

# DeSoto County Board of Supervisors

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**Meeting Agenda**  
**July 06, 2021**  
**9:00 a.m.**

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of June Minutes – MS Code 19-3-27**

**E. Approval of Agenda: Additions & Deletions**

**F. Citizens Remarks & Presentations**

1. American Red Cross

Mr. John Brown

**G. Consent Agenda**

1. Department of Human Resources: Monthly Health Claims Report
2. Office of Finance & Accounting
  - a. Budget Amendments – MS Code 19-11-19 – Sheriff Patrol/Law Enforcement, Sheriff Department, Volunteer Fire, GO Bond Projects
  - b. Quarterly Allocations – MS Code 27-1-9 & 19-25-13 -Fourth Quarter
    - Tax Assessor - \$375,378.00
    - Tax Collector - \$370,720.75
    - Sheriff - \$6,834,914.50
  - c. Final Inventory Disposition – Sheriff’s Department
  - d. Credit Card Travel Expenses for Board of Supervisors – MS Code 19-3-68
3. Elected Officials Budget Requests for FY22:
  - Sheriff – MS Code 19-25-13
  - Tax Collector – MS Code 27-1-9
  - Tax Assessor – MS Code 27-1-9
4. Road Department
  - a. Monthly Work Schedule
  - b. Monthly Road Report
  - c. Monthly Bond Report
5. Office of Procurement
  - a. Request to Approve Bid Specifications and Solicit Bids for Annual Bid for Polyethylene and Polypropylene Pipe - Bid File # 22-300-001

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## **G. Consent, continued**

- b. Request to Approve Bid Specifications & Solicit Bids for Annual Bid for Culverts  
– Bid File # 22-300-002
- 6. Meal Log Affidavits (4) - MS Code 19-25-74
- 7. Contract Administration – Auto Renewal
  - a. Board of Supervisors – Region IV – Northwest MS Crisis Intervention MOU
  - b. Chancery Clerk – Corporation Service Company – Electronic Recording
  - c. Circuit Clerk – Delta Computer Systems Website Hosting Agreement
  - d. IT – Purschill – Support Services
  - e. Chancery Land – Simplifile – Electronic Filing
  - f. EMS – CommuniCare Technology dba Pulsara
  - g. Election Commission – Cost Sharing with Cities for Use of Election Equipment
  - h. Sheriff’s Department – CorrecTek Software – Medical Database for Inmates
- 8. Enter Into the Formal Record and Make a Part of the Board Minutes
  - a. Contract Administration - AAA Vending Services– Fully Executed
  - b. Energy Project – Review Letter from Pickering Engineering
  - c. Energy Project – Executed Contract with ABM
  - d. PILT Payment Notification Letter

## **H. Old Business**

- 1. Amazon Transportation Improvements Bid Evaluation – Signature Required Tracy Huffman
- 2. Ingrams Mill Subcontract – Signature Required Tracy Huffman
- 3. Liability Insurance Update – Vehicle Inventory Vanessa Lynchard
- 4. Safety Improvements Transportation Committee
- 5. Courthouse Potential Renovation/Repair Vanessa Lynchard & Justin Zahner

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## **H. Old Business, continued**

- 6. Justice Court – Request by Architect to Modify Contract Vanessa Lynchard & Sam Barber
- 7. Hawks Crossing – Proposal for Access to County-Owned 26 Acres Sam Barber

