

DeSoto County Board of Supervisors

***Meeting Agenda
August 5, 2019
9:00 a.m.***

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of July Minutes

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

G. 9:00 a.m. – Public Hearing – 2019 Tax Roll

H. Consent Agenda

1. Department of Human Resources: Monthly Health Claims Report
2. Office of Finance & Accounting
 - a. Budget Amendments – Animal Services, Chancery Clerk, Tax Collector, Coroner, District Attorney, Public Defender, Election Commissioners, Sheriff's Departments, Circuit Court Administrator, Adult Drug Court (2), Chancery Court Reporters, Chancery Court Administrator, Garbage & Solid Waste, Motor Vehicle Registration – IT, Bridge & Culvert, Craft at Bethel Rd Widening, County Property/Liab Insurance, Sheriff's Department, Self-Funded Health Risk Management
 - b. Board Proceedings
3. Road Department
 - a. Monthly Road Report
 - b. Monthly Work Schedule
 - c. Road Bond Report
4. Office of Procurement
 - a. Request to Approve Specifications and Solicit Bids for the Following Annual Bids:
 - 1) 20-300-001 - Hot Mix Asphalt Patching and Milling
 - 2) 20-300-002 - Traffic Striping
 - 3) 20-300-003 - Slurry, Micro & Scrub Seal
 - b. Record of Emergency Purchases for Dirt & Hauling for Phase III of Rubbish Facility Since Declaration of Emergency on June 27, 2019 to Make Part of the Board Minutes

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H. Consent Agenda, continued

- 8. Meal Log Affidavits (2)
- 9. Corrections to 2018 Land Roll

I. Old Business

- 1. PS&E Submittals Tracy Huffman
 - a. Letter Requesting Authorization from MDOT for Construction Phase of Holly Springs Road Project and Authority to Advertise for Bids
 - b. Checklist for PS&E Assembly
- 2. Enter Into the Formal Record and Make a Part of the Board Minutes Tracy Huffman
 - a. Task Order #9, Amendment 3 – Holly Springs Build Grant Support
 - b. Task Order #10 – Rebid Star Landing Road Bridge Replacement Project
 - c. Fogg Road – Approval of Supplemental Agreement Combining Previously Approved Supplemental Agreements 1 & 2
- 3. MOA – LPA Agreement for Holly Springs Road – FBLD-1920-00(007) 104863-801000 Tracy Huffman
- 4. Holly Springs Road Wetland Mitigation Purchase Agreement Approval & Signature Tracy Huffman
- 5. Commerce Street MOU with City of Hernando Tony Nowak
- 6. Gale Center Lease with City of Hernando Tony Nowak
- 7. Hawks Crossing Survey Tony Nowak

J. Planning

Bennie Hopkins &
Austin Cardosi

- 1. Consent
 - a. **Sunset and Sandy Minor Lot (#7365)** Approval of 2 lot(s) on 3.12 acre(s). Subject property is identified as Parcel #2-07-7-26-00-0-00014-00. Subject property is located on the north side of Sunset Road and east of Sandy Betts Road in Section 26, Township 2, Range 7 (District 5)
Applicant: Barry Barton
 - b. **Boggan’s Crossing Minor Lot (#7366)** Approval of 3 lot(s) on 5.99 acre(s). Subject property is identified as Parcel #3-06-2-04-00-0-00014-00. Subject property is located on the north side of Vaiden Road and east of Anderson Lane in Section 4, Township 3, Range 6 (District 5)
Applicant: Pamela Murphy

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J. Planning, continued

- c. **James 3 Lot Minor Lot (#7367)** Approval of 3 lot(s) on 10.0 acre(s). Subject property is identified as Parcel #2-08-8-28-00-0-00021-00. Subject property is located on the west side of Tulane Road and south of Nesbit Road in Section 28, Township 2, Range 8 (District 4)
Applicant: Kevin James

- d. **Cagle Minor Lot (#7368)** Approval of 3 lot(s) on 11.03 acre(s). Subject property is identified as Parcel #3-06-3-08-00-0-00007-08 & #3-06-3-08-00-0-00007-01. Subject property is located on the west side of Craft Road and south of Vaiden Road in Section 8, Township 3, Range 6 (District 5)
Applicant: Martin Cagle

