

# DeSoto County Board of Supervisors

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**Meeting Agenda**  
**December 17, 2018**  
**9:00 a.m.**

**A. Call to Order**

**B. Invocation**

**C. Pledge of Allegiance**

**D. Approval of Agenda: Additions & Deletions**

**E. Citizen Remarks & Presentations**

1. Presentation of Gift from Island of Yap

Joseph Fanayam

**F. Consent Agenda**

1. Publication of Board Proceedings – Need Board President Signature
2. Office of Finance & Accounting
  - a. Budget Amendments – Animal Services, Justice Court Clerk, Volunteer Fire Department, Road Maintenance (2), Volunteer Fire Department – Walls, County Property & Liability Insurance (2),
  - b. Payments Made By Wire (Not on Docket)
  - c. Final Inventory Disposition - Accounting
3. Office of Procurement
  - a. Request to Approve Bid Specifications & Solicit Bids for Purchase of Two Mini Excavators Bid File #19-300-010
  - b. Request to Approve Specifications & Solicit Bids for Equipment for Sheriff's Vehicles Bid File #19-200-001
  - c. Procurement Card Purchase – Youth Court/Grants
4. FY2018 – Inmate Meal Report
5. Enter Into the Formal Record and Make a Part of the Board Minutes
  - a. MS Department of Revenue – Order Approving the Real & Personal Rolls for 2018
  - b. Emergency Road & Bridge Repair Fund Resolution with Signature
6. Justice Court Monthly Report
7. EMS Monthly Report

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## **F. Consent, continued**

8. Chancery Clerk Allowance
9. Road Department – Safety Report
10. Final Acceptance Letter of Bike/Ped Project – Request Board President Signature

## **G. Old Business**

- |  |   |
|--|---|
| 1. DeSoto County Convention & Visitors Bureau At Large Appointment             | Supervisor Gardner                        |
| 2. Craft Road Extension – Approve Contract for Appraiser                       | Tony Nowak                                |
| 3. Courthouse Security Update  | Supervisor Gardner/<br>Supervisor Lee     |
| 4. Fairhaven Volunteer Fire Department - Lease Agreement Update                | Tony Nowak                                |
| 5. PIO (Public Information Officer) Committee Report                           | Supervisor Gardner/<br>Supervisor Russell |
| 6. Star Landing Road Project – Supplemental Agreement Maps & Deeds - Segment 2 | Tracy Huffman                             |
| 7. IT Department   | John Mitchell                             |
| a. Update on Aerial Photography  |   |
| b. Update on Justice Court Software  |   |
| 8. Solid Waste - Final Inspection of New Cell & Release of Retainage Funds     | Ray Laughter                              |

## **H. Planning – 9:30 a.m.**

Bennie Hopkins &  
Austin Cardosi

### **1. Public Hearing 9:30 a.m.**

#### **a. Rezoning**

- i. Center Hill Plantation Revision (771)-** Application is for approval of revision of PUD rezoning, identified as Parcel # *105929000 0000100*, located south of Desoto Road and west & east of Center Hill Road in Section 29, Township 1, Range 05 and is zoned PUD (District 1)  
**Applicant: Bob Dalhoff**

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## **H. Planning, continued**

### **2. Final Subdivision**

- a. **Sweetbriar Phase 2 (7310)** – Application is for final subdivision of 14 lots on 25 acres, identified as parcel # 306515000 0000400, located on the north side of Adair Lane, west of Hwy 305 in Section 15 Township 3 Range 6 and is zoned A (District 5)  
**Applicant: South Creek Homes**

### **3. Consent Agenda**

- a. **George Jones Minor Lot (7314)** – Application is for approval of 2 lot(s) on 12.79 acre(s) out of 79.90 acres. Identified as Parcel #3-05-9-30-00-0-00008-03. Subject property is located on the west side of Red Banks Road S and north of Holly Springs Road in Section 30, Township 3, Range 5 and is zoned A (District 1)  
**Applicant: Greg Jones**

### **4. Other**

- a. **MPO TIP Projects**
- b. **Permit Fees**
- c. **Permit Report**

## **I. New Business**

- 1. Business Investment Incentives – **11:30 a.m.** Jim Flanagan
  - a. Earth, Inc. - Free Port Warehouse
  - b. Findlay's Tall Timbers Distribution Center, LLC d/b/a/ Olive Branch Logistics – Free Port Warehouse
  - c. Alan Ritchey, Inc. – 10-Yr. Real & Personal Property - \$11,610,575.00  
\$11,057,283 – Real and \$553,292 - Personal
  - d. Jimco Lamp & Mfg. Co – 5-Yr. Personal Property - \$1,072,112.53
- 2. Request to Void Tax Sale & Refund Tax Sale Purchaser - Tax Collector  
Parcel #2074-1701.0-00005.00 – Richard Eldred
- 3. Office of Procurement
  - a. Recommendation to Purchase Truck Mounted Spray Injected Pothole Patcher – Bid File #19-300-009
  - b. Purchase Exceeding \$25,000 for Bat Wing Cutters for Road Management
  - c. Purchase Exceeding \$25,000 for Backhoe for Road Management

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## **I. New Business, continued**

4. Office of Finance and Accounting
  - a. Interfund Transfer Approval
  - b. Request for Cash Drawer for Animal Control
  - c. Project Expense/Reimbursement Updates
  - d. Claims Docket
5. Road Department Andy Swims
  - a. Road Condition List
  - b. Road Register List
  - c. Finding of Fact – 960 Thunderbird Dr South
6. Insurance Committee - Recommendation to Renew Medical, Dental, Vision with Humana and Disability with Symetra Supervisor Medlin
7. TVA Power System Improvement Project Vanessa Lynchard
8. Chancery Clerk Misty Heffner
  - a. Invoice for Homestead Applications – MS Code 27-33-37(m)
  - b. Approval to Accept Funds from Interest on Chancery Bank Accounts
9. Board Attorney Tony Nowak
  - a. Hillwood Development
  - b. Right of Way Processes
10. Tour of New Road Department Building under Construction Robert Jarman & Andy Swims
11. Unclaimed Property Report
12. Personnel Manual Rewrite – Chapters 1-9
13. Planning
  - a. Code Enforcement
  - b. Planning Approvals
14. Veteran Services

## **J. Executive Session**

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### **~Coming Events~**

Today – Lunch – Tour of New Road Department Building Construction  
Friday, December 21 – Administration Building – Christmas Eat-In  
Monday, December 24 & Tuesday, December 25 – Christmas Holiday  
Monday, December 31 & Tuesday, January 1 – New Year’s Holiday