

**DESOTO COUNTY BOARD OF SUPERVISORS**

**BOARD MEETING MINUTES**

**DISTRICT FIVE SUPERVISOR MICHAEL LEE, PRESIDING**

**March 20, 2017**

**A. CALL TO ORDER**

The March 20, 2017 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board President.

Deputy Bruce Holbrook opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4 - ABSENT
Supervisor Michael Lee	District 5
Chief Deputy Macon Moore	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

**B. INVOCATION**

Supervisor Mark Gardner gave the invocation.

**C. PLEDGE OF ALLEGIANCE**

**D. CITIZENS REMARKS & PRESENTATIONS**

Pierce Moore of Stephens, Inc., Ridgeland, MS stated they are a municipal bond underwriting firm and he gave out an informational booklet. Mr. Moore stated he is originally from DeSoto County and a former aide to Governor Bryant. Mr. Moore said he wanted to introduce himself and Stephens, Inc. to the Board. Supervisor Medlin stated he remembered Pierce as a young boy playing baseball in Olive Branch. Supervisor Gardner stated Pierce's uncle, Travis Moore, was a former Southaven Alderman and close friend. The Board thanked Mr. Moore for coming and wished him well in his new venture.

**See Exhibit D.**

**E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS**

Supervisor Michael Lee asked if there was anyone who wished to add or delete items to the Agenda.

**1. County Administrator Vanessa Lynchard requested to change the following:**

Move Consent Item F.4.c. – Civic Plus Contract to New Business H.7.c.

**2. County Administrator Vanessa Lynchard requested to add the following:**

a. Court Reporter Storage Facility (Old, G.8.)

- b. Tennis Center – Preliminary Architect Services (Old, G.9.)
- c. Procurement – Emergency Purchase, Road Department (New, H.5.c.)
- d. Business Investment Incentive – Gaatu, Inc. – Freeport (New, H.14.)
- e. Advertising County Resources – Arkabutla Physically Challenged Hunt (New, H.15.)

**3. Supervisor Jessie Medlin requested to add the following:**

- a. Olive Branch Basketball Team Recognition – Mrs. Lynchard stated she will get in touch with the coach and see when they will be able to come.

**4. Supervisor Mark Gardner requested to add the following:**

- a. Update on Short Term Rentals – (New, H.16.)
- b. Illegal Dumping of Tires – (New, H.17)
- c. Consideration for Executive – Sheriff’s Department Personnel – (Executive, I.5.)

**5. Board Attorney Tony Nowak requested to add the following:**

- a. EMA/Sheriff – Work on FAA Application to Operate Drone (New, H.18.)

**6. Grant Administrator Tanner Kuntz requested to add the following:**

- a. Board President’s Signature authorizing Mr. Kuntz and Mrs. Lynchard to sign Justice Assistance Grant forms. (New, H.19.a.)
- b. Permission for Board President, Mr. Kuntz and Mrs. Lynchard to sign close-out documentation on Justice Assistance Grants. (New, H.19.b.)

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**F. CONSENT AGENDA**

**1. Publication of Board Proceedings**

**2. Office of Finance & Accounting**

- a. Budget Amendments** – Animal Services, Motor Vehicle Registration – IT, Garbage & Solid Waste, General Fund – Sheriff Admin, Patrol/Law Enforcement, Custody of Prisoners, EMA, Circuit Court Reporters, Sheriff – SID Forfeitures

		Fund/Department #		001 - 445		Updated 7/15	
(1)	Animal Services						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	<b>REVENUE</b>						
001-000-370	Animal Shelter Donations	\$ 4,204.54	\$ 4,094.00	\$ 110.00		\$ 4,204.00	
	<b>EXPENSE</b>						
001-445-921	Other Cap Outlay Under \$5000	\$ -	\$ 7,210.00	\$ 110.00		\$ 7,320.00	
	<b>TOTALS</b>			<b>OVERALL INCREASE</b>	<b>\$110.00</b>		
Reason for Request: (Show detailed justification)		Increase revenue and increase expenses to account for recent donations given to the animal shelter.					

		Fund/Department #		108 - 152			
(2)	Motor Vehicle Registration - Information Technology						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
108-152-544	Service / Maintenance Contract	\$ 5,681.00	\$ 7,700.00	\$ 3,400.00		\$ 11,100.00	
108-152-594	Other Contractual Services	\$ 387.50	\$ 2,432.00		\$ 1,500.00	\$ 932.00	
108-152-924	Computer Hardware & Software	\$ -	\$ -	\$ 19,000.00		\$ 19,000.00	
108-999-999	Ending Cash	\$ -	\$ 37,992.00		\$ 20,900.00	\$ 17,092.00	
	<b>TOTALS</b>		\$ 48,124.00	\$ 22,400.00	\$ 22,400.00	\$ 48,124.00	
Reason for Request: (Show detailed justification)		To move funds to correct line items to account for expenses and updated contract amounts. To move funds to purchase a server for the tax collectors office for the MARVIN system, the State's new system.					

		Fund/Department #		105 - 340			
(3)	Garbage and Solid Waste						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	<b>REVENUE</b>						
105-000-270	Restricted for Public Works - Grant Revenue	\$ 45,776.99	\$ 66,492.00	\$ 21,000.00		\$ 87,492.00	
	<b>EXPENSE</b>						
105-340-596	Waste Tire Disposal	\$ 25,125.70	\$ 25,000.00	\$ 21,000.00		\$ 46,000.00	
	<b>TOTALS</b>			<b>OVERALL INCREASE</b>	<b>\$21,000.00</b>		
Reason for Request: (Show detailed justification)		To cover an increase in the waste tire grant program. This is a fully reimbursable grant and we ask for reimbursements each quarter. MDEQ will continue to partner with the County to help manage this growth and provide these funds.					

		Fund/Department #		001 - 200			
(4)	General Fund - Sheriff Administration						
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
	<b>REVENUE</b>						
001-000-264	E-Citation Reimbursement	\$ -	\$ -	\$ 17,000.00		\$ 17,000.00	
	<b>EXPENSE</b>						
001-200-503	Cellular Telephone Service	\$ 539.97	\$ 540.00	\$ 17,000.00		\$ 17,540.00	
	<b>TOTALS</b>			<b>OVERALL INCREASE</b>	<b>\$17,000.00</b>		
Reason for Request: (Show detailed justification)		Increase revenue and increase expenses to account for cell phone charges/service to be reimbursed by the State Wireless Communication Funds. In the past these funds have been added back to the IT department budget but the Sheriff's department will begin to pay these expenses out of their budget.					

		Fund/Department #		001 - 202			
(5)	Patrol/Law Enforcement						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-202-594	Other Contractual Services	\$ 1,777.82	\$ 1,750.00	\$ 500.00		\$ 2,250.00	
001-202-533	Rental of Other Equipment	\$ 712.42	\$ 2,300.00		\$ 500.00	\$ 1,800.00	
001-202-588	Veterinarian Fees	\$ 3,234.83	\$ 4,000.00	\$ 500.00		\$ 4,500.00	
001-202-698	Canine Supplies	\$ 1,886.71	\$ 8,700.00		\$ 500.00	\$ 8,200.00	
	<b>TOTALS</b>		\$ 16,750.00	\$ 1,000.00	\$ 1,000.00	\$ 16,750.00	
Reason for Request:		To cover necessary expenses.					

		Fund/Department #		001 - 220			
(6)	Custody of Prisoners						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-220-583	Recycle Disposal / Shredding	\$ 2,733.79	\$ 3,800.00	\$ 1,500.00		\$ 5,300.00	
001-220-692	Clothes & Dry Goods / Prisoners	\$ 11,277.55	\$ 40,000.00		\$ 1,500.00	\$ 38,500.00	
	<b>TOTALS</b>		\$ 43,800.00	\$ 1,500.00	\$ 1,500.00	\$ 43,800.00	
Reason for Request:		To cover necessary expenses.					

Fund/Department #		001 - 260				
(7)	Emergency Management Agency					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-260-571	Dues and Subscriptions	\$ 1,475.00	\$ 1,500.00	\$ 55.00		\$ 1,555.00
001-260-691	Uniforms	\$ 818.88	\$ 6,500.00		\$ 55.00	\$ 6,445.00
<b>TOTALS</b>			\$ 8,000.00	\$ 55.00	\$ 55.00	\$ 8,000.00

Reason for Request: To cover necessary expenses.

Fund/Department #		024 - 161				
(8)	Circuit Court Reporters					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
024-161-533	Rental of Other Equipment	\$ 600.00	\$ 15,000.00		\$ 8,000.00	\$ 7,000.00
024-161-924	Computer Hardware & Software	\$ 818.88	\$ 5,000.00	\$ 8,000.00		\$ 13,000.00
<b>TOTALS</b>			\$ 20,000.00	\$ 8,000.00	\$ 8,000.00	\$ 20,000.00

Reason for Request: To move funds to correct account in order to purchase new court reporter recording equipment for courtroom.  
(Show detailed

Fund/Department #		120 - 227				
(9)	Sheriff- Forfeitures - Special Investigations Division					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
120-227-559	Other Prof Fees & Services	\$ -	\$ -	\$ 7,000.00		\$ 7,000.00
120-227-925	Radios	\$ -	\$ 8,474.00		\$ 7,000.00	\$ 1,474.00
<b>TOTALS</b>			\$ 8,474.00	\$ 7,000.00	\$ 7,000.00	\$ 8,474.00

Reason for Request: To cover necessary purchases from correct line item.

