

DeSoto County Board of Supervisors

Meeting Agenda

March 2, 2020

9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of February Minutes

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

1. Recognition of Center Hill High School Soccer Team
2. Recognition of Center Hill High School Volleyball Team
3. Introduction of New Waste Pro Employees
 - Mark Rhyan – Division Manager
 - Clint Holmes – Route Supervisor
 - Darius Jones – Regional Operations Manager

G. Consent Agenda

1. Board Proceedings – February 2020 – Board President Signature Required
2. Department of Human Resources: Monthly Health Claims Report
3. Office of Procurement
 - a. Request to Approve Bid Specifications & Solicit Bids for Hot Asphalt Overlay Work 2020 – Bid File # 20-300-006
4. Office of Finance & Accounting
 - a. Budget Amendments – Animal Services, County Prop/Liab Insurance, Facilities Management/Ending Cash
5. Road Department
 - a. Road Bond Report
 - b. Monthly Road Report
6. Contract Administration – Auto Renewal
 - a. Adult Drug Court – Redwood Toxicology

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G. Consent Agenda, continued

- b. Adult Drug Court - Adapts
 - c. Facilities – Matheson & Associates
 - d. Facilities – Fant’s Telephone Service
7. Contract Administration – Make Part of Minutes
- a. Sheriff’s Department – Summit Food Service
8. Enter Into the Formal Record and Make a Part of the Board Minutes
- a. Road Department – Signed Affidavits of Inspection for Roads Overlaid Over One Mile
 - b. Holly Springs Road Segment 1 Contract Documents
Project # FBLD-1920-00(007)
 - c. Johnson Creek Greenway Closeout Documents
 - d. Star Landing Bridge Contract Documents
 - e. FY21 Occupant Protection Grant Application Signed
 - f. FY21 Impaired Driving Grant Application Signed
9. Meal Log Affidavits (3)
10. Add Requisition Signers to Facilities

Please approve Shawn Houston as requisition signer for the following additional accounts:

002-151 Facilities Maintenance
313-256 Fairhaven Vol Fire Dept
313-260 Emergency Management Agency
313-337 Bridgetown Vol Fire Dept
313-338 Lewisburg Fire Dept
313-339 ACI Vol Fire Dept
313-347 Nesbit Fire Dept
313-348 Walls Volunteer Fire Dept
313-350 Eudora VFD Bldg
313-901 Other
380-166 New Justice Court Complex
380-223 Juvenile Detention

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G. Consent Agenda, continued

380-228 County Wide Bldg Security
380-260 EOC Building Complex
380-301 County Building Funds
Please approve Paul Raburn as a requisition signer for 001-151 accounts.

11. E-911 – Resolution for Payroll Draft

H. Old Business

- | | |
|---|--|
| 1. Nail Road – Approval to Advertise for Construction from Hacks Cross Road to Polk Lane | Tracy Huffman |
| 2. Storm Update | Chief Chris Olson Robert Jarman Ray Laughter |
| a. Small Business Administration – Update | |
| b. Storm Debris Collection & Burn Updates | |
| c. Determination of Continuation of Emergency Declaration from January 13 | |
| 3. Board of Supervisor - Appointments | Pat McLeod |
| a. Second District – Keep DeSoto County Beautiful – Jason Gambone Planning Commission – Scott Ferguson | Supervisor Gardner |
| b. Fourth District – Eudora Fire Protection Board | Supervisor Caldwell |
| 4. Parks & Greenways – Mowing | Ray Laughter |
| 5. Retiree Spouse Health Benefits | Supervisor Medlin & Supervisor Denison |
| 6. DIP Grant Application – Project Golden Bell | Vanessa Lynchard |
| 7. Lawn Care Contract | Pat McLeod |
| 8. New Case Document Revised | Carla Crockett |
| 9. 3:00 p.m. - Corps of Engineers Flood Study Update | Marsha Raus |

I. New Business

- | | |
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| 1. Preliminary Earth Day Report & Request Contingency Money for Expenses | Pat McLeod |
| 2. Office of Procurement | |
| a. Purchase Exceeding \$25,000 - Computers for Sheriff's Vehicles | Angie Irving |

