

## DeSoto County Board of Supervisors

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**Meeting Agenda**  
**October 16, 2023**  
**9:00 a.m.**

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of Agenda: Additions & Deletions**

**E. Citizen Remarks & Presentations**

**F. Consent Agenda**

1. Board Proceedings – May, June, July, August & September – Signature Required
2. Monthly Health Claims
3. Office of Finance & Accounting
  - a. Adopted vs Amended Final Budget - FY2023
  - b. House Bill 1353 - Quarterly Report 9/30
  - c. National Guard Armory – Quarterly Report 9/30
  - d. Walls VFD – Quarterly Report 9/30
  - e. ACI VFD – Quarterly Report 9/30
  - f. Lewisburg VFD – Quarterly Report 9/30
  - g. Love VFD – Quarterly Report 9/30
  - h. Senate Bill 2971 - Getwell Road – Quarterly Report 9/30
  - i. Sheriff's Department – Final Inventory Dispositions
4. Chancery Court – Request to Add Receiving Clerk – Rebekah Dean
5. Justice Court Monthly Report
6. EMS Monthly Report
7. Meal Log Affidavits (3) -MS Code 19-25-74

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**F. Consent, continued**

8. Road Department
  - a. Monthly Safety Report
  - b. Road Register Update – Williams Ridge Phase 1
9. Office of Procurement
  - a. Procurement Card Statement
  - b. Travel Card Statement
10. Contract Administration – Auto Renewal
  - a. E-911 - State of MS WCC Tower Use Agreement
  - b. Environmental Services – EBS - Jim McNaughton
  - c. Environmental Services - Tradebe
  - d. Adult Drug Court - Redwood Toxicology
  - e. Animal Services, Planning, Accounting, EMS, GIS – Graphite Merchant Services
  - f. BOS - DeSoto County MS Public Law Library
  - g. IT - BeneCom
  - h. Circuit Clerk - Record Preservation
  - i. Chancery Court – Record Preservation
  - j. Tax Collector – Memphis Communications/Great America
  - k. Sheriff’s Department - Thomas Raceway Lease
  - l. Environmental Services - Star Landing Enterprises - Lease
11. September Land Redemption Collections Report
12. Enter Into the Formal Record & Make a Part of the Board Minutes
  - a. MDOT Transparency Act – February 06, 2023 – Fully Executed
  - b. ARPA Sub-award – HLCISD – Fully Executed
  - c. Fogg Road – Broker/Listing Agreement – Fully Executed

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### G. Old Business

1. Road Department - Guaranty Bank – Letter of Credit Robert Jarman & Tony Nowak
2. Solid Waste Ray Laughter
  - a. DeSoto County Rubbish Facility Annual Price Adjustment w/ Jeff Papasan
  - b. DeSoto County Rubbish Facility Saturday Winter Operation Hours
3. **Public Hearing** - Environmental Services – Litter Ordinance Violations Ray Laughter
  - a. 2065 Jaybird Drive - 19-5-105 Order to Assess Clean Up Costs
  - b. 2261 Horn Lake Road N Update
4. **Public Hearing** - Environmental Services – Code Enforcement – 19-5-105 – Permission to Clean Ray Laughter
  - a. Lot #5 - 3162 Cypress Lakes Drive South – Parcel #2 06 5 15 14 0 00005 00 – Litter Ordinance Violation
  - b. Lot #6 - 3184 Cypress Lakes Drive South – Parcel #2 06 5 15 14 0 00006 00 – Litter Ordinance Violation
  - c. Lot #7 - 3210 Cypress Lakes Drive South - Parcel #2 06 5 15 14 0 00007 00 – Litter Ordinance Violation
  - d. Lot #13 - 9912 Cypress Willow Cove - Parcel #2 06 5 15 14 0 00013 00 – Litter Ordinance Violation
  - e. Lot #14 - 9884 Cypress Willow Cove – Parcel #2 06 5 15 14 0 00014 00 – Litter Ordinance Violation
  - f. Lot #15 - Cypress Trails – Parcel #2 06 5 15 14 0 00015 00 – Litter Ordinance Violation
  - g. Lot #16 - 9826 Cypress Lodge Cove – Parcel #2 05 5 15 14 0 00016 00 – Litter Ordinance Violation
  - h. Lot #17 - 9810 Cypress Lodge Cove – Parcel #2 06 5 15 14 0 00017 00 – Litter Ordinance Violation
  - i. Lot #19 - 9807 Cypress Lodge Cove – Parcel #2 06 5 15 14 0 00019 00 – Litter Ordinance Violation
  - j. Lot #22 - 3239 Cypress Lakes Drive South – Parcel #2 06 5 15 14 0 00022 00 – Litter Ordinance Violation