## b. Final Inventory Dispositions – Sheriff’s Department, IT

FISCAL YEAR: **2016/2017** PRELIMINARY INVENTORY DISPOSITION

DEPT: **SHERIFF'S DEPARTMENT** DEPT LOC: **200**

**FINAL**

ITEM #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	DATE	TIME	LOCATION	PREPARED BY	APPROVAL DATE	REPORTED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
36448	STEEL MS250 CHAINSAW	286744155	Broken-Motor Locked	05	3H	DCSD Shop	12/19/16	AMISH	AMISH	AMISH	
36286	SANYO 27" FLAT SCREEN TV	V439236835875	Broken	04	2H	Arbitron					
36728	Dell Optiplex	4F60810	Broken	05	2H	Arbitron					
33321	Veresonic Monitor	ACW025510806	Broken	03	4H	Arbitron					
46739	DELL FLAT SCREEN MONITOR	M0K1186852433L24L	Broken	10	1H	Arbitron					
33183	HP PC W/ FLAT MONITOR	NXN3420RDK	Broken	04	7H	Arbitron					
34236	4 WHEEL DOLLY LANDING PAD	N/A	Rotten wood- No longer useable	06	15H	Arbitron				Arbitron	
34237	4 WHEEL DOLLY LANDING PAD	N/A	Rotten wood- No longer useable	06	15H	Arbitron				Arbitron	
1666	4 WHEEL DOLLY LANDING PAD	N/A	Rotten wood- No longer useable	06	15H	Arbitron				Arbitron	
40105	MOTOROLA DOCKING STATION	26500A2N125	Broken Mounts	08	14H	SO-IT				Arbitron	
40106	MOTOROLA DOCKING STATION	25800A2N015	Broken Mounts	08	14H	SO-IT				Arbitron	
40317	MOTOROLA RUGGED LAPTOP	3400355104	USB ports broken	09	38H	SO-IT				Arbitron	
40326	MOTOROLA RUGGED LAPTOP	3400355089	USB ports broken	09	38H	SO-IT				Arbitron	
40556	Larinda Laptop	R821MVS	Bad processor	10	13H	SO-IT				Arbitron	
30727	Dell Laptop	TW968M112801811345	Bad disk drives	02	13H	SO-IT				Arbitron	
40355	MOTOROLA RUGGED LAPTOP	3400355157	USB ports broken	09	38H	SO-IT				Arbitron	
38668	DELL E5456 LAPTOP	7VXFBK1	Motherboard bad	09	13H	SO-IT				Arbitron	
30760	HP LASERJET PRINTER	VND3100278	Fuser burnt up	09	1H	SO-IT				Arbitron	

  

AUTHORIZED TO DISPOSE		INVENTORY CLERK		NOTES	
APPROVED BY: <i>[Signature]</i>	DATE: 12/12/16	APPROVED BY: <i>[Signature]</i>	DATE: 3/16/17	Page 1	
APPROVED BY: <i>[Signature]</i>	DATE: 12/13/16	APPROVED BY: <i>[Signature]</i>	DATE: 12/13/16		
APPROVED BY: <i>[Signature]</i>	DATE: 12/13/16	APPROVED BY: <i>[Signature]</i>	DATE: 12/13/16		

FISCAL YEAR: 2016/2017

PRELIMINARY

INVENTORY DISPOSITION

FORM REVISION: 08/04/13

FINAL

DEPT: SHERIFF'S DEPARTMENT

MIC - NON REPAIRABLE (COST) K = THOUSANDS

DEPT: 200

NAME:

NR - NON REPAIRABLE H = HOURS

LOC:

DAS = DECLARE AS SURPLUS D = DOLLARS

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	MIC	NR	H	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42104	DELL LAPTOP	B50THM1	Bad Motherboard	12	4H			SO-IT	12-19-16	AM/SH	EW/SH	
43060	DELL OPTIPLEX	9FDXXB1	Blown caps on board	13	2H			SO-IT				
39827	DELL 760 OPTIPLEX PC	7VRZCK1	power supply bad	09	1K			SO-IT				
42178	DELL OPTIPLEX	NO SERIAL NUMBER	Blown caps on board	12	2H			SO-IT				
41677	DELL OPTIPLEX	21SW4TC1	Blown caps on board	11	2H			SO-IT				
42619	DELL 745 OPTIPLEX	434GGD1	power supply bad	12	1H			SO-IT				
43485	Acer Touch Monitor	MMLWYAA0013150145E4300	Screen Broken	13	4H			SO-IT				
45614	Emerson LED HDTV 31.5"	043M3CFH100524	Screen Broken	16	4H			SO-IT				
39849	DELL MONITOR	CN0T571R8418098917RU	backlight bad	09	1H			SO-IT				
38848	DELL FLAT PANEL MONITOR	MX08R339478053244HB3	no power up	09	50D			SO-IT				
40700	DELL MONITOR/ SPARE	CN0T571R841800300UG6	Screen Broken	10	2H			SO-IT				
40756	DELL MONITOR	CN0T571R841800500UJ5	no power up	10	2H			SO-IT				
39360	Acer Monitor	ETL84CB01850300383560	backlight bad	09	4H			SO-IT				
40637	DELL OPTIPLEX PC	3N65YC1	motherboard bad	10	3H			SO-IT				
42026	DELL LAPTOP	9LN2HMI	no power up	12	3H			SO-IT				
40981	ASUS SABERTOOTH PC	B5MDAD222556	drive controller bad	11	17H			SO-IT				
40326	MOTOROLA NBLE LAPTOP	3433KW5117	USB ports broken	09	38H			SO-IT				
40304	MOTOROLA RUGGED LAPTOP	3433KW5161	USB ports broken	09	38H			SO-IT				
40341	MOTOROLA RUGGED LAPTOP	3433KJ5051	USB ports broken	09	38H			SO-IT				

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES
ISSUED BY: <u>Roger Hutchins</u>	DATE: <u>12/12/14</u>	PRELIMINARY PRESENT TO BOS	<b>December 19, 2016</b>	Page 2
FORN NAME: <u>Roger Hutchins</u>		FINAL PRESENT TO BOS	<u>3/20/17</u>	
DISPOSED BY: <u>Ammy Hendley</u>	DATE: <u>3/10/16</u>	DATE INVENTORY DISPOSED BY BOS		
FORN NAME: <u>Ammy Hendley</u>		DATE BOS FINAL MIB ATTACHED		
ISSUING OFFICER: <u>Angie Tapley</u>	DATE: <u>12/13/16</u>			

FISCAL YEAR: 2016/2017

PRELIMINARY

INVENTORY DISPOSITION

FORM REVISION: 08/04/13

FINAL

DEPT: SHERIFF'S DEPARTMENT

MIC - NON REPAIRABLE (COST) K = THOUSANDS

DEPT: 200

NAME:

NR - NON REPAIRABLE H = HOURS

LOC:

DAS = DECLARE AS SURPLUS D = DOLLARS

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	MIC	NR	H	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40353	MOTOROLA RUGGED LAPTOP	3433KW5090	motherboard bad	09	38H			SO-IT	12-19-16	AM/SH	EW/SH	
32921	KENWOOD H/H	50102529	No transmit power	03	3H			SO-IT				
40020	HP NETWORK SWITCH	CN824ZP106	Failed network ports	08	3H			SO-IT				
42184	Dell Optiplex 745	67S14D1	Blown caps on board	12	2H			SO-IT				
40309	MOTOROLA RUGGED LAPTOP	3433KJ5081	USB ports broken	09	38H			SO-IT				
40332	MOTOROLA RUGGED LAPTOP	3433KS5167	USB ports broken	09	38H			SO-IT				
40397	MOTOROLA RUGGED LAPTOP	3433KG5008	USB ports broken	09	38H			SO-IT				
40313	MOTOROLA RUGGED LAPTOP	3433KG5007	USB ports broken	09	38H			SO-IT				
40310	MOTOROLA RUGGED LAPTOP	3433KG5027	USB ports broken	09	38H			SO-IT				
40392	MOTOROLA RUGGED LAPTOP	3433KW5033	USB ports broken	09	38H			SO-IT				
40311	MOTOROLA RUGGED LAPTOP	3433KJ5039	USB ports broken	09	38H			SO-IT				
40589	ZEBRA PRINTER	XXRC10030068	Broken USB port	10	5H			SO-IT				
40623	ZEBRA PRINTER	XXRC10030063	Broken USB port	10	5H			SO-IT				
38671	ZEBRA PRINTER	45J082700028	Print head bad	08	5H			SO-IT				
38027	Tripp Lite UPS	9529BC4889C0008	Batteries bad	7	2K			SO-IT				
40301	MOTOROLA RUGGED LAPTOP	3433KW5076	USB ports broken	09	38H			SO-IT				
42443	K9 RINO 850 GPS	29V000730	power supply bad	12	4H			SID				
42483	K9 RINO 850 GPS	29V007285	power supply bad	12	4H			SID				

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES
ISSUED BY: <u>Roger Hutchins</u>	DATE: <u>12/12/16</u>	PRELIMINARY PRESENT TO BOS	<b>December 19, 2016</b>	Page 3
FORN NAME: <u>Roger Hutchins</u>		FINAL PRESENT TO BOS	<u>3/20/17</u>	
DISPOSED BY: <u>Ammy Hendley</u>	DATE: <u>3/10/16</u>	DATE INVENTORY DISPOSED BY BOS		
FORN NAME: <u>Ammy Hendley</u>		DATE BOS FINAL MIB ATTACHED		
ISSUING OFFICER: <u>Angie Tapley</u>	DATE: <u>12/13/16</u>			