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I. New Business, continued

- b. Recommendation for Award for Equipment for Sheriff's Vehicles – Bid File # 20-200-001 Karen McNeil
- c. Purchase Exceeding \$25,000 – Tractor Dozer for Road Department Karen McNeil
- 3. Office of Finance and Accounting Andrea Freeze & Stephanie Hanks
 - a. Preliminary Inventory Dispositions – Sheriff's Department Bryan Riley
 - b. Monthly Expenses for Tax Collector/Tax Assessor/Sheriff Stephanie Hanks
 - c. BOS Travel on Credit Card Stephanie Hanks
 - d. Discussion about Search & Rescue Uniforms Stephanie Hanks
 - e. Claims Docket
- 4. Grant Administration Bryan Riley
 - a. Request Permission to Apply for MDEQ Solid Waste Assistance Grant for Solid Waste Enforcement – Signature Required
- 5. Environmental Services Ray Laughter
 - a. Stormwater Maintenance Inspections on County Owned Facilities – Signature Required
 - b. Litter on County Roads
- 6. Correction to December 16, 2019 minutes – Scrivener's Error Pat McLeod
- 7. Contract Administration Pat McLeod
 - a. IT – Civic Plus
 - b. Sheriff's Department – Idemia Identity & Security – Signature Required
 - c. Sheriff's Department – Elliott Data Systems
- 8. Board Attorney – Depouw Engineering – Allocation of Tax Credit – Signature Required Tony Nowak

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I. New Business, continued

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|---|---|
| 9. Road Department | Robert Jarman |
| a. School Bus Turnaround – 7244 Love Road | |
| b. Nesbit Fire Station Voting Precinct – Parking Lot Expansion | |
| 10. Planning Commission Processes | Vanessa Lynchard, Bennie Hopkins & Austin Cardosi |
| 11. 2020 Jail Inspection Report | Board |
| 12. Handicap Hunt – Request for Donation | Supervisor Lee |
| 13. Updated Job Description | Carla Crockett |
| a. Planning | |
| b. Facilities | |
| 14. Pictorial Directory – Review & Discuss Format & Intranet Location | Carla Crockett & John Mitchell |
| 15. Business Associates Agreement – Lipscomb & Pitts | Carla Crockett |

J. Planning

Bennie Hopkins &
Austin Cardosi

1. **Consent Minor Lot**
 - a. **McMurry Place Minor Lot (#7448)** Approval of 5 lot(s) on 10.48 acre(s). Identified as Parcel #3-06-8-34-00-0-00001-02. Subject property is located on the west side of Treadway Rd and south of Holly Springs Rd in Section 34, Township 3, Range 6 (District 5)
Applicant: Greg McMurry

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J. Planning, continued

2. Final Subdivision

- a. **Honey Ridge Subdivision - Section "A", 1st Rev. of Lots 11 & 12 (7448)** - Application is for approval of Final Subdivision of 2 lots identified as Parcel #3-06-7-35-03-0-00011-00 located on the east side of Hwy 30-5 and north of County Line Rd in Section 35, Township 3, Range 6 and is zoned Agricultural (A) (District 5)

Applicant: Julie Sanford

3. Other

- a. **930 Cedar Ridge Cove**
- b. **Tornado Fee Waiver Extension**
- c. **2019 Year End Report**

K. Executive Session

~Coming Events~

March 3rd – MAS - North Delta Regional Capital Visit

March 3rd – North MS Networking & Business Showcase 2 pm – 7 pm – Landers Center

March 17th – Northern District Transportation – Public Meeting at NWCC Haraway Center – 1:30 pm

March 20th – Economic Development Council Quarterly Luncheon – Keynote Speaker, John Caldwell

March 21st – Boots & BarBQue – Fundraiser for The Arc of NW MS

March 24th -26th - Washington Delegation Congressional Meetings

April 25th – 8 am – Ringing of the Bell to Open Farmer’s Market & Earth Day

April 25th – 8 am to Noon – Earth Day Celebration