

DeSoto County Board of Supervisors

***Meeting Agenda
November 5, 2018
9:00 a.m.***

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of October Minutes

E. Approval of Agenda: Additions & Deletions

F. Citizens Remarks & Presentations

1. Hurricane Michael EMS Recap

G. Consent Agenda

1. Department of Human Resources: Monthly Health Claims Report
2. Office of Finance & Accounting
 - a. Budget Amendments – Human Resources/Payroll, Animal Services, Election Support Fund/Ending Cash, Capital Projects-Software Project, Bridge & Culvert-COE Study, Johnson Creek Greenway Project (2),
 - b. Final Inventory Dispositions – IT, Sheriff's Department, Animal Services
3. Road Department
 - a. Monthly Road Report
 - b. Monthly Work Schedule
 - c. Road Bond Report
 - d. Changes to Road Register & Map
4. 2019 Grand Jury Dates
5. Contract Administration – Auto Renewal
 - a. Olive Branch Food Pantry Lease
 - b. Sheriff's Department – MOU with Secret Service
 - c. EMS – Dr. Thompson Medical Director
 - d. Sheriff's Department – Interdex Public Safety Systems

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G. Consent, cont.

- e. Sheriff's Department – ESSC Inc.
 - f. E-911 & Horn Lake Creek Basin Interceptor Sewer District Insurance Pool Agreement
 - g. EMS – ESO Solutions Inc.
6. Establish as Part of the Formal Record & Enter Into the Board's Minutes
- a. Board Attorney – MOU with DeSoto County, City of Hernando & MDOT/McIngvale Rd.
 - b. Contract Administrator - IT - Delta Computer Systems
 - c. Contract Administrator – IT – Circuit Clerk – Delta Computer Systems
 - d. Contract Administrator – BOS – Interlocal City of Olive Branch Drainage Improvements
 - e. Sheriff's Department – Board of Education School Resource Officer
 - f. MOA with MDOT & Lewisburg School for Sidewalks
7. Office of Procurement
- a. Request to Add Carla Crockett as Human Resources Requisition Signer
8. Deputies Serving as Justice Court Clerks
9. Uniform Reimbursement
10. Correction to July 2, 2018 Minutes to Include Documents Pertaining to Bid for Circuit Court Audio System

H. Old Business

- 1. Construction Change Request #3 - Fogg Road Bridge (BR0976(5)B) Tracy Huffman
- 2. Approval for Revised Alignment on Nail Road Tracy Huffman
- 3. Crosswalks Around Square Update Tracy Huffman
- 4. Parks & Greenways – Bike Ped Trail – Board President Signature Required Full & Final Settlement Letter #106892-701000 Ray Laughter
- 5. Ingrams Mill Saddle Club Tony Nowak

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H. Old Business, cont.

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| 6. Economic Development Local & Private – Board President Signature | Tony Nowak |
| 7. Olive Branch Tax Assessor Office – Drainage Improvements – Board President Signature | Tony Nowak |
| 8. Integrated Public Alert and Warning System – IPAWS | John Mitchell |
| a. System Update | |
| b. MOA with DeSoto County and FEMA for IPAWS - Board President Signature | |
| 9. Extension Service – 4-H Advisory Board | Dr. Curt Lacy |
| 10. Legislation – Use Tax | Vanessa Lynchard |
| 11. Personnel Manual | Vanessa Lynchard |
| 12. Approval to Reject and Rebid for Pot Hole Patcher – Bid File #19-300-006 | Andy Swims |
| 13. Hawks Crossing Future Park Update | Ray Laughter |

I. Planning

Bennie Hopkins &
Austin Cardosi

1. Public Hearing 9:30 a.m.

a. Old Business – Rezoning

- i. Bruce and Suzanne Prewett Rezoning (766)** – Application is for approval of Rezoning of property from A/R to C-2, identified as Parcel # 109613000 0000400, located north of Stateline Road and west of Highway 301 in Section 13, Township 1, Range 9 and is zoned A/R (District 3)
Applicant: Ben Smith

- ii. Patrick and Toni Clay Rezoning (767)** – Application is for approval of Rezoning of property from A/R to C-2, identified as Parcel # 109613000 0000300, located north of Stateline Road and west of Highway 301 in Section 13, Township 1, Range 9 and is zoned A/R (District 3)

Applicant: Ben Smith

Applicant: Forest Hill Properties, Inc.

b. Minor Lot

- i. Elle Pointe Minor Lot (7307)** – Application is for Final approval of 4 lots on 11.18 acres to include a waiver of the maximum easement length. Identified as Parcel #3-06-7-26-00-0-00001-02. Subject property is located on the south side of Holly Springs Road and east of Hwy 305 in Section 26, Township 3, Range 6 and is zoned A-R. (District 5)
Applicant: April Perkins

