

DeSoto County Board of Supervisors

Meeting Agenda
April 6, 2020
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of March Minutes

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

G. Consent Agenda

1. Board Proceedings – March 2020 – Board President Signature Required
2. Department of Human Resources: Monthly Health Claims Report
3. Business Investment Incentive – Final Resolution
 - a. Earth, Inc. 10-Yr. Personal Property (New)
\$805,436.00
(Eff.: 01/01/2020 – 12/31/2029)
4. Office of Finance & Accounting
 - a. Budget Amendments – Animal Services, County Property/Liability Insurance, Board Attorney, County Prosecutor/Ending Cash
 - b. Wires Not Seen on Docket (4)

Diversified Companies-DivcoData		Postage-Tax Collector
3.4.2020	001.104.594	\$ 1319.36
3.4.2020	111.111.501	\$ 4452.84
DeSoto County Convention & Visitors Bureau		2% tax
2.12.2020	654.000.102	\$ 947,632.03
3.23.2020	654.000.102	\$ 805,048.87
Postage Transfer		
2.7.2020	111.111.501	\$ 9,999.91
3.24.2020	111.000.001	\$ 10,000.00
KeyRisk – Workers Comp Invoice		
3.23.2020	multi depts	\$145,905.00

- c. SID Forfeitures

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G. Consent Agenda, continued

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account and for the District Attorney's Office to receive their 20% in the form of a check. Please approve the transfer of the funds and the clerk to write the check.

Case #	Date Seized	Rec #	Amount	Date of Forfeiture	District Attorney (20%)	Clerk/Publishing Fees
2020-01619	01/08/20	38705	16,360	2/27/2020	3,272	161.00
Vehicle sharing		Auction date	Auction amt			
2019-29759	06/04/19	3/12/20	15,900	2014 Ford Mus	3,180	0.00
		TOTAL	\$ 32,260		6,452	161

Transfer from Sheriff-Seized Fund (123-000-001) \$ 32,260
 Transfer to Sheriff-Forfeiture Fund (120-000-001) \$ 32,260
 Amount to remain in forfeitures (120-000-238) \$ 25,808

Finance Department:

Check amount to the District Attorney \$ 6,613.00
 (120-000-147) \$ 6,452.00
 (120-227-559) \$ 161.00

- d. Monthly Expenses for Tax Assessor, Tax Collector, Sheriff's Department – Statute 27-1-9D/19-25-13
- e. Quarterly Allocations

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G. Consent Agenda, continued

QUARTERLY BUDGET ALLOCATIONS

For Quarter Ending June 30, 2020

TAX ASSESSOR:

Department 103.....\$362,264.67

TAX COLLECTOR:

Department 104.....\$356,793.50

SHERIFF:

Department 200 (Sheriff Administration)	\$ 309,277.75
Department 201 (Aviation)	\$ 63,730.17
Department 202 (Patrol/Law Enforcement)	\$ 3,771,216.50
Department 216 (DUI Grant)	\$ 67,148.25
Department 220 (Custody of Prisoners)	\$ 1,323,363.75
Department 222 (Prisoners' Medical Expense)	\$ 281,770.50
Department 223 (Juvenile Detention)	\$ 332,558.50
Department 225(Search Unit)	\$ 8,887.50
TOTAL SHERIFF	\$ 6,157,952.92

TOTAL ALLOCATIONS.....\$ 6,877,011.08

- f. Final Inventory Disposition - Facilities
- 5. Road Department
 - a. Road Bond Report
 - b. Monthly Road Report
 - c. Road Register Update
- 6. Contract Administration – Auto Renewal
 - a. EMA – SMAC - Statewide Mutual Aid Compact
 - b. Tax Assessor & Tax Collector – Tanger Mall
- 7. Enter Into the Formal Record and Make a Part of the Board Minutes
 - a. Road Department –Vance Brothers, Inc.
 - b. Environmental Services – MDEQ Approval of Stormwater Management Program

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G. Consent Agenda, continued

- c. Chancery Court – Affidavit of Publication – Validation of Desoto County, MS General Obligation Public Improvement Bond Series 2020
- 8. Justice Court Monthly Settlement
- 9. Meal Log Affidavits (2)
- 10. Remove Receiving Clerk from Human Resources
Please remove Stephanie Paisley as receiving clerk from the following additional account:
001-140 Human Resources
- 11. Chancery Clerk Allowance

