

# DeSoto County Board of Supervisors

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**Meeting Agenda**  
**August 16, 2021**  
**9:00 a.m.**

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of Agenda: Additions & Deletions**

**E. Citizens Remarks & Presentations**

1. DeSoto County's First EMT Certification Class Recognition

Board of  
Supervisors

**F. Consent Agenda**

1. Office of Finance & Accounting
  - a. Budget Amendments – MS Code 19-11-19 – Animal Services, Environmental Services, Animal Shelter Operations, Admin Svc's/Procurement, Human Resources/Planning, Juvenile Court, County Prosecutor/Ending Cash, Sheriff Department, Circuit Court Administrator, Garbage & Solid Waste, Commerce St/Della to Jaybird, Birdge Fund, Holly springs Rd/ERBR, Commerce St/Della to Jaybird, Capital Projects Fund/Adult Drug Court,
  - b. Report of Expenditures & Liabilities – MS Code 19-11-23
  - c. Monthly Expenses for Tax Collector/Tax Assessor/Sheriff MS Code 27-1-9D/19-25-13
  - d. SID Forfeitures
2. Road Department – Road Register Update – Sweetbriar Phase I
3. EMS Monthly Report
4. Justice Court Monthly Settlement
5. Meal Log Affidavits (3)
6. Contract Administration – Auto Renewal
  - a. Accounting – Graphite Payments
  - b. Planning – Graphite Payments

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## **F. Consent, continued**

- c. Animal Services – Graphite Payments
- d. EMS – Graphite Payments
- 7. Enter Into the Formal Record and Make a Part of the Board Minutes
  - a. Cummins – Fairhaven Generator – Fully Executed
  - b. Order of DeSoto County Board of Education for Tax Levy
  - c. DeSoto County Board of Education FY22 Budget – Signature Required on Certification
- 8. Chancery Clerk Allowance

## **G. Old Business**

- 1. **9:30 a.m.** - GO Refunding Bonds Elizabeth Clark & Steve Pittman
- 2. Construction Driveway Policy Tony Nowak
- 3. Energy Project Update Vanessa Lynchard
- 4. Environmental Services Ray Laughter
  - a. Code Enforcement – 19-5-105 Assessing Property Clean-Up Cost 4445 Okeechobee Drive – Signature Required
  - b. Code Enforcement – 19-5-105 Approval of Quotes to Clean Property 10865 Loch Lomond

## **H. New Business**

- 1. **10:00 a.m.** - Business Investment Incentives Jim Flanagan
  - a. NDL Industries (USA), Inc.  
Free Port Warehouse, and 10-Yr. Personal Property (New)  
\$ 631,524.00  
(Effective: 01/01/2022 through 12/31/2031)
  - b. Tegra Medical (MS), LLC 3-Yr. Personal Property (Expanded)  
\$ 1,904,458.56  
(Effective: 01/01/2022 through 12/31/2024)

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## H. New Business, continued

- |   |                                    |
|---|------------------------------------|
| <ul style="list-style-type: none"> <li>c. Tegra Medical (MS), LLC                      4-Yr. Personal Property (Expanded)<br/>                 \$ 1,487,704.42<br/>                 (Effective: 01/01/2022 through 12/31/2025)</li> </ul> |                                    |
| 2. Introduction of New Extension Agent  | Dr. Joy Anderson                   |
| 3. Animal Services – Request Acceptance of Anonymous Donation   | Monica Mock                        |
| 4. Recapitulation of Land Rolls – Form 60-700 – Signature Required  | Misty Heffner                      |
| 5. EMA - Request Acceptance of County Shelter Management Plan & Board President Signature   | Josh Harper                        |
| 6. Request by BJ Chain Library to Place Little Free Library by OB Health Dept.  | Angie Irving                       |
| 7. Facilities Department  | Shawn Houston                      |
| a. Appoint Committee to Inspect Adult Drug Court  |                                    |
| b. Substantial Completion Document – Signature Required   |                                    |
| 8. Grant Administration   | Sheila Garrett                     |
| a. Request to Accept Funds for Emergency Management Performance Grant – Signature Required  |                                    |
| b. Request to Accept Funds for Occupant Protection Grant – Signature Required   |                                    |
| c. Request to Accept Funds for Alcohol & Drug Impaired Driving Grant – Signature Required   |                                    |
| 9. Office of Finance & Accounting   | Andrea Freeze &<br>Stephanie Hanks |
| a. Claims Docket – MS Code 19-13-31   |                                    |
| 10. Road Department   | Robert Jarman                      |
| a. Right of Way Acquisition Process   | Supervisor Caldwell                |
| 11. Office of Procurement   | Angie Irving                       |
| a. Sheriff’s Department – Purchase of 2 Chairs  |                                    |
| b. Authorize Board Attorney to Draft Agreement with JK Vending  |                                    |

