they need to take responsibility and make sure someone is there to do the testing. Chief Olson said he will talk to the fire chiefs. Mr. Jarman said the Sheriff’s Department does a load test on their generator.

Page 34 – Cliff Freeman – Chief Inspector Ray Henley said they have a 3-week refresher course for patrol officers who have been out or are coming from a different state.

Page 35 – Sportsman’s Warehouse – The invoice showed boots for William Nichols, S&R and boots & rain jacket for Jeff Logan, CID.

Page 36 – EEP - \$5,130 and \$1,080 – The invoice showed 6 SAR plate carriers and 6 tactical raid vests

Page 52 – Jeffrey Padgett – The invoice showed a contractor from Batesville who works on expungements.

Page 72 & 73 – Waggoner – Commerce -Della to Jaybird and Holly Springs – Supervisor Caldwell said Commerce was MPO money that had been allotted so they are finishing up the engineering and pushing back the building of the road. Supervisor Lee said they are working on the alignment.

Page 77 – Nail Road/Hacks to Polk Lane – Supervisor Caldwell said that is for the alignment. Mr. Young stated they are finishing up the design and getting ready to go to bid. He said they are working through the right of way, and once complete will go to bid to get a contract. Supervisor Gardner asked if this would be in budget. Mr. Young said they won’t go over on the preliminary engineering, but they could not tell until they get to C&I.

Page 84 – Tyler – Mr. Mitchell stated this payment was for licenses. He said the fee is about 60% up front and when implementing they will pay more. He said they typically bill monthly and this come from the overall software budget.

Supervisor Ray Denison asked about the following claims:

Page 65 – Cspire – Mr. Mitchell stated they get a fiber bill every month for roughly \$4,100, a portion is paid by the Tax Collector for their 3 offices and the other comes out of IT.

Page 64 – Environmental Business Services – Mrs. Lynchard said that is Jim McNaughton. Mr. Laughter said that is the final bill on the new cell.

Page 57 – Emergency Medical Products – Chief Olson said that is for 75 equipment bags for the

task force teams to use when they deploy. He said they are part of the grant.

Page 56 – Armor Plates – Inspector Henley stated those are to update the SWAT team. Mr. Riley stated the grant will reimburse \$20,000

Page 50-53 – AOC – Mrs. Hanks explained how the AOC bills us and we send bills to the other counties in the district for reimbursement.

Page 52 – Drug Testing Program Management – The invoice showed supplies for drug testing.

Page 40 – AtoZ – Golf Shirts – The invoice showed shirts and caps for search and rescue.

Supervisor Caldwell said they need to hold that and check to be sure the County can pay for it.

Page 38 – PTS of America – Inspector Henley said that is a travel service they use to bring bench warrants back for indictment. He said it is more cost effective than sending 2 deputies to pick up.

Page 35 – Mid South Solutions – The invoice showed each pair is \$50.50 and they are issued to certain officers.

Page 32 – Dry erase board for \$277.64 – Inspector Henley stated they use the boards to keep up with transports, officer stats, etc.

Page 31 – Election fees to Dale Thompson – Mrs. Freeze stated this is one of Ms. Thompson’s fees accounts. She said she invoices the days she served in elections.

Page 29 – Michelle Haberstroh – The invoice showed this was for her transcript fees.

Page 14 – Baker Roofing – Mr. Houston said the board had previously approved the repairs to the OB Library. He said they repaired where the screws had backed out and put on an aluminum coating.

Page 6 – Landmark Construction – Mrs. Lynchard said this was an emergency purchase for boarding up the tourism building. Mr. Jarman stated they boarded up right away; but the water and fire mitigation was later. Mrs. Lynchard said it will be subrogated by the insurance company, AIG.

Page 5 – Latoya Johnson – Pothole claim – Mr. Jarman said she hit a pot hole and blew out a tire, bent a rim and broke a drive belt.

Supervisor Lee Caldwell had no questions.

Supervisor Michael Lee had no questions.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to research and see if the County could legally purchase shirts and hats for volunteers at the Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer except for the bill for A to Z Advertising.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.b.

c. Preliminary/Final Inventory Disposition – BOS – Chateau Ridge Park

Mrs. Lynchard stated the property in Chateau Ridge sold for \$46,150.00 to Astoria Development MS, LLC. Mrs. Freeze asked where the money should go. The Board discussed putting it in the General Fund or into the Parks budget as this property was originally meant to be a park.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the preliminary/final inventory disposition of the Chateau Ridge Park property, accept the check in the amount of \$46,150.00, and put the money into the Parks budget as the property was originally a park.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.c.