DEPT SHERIFFS DEPARTMENT  
NAME \_\_\_\_\_

NR = NON REPAIRABLE (COST) K = THOUSANDS  
NR = NON REPAIRABLE H = HUNDREDS  
DAS = DECLARE AS SURPLUS D = DOLLARS

**FINAL**

DEPT 200  
LOC \_\_\_\_\_

AMT#	DESCRIPTION	SERIAL#	REASON FOR DISPOSAL	UNIT	QTY	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
38749	IPAQ WIFI HH PC	3CC802038P	OUTDATED-OBSOLETE	09	2H	SID	12/19/16	AH JH	EWASH	
38750	IPAQ WIFI HH PC	3CC9020387	OUTDATED-OBSOLETE	09	2H	SID				
36739	EMERSON TV	J30436053	FORFEITURE-BROKEN	05	7SD	SID Storage				
40867	T1 NETWORK INTERFACE MODULE	1203890G1	No longer needed	10	7H	SID Storage				
38922	SONICWALL NSA	0017CF131CF8	Not compatible with current network	09	18H	SID Storage				
40271	3 COM BASE LINE SWITCH	927FTCBR3D61DE	Bad network ports	10	5H	SID Storage				
39946	NETGEAR NAS	24A198R000CF7	Drives are bad	09	3K	SID Storage				
39847	HP LASERJET PRINTER	VND3638490	Fuser burned out	09	1H	SID Storage				
40059	DELL MONITOR	CNOC263H144498LA8Q	No power up	09	1H	SID Storage				
40658	19" VIEWSONIC MONITOR	PT1060720034	Screen bad	10	80D	SID Storage				
39847	HP LASERJET PRINTER	VND3638490	paper feed broken	10	1H	SID Storage				
38960	DELL POWER VAULT RACK	DROTXH1	Tape drive will not eject	09	6K	SID Storage				
38973	DELL SERVER ICOMP RM	1Y1TBK1	Memory and drive errors	09	11K	SID Storage				
40229	DELL SERVER	HVM3M1	Main PCI slot bad	10	4K	SID Storage				
34326	LACIE 160GB RACKMOUNT	N/A	drive is bad	10	5H	SID Storage				
39849	IBM SYSTEM SERVER	4192AC1KQPM8BC	no power up	09	35H	SID Storage				
38948	TRIPP LITE SMART PRO RACKMOUNT	974EY0SM990800266	bad batteries	09	9H	SID Storage				
38949	TRIPP LITE SMART PRO RACKMOUNT	974EY0SM990800255	bad batteries	09	9H	SID Storage				
39947	TRIPP LITE UPS	9825ALCPS719300466	bad battery	09	9H	SID Storage				

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
APPROVED BY: <u>Roger Hutchins</u>	DATE: <u>12/12/16</u>	PRELIMINARY PRESENT TO BOS <b>December 19, 2016</b>	Page 4
DISPOSED BY: <u>Angie Tapley</u>	DATE: <u>3/10/16</u>	FINAL PRESENT TO BOS	
IN-CLERK: <u>Angie Tapley</u>	DATE: <u>12/13/16</u>	DATE INVENTORY DISPOSED (M/DA/YR)	
		DATE BOS FINAL (M/DA/YR)	

DEPT SHERIFFS DEPARTMENT  
NAME \_\_\_\_\_

NR = NON REPAIRABLE (COST) K = THOUSANDS  
NR = NON REPAIRABLE H = HUNDREDS  
DAS = DECLARE AS SURPLUS D = DOLLARS

**FINAL**

DEPT 200  
LOC \_\_\_\_\_

AMT#	DESCRIPTION	SERIAL#	REASON FOR DISPOSAL	UNIT	QTY	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
31857	MOTOROLA 8250 HIH RADIO	921TCE0826	Not compatible with new system	02	7H	SO-IT	12-19-16	AH JH	EWASH	
32746	MOTOROLA GTX MOBILE RADIO	85YD90672	Not compatible with new system	03	8H	SO-IT				
32925	MOTOROLA HIH RADIO	466CDJ0863	Not compatible with new system	03	25H	SO-IT				
36303	MOTOROLA MTX8250 HIH RADIO	921TFL2091	Not compatible with new system	05	7H	SO-IT				
36304	MOTOROLA MTX8250 HIH RADIO	921TFL2087	Not compatible with new system	05	7H	SO-IT				
30775	MOTOROLA MCS 2000 RADIO	722AAQ2060	Not compatible with new system	2000	15H	SID				
32924	MOTOROLA HIH RADIO	466CDJ0860	Not compatible with new system	2003	25H	SID				
30770	MOTOROLA HIH RADIO	898FAN1142	Not compatible with new system	2000	5H	SID				
31856	MOTOROLA 8250 HIH RADIO	921TCE0842	Not compatible with new system	2002	7H	SID				
32314	MOTOROLA 8250 HIH RADIO	921TCU7268	Not compatible with new system	2003	7H	SID				
8060	MOTOROLA MTS2080 HIH	466AVS3508Z	Not compatible with new system	99	17H	SO-IT				
8063	MOTOROLA HIH RADIO	466AVS3510	Not compatible with new system	99	17H	SO-IT				
8067	MOTOROLA HIH RADIO	466AVS3514	Not compatible with new system	99	17H	SO-IT				
8110	SPECTRA MOBILE RADIO	604ATW0170	Not compatible with new system	99	25H	SO-IT				
8119	SPECTRA MOBILE RADIO	604ATW0179	Not compatible with new system	99	25H	SO-IT				
8132	SPECTRA MOBILE	604ATW0192	Not compatible with new system	99	25H	SO-IT				
8263	MOTOROLA HIH RADIO	466ALQ2830	Not compatible with new system	94	18H	SO-IT				
8266	MOTOROLA HIH RADIO	466ALQ2833	Not compatible with new system	94	18H	SO-IT				

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
APPROVED BY: <u>Roger Hutchins</u>	DATE: <u>12/12/16</u>	PRELIMINARY PRESENT TO BOS <b>December 19, 2016</b>	Page 5
DISPOSED BY: <u>Angie Tapley</u>	DATE: <u>3/10/16</u>	FINAL PRESENT TO BOS	
IN-CLERK: <u>Angie Tapley</u>	DATE: <u>12/13/16</u>	DATE INVENTORY DISPOSED (M/DA/YR)	
		DATE BOS FINAL (M/DA/YR)	

FISCAL YEAR: 2016/2017

PRELIMINARY

**FINAL**

INVENTORY DISPOSITION

DEPT: SHERIFF'S DEPARTMENT  
 NAME:

00 - NONREVENUE (001) 0 - FUGITIVE  
 01 - NONREVENUE 1 - FUGITIVE  
 02 - SECURITY 2 - SUPPLIES 3 - COLLARS

DEPT: 200  
 LOC:

*Page 11/15/17*

AGENCY	DESCRIPTION	QUANTITY	REMARKS FOR SERIAL	ACQUISITION METHOD	ACQUISITION DATE	REPORTED BY	FIELD OFFICER (LOCATION)	DATE OF BILL APPROVAL
7946	WHEELED TRACTOR (TUG)	NA	Surplus for Auction	02	09/11/16	AD	CONRAD	
			Surplus for Auction Received 8/22 Auction Assets(10/17)					
3679	DISCONTINUED (2016) (2016)	NA	Discontinued 12/2/16	11	08/12/16	R. Lewis	AG Campbell	

AUTHORIZATION TO DISPOSE		INVENTORY CLAIM INFORMATION	NOTES
APPROVED BY: <i>Roger Hubert</i>	DATE: 10/11/16	PREPARED BY: <i>Roger Hubert</i>	* Manual Approval Pre-Approved 10/11/16
APPROVED BY: <i>Amy Henry</i>	DATE: 3/10/17	DATE: <i>March 20, 2017</i>	
APPROVED BY: <i>Amy Henry</i>	DATE: 10-13-16		
APPROVED BY: <i>Amy Henry</i>	DATE:		

FISCAL YEAR: 2016/2017

PRELIMINARY

**FINAL**

INVENTORY DISPOSITION

DEPT: SHERIFF'S DEPARTMENT  
 NAME:

00 - NONREVENUE (001) 0 - FUGITIVE  
 01 - NONREVENUE 1 - FUGITIVE  
 02 - SECURITY 2 - SUPPLIES 3 - COLLARS

DEPT: 200  
 LOC:

AGENCY	DESCRIPTION	QUANTITY	REMARKS FOR SERIAL	ACQUISITION METHOD	ACQUISITION DATE	REPORTED BY	FIELD OFFICER (LOCATION)	DATE OF BILL APPROVAL
3034	HD 2005 MOTORCYCLE	1	Took in for New 2016 Harley Davidson	2300	09/11/16	KF	Harley	
4267	FORD 2016 CV	1	Surplus for Auction High Mile	2315	10/14/16	AH	Conrad	
3007	CANYON POWERSHOT 2HG CAMERA	1	DISCONTINUED - dealer not viable	2300	08/12/16	AT	E-View	
3009	CANYON POWERSHOT 2HG CAMERA	1	DISCONTINUED - dealer not viable	2300	08/12/16	AT	E-View	

AUTHORIZATION TO DISPOSE		INVENTORY CLAIM INFORMATION	NOTES
APPROVED BY: <i>Roger Hubert</i>	DATE: 11/10/16	PREPARED BY: <i>Roger Hubert</i>	
APPROVED BY: <i>Amy Henry</i>	DATE: 3/10/17	DATE: <i>November 21, 2016</i>	
APPROVED BY: <i>Amy Henry</i>	DATE: 11/17/16	DATE: <i>March 20, 2017</i>	
APPROVED BY: <i>Amy Henry</i>	DATE:		

