

DeSoto County Board of Supervisors

Meeting Agenda
June 3, 2019
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of May Minutes

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

1. MAS Scholarship Presentation – Mason Tyler-Blythe Branning
2. Introduction of New 4-H Agent Joy Anderson
3. Protest Personal Property Tax – Antonio Abram
4. Acknowledge and Remember Senator Thad Cochran

G. Consent Agenda

1. Department of Human Resources: Monthly Health Claims Report
2. Office of Finance & Accounting
 - a. Budget Amendments – Sheriff’s Department, Election Support Fund, EMS
 - b. Wire Payments Not Seen on Docket
 - Diversified Companies – DivcoData – Postage - Tax Collector
 - DeSoto County Convention & Visitors Bureau – 2% tax
 - Certified Mail Solutions – Postage - Chancery Clerk
 - c. Board Proceedings – April & May 2019
3. Road Department
 - a. Monthly Road Report
 - b. Monthly Work Schedule
 - c. Road Bond Report
4. Office of Procurement – Requisition Signers
 - a. Remove Kenny Woods as requisition signer for 160-333

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- b. Add Kristie Greer as Requisition Signer for
001-450 – DHS – Economic Assistance
001-458 - DHS – Child Support
001-460 – DHS – Family and Children
- 5. Contract Administration – Auto Renewal
 - a. Facilities – Matheson & Associates
 - b. Sheriff’s Department – MOU with Shelby County
- 6. Enter Into the Formal Record and Make a Part of the Board Minutes
 - a. Road Department – MDOT - ERBR-STPD-0906(4)B Star Landing Rd Bridge
 - b. Road Department – MDOT – ERBR – STP ERBR-STPD-1920(6)B Holly Springs Road
 - c. Opioid Litigation – Engagement to Represent
- 7. Meal Log Affidavits (2)
- 8. Tuition Reimbursement – Administration Office

H. Old Business

- | | |
|---|---|
| 1. Contract with Tyler Technologies | John Mitchell |
| 2. Hawks Crossing Update | Ray Laughter &
Tony Nowak |
| 3. Solid Waste – Sandidge Road Rubbish Pit – Approval of Allen Engineering Contract | Tony Nowak |
| 4. Hawks Crossing – Letter of Agreement with CB&S | Tony Nowak |
| 5. West Commerce Street MOU | Tony Nowak |
| 6. Sheriff’s Department – List of Unmarked Vehicles | Vanessa Lynchard |
| 7. Personnel Policy – Drug Testing | Vanessa Lynchard |
| 8. Cockrum Schoolhouse | Vanessa Lynchard |
| 9. McIngvale Road | Supervisor Caldwell
& Supervisor Lee |
| 10. Holly Springs Road – Wetland Mitigation | |

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I. Planning

Bennie Hopkins &
Austin Cardosi

1. Consent

- a. **Hawkins Revocable Living Trust Minor Lot (#7351)** Approval of 2 lot(s) on 6.322 acre(s). Subject property is identified as Parcel #3-07-6-14-00-0-00021-03 & 3-07-6-14-00-0-00021-01. Subject property is located on the east side of Johnston Road and south of Chamberlin Road in Section 14, Township 3, Range 7 (District 5)
Applicant: Michael Hawkins

2. Other

- a. **Lewisburg Sidewalks Small Purchase – Collins Simpson**

J. New Business

1. **1:30 p.m.** - MS Department of Health Division Of On-Site Wastewater

Duncan Welch, P.E.
Director

2. **2:00 p.m.** - Business Investment Incentives

Jim Flanagan

- a. FedEx Corporate Services, Inc. 10-Yr. Personal Property (New) \$ 3,890,469.00
(Effective: 01/01/2019 – 12/31/2028)
- b. Ground Support Specialist, LLC
Free Port Warehouse, and 10-Yr. Real Property (New) \$ 815,694.47
(Effective: 01/01/2019 – 12/31/2028)
- c. Plaskolite South, LLC 5-Yr. Personal Property (Expanded) \$ 3,197,908.00
(Effective: 01/01/2019 – 12/31/2023)
- d. Milwaukee Electric Tool Corp. Location: 8735 S. Crossroad Dr., Olive Branch, MS
10-Yr. Real Property (New) \$ 26,032,701.00
(Effective: 01/01/2019 – 12/31/2028)
- e. Milwaukee Electric Tool Corp. Location: 12385 Crossroad Dr., Olive Branch, MS
10-Yr. Personal Property (Expanded) \$ 622,767.13
(Effective: 01/01/2019 – 12/31/2028)

3. Office of Procurement

- a. Request Approval for Clerk to Write Check for Payment of Injection Pumps for Road Dept.
- b. Purchase Exceeding \$25,000 – Sheriff's Department - Radios

Karen McNeil

Karen McNeil

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| 4. Parks & Greenways – Fence at DeSoto River Park | Ray Laughter |
| 5. EMS – Approval to Surplus Ambulance | Mark Davis |
| 6. Office of Finance and Accounting | Andrea Freeze & Stephanie Hanks |
| a. Preliminary Inventory Dispositions – IT, Circuit Court Reporters | Hunter Pettigrew |
| b. Preliminary/Final Inventory Disposition – Sheriff’s Department | Hunter Pettigrew |
| c. Interfund Transfer Approval – Work Performed by Road Department for Others | |
| d. Interfund Transfer Approval & Budget Amendment – Postage for Car Tags | |
| e. Claims Docket | |
| 1) Region IV - Explanation of Invoice | |
| 7. Grant Administration | Bryan Riley |
| a. Request Acceptance of Funds for Youth Mentoring Program | |
| 8. Insurance Committee Report | Supervisor Medlin & Vanessa Lynchard |
| a. Line of Duty Pay & Reimbursement | |
| b. Line of Duty Insurance Policy | |
| c. Interfund Transfer & Budget Amendment to Health Insurance Fund | |
| 9. Contract Administration | Pat McLeod |
| a. IT – Next Step Innovation | |
| b. Sheriff’s Department - Comcast | |
| c. IT – BMC Software | |
| d. IT - HiComp | |
| 10. Corps of Engineers Flood Study – Funding Recommendation | Vanessa Lynchard |
| 11. Human Resources - Request for Moonlighting - EMS | Vanessa Lynchard |

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| 12. July 4 th Holiday – Proclamation by Governor Bryant | Vanessa Lynchard |
| 13. Request Approval to Send Letter to MAS Requesting Salary Study | Vanessa Lynchard |
| 14. Update on Road Department Building | Andy Swims |
| 15. Election Commission – Request for Funding for Additional Election | Vanessa Lynchard
& Sissie Ferguson |

K. Executive Session

~Coming Events~

June 5 – Economic Council – 2nd Quarterly Luncheon – Lynn Fitch, Speaker

June 6 – Council of Governments

June 10 – 13 – MS Assoc. of Supervisor Annual Convention – Biloxi, MS