FISCAL YEAR: 2020 **PRELIMINARY / FINAL** INVENTORY DISPOSITION

DEPT NAME: Land DEPT #: 905

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATION AT PREUMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
001067	CHATEAU RIDGE ILLED PARK	PR 2.0K 1.11.01 1.00046	Sold to Astoria Development	7/24/1989	20,700.00	Land	2/18/2020	Sold	See Note	

AUTHORIZATION TO DISPOSE	INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Vanessa Lynchard</u> DATE: _____	PRELIMINARY PRESENTED TO BOS	Sold to Astoria Development MS, LLC. For \$46,150.00
PRINT NAME: <u>Vanessa Lynchard</u>	Tuesday, February 18, 2020	
DISPOSED BY: <u>Vanessa Lynchard</u> DATE: _____	FINAL PRESENTED TO BOS	
PRINT NAME: <u>Vanessa Lynchard</u>	Tuesday, February 18, 2020	
INV CLERK: <u>Bryan Riley</u> DATE: <u>02/07/20</u>	DATE INVENTORY DISPOSED IN AS400	

4. Chateau Ridge Park – Sale of Property

This item was discussed at Item H.3.c.

See Exhibit H.4.

5. Grant Administration

a. Sheriff’s Department – Justice Assistance Grant 18LB1171– Signature Required

Grant Administrator Bryan Riley stated this is to close out the grant that purchase the 2 FLIR imaging monoculars for the SWAT team.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the closing of JAG 18LB1171 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.a.

b. Sheriff’s Department – 405D Alcohol & Drug Impaired Driving Grant FY20 – Signature Required

Mr. Riley explained the state modified the grant because the state meal reimbursement amount has gone up and they wanted to correct the wording on the grant.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the grant modifications as made by the State and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.b.

c. Sheriff's Department – FY21 Alcohol & Drug Impaired Driving Grant – Signature Required

Mr. Riley stated they are applying for the FY21 grant through the MS Department of Highway Safety in the amount of \$219,619.44. He stated the amount has increased because they are applying for a 4th officer.

Supervisor Caldwell asked if this paid the base salary. Mr. Riley said it pays their salary when doing DUI work, but it does not pay fringe benefits. He stated they received \$120,000 last year and did not receive the 4th officer pay. He stated they are asking for the increased amount again because a DUI officer has to be called in on a drug or alcohol stop. He noted the 4th officer would put an officer on each shift.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize applying for the FY21 Alcohol & Drug Impaired Driving Grant in the amount of \$219,619.44 as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.c.

d. Sheriff's Department – FY21 Occupant Protection Grant – Signature Required

Mr. Riley stated they apply for the Occupant Protection grant yearly and are asking for the same amount as last year of \$23,100. He said it will pay overtime, but no benefits. Mr. Riley stated the purpose is for saturation patrols and road blocks.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve applying for the FY21 Occupant Protection Grant in the amount of \$23,100.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.d.

e. Environmental Services – Apply for Solid Waste Assistance Grant for Household Hazardous Waste Day & e-Waste – Signature Required

Mr. Riley stated they are applying for \$70,000 for Household Hazardous Waste Day in October and \$5,000 for Ewaste. He stated they had increased expenses last year, and that is the reason for increasing the request.

Supervisor Medlin asked how much was spent last year. Mr. Laughter said they spent \$93,000 on Household Hazardous Waste Day and they were 100% covered on Ewaste funding.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve applying for the grant in the amount of \$75,000 (\$70,000 for HHWD and \$5,000 for Ewaste) as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.e.

f. Environmental Services – SWC630 – Household Hazardous Waste Day & E-Waste – Grant Modification Approval – Signature Required

Mr. Riley stated they are requesting to modify the current HHWD and Ewaste grant to cover the increased spending for HHWD. Mr. Laughter stated the Ewaste expenses have gone down, and this modification is okay with MDEQ. He said the modification will help cover some expenses. The request is to take \$10,137.43 from Ewaste and put it toward HHWD.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Household Hazardous Waste Day & Ewaste Grant modifications as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.f.