DEPT NAME: IT Department

DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	DATE	QUANTITY	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
33064	GATEWAY M625 LAPTOP NOTEBOOK	1100212452	bad backlight on screen	01	3442	Admin Bldg Storage				
33486	HP LAMBERT 3011 PRINTER	CNF8288085	will not feed paper	04	191	" "				
33509	OMEGA EXTERNAL DVD WRITER U20	FGAED6D1AR	no longer will power on	04	280	" "				
43265	HP PROCURVE WIRELESS AP	SG0329K18M	bad POE Port	10	487	" "				
43266	HP PROCURVE WIRELESS AP	SG0329K1B1	bad POE Port	10	487	" "				
43510	DELL OPTIPLEX 745	D89Y5F1 / 6G460F1	blown caps	11	375	" "				
43559	APPLE IPHONE 4	C8TK91KBDP0V	changed Carrier to AT&T	13	470	" "				
44359	OPTICA 0221 INDOOR DOME CAMERA	KD14700073	CMOS is bad	14	280	" "				
44380	APPLE IPHONE 4S	98000165537156	changed Carrier to AT&T	14	470	" "				
44825	APPLE IPHONE 5PLUS	F9CRH31M05QJ	will not detect SIM card	15	649	" "				
44854	APPLE IPHONE 5S	DX3QNFMUBFF9R	will not power on	16	449	" "				
46234	IPHONE 5S	DX3NRJ4NFFDQ	will not power on	16	349	" "				

AUTHORIZATION TO DISPOSE		INVENTORY CODE INFORMATION	NOTES
ISSUED BY: <u>Jelicia Hepper</u>	DATE: <u>01/27/17</u>	PREPARED TO: <u>2/6/2017</u>	
PRINT NAME: <u>Jelicia Hepper</u>		PREPARED TO: <u>3.20.17</u>	
DISPOSED BY: <u>Jelicia Hepper</u>	DATE: <u>2/10/17</u>	DATE INVENTORY DISPOSED & ASSED	
PRINT NAME: <u>Jelicia Hepper</u>		DATE INVENTORIAL ASSESSMENT	
ISSUE CLERK: <u>Amy Lay</u>	DATE: <u>1/27/17</u>		

3. Office of Procurement

a. Appointment of Receiving Clerk for Juvenile Drug Court 001-243

To: DeSoto County Board of Supervisors  
 From: Office of Procurement  
 RE: Appointment of Requisition and Receiving Clerks  
 Date: March 20, 2017

Please remove Amy Lay as receiving clerk for the following accounts:  
 001-243

Add Vickie Patton as a temporary receiving clerk for 001-243.

b. February 2017 Procurement Card Purchases – Parks, IT, Sheriff, Planning

February 2017 PROCUREMENT CARD LOG SHEET  
 CARD NUMBER: 4715 6215 8600 0011

Date Out	Time Out	Time In	Vendor	Department	Employee	Description of Purchase	TOTAL RECEIPT	Issues, if any
2/1/2017	10:00	10:15	National Recreation and Parks Association	Parks & Rec	Brynn McCarver	Certified Playground safety inspector prep	\$ 390.00	None
2/21/2017	3:30	3:45	FastSpring/Binary Nights	IT	John Mitchell	Software App (ForkLift version 3.0)	\$ 49.95	None
2/27/2017	10:45	11:50	FedEx Office	Sheriff	Sgt. Cowan	Printing Booklets for SWAAT	\$91.36	None
2/28/2017	2:00	3:15	Pearson Vue	Planning	Connie Scott	Testing	\$ 199.00	None

4. Contract Administration

a. Adult Drug Court – Redwood Toxicology

b. Environmental Services – Liberty Tire – Tire Recycling

c. IT – Civic Plus – Annual Support (This item was moved to New Business, H.7.c.)

5. Road Department



**a. NRCS Quarterly Accrual Report**

**b. Safety Report**

**6. Establish as Part of the Formal Record and Enter Into the Board’s Minutes – Grant Administration – All Signatures Achieved**

- a. Justice Assistance Grant - #2016-MU-BX-0179 - \$77,094.00**
- b. Justice Assistance Grant - #2015-MU-BX-0874 - \$4,945.00**
- c. Homeland Security Grant #B15HS017TT - \$25,000.00**
- d. Homeland Security Grant #16HS017T - \$40,000.00**
- e. Homeland Security Grant #A16HS017T - \$8,000.00**
- f. Homeland Security Grant #S16HS017T - \$100,000.00**
- g. Homeland Security Grant #A15HS017T - \$50,000.00**
- h. Homeland Security Grant #M16HS017T - \$8,000.00**

**7. Establish as Part of the Formal Record and Enter Into the Board’s Minutes – Business Investment Incentives – Nortek Distribution Systems, LLC – Closing of Business Operations in Olive Branch by May 31, 2017**

**8. Animal Services – Wings of Rescue Cost Report**

Total cost for Wings of Rescue dogs/cats & Normal cost of an adopted animal										
The increased cost of \$3.17 for WOR is off set by the fact that we do not micro-chip which is a savings of \$9.00. Of course the waived fee is a loss of income.										
Wings of Rescue pet requirements						Normal cost per animal adopted				
	Dogs	Puppies	Cats	Kittens		Dogs	Puppy	Cat	Kitten	
HW (2)	\$5.20	\$5.20				HW	\$2.60	\$2.60		
5:1 shot	\$2.35	\$2.35	\$2.35			K-9 5:1	\$2.35	\$2.35	\$4.70	
5:1/wLepto	\$2.92	\$2.92	\$2.92			Bord	\$2.44	\$2.44	\$2.44	
Bord	\$2.44	\$2.44	\$2.44			FeFiv/Lk	\$12.99			\$12.99
FeFiv/LK*	\$12.99		\$12.99	\$12.99		Shot 3:1	\$1.44			\$1.44
FeI 3:1	\$1.44		\$1.44	\$2.88		Microchip	\$9.00	\$9.00	\$9.00	\$9.00
Totals		\$12.91	\$7.71	\$14.43	\$15.87	Totals	\$16.39	\$16.14	\$23.43	\$24.87
					total Animals	Costs Vacc/Testing				
1/16/2017	#	9	35	4	48					
		\$116.91	\$269.85	\$57.72		\$444.48				
2/14/2017	#	33	9	9	51					
		\$426.03	\$69.39	\$129.87		\$625.29				
3/8/2017	#		6	Only 2 leptu	6					
			\$25.00			\$25.00				
					105	\$1,094.77				

**9. Petition for Reduction of Assessment – Corrections to 2016 Land Roll**

**10. EMS Monthly Report – February**

February 2017

Number of ambulance runs billed: 148  
 Amount billed: \$79,379.60  
 Amount collected: \$47,877.65  
 Un-collectable amount: \$13,199.06

	Eudora	Lewisburg	Walls
Dispatched Calls:	76	95	61
Refusals:	21	13	15
Standby Only:	4	4	2
Billed:	45	67	36
Other:	6	11	8

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

**11. Chancery Clerk Allowance**

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to approve the actions and matters presented in the Consent Agenda and to move Item F.4.c. to New Business as Item H.7.c.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit F.**

## **G. OLD BUSINESS**

### **1. 9:00 a.m. – Public Hearing – Environmental Services – 6516 Braybourne Main**

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to open the public hearing regarding 6516 Braybourne Main.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Environmental Services Director Ray Laughter informed the Board that this property, belonging to Ellen Hensley, has had a burned house on it for approximately 2 years. He stated the neighbors have tried to help and the time has come that something has to be done. Mr. Laughter stated Environmental Services posted the property on March 4, 2017 in the Administration Building, Courthouse, and on the property. He said his department has been in constant contact with Mrs. Hensley and she does not have the money to rebuild or continue tearing down the remains of the house. Mr. Laughter stated he had 2 quotes for clean-up of the property so the Board would have an idea of the expected cost, and recommended Dempsey Construction as the lowest quote at 7,250. The second quote was Broadway Construction at \$9,500. He requested the Board declare the property at 6516 Braybourne Main a menace to public health and the community; and authorize having the property cleaned up.

Supervisor Medlin stated he has spoken to one of the neighbors and they have helped Mrs. Hensley as much as they could. He said it appears she is not able to take care of this herself.

Supervisor Lee asked if there was anyone present to speak. No one came forward. Mr. Laughter stated Mrs. Hensley had planned to be present, but she did not make it.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to proceed with the clean-up of the property, pursuant to Miss. Code Ann. §19-5-105, finding it to be a menace to public health and the community, and to set a public hearing on April 3, 2017 where the actual cost will be presented with a request to make a lien on the property, and to accept the low quote from Dempsey Construction for the clean-up of everything down to, but not including, the slab.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.1.**

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to close the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Ellen Hensley arrived in the Board Room and explained she was late due to traffic. Mrs. Hensley asked if the lien would build up every year. Mrs. Lynchard explained it was a one-time lien that will be added to the tax bill next year. Mrs. Hensley asked what would happen if she sold the property before that time. Mr. Nowak stated the lien would be something the buyer would have to anticipate and resolve as part of the purchase agreement.

Supervisor Russell asked if Mrs. Hensley had a prospective buyer for the property and if she needed time to see if that sale could go through. The gentleman with Mrs. Hensley stated the prospective buyer is in the construction business, and would probably like to do his own clean-up. Mrs. Hensley stated her neighbors have been very patient with her.

Mr. Nowak presented 3 options to the Board:

- Reconsider the action to proceed with clean-up.
- Proceed with the clean-up and table the assessment of the lien to a later date.
- Proceed and the buyer can resolve the lien at closing with the option to pay the lien.

Supervisor Russell stated he would like to put the decision off until the April meeting since the prospective buyer is in the construction business, and he could probably do the work cheaper himself.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to reconsider the closing of the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to re-open the public hearing regarding 6516 Braybourne Main.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to reconsider the decision to proceed with the clean-up of 6516 Braybourne Main.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

The Board discussed with Mrs. Hensley how long she thought she needed to get in touch with the prospective buyer and sell the property. Mrs. Hensley asked if she could have a month.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to continue the public hearing regarding the clean-up of 6516 Braybourne Main until April 17, 2017 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Russell recommended to Mrs. Hensley that if the property sells, she should bring the buyer in to discuss his plans for clean-up. Mr. Laughter stated Environmental Services will stay in contact with Mrs. Hensley.

