

DeSoto County Board of Supervisors

Meeting Agenda
March 01, 2021
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of February Minutes – MS Code 19-3-27

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

G. Consent Agenda

1. Department of Human Resources: Monthly Health Claims Report
2. Office of Finance & Accounting
 - a. Monthly Expenses for Tax Collector/Tax Assessor/Sheriff
MS Code 27-1-9D/19-24-13
3. Office of Procurement
 - a. Request to Approve Bid Specifications & Solicit Bids for Hot Asphalt Overlay Work Bid File #21-300-003
4. Road Department
 - a. Road Bond Report
 - b. Monthly Road Report
5. Contract Administration – Auto Renewal
 - a. Adult Drug Court - Adapts
 - b. Facilities Management – Fant’s Telephone Service
 - c. Animal Shelter – Oak Tree Animal Clinic
 - d. Environmental Services – JD Custom Mowing
 - e. Sheriff’s Department – Shred-It
 - f. Facilities – Affinity Lawn

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- g. Sheriff's Department – Delta State University
- 6. Enter Into the Formal Record and Make a Part of the Board Minutes
 - a. Contract Administration – Sheriff's Department – Mississippi State University
- 7. Uniform Reimbursement (2) – Sheriff's Department

H. Old Business

- 1. Four-Year Road Plan Scoring Supervisor Caldwell
& Supervisor Lee

I. New Business

- 1. Discussion of GIS Fees John Mitchell
- 2. Office of Finance and Accounting Andrea Freeze &
Stephanie Hanks
 - a. Claims Docket – MS Code 19-13-31
- 3. Grant Administration Sheila Garrett
 - a. Request Approval to Apply for MDWFP Grant for Agri-Center Walking Trail
- 4. Contract Administration Angie Irving
 - a. Sheriff's Department – Elliott Data Systems
 - b. Facilities Management – Proven Pest
 - c. Sheriff's Department – Idemia Identity & Security
- 6. Office of Procurement Angie Irving
 - a. Sheriff's Department -Purchase of Office Chairs Exceeding Set Purchasing Limit
- 7. Updates to Appointment Directory Angie Irving
 - a. Board Secretary – Page 4
Remove Pat McLeod
Add Angie Irving
 - b. Procurement Clerk – Assistant - Page 5
Remove Angie Irving

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- Add Vickie Tillman
- c. Receiving Clerk – Page 6
Remove Francine Davis, All Departments
Add Lynn Ford, All Departments
- d. Justice Court Receiving Clerk – Page 7
Remove Vickie Tillman
Add Karen Mullen
- e. Business Investment Incentive Committee – Page 16
Remove Pat McLeod
Add Angie Irving
- f. Local Emergency Planning Committee – Page 21
Remove Jessie Medlin, President BOS
Add Mark Gardner, President BOS
- g. Nesbit Fire Protection District Commissioners – Page 31
Remove Harvey Herring (resignation letter attached) Supervisor Caldwell
Add Kenny Woods for term ending January 2022
- 8. Insurance Committee Report Supervisor Medlin
 - a. Line of Duty
 - b. Bariatric Surgery
- 9. Risk Management Report
 - a. Training Plan
 - b. Authorize Hiring Smith Phillips for Employee Training
 - c. Authorize Hiring Smith Phillips to Review Insurance Requirement for Bids & Purchases

J. Planning

- 1. **Consent Minor Lot** Bennie Hopkins &
Austin Cardosi
 - a. **Catlett Minor Lot, 1st Rev (#7555)** Approval of 1 lot(s) on 4.01 acre(s) out of 24.00 acres. Identified as Parcel # 2-08-4-19-00-0-00016-03. Subject property is located on the west side of Fogg Rd and north of Nesbit Rd in Section 19, Township 2, Range 8 (District 4)
Applicant: Richard Catlett

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K. Executive Session

~Coming Events~

Wednesday, March 3 – MAS Mid-Winter Legislative Meeting – Jackson, MS