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**G. Old Business, continued**

- k. Lot #23 - 3213 Cypress Lakes Drive South – Parcel #2 06 5 15 14 0 00023 00 – Litter Ordinance Violation
  - l. Lot #26 – Cypress Trails – Parcel #2 06 5 15 14 0 00026 00 – Litter Ordinance Violation
  - m. Lot #31 - 3168 Cypress Lakes Drive South - Parcel #2 06 5 15 14 0 00031 00 – Litter Ordinance Violation
  - n. Lot #32 - 3176 Cypress Run Cove – Parcel #2 06 5 15 14 0 00032 00 – Litter Ordinance Violation
  - o. Lot #35 Cypress Trails – Parcel #2 06 5 15 14 0 00035 00 – Litter Ordinance Violation
  - p. Lot #39 - 2997 Timber Cove - Parcel #2 06 5 22 07 0 00039 00 – Litter Ordinance Violation
  - q. Lot #44 - 9908 Shady Cove - Parcel #2 06 5 22 07 0 00044 00 – Litter Ordinance Violation
  - r. Lot #45 - 9915 Shady Cove – Parcel #2 06 5 22 07 0 00045 00 – Litter Ordinance Violation
  - s. Lot #47 - 2835 Cypress Lake Drive South – Parcel #2 06 5 22 07 0 00047 00 – Litter Ordinance Violation
  - t. Lot #54 - 2914 Cypress Lake Drive South – Parcel #2 06 5 22 07 0 00054 00 – Litter Ordinance Violation
  - u. Lot #55 - 2998 Cypress Lakes Drive S - Parcel #2 06 5 22 07 0 00055 00 – Litter Ordinance Violation
  - v. Lot #57 – Cypress Trails – Detention Pond – Parcel #2 06 5 15 14 0 00057 00 – Litter Ordinance Violation
  - w. Lot #58 - Cypress Trails - Detention Pond– Parcel #2 06 5 22 07 0 00058 00 – Litter Ordinance Violation
- 5. ICAC Battery Back-Up – Update on Installation Vanessa Lynchard
  - 6. Juvenile Detention Review Vanessa Lynchard
  - 7. Facilities Shawn Houston
    - a. 6040 Hwy 51 – Bank Update
    - b. Facilities Projects Updates