Supervisor Medlin explained to Mrs. Hensley that if the property is purchased and cleaned up before April 17, 2017 there would be no assessment on the property.

## **2. DCRUA – Public Notice of Proposed Amendment to DeSoto County’s Solid Waste Management Plan – Approval to Advertise for Public Comment and Public Hearing**

Mr. Tracy Huffman of Waggoner Engineering asked permission on behalf of the utility to advertise a 30-day comment period and public hearing on Monday, May 1, 2017 at 11 a.m. for the purpose of adding approximately 1000 acres of farmland to DCRUA’s inventory to dispose of waste products.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to approve the request for DCRUA to advertise a 30-day comment period and public hearing on Monday, May 1, 2017 at 11 a.m. for the purpose of adding approximately 1000 acres of farmland to DCRUA’s inventory to dispose of waste products.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.2.**

## **3. Environmental Services – Litter Control Operator Job Description & Proposed Budget**

Mr. Laughter reminded the Board that last meeting they talked about hiring someone to help with litter control on the roads, and asked him to come up with a job description. He stated he worked with Mrs. Richmann in Human Resources on the job description; and Mrs. Lynchard on the budget.

Supervisor Russell stated Supervisor Caldwell wanted to add a clause that says this person will pick up litter themselves if it becomes necessary. Mr. Laughter stated he would not want them out by themselves but he could shift some people around to be sure that is done. He stated there is a “other duties as assigned” clause that would cover that. Mr. Laughter stated they will train this person to look for illegal garbage and other duties that will also be “as assigned”. He said everyone in Environmental Services works together to help each other, and he will be looking for a person to fit in with that attitude.

Supervisor Gardner asked how many were usually on a trash crew. Chief Macon Moore stated there are usually 2-6 prisoners. Supervisor Gardner asked if Chief Moore felt that most days they would be able to staff a crew. Chief Moore affirmed, and asked if the person would have a background check. Mr. Laughter stated they will and there will be safety guidelines in place.

Mr. Laughter stated he polled the Board and got a wide range of salary suggestions. He stated he is willing to work with the Board on the salary.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to create the new position of Litter Control Operator following the job description guidelines as presented, advertise for the job on the County Website, and fund it at a salary not to exceed \$13.00 per hour.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Medlin stated he would like to wait until a person was found to set the salary.

**See Exhibit G.3.**

**4. Sheriff’s Department – Docket Questions**  
**Search & Rescue – Range Finder Purchase**  
**Shooting Range - Appliances**

Mrs. Lynchard stated they got information on these purchases as requested by the Board. She stated the stickers for the Search & Rescue truck were taken care of and the request was withdrawn for the Board to pay that.

Supervisor Gardner stated he had his questions about the range finder answered as the purchase was actually the cheaper option.

Supervisor Lee stated he was not quite sure what was going on at the shooting range that all the appliances were needed. He asked Chief Moore what the Sheriff’s Department was doing at the range. Chief Moore stated everything on the list was a replacement for items destroyed in the tornado, except the washer and dryer.

Chief Moore explained to the Board that they conduct classes at the range that last as long as 2 weeks and they have people from all over the region that come and stay there. He stated that the instructors stay there as well, and the Sheriff's Department gets a discount when they do.

Supervisor Russell asked if they were charging for the classes. Chief Moore stated they do charge and the fees will be used to offset the utility bills. Mrs. Lynchard and Mr. Jarman stated the electric bills have gone up. Supervisor Gardner stated it was probably because people are staying there overnight. Chief Moore stated they charge about \$300 per class, and \$25 to stay at the facility. He stated they have a waiting list for the SWAT classes, and that is just by word of mouth.

Supervisor Lee stated he wanted the officers to train, but he wanted to know more about what was going on. He stated the training sounds great. Chief Moore invited the Board to come see the facility. Supervisor Gardner said the Board appreciated the explanation and would like to tour the shooting range.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to pay the old bills as presented on Exhibit G.4.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Russell asked Chief Moore to be sure they are charging enough to cover all costs, particularly if outsiders are staying there.

**See Exhibit G.4.**

#### **5. Line of Duty Benefits – Approval of Retroactive Payment for Supplemental Benefits Paid by the County**

Mr. Nowak stated he has discovered, according to County policy, that the Board can pay back to the date of the incident or the date an officer who qualifies for Line of Duty Benefits was unable to perform his/her duties. He stated this required verification that the injury was suffered during a line of duty event and the employee is physically unable to perform his/her job duties. Once this due diligence is completed any approval of benefits would result in the payment of normal wages to which the employee was entitled. Mrs. Lynchard stated the Board already pays full pay for 10 days, so they would go back to that time. No Board action was required.

#### **6. Sale of Property – Building on Brookhaven Circle**

Mrs. Lynchard stated that the Board asked her to look into the sale of the building on Brookhaven Circle. Mr. Nowak stated the Board must declare that the building is not necessary for County functions and then they can put it out for auction and sell to the highest bidder.

Supervisor Mark Gardner made the motion to declare the building as surplus, and get an appraisal to determine fair market value. Supervisor Gardner rescinded his motion.

Supervisor Gardner stated the thought just occurred to him that Region IV may want to use the building for CIT training. Mr. Nowak stated the Board may be able to sell to Region IV directly without going to auction and going through the bid process if the Board finds four things:

- 1) The building has ceased to be used for any County purpose.
- 2) Sale by way of public bids is not necessary or desirable for the financial welfare of the County.
- 3) The Sale will allow for the future use of the property in a manner that promotes and fosters the civic, social, educational, cultural, moral and/or economic welfare of the County.
- 4) The County still must receive fair market value.

Supervisor Gardner asked to hold this item over to the next meeting and Mrs. Lynchard to contact Region IV about the building.

Supervisor Russell stated the Board may want to consider a local & private for the transfer of property for less than fair market value if there is a substantial benefit to the County.

## **7. Crisis Intervention Team - MOU**

Mrs. Lynchard stated Mr. Nowak has been reworking and making some clarification while working with all parties to be sure the County is in the best position. She stated Chief Moore is working on getting answers as to who will pay the bills if people are transported to Baptist DeSoto as the single point of entry.

Supervisor Gardner stated there was a lot of discussion at a meeting that was held last week. He stated there is a CIT training class set for around the first part of April and there will be representatives from the County and the Cities. He stated he would like to have a nice graduation exercise for the graduating officers in the main courtroom the week of April 10<sup>th</sup>.

## **8. Court Reporter Storage Facility**

Mrs. Lynchard stated because the Board questioned a payment of a storage facility some months ago, and asked her to contact the court reporter about it; the Court got a ruling from Archives and History that what was in storage could be disposed of and the County will not be incurring that monthly expense anymore. She stated there could be a charge for disposal that will be split within the district.

## **9. Tennis Center – Preliminary Architect Services**

Supervisor Caldwell joined the meeting by phone. Supervisor Gardner handed out the proposal from UrbanARCH that the Board had seen at the February 6<sup>th</sup> meeting.

Supervisor Gardner stated he and Supervisor Caldwell met with the CVB last week about the proposed tennis center and told them about the \$18,000 fee for preliminary architect services. The CVB asked if the County would half the cost with them. The Board discussed the project at length with Supervisor Gardner stating USTA has grant money available. Supervisor Caldwell said Jim Flanagan of the DeSoto Economic Council offered that the State may contribute some for infrastructure.

Supervisor Gardner stated the CVB feels if this project gets the green light, they will have an open door to invite hotel chains to build on the adjacent properties. He also stressed the importance of having an architect who is familiar with USTA standards and rules, which Brian Bullard at UrbanARCH is.

Supervisor Mark Gardner made the motion to hire Brian Bullard to draw up conceptual plans for a DeSoto County Tennis Center at \$18,000.00 and split the cost with the CVB at \$9,000.00 each. The motion died with no second.

Supervisor Gardner made the motion and Supervisor Bill Russell seconded the motion to table this discussion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u> (the phone connection was lost)
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit G.9.**

Supervisor Caldwell rejoined the meeting by phone.

Later in the meeting Supervisor Gardner asked to revisit this topic.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to hire UrbanARCH, in partnership with the CVB, to draw a rendering of an indoor/outdoor tennis complex not to exceed \$9,000 for the Board's part.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Caldwell requested that UrbanARCH do a rendering in 3 phases within the \$18,000 total budget.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize Tony Nowak to work with the CVB attorney for a partnership agreement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**H. NEW BUSINESS**

**1. 9:30 a.m. – I-69 Update**

Ken Murphree, President of the I-69 Mid-Continent Coalition Executive Committee, introduced to the Board Jim Morgan, Director of the Delta Council.

Mrs. Lynchard stated that Mr. Murphree had offered to come and give a status of I-69 to the Board. She stated she took that offer to the Council of Governments and invited all the mayors to come as well. Horn Lake Mayor Allen Latimer was in attendance.

Mr. Murphree handed out information to the Board that the I-69 Mid-Continent Coalition assimilated. The information contained maps, figures, and projections helpful to the Board.



Supervisor Gardner asked if the Fall of 2018 DeSoto County completion date for that segment of I269 from I55 to Marshall County was still a good estimation. Mr. Murphree affirmed.

Supervisor Russell stated the map looked like 269 would loop around Memphis. Mr. Murphree stated that 69 will go through Memphis along 55 & 240, while 269 would loop around through DeSoto and Marshall Counties up to Tennessee. Mrs. Lynchard stated the cities and the County are anxious for movement through DeSoto County because of the economic impact it will have.

Supervisor Gardner stated it was a big day when DeSoto County got to add McIngvale Road as an exit off I-69. He said that will be good for the City of Hernando and DeSoto County. Mr. Murphree stated he is proud of DeSoto County and the I-69 Coalition will be around to help in any way they can.