- e. **Bettye's Minor Lot (#7369)** Approval of 2 lot(s) on 3.66 acre(s). Subject property is identified as Parcel #2-07-6-13-00-0-00037-00. Subject property is located on the south side of Bridgforth Road and west of Pleasant Hill Road in Section 13, Township 2, Range 7 (District 5)
Applicant: Robert Farley

- f. **P&H Estates Minor Lot (#7370)** Approval of 1 lot(s) on 5.00 acre(s) out of 165.00. Subject property is identified as Parcel #3-06-9-32-00-0-00005-00. Subject property is located on the west side of Alphaba Road and north of County Line Road in Section 32, Township 3, Range 6 (District 5)
Applicant: Jeremy Reid

K. New Business

- 1. **10:00** - Request for Funding – Southaven Arts Council Vicky Neyman

- 2. FBLD-1920-00(007)LPA 104863-801000 – Approval of Task Order #11 for Holly Springs Road Segment 2 Preliminary Engineering Services and Board President Signature Tracy Huffman

- 3. Animal Services - Request for "Pets"ember Event Monica Mock

- 4. Office of Procurement
 - a. Sheriff's Department - Purchase of Vehicle Over \$25,000 Karen McNeil
 - b. Sheriff's Department - Purchase of SWAT Helmets Over \$25,000 Karen McNeil
 - c. IT - Purchase Over \$25,000 – Software for Munis Project Karen McNeil

- 5. Office of Finance and Accounting Andrea Freeze & Stephanie Hanks
 - a. Preliminary Inventory Dispositions – Facilities, IT, Road Department Hunter Pettigrew
 - b. Request Board President Signature for Certified Inventory Clerk Training Registration

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K. New Business, continued

- c. Interfund Transfers – General Fund to Bridge Fund, Volunteer Fire Dept Buildings to VFD Recruitment, Parks to Road Dept.
- d. Claims Docket
 - 1) Region IV - Explanation of Invoice
- 6. Grant Administration Bryan Riley
 - a. Request Approval to Close Out 2018 Edward Byrne Memorial Grant for Youth Drug Court and Board President Signature
 - b. Request Approval to Accept Funds, Board President Signature, and Andrea Freeze Designated as Secondary Signatory Official for the following:
 - 1) DUI Grant – 405D Alcohol & Drug Impaired
 - 2) OP Grant – 402 Occupant Protection
- 7. Road Department Andy Swims
 - a. Finding of Fact – 1410 Slocum Road
 - b. Finding of Fact – 14250 & 14244 Miller Station
 - c. Request Approval for Pile Testing at Stateline Road (Olive Branch) Bridge
 - d. Request Approval for Equipment Repair Over \$5,000 for Trackhoe
 - e. Request Approval for Equipment Repair Over \$5,000 for Dozer
 - f. Request Approval for Equipment Repair Over \$5,000 for Mini Excavator
 - g. Request for School Bus Turnarounds
 - 1) Byhalia Road across from Butler Pool & Spa
 - 2) Holly Springs Road Ext.
 - 3) 10187 Holly Springs Road

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K. New Business, continued

7. g. Road Department, Request for School Bus Turnaround, continued

4) 9196 Horn Lake Road

8. Contract Administration

Pat McLeod

a. IT – Finding of Fact – MNJ Technologies & Meraki, Inc for SME License Support

b. Circuit Court Reporters – Stenograph – Finding of Fact

c. Road Department – HDR Engineering

9. Justice Court Special Prosecutor - July 25, 2019 – William Seale

Vanessa Lynchard

10. Justice Court Special Prosecutor – July 23, 2019 – William Seale

Vanessa Lynchard

11. Court Order Appointing Drug Court Public Defender – Attorney Jeff Padgett

Vanessa Lynchard

12. Interfund Transfer – Health Insurance

Vanessa Lynchard

L. Executive Session

~Coming Events~

August 6 – Primary Election

August 6 – 4:30 – 7 pm – MPO Public Meeting in Board Room

August 19 – 8:30 a.m. - DeSoto Public Improvement Corporation Board Meeting