

DeSoto County Board of Supervisors

***Meeting Agenda
December 18, 2023
9:00 a.m.***

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of Agenda: Additions & Deletions

E. Citizens Remarks & Presentations

1. Presentation to Honor Corbett Cecil for Years of Service
2. Homestead Disallowance Protest – Pam Niblett

F. Consent Agenda

1. Monthly Health Claims
2. Office of Finance & Accounting
 - a. IT – Final Inventory Dispositions (2)
 - b. SID Forfeitures
3. EMS Monthly Report
4. Justice Court Monthly Report – MS Code 9-11-19
5. November Land Redemption Report – MS Code 27-45-5
6. Meal Log Affidavits (4) -MS Code 19-25-74
7. Road Department
 - a. Monthly Safety Report
8. Office of Procurement
 - a. Procurement Card Statement - November
 - b. Travel Card Statement - November
 - c. Request to Approve Bid Specifications and Authorize Advertising for Bids: Sheriff's Department – Bid File #24-200-003 – Equipment for Sheriff's Vehicles

DeSoto County Board of Supervisors

Meeting Agenda
December 18, 2023
9:00 a.m.

F. Consent, continued

9. Contract Administration – Auto Renewal
 - a. Facilities – Affinity LawnScapes
 - b. Facilities – EK Automation Maintenance Agreement
 - c. Facilities – Fant’s Telephone Service, LLC – Security/Alarm Monitoring – 15 Buildings
 - d. Animal Services - Dr. John Loftin – Veterinarian Services
 - e. Animal Services – Kitty City – Veterinarian Services
 - f. BOS – Horn Lake Industrial (Formerly Rite Hite/Space Center/Case/Walker) – Assignment of Lease
10. Coroner – Acknowledge That Prior Approval of Unclaimed Body, David White, Was Not Necessary – Previously Approved 12/04/2023
11. Enter Into the Board Minutes and Make a Part of the Formal Record
 - a. Appointment to E911 Commission by the City of Hernando – Deborah Rosenberg, Director of Emergency Communications
 - b. Order Authorizing Legal Proceedings for Eminent Proceedings – Getwell Road
 - c. Order Establishing Parking Restrictions around the County Courthouse
 - d. Bridgers, Goodman Baird & Clarke Engagement Letter
 - e. Justice Court Building – Addendum #2 – Fully Executed
 - f. Order Appointing Part Time Public Defender
12. Chancery Clerk Allowance – MS Code 25-7-9(i), MS Code 25-7-9(j)

G. Old Business

1. Project Updates
 - a. Getwell & Robertson Gin Overlay Final Documents – Signature Required
 - b. Star Landing Road – Nesbit Waterline Relocation Update

Will Bush, Tracy
Huffman

DeSoto County Board of Supervisors

Meeting Agenda
December 18, 2023
9:00 a.m.

G. Old Business, continued

- c. Holly Springs Road – ACEC Award Endorsement – Signature Required
- d. Program Development and Support Services - Task Order #51 – Signature Required
- 2. Property Disposition – Old 304 and Fogg Road Tony Nowak
- 3. Request to Disperse Recruitment and Retention and Supplemental Funding to Volunteer Fire Departments: ACI, Bridgetown, Eudora, Fairhaven, Lewisburg, Love, Nesbit, Walls Chris Olson
- 4. Request to Approve Nearmap GIS Interlocal Agreement Tony Nowak
- 5. Appointments to Committees Charlotte Walls
 - a. Appoint Personnel Manual Committee – Recommend Two Additional Committees
 - 1. Recommend Chapters 7-15 –Use Current Committee
 - 1. Supervisor Ray Denison
 - 2. Supervisor Mark Gardner
 - 3. Road Dept. Representative
 - 4. CFO Andrea Freeze
 - 5. Risk Manager
 - 6. Vanessa Lynchard
 - 7. Charlotte Walls
 - 2. Recommend Chapters 16-25
 - 1. Supervisor
 - 2. Supervisor
 - 3. Vanessa Lynchard
 - 4. Charlotte Walls
 - 5. TBD
 - 3. Recommend Chapters 27-31
 - 1. Supervisor
 - 2. Supervisor
 - 3. Vanessa Lynchard
 - 4. Charlotte Walls
 - 5. TBD
 - b. Safety Committee Manual Revision – Recommend One Committee
 - 1. Robert Jarman, Road Manager
 - 2. Vanessa Lynchard
 - 3. Charlotte Walls
 - 4. TBD
 - 5. TBD

DeSoto County Board of Supervisors

Meeting Agenda
December 18, 2023
9:00 a.m.

