

# DeSoto County Board of Supervisors

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**Meeting Agenda**  
**September 08, 2020**  
**9:00 a.m.**

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of August Minutes**

**E. Approval of Agenda: Additions & Deletions**

**F. 9:00 a.m. - Public Hearing – Budget 2021**

1. FY2021 Tax Levy Recommendation
2. FY2021 Proposed Budget
3. Public Comments

**G. Citizens Remarks & Presentations**

1. 2020 Best in Benefits Award Carla Crockett
2. Whispering Pines Citizens Group Susan Stanley

**H. Consent Agenda**

1. Monthly Health Claims Report
2. Office of Finance & Accounting
  - a. Budget Amendments – Animal Services, Sheriff-Patrol/Law Enforcement, Finance & Accounting, Circuit Court, Juvenile Court, Coroner, County Registrar, Adult Drug Court, Garbage & Solid Waste, Delta Trauma Care Fund (2), Road Management, Bridge & Culvert, Senate Bill 2002 – Holly Springs Road/Set 1 & 2, Star Landing Rd Bridge/ERBR (2), Bond Project Fund, County Wide Bldg Security Project
  - b. Interfund Loan - From project transfer fund (324) to BUILD grant fund (322) to allow for the payment of contractors invoice for Holly Springs Road, segment 1, until reimbursement is received
  - c. Interfund Transfer - From Delta Trauma Care Fund (114) to Capital Outlay Fund (380) to utilize for new ambulance
  - d. Final Inventory Dispositions – Sheriff
  - e. SID Forfeitures (2)
  - f. Credit Card Purchases by Supervisors
  - g. Monthly Expenses for Tax Assessor, Tax Collector, Sheriff

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## H. Consent, continued

### 3. Road Department

- a. Monthly Road Report
- b. Road Bond Report

### 4. Business Investment Incentives – Final Resolutions

- a. DMC Power, Inc. 10-Yr. Real & Personal Property (New) \$ 10,582,191.00  
(\$7,049,447. – Real + \$3,532,744. – Personal) (Effective: 01/01/2020 – 12/31/2029)
- b. Protective Industrial Products, Inc. 10-Yr. Real & Personal Property (New) \$ 55,573,224.00  
(\$52,007,773. – Real + \$3,565,451. – Personal) (Effective: 02/28/2020 – 12/31/2029)
- c. Packaging Corporation of America 10-Yr. Real Property (Expanded) \$ 1,131,326.00  
(Effective: 01/01/2020 – 12/31/2029)
- d. Hyve Solutions Corporation 9-Yr. Personal Property (New) \$ 1,340,224.00  
(Effective: 01/01/2020 – 12/31/2028)
- e. Hyve Solutions Corporation 10-Yr. Personal Property (New) \$ 730,912.00  
(Effective: 01/01/2020 – 12/31/2029)
- f. Milwaukee Electric Tool Corporation 8735 S. Crossroad Drive  
5-Yr. Personal Property (Expanded) \$ 376,284.00  
(Effective: 01/01/2020 – 12/31/2024)
- g. Milwaukee Electric Tool Corporation 12385 Crossroad Drive  
5-Yr. Personal Property (Expanded) \$ 897,912.00  
(Effective: 01/01/2020 – 12/31/2024)
- h. Williams-Sonoma Direct, Inc. 4-Yr. Personal Property (Expanded) \$ 5,712,930.00  
(Effective: 01/01/2020 – 12/31/2023)
- i. Williams-Sonoma Direct, Inc. 5-Yr. Personal Property (Expanded) \$ 2,148,598.00  
(Effective: 01/01/2020 – 12/31/2024)

### 5. Office of Procurement

- a. July Procurement Card Purchases
- b. Request to Reject Bid File #20-243-001 Drug Testing Equipment for Juvenile Drug Court
- c. Approval to Rebid and Approve Bid Specifications for Drug Testing Equipment for Juvenile Drug Court, Bid File #21-243-001

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## **H. Consent Agenda, continued**