6. Facilities Management – Lawn Care Contract Discussion

Mrs. McLeod stated the contract is for 29 locations and Affinity Lawn Care is holding their price at each location. She stated the County does not have to go out for bids because this is a service. Mrs. McLeod stated Facilities buys the commodities such as plants, mulch, etc.

Mr. Houston stated Affinity does a great job. He said they don't break windows or tear things up. He said they spray, blow debris off parking lots and sidewalks, plant, mulch and maintain flower beds. Mrs. McLeod stated they dropped the Road Department and Maintenance buildings and lower the price by \$200 to \$9,671.00 monthly.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve a contract with Affinity and authorize the Board Attorney to review.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.

7. Contract Administration – EK Automation – Signature Required

Mrs. McLeod stated this contract is for preventative maintenance and it is paid quarterly in arrears. The quarterly cost is \$6,590.00 totaling \$26,360.00 yearly.

Supervisor Denison asked what a bromide analysis involved. Mr. Houston stated the bromide is used to keep from having buildup in the water towers. He stated the chemicals are included in the maintenance contract; the County just has to pay for extra refrigerant. Supervisor Denison asked if the price was standard for this type work. Mr. Houston said there was no price increase on this contract. Mr. Denison asked if each of the 3 chillers had its own water cooling tower. Mr. Houston affirmed. He stated they cool the courthouse, admin building and old jail.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the contract with EK Automation as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.

8. Planning Commission & Fire – Building Codes

Mrs. Lynchard stated Mayor Musselwhite said Southaven is in the process of updating to 2018 building codes. She said she reached out to the other entities and Keith Briley from Hernando said they are also in the process of updating. Mrs. Lynchard reminded the Board that Supervisor Russell and Supervisor Caldwell were on a committee in 2016 and they went out into the community and talked to builders; but still did not adopt a truly unified building code. She said every jurisdiction has some differences.

Chief Olson said each governing body can adopt codes and make changes. He said Hernando had more stringent sprinkler codes. He said it is good to stay on even keel with everybody.

Mrs. Lynchard stated the Board needs to determine if they want to adopt 2018 or stay with what they have. Chief Olson said the NFDA recommends staying within 2 cycles.

Supervisor Caldwell said they need to look at the 2018 codes and examine them. Mrs. Lynchard said Planning could compare 2012 and 2018 and note the changes. It was suggested that the Fire/EMA Committee look at the list first and then the Residential Development Committee. Chief Olson said EMA is pretty close to finishing up the fire code.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to reactivate the Residential Development Committee to include Supervisor Caldwell, Supervisor Denison, Scott Young, Bennie Hopkins, Austin Cardosi, Tony Nowak and Vanessa Lynchard.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

9. Parks & Greenways - Mowing

Parks Director Ray Laughter stated he and Road Manager Robert Jarman have been discussing the mowing of County parks. Mr. Laughter said the people who are mowing the parks do not work for the Parks Department and it makes managing them a little difficult. He stated there are two thoughts about Parks taking over the mowing:

1. There is no one to manage it in the Parks Department at this time
2. Get quotes from the private sector

Mr. Laughter said he has received one quote in the amount of \$41,000 for one year. He stated they reimbursed the Road Department \$35,000 last year; and this year they will add Johnson Creek to that number.

Mr. Jarman stated the \$35,000 is not truly an accurate number as the maintenance costs were not included. He stated they have 2 brand new mowers and 2 older ones at the Road Department and they could always go out and cut something if the contracted mowers had a problem. He also noted that the truck and trailer are at the Road Department and it would have to be worked out how to use them if Parks did take over.

Supervisor Caldwell said they had also talked about moving Parks to the maintenance building the Road Department just left.

Mr. Laughter said he and Mr. Jarman had expected the quotes to come in at least \$50,000; so they were surprised at the first quote. He said he is waiting for two more quotes and he will bring them back with a plan for the mowing. He noted this is a baby step toward Parks becoming a separate department, especially with Johnson Creek opening up. Mr. Laughter also noted that Rick Crawford currently does a lot of the light maintenance, keeping up the bathrooms, dragging ball fields, and any other work he can do out of this truck. Mr. Jarman said Mr. Crawford is a great help.

