

## DeSoto County Board of Supervisors

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***Meeting Agenda  
October 17, 2022  
9:00 a.m.***

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of Agenda: Additions & Deletions**

**E. Citizens Remarks & Presentations**

**F. Consent Agenda**

1. Board Proceedings – August & September – Signature Required
2. Office of Finance & Accounting
  - a. Getwell Road Senate Bill 2971 Quarterly Report
  - b. FY2022 – Adopted vs Amended Budget
  - c. Monthly Expenditures & Liabilities – MS Code 19-11-23 (September)
3. Justice Court Monthly Report
4. EMS Monthly Report
5. Meal Log Affidavits (2) -MS Code 19-25-74
6. Road Department
  - a. Monthly Safety Report
7. Office of Procurement
  - a. Procurement Card Statement - September
  - b. Approve Bid Specs & Solicit Bids for Purchase of One or More Contraband Scanners for Sheriff's Department – Bid File #23-200-001
8. Contract Administration – Auto Renewal
  - a. BOS - Olive Branch Food Pantry
  - b. Animal Services – Dr. John Loftin
  - c. EMS – Dr. Ken Thompson – Physician Medical Control Director
  - d. BOS – Smith, Phillips, Mitchell, Scott & Nowak

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### **F. Consent, continued**

- e. Tax Collector – GovEase Auction LLC
  - f. Tax Collector – Graphite Payments
  - g. Human Resources – True Medical Testing
  - h. Tax Collector/Tax Assessor – Tanger Outlet
9. Enter Into the Board Minutes and Make a Part of the Formal Record
- a. Interlocal Agreement for Fire Protection Funding & Related Matters Between DeSoto County & the City of Olive Branch with Attorney General’s Letter of Approval – Fully Executed
  - b. EMS – AMB Service Agreement Renewal – Fully Executed
  - c. EMS – Intergovernmental Cooperative Purchase Agreement – Fully Executed

### **G. Old Business**

1. Project Updates
- a. Holly Springs Road Segment 1 – Returning Funds to State Aid
  - b. Approval to Request Reallocating State Aid Funds to Getwell Bridge ERBR
  - c. Holly Springs Road Segment 2 – Approval of Subcontract – Signature Required
  - d. Craft Road Widening – Final Acceptance – Signature Required
  - e. Annual Compensatory Stream Monitoring inspection – Task Order #39 – Signature Required
  - f. Agri-Center Multi Use Trail – Task Order #40 – Signature Required
  - g. Request for Star Landing Rd Time Extension – Signature Required
  - h. Request for Commerce Street Time Extension – Signature Required
  - i. Request for Getwell-Pleasant Hill Signal Time Extension – Signature Required

Jason Allen &  
Tracy Huffman

2. Solar Farm Update – Building Permit Fees

Bennie Hopkins &  
Daniel Pressgrove



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### H. New Business, continued

- b. Audit Management Representation Letter - FY20 - Signature
  - c. Preliminary Inventory Dispositions – E-911, Sheriff’s Department, Road Department
  - d. Preliminary/Final Inventory Dispositions – Sheriff’s Department
  - e. Budget Amendments – Administrative Services/Procurement, Sheriff’s Department (2), ARPA – Broadband Project, Lewisburg Sidewalk/MDOT/LPA, State Aid, Holly Springs ERBR Fund, Road Project Transfer Fund, Bond Projects Fund, Bond Fund-Agri Education, Capital Projects Fund
  - f. FY22 Year End Inventory Report
6. Grant Administration Hannah Franklin
- a. Solid Waste - Request to Close Out SWAT678 – Signature Required
  - b. Sheriff’s Department – Request to Close Out OP-2022-OP-11-71 402 Occupant Protection Grant – Signature Required
  - c. Sheriff’s Department – Request to Close Out M5X-2022-MD-11-71 405D Alcohol & Drug Impaired Driving Grant – Signature Required
7. 23<sup>rd</sup> Judicial Circuit Court – Order Setting Terms of Court Vanessa Lynchard
8. Legislative Request List Vanessa Lynchard & Angie Irving
9. Office of Procurement Angie Irving
- a. Request to Award Bid #22-151-008 for Courthouse Precast Repairs w/ Justin Zahner & Shawn Houston
  - b. Request to Approve Budget Amendment for Courthouse Precast Repairs
  - c. Road Department - Request to Purchase 3 John Deere 6120M Cab Tractors Robert Jarman
  - d. Road Department – Request to Purchase 3 Mid-Mount Boom Mowers Robert Jarman
  - e. IT - Purchase over \$25,000 – Support for Main Back-up Server John Mitchell
  - f. Facilities – Emergency Purchase for Juvenile Detention Shawn Houston

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### H. New Business, continued

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|---|--------------------|
| 10. Road Department   | Robert Jarman      |
| a. Holly Springs Road Ribbon Cutting Discussion   |                    |
| b. Christmas Parade Participation   |                    |
| c. Getwell Road Bridge – Task Order   |                    |
| d. Retainage Guidelines   |                    |
| 1) Federal Projects   |                    |
| 2) Local & State Funded Projects  |                    |
| e. Reminder for Road Inspection Affidavits Due by December 31st                           |                    |
| f. Appoint Supervisors to Inspect Projects  |                    |
| 1) Craft Road Widening  |                    |
| 2) Craft Road Box Culvert   |                    |
| 3) Hwy 51 and Kapik   |                    |
| 4) Amazon - Polk Lane   |                    |
| 11. NACo Allocation for LATCF   | Vanessa Lynchard   |
| 12. Vehicle Use Policy  | Vanessa Lynchard   |
| 13. Clarification of Fire Department Supplemental Funding from 10/4/21                    | Vanessa Lynchard   |
| 14. MAS Yearly Report & Update  | Vanessa Lynchard   |
| 15. Advertising County Resources – Habitat for Humanity 5K                                | Supervisor Gardner |
| 16. Project Wildflower – Request Change of Notice Address on FILA –<br>Signature Required | Tony Nowak         |
| 17. Committee Reports   |                    |
| a. Transportation Committee   |                    |

