

DeSoto County Board of Supervisors

Meeting Agenda
August 03, 2020
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of July Minutes

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

G. 9:00 a.m. – Public Hearing

- a. Presentation of Final Tax Roll for 2020
- b. Valuation Protests
- c. Proof of Publication of Public Hearing to Make Part of Board Minutes

H. Consent Agenda

1. Board Proceedings – Signature Required
2. Department of Human Resources: Monthly Health Claims Report
3. Office of Finance & Accounting
 - a. Budget Amendments – Animal Services, Sheriff’s Dept/Ending Cash Increase, General Fund Revenues, Circuit Clerk, County Prop/Liability Insurance, Planning Commission, Finance & Accounting, Circuit Court, County Registrar/Ending Cash, Sheriff Departments, Sheriff Canteen Fund, Environmental Services, DHS/Economic Assistance, DeSoto Council/Ending Cash, Chancery Court Reporters, County Parks & Greenways, Garbage & Solid Waste (2), Sheriff-Forfeitures, Road Management, Bridge & Culvert/Storm Debris Removal, Senate Bill 2002/Holly Springs Rd, Bond Project Fund, Software Project
 - b. Final Inventory Dispositions – Sheriff
 - c. Request for Interfund Transfer – Repay Road Department for Work Done for Other Departments

DeSoto County Board of Supervisors

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H. Consent, continued

d. SID Forfeitures

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account and for the District Attorney's Office to receive their 20% in the form of a check. Please approve the transfer of the funds and the clerk to write the check.

Case #	Date Seized	Rec #	Amount	Date of Forfeiture	District Attorney (20%)	Clerk/Public Fees
2020-43741	05/14/2020	39346	3009.00	07/17/2020	601.80	161.00
		TOTAL	\$ 3,009		\$ 601.80	\$ 161.00

e. Monthly Expenses for Tax Collector/Tax Assessor/Sheriff

4. Road Department

- a. Road Bond Report
- b. Monthly Road Report

5. Contract Administration – Auto Renewal

- a. Robertson Donald Park – Ballfield Maintenance - Richard Barnes
- b. Sheriff's Department – Smart Communications
- c. Election Commission – Victor McKinney
- d. Justice Court – Secure Shred
- e. Sheriff's Department - eCitation
- f. EMS - Aladtec
- g. Youth Court – Secure Shred

6. Enter Into the Formal Record and Make a Part of the Board Minutes

- a. Amazon – Site Agreement in Final Form
- b. FY2019 Edward Byrne JAG Grant – Sheriff's Department – Additional Pages – Fully Executed

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- c. Letters De-obligating the County from FY17 & FY18 JAG Grants (City of Southaven & City of Olive Branch)
- d. Holly Springs Road Right of Way Certifications
- 7. Meal Log Affidavits (2)
- 8. Business Investment Incentives – Final Resolutions
 - a. Hart & Cooley, Inc. 5-Yr. Personal Property (Expanded) \$ 854,949.00
(Effective: 01/01/2020 through 12/31/2024)
 - b. Rite-Hite Products Corporation 5-Yr. Personal Property (Expanded)
\$ 3,692,669.00
(Effective: 01/01/2020 through 12/31/2024)
 - c. EPE Industries USA, Inc. 9-Yr. Real Property (New) \$18,450,000.00
(Effective: 01/01/2020 through 12/31/2028)
 - d. Johnson Controls – Hitachi Air Conditioning North America, LLC
10-Yr. Real Property (New) \$ 12,326,467.00
(Effective: 01/01/2020 through 12/31/2029)
 - e. K.T.G. (USA), Inc. 10-Yr. Real & Personal Property (New) \$ 13,161,140.00
(\$12,260,000. – Real + \$901,140. – Personal)
(Effective: 01/01/2020 through 12/31/2029)
- 9. Receiving Clerk Update for Youth Services –
Add Vicki Patton as Assistant Receiving Clerk
Juvenile Court 001-163
Youth Court Administrator 001-164
- 10. Constables Report – Lee Hodge

I. Old Business

- 1. Recommendation for Ingram’s Mill Road Bridge Replacement Award Tracy Huffman
- 2. Storm Update Robert Jarman
Ray Laughter
Chief Chris Olson
 - a. Determination of Continuation of Emergency Declaration from June 1st – Board of
Signature Required Supervisors