6. Contract Administration – Auto Renewal
  - a. Human Resources – Pitney Bowes Stuffer Sorter
  - b. EMA – Interlocal Agreement for Fire Protection Services Within DeSoto County
  - c. Sheriff’s Department – Personnel Evaluation Profile License Agreement
  - d. Circuit Clerk – Official Payments
  - e. Coroner – Tom & Peggy Flinn Lease
  - f. Tax Assessor – Contract Work – Linda White
  - g. Animal Services – MSU Veterinary Services
7. Enter Into the Formal Record and Make a Part of the Board Minutes
  - a. BOS - Ortho Imaging Contract - Fully Executed
  - b. Amazon DIP Grant & Site Inspection - Fully Executed
  - c. Dept. of Human Services – Economic Assistance Lease – Fully Executed
  - d. Human Resources – Three Rivers – Fully Executed
  - e. Grants – MDA Agreement for Amazon Fulfillment Center – Fully Executed
8. Meal Log Affidavits (3)
9. Justice Court Monthly Report
10. Administration - Tuition Reimbursement – Kim Cox – With Permission to Write Check
11. Remove Receiving Clerk for IT (001-152) & GIS (001-109) – Tracy Webb

## **I. Old Business**

1. Tax Incentive Guideline Forms Vanessa Lynchard
2. Approval of ICAC Building Contract with Shafer, Zahner & Zahner Vanessa Lynchard

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## **I. Old Business, continued**

- |  |                              |
|--|------------------------------|
| 3. Weather Sirens Update   | Josh Harper & Sheila Garrett |
| 4. Holly Springs Road Segment 2 Subcontract – Signature Required   | Collins Simpson              |
| 5. Holly Springs Road 2018 BUILD Grant Amendment   | Tony Nowak                   |
| 6. 2020 Bridge Inspection Documents for Approval   | Tracy Huffman                |
| 7. MDOT Easement & Construction Agreements for I-269 from I-55 to SR305 and SR305 to the Marshall County Line          | Rob Winkler                  |
| 8. Environmental Services – Commercial Code Enforcement – 7695 Hwy 161 – MS Code 19-5-105 – Litter Ordinance Violation | Ray Laughter                 |
| 9. Election Commission – Election Equipment Hauling Agreements – Signature Required                                    | Tony Nowak                   |

## **J. New Business**

- |  |                                 |
|--|---------------------------------|
| 1. Animal Services - "Pets"ember Event   | Monica Mock                     |
| 2. Environmental Services – Code Enforcement – 19-5-105 – Permission to Post - 1161 Thunderbird Dr. S.     | Ray Laughter                    |
| 3. Parks & Greenways – Lighting Agreement with Entergy for Hernando DeSoto River Park – Signature Required | Ray Laughter                    |
| 4. Office of Procurement   |                                 |
| a. Fleet & Road Management - Request Approval of Purchases over \$25,000                                   | Angie Irving                    |
| b. 2020 Flu Shot Quote Tabulation & Recommendation to Award  | Pat McLeod                      |
| 5. Office of Finance and Accounting  | Andrea Freeze & Stephanie Hanks |
| a. Preliminary Inventory Dispositions - IT, Sheriff  |                                 |
| b. Sheriff's Department Budget Amendment   |                                 |
| c. Claims Docket   |                                 |
| 6. Grant Administration  | Sheila Garrett                  |
| a. Road Department – Approval to Apply for Walmart Foundation Community Grant Program – Signature Required |                                 |
| b. EMA – Approval to Apply for MEMA Emergency Management Performance Grant – Signature Required            |                                 |

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## **J. New Business, continued**