Supervisor Denison said they need to check with DCRUA to be sure they are not cutting part of Johnson Creek Greenway and they were not doubling up services there.

See Exhibit H.9.

10. Coroner – Unclaimed Body

Mrs. Lynchard said Coroner Josh Ponders contacted her about an unclaimed body of Mr. Lester Eugene Johnson, who died at his home on January 15, 2020. Mr. Ponders said Mr. Johnson's only daughter lives in Colorado and will not make arrangements. Mrs. Lynchard said that Mr. Ponders has suggested him taking the unclaimed bodies directly to be cremated rather than holding them at a cost to the County. She said that process would save the County a good bit of money and make the process shorter.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve having the Coroner take unclaimed bodies directly to the crematory in the manner authorized by statute.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.

11. Parks & Greenways – Johnson Creek

Mr. Laughter stated they have had yellow caution tape up at Johnson Creek to deter the public. He said the work is done and they are going to take the tape down. Mr. Laughter said he would

like to have an official opening and ribbon cutting when the weather is warmer.

Supervisor Denison asked Mr. Laughter to look at getting a porta john out there. Mr. Laughter said he would do that. He also informed the Board that Coahoma Power is asking \$4,000 to put a light at the parking lot; but he is checking into that more to try and get a lower cost.

12. Compliance Audit Exit Report

Mrs. Lynchard said the compliance audit came out pretty well. She said the Board needs to decide if they want a formal exit interview or informal where they meet 2 at a time. She said the informal is what they have done in the past.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to have an informal exit interview for the compliance audit.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.12.

13. Budget Amendment – Road Management

Mrs. Freeze stated they need to do a budget amendment to cover the expenses from Michael's Tree Service for debris hauling. This item was approved before the claims docket was read.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the budget amendment to the Road Management budget to cover Michael's Tree Service.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.13.

14. Sheriff's Department – Request for Radios

Sheriff Rasco stated the Sheriff's Department has some radios that are out of date and need to be replaced. He stated Motorola has offered no interest payment plan. He stated the 1st payment would not be in the budget; but he could budget for the next three years.

The Board expressed concern that a million dollar plus purchase would come up well after the budget was approved. They also said they would like to see if there are grants available to help with the purchase. Chief Olson said there are Homeland Security grants available, but they are very competitive. Supervisor Gardner asked if the County had applied for any. Chief Olson said they have not. Supervisor Caldwell said DeSoto County wants to compete.

Supervisor Gardner said this needs to be researched outside the Board meeting by a committee. Supervisor Caldwell suggested combining the EMA/EMS committees to study it.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to table this matter until March 16, authorize searching for grants, and authorize Supervisor Lee, Supervisor Gardner, a representative from the Sheriff's Department, Chris Olson, Mark Davis,

Tony Nowak and Vanessa Lynchard to be a committee to work on this and bring information back to the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.14.

15. Road Department

a. Speeding

Mr. Jarman said he is looking at some portable signs that flash the speed limit or a message to slow down. He said the signs lock onto current sign posts and can be moved.

b. Polling Place - Nesbit Fire Department

Supervisor Caldwell asked Mr. Jarman to get some gravel to the parking lot at Nesbit Fire Department before the election in March. Mr. Jarman said he would bring the cost back to the Board later.

16. Corps of Engineer Flood Study Discussion

Mr. Barry Bridgforth stated he contacted the Corps of Engineers office in Memphis about meeting with landowners around the Coldwater River. He stated the Corps has not given them a meeting to talk about how the Coldwater River was in the 60's when the Corps first dredged it to where it is now. He expressed concern that they were not looking at the Coldwater River and making it a part of their flood study. Supervisor Gardner said it might be time to meet with the Corps again.

Supervisor Caldwell said she met with a couple of supervisors from Tate County and they were talking about dredging the Coldwater River in Tate County as well.

Mr. Bridgforth said Senator Roger Wicker had a Delta Headwaters bill that had the river dredged all the way to Arkabutla.

Supervisor Caldwell said they will get Marsha Raus from the Corps back for a meeting. Mr. Bridgforth said he and some other homeowners would also like to attend that meeting. The Board agreed that it would be good to hear from them.

