

DeSoto County Board of Supervisors

Meeting Agenda
January 06, 2020
9:00 a.m.

A. Call to Order

B. Invocation

Carl Hurt

C. Pledge of Allegiance

D. Approval of December Minutes

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

G. 2020 Term of the Board of Supervisors

1. Organization of the Board of Supervisors: Election of Officers
2. Approval of Bonds (Acknowledgement from Chancery Clerk that Bonds are Executed and Recorded)
 - a. Approval of Bonds for Board of Supervisors by Chancery Clerk
 - b. Approval of Bonds for Newly-Elected Officials by Board of Supervisors
3. Appointments to Statutory Positions
 - a. County Administrator
 - b. County Road Manager
 - c. Comptroller
 - d. County Board Attorney
 - e. County Engineer
 - f. County Fire Coordinator
 - g. County Fire Investigator
 - h. Justice Court Clerk

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G.3. Appointments to Statutory Positions, continued

- i. Purchasing Clerk
 - j. Inventory Clerk
 - k. Receiving Clerk
4. Appointments to Boards and Commissions
- a. District 1 Nominations
 - b. District 2 Nominations
 - c. District 3 Nominations
 - d. District 4 Nominations
 - e. District 5 Nominations
 - f. At-Large Nominations
 - g. Other Miscellaneous County Appointments
 - h. Requisition & Receiving Clerks
 - i. Deputy Clerks Serving as Justice Court Clerks
 - j. Justice Court Deputy Clerks – MS Code 9-11-27

H. Consent Agenda

- 1. Board Proceedings – December 2019 – Board President Signature Required
- 2. Department of Human Resources: Monthly Health Claims Report

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H. Consent Agenda, continued

3. Office of Finance & Accounting
 - a. Budget Amendments – Animal Services, County Property/Liability Insurance (2), Board Appointed Attorneys, Juvenile Court, Prior Year Earth Day Donation, Circuit Court, Bridge & Culvert
 - b. Final Inventory Dispositions – Sheriff’s Department (2), IT
 - c. Quarterly Allocations – 2nd Quarter
 - 1) Tax Assessor - \$362,264.67
 - 2) Tax Collector - \$356,793.50
 - 3) Sheriff - \$6,157,952.92
 - d. Wire Payments made that are not seen on the Docket
 - 1) Diversified Companies – Postage/Tax Collector - \$10,491.46
 - 2) DeSoto County Convention & Visitors Bureau – 2% Tax - \$829,494.33
 - 3) Transfer to Postage Account \$15,000
4. Road Department
 - a. Monthly Road Report
 - b. Monthly Work Schedule
5. Contract Administration – Make Part of Minutes
 - a. Burch Realty – All Signatures Achieved
 - b. Environmental Services – Waste Pro for Olive Branch Library Recycle Containers – All Signatures Achieved
 - c. EMS – Dr. Thompson Medical Director – All Signatures Achieved
 - d. Road Department – Entergy – All Signatures Achieved
6. Contract Administration – Auto Renewal
 - a. BOS – Smith Phillips – Attorney for BOS

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H. Consent Agenda, continued

7. Contract Administration – Request Board President Signature
 - a. Environmental Services – Waste Pro – RLI Insurance – Annual Performance Bond Renewal
 - b. Environmental Services – Renewal of MOU with Mid-State Opportunities
 - c. Accounting – Memphis Communication – Reinstate Maintenance Fully Covered Within Lease
 - d. Human Resources – Lipscomb & Pitts Client Authorization Agreement
8. MSU Visits – January 9-10, 2020 & February 27-28, 2020 – Authorize clerk to write checks for \$260 per visit for hotel & meal reimbursements
9. Chancery Clerk Allowance

I. Old Business

1. Amendment to General Services Agreement Tracy Huffman
2. Fogg Road – Final Acceptance Tracy Huffman
3. Project Golden Bell DIP Grant Task Order Tracy Huffman
4. 2019-2020 Equipment Purchase and Sell Andy Swims & Keith Pearson
5. Board Attorney – Authority to Research the County’s Authority over Pipeline Installations Vanessa Lynchard
6. Nepotism Clarification Tony Nowak
7. Order Acknowledging Change of Ownership & Continuation of Ad Valorem Tax Exemptions Previously Granted to APS Pharmacy Solutions, LLC Now Known as Genoa Healthcare Pat McLeod