H. Old Business

- 1. Holly Springs Road Segment 1 Supplemental Agreement #1 – Signature Required Tracy Huffman
- 2. Storm Update EMA/EMS/Env Serv/Road Dept.
 - a. Storm Proclamation Renewal Discussion
 - b. Emergency Purchases Under Storm Declaration Pat McLeod
 - c. Proclamation of Appreciation for Burn Site Locations Robert Jarman
- 3. COVID-19 Update EMA/EMS
- 4. Reject & Rebid Tourism Renovation Pat McLeod
- 5. Corps of Engineers Update Supervisor Caldwell
- 6. Census 2020 Update Vanessa Lynchard

I. New Business

- 1. Discuss Just Appraised Deed Processing Software Jeff Fitch & Stephen Gullett
- 2. Animal Services Monica Mock
 - a. Permission for Board Attorney to Draw Up Contract With Horn Lake Animal Hospital to be Part of Spay/Neuter Program

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I. New Business, continued

- b. Permission to Close Animal Shelter Saturday, April 11, 2020
- 3. Office of Procurement
 - a. Sheriff's Department - Purchase Exceeding \$25,000 for Ammunition Angie Irving
 - b. Road Department - Purchase of One of More Knuckle Boom Trucks with Loader and Trash Body - Bid File #20-300-007 Angie Irving
 - c. Facilities - Sole Source Purchase & Emergency Purchase Pat McLeod & Shawn Houston
- 4. Office of Finance and Accounting Andrea Freeze & Stephanie Hanks
 - a. Preliminary Inventory Dispositions – Circuit Court Reporters, Road Department
 - b. Revision of Preliminary Inventory Disposition – Road Department
 - c. BOS Travel on Credit Card
 - d. Interfund Transfer Request
 - e. Rail Car Diversions Andrea Freeze
 - f. Claims Docket
- 5. Grant Administration Bryan Riley
 - a. Delayed Reimbursements Memo
- 6. Stormwater Vanessa Lynchard, Scott Young, Ray Laughter
 - a. Marking Storm Drains
 - b. Distributing Brochures to Restaurants
- 7. Approval to Void Tax Sale Vanessa Lynchard
- 8. Contract Administration Pat McLeod
 - a. Sheriff's Department – AT&T – Signature Required Sheriff Rasco

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I. New Business, continued

- b. Facilities Management – Proven Pest
- c. Facilities Management – Cummins Mid South – Amount Changed – Signature Required
- d. IT – Tyler Technologies – Finding of Fact for Prepayment

9. Facilities Committee Update

Supervisor Gardner
Supervisor Lee

10. Road Department

Robert Jarman

- a. Finding of Fact – 1651 Malone Road North
- b. Drag Replacement – Tom Anderson
- c. Approval to Dump Excavated Materials on Private Property
- d. Proclamation of Appreciation – Burn Pit Locations

11. Accept Restricted Donation and Express Thanks to TricorBraun

Vanessa Lynchard

12. Parks & Greenways - Park at Lewisburg - Donation of Land

Ray Laughter

13. Environmental Services – Commercial Vendors Disposal of Tires

Ray Laughter

J. Planning

Bennie Hopkins &
Austin Cardosi

1. Consent Minor Lot

- a. **Pines at Stonewall, Phase 2 Minor Lot (#7453)** Approval of 5 lot(s) on 11.23 acre(s). Identified as #3-05-3-05-00-0-00005-00. Subject property is located on the east side of Louise Rd and south of Byhalia Rd in Section 5, Township 3, Range 5 (District 1)
Applicant: WEN, LLC
- b. **Daniel Williams Minor Lot (#7456)** Approval of 5 lot(s) on 10.48 acre(s). Identified as Parcel #3-07-9-30-00-0-00032-06. Subject property is located on the east side of Belmont Rd and north of Savage Rd in Section 30, Township 3, Range 7 (District 5)
Applicant: Randy Williams

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J. Planning, continued

2. Other

- a. 930 Cedar Ridge Cove
- b. Refund – Trusty
- c. Refund – Hopper
- d. MDOT MOA

K. Executive Session

~Coming Events~

No events – Shelter in Place!