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### H. New Business, continued

- 1) Budget Amendments – Pepperchase  
Allocation to Horn Lake  
Allocation to Southaven

b. EMS Committee

c. Subdivision Ordinance Committee

d. Agri-Education Committee

18. Election Year Restrictions

- a. State Aid Projects Cannot Be Programmed Last 6 Months of Term

19. Request for Assistance from Outside Agency

Supervisor Lee

### I. Planning

#### 1. Old Business – Minor Lot

- a. **Woodland Heights Minor Lot (SUB-007624-2021)** – Application is for final approval of 7 lot(s) on 13.09 acre(s). Identified as Parcel #206613000 0000700 Subject property is located on the east side of Bethel Rd and north of Miller Rd in Section 13, Township 2, Range 6 zoned A-R (District 1)  
**Applicant: Miller Farms, LLC**

#### 2. Preliminary Subdivision

- a. **Ella Farms Subdivision (SUB-007762-2022)** – Application is for preliminary subdivision of 26 lots on 91.13 acres. Identified as Parcel #205828000 0000600 & 205833000 0000200. Subject property is located on the north side of Fairview Road and southeast of I269 in Section 33 & 28, Township 2, Range 5 and zoned A (District 1)  
**Applicant: Sands Development, Inc**

#### 3. Final Subdivision

- a. **Iris Subdivision (SUB-7770-2022)** – Application is for final subdivision of 20 lots on 6.62 acres. Identified as Parcel #307204000 0001000. Subject property is located on the north side of Bright Road and east of Jaybird Rd in Section 4, Township 3, Range 7 and zoned PUD (District 5)  
**Applicant: Wilson Development**

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**I. Planning, continued**

4. **Minor Lot**

- a. **Dye Minor Lot (SUB-007767-2022)** – Application is for final subdivision of 5 lots on 23.01 acres to include a waiver of the number of lots on an easement. Identified as Parcel # 305305000 0002000. Subject property is located on the west side of Davenport Rd and south of Byhalia Rd in Section 5, Township 3, Range 5 and zoned A (District 1)  
**Applicant: Debra Dye**
- b. **Bryce Gray Minor Lot (SUB-007768-2022)** – Application is for final subdivision of 2 lots on 4.28 acres to include a waiver of the 4 to 1 ratio. Identified as Parcel # 208827000 0000213. Subject property is located on the north side of Dean Rd and east of Tulane Rd in Section 27, Township 2, Range 8 and zoned A-R (District 4)  
**Applicant: Bobby Gray**
- c. **McKenzie Minor Lot (SUB-007769-2022)** – Application is for final subdivision of 3 lots on 20.02 acres to include a waiver of the 4 to 1 ratio. Identified as Parcel # 208932000 0000420. Subject property is located on the east side of Fogg Rd and south of Dean Rd in Section 32, Township 2, Range 8 and zoned A-R (District 4)  
**Applicant: Carole Ann McKenzie**
- d. **Remington Ridge, 1<sup>st</sup> Rev Minor Lot SUB-007773-2022)**  
Request for a waiver of the number of lots served by an easement. Subject property is identified as Parcel #2-05-3-07-00-0-00002-06. Subject property is located on the east side of Polk Lane and north of Hwy 178 in Section 7, Township 2, Range 5 (District 1)  
**Applicant: Brad Waldrop**

5. **Consent**

- a. **Smith Acres Minor Lot (SUB-007772-2022)** Application is for approval of 4 lots on 29.88 acres. Identified as Parcel # 209735000 0000106. Subject property is located on the south side of Dean Rd and east of Baldwin Rd in Section 35, Township 2, Range 9 and is zoned A-R (District 4)  
**Applicant: Jeff Waters**

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### **I. Planning, continued**

- b. **Vesta Homes 3 Lot Minor Lot (SUB-007774-2022)** Application is for approval of 3 lots on 6.8 acres. Identified as Parcel # 209111000 0000800. Subject property is located on the north side of Austin Rd and west of Hwy 301 in Section 11, Township 2, Range 9 and is zoned A-R (District 3)  
**Applicant:** Chad Gargis/Vesta Homes

### 6. Other

- a. **Sunset Creek Farms Concurrence**
- b. **Woodland Heights Scriveners Error**
- c. **Ingrams Mill Revision – discussion of signatures required**
- d. **Community Planning Month Proclamation**
- e. **Building Permit Report**

### **J. Executive Session**

#### **Coming Events**

- October 18 – 8 a.m. - Ribbon Cutting for Bridging the Gap Career Expo at Landers Center - West Entrance
- October 18 – 10 a.m. – Ribbon Cutting at New Entergy Offices
- October 18-19 – Bridging the Gap Career Expo at Landers Center
- October 19 – Grits & Government – Austin Cardosi, Guest Speaker – Hampton Inn Hernando – 8:30 am
- October 19 – Southaven Chamber Quarterly Luncheon
- October 20 – 9:15 a.m. – Swearing In of Gerald Wheeler as 3<sup>rd</sup> District School Board Member
- October 20 – Purse Project benefitting House of Grace – The Red Barn – 11:30 am
- October 20 – 7 pm to 10 pm - Artoberfest benefitting The Arc of Northwest MS
- November 1-3 – MAS Fall Conference – Natchez
- November 9 – Horn Lake’s Veterans Breakfast