J. New Business

1. EMA - Approval to Accept Surplus Items from City of Horn Lake Josh Harper
2. Office of Finance and Accounting Andrea Freeze & Stephanie Hanks
 - a. Preliminary Inventory Dispositions – IT Bryan Riley
 - b. BOS - MS Code Sec 19-3-68 – Report of Credit Card Uses for Travel

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J. New Business, continued

- c. Claims Docket
- 3. Solid Waste – Letter from MS Dept of Wildlife, Fisheries & Parks regarding CWD Ray Laughter
- 4. Grant Administration Bryan Riley
 - a. Approval to Apply for Entergy – Earth Day Grant
- 5. Contract Administration Pat McLeod
 - a. Sheriff's Department – Securus Inmate Telecommunication – Termination of Services Chad Wicker
 - b. Sheriff's Department – Smart Communications – Signature Required Chad Wicker
 - c. Approval for Board Attorney to Work with AERC, PLLC on DeSoto County Tourism Renovation Contract Tony Nowak
- 6. Chancery Clerk Misty Heffner, Chancery Clerk
 - a. Request for County to Accept Interest Payments
 - b. Discussion on Insurance for Chancery Employees
 - c. Harris Maintenance Agreement & Contract for New Land Records Program – Request Board President Signature With John Mitchell
- 7. Request to Void Tax Sale Tax Collector
- 8. Appointment of Deputy Coroner Vanessa Lynchard
- 9. Authority to Travel to Washington Congressional Briefing – March 24-26 Vanessa Lynchard
- 10. Tax Assessor – Personnel Manual Adoption with Restrictions Vanessa Lynchard
- 11. Ratify Lists for Approval Pat McLeod
 - a. Contracts with Selected Status
 - b. Road Projects List

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- c. MOU & Fee-In-Lieu Exemptions (Granted from 2010 – 2019 still active)

K. Planning

Bennie Hopkins &
Austin Cardosi

1. Major Subdivision

- a. **McClendon Place 1st Revision (7420)** Approval of combination of 2 lots on 6.29 acres in to 1 lot. Identified as Parcel #408102010 0001800. Subject property is location on the north side of Tina Drive, west of Angie Drive in Section 2, Township 4, Range 8 (District 5)
Applicant: Dennis Adams

2. Consent Minor Lot

- a. **Ashley Lot Minor Lot, 1st Rev (#7426)** Approval of 1 lot(s) on 1.50 acre(s). Identified as Parcel #3-06-7-26-00-0-00007-02. Subject property is located on the east side of Hwy 305 and south of Holly Springs Road in Section 26, Township 3, Range 6 (District 5)
Applicant: Trent Ross
- b. **Holley Minor Lot (#7427)** Approval of 2 lot(s) on 3.10 acre(s). Identified as Parcel #2-06-5-16-00-0-00014-00. Subject property is located on the south side of Dunn Ln and west of Hwy 305 in Section 16, Township 2, Range 6 (District 5)
Applicant: Trent Ross
- c. **Windan Hill Minor Lot (#7428)** Approval of 1 lot(s) on 1.00 acre(s). Identified as Parcel #408112000 0001600. Subject property is located on the south side of Gaines Road and west of Hwy 51 in Section 12, Township 4, Range 8 (District 5)
Applicant: Scott Griffith
- d. **Lemmon Minor Lot, 1st Rev (#7429)** Approval of 2 lot(s) on 4.87 acre(s). Identified as Parcel #3-08-2-03-00-0-00005-05. Subject property is located on the south side of Odom Rd and east of Tulane Rd in Section 3, Township 3, Range 8 (District 5)
Applicant: Timothy Lemmon
- e. **Burrow Minor Lot (#7430)** Approval of 2 lot(s) on 4.59 acre(s). Identified as Parcel # 205833000 0000900. Subject property is located on the north side of Byhalia Road, east of Myers Road in Section 33, Township 2, Range 05 (District 1)

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Applicant: Wade Burrow

- f. **Red Banks Road Minor Lot (#7432)** Approval of 4 lot(s) on 9.75 acre(s). Identified as Parcel # 305306000 0000706. Subject property is located on the west side of Red Banks Road and south of Byhalia Road in Section 6, Township 3, Range 5 (District 1)

Applicant: Brad Waldrop

L. Executive Session

~Coming Events~