Mayor Latimer offered his appreciation for the invitation to the Board meeting and stated Horn Lake will not be as close to I-69 as the other cities, but he feels it will impact the City of Horn Lake and benefit them economically. He stated this is a great project, and he appreciates the Board and the I-69 Coalition working so diligently.

**See Exhibit H.1.**

## **2. EMS – Moving Collections In-Hose**

EMS Director Mark Davis stated the intention when outsourcing the billings was to outsource collections along with it. He said the collections part of the billing does not make any money for the billing company, so they are not very zealous with it. Mr. Davis informed the Board that for October & November there were only about 15 claims that would qualify for collections, and he anticipates there would be no more than 10 a month at any time. He stated AMB is doing a good job with the billing, but they realized the “soft collection” approach was not going to work. Mrs. Lynchard stated AMB never signed the collection contract.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to rescind the collections contract with AMB noting that a written contract was never signed

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

## **3. Stormwater Program Update**

Environmental Services Director Ray Laughter stated MDEQ is requiring training for contractors and developers to renew their stormwater permits. He stated they will be conducting 2 training sessions at the Southaven Library on Tuesday, April 4, and the Olive Branch Courthouse on Wednesday, April 5.

Supervisor Russell asked if Environmental Services has sent notification to everyone who currently has permits. Mr. Laughter affirmed and added they posted the notification in the Planning Department and made some phone calls as well. He stated they expect a good turnout. Mr. Laughter stated some contractors are grandfathered in with certain permits, but most will have to go through the training.

Road Department Engineer Scott Young stated some employees will also be attending the training. Mr. Laughter stated the certification will last through the time of the contractor's permit. He stated there will be back-up classes at Neel-Schaffer if someone misses the certification.

Mr. Young also reported that at the quarterly Stormwater Advisory Committee meeting, the annual report showed the cities and county in good standing. He stated the Waters of the U.S. definition that included all ditches to be monitored by the Corps of Engineers, is being challenged. He said it seems the EPA overstepped their bounds and they are in court. Mr. Young stated the County will have to pass some ordinances in the next 5 years, but they have until 2020 to get it all done. He stated waiting to see what the new administration changes may cut back on some changes. Mrs. Lynchard stated Mr. Young keeps a close eye on all these things and he works diligently to keep the County up to speed.

**See Exhibit H.3.**

#### **4. Environmental Services**

##### **a. Parks & Greenways – Parks Monthly Update March 2017**

Interim Parks Director Ray Laughter and Parks & Recycle Trailer Specialist Rick Crawford presented the monthly update for DeSoto County Parks. Mr. Laughter stated the parks are now being sprayed with pre-emerge and mowing has begun. He complimented Mr. Crawford on his diligence in visiting the parks each week, accomplishing things on the current list, and finding new things for the lists.

Mr. Laughter reported that construction on the walking trail at Fairview Park has begun and the old platform has been torn down and disposed of properly. He expressed appreciation to the Cockrum Garden Center for donating mulch for Cockrum Park.

Mr. Laughter also complimented Mr. Crawford on getting his playground inspection certification. He stated they are working on having proper lighting on the playgrounds by completing those projects in Cockrum and Eudora, with Fairview, Lake Cormorant, and Roberson-Donald to be done very soon.

Supervisor Russell asked how the permitting was working at DeSoto Park. Mr. Laughter stated they have not had a permit there in about 2 months. Supervisor Russell asked if it was being patrolled at night. Chief Moore stated they patrol as much as they can, and that a couple of arrests have been made lately. Supervisor Russell asked Chief Moore to be the deputies are checking for after-dark permits so the park will not have problems again.

Supervisor Russell asked if the walking trails are being sprayed with Round Up. Mr. Crawford stated they are. He said some looked like they have not been cared for in a long while.

Supervisor Russell asked Mr. Crawford to inspect the old building at Lake Cormorant to be sure repairs have been made and the building is being kept up. He also stated the gate at Roberson-Donald does not need to be fixed as it serves no purpose.

Supervisor Medlin asked how people schedule the parks. Mr. Laughter stated they have a master calendar in the office and information on the website directing people to call Environmental Services. He stated DeSoto County Academy has booked Fairview for two games, and the Fairview Community League is looking forward to their season beginning in April.

Mr. Laughter said people seem to be really excited about the improvements that are being made and they are using the parks more.

Supervisor Gardner asked if Mr. Laughter was still looking at putting in a tennis court at Eudora. Mr. Laughter stated the money has been budgeted. Supervisor Gardner reminded Mr. Laughter and Mr. Kuntz that USTA has grant money available for public courts and he will give them the contact information to look into that.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to make the Parks & Greenways report a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.4.a.**

**b. Rubbish Facility – State of MS Commercial Rubbish Site Operation Certification – Brynn McCarver**

Mr. Laughter reported that Mrs. Brynn McCarver went to Jackson and completed the Commercial Rubbish Site Operation Certification and she is now a certified rubbish operator. He stated it was a tough class and she passed with flying colors. Mr. Laughter stated hiring Mrs. McCarver was a great decision and she is doing an excellent job in Environmental Services. Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to make the report on Mrs. McCarver’s certification a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.4.b.**

**c. Keep DeSoto Beautiful – 2017 DeSoto County Spring Clean-Up**

Mr. Laughter requested the Board approve April 29 – May 6 as DeSoto County Spring Clean-Up Week with April 29<sup>th</sup> being Spring Clean-Up Day. He suggested a little competition this year to see who can have the most on their team and how much they pick up.

Mr. Laughter stated the dumpsters will be out in 14 different places around the County, as that seems to help people participate. He said people can sign up through the website to register their teams. Mr. Laughter stated the City of Horn Lake is having their clean-up day on April 1<sup>st</sup>.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve April 29 – May 6 as DeSoto County Clean-Up Week, April 29 as DeSoto County Spring Clean-Up Day, approve the location of the dumpsters, and make the information given a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.4.c.**

## **5. Office of Procurement**

### **a. Request to Extend Public Safety Uniform Bid #16-200-002 for Six Months to Expire on December 7, 2017**

Procurement Coordinator Karen McNeil stated the vendor and the Sheriff's Department agreed to hold the pricing for one last 6-month time period. She stated they will have to rebid next time.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve extending the Sheriff's Department Public Safety Uniform Bid #16-200-002 for six months to expire on December 7, 2017.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.a.**

### **b. Emergency Purchase for DMT Waste Disposal – Sheriff's Department**

Mrs. Lynchard stated the Sheriff's Department had to call in a crew to do a clean-up of a drug lab at a cost of \$3,580.

Supervisor Medlin asked if the invoice indicated they used 2 trucks at 3 hours per truck. Chief Moore stated DMT is much like LSD, and it is very dangerous. He said they put the equipment seized on one truck and the hazardous materials in a special container on another truck. Chief Moore also stated they used to use a company out of Jackson, and their typical bill was around \$5,000.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the emergency purchase for the DMT clean-up finding the delay caused by the purchase process would be detrimental to the County and public safety.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.b.**

**c. Emergency Purchase – Road Department**

Mrs. McLeod stated this was the result of a traffic light pole being struck by a car. Mr. Swims stated MDOT called DeSoto Electric and when they arrived on the scene, they realized the accident was at Center Hill & DeSoto Road, so they called Mr. Swims. Mr. Swims stated the County uses DeSoto Electric so he had them make the repairs while they were already there at a cost of \$15,634.84.

Mr. Swims stated he has filed a claim against the driver’s insurance.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the emergency purchase of the Road Department to fix a traffic light pole that was struck by a car finding the delay caused by the purchase process would be detrimental to the County and public safety.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.5.c.**

**6. Office of Finance and Accounting**

**a. Inventory Dispositions – Preliminary – Sheriff’s Department, IT, Facilities, EMS**

Inventory Clerk Angie Tapley stated some items will be auctioned, but most will be disposed of.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the preliminary inventory disposition for the Sheriff’s Department, IT, Facilities, and EMS as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.6.a.**

**b. Inventory Dispositions – Preliminary/Final – Circuit Court Admin, Road Department**

Mrs. Tapley stated the printer is not working and the phone was dropped in water and not recoverable.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the preliminary/final inventory disposition of the non-working printer and non-recoverable phone and authorize removing them from inventory.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.6.b.**

**c. Claims Docket**

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Finance Director Stephanie Hanks brought invoice documentation to address any questions.

**Supervisor Jessie Medlin asked about the following claims:**

Page 78 – Sunrise – Mr. Swims stated that was for materials used on headwalls and inlets where they had to do a pipe extension.

Page 24 – Hampton Inn Hernando – Mrs. Hanks stated that came out of witness fees.

**Supervisor Mark Gardner asked about the following claims:**

Page 1 – Crime Stoppers – He asked if everything with them had been settled. Mrs. Freeze stated that amount is settled to the County and sent to them. She stated they have not held any money.

Page 6 – Travelers – Clayton Malone – Mr. Nowak stated that was an inmate lawsuit.

Page 8 – DeSoto Times Tribune, Rezoning – Mrs. Lynchard said that was for the sign at Poplar Corner that the County had rezoned.

Page 9 – Atlantic Group – Mrs. Hanks stated that is the 2<sup>nd</sup> payment of 30% for the aerial photography. Mr. Mitchell stated the County is paying it all and getting reimbursed from other agencies.

Page 15 – Books A Million – Mrs. Lynchard stated that was a book that HR needed and they will keep it in their office.

Page 17 – Houston Ironworks – Mr. Jarman stated that was handrails for the Courthouse.

Page 17 – Siemens Industry – Mr. Jarman stated that is the service agreement for the chiller and performance maintenance contract. Supervisor Gardner asked what EK did. Mr. Jarman stated they do the physical servicing, greasing, belts, etc. Siemens is more the software and performance side.

Page 20 – CDW, Inc. – Mr. Mitchell stated that was the Storage Area Network appliance and a couple of types of support. He stated the SAN is installed, online, and they have started replication.