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### H. New Business

1. **10:00** am - Business Investment Incentives Jim Flanagan
  - a. Tubby Todd Bath Co, LLC – Free Port Warehouse Exemption
2. Request to Void Tax Sale – Parcel #3074-1902.0-00011.01 Joey Treadway
3. EMA – Legislative Allocation of Funding Chris Olson
  - a. Authorize Board Attorney to Draft Contract with Walls Fire Department
  - b. Request Board Approval to Start Bid Process for Construction of Walls Fire Department Training Facility
4. Sheriff’s Department – Dr. Ken Thompson Chad Wicker & Vanessa Lynchard
  - a. Approval for Contract Increase
  - b. Approval to Amend the Budget
5. Office of Finance & Accounting Andrea Freeze
  - a. Interfund Loan Request – Lewisburg Fire Department
  - b. Budget Amendments – Prisoner Medical Expense/Ending Cash, Animal Shelter/Ending Cash, One Mill Mandatory – Facility Projects, Chancery Court Reporters/Ending Cash, Vehicle Insurance/Ending Cash, Volunteer Fire Department FY2023 True Up
  - c. Fire Insurance Rebate Allocation – FY2023
  - d. Claims Docket – MS Code 19-13-31
  - e. Preliminary/Final Inventory Dispositions – Sheriff’s Department Raquel Worden
6. Grant Administration
  - a. EMA – Task Force Grant for FY2024 – Signature Required Chris Olson
  - b. MS Outdoor Stewardship Trust Grant Hannah Franklin
7. Contract Administration Lynn Ford
  - a. Sheriff’s Department – Guardian RFID – Juvenile Detention – Signature Required
  - b. Circuit Court Clerk – Request to Authorize Board Attorney to Update Voting Machine Service Agreement

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### H. New Business, continued

- c. Proven Pest Management– Request to Approve Yearly Contract with Addition of 2977 Gwynn Road – Signature Required
  - d. Road Department - Waggoner – General Services Amendment – Signature Required – Rate Increase
  - e. Request to Authorize Board Attorney to Draft Addendum to the ATT/Direct TV Video Services Agreement
8. Human Resources Charlotte Walls
- a. Confidentiality Agreement
  - b. Gag Clause
  - c. Moonlighting Request – Bryan Riley
9. Road Department Robert Jarman
- a. Overlay Affidavits for Signatures
  - b. Road Bond Updates – Crosswinds, Turkey Creek, Williams Ridge
10. Office of Procurement Lynn Ford
- a. Sheriff’s Department – Purchase over \$25,000 – 2023 Chevrolet Tahoe
  - b. Sheriff’s Department - Purchase over \$25,000 – Software for Storage Expansion
  - c. IT – Purchase Over \$25,000 – Support for Recovery Appliance Unit
  - d. Request Finding of Board Regarding Ambulance Bid
  - e. Road Department - Purchase of Flex Wing Bush Hog
  - f. Sheriff’s Department – Sole Source Purchase for Juvenile Renovation and Approval of Budget Amendment
11. Animal Services – Report on DHS Community Service Lynn Ford
12. Department of Mental Health – Letter Regarding Involuntary Commitments Vanessa Lynchard

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### H. New Business, continued

- |   |                  |
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| 13. Acknowledgment of Veteran’s Day Holiday – Friday, November 10 <sup>th</sup> | Vanessa Lynchard |
| 14. Community Resources – Part-Time Job Description Approval                    | Charlotte Walls  |

### I. Planning

Bennie Hopkins,  
Ashley Hendricks

#### 1. REZONING – 1:00 pm

**a. Kyle’s Creek Sec. F Zoning Amendment RZNE-000819-2023** – Application is for zoning amendment on 26.39 acres to address decreasing the ROW of Payne Lane and setbacks. Located south of Goodman Rd and west of Payne Ln, identified as parcel #105833000 0001600 in section 33, township 1, Range 5 (District 1)  
Applicant: Goodwin Investment Group, LLC

#### 2. FINAL SUBDIVISION

**a. The Estates of Grays Valley, Sec. C (SUB-0007852-2023)** – Application is for final subdivision of 39 lots on 79.83 acres. Subject property is located on north side of Slocum Rd and west of Getwell Road, identified as Parcel # 307833000 0000201 in Section 33, Township 3, Range 7 and is zoned A (District 5)  
**Applicant: Mike Lance/Joe F. Lauderdale**

**b. Kyles Creek, Sec. F (SUB-0007853-2023)** – Application is for final subdivision of 48 lots on 26.39 acres. Subject property is identified as Parcel #105833000 0001600, located on the south side of Goodman Rd and west of Payne Ln in Section 33, Township 1, Range 5 and is zoned R-20 Overlay (District 1)  
**Applicant: Goodwin Investments, LLC/The Reaves Firm**

