

DeSoto County Board of Supervisors

Meeting Agenda
February 5, 2018
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of January Minutes

E. Citizen Remarks & Presentations

1. Introduction of Meredith Wuickham, Director of First Regional Libraries
2. Road Dept. - Employee Recognition – Darrell Dunn and Thomas “Bud” Jones

Supervisor Russell
& Andy Swims

F. Approval of Agenda: Additions & Deletions

G. Consent Agenda

1. Department of Human Resources: Monthly Health Claims Report
2. Office of Finance & Accounting
 - a. Budget Amendments – Animal Services, Chancery Court, Craft at Bethel Rd Widening, Ingrams Mill Bridge Replacement, New Software Project, District 3 Constable, Juvenile Court Project, Hawks Crossing Project, Garbage and Solid Waste, Interfund Transactions, Patrol/Law Enforcement, EMA Equipment Grant, Hernando DeSoto Park, Johnson Creek Greenway Project, Nail Road/Hacks Cross/Center Hill, Motor Vehicle Registration-IT, Dept of Road Management, District 3 Constable
 - b. Final Inventory Dispositions – IT, Sheriff’s Department
3. Road Department
 - a. Monthly Road Report
 - b. Monthly Work Schedule
 - c. Road Bond Report
4. Contract Administration – Auto Renewals
 - a. Facilities - Holliday Exterminating
 - b. Justice Court – Municipal Service Bureau

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5. Office of Procurement
 - a. Request to Approve Bid Specifications & Solicit Bids for County Depository: Bid File #18-121-002
6. Sheriff's Department – Uniform Reimbursement (3)
7. Animal Services – MSU Vet Visits Update
8. Chancery Clerk Allowance
9. Approval of Agreement for Purchase of Equipment with NWCC for Stretchers - Signature Required

H. Old Business

1. Payroll Deductions for Telemedicine Vanessa Lynchard
2. Board Appointments
 - a. M.R. Davis Library Advisory Board – District 2 Supervisor Gardner
3. Airplane Hangar – Request to Waive Penalties Misty Heffner
4. Purchase Agreement with Horn Lake Creek Interceptor Sewer District Tony Nowak
5. Contract Administration – Justice Court – Graphite – Request Board President Signature Pat McLeod
6. Central Church Tax Update Tony Nowak
7. Human Resources - Request Board President Signature on Symetra Forms Vickie Richmann
8. Parks & Greenways – Request to Apply for Recreational Trails Grant for Lewisburg Park at Hawks Crossing Ray Laughter

I. New Business

1. **After Lunch** - Jail Inspection Board & Sheriff
2. **10:00 a.m.** - DeSoto Industries Program Changes & Transportation Service Changes NDPDD & DeSoto Industries
3. Office of Procurement
 - a. Purchase of 2014 Chevrolet Tahoe for Sheriff's Department – Intergovernmental Sales & Transfers Pat McLeod
 - b. Sheriff's Department - Request to Purchase Two Motorcycles Karen McNeil
 - c. Sheriff's Department – Purchase Exceeding \$25,000 for Patrol Car Equipment Karen McNeil
 - d. Tax Collector - Emergency Purchase Angie Irving

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4. Office of Finance and Accounting
 - a. Preliminary Inventory Dispositions – IT, Sheriff’s Department Angie Tapley
 - b. Preliminary/Final Inventory Disposition – Sheriff’s Department Angie Tapley
 - c. Request To Transfer Funds – Gen Fund to Solid Waste
 - d. Request for Cash Drawer for Planning
 - e. Continuing Disclosure Engagement Letter – Request Board President Signature Andrea Freeze
 - f. Claims Docket Andrea Freeze & Stephanie Hanks
5. Contract Administration Pat McLeod
 - a. Facilities – Fants Monitoring Contract & Service Agreement Robert Jarman
 - b. Animal Shelter – MedSafe – Signature Required
 - c. Facilities – Baker Roof Assurance – Signature Required
 - d. Sheriff’s Department – Elliott Data Systems
6. Road Department Andy Swims
 - a. Road Register Update & Adoption
 - b. Four-Year Road Plan/2018 Overlay & Pavement Preservation
7. Grant Administration Tanner Kuntz
 - a. Homeland Security Grant Budget Amendments
 - b. JAG Local Law Grant Closeout
8. Administrative Services – Earth Day Pat McLeod
 - a. Authorize Asking the City About Closing the Square
 - b. Advertising County Resources – Request for Earth Day Advertising & Family Activity
9. School Board Member Recognition Week – Board President Signature Requested Vanessa Lynchard
10. Approval to Travel – WIN Job Center Meeting– February 21 - Jackson, MS Vanessa Lynchard

