

# DeSoto County Board of Supervisors

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## ***Meeting Agenda***

***May 7, 2018***

***9:00 a.m.***

### **A. Call to Order**

### **B. Invocation – Bill Sowell, Vietnam Veteran**

### **C. Presentation of Colors by Olive Branch High School Marine Corps JROTC Pledge of Allegiance**

### **D. Approval of April Minutes**

### **E. Approval of Agenda: Additions & Deletions**

### **F. Citizens Remarks & Presentations**

1. Resolution of Appreciation – Wade Carter
2. Military Appreciation Month Resolution
3. Recognition of Military Personnel – Active & Retired

### **G. Consent Agenda**

1. Department of Human Resources: Monthly Health Claims Report
2. Office of Finance & Accounting
  - a. Budget Amendments – Vol Fire Dept, Animal Services, Bridge & Culvert, Facilities Project/Chancery Court, Capital Projects/County Wide Software, Justice Court Judges, Patrol/Law Enforcement, Tax Assessor, Patrol/Law Enforcement/Prisoners Med Exp, Rescue Unit, Sheriff/Special Investigations Division, Chancery Court Administrator, Facilities Projects/Circuit Clerk Offices
  - b. Final Inventory Dispositions – IT
3. Road Department
  - a. Monthly Road Report
  - b. Monthly Work Schedule
  - c. Road Bond Report
  - d. Changes to Road Register
  - e. Establish as Part of the Formal Record and Make Part of Board Minutes - Notice To Proceed – Commerce Street, Red Banks Road, Byhalia Road Overlay
4. Contract Administration – Auto Renewal

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- a. Facilities Management – EK Automation
- b. Election Commission – Interlocal Agreement With Cities Shared Funding and Use of Election Equipment
- c. Adult Drug Court – Copy Plus Inc
5. Establish as Part of the Formal Record and Enter Into the Board Minutes – All Signatures Achieved
  - a. Contract Administration - Accounting – J.E. Vance
  - b. Grant Administration – EMPG County Application & Work Plan
  - c. Facilities Management – Chancery Courtroom Certificate of Inspection
6. Chancery Clerk Allowance
7. Resolution Approving Sale of Abandoned Property - 2003 Mustang – Signature Required and Documentation of Sale of Abandoned Property
8. MSU Vet Visits 5/3 & 5/4; 6/28 & 6/29 and Authorize Clerk to Write Checks
9. Justice Court Monthly Report
10. Constables Annual Financial Report for 2017
  - a. Bobby Holloway
  - b. Lawrence Vaughn, Jr.
11. Business Investment Incentive – Final Resolution  
  
AmerisourceBergen Drug Corporation: 10-Yr. Real & Personal Property (New):  
\$ 74,465,483.00 – Total  
(\$28,428,704. – Real + \$46,036,779. – Personal) (Effective: 01/01/2018 – 12/31/2027)
12. Uniform Reimbursement (3)
13. Human Resources - PPO Summary Plan Documents – Medical & Dental – Need Signature

## **H. Old Business**

1. FY18 Bond – No Protest Resolution
2. Environmental Services – Stormwater Compliance Update

Elizabeth Clark &  
Steve Pittman

Ray Laughter

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|---|---------------------------|
| 3. Keep DeSoto County Beautiful – Spring Clean Up Recap   | Ray Laughter              |
| 4. Office of Procurement  | Pat McLeod                |
| a. Bid Tab Correction for Overlay Bid   |                           |
| b. Request to Approve Lease Specifications & Solicit Proposal for Lease of Land - Bid File # 18-100-002 | Pat McLeod & Angie Irving |
| 5. Contract Administration – Lehman Roberts Overlay Contract – Request Signature                        | Pat McLeod                |
| 6. Road Department - Limb & Rubbish Pick Up Policy  | Andy Swims                |
| 7. EMA Mutual Aid Agreement   | Tony Nowak & Chris Olson  |
| 8. Landfill Phase II Construction – Contract Approval   | Tony Nowak                |
| 9. MAAG Dues Update   | Vanessa Lynchard          |
| 10. Cathey Road Property  | Vanessa Lynchard          |
| 11. Cluster Mailbox Update  | Vanessa Lynchard          |

### **I. New Business**

- |  |                                 |
|--|---------------------------------|
| 1. District 1 – CVB Appointment  | Supervisor Medlin               |
| 2. Office of Procurement   |                                 |
| a. Sheriff's Dept. – Purchase of 2 Ford Interceptors Exceeding \$25,000  | Angie Irving                    |
| b. Sheriff's Dept. - Purchase Exceeding \$25,000 of Laptops for New Patrol Cars  | Karen McNeil                    |
| 3. Office of Finance and Accounting  |                                 |
| a. Preliminary Inventory Dispositions – IT (List), Road Dept (2) (Sweeper & Lowboy Trailer), Fleet (2007 Chevy Dually) |                                 |
| b. Claims Docket   | Andrea Freeze & Stephanie Hanks |
| c. Finance & Accounting Department Report  | Andrea Freeze                   |
| 4. Grant Administration  | Tanner Kuntz                    |
| a. Discussion of Year 3 NFusion Carryover Budget   |                                 |
| b. Modification of FY16-FY18 Household Hazardous Waste Day and Ewaste Grants   |                                 |
| c. May 2018 Grants Update  |                                 |
| d. Solid Waste Enforcement Officer Program   |                                 |

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|--|----------------------------------|
| 5. Road Department                                     | Andy Swims                       |
| a. Finding of Fact – 4541 Center Hill Road             |                                  |
| 6. Contract Administration                             | Pat McLeod                       |
| a. IT – Hewlett Packard – Finding of Fact              |                                  |
| b. Sheriff’s Department – GreenServ                    |                                  |
| 7. Justice Court – Prosecutor for Plea Days Update     | Vanessa Lynchard                 |
| 8. IT – Department Report                              | John Mitchell                    |
| 9. Earth Day Recap                                     | Pat McLeod                       |
| 10. Advertising County Resources – Lewisburg Golf Team | Vanessa Lynchard                 |
| 11. Capital Projects                                   | Vanessa Lynchard                 |
| 12. FY19 Budget  | Vanessa Lynchard                 |
| <b>J. Planning</b>                                     | Bennie Hopkins<br>Austin Cardosi |

**1. New Business**

**a. Consent Minor Lot**

- i. **Coleman 3 Lot Minor Lot (7243)** – Approval of 3 lots on 9.36 acres. Identified as Parcel #3-05-3-06-00-0-00005-01. Subject property is located on the east side of Old Byhalia Road and south of Byhalia Road in Section 6, Township 3, Range 5 Zoned A (District 1)  
**Applicant** – James Coleman
  
- ii. **Jason R. Smith Lot Minor Lot (7244)** – Approval of 4 lots on 10.00 acres. Identified as Parcel #3-07-2-04-00-0-00010-01. Subject property is located on the east side of Jaybird Road and north of Bright Road in Section 4, Township 3, Range 7 Zoned A (District 5)  
**Applicant** – Jason R. Smith

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## *Meeting Agenda*

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b. Other

- i. C-4 Zoning Verification – Three Place Rezoning

## **K. Executive Session**