17. District 4 Appointment – Nesbit Fire Protection District Commissioner

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to appoint Tommy Collins, 100 Old Joe Dr, as a commissioner to the Nesbit Fire Protection District Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

18. District 2 – Planning Commissioner Resignation

Supervisor Gardner passed out an email from Greg Paylor in which he was resigning from the

Planning Commission.

Supervisor Mark Gardner made the motion and Supervisor Ray Denison seconded the motion to accept Mr. Paylor's resignation and make his email a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.18.

19. Insurance Discussions

a. New Case Document

Mrs. Crockett stated updates had been made to the new case documents with all the County's changes, but there are still errors. She stated the document needs to be signed before the new plan year begins on March 1, 2020.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Board Attorney to review, authorize the Board President to sign the new case document and have Mrs. Crockett submit it next board meeting to be made a part of the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Aflac Report

Mrs. Lynchard stated that with the State audit it was found that there was a retiree whose PERS paperwork was not turned in within 5 days. HR Director Carla Crockett said she was not aware of this timeline but will ensure in the future that the County is compliant. Mrs. Crockett stated in reviewing new insurance information for the new plan year (March 1) that the cafeteria plan administration was established in 2012 by someone outside of the state of Mississippi and this would have to be updated. She said Aflac will provide for a short plan year this week with the Boards approval and a full plan document will be complete next week. She stated Aflac does not manage the cafeteria plan details; they will just make the County aware of any changes that might impact the plan as it pertains to legalities and taxation.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Board Attorney to review the short plan year document and approve it contingent upon the attorney's review.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

20. Jurors for Lincoln County Case

Mrs. Lynchard stated Circuit Clerk Dale Thompson has requested \$40,000 to pay jurors. She stated Lincoln County will reimburse about \$36,821 and the rest will go into the juror fund for

the next time.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize payment of \$40,000 to Dale Thompson to pay jurors for the Lincoln County case as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

After Executive Session:

21. IT - Job Description

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the job description as presented by IT Director John Mitchell.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.21.

22. Preliminary/Final Inventory Disposition – Sheriff’s Department

Mrs. Lynchard stated that Accounting needs the final inventory disposition of a Pathfinder that was wrecked so they can finalize with the insurance company.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary/final inventory disposition for a wrecked Pathfinder from the Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.22.

I. PLANNING

1. Public Hearing 1:00

Supervisor Caldwell made the Motion and Supervisor Lee seconded the Motion to open the Public Hearings for Timber Oaks Rezoning, as advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	ABSENT
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES

- a. **Timber Oaks (787) – Application is for rezoning of 41.33 acres from Agricultural-Residential to R-20 Overlay, Located on the east side of Jaybird Road and south of Holly Springs Road, identified as parcel # 3-07-5-21-00-0-00006-00 in Section 21, Township 3, Range 7 (District 5)
Applicant: Chad Fischer**

Mr. Hopkins presented the Timber Oaks application for rezoning of property from Agricultural-Residential to R-20 Overlay. Mr. Rusty Norville was present to represent the application.

Supervisor Gardner if the road was in the City of Hernando and the site in the County. Mr. Cardosi stated that was correct.

Mr. Norville stated the Comprehensive plan allows 2.5 units/acre and the proposal is 1.9 units/acre. He stated St. Ives Subdivision to the south is 2.34 units/acre and Jefferson Place Subdivision to the north is 2.3 units/acre. He stated that the proposal includes 31% of open space.

Mr. Norville stated examples of the change in the neighborhood was the rezoning of parcels to the north and south to PUD and R-15 zonings.

Supervisor Caldwell asked Mr. Norville to explain the stream on the property. Mr. Norville stated they would like to leave the stream and the area around in its natural state which is heavily wooded and incorporate a walking trail around it. Supervisor Caldwell asked if it is a ditch or a stream. Mr. Norville stated that they are still waiting on a designation of whether a stream from the Army Corp of Engineers. If it is designated a stream by the Corp there will be a required 50 ft. buffer around the stream.

Supervisor Caldwell asked if there will be a fence around the subdivision. Mr. Norville stated they would like to keep it a natural buffer.

Supervisor Caldwell asked if there will only be one entry into the development. Mr. Norville stated that there are stub roads to the development to the north as requested by the City of Hernando.

Supervisor Caldwell asked who will maintain the detention ponds in the development. Mr. Norville stated that the detention ponds will be maintained by the HOA. He then stated they are strategically placed to address drainage on the site.