## **I. New Business**

- 1. **9:15 a.m.** – Presentation of Real & Personal Property Rolls – MS Code 27-35-81 Tax Assessor,  
Jeff Fitch
- 2. Approval of Order to Equalize the Tax Rolls – MS Code 27-35-83– Signature Required Chancery Clerk,  
Misty Heffner
- 3. Emergency Road & Bridge Repair Fund Program – Signature Required Tracy Huffman
- 4. Human Resources – Insurance Discussion Christina  
Vanderhoven &  
Angela Ramsammy
  - a. **10:00 a.m.** – Meritain and Aetna Three Month Insurance Update Carla Crockett
  - b. Administrative Services Agreement – Signature Required Carla Crockett
  - c. Aetna Self-funded Banking Consent Form – Signature Required Monica Mock
- 5. Animal Services w/ Sam Barber
  - a. Archives Schedule & Record Disposal
  - b. Request to Accept Donations from Eudora United Methodist Church
  - c. Request to Accept Donations from Amazon on an Ongoing Basis
  - d. Vicious Animal Incident – Love Station Andrea Freeze &  
Stephanie Hanks
- 6. Office of Finance and Accounting Andrea Freeze &  
Stephanie Hanks
  - a. Preliminary Inventory Dispositions – Sheriff’s Department
  - b. Preliminary/Final Inventory Dispositions – Sheriff’s Department – Signature Required
  - c. Claims Docket – MS Code 19-13-31
- 7. Contract Administration Angie Irving
  - a. Circuit Clerk – Court Solutions – Payment Processing & Service Agreement - Signature Required on Both

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## **I. New Business, continued**

- b. Sheriff's Department – NWCC Criminal Justice Dept. – Signature Required
  - c. EMA – NI Government Services – Satellite Radio Annual Service – Signature Required
  - d. Sheriff's Department – Amendment to Summit Food Service Agreement – Signature Required
8. Flood Study Update & Letter from MS River Commission Flood Study Committee
9. Office of Procurement Angie Irving
- a. EMA/Nesbit Fire Department – Purchase of Firetruck
    - 1) Make Letter from State Fire Marshall Part of Board Minutes
    - 2) Approval to Amend Budget for an Interfund Loan
    - 3) Approval to Purchase Firetruck over \$25,000
    - 4) Authorize Board Attorney to Draft Agreement with Nesbit Fire Department for Repayment of \$90,000
  - b. Sheriff's Department- Purchase of Equipment Exceeding \$25,000 – 4 Drones Chief Justin Smith
  - c. Sheriff's Department – Purchase Over \$25,000 – Deterra MP Drug Disposal Bags – State Grant OD2A Chief Justin Smith
10. Letter of Support for Hernando – Grant for Sidewalks – Signature Required Supervisor Gardner
11. Justice Court – Approval of Special Prosecutors & Authorize Clerk to Write Checks Vanessa Lynchard  
July 8 – Bill Seale  
July 28 – Hiten Patel

## **J. Planning**

- 1. **Consent Minor Lot** Bennie Hopkins & Austin Cardosi
  - a. **Garner Grove Minor Lot (SUB-007604-2021):** Application is for Approval of 2 lot(s) on 12.5 acres. Identified as parcel 306828000 0000500. Subject property is located on the east of Remington Cove, south of Holly Springs Road in Section 28, Township 3, Range 6 and is zoned A (District 5)  
**Applicant: Mac Garner**

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## **J. Planning, continued**

- b. Burns Minor Lot (SUB-007609-2021):** Application is for Approval of 1 lot(s) on 3.00 acres out of 20.0. Identified as parcel 309204000 0000801. Subject property is located on the south side of Green River Road and west of Hwy 301 in Section 4, Township 3, Range 9 and zoned A. (District 4)

**Applicant: Jimmy & Toni Burns**

- c. Red Banks Crossing Minor Lot (SUB-007610-2021):** Application is for approval of 2 lots on 7.98 acres. Identified as parcel 305930000 0000809 & 305930000 0000806. Subject property is on the west side of Red Banks Road, north of Holly Springs Road in Section 30 Township 3 Range 5 and is zoned A (District 1)

**Applicant: Refugio Alvarado**

## **K. Executive Session**

### **~Coming Events~**

Thursday, July 15 – 4 pm – 20<sup>th</sup> Anniversary Celebration at DeSoto Family Theatre

Sunday, July 25 – 10 a.m. – Eudora United Methodist Church – Annual Animal Shelter Benefit Drive