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I. Planning, cont.

c. Consent Agenda

- i. Sammons 2 Lot Minor Lot (7308)** – Application is for Final approval of 4 lots on 7.76 acres. Identified as Parcel #2-07-8-34-00-0-00006-00. Subject property is located on the west side of Malone Road and north of I-269 in Section 34, Township 2, Range 7 and is zoned A-R. (District 5)
Applicant: Ian Sammons

2. Other

- a.** Polk Lane C-4 Site Plan Approval
- b.** Williams Ridge Utilities Request

J. New Business

- 1. Countywide Software Purchase – Request & Update John Mitchell
 - a. Request for Justice Court Software
 - b. Approval to Purchase Software as Service and Reject All Bids – Bid File #17-152-001 Pat McLeod
 - c. Update on Planning, Procurement, Financial
- 2. Tax Collector Tammie Rhoda
 - a. Void Tax Sale – Parcel # 1068-3305.1-00026.00 – Approval to Refund
 - b. Void Tax Sale – Parcel # 2072-0907.0-00416.00 – Approval to Refund
 - c. Void Tax Sale – Parcel # 2082-1002.0-00028.00 - Approval to Refund
 - d. Void Tax Sale – Parcel # 2086-1400.0-00007.00 – Approval to Refund
- 3. Office of Procurement
 - a. Recommendation to Purchase One Ambulance – Bid File #19-240-001 Karen McNeil
 - b. Purchase Exceeding \$25,000 – Build Out of New Road Department Building Karen McNeil
 - c. Recommendation to Purchase One Bell Helicopter Main Rotor Blade and Authorize Clerk to Write Check Upon Receipt – Bid File #19-201-001 Angie Irving
 - d. Purchase Exceeding \$25,000 – Sheriff’s Department Vehicle for SID Angie Irving
 - e. Purchase Exceeding \$25,000 – Sheriff’s Department – 2 Motorcycles Angie Irving

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J. New Business, cont.

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|---|---------------------------------|
| 4. Office of Finance and Accounting | Andrea Freeze & Stephanie Hanks |
| a. Preliminary Inventory Dispositions – Sheriff’s Department, IT | |
| b. Preliminary/Final Inventory Disposition – HLCSID | |
| c. Preliminary/Final Inventory Disposition – Election Commission | |
| d. Equitable Sharing Agreement & Certification – Sheriff’s Dept. - Signature Required | |
| e. Opening of Bank Account for SB2002 Funds – Holly Springs Road | |
| 1) Request Approval for Board President Signature & Board Vice President Signature | |
| 2) Budget Amendment to Set Up Account for Books | |
| f. Interfund Loan – State Aid Fund | |
| g. Claims Docket | |
| 1) NFusion Invoice Explanation | |
| 5. Contract Administration | Pat McLeod |
| a. Facilities – Nichols Fire & Security Monitoring – Pre-payment | |
| b. Facilities – Nichols Fire & Security – Rates for Runner Service | |
| c. Sheriff’s Department – Dr. Thompson – Contract Amount Changed | |
| d. Road Department – Pickering Firm | |
| 6. Road Department | Andy Swims |
| a. School Bus Turnaround Request – 5976 Myers Road | |
| b. Finding of Fact – 14357 Buttercup Drive | |
| 7. DHS Build Out - Update | Robert Jarman |
| 8. Air Quality Yearly Report 2018 | Vanessa Lynchard |

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J. New Business, cont.

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| 9. Name Change for Real & Personal Property Tax Exemption | Pat McLeod |
| 10. Request Board Attorney to Write for Business Investment Incentive AG Opinion | Tony Nowak |
| 11. Hawks Crossing Phase IIIC West - LOMAR | Vanessa Lynchard |
| 12. Tuition Reimbursement Policy & Request | Vanessa Lynchard |
| 13. CPS Meeting Report | Vanessa Lynchard |
| 14. MAS Call for Nomination for Officers or Directors | Vanessa Lynchard |
| 15. AgriEd RFQ | Supervisor Caldwell |
| 16. Thanksgiving, Christmas & New Year's Holidays | Vanessa Lynchard |
| a. Animal Shelter – Request to Close Saturday, November 24 (after Thanksgiving) | |

K. Executive Session

~Coming Events~

Wednesday, November 7 – 10 -12:30 - MAS Regional Visit to North Delta Office in Batesville

Thursday, November 8 – 9-11 am – HL Veteran's Day Breakfast & Program at Landers Center

Thursday, November 8 – 6-8 pm – OB Arts Council Annual Art Exhibition and Silent Auction

Monday, November 12 – Veteran's Day Holiday – Offices Closed

Monday, November 12 – 10 am - Veteran's Day Parade in Hernando