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- b. Request for Reimbursement from FEMA Vanessa Lynchard
- 3. **9:30 a.m.** - Business Investment Incentives
 - a. Fed Ex Ground Chris Pace
 - b. Revision of Free Port & Real/Personal Incentives Forms Vanessa Lynchard
- 4. Website Redesign Committee Update Christie Barclay
- 5. COVID-19 (Coronavirus) Updates
 - a. EMA/EMS Updates Chris Olson & Mark Davis
 - b. Revision of Back to Work Policy Carla Crockett
 - c. Executive Orders Summary Vanessa Lynchard
- 6. Energy Project Vanessa Lynchard
 - a. Building List
 - b. Letter of Intent – Signature Required
- 7. Justice Court - Constables Service of Process Update Vanessa Lynchard
- 8. Justice Court Building – Final Contract with Urban Arch – Signature Required Tony Nowak
- J. New Business**
 - 1. Facilities Projects Shawn Houston
 - a. Repair Padded Cells at Detention Center
 - b. Awning at EMA
 - 2. Walls Fire Protection District Supervisor Denison
 - a. Resignation of Robert Ramage
 - b. Appointment of Chris Bryant
 - 3. Animal Services – Restricted Donation from Anonymous Donor Monica Mock
 - 4. Stateline Road Bridge at Horn Lake Creek – Award Recommendation from Southaven Vanessa Lynchard
 - 5. Corrections to 2019 Land Roll
 - 6. Office of Procurement

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- a. Judicial Order for Purchase of Equipment for Court Reporter – Amanda Kisor Vanessa Lynchard
- b. Sheriff’s Department – Purchase Exceeding \$25,000 Angie Irving
- 7. Office of Finance and Accounting Andrea Freeze & Stephanie Hanks
 - a. Preliminary/Final Inventory Disposition– Facilities
 - b. Claims Docket
- 8. Grant Administration Sheila Garrett
 - a. Request to Apply for Court Pandemic Response & Recovery Grant for Juvenile Court – Signature Required
- 9. Contract Administration Pat McLeod
 - a. IT - NVIDIA Support – CDW-G & Zones – Finding of Fact for Prepayment
 - b. Sheriff’s Department – Summit Food Service – Signature Required
 - c. Road Department – Digital Now – Finding of Fact for Prepayment – Signature Required
 - d. IT – Next Step Innovation – Signature Required
 - e. EMA – Network Innovations Government Services – Signature Required
 - f. IT – Lucid8 – Finding of Fact for Prepayment
 - g. Sheriff’s Department – NWCC Criminal Justice – Signature Required
- 10. Road Department Robert Jarman
 - a. Finding of Fact – 2915 & 2884 Red Banks Road
 - b. Finding of Fact – 6172 Sandbourne West
 - c. MDOT Easement & Construction Agreements for I-269 from I-55 to SR305 and SR305 to the Marshall County Line
- 11. Chancery Clerk – Amend Hiring Practice for Part-time Employees Misty Heffner

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|---|---|
| 12. Fire/EMA Committee Update | Supervisor Caldwell
& Supervisor Lee |
| 13. Transportation Committee Update | Supervisor Caldwell
& Supervisor Lee |
| 14. Virtual Groundbreaking for AWG | Vanessa Lynchard |
| 15. Appointments | Pat McLeod |
| a. Requisition & Receiving Clerk Update for Road Department-
Remove Requisition Signers Angie Tapley & Kenny Woods, Add Rodney Prince:

156-300 Dept of Road Management
156-370 Starlanding Rd E-Tulane-Getwell
156-374 Commerce Street-Della to Jaybird
156-376 Various Roads (Hwy 304 Ovrly-2 miles)
156-378 Armory Road
160-333 County Engineer
160-351 Holly Springs Road
160-353 Pepperchase Road Improvements
160-358 COE Feasibility Study
160-359 NRCS Project
160-361 Craft Road Overpass
160-362 Bridge Updates
160-364 Nail Road-Hacks Cross-Ctr Hill
160-369 McIngvale Road Extd
160-373 Stateline Road Box Culv
160-377 Craft at Bethel Rd Widening
160-379 Swinnea Rd-Star Landing to Bankston
160-389 Nail Road – Hacks to Polk Lane
160-390 Craft Rd – Hawks North to Bethel
160-399 Bridge and Culvert
001-346 Fleet Management
Remove Gail Bernard as Assistant Receiving Clerk | |
| b. Appointment of Inventory Control Clerk – Stephanie Hanks | Pat McLeod |
| c. Appointment of Assistant Inventory Control Clerk for Sheriff’s Department –
Madison Bryant | |
| 16. Approval of Updated Committee List | Pat McLeod |
| 17. MAS Confirmation of Dates | Vanessa Lynchard |

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18. Solid Waste Discussion

Vanessa Lynchard

19. Budget FY21

Vanessa Lynchard

K. Planning

1. **Consent Minor Lot**

Bennie Hopkins &
Austin Cardosi

- a. **Sammons Malone 3 Lot Minor (#7491)** Approval of **3** lot(s) on **11.04** acre(s). Identified as Parcel # *207735000001300*. Subject property is located on the east side of Malone Road and north of Byhalia Road in Section 35, Township 2, Range 7 (District 5)
Applicant: Ian Sammons
- b. **Kevin Jones Minor Lot (#7492)** Approval of **2** lot(s) on **8.08** acre(s). Identified as Parcel # *307203000 0002001*. Subject property is located on the west side of Malone Road and north of Byhalia Road in Section 03, Township 3, Range 7 (District 5)
Applicant: Kevin Jones

L. Executive Session

~Coming Events~

August 10-13 – MAS Annual Convention in Biloxi