G. Old Business, continued

- c. Appointment for NWCC Board
- 6. **10:30 a.m.** – Landers Center Discussion with Doug Thornton Supervisor Gardner,
Supervisor Denison
- 7. Sheriff's Department – Sheriff Administration – Previously Approved
12/04/2023
- 8. Update on Tax Collector Move to Nail Road Shawn Houston
- 9. Chiller Plant Project Update Robert Jarman
- 10. Facility Project Updates Vanessa Lynchard
 - a. Juvenile Detention Renovation
 - 1. Project Update
 - 2. Data Systems Issue
 - b. Sheriff's Administration 2nd Floor Buildout
 - c. EOC
 - d. ICAC Update
 - e. Ag Center Supervisor Caldwell

H. New Business

- 1. **10:00 a.m. – Business Investment Incentives** Cynthia Short
 - a. Gardner, Inc –
10 Year Real Property \$5,165,825.000
(Effective 01/01/2024-12/31/2033)

And Free Port Warehouse
- 2. Office of Finance & Accounting Andrea Freeze
 - a. Claims Docket – MS Code 19-13-31
 - b. Approval of Two New Money Bags for the Two New Clerks – \$100
Each Bag
 - c. Preliminary Inventory Disposition – E911

DeSoto County Board of Supervisors

Meeting Agenda
December 18, 2023
9:00 a.m.

H. New Business, continued

- d. Budget Amendments - ARPA Fund: Starlanding Sewer Improvements; Capital Project Fund: Agri Ed Legal Advertising; Garbage Solid Waste Fund: Legal Advertising
- e. Late Bill
 - 1. Fulwood Construction – Ag Center
 - 2. Shaffer, Zahner and Zahner
- 3. Grant Administration Hannah Franklin
 - a. MDEQ – Household Hazardous Waste Grant SWC#607 – Request to Accept Grant Award - \$75,000
- 4. Human Resources Charlotte Walls
 - a. Onboarding Process
 - b. Drug & Alcohol Update
 - c. Background/Workers’ Compensation Claim Check
 - d. Meritain Contact Form
 - e. Meritain Amendment
- 5. Contract Administration Lynn Ford
 - a. Sheriff’s Department – American Paper and Twine – Janitorial Supplies for Jail
 - b. Veteran’s Services – VetPro – Finding of Fact
- 6. Office of Procurement Lynn Ford
 - a. Road Department – Repair Over \$5,000
 - b. Sole Source – Sheriff’s Department – Tasers for Jail
 - c. Bids Under Advisement
 - 1. Bid Tabulation – Bid File #24-152-001 – Recommend to Purchase of IBM Computer System Upgrade from HiComp, LLC
 - 2. Bid Tabulation – Bid File #24-300-007 - 33,000 Pound Rubber Excavator – Discussion About Bid File #24-300-007

DeSoto County Board of Supervisors

Meeting Agenda
December 18, 2023
9:00 a.m.

H. New Business, continued

- d. IT – Purchase Over \$25,000 – Audio/Visual for Courtroom
- 7. Road Department Robert Jarman
 - a. Road Condition Approval
 - 1. Road Register
 - 2. Affidavits for Signature
- 8. Chancery Clerk Misty Heffner
 - a. Approval from DOR to Expend the Avails of the One Mill
- 9. Committee Reports
 - a. Insurance Committee Supervisor Medlin,
Charlotte Walls
 - 1. **11:15 a.m.** – Lipscomb & Pitts - Workman’s comp Renewal Sonya Dunn
- 10. Environmental Services Update Vanessa Lynchard

I. Planning

1. REZONING – 1:00 pm

- a. **APPLICATION WITHDRAWN McCracken Rd/DeSoto RV Park -**
Application is the Rezoning of 7.9 acres from M-1 to C-4. Subject property identified as Parcel #307420000 0001100 is located on the east side of McCracken Road and north of Vinson Road in Section 20, Township 3, Range 7 and is zoned Light Industrial (AM-1) (District 5)
Applicant: WA Investments, LLC
- b. **Creekside Meadows PUD** - Application is for amendment of the Rezoning of the Planned Unit Development (PUD). Subject property identified as Parcel #3-07-2-10-00-0-00003-01 is located on the east side of Getwell Road and south of Bright Road in Section 10, Township 3, Range 7 and is zoned Agricultural (A) (District 5)
Applicant: M&R Associates

Bennie Hopkins &
Ashley Hendricks

2. PRELIMINARY

DeSoto County Board of Supervisors

Meeting Agenda
December 18, 2023
9:00 a.m.