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## **H. New Business, continued**

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|---|--------------------|
| 12. Contract Administration   | Angie Irving       |
| a. Tax Assessor – Linda White – Discussion to Approve Board Attorney to Draft New Agreement             |                    |
| b. IT – Data Systems Management – Price Increase \$2,449 to \$2,520 – Signature Required                |                    |
| 13. Hwy 51 Road Improvements at Kapik Intersection – Authority to Proceed with Right of Way Acquisition | Tony Nowak         |
| 14. Northwest MS Community College Letter of Support for EDA Grant                                      | Vanessa Lynchard   |
| 15. COVID Update  | Mark Davis         |
| a. Consideration of Extending Emergency Declaration   |                    |
| b. 2 <sup>nd</sup> Quarter Tax Credit Submission  | Carla Crockett     |
| c. Reimbursement of Copays for County Required Testing  | Vanessa Lynchard   |
| d. Administrative Leave   | Vanessa Lynchard   |
| 16. Horn Lake Creek Interceptor Sewer   | Supervisor Gardner |
| 17. Election Commission   | Vanessa Lynchard   |
| a. Precinct   |                    |
| b. Election Commissioners   |                    |
| 18. Lake Cormorant Lodge  | Supervisor Denison |
| 19. Approval to Travel – MAS Fall Conference – October 19-21  | Vanessa Lynchard   |
| 20. Walls Fire Department Request for Assistance  | Robert Jarman      |
| a. Request to Apply for a MEMA Grant for a Generator  |                    |
| b. Repair of a Drainage Issue on Star Landing Road  |                    |
| 21. Request to Void Tax Sale  | Vanessa Lynchard   |

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## **H. New Business, continued**

22. Acknowledgement of Labor Day Holiday – Monday, Sept. 6, 2021 Vanessa Lynchard

## **I. Budget**

1. Financial Advisor Opinion of Position Steve Pittman
2. Budget Discussion

## **J. Planning**

### **1. Final Subdivision**

**a. Broadway Family Commercial Lot (SUB-007615-2021)** Application is for final Approval of 1 lots on 1.81 acres. The property is identified as parcel #306305000-0000900, located on the south side of Byhalia Road, east of Craft Road South in Section 5, Township 3, Range 6 and is zoned C1 (District 5)  
**Applicant: Blackburn Construction**

**b. The Retreats at Center Hill Phase 5 (SUB-007614-2021)** – Application is for Final approval of 21 lots on 20.43 acres (and 2 COS lots) Identified as Parcels #2-06-9-30-00-0-00016-03 Identified as parcel #105828000 0003701 Located on the north Side of Hwy. 302 and east of Center Hill Rd. and is zoned PUD. (District 1)  
**Applicant: UHB. LLC**

Bennie Hopkins &  
Austin Cardosi

### **2. Consent Minor Lot**

**a. Sherry Little Minor Lot (SUB-007619-2021):** Application is for Approval of 2 lot(s) on 13.05 acres. Identified as parcel # 206736000 0000101. Subject property is located on the west side of Eason Farm Road and south of I-269 in Section 36, Township 2, Range 6 and is zoned A (District 1)  
**Applicant: Don Loosier**

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## **J. Planning, continued**

- b. Henry Farms Minor Lot (SUB-007621-2021):** Application is for Approval of 9 lot(s) on 20.47 acres. Identified as parcel # 209726000 0001500. Subject property is located on the south of Hwy 301, east of Baldwin Rd N in Section 26, Township 2, Range 9 and zoned A-R. (District 4)  
**Applicant: David Henry**
- c. Gordon Family Minor Lot (SUB-007623-2021):** Application is for approval of 2 lots on 9.93 acres. Identified as parcel 307516000 000200. Subject property is located on the east of Jaybird Rd, north of Holly Springs Rd in Section 16, Township 3, Range 7 and is zoned A (District 5)  
**Applicant: Melony Williams**
- d. Nelson's Ridge Minor Lot (SUB-007626-2021):** Application is for approval of 1 lot on 2.61 acres out of 25.78 acres. Identified as parcel 308417000 0000300. Subject property is located on the west side of Rising Sun Road, south of W. Commerce in Section 17, Township 3, Range 8 and is zoned A (District 5)  
**Applicant: Michael Bailey, Jr**
- e. Lawrenceville Minor Lot (SUB-007627-2021) –** Application is for approval of 1 lot on 2 acres (out of 15 acres) Identified as parcel 208930000 0002206 Subject property is location on the north side of Dean Road, west of Fogg Road in Section 30, Township 2, Range 08 and is zoned AR (District 4)  
**Applicant: Melissa Lawrence**

## **3. Other**

- a. Design Standard Variance request –** Getwell Church (Byhalia Road Campus)

## **K. Executive Session**