

DeSoto County Board of Supervisors

Meeting Agenda
April 03, 2023
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of March Minutes – MS Code 19-3-27

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

G. Consent Agenda

1. Office of Finance & Accounting
 - a. Local Assistance and Tribal Consistency Fund Annual Report 2022
 - b. Budget Amendment – Sheriff’s Department Circuit Court, Patrol/Law Enforcement/ Community Resources
 - c. Monthly Expenditures & Liabilities – MS Code 19-11-23 (February)
 - d. Monthly Expenses for Tax Assessor, Tax Collector, Sheriff – MS Code 27-1-9D/19-25-13 (February)
 - e. Final Inventory Dispositions – EMA, IT
2. Road Department
 - a. Monthly Road Report
 - b. Monthly Bond Report
 - c. Monthly Work Schedule
3. Meal Log Affidavits (2) - MS Code 19-25-74
4. Constable Annual Report – Lawrence Vaughn, Jr. - MS Code 7-3-45
5. Business Investment Incentive - Final Resolution
 - a. Ruan Transport Corporation
10 Yr. Real Property (New) \$28,463,000.00
(Effective: 01/01/2023 through 12/31/2032)

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G. Consent, continued

6. Office of Procurement
 - a. Approval of Bid Specifications & Authorization to Solicit Bids for Term Bid for Regular Gasoline & Diesel Bid File #23-300-015
7. Uniform Reimbursement – Sheriff’s Department
8. Enter Into the Board Minutes and Make a Part of the Formal Record
 - a. Court Order to Appoint Adam Emerson Family Master and Special Master
 - b. Tax Collector’s Letter of Intent to Not Collect City Taxes

H. Old Business

- | | |
|--|--------------------------------|
| 1. Naming of Coldwater River Bridge on Holly Springs Road | Supervisor Lee & Robert Jarman |
| a. Approval of Sign Design | |
| b. Set Date for Dedication | |
| 2. Board Order to Appoint Brad Hodge as Constable, District 2 – Signature Required | Tony Nowak |
| 3. DeSoto County Connect App Update | Christie Barclay |
| 4. ICAC Notice to Proceed – Signature Required | Lynn Ford |

I. New Business

- | | |
|--|--------------------------|
| 1. Circuit Clerk – 2022 Excess Earnings | Dale Thompson |
| 2. Tornado Damage in Mississippi | |
| a. Task Force Report from EMA | Chris Olson |
| b. Needs of the Counties | Chris Olson |
| c. How Can DeSoto County Legally Help | Tony Nowak & Chris Olson |
| 3. 11:00 am - District Attorney Quarterly Report | Robert Morris |
| 4. Office of Finance and Accounting | Andrea Freeze |
| a. Preliminary Inventory Dispositions – Chancery Court Reporters | Aimee Claire Holder |

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- b. Rail Car Tax Diversions
- c. Budget Amendments –Bond Projects Fund, Bridge & Culverts Projects, Capital Projects Fund
- d. Budget Amendment – Constable Pay – L. Hodge Mallory House
- e. Claims Docket – MS Code 19-13-31

- 5. Youth Court – Intake Officer Administrator Mallory House & Andrea Freeze
 - a. Approval from AOC for Positions
 - b. Approval of Budget Amendments
 - c. Approval to Create the Positions

- 6. Landers Center Expansion Tony Nowak
 - a. Memorandum of Understanding with DC CVB & City of Southaven
 - b. Architect AIA Agreement

- 7. Facilities Department Shawn Houston
 - a. Purchase Over \$25,000 for Chiller Repair
 - b. Budget Amendment – EK Automation Chiller w/ Andrea Freeze

- 8. DeSoto County Fair Hoursing Resolution & Proclamation 2023 – Signature Required Lynn Ford

- 9. Contract Administration Lynn Ford
 - a. Civic Plus – Revised Contract - Signature Needed
 - 1. IT – Support, Maintenance, Hosting w/ Christie Barclay
 - 2. Sheriff – Hosting, SSL Management, Ultimate Department Header
 - 3. Community Resources – Mobile App
 - b. Sheriff’s Department – Region IV Northwest MS Crisis Intervention Team MOU

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I. New Business, continued

- c. IT – ESRI - Finding of Fact for Prepayment
- d. Circuit Court Reporters – Maintenance Agreement with Stenograph
- 10. Office of Procurement Lynn Ford
 - a. Authority for Sheriff’s Department to Use Travel Card for Fuel in FL and TX
 - b. Sheriff’s Department – Purchase over \$25,000 for Vehicle
 - c. Sheriff’s Department - Berla – Finding of Fact for Prepayment of License & Subscription Renewal and Authorize Clerk to Write Check
 - d. Circuit Clerk Election Reporting Equipment Update & Recommendation w/ John Mitchell
- 11. Road Department Robert Jarman
 - a. Approval to Send Letter of Support and Report of Meeting with Olive Branch w/Supervisor Medlin
 - b. LSBP-17(8) State Aid Transfer of Funds Approval
- 12. Parks & Greenways Ray Laughter
 - a. Wheelchair Accessible and Special Needs Playground Equipment Quotes for Lewisburg Park
 - b. Budget Amendment for Roof Repair at Robertson Donald Park
- 13. Committee Reports
 - a. Fire/EMA Committee
- 14. Permission to Travel to MAS Annual Conference Board
 - Supervisors Lee, Gardner, Caldwell, Denison
 - Robert Jarman, Jason Youngblood, Tony Nowak, and Sam Barber

J. Planning

- 1. Other Bennie Hopkins & Ashley Hendricks
 - a. Vacate McDowell Subdivision Plat

K. Executive Session