7. Contract Administration Pat McLeod
- a. MSU Extension Service – Comcast – Finding of Fact for Prepayment
  - b. IT – Language Line – Finding of Fact for Prepayment
  - c. Sheriff's Department – Naval Surface Warfare Center – Finding of Fact for Prepayment – Signature Required
  - d. IT – Civic Plus – Finding of Fact
  - e. IT – Data Systems Management – Signature Required
  - f. IT – Delta Computer Systems – Finding of Fact – Signature Required
  - g. Justice Court – Municipal Services Bureau – Signature Required
  - h. Justice Court – Pitney Bowes Postage Meter – Signature Required
  - i. Youth Court – Porter Leath – Signature Required
  - j. Facilities – Nichols Fire & Security – Monitoring – Finding of Fact – Signature Required
  - k. Facilities - Nichols Fire & Security – Service – Signature Required
  - l. Sheriff's Department - Summit Food Service – Signature Required
8. Road Department
- a. Finding of Fact – Knightsbridge Lane & Castleton Drive
  - b. Finding of Fact – Sandbourne West – Between 6647 & 6669
  - c. Finding of Fact – 5897 Star Landing Road West
  - d. Finding of Fact – Big Horn & Pleasant Hill Road
  - e. Finding of Fact – 6820 Colin Drive
  - f. Discuss Mosquito Spraying on Private Property

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## **J. New Business, continued**

- |   |                  |
|---|------------------|
| 9. Board Attorney - Amazon Agreement with Hillwood  | Tony Nowak       |
| 10. MPO Funding Options   | Vanessa Lynchard |
| 11. Appointments  | Pat McLeod       |
| a. Port Commission – District 2 & District 3 Appointments                                   |                  |
| b. E-911 Commission – Board of Supervisors Appointment                                      |                  |
| 12. EMS Call Review   | Mark Davis       |
| 13. Agri Ed Center – Authority to Complete Environmental Assessment – Signature Required    | Vanessa Lynchard |
| 14. ICAC Addition – Approval of Contract with Shaffer, Zahner & Zahner – Signature Required | Vanessa Lynchard |

## **K. Planning**

Bennie Hopkins &  
Austin Cardosi

### **1. Consent Minor Lot**

- a. **Barbara Chatham Minor Lot (#7496)** Approval of **2** lot(s) on **11.66** acre(s). Identified as Parcel # *3-06-08-00-0-00030-01*. Subject property is located on the south side of E Craft Road and east of Craft Road in Section 8, Township 3, Range 6 (District 5)  
**Applicant: Barbara Chatham**
- b. **Clay's Miller 2 Lot Minor Lot (#7498)** Approval of **2** lot(s) on **2.95** acre(s). Identified as Parcel # *2-05-4-18-00-0-00014-00*. Subject property is located on the west side of Miller Road and south of Hwy 78 in Section 18, Township 2, Range 5 (District 1)  
**Applicant: Clay Smith**
- c. **Bolin Plantation, PH 2 Minor Lot (#7503)** Approval of **1** lot(s) on **6**acre(s). (out of 50 acres) Identified as Parcel # *3-07-8-27-00-0-00003-05*. Subject property is located on the east side of Getwell Road and south of Bolin Road in Section 27, Township 3, Range 7 (District 5)  
**Applicant: Walter Roop**
- d. **Rosenkrans Minor (#7504)** Approval of **2** lot(s) on **9.81** acre(s). Identified as Parcel # *4-08-1-11-00-0-00033-00*. Subject property is

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located on the north side of Wheeler Lane and west of Hwy 51 in  
Section 11, Township 4, Range 8 (District 5)  
**Applicant: Sherry Moore**

## **K. Planning, continued**

- e. **Marsh Manor Minor Lot (#7505)** Approval of **2** lot(s) on **12.06** acre(s). Identified as Parcel # *4-07-2-09-00-0-00008-03*. Subject property is located on the south side of Mosby Lane and east of Love Road in Section 09, Township 4, Range 7 (District 5)  
**Applicant: Keith March**

### 2. Other

- a. Health Department Preapproval Letter
- b. Box Corner Subdivision Order – Request for revision

## **L. Executive Session**

### **~Coming Events~**

September 10 – 2 Ribbon Cuttings – 6 pm Star Landing Bridge / 6:45 pm – Johnson Creek Greenway

September 17 – 7 pm - Boots & BarBQ – Fundraiser for The Arc of Northwest MS