

# DeSoto County Board of Supervisors

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**Meeting Agenda**  
**April 1, 2019**  
**9:00 a.m.**

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of March Minutes**

**E. Approval of Agenda: Additions & Deletions**

**F. Citizens Remarks & Presentations**

1. Proclamation of National Safe Digging Month

Jamie Payne  
Marathon Pipe Line

**G. Consent Agenda**

1. Department of Human Resources: Monthly Health Claims Report
2. Office of Finance & Accounting
  - a. Budget Amendments – Animal Services, Election Commissioners, Garbage & Solid Waste/Rubbish Pit, Parks & Greenways/Johnson Creek Project, Road Management/Insurance
  - b. Quarterly Allocations for 3<sup>rd</sup> Quarter
3. Road Department
  - a. Monthly Road Report
  - b. Monthly Work Schedule
  - c. Road Bond Report
4. Contract Administration – Auto Renewal
  - a. Road Department – Neel Schaffer General Services
  - b. EMA – Statewide Mutual Aid Compact Agreement
5. Enter Into the Formal Record and Make a Part of the Board Minutes
  - a. Proof of Publication – On Street Parking Ordinance

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## **G. Consent, continued**

6. Add Wayne Hardin & Remove Jason Patrick as Receiving Clerk for Animal Shelter:  
001-444 – Animal Control  
001-445 – Animal Shelter Operations
7. Meal Log Affidavit

## **H. Old Business**

1. **10:00 a.m. – Public Hearing for Nesbit Fire Protection District** Josh Harper &  
Tony Nowak
2. Sheriff's Department – Jail Kitchen Update Robert Jarman
3. IT - Update - Contract with ICON for Justice Court Software John Mitchell

## **I. Planning**

Bennie Hopkins &  
Austin Cardosi

### **1. Consent**

- a. **Eudora Hills Minor Lot (7337):** Approval of **9** lot(s) on **17.82** acre(s) as Parcel #3-09-5-15-00-0-00001-00. Subject property is located on the south side of Commerce Street and west of Baldwin in Section 15, Township 3, Range 9 District 4  
**Applicant: Adam Emerson**
- b. **Bright Road Minor Lot (7338):** Approval of **2** lot(s) on **11.17** acre(s) as Parcel #3-07-2-10-00-0-00002-01. Subject property is located on the south side of Bright Road and west of Malone Road in Section 10, Township 3, Range 7 District 5  
**Applicant: South Creek Homes, LLC**
- c. **Dean Road/Timber Ridge Minor Lot (7339):** Approval of **2** lot(s) on **3.00** acre(s) as Parcel #2-09-7-26-00-0-00015-00. Subject property is located on the north side of Dean Road and east of Baldwin in Section 26, Township 2, Range 9 District 4  
**Applicant: Timber Ridge, LLC**
- d. **Ellis Minor Lot (7341):** Approval of **1** lot(s) on **4.00** acre(s) as Parcel #3-06-5-22-00-000001-00. Subject property is located on the north side of Coryelle Road and west of Hwy 305 in Section 22, Township 3, Range 6 District 5  
**Applicant: Ken Joyner**

### **2. Other**

- a. **Fee Waiver – Lewisburg Primary and Elementary Schools**

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## **J. New Business**

1. Election Commission – Request to Move Ingrams Mill Voting Location from ACI Fire Department to Ingrams Mill Community Center Paul Beale & Danny Klein
2. Fire/EMA Josh Harper & Chris Olson
  - a. ACI Volunteer Fire Department – Purchase of Fire Truck
    - 1) Approve Budget Amendment
    - 2) Authorize Purchase
    - 3) Approval of Application
  - b. Request Approval of County Continuity of Operations (COOP)/Continuity of Government (COG) Plan & All Board Members’ Signatures
3. Smart Asset Study Results Vanessa Lynchard
  - a. DeSoto County Ranks as Second in Purchasing Power Index in Mississippi
  - b. DeSoto County Ranks as Second Most Charitable County in Mississippi
4. Office of Procurement
  - a. Request to Reject Bid on Class I Rubbish Facility Phase III Cell Construction Bid File #19-341-001 Karen McNeil
  - b. Request Approval of Specs and Authority to Re-Bid Class I Rubbish Facility Phase III Cell Construction Bid File# 19-341-002
  - c. Recommendation for Award of Hot Mix Asphalt Overlay on Various Roads Pat McLeod
  - d. Approve Contract with Double T Construction Pat McLeod
5. Office of Finance and Accounting Andrea Freeze & Stephanie Hanks
  - a. Preliminary Inventory Dispositions – Circuit Court Administrator, Extension Service Hunter Pettigrew
  - b. Preliminary/Final Inventory Dispositions – Sheriff’s Department Hunter Pettigrew
  - c. Motor Vehicle Rental Tax Diversion
  - d. Interfund Transfer Request and Budget Amendment - Postage
  - e. Claims Docket
    - 1) Region IV Explanation of Invoice

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## **J. New Business, continued**

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|---|------------------|
| 6. Grant Administration   | Bryan Riley      |
| a. Request Approval of Modification to FY19 Alcohol & Drug Impaired Driving Grant and Authorize Board President to Sign |                  |
| b. Request to Close Out FY19 Justice Assistance Grant for Local Law Enforcement 17LB1171 and Board President to Sign    |                  |
| c. Request to Apply for Solid Waste Assistance Grant fro Waste Tire Recycling and Authorize Board President to Sign     |                  |
| d. Request Approval to Accept Check from Entergy Grant for Earth Day and Authorize the Clerk to Deposit the Check       |                  |
| 7. Contract Administration  | Pat McLeod       |
| a. Sheriff's Department – Securus Technologies – 3 <sup>rd</sup> Amendment to Master Services Agreement                 | Chad Wicker      |
| b. Facilities – Proven Pest – Signature Required  | Pat McLeod       |
| c. IT – Civic Plus – Signature Required   | Pat McLeod       |
| 8. Road Department  | Andy Swims       |
| a. Road Register Change   |                  |
| b. Finding of Fact – 2377 Ross Road   |                  |
| c. Utility Permit Form  |                  |
| 9. Chancery Clerk – Refund of Settlement  | Misty Heffner    |
| 10. Chancery Clerk – Return Excess Fees to County   | Misty Heffner    |
| 11. Animal Shelter – Standard Operating Procedures Manual   | Monica Mock      |
| 12. Discussion on Good Friday Holiday   | Vanessa Lynchard |
| 13. Legal Publication for County Expenses   | Vanessa Lynchard |

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## **J. New Business, continued**

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|---|--------------------------|
| 14. Circuit Court Furniture Purchase  | Vanessa Lynchard         |
| 15. Request for Palmer Home to Use Parking Lot on Saturday, April 13  | Chief Deputy Macon Moore |
| 16. Approval to Travel - Washington Congressional Briefing – Board of Supervisors, Board Attorney, Road Manager, County Administrator | Vanessa Lynchard         |

## **K. Executive Session**

### **~Coming Events~**

- April 6 – Spring Clean Up Day
- April 6-14 – Spring Clean Up Week
- April 10-12 – Congressional Briefing Trip – Washington, D.C.
- April 15 – Board Lunch at Extension Office
- April 17 – Cook Out for Emergency Services at E-911 Building
- April 27 – Earth Day 9 am – 1 pm
- June 10 – 13 – MS Assoc. of Supervisor Annual Convention – Biloxi, MS