

# DeSoto County Board of Supervisors

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***Meeting Agenda***  
***June 01, 2020***  
***9:00 a.m.***

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of May Minutes**

**E. Approval of Agenda: Additions & Deletions**

**F. Citizens Remarks & Presentations**

**G. Consent Agenda**

1. Department of Human Resources: Monthly Health Claims Report
2. Office of Finance & Accounting
  - a. Budget Amendments – Animal Services, County Property/Liability Insurance (2), Geographic Info Systems, Chancery Clerk Land Records, Environmental Services. Sheriff Departments, EMA/Ending Cash
  - b. Monthly Expenses for Tax Collector/Tax Assessor/Sheriff
3. Road Department
  - a. Road Bond Report
  - b. Monthly Road Report
4. Contract Administration – Auto Renewal
  - a. Sheriff's Department – DeSoto County Law Enforcement Information Sharing
  - b. IT – Tyler Technologies
5. Contract Administration – Make a Part of the Board Minutes
  - a. Sheriff's Department – Motorola Radio Lease Purchase – Fully Executed
  - b. JAG Grant – Joint Letter of Withdrawal – Fully Executed
6. Add Requisition Signer – Election Commission – Laura Edler  
Remove Requisition Signer – Election Commission – Barry Chatham  
Election Commissioners 001-180      Election Support Fund 001-182

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## **G. Consent Agenda, continued**

7. Meal Log Affidavits (2)
8. Chancery Clerk Allowance

## **H. Old Business**

- |   |  |
|---|--|
| 1. Storm Update   | Chief Chris Olson<br>Robert Jarman<br>Ray Laughter |
| a. Determination of Continuation of Emergency Declaration from May 4 <sup>th</sup> –<br>Signature Required        |  |
| 2. EMA – Request to Purchase Two Trucks over \$25,000 Using Homeland Security<br>Grant Funds                      | Chris Olson  |
| 3. 4-Year Road Plan & Future Projects   | Tracy Huffman,<br>Robert Jarman &<br>Scott Young   |
| a. Engineer Selection for Getwell/Pleasant Hill Intersection  |  |
| b. Task Order for Polk Lane – Legacy Terminii to Nail   |  |
| 4. Holly Springs Road   | Tony Nowak   |
| a. Request to Appoint Special Counsel for Purchase of 2 Right of Ways   |  |
| b. Request to Acquire Appraisals  |  |
| 5. <b>Public Hearing</b> - Environmental Services – 19-5-105 Code Violation -<br>6005 Rolling Hills, Olive Branch | Ray Laughter                                       |
| 6. COVID-19 (Coronavirus) Updates   | Vanessa Lynchard                                   |
| a. Current Safety Measures by Office  |  |
| b. New Orders by Governor or President  |  |
| c. Revised Employment Policy & Procedures   | Carla Crockett                                     |
| d. Election Commission – Voting Screens   |  |
| 7. CVB/Tourism Building   |  |
| a. Agreement with CVB   | Tony Nowak   |
| b. Corrected Bid Tab  | Pat McLeod   |

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## **H. Old Business, continued**

- 8. Animal Shelter Upgrades Shawn Houston
- 9. Workforce Center Allocation Vanessa Lynchard

## **I. New Business**

- 1. **10:00 a.m.** - Business Investment Incentives Bryant Henley
  - a. Avaya, Inc. - Free Port Warehouse
  - b. Kendra Scott Design, Inc. – Free Port Warehouse
  - c. FedEx Ground Package System, Inc. – Fee In Lieu
- 2. Animal Shelter – Eagle Scout Project Proposal Monica Mock & Ava Look
- 3. Election Commission – Purchase of Additional Express Voting Machines Danny Klein
- 4. Road Grant Opportunities Robert Jarman, Scott Young, & Tracy Huffman
  - a. Holly Springs Road – BUILD Grant – Signature Required
  - b. Star Landing Road – DCIP (Defense Community Infrastructure Program)
- 5. Office of Procurement
  - a. EMS – Request to Purchase Stretcher for New Ambulance Mark Davis
  - b. Request Authority to Bid – Partial Roof at Old Jail Shawn Houston
- 6. Office of Finance and Accounting Andrea Freeze & Stephanie Hanks
  - a. Claims Docket
- 7. Grant Administration Andrea Freeze
  - a. Acceptance of Grant Award from MDEQ for Household Hazardous Waste Day
  - b. JAG Grant Application for Youth Drug Court – Signature Required

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## **I. New Business, continued**

- |  |                  |
|--|------------------|
| 8. Contract Administration   | Pat McLeod       |
| a. IT – Zohno, Inc – Finding of Fact for Prepayment                                      |                  |
| b. IT – HiComp – Finding of Fact for Prepayment  |                  |
| c. Justice Court – Cummins Allison – Finding of Fact for Prepayment – Signature Required |                  |
| d. IT – ESRI – Finding of Fact for Prepayment – Signature Required                       |                  |
| e. IT – BMC Software – Finding of Fact for Prepayment – Signature Required               |                  |
| f. Administration - AAA Vending Services   |                  |
| 9. Legislation – 2020 Session  | Vanessa Lynchard |
| a. HB494 – Purchases up to \$2,000 Without a Purchase Order                              |                  |
| b. HB1490 – Judicial Expansion Bill  |                  |
| 10. <b>2:00 p.m.</b> - Justice Court – Supreme Court Rules of Court                      |                  |
| 11. Road Department  | Robert Jarman    |
| a. Finding of Fact – 7662 McElroy Road   |                  |
| 12. DeSoto County Grievance Committee  | Pat McLeod       |
| 13. Liability Insurance Small Claims   | Vanessa Lynchard |
| 14. Request for Recessed Board Meeting on Tuesday, June 2 <sup>nd</sup> at 8:00 a.m.     | Vanessa Lynchard |

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## J. Planning

### 1. Consent

Bennie Hopkins &  
Austin Cardosi

- a. **Blake Tarrance Minor Lot (7469)** – Application is for Approval of 3 lot(s) on 14.00 acres. Identified as Parcel # 3-06-6-23-00-0-00011-01. Subject property is located on the north side of Holly Springs Road and east of Hwy 305 in Section 23, Township 3, Range 6 (District 5)  
**Applicant: Blake Tarrance**
- b. **Jones Place Minor Lot (7470)** – Application is for Approval of 2 lot(s) on 5.00 acres. Identified as Parcel # # 2-08-8-28-00-0-00004-00. Subject property is located on the south side of Nesbit Road and east of Horn Lake Road in Section 28, Township 2, Range 8 (District 4)  
**Applicant: Kashana Jones**

### 2. Other

- a. 930 Cedar Ridge
- b. ~~Project Engineer Selection – Pleasant Hill and Getwell Signal~~
- c. Zoning Ordinance Update meeting
- d. Request for signatures on approved Ordinances

## K. Executive Session

### ~Coming Events~

Friday, June 12 - Road Department Safety Luncheon with SouthGroup – 11:30 a.m.

August 10-13 – MAS Annual Convention in Biloxi

September 29 – October 1 – Washington Congressional Briefings