Page 35 – Zones – The invoice showed 5 keyboards and folio cases. Mr. Mitchell stated the Election Commissioners got Ipads to replace their old laptops.

Page 36 – RBM Consulting – The invoice showed machine maintenance on voting machines from 3/2017 to 2/2018.

Page 37 – Arcy Solutions – Chief Moore stated Mr. Herring ordered 10 terminals for patrol cars.

Page 45 – Rescue Unit – Genuine Parts – Chief Moore stated they went to Moon Lake to help in a rescue and had a flat with no equipment to change it.

Page 46 – Zones – The invoice showed 6 modem devices. Mr. Mitchell stated they were switched out in all the ambulances.

Page 50 – Scott Sanko – The invoice showed MS Fire Investigators Seminar in Biloxi.

Page 63 – 32” TV – Chief Moore stated they replaced 2 in pods.

Page 67 – Pat Sylvester mileage – Mr. Kuntz stated in was air fare to a conference in Seattle.

Page 70 – WalMart – SD cards & 3 cameras – Mrs. Lynchard thought they were for the EMA training.

Page 74 – North Miss Tire – Tire disposal fee – Supervisor Gardner asked Mr. Swims to be sure the tires were brought back to the Road Dept. for disposal. Mr. Swims stated he would check on that.

Page 76 – Star Landing – Mrs. Hanks had a handout showing a recap of fees. She stated this is payment #9, they have received 7 reimbursements, and #8 should be coming soon.

**Supervisor Russell asked about the following claims:**

Page 2 – Airline tickets with different prices – Lynn Ford stated not everyone was travelling the same and the ones staying over a Saturday night had cheaper tickets.

Page 7 – Pressgrove – The invoice showed business cards, trip expenses for certification, and certification exam fees.

**Supervisor Caldwell was not present.**

**Supervisor Lee asked about the following claims:**

Page 39 – 19 CF Combo – Chief Moore stated that was a large utility sink.

Page 40 – Jody Neyman - \$3,495 – Chief Moore stated that was for a week-long class he taught.

Page 82 – Fant’s – Mr. Jarman stated that was for moving the security system from the old aviation building to the new one.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

#### **d. Planning Money**

Deputy Finance Director Stephanie Hanks stated she is now balancing the Planning Department money through the Finance Office. She stated in order to manage the Planning credit cards and pay them through Accounting, the bank is asking for Supervisor Medlin to sign a form. Mrs. Lynchard stated Supervisor Lee should sign as the current Board President. Mrs. Hanks requested both Supervisors to sign to be sure all was covered.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize Supervisor Medlin and Supervisor Lee to sign the forms as requested by the bank to transfer the Planning Dept. credit cards to Accounting to be paid.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.6.d.**

### **7. Contract Administration**

#### **a. Adult Drug Court - Siemens**

Mrs. McLeod stated this is a contract for an analyzer at Adult Court that will be paid for by buying re-agents. She stated the old analyzer is too old to get maintenance or parts for it. She stated there will be a \$96,578 payment for next 5 years.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize the contract with Adult Drug Court and Siemens and authorize the Board President to sign the necessary documents as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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**b. Facilities – Schindler Elevator Corp – Preventative Maintenance**

Mrs. McLeod stated this is a prepayment. She stated the County has been doing business with Schindler for 5 years and the company has been in business 143 years. She stated they maintain the elevators at the Administration Building, Courthouse, and Library, they perform an immediate and necessary service to the County, and they have the ability to perform well.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the prepayment to Schindler Elevator for maintenance on elevators at the Administration Building, Courthouse, and Library finding they perform an immediate and necessary service to the County, and they have the ability to perform well.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.7.b.**

**c. IT - Civic Plus – Annual Support**

Mrs. McLeod stated this is the yearly maintenance for the website and it is pre-paid for a one year term. She stated the County has been doing business with Civic Plus for 5 years, they perform a necessary and immediate benefit, and they have the proven ability to perform.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the prepayment to Civic Plus for website maintenance finding they perform an immediate and necessary service to the County, and they have the ability to perform well.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.7.c.**

**8. Sheriff’s Department – Request Permission for Board Attorney to Review HB 812**

Chief Moore stated they just want to get some clarification on the bill and would like Mr. Nowak to look at it.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to review HB 812 to determine the impact of this bill on the Sheriff’s Department.

The motion passed by a vote as follows:



Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.8.**

**9. Road Department**

**a. Walls Fire Department – Flashing Warning Sign**

Supervisor Russell asked why the quote was not for 2 lights. Asst. Road Manager Mike Kennedy stated they feel one will be sufficient because of one side being flat and having good sight lines.

Supervisor Gardner stated the same issue is at Nesbit where the sign flashes all the time, and people are not paying attention to it. Supervisor Russell agreed that the light at Nesbit Fire Department also needed to be changed.

Supervisor Gardner asked Mr. Kennedy if he could get a cost estimate together to see what it would cost to shave the hill down to improve the sight lines. Mr. Kennedy said he would do that.

Mr. Kennedy explained that the flashing sign has a remote control and a device to go in the fire truck to turn it on and off. He stated there are 8 lights on the sides and it really shows up.

Supervisor Russell stated he would like to hold this over to the next meeting to find out the cost estimated on improving sight lines.

**See Exhibit H.9.a.**

**b. Finding of Fact – 8774 Cameron Street (Estates of Southern Trails)**

Road Manager Andy Swims stated there are sink holes from an inlet to the detention area in the area of an underground drainage pipe that affect the health, safety and welfare of the public. He stated these are concrete pipes, and there is probably a separation issue. He requested permission to repair the area at a cost of \$2,400.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Road Department to make the necessary repairs at 8774 Cameron Street at an estimated cost of \$2,400 finding the repairs are necessary to protect the health, safety and welfare of the public.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.9.b.**

**c. Finding of Fact - 2692,2670, 2650 Emerald Way Drive**

Mr. Swims stated this is a County ditch that has silted in causing it not to drain, thereby flooding a County road and affecting the health, safety and welfare of the public. He stated the citizen put in a culvert, but the ditch needs to be cleaned out to drain properly and the estimated cost is \$8,792.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to

authorize the Road Department to proceed with repairs on Emerald Way Drive estimated at \$8,792, finding that silting in of a ditch is causing the ditch not to drain and flood a County road affecting the health, safety and welfare of the public and could potentially damage the road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.c.

## 10. Fleet Management

### a. Request to Surplus Fleet Vehicles

Fleet Manager J.R. Conlee stated the list of vehicles have been used for loaner vehicles, but it is time to get rid of them. He stated they are all over 130,000 miles except for the Crown Vics, and they are just over 100,000 and worn out. He stated the interiors are worn badly, and have loose front ends.

Fleet Management would like to ask for permission to Surplus  
The following vehicles:

1. 2000 Ford Explorer asset # 30565, blown head gasket, wore out front end
2. 2003 Ford Crown Vic asset # 33104, electrical issues, just not needed
3. 2001 Ford Crown Vic asset # 30887, transmission slipping, no value to repair
4. 2009 Ford Focus asset # 39535, not suitable for a loaner, will need a complete brake job with rotors and has a weak 1<sup>st</sup> gear in transmission
5. 1999 Ford F-150 asset # 30007, wore out, no value to repair
6. 2000 Dodge 1500 asset # 30643, wore out, no value to repair

All Vehicles will be sold at Crenshaw's Auction in Como, Ms

Supervisor Medlin asked when Crenshaw's next auction would be. Mr. Conlee stated it is next month, and they have been getting good prices there.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize the list of vehicles to surplus and allow them to go to auction.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.

### b. Request for GPS Agreement

Mr. Conlee stated he would like to put GPS on the mosquito trucks as they run at night with no supervision. He stated the GPS will alert if the truck is going too fast to be effective with the spraying and be sure they are in the right area. He stated Animal Control, Facilities Management, EMS, and Environmental Services are also interested. Mr. Conlee said each department can have its own monitor and see their own vehicles. He stated he will be the master administrator and be able to see all the vehicles. Mr. Conlee stated the cost is \$15 per month and that includes installation.

EMS Director Mark Davis stated this will let dispatch see if ambulances have left the hospital and which ambulances are available to call out.

Environmental Services Director Ray Laughter stated he can use it to track litter crews.

Mr. Conlee stated vehicles can be added at any time for the duration of the contract.

Supervisor Gardner asked where the money was budgeted. Mrs. Lynchard stated it may need to come from ending cash. The directors all agreed they will look to see if they can make amendments to come up with the money. Mr. Laughter stated his is budgeted for the new person.

Supervisor Gardner stated he would like the Sheriff's Department to see if they can do this as well. Chief Moore stated that is a good price, and he will look into it.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve the GPS agreement and approve budget amendments from the departments to Fleet Management as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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#### **11. Justice Court – Approval of Special Prosecutor – Bill Seale – March 24, 2017**

Mrs. Lynchard stated she got another email since the meeting began requesting Stacey Spriggs for 3/20 and 3/21 because of a death in the judge's family and he needs to get through early. She stated the approval will cover 3 requests:

March 20 – Stacey Spriggs

March 21 – Stacey Spriggs

March 24 – Bill Seale.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Stacey Spriggs as Special Prosecutor on March 20 & 21, 2017 and Bill Seale on March 24, 2017 and authorize the clerk to write the checks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.11.**

#### **12. Appointment of County Prosecuting Attorney**

Mr. Juan Williams came before the Board and stated his qualifications and expressed a desire to be considered for the County Prosecuting Attorney position. Supervisor Gardner asked him if he was willing to give up his criminal practice. Mr. Williams affirmed.

Mrs. Lynchard handed out copies of letters from all the candidates that had expressed interest. Supervisor Gardner stated he had reviewed the candidates and was ready to make a motion.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to appoint Jim Holland as County Prosecuting Attorney.