Supervisor Caldwell asked what road improvement is proposed with the development. Mr. Norville stated that the City of Hernando said they will need to go through the City to address the road improvement. Mr. Cardosi stated the City said they will require a lane and half to be installed.

Supervisor Caldwell asked when the development will be turned over to the HOA. Mr. Chad Fischer stated that an outside management company will start with the sale of the first lot.

Supervisor Lee asked about the buffer along St. Ives Subdivision. Mr. Norville stated that they met with Mr. Jared Darby a homeowner in St. Ives and plan to meet on site to determine which trees to keep as the buffer. Supervisor Lee asked if they will be able to make the detention basin an amenity. Mr. Norville stated that they are concerned with liability issues of the detention pond being an amenity. He then stated they still need to determine if it needs to be a wet or dry pond.

Supervisor Lee asked if there will be a round- about for traffic coming in the development. Mr. Norville stated if there is one it would be where the road in the northern part of the development meets the main road within the development as a traffic calming measure. Supervisor Medlin stated that it needs to be designed to

accommodate large trucks, fire trucks, etc. Supervisor Lee stated they are looking at the traffic count at Jaybird Ln and Holly Springs Rd to see if a traffic light is needed.

Supervisor Medlin asked what the minimum house size would be for the development. Mr. Norville stated the minimum house size would be 2,000 sqf.

Supervisor Medlin asked why they did not present this development as a PUD. Mr. Norville stated they are trying to be comparable to the surrounding developments.

Supervisor Denison asked what the entrance of the development will look like. He then stated he would prefer an all masonry fence because it is low maintenance. Mr. Norville stated the design presented is a sample design and would like to provide a detailed design at the time of subdivision approval. He then stated they would like to follow the tone of the other developments in the area. There was discussion of other low maintenance materials that could be used for the entrance, such as low maintenance panels that fit into the columns. Supervisor Denison stated he would not like to see them monotone in color. Supervisor Denison asked if the fencing around the perimeter would be a uniform pattern of fence. Mr. Norville stated that fence requirements could be established in the covenants.

Supervisor Denison asked when the walking trails will be installed in the development. Mr. Norville stated that once the phases hit that section of the development and they are able to have access to build the trails. There was discussion of when the trails should be installed so that people who bought lots early on in the development are not left without an amenity that was promised. There was discussion of how the Residential Development Agreement works in bonding amenities. Supervisor Gardner stated that there could be a condition that, for example, once 30% of the lots are sold work will begin on the walking trails.

Mr. Chris Olson stated that once 30 homes are started in the development, they will need to make sure the second entrance to the development is installed to meet Fire Code.

Supervisor Medlin asked if there was anyone to speak for or against this item. There was no one.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve the Timber Oaks application for rezoning of property from Agricultural-Residential to R-20 Overlay, finding that after consideration of the recommendation by the Planning Commission, the comments of the applicant and the public from this meeting, documents presented, his knowledge of the area, this rezoning will not adversely affect the character of the surrounding residential neighborhood, that there is substantial evidence of a change in the character of the neighborhood and there is a demonstrated public need for the zoning; that the approval is conditioned upon it substantially conforming to the master plan and fence detail presented, and a residential subdivision agreement being in place when the application is brought back for final subdivision approval.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Lee made the Motion and Supervisor Caldwell seconded the Motion to close the Public Hearings advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Final Subdivision

- a. Anderson Lane Subdivision - Section "A" (7435) - Application is for approval of Final Subdivision of 13 lots on 30.31 acre(s) identified as Parcel #3-06-2-0400-0-00006-00. Subject property is located on the west side of Anderson Lane and north of Vaiden Road in Section 4, Township 3, Range 6 and is zoned Agricultural (A) (District 5)
Applicant: JF Lauderdale**

Supervisor Caldwell recused herself from this item.

Mr. Hopkins presented the Anderson Lane Subdivision application for approval of Final subdivision of 13 lots on 30.31 acres. Mr. Joe F. Lauderdale was present to represent the application.

Mr. Lauderdale stated this is basically the east part of the development approved a couple of years ago. He stated there are some wetlands on the west side of the development that will need to be mitigated.

Supervisor Medlin asked if water has been run to the site from Byhalia Rd. Mr. Lauderdale stated they are in the process of running the water and gas to the site.