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| 11. State LPA106892 & SPT00(039) – Approve Maintenance Release Letter for Portion of Johnson Creek Greenway – Canopies and Bike Repair Stations | Tracy Huffman |
| 12. Facilities Committee | Committee |
| a. Approval to proceed with Cost Analysis for Justice Court & Star Landing | |
| b. Request to Change Committee Member | |
| 13. Juvenile Courtroom Ribbon Cutting - Discussion | Vanessa Lynchard |
| 14. Congressional Priorities | Vanessa Lynchard |
| 15. GASB 77 Update | Vanessa Lynchard |
| 16. EMA – Department Review & Update for Board | Chief Bobby Storey |
| 17. Human Resources – Update Job Descriptions & Organizational Charts for County Departments | Vickie Richmann |
| 18. Juvenile Court | |
| a. TPR Attorney Funding | Vanessa Lynchard
& Andrea Freeze |
| b. MOU with MS Office of State Public Defender | Tony Nowak |
| J. Planning | Bennie Hopkins
Austin Cardosi |

1. New Business

i. CONSENT

- a. Collier 2 Lot Minor Lot (7199) –** Approval of 2 lots on 6.58 acres out of 19.5 acres. Identified as Parcel #2-06-9-29-00-0-00017-01. Subject property is located on the east side of Craft Road and north of Harrier Drive in Section 29, Township 2, Range 6 Zoned A-R (District 5)
Applicant – Michael Collier
- b. Coggin 2 Lot Minor Lot (7206) –** Approval of 2 lots on 3.377 acres. Identified as Parcel #1-09-7-36-00-0-00016-00. Subject property is located on the west side of Poplar Corner Road and south

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of Goodman Road in Section 36, Township 1, Range 9 Zoned A-R
(District 3)

Applicant – Dorothy J. Coggin

- c. Chris Griffith Minor Lot (7207)** – Approval of 1 lot on 4.50 acres out of 20.0 acres. Identified as Parcel #4-08-1-12-00-0-00018-04. Subject property is located on the north side of Wheeler Road and west of Hwy 51 in Section 12, Township 4, Range 8 Zoned A (District 5)

Applicant – Christopher Griffith

- d. Hudspeth Minor Lot (7202)** – Approval of 2 lots on 6.00 acres. Identified as Parcel #3-05-5-21-00-0-00001-00. Subject property is located on the west side of Watson DeSoto Road and south of Cathy Road. in Section 21, Township 3, Range 5 Zoned A (District 1)

Applicant – John Hudspeth, Jr.

- e. McDowell-Myrtle Wood Minor Lot (7201)** – Approval of 6 lots on 12.99 acres. Identified as Parcel #3-07-2-03-00-0-00019-00. Subject property is located on the south side of Myrtle Wood Road and west of Malone Road in Section 3, Township 3, Range 7 Zoned A (District 5)

Applicant – McDowell Trust

ii. Final

- a. Chickasaw Bluffs Lakes, Section B – First Revision of Lots 281 & 282 (7208)** – Application is for final subdivision to revise Chickasaw Bluffs Lakes, Section B, combining Lots 281 & 282, creating one lot. Identified as Parcel #3-09-3-07-04-0-00281-03 located on the south side of Horseshoe Bend, west of Wetonga Lane in Section 7, Township 3, Range 9 and is zoned A-R (District 4)

Applicant: Stephan Hewgley

2. OTHER

- a. RDA Discussion – Tony Nowak**
b. Refund Request – Boyle Investment Company

K. Executive Session