The motion failed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>NO</u>

Supervisor Caldwell joined the meeting by phone.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to appoint Jim Holland as County Prosecuting Attorney.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>NO</u>

**See Exhibit H.12.**

### **13. Fire Department – Burn Permits**

Mrs. Lynchard stated the Sheriff’s Office Dispatch has gone through personnel changes and their call volume has increased significantly. She stated several people met and they found that burn permits consume a good bit of their time. The group suggested that, for about 6 months, the burn permits go through the Administration switchboard Monday – Friday from 8 am to 5 pm and Sheriff’s Dispatch after 5 pm and on weekends.

Supervisor Russell asked why the EMA did not issue permits. Mrs. Lynchard stated that in one week 50% of 317 permits were issued on Friday, Saturday and President’s Day. She stated they cannot be issued ahead of time because of weather conditions. Supervisor Russell asked Chief Moore if they did this could Dispatch handle the weekends. Chief Moore stated it depends on their volume. He said they typically have 3 dispatchers; one for fire, one for cars, and one to answer the phone. He stated if the phone person is tied up with a burn permit and a 911 call comes in, she has to hang up on the burn permit or one of the others get the call which takes their attention off their stations. He said it is not a good situation.

Mrs. Lynchard stated that this will take 50% of the permit requests off the Sheriff’s Dispatch. She stated Ann will notify Sheriff’s Dispatch when she issues a permit.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the burn permits to come through the switchboard Monday through Friday during office hours and Sheriff’s Dispatch after 5 p.m. and on weekends.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

### **14. Business Investment Incentive – Gaatu, Inc. - Freeport**

Mrs. McLeod stated the Business Investment Incentive Committee has recommended by email to grant this Freeport exemption. She stated Gaatu, Inc. is leasing the property 100% and they have 2 full-time salaried and 6 part-time hourly employees. She stated in 2 years they plan to have 4 full-time salaried and 4 full-time hourly employees. The company is an e-commerce provider of automotive parts.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Freeport exemption for Gaatu, Inc. as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.14.**

#### **15. Advertising County Resources - Arkabutla Physically Challenged Hunt**

Supervisor Lee stated the Board gave \$500 to the Arkabutla Physically Challenged Hunt last year and he requested the Board to approve \$500 for this year's hunt to be taken out of Advertising County Resources.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve an allocation from Advertising County Resources of \$500 to the Arkabutla Physically Challenged Hunt; after having determined that the request to advertise county resources met the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3 of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

**See Exhibit H.15.**

#### **16. Update of Short-Term Rentals**

Supervisor Russell stated there was not a lot to do right now. He said there is a case in the MS Supreme Court right now and they are waiting to see the outcome of that.

#### **17. Illegal Tire Dumping**

Supervisor Gardner asked what was going on with that situation. Mr. Laughter stated it is under investigation. Supervisor Lee stated there were some leads from Hernando Police Department who almost caught the young men in the act.

**See Exhibit H.17.**

#### **18. EMA/Sheriff – Drone Application**

Mr. Nowak stated the EMA and Sheriff's Department want him to look into completing a FAA Application to operate a drone. He requested the Board's permission to proceed.

Supervisor Russell made the motion and Supervisor Michael Lee seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to help with the FAA application for EMA and Sheriff's Department to operate a drone.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

## **19. Grant Administration**

### **a. Permission for Mr. Kuntz and Mrs. Lynchard to sign Justice Assistance Grant forms.**

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize Tanner Kuntz and Vanessa Lynchard to sign Justice Assistance Grant forms on behalf of the Board of Supervisors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

### **b. Permission for Board President, Mr. Kuntz and Mrs. Lynchard to sign close-out documentation on Justice Assistance Grants.**

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize Tanner Kuntz and Vanessa Lynchard to sign Justice Assistance Grant close-out documentation on behalf of the Board of Supervisors.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

## **I. PLANNING**

### **1. New Business**

#### **Preliminary**

- a. Bakersfield West Section B (7112) - Application is for preliminary subdivision approval to create 32 lots on 19.92 acres. Subject property is located on the south side of Pleasant Hill Road and west of Bakersfield Trail in Section 26, Township 2, Range 7 and is zoned R-20 (District 5)**

**Applicant: Joe Frank Lauderdale / Bridgforth Properties**

Mr. Hopkins presented the application for Bakersfield West, Section B for preliminary subdivision approval of 32 lots on 19.92 acres. This item also includes requests for waivers of curb & gutter, to have a 30 foot wide road with a 5 foot walking lane in place of sidewalks, and to have a side setback of 10 feet and front setback of 35 feet. He stated the developer will be required to sign the Residential Development Agreement. Mr. J. F. Lauderdale was present to represent the application.

Mr. Lauderdale came forward and stated this development is to the west of Bakersfield Subdivision and will tie in to Malone Road with at minimum a construction road. He stated the lots are 100 feet wide. He then stated the restrictive covenants will be the same as in the previous section of Bakersfield. Mr. Lauderdale stated this application proposes a 30 foot wide road with a 5 foot walking lane and 10 foot side setbacks and 35 foot front setbacks just as in Bakersfield West, Section A and Bakersfield Subdivision.

Supervisor Medlin asked if the subdivision will connect to Malone Road. Mr. Cardosi stated it has been requested that the subdivision tie into Malone Road. Mr. Lauderdale stated on the plat presented it was proposed to be a construction entrance. Supervisor Russell asked what is the main entrance of the subdivision now. Mr. Lauderdale stated there are entrances from both Laughter Road and Pleasant Hill Road.

Barry Bridgforth came forward and stated that the portion on the south east corner is being reserved for future development which could potentially be commercial. He stated he is concerned that if the construction entrance onto Malone Road is a dedicated road it could cause issues with the possible future commercial development. He stated he would like to make the construction entrance dirt to County standards and cover with white gravel. Supervisor Lee asked if this would be considered a single entrance subdivision. Mr. Bridgforth stated it isn't because it has access from both Pleasant Hill Road and Laughter Road.

Supervisor Lee made a Motion and Supervisor Gardner seconded the Motion to approve Bakersfield West Subdivision, Section B for preliminary subdivision of 32 lots on 19.92 acres to include waiving the requirement of curb and gutter, allowing a 30 foot wide street with a 5 foot walking lane, a waiver to allow the side setback to be and 10 feet and the front setback to be 35 feet.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
<b>SECOND DISTRICT SUPERVISOR, MARK GARDNER</b>	<b>YES</b>
<b>THIRD DISTRICT SUPERVISOR, BILL RUSSELL</b>	<b>NO</b>
<b>FOURTH DISTRICT SUPERVISOR, LEE CALDWELL</b>	<b>ABSENT</b>
<b>FIFTH DISTRICT SUPERVISOR, MICHAEL LEE</b>	<b>YES</b>

**Final**

- b. Smokey Hollow Farms – First Revision of Lot 41 (7118) – Application is for final subdivision to revise Smokey Hollow Farms Lot 41, splitting the lot in half, creating one additional lot. Identified as Parcel #3-05-08-33-02-0-000041-00 located on the east side of Langston Road, north of Leavell Road 33, Township 3, Range 8 and is zoned Agricultural (A) (District 5)**

**Applicant: Mendrop Engineering Resources / Timber Ridge, LLC**

Mr. Hopkins presented the application for Smokey Hollow Farms, First Revision of Lot 41 for final subdivision approval of 2 lots. He stated the application is a request to divide Lot 41 into two separate lots. Mr. Don Loosier was present to represent the application.

There was discussion of who the effected parties would be. It was decided the effected parties who would need to sign the plat are all adjacent property owners located within the subdivision.

Mr. Loosier stated he has all adjacent property owners sign off on the division of this lot so it should not be an issue getting them to sign the plat as well.

Supervisor Medlin made a Motion and Supervisor Gardner seconded the Motion to approve Smokey Hollow Farms, First Revision of Lot 41 for final subdivision of Lot 41 into 2 lots to having all effected property owners identified as all adjacent property owners within the subdivision.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

<b>FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN</b>	<b>YES</b>
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SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

**2. CONSENT**

- a. Clay Sartain Minor (7122) – Application is for final subdivision of 1 lot on 2.0 acres (from a 28 acre parcel). Identified as Parcel(s) #2-09-6-13-00-0-00005-03. Subject property is located on the north side of Star Landing Road and east of Old Poplar Corner Road in Section 13, Township 2, Range 9 (District 4)

**Applicant: Clay Sartain**

- b. Terry Arnold Minor (7124) – Application is for final subdivision of 1 lot on 5.0 acres. Subject property is Identified as Parcel(s) #4-08-5-15-00-0-00013-00. Subject property is located on the east side of Tulane Road and south of Wheeler Road in Section 15, Township 4, Range 8 (District 5)

**Applicant: Terry Arnold**

- c. Todd Williams (7125) – Application is for final subdivision approval of 1 lot of 5.26 acres. Subject property is Identified as Parcel(s) #2064170000000900. Subject property is located on the south side of College Road and east of Craft Road in Section 17, Township 2, Range 6 (District 5)

**Applicant: Todd Williams**

Mr. Hopkins presented the Consent Agenda. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Medlin seconded the motion to approve the Consent Agenda items as presented.

**THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:**

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

**3. Other**

- a. Permit Report – February 2017

Mr. Cardosi presented the permit report for February 2017.

**J. EXECUTIVE**

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to recess the Board meeting until Tuesday, March 28, 2017, at 6:00 a.m. for the purpose of touring a public tennis facility in Murfreesboro, TN.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>



Supervisor Lee Caldwell, Fourth District  
Supervisor Michael Lee, Fifth District

ABSENT  
YES

THIS the 20th day of March, 2017, these minutes have been read and approved by the DeSoto County Board of Supervisors.

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Michael Lee, President  
DeSoto County Board of Supervisors