**c. Keough Subdivision (SUB-0007857-2023)** – Application is for final subdivision of 1 lot on 6.69 acres. Subject property is identified as Parcel #20552100 0001704, located on the west side of Hwy 178 and south of Red Banks Rd in Section 21, Township 2, Range 5 and is zoned C-4 (District 1)  
**Applicant: Brett & Cynthia Keough/John Crawley/Bob Farley**

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**I. Planning, Continued**

**d. Britt Subdivision, 1<sup>st</sup> Rev of Lot 2 (SUB-0007850-2023)** – Application is for final subdivision of 2 lots on 8.78 acres. Subject property is identified as Parcel #206420050 0000200, located on the north side of Bethel Rd. and west of Ross Rd in Section 20, Township 2, Range 6 and is zoned A-R (District 5)  
**Applicant: Glenn Gullick/Bob Farley**

**3. MINOR LOT**

**a. Michael Davis Minor Lot (SUB-0007800-2023)** – Application is for final subdivision of 3 lots on 11.24 acres to include a waiver of the easement width, length and number of lots served by an easement. Subject property is located on the south/west side of Leavell Rd and west of Watson-Desoto Rd, identified as parcel # 305833000 0002608 in Section 33, Township 3, Range 5 and is zoned A (District 1)  
**Applicant: Michael Davis/Everett West**

**b. Lofton Minor Lot (SUB-0007851-2023)** – Application is for final subdivision of 2 lots on 6.16 acres to include a waiver of the 4 to 1 ratio. Subject property is located on the east side of McIngvale Road and north of Slocum Road, identified as Parcel # 307929000 0000600 in Section 29, Township 3, Range 7 and is zoned A-R (District 5)  
**Applicant: Braxton Yount**

**c. Millwood 3 lot Minor Lot (SUB-0007854-2023)** – Application is for final subdivision of 3 lots on 13.00 acres to include a waiver of the easement length. Subject property is located on the south side of Wheeler Road and west of Hwy 51, identified as Parcel # 408613000 0000901 in Section 13, Township 4, Range 8 and is zoned A (District 5)  
**Applicant: Robert Millwood**

**d. Bright 2 Lot, 4<sup>th</sup> Rev of Lot 2 (SUB-0007855-2023)** – Application is for final subdivision of 4 lots on 21.89 acres to include a waiver of length. Subject property is located on the south side of Odom Rd and east of Tulane Rd, identified as parcel # 308203050 0000200 in Section 3, Township 3, Range 8 and is zoned A (District 5)  
**Applicant: Mary Locke/Shea Skeen**

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**I. Planning, Continued**

**4. CONSENT**

**a. Prettie Minor Lot (SUB-0007861-2023)** – Application is for final subdivision of 3 lots on 12.85 acres. Subject property is located on the west side of Polar Corner Rd and north of Austin Rd, identified as parcel # 209111000 0000905 in Section 11, Township 2, Range 9 and is zoned A-R (District 3)  
**Applicant: Blake Prettie/Bob Farley**

**5. OTHER**

**a. Refund Request – Sherry Dean**

**J. Executive Session**

### Coming Events

October 18 – Southaven Chamber annual Awards Quarterly Luncheon – 11:30am-1:00pm – Landers Center

October 21 – Halloween off the Square – 3:00pm-5:00pm

October 31 – Southaven Scare on the Square – 4:00pm-6:00pm – Silo Square

November 5 – Hope Chapel/Thankful For Community – 10:30am-12:00pm – 8608 Hwy 178, Olive Branch

November 9 – City of Olive Branch Veterans Day Luncheon – 11:00am-1:00pm – Olive Branch Senior Center

November 10 – Hernando Christmas Tree Lighting on the Square – 6:00pm-7:00pm