

DeSoto County Board of Supervisors

Meeting Agenda
January 19, 2021
9:00 a.m.

A. Call to Order

B. Invocation

Rev. David
Williamson,
Hernando Baptist

C. Pledge of Allegiance

D. Approval of Agenda: Additions & Deletions

E. Citizen Remarks & Presentations

F. Consent Agenda

1. Office of Finance & Accounting
 - a. Budget Amendments – MS Code 19-11-19
Animal Services, County Property/Liability Insurance, EMA Grants Fund, Appointed Attorneys, Sheriff's Department, Fleet Management, Disease Ctl/CESF/Sheriff Dept, General County/Other, Adult Drug Court, Election Grant Fund-Tech/Civic Life
 - b. Report of Expenditures & Liabilities – MS Code 19-11-23
2. Road Department
 - a. Changes to Road Register – Pebble Ridge Subdivision
 - b. Monthly Work Schedule
3. Inmate Meal Log Affidavits (3)
4. EMS Monthly Report
5. Justice Court Monthly Settlement
6. Office of Procurement
 - a. Procurement Card Purchases
7. Add Receiving Clerk for 001-152 IT and 001-109 GIS – Garrett Gilliland
8. Justice Court Judges 001-178– Requisition Signer – Remove Ken Adams, Add Doug Hollowell
9. Uniform Reimbursement

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F. Consent Agenda, continued

10. Enter Into the Formal Record and Make a Part of the Board Minutes
 - a. Certificate of Inspection for Road Overlays – Signed by Supervisors
 - b. Order to Appoint Douglas Hollowell, III to Justice Court Judge – MS Code 25-15-839
- Signature Required

G. Old Business

1. Board Attorney - Revised Supplementary Conditions for Contract with Murphy & Sons for Justice Court Construction Tony Nowak & Vanessa Lynchard
2. COVID-19 (Coronavirus) Update
 - a. Updates from EMS Mark Davis
 - b. Vaccination & Testing Update Christie Barclay
 - c. Determination of Extension of Emergency Declaration – Signature Required Mark Davis
3. Star Landing Road – CNIC Railroad to Lacey Blvd. – Agreement with City of Southaven Tony Nowak

H. New Business

1. Waggoner Engineering Program Updates Tracy Huffman
 - a. Stateline Road Bridge - Deprogram
 - b. Getwell and Robinson Gin Overlay - Program
 - c. Austin Road Bridge - Program
2. HHS Honor Society Student Proposed Donation Drive for Animal Shelter Monica Mock
3. EMA – Request Approval to Submit EMPG Application – Signature Required Chief Chris Olson
4. Environmental Services – Parks & Greenways Ray Laughter
 - a. Department Update
 - b. Extension of Walking Trail Grant – Ingram’s Mill Community Park – Signature Required
5. Solid Waste Pickup – Robinson Crossing Subdivision Supervisor Gardner & Ray Laughter
6. Office of Finance and Accounting Andrea Freeze & Stephanie Hanks
 - a. Preliminary Inventory Dispositions – IT, Sheriff’s Department

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H. New Business, continued

- b. Preliminary/Final Inventory Dispositions – Sheriff’s Department
- c. Claims Docket – MS Code 19-13-31
- 7. Grants Administration – Make Part of Board Minutes Sheila Garrett
 - a. Request to Close Out Homeland Security Grant (S19HSO17T)
 - b. Request to Close Out Homeland Security Grand (19HSO17T)
 - c. Request to Close Out Homeland Security Grant (S18HSO17T)
 - d. Request to Close Out Homeland Security Grant (M18HSO17T)
- 8. Facilities Management – Quotes to Move E-911 Tower Fence Shawn Houston
- 9. Office of Procurement Pat McLeod
 - a. Potential Award of Re-Bid Juvenile Drug Testing Equipment – Bid File 21-243-002
- 10. Approval to Destroy Old Records Pat McLeod
- 11. Flood Study Committee Report
- 12. Department of Road Management Robert Jarman
& Tracy Huffman
 - a. Update on Capital Projects
 - b. Getwell Road Improvements
 - 1) Lester Road to Pleasant Hill Road
 - a) Cost Estimate
 - b) Budget Amendment
 - c) Authorize Waggoner Engineer to Design Lester to Pleasant Hill
 - 2) Intersection at Pleasant Hill
 - a) Cost Estimate
 - b) Budget Amendment for Reimbursement Funding Strategy
- 13. Human Resources – Carla Crockett
 - a. Certification of a Drug-Free Workplace – Signature Required
 - b. Worker’s Compensation Application – Signature Required
 - c. Meritain Days 2021 Report

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H. New Business, continued

- d. Job Postings – Discussion on Posting Salary Range Supervisor Gardner
- 14. Contract Administration
 - a. Human Resources – Lipscomb & Pitts - Client Authorization Agreement – Signature Required
- 15. Request to Accept Final Social Media Policy Christie Barclay
- 16. Request to Accept Facebook Pages for Animal Control and EMS Christie Barclay
- 17. FY2020 Continuing Disclosure Engagement Letter & Information Checklist for FY2020 – Signature Required Vanessa Lynchard

I. Planning

- 1. **Public Hearing – 1:00 pm** Bennie Hopkins &
Austin Cardosi
 - a. **Appeal of the Decision of the Board of Adjustment** - Application by Brown Properties for a Conditional Use to allow a gas pumps at a convenience store in accordance with the DeSoto County Zoning Ordinance. Subject property is located at 13893 Goodman Rd on the south side of Goodman Rd and west of Center Hill, Parcel #1059320000000500 in Section 32 Township 1 Range 5 and is zoned C-1 (District 1)
 - b. **Ross Meadows Phase 3 (796)** – Application is for rezoning of 16.14 acres from AR to R30. Identified as parcel #206521000 0001100. Located on the west side of Williamson Lane, south of Dunn in Section 16, Township 2, Range 6W and is zoned AR (District 5)
Applicant: Civil Link
- 2. **Preliminary Subdivision**
 - a. **Ross Meadows Phase 3 (7545)** - Application is for Preliminary Subdivision approval of 19 lots on 46.4 acres, Located on the west side of Williamson Lane, south of Dunn in Section 16, Township 2, Range 6 and is zoned AR/R30 (District 5)
Applicant: Civil Link

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I. Planning, continued

3. Final Subdivision

- a. Mitchell's Corner Subdivision, Commercial (7543)** – Application is for final subdivision plat approval of 1 lot of 1.56 acres. Subject property is located on the east side of Hwy 305 and south of College Road in Section 15, Township 6, Range 2 and is zoned C4 – Planned Commercial). (District 1)
Applicant: McCarty Granberry Engineering

4. Minor Lot

- a. Chad Holley Minor Lot (7548)** Final Approval of 1 lot out of 14.21 acres. Identified as Parcel # 3-08-4-19-00-0-00005-00. Subject property is located on the west side of Fogg Road and south of W. Oak Grove Road in Section 19, Township 3, Range 08 and is zoned A (District 5)
Applicant: Chad Holley

5. Other

- a. MPO TA Grant Award**

J. Executive Session

~Coming Events~

January 19 – 22 – 2021 Benefits Open Enrollment

Monday, February 1 – Jail Inspection – After Lunch

Monday, February 15 – Presidents' Day - Offices Closed

Tuesday, February 16 – Board of Supervisors Meeting

Wednesday, March 3 - MAS Mid-Winter Legislative Conference