I. Planning, continued

- a. **Helen 28 1 Lot Subd. (SUB-007872-2023)** – Application is for preliminary subdivision of 1 lots on 2.29 acres. Subject property is located on the north side of Coryelle Rd and west of Hwy 305, identified as Parcel #30652200 0001701 & #30652200 0001702 in Section 22, Township 3, Range 6 and is zoned C-2 (District 5)

Applicant: Helen 28, LLC/IPD Ben Smith

3. FINAL

- a. **Reserves at Camp Creek, Ph 3 Subdivision (SUB-007869-2023)** - Application is for approval of final subdivision of 12 lots on 9.10 acres, identified as Parcel # 307101000 0000800, located on the east side of Laughter Road and south of Byhalia Road in Section 1, Township 3, Range 7 and is zoned PUD (District 5)

Applicant: Miller Farms, LLC

- b. **Rowsey Crossing, Second Rev. of Lots 3 & 4 (SUB-007870-2023)** - Application is for approval to change the lot line between Lots 3 & 4, identified as Parcel # 308420010 0000400 & 308420010 0000300, Subject property is located on the east side of Fogg Rd and south of Oak Grove Rd in Section 20 Township 3 Range 8 and is zoned A (District 5)

Applicant: Eagle Land, LLC

- c. **Delta Crest, Rev of Lots 45, 46 & 47 (SUB-007869-2023)** - Application is for approval to combine Lots 45, 46 & 47 into one lot of 1.17 acres Subject property is located on the east side of Kelly Rd and west of Delta Crest Cv in Section 18 Township 3 Range 9 and is zoned AR (District 4)

Applicant: Russell Yackey

4. MINOR LOT

- a. **Burkley Estates Minor Lot (SUB-0007866-2023)** – Application is for final subdivision of 2 lots on 4.002 acres to include a waiver of the 4 to 1 ratio. Subject property is located on the north side of Nesbit Road and west of Tulane Road N, identified as Parcel # 208521000 0003500 in Section 21, Township 2, Range 8 and is zoned A-R (District 4)

Applicant: X.L. Burkley

5. Consent

- a. **Wilson Minor Lot (SUB-0007873-2023)** – Application is for final subdivision of 2 lots on 7.59 acres. Subject property is located on the north side of Starlanding Road and east of Fogg Road, identified as Parcel # 208417000 0002500 in Section 17, Township 2, Range 8 and is zoned A-R (District 4)

Applicant: Jon Stevenson

DeSoto County Board of Supervisors

Meeting Agenda
December 18, 2023
9:00 a.m.

I. Planning, continued

- b. 1625 Baptist Road Minor Lot (SUB-0007874-2023)** – Application is for final subdivision of 2 lots on 3.0 acres. Subject property is located on the west side of Baptist Road and north of Pleasant Hill Road, identified as Parcel # 207929000 0001800 in Section 29, Township 2, Range 7 and is zoned A-R (District 5)

Applicant: Tim Paxton

- c. Riem Acres Minor Lot (SUB-0007875-2023)** – Application is for final subdivision of 4 lots on 12.67 acres. Subject property is located on the north side of Holly Springs Road and west of Hwy 305, identified as Parcel # 306929000 0000500 in Section 29, Township 3, Range 6 and is zoned A (District 5)

Applicant: Memphis Wealth Builders LLC – Collin McCrary

6. OTHER

- a. Forest Hill Ph 16 Concurrence
- b. Sunset Creek Farms Ph 1 Concurrence
- c. Center Hill Elementary – Fee Waiver Request
- d. Refund – R & H Engineering

J. Executive Session

Coming Events

December 20, 2023

Admin Building Christmas Dinner – 11:30 a.m.

December 29, 2023

Elected Officials Swearing in Ceremony – 6:00 p.m.
Courthouse