Mr. Lauderdale stated number 5 on the list of requirements from the Preliminary approval was changed by the County Engineer. He then stated there will be curb and gutter instead of a drainage pipe as preferred by the engineer on the west side of the road.

Mr. Lauderdale stated Mr. Bailey wanted him to ask if the Board would consider allowing him to install 3 inches of asphalt in the beginning in one lift instead of 2 lifts of 1 ½ in. Mr. Bob Jarmin stated he feels it would need to be done in 2 lifts because of damage that could be done to the road during construction. Supervisor Medlin asked how long the road would be. Mr. Lauderdale stated the road would be about ½ mile. Supervisor Denison stated they may want to talk to Steve Bigelow with the City of Olive Branch because he has discussed installing 1 lift of 3 inches instead of 2 lifts of 1 ½ inches. Mr. Jarmin stated that he would look in to it. Supervisor Medlin stated the applicant will have to come back to get approval of the 3 inch lift after it is looked in to more.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve the Anderson Lane Subdivision application for approval of Final subdivision of 13 lots on 30.31 acres to include the developer getting with the Road Department about the lifts of asphalt and authorization for the Board President to sign the subdivision contract, Residential Development Agreement and the Erosion Control Agreement as needed.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. Delta Crest Revision of Lots 49, 50, and 51 (7439) - Application is for revision of 3 lots on 1.25 acres located at 2575 Delta**

**Crest Cv, identified as Parcel #3-09-4-18-04-0-00049-00 located on the south side of Delta Crest Cv and east of Kelly Rd in Section 18, Township 3, Range 9 and is zoned AR. (District 4)
Applicant: Russell Yackey**

Mr. Hopkins presented the Delta Crest Revision of Lots 49, 50 & 51 application is for combining 3 lots to create a 1.25 acres lot. Mr. Russell Yackey was present to represent the application.

Mr. Yackey stated that he wanted to combine the lots to build a home. Supervisor Caldwell asked how many lots did the applicant purchase from the State. Mr. Yackey stated that he purchased all 3 lots from the State. Mr. Yackey stated he cleared the lots and discovered pads where 3 mobile homes used to be located.

Mr. Yackey presented letters from neighbors who are okay with combining the lots. Supervisor Caldwell asked how big the lot will be once combined. Mr. Yackey stated that the new lot will be 1.25 acres. Supervisor Caldwell asked if the Lake Association approved the combining of the lots. Mr. Yackey stated they have not approved it yet.

Supervisor Caldwell made a Motion and Supervisor Lee seconded the Motion to approve the Delta Crest Revision of Lots 49, 50 & 51 application is for combining 3 lots to create a 1.25 acres lot to include finding there are no affected parties that need to sign the plat but the applicant must provide a letter from the Lake Association approving the combination of the lots.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. Other

a. Legal Authorization – Cole Road Minor Lot

Mr. Hopkins presented a request for legal authorization for Smith Phillips to look into what would be needed to vacate or amend the plat to add the right of way portion of the Cole Subdivision to another Minor Lot subdivision application.

Mr. Tony Nowak stated that he has a proposed board order determining that the county never accepted dedication of of the right of way shown on the plat, that the land is not a County Road and it is abandoned back to the land to the landowner. He then stated that the County never took in the road and never maintained the road.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve authorizing Smith Philips to work with the planning department to vacate or amend the existing plat as needed to merge the abandoned right of way into the lots, and to approve the order presented determining that the county never accepted dedication of the right of way shown on the plat and to abandoned it back to the land to the landowner.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Design Waiver – 14707 Highway 302

Mr. Hopkins presented a request from Church of the Harvest for a waiver from the designs standards concerning the parking lot.

Supervisor Medlin stated the applicant contacted him and wants to put limestone down until they can asphalt the additional parking area.

Mr. Robert Thompson came forward and stated that he is the Pastor of the church.

Supervisor Medlin asked how long the church has been there. Mr. Thompson stated that the church has been there for 10 years.

Supervisor Medlin made a Motion and Supervisor Caldwell seconded the Motion to approve the request to waive the Design Standard requirement of paved parking to allow Church of the Harvest to have a limestone parking lot for additional parking.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit I.

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to adjourn the Board meeting until Monday, March 02, 2020 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 2nd day of March, 2020, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors