

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

JESSIE MEDLIN, PRESIDENT, 2012 PRESIDING

JANUARY 17, 2012

A. CALL TO ORDER

The January 17, 2012 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Deputy Carl Hurt of the DeSoto County Sheriff's Department was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear all business to come before the Board. The following were present:

Supervisor Jessie Medlin-----District 1
Supervisor Mark Gardner-----District 2
Supervisor Bill Russell-----District 3
Supervisor Lee Caldwell-----District 4
Supervisor Harvey Lee-----District 5
W. E. Sluggo Davis-----Chancery Clerk
Michael Garriga-----County Administrator
Tony Nowak -----Board Attorney
Sheriff Bill Rasco-----Sheriff

B. INVOCATION

Reverend Amanda Gordon of Minor Memorial United Methodist Church of Walls, Mississippi presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Harvey Lee said he would like to add the following appointments to the Agenda:

- 1.) Lewisburg Fire Protection District
- 2.) Handicap Compliance Grievance Committee
- 3.) Planning Commission

Inventory Clerk Charmaine McCool said she would like to add an Inventory Disposition for Information Technology to the Agenda.

Chief Financial Officer Tom Arnold requested to add an issue regarding Constable training to the Agenda.

Supervisor Bill Russell asked that Beaver Control Assistance Program (BCAP) for beaver eradication in DeSoto County be added to the Agenda.

Supervisor Bill Russell said he would like to add the Democratic Caucus to the Agenda in response to a request he received.

Supervisor Jessie Medlin requested to add an issue regarding the intersection of Bethel Road and Highway 305 to the Agenda.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve additions to the Agenda as requested with there being no deletions. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

E. CITIZEN REMARKS

1. Odie Lofton

Supervisor Jessie Medlin called Mr. Odie Lofton before the Board of Supervisors. Mr. Lofton was not present at the Board meeting.

Mr. Lofton never appeared at the Board meeting to present an item to the Board of Supervisors.

F. CONSENT AGENDA

The Board of Supervisors considered the items on the Consent Agenda.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve the Consent Agenda as follows:

1. Office of Finance & Accounting

a. Budget Amendments

b. Approval for Interfund Loan

From: General County Fund 001-000-054 \$154,305.22
To: I-69 Corridor Study-Part 2 312-000-149 \$154,305.22

c. Request to Make Interfund Transfer

From: General County Fund \$4,448.00 (001-000-387)
To: I-69 Corridor Study-EDA Funds \$4,448.00 (308-600-951)

2. Safety Officers Report

3. Approve Corrected Order Granting Siemens Industry, Inc. Exemption from Ad Valorem Taxes

4. Annual Approval for Purchase Clerk to Accept Bids between \$5,000 and \$25,000

5. Certification of Drug-Free Workplace Policy and Authorization of Board President to Sign

6. Chancery Clerk Allowance - \$1,716.66

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit F

G. OLD BUSINESS

1. Board Attorney: Local and Private Legislation

a. DeSoto Health and Wellness Center

Board Attorney Tony Nowak reminded the Board of Supervisors they asked him to look into the expiration of the local and private for the DeSoto Health and Wellness Center. He said the local and private legislation expired at the end of 2011 and he presented a new local and private legislation for the Board’s consideration. Mr. Nowak said this is the same as the prior local and private which authorizes the Board of Supervisors to allocate up to \$50,000 per year to the Health and Wellness Center.

b. Hernando Civic Center

Mr. Nowak advised the Board the local and private legislation for the Hernando Civic Center expired at the end of 2011 and he presented a new local and private legislation for the Board’s consideration. Mr. Nowak said the local and private legislation for the Hernando Civic Center allows the Board of Supervisors to donate up to \$40,000 per year between the Hernando Civic Center Association and Hernando Youth Sports.

c. Historic DeSoto Foundation and Museum

Mr. Nowak explained that the local and private legislation for the Historic DeSoto Foundation and Museum continues through calendar year 2012 and allows a donation up to \$35,000 annually. He said there is no local and private legislation needed at this time.

The Board of Supervisors considered the local and private legislations for the Health and Wellness Center and the Hernando Civic Center.

Supervisor Medlin said the legislation goes through 2016, which is outside this Board’s term. Mr. Nowak clarified that this Board would approve the budget that would carry the County through the 2016 budget year. He said the next Board could decide whether to appropriate the money or not.

Supervisor Bill Russell made the motion and Supervisor Harvey Lee seconded the motion to approve resolutions requesting local and private legislation to allow the County to donate money to the DeSoto Health and Wellness Center and the Hernando Civic Center as presented and fully described in Exhibit G.1. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit G.1

H. NEW BUSINESS

1. Recognition and Resolution of Appreciation for the Olive Branch High School Football Team

Supervisor Jessie Medlin greeted the Olive Branch High School football players and Coaches and the Board of Supervisors and thanked them for their attendance. Supervisor Medlin presented a Resolution of Appreciation acknowledging the great success and accomplishment of the 2011 Olive Branch Football Team. Supervisor Medlin thanked Coach Scott Samsel, all of the Olive Branch High School coaches and the players for such an outstanding job leading the Team to win the 2011 Mississippi Division 6-A State Championship in football. Supervisor Medlin read the Resolution of Appreciation of the Football team from the Board of Supervisors as follows:

RESOLUTION OF APPRECIATION

The DeSoto County Board of Supervisors discussed the great honor bestowed on DeSoto County on Friday, December 2, 2011, when the Olive Branch Conquistadors won the 2011 Mississippi Division 6-A State Championship in football. This great accomplishment was the pinnacle of the Conquistadors 2011 season in which they earned a record of 15 wins and no losses, a State of Mississippi Ranking of #1, and a National Ranking of #16 of the best football teams in the nation.

These accomplishments are great public displays to honor the hard work and dedication of this outstanding team. The leadership of Head Coach Scott Samsel and his coaching staff, the administration of Principal Kyle Brigance, and the support of the many boosters and parents who worked tirelessly with the team resulted in this great accomplishment and brought honor and respect to the team, to Olive Branch High School and to DeSoto County.

However, the greatest lesson to be learned from the 2011 Olive Branch High School Football Team and their coaches comes from the hard work and many hours of practice that were spent to position the team to accomplish the aforementioned honors. Such work is to be commended. Michael Jordan says "Talent wins games, but teamwork and intelligence wins championships." The 2011 OBHS Football Team has proven that theory.

It is our hope that each member of the team will take that work ethic to every aspect of their life and that others will be inspired by the story of the 2011 Olive Branch High School Football Team.

This the 17th day of January, 2012, the DeSoto County Board of Supervisors extends our congratulations and appreciation to the 2011 Olive Branch High School Conquistadors.

Supervisor Medlin said he has been associated with Olive Branch High School for forty years and they always have good attendance at the ball games. The community supports them. He told the football players that he hopes they realize the fans in the bleachers watch them to see what happens at the Friday night games and they listen to what happens off the field. Supervisor Medlin told the team that everyone in the County is proud of every player.

Supervisor Medlin congratulated Coach Samsel and the coaching staff for their success with this team.

Coach Samsel reminded the Board of Supervisors that he came before the Board four years ago requesting help for the football field. Coach Samsel said this championship is the culmination of many efforts. Coach Samsel said these are good football players and the best Olive Branch has to offer. He said these football players are good people on and off the field and will make good solid citizens. He said it is good if they win a few football games, but they also take care of business off the field. Coach Samsel said, from one Olive Branch football player to another, thank you for the honor presented by the Board of Supervisors and for allowing all of our Team the honor to be here today.

The entire Board of Supervisors expressed their appreciation and thanked the Olive Branch High School Football Team and Coaching Staff.

See Exhibit H.1

2. Consideration of 2004 Series Bond Refunding (22,000,000)

DeSoto County Financial Advisor Demery Grubbs of Financial Consultants – Advisors appeared before the Board of Supervisors and presented an opportunity to refinance the 2004 General Obligation Bonds. Mr. Grubbs said the bonds were issued for \$22,000,000 in 2004. He said they are callable in the year 2015. Mr. Grubbs said his Firm proposes calling the bonds. The

balance of the bonds is \$14,430,000.00. He said the County is currently paying between 4.25% and 5% interest on the bonds. Mr. Grubbs said the projected interest on the refinance is between 2.65% and 3%. He said they are looking at an average interest payment of 2.89%. He said they estimate the net savings over the life of the bonds to be \$875,000 to \$900,000, which is \$65,000 to \$78,000 per year in savings. Mr. Grubbs said the issuance expenses are included in the bonds as issued. He said the County has no out of pocket expenses on the bond refunding.

Mr. Grubbs explained the difference between a new issuance as opposed to a refunding. He said, in this case, the Board authorizes Government Consultants to negotiate the bonds. This is a great refunding opportunity for the County. Mr. Grubbs said the process would be as follows:

- 1.) The Board authorizes Government Consultants to proceed in negotiating the bonds;
- 2.) The Firm would present documents and for the Board President to sign on the issuance to lock in the bonds;
- 3.) They would bring back documents prepared by Butler, Snow, but the County is not obligating itself to proceed at this juncture. If the market changes, then there is no deal.

Supervisor Jessie Medlin asked why the rates are different. Mr. Grubbs said the rates change every year.

Mr. Grubbs said they are not extending the maturity dates on the bonds. He said they would be calling bonds for the years 2015 to 2024.

Supervisor Lee Caldwell verified the cost of issuance is \$230,000. Mr. Grubbs said that is “a not to exceed” amount.

Supervisor Mark Gardner asked if this would be ready by the next Board meeting. Mr. Grubbs said it is a possibility everything could be presented at the next Board meeting.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize Government Consultants to proceed with the 2004 Series Bond refunding and to approve the resolution authorizing Government Consultants, the Butler, Snow Law Firm, the Smith, Phillips, Mitchell, Scott & Nowak Firm and Piper Jaffrey to work on the bond refunding and to authorize the Board President to sign the document. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit H.2

3. Department of Human Resources

a. Humana Insurance Renewal

Attendees:

Rex Haynes – President, SouthGroup Southaven
Sarah Edmiston – VP-Commercial Customer Service Agent, SouthGroup-Southaven
Barbara Reed – Benefits Customer Service Agent, SouthGroup-Southaven
Tim Anderson – HR Consultant, SouthGroup-Southaven
Barry Wilson – Commercial Agent, SouthGroup-Southaven
Ronnie Tubertini –President, SouthGroup-Home office
Jimmy Newquist - VP-Commercial Insurance, SouthGroup-Home office
Larry Lowe – Director of Account Management – Humana Inc.
Cindy Maurizi – Account Executive Large Group – Humana Inc.
Janna Rogers – Director of Human Resources - DeSoto County
Vickie Richmann – Human Resource Manager - DeSoto County

Mr. Haynes thanked the Board for allowing them to be at the meeting. He thanked Mrs. Rogers, Mrs. Richmann and everyone else who worked on the insurance renewal report. He said there are other people present who work on the County account. Mr. Haynes introduced Cindy Maurizi, Account Executive with Humana and said she has worked directly with DeSoto County since 2005.

Mr. Haynes presented a summary of cost of claims for DeSoto County. He said Humana administers the County's self-insurance, health and dental plans and the fully insured vision plan.

Ms. Maurizi said she has worked closely with DeSoto County and referred to the administrative fees as follows:

	Current 3/1/2011	Renewal 3/1/2012	Impact to DeSoto County		Impact to Employees	
	PEPM*	PEPM*	Monthly	Annual	Monthly	Annual
Administrative Fees	134.20**	144.13**	\$5,163.60	\$61,963.20	\$0	\$0

Ms. Maurizi said administrative fees and other fees make up the total fixed cost and clarified that all those fees are added together in the numbers presented. Ms. Maurizi said there is no impact on the employees with this renewal.

Supervisor Jessie Medlin asked what is included in the administration fees. Ms. Maurizi said there is a fee \$32.84 currently per employee, which is increasing to \$36.50. The stop loss fee is currently \$91.72 and increasing to \$97.75. The aggregate is decreasing from \$5.11 to \$5.08. Ms. Maurizi said the overall rate increase is 7 ½% but the actual resulting increase is only 4% because of the billing structure. Ms. Maurizi said instead of billing per an occurrence rate they would bill per an employee rate.

Supervisor Medlin said he is concerned if this is costing the County more or less money. Ms. Maurizi said that is a good question. She said it would be about the same. It is a billing mechanism for them. Mr. Haynes said the average is \$2.43 per employee.

Supervisor Medlin asked if that covers when the nurse calls to follow-up on a person taking their meds. Mr. Haynes said yes. There are several types of illnesses that are referred to nurses for follow-up to help people to get on the right path with certain conditions. Mr. Haynes said it is a monitoring process.

Supervisor Medlin said it seems like a duplication of services. The employee is already paying a specialist and then a nurse is paid as well. Ms. Maurizi said the intention is to encourage people to manage their health. Sometimes talking with someone helps prevent an office visit, which could help to manage the costs as well.

Supervisor Mark Gardner said the annual health fair is also a preventive measure and that is good. Supervisor Gardner said he would like to see informative meetings to give the employees more information and direction regarding their benefits.

Mr. Haynes said Ms. Rogers and her staff had coordinated that process in the past. Mr. Haynes agreed with Supervisor Gardner. Mr. Haynes said the better job we do explaining benefits and preventive care, the more money we can save the County.

Supervisor Lee Caldwell agreed and said the nurse contact can actually save money in the long run. It is a good benefit.

Ms. Maurizi said Humana has an Account Advisor on staff for educational purposes and the Humana web site offers a lot of valuable information such as weight loss programs and blood pressure guides.

Mr. Haynes said the good news Humana estimates the total claims in 2012 to be lower. He said they looked back at the projections and if they come through, the County will save money. He said their estimates of claims have been accurate in the past. Mr. Haynes said the worst case would still be one half million dollars less. The County can expect costs to go down.

Ms. Maurizi pointed out that the County has a self-insured health and dental plan and a fully insured vision plan and that was how the projections were charted.

Sheriff Bill Rasco said the County provides great insurance and he asked if there is a way that hearing aids could be included in the plan. Sheriff Rasco said he wears hearing aids and they are expensive. Ms. Maurizi said Humana can price it out. She said there is no insurance for hearing aids and they do not fall in any particular category, but they can check into it.

Supervisor Gardner asked if the County offers a flexible spending account. Human Resources Director Janna Rogers said the County insurance is pre-taxed, but currently the County does not offer a flexible spending account.

Supervisor Gardner said an employee can pay for things like hearing aids through FSA. Ms. Rogers said FSA has not yet been implemented. She said that she and Ms. Maurizi looked into an FSA program in the past and they can certainly revisit it.

Supervisor Harvey Lee asked if this included pharmaceuticals. Mr. Haynes said yes. There is a separate drug card and there is a co-pay.

Supervisor Medlin asked if the 3 tiers for drugs had changed. Ms. Maurizi said it is still in place. Mr. Haynes said they know that last year it was hard on the Board to increase co-pays and deductibles. The co-pay is \$10/\$25/\$45 for drugs. He said fortunately, the top fifteen prescribed drugs in the U.S. are now generic and that would be a big help in keeping costs down.

Supervisor Medlin asked about orthotics and said most insurance companies do not cover them. Ms. Maurizi said it does not cover the entire cost.

Supervisor Medlin said he knew the County had to pay \$77,000, but he does not know if the County would save money. The employees have not received raises in a few years and he does not want to increase insurance costs.

Ms. Rogers said they are recommending renewing benefits with Southgroup which includes Unum, short term, long term, supplemental life and death and accidental death and dismemberment benefits. These are benefits that employees can select and those rates are flat with no increase.

Mr. Garriga said the numbers presented by Southgroup look good. The numbers from the past projections look good if they hold true, but the County still needs to work to protect cash levels of the fund. Mr. Garriga said, with these projected numbers, it could be a positive because it would be a savings in the fund.

Supervisor Bill Russell asked about the insurance committee. Mr. Garriga said the committee made decisions and recommendations. With the new members coming on the Board, it was a lot of information to consider. He said the long term goals need to be looked at and considered. Mr. Garriga said the project has been moth-balled until the Board is ready to resume working on it. Mr. Garriga said the brokerage process was extremely in depth. He said the Supervisors could get back with the committee and form long term goals and objectives for the employee insurance program.

Supervisor Russell said the term of renewal with Southgroup is one year. Mr. Garriga reiterated the suggestion and said it would be a good time to form a committee, since there are three new Board members. Mr. Garriga said there is a lot of work to do on the internal plan, the brokerage process and concentration needs to be on a long term plan. He said, because health costs are rising, we are anticipating that employees would have to pay more for benefits. Mr. Garriga said any change to the healthcare program would have to be communicated to the employees first so they do not read it in the newspapers. Mr. Garriga said, as we look toward the future, we need to consider funding of the program.

Supervisor Russell, in response to Supervisor Gardner mentioning the wellness program, this plan is a positive for the employees and the County. He said long term it teaches employees to make better health choices and manage their health.

Mrs. Rogers said the employee healthcare costs remained neutral with the exception of one area. She said there is a slight increase in employee monthly costs for family vision. She said the cost increased from \$1.98 per month to \$3.31 per month. Mr. Garriga said those plans are optional.

Supervisor Lee asked if there is a possibility for the county and cities to participate in one plan. Mr. Garriga said the Board has the authority to investigate that possibility. He said there is strength in numbers. Mr. Garriga said it would take away the Board's authority to manage the program. The County is the only self-funded plan and the cities are fully funded. It would be a big change for everyone. You lose the ability to make changes to the plan. Mr. Garriga said there are pros and cons to either choice.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to accept insurance plan recommendations to renew benefits through Southgroup which includes Humana Health, prescription, dental and vision and Unum, short term, long term, supplemental life and death and accidental death and dismemberment benefits. This includes the increase in vision care. Employees who choose employee plus one dependent or spouse on vision will pay an additional \$1.98 per month. Employees who choose to insure all family members on vision will see an increase of \$3.31 per month. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----NO
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

Supervisor Medlin said his dissenting vote is because of the administration fees for the program.

See Exhibit H.3.a

b. Consideration of Public Information Officer Proposal

Human Resources Director Janna Rogers presented a proposal for a new position for a Public Information Officer. Mrs. Rogers said this would be a newly created position based on a need that was brought to HR's attention. She said there are a number of different aspects of the County's functions which require communication to the public. DeSoto County has a large annual budget and it would be advantageous to the County to have a Public Information Officer to disseminate information throughout the County. This position would report to the County Administrator. The salary would range from \$40,000 to \$50,000 per year.

County Administrator Michael Garriga said there are a number of reasons to have this position. He said there have been a number of recent examples that proved to be critical to communicate to the public. Mr. Garriga said the County must follow Mississippi Code when delivering public information. Although the issues surrounding waste collection contract was handled very well, communication could have been better if an information officer was involved. Mr. Garriga said community events such as the veteran's services events, any work being done around the courthouse and in particular work relating to the energy project needs to be communicated. He said the I-69 project has been ongoing and will be for quite some time. In addition, the officer could handle posting information to the county web site.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to form a committee to investigate the necessity of creating a position in the County as Public Information Officer as detailed in Exhibit H.3.b and to appoint Supervisor Mark Gardner and Supervisor Lee Caldwell to serve on the committee. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES

Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

Supervisor Lee Caldwell asked if the Board wanted to discuss and explore the communication issue or have meetings and do a study. Supervisor Caldwell said they see the communication as a need for the County.

Supervisor Bill Russell stated that it is to be taken under consideration and to see how to move forward on this position.

Supervisor Mark Gardner said he has seen a disconnect with communication in the County. He asked if there is someone already on staff who can fill this role. Supervisor Gardner said a simple example of needing an information officer is during the holidays. The holidays are not communicated and then citizens come to the courthouse, administration building offices and other offices to conduct business and there is no notice posted of closing. It is very inconvenient for the citizens.

Supervisor Bill Russell suggested forming a committee consisting of two Board members, the Human Resources Director and Mr. Garriga to look at the need and bring back a recommendation to the Board. He said he has serious concerns and is not sure this is the right time. The current County employees have not received raises in three years. He said he has serious concerns of adding this position at this time.

In addition, Supervisor Russell said he does not want anyone to speak for him. He said he was elected to this office by the citizens of DeSoto County and speaking to the public is part of the job. He said he does not condone someone speaking for him. He agreed there are communication issues, but need to be careful when proceeding with the position.

Supervisor Gardner said the new supervisors attended a lot of meetings in December to prepare for this role. He said he has personal experience is communication outside the office. He said we have to address our communication problems. Supervisor Gardner said the issue is not to circumvent raises, but the need is to address the communication breakdown internally as well as externally. He said he also wants to speak for himself. The issues is getting internal and external information together and communicating the information to put the best face forward.

Supervisor Russell agreed and said he thought improvement could be made on communicating to the public.

Supervisor Harvey Lee said he agrees with both Supervisor Russell and Supervisor Gardner. People did not know the details of the swearing in. He did not want someone to talk for the Board without consulting the Board first.

Supervisor Caldwell said we have to get the word out to the people.

Supervisor Russell said if the committee is formed to talk about these issues and it is determined there is a need then he is open to considering creating the position.

Supervisor Jessie Medlin said he has talked to different people about this position. He has heard everyone say that employees need pay raises. He said we put a new position on a couple of weeks ago, the new jail will be completed and must be run and they will need more deputies in addition to the cost of running the new jail. We have other increases under consideration today. Supervisor Medlin said he knows no Board member wants to raise taxes.

Supervisor Caldwell said she believes the committee approach is best.

Board Attorney Tony Nowak asked if the committee would also include the County Administrator and the Human Resources Director. The Board said yes it would.

See Exhibit H.3.b

c. Authorization to Solicit Quotes for Various Vendor Services

Human Resources Director Janna Rogers said they would like the Board's consideration to solicit vendor quotes for pre-employment and random drug screenings that are currently performed by MEA Drug Testing Consortium. She said that MEA has been the vendor since 1998.

Supervisor Bill Russell asked who uses this service. Mrs. Rogers said all of the employees including the Sheriff's Department. Some elected officials use the service and some elected officials chose not to participate in employee drug screening.

Supervisor Jessie Medlin said he never understood why all employees should not be drug screened if they draw a County check.

Board Attorney Tony Nowak said recently there was an attorney general's opinion that seems to say it is mandatory for all employees.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board Attorney Tony Nowak to write for an attorney general's opinion to see if drug screening is required for all County employees including employees of elected officials. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

Mrs. Rogers said she would like to seek proposals with a company as a means of making recommendations to the Board that would update our current practices. She said the quotes would be for pre-employment drug screenings, random drug screenings including alcohol testing, DOT drug screening, background checks, degree/education verification, motor vehicle record checks and reference checks.

Supervisor Medlin asked that the drug screening facility be in close proximity so the employee does not have to drive too far. Mrs. Rogers said it would be a facility within the County.

Mrs. Rogers said other solutions she would like to look at payroll software which would be cost effective for the County.

Supervisor Russell asked how payroll is currently processed. Mrs. Rogers said it is done internally. She said we have a number of different systems that make our process more difficult. She said payroll is produced in-house.

Supervisor Russell asked if they are considering outsourcing payroll. Mrs. Rogers said they do not know at this point. She said they might recommend a standard time-keeping system in-house. Mrs. Rogers said they hope to be able to identify the benefits and best strategy for the County.

Supervisor Lee Caldwell asked if the Sheriff's Office can do background checks. Sheriff Bill Rasco said they have that ability, but the Board Attorney may need to look into it to make sure it is legal to perform this for the County.

Mrs. Rogers recommended seeking proposals for payroll services, drug testing as well as the other services and return to the Board with recommendations.

At the recommendation of the Human Resources Director Janna Rogers, Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize soliciting bids for pre-employment drug screenings, random drug screenings including alcohol testing, DOT drug screening, background checks, degree/education verification, motor vehicle record checks, reference checks and payroll software, and to authorize the Board Attorney Tony Nowak to write for an attorney general's opinion to see if the Sheriff can legally perform employee back ground checks. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES

Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

Sheriff Rasco said, in the Sheriff's Department, their Internal Affairs Department provides that service. Mrs. Rogers said we do not have access to certain databases.

Sheriff Rasco said when an employee is hired at the Sheriff's Department, they bring their diplomas. Mr. Garriga said diplomas can easily be fraudulent.

See Exhibit H.3.c

4. DeSoto County Greenways Update

DeSoto County Greenways Coordinator Larry Jarrett said he wanted to present an overall update on the official greenways projects since there are three new members on the Board. Mr. Jarrett presented an overview of the larger sites that are in progress. He said he worked with GIS to utilize Google Earth so the photographs would be easier to see. Mr. Jarrett said anyone can find these trails on the DeSoto County Greenways web site. These photos were updated in August, 2011. Mr. Jarrett pointed out the County projects as follows:

- 1.) Cockrum Community Center Trail -This is an expansion of a walking trail funded by transportation enhancement funding.
- 2.) Lewisburg Park at Lewisburg School (Potential) – Money is in place for this project. \$70,000 to \$80,000 is on deposit with the County. A land swap is required for this project.
- 3.) Ingrams Mill Recreational Complex – Supervisor Jessie Medlin said that would be a good place for a walking trail. Mr. Jarrett said they want to apply for grants for as many walking trails as possible throughout the County.
- 4.) Craft Road Bike Trail
- 5.) DeSoto County Visitor's Center Trail – Mr. Jarrett explained that this walking trail is paved half way around. This is the only trail in the County that can accommodate a handicap person. Hopefully in the future, this trail will go around the entire lake.
- 6.) Jones Creek Greenway – This project starts at Church Road, down to Johnson Creek to Austin Road to Hwy 61. He said they have easements on part of the road. There are eighteen parcels and they have easements for about half of them. The other half are holding out. They may have to reroute the trail to accommodate the easements. Mr. Jarrett said MDOT is okay with that.
Supervisor Bill Russell asked if this would be asphalt. Mr. Jarrett said yes. He said equestrian trails are questionable.
- 7.) Great River Road – He said this is a trail to Tunica and is part of the Mississippi River Trail and Part of Mississippi Mounds Trail, National Scenic right of way.
- 8.) Bass Landing River Park
- 9.) Lake Cormorant Ball Park – Mr. Jarrett said the existing facility is now maintained by the County. Supervisor Bill Russell pointed out the indoor trail facility at the park.
- 10.) Coldwater Nature Trail
- 11.) Hernando Point - Mr. Jarrett said could be a good place for an equestrian trail. He said it is Corps of Engineers' Land.
- 12.) Hwy 51 Trail Head
- 13.) Methodist Hospital Olive Branch- Mr. Jarrett said they have had preliminary conversations with officials of Methodist hospital about the area.
- 14.) Baptist Greenway Project
- 15.) Arkabutla Lake and Rehabilitation Education and Nature Center – Mr. Jarrett said they are working on this program and the estimated cost is around \$400,000. He said we are hoping for corporate donations, more grant funding and to do event fundraisers to accomplish this project. He said the first annual Eagle Festival is scheduled for April 14th at the Arkabutla Dam in Arkabutla. He said that project will encourage kids to get out and enjoy nature.

Mr. Jarrett said the County has put up \$400,000, they have received \$1.1 million in donations

and they have received \$200,000 in grants, and another \$850,000 in grants. They think this is good leverage and return on the County's investment. Mr. Jarrett said we need to decide how far we want to go. He said do we want more land and if so, how far do we want to go with maintenance of the land. Mr. Jarrett said, right now, he did not think it would take additional money. But we do need to decide where we want to go and set goals for next year.

Mr. Jarrett said we have discussed the cost to maintain the trails. He said Fisher and Arnold estimated a cost of \$138,000. Mr. Jarrett said right now the Greenways Program is operating out of the budget of the Economic Council. They are helping with this program and it is working well. Mr. Jarrett said they plan to continue to promote the Greenways Program to the County, municipalities, developers and homeowners. He said they want to get more volunteer support to help with Greenways projects and maintenance. He said we are getting competition from Tennessee. Mr. Jarrett said the Greenline in Memphis is developing a Greenway and this will add competition to our grant efforts.

Supervisor Mark Gardner said he applauded Mr. Jarrett's efforts and the overview of the Greenway Projects in DeSoto County. Supervisor Gardner said it is at a crossroads and we need to at least look at Greenways and see if we need to grow our efforts.

Supervisor Bill Russell said he certainly appreciates Mr. Jarrett's work. Supervisor Russell said the numbers show that the return is \$5 for every \$1 we spent. He said it is not about money, it is about quality of life. Supervisor Russell said industries look at the greenway when they consider locating to our area. He said two years ago we did not have the greenways that we have today. Supervisor Russell said he thinks it is time to move forward, but he is not advocating spending more money.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to form a committee to work with Greenways Coordinator Larry Jarrett and to study the direction of the greenways in DeSoto County and to appoint Supervisor Mark Gardner, Supervisor Harvey Lee, Supervisor Bill Russell and Road Manager Russell Dorris to the committee. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit H.4

5. Office of Finance and Accounting

a. Grants Administration – Approval to Accept Homeland Security Grant

Grants Administrator Tom Haysley recommended the Board of Supervisors accepting a Homeland Security grant in the amount of \$13,704.96. Mr. Haysley said the grant is for a one time purchase of a trailer and is a zero match for EMA for Homeland Security. They generally have to cater food for events such as training. Mr. Haysley said they can use this trailer to cook on site for these types of events.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve accepting Homeland Security Grant for EMA in the amount of \$13,704.96 for a one time purchase of a trailer that would be used for cooking food on site for events such as training. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit H.5.a

b. Inventory Control Dispositions

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve preliminary inventory dispositions and final inventory dispositions and to authorize declaring two cars as surplus and adding them to the upcoming auction as follows:

(1.) Preliminary – SID

Asset#	Serial#	Description	Reason for Disposal	Location @ Preliminary
41767		1993 Plymouth Voyager	Forfeiture-Auction	SID Lot
34927		1999 Acura RL	Forfeiture-Auction	SID Lot

(2.) Preliminary & Final – Department of Finance & Accounting

Asset#	Serial#	Description	Reason for Disposal	Location @ Preliminary	Location @ Final
1037	100507	Hasler Postal Scale	Trade in	Accounting	MMC

(3.) IT Department

Asset #	Serial #	Description	Reason for Disposal	Location at Preliminary
30943	SG047X3ATS	HP CD Writer Inacom 495	Broken/Disposal	I.T.
31323	0026026652	Gateway E3600 Deluxe PC	Broken/Disposal	I.T.
31345	02230274961	Lexmark Z53 Printer	Broken/Disposal	I.T.
31804	0028668343	Gateway PC	Broken/Disposal	I.T.
31809	2H22KMDQD17S	Compaq Presario PC	Broken/Disposal	I.T.
32596	A24030705164	Viewsonic 19" LCD Monitor	Broken/Disposal	I.T.
32599	GXVX331	Dell Optiplex PC	Broken/Disposal	I.T.
32647	0031887508	Gateway PC	Broken/Disposal	I.T.
33322	AOW020510826	View Sonic Monitor	Broken/Disposal	I.T.
33557	BOV2351	Dell Optiplex PC	Broken/Disposal	I.T.
33964	7GPG851	Dell GTX270 PC	Broken/Disposal	I.T.
34768	MXL524063N	HP DC5000 PC	Broken/Disposal	I.T.
35577	00045499164384	Wintergreen Clone PC	Broken/Disposal	I.T.
35673	PSP0306011440012 BCEK03	Acer Tower PC	Broken/Disposal	I.T.
35937	PSP37060037210C A0E2730	Acer Power PC	Broken/Disposal	I.T.
36719	106121053	Systemax Pentium 4 PC	Broken/Disposal	I.T.
36973	MY58U4234	HP Deskjet 6540 Printer	Broken/Disposal	I.T.
36976	MY58FZQ1VC	HP Deskjet 6540 Printer	Broken/Disposal	I.T.
36985	MY593RP0V2	HP Deskjet 5650 Printer	Broken/Disposal	I.T.
37049	0080100808	Avocent Wireless access point	Broken/Disposal	I.T.
38089	QEW064902306	Viewsonic 19" monitor	Broken/Disposal	I.T.
38104	SMY74I9R1G9	HP Deskjet 6940 Printer	Broken/Disposal	I.T.
39471	S2UA84116S8	HP Computer	Broken/Disposal	I.T.
39609	84800020701	Acer Veriton PC	Broken/Disposal	I.T.
39616	No S/N	Dell optiplex 745	Broken/Disposal	I.T.
39081	03713086693	Nokia Cell Phone	Broken/Disposal	I.T.
40163	HT99THE00325	HTC Snap Cell Phone	Broken/Disposal	I.T.
40428	8012BF1A	Blackberry Curve	Broken/Disposal	I.T.
40166	HT99THE00088	HTC Snap Cell Phone	Broken/Disposal	I.T.
41125	2684354588162001 87	Blackberry Curve	Broken/Disposal	I.T.
41436	2684354594030099 09	Motorola Quantico	Broken/Disposal	I.T.
34604	010702002654860	Nokia Cell phone	Broken/Disposal	I.T.
34781	2684354571096081 1	Blackberry Curve	Broken/Disposal	I.T.
34417	08D10A9C	Motorola Razor Cell Phone	Broken/Disposal	I.T.
39081	03713086693	Nokia Cell Phone	Broken/Disposal	I.T.
39082	03713111734	Nokia Cell Phone	Broken/Disposal	I.T.

34388	01201850569	Motorola cell phone	Broken/Disposal	I.T.
39424	2684354574013411 48	Motorola Cell Phone	Broken/Disposal	I.T.
34390	KAUF0026AA	Motorola Cell Phone	Broken/Disposal	I.T.
34475	01212367163	Samsung Cell Phone	Broken/Disposal	I.T.
34439	2684354581027436 43	Motorola Hint Cell Phone	Broken/Disposal	I.T.
39369	27011317920010109 6	Franklin USB Data Card	Broken/Disposal	I.T.
40423	907CYQX0003412	LG Cell Phone	Broken/Disposal	I.T.
39767	RE09031956	Franklin USB Data Card	Broken/Disposal	I.T.
39469	2UA84116SH	HP DC7900 PC	Broken/Disposal	I.T.

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit H.5.b

c. Supplemental Claims Docket

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize reimbursement for a hotel bill for \$354.48 at the MAS Convention for the Board Attorney. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the supplemental claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Supervisor Jessie Medlin asked about the item on page 33. County Administrator Garriga said this is the company that does the third party audit for inmate medical bills. Supervisor Medlin asked if it appears they are doing a good job. Sheriff Bill Rasco said yes, they save DeSoto County a lot of money.

Supervisor Mark Gardner asked if the claim on page 29 was for DNA testing. Sheriff Bill Rasco said yes.

Supervisor Gardner asked about the claim on page 35 for Juvenile Court in Sunflower County. Sheriff Rasco said it is for counseling for children.

Supervisor Gardner asked about the claim for A-1 Bail Bonds. Mr. Arnold said it is for a refund where they caught someone and brought them to court.

Supervisor Gardner asked about the claim for carpenter construction for the Road Management Department. Road Manager Russell Dorris said it is for flowable fill in a subdivision. This is where we fixed a drainage problem that was a health, safety and welfare issue.

Supervisor Gardner asked about the claim on page 58 for unreturned uniforms to Paramount in the amount of \$242. He asked if the County can recover uniforms when people leave. Mr. Dorris said he is not sure, but the try to hold the employee's last check until they return the uniforms. That could have been for lost or stolen uniforms.

Supervisor Gardner asked about the amount of \$63,000 on page 61 to the State Treasurer. Mr.

Arnold explained that money for traffic tickets is held in one fund and the County sends a monthly check.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer and a reimbursement for a hotel bill for \$354.48 at the MAS Convention for the Board Attorney. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit H.5.c

6. Department of Facilities Management

a. Lawn Services Contract

Director of Facilities Management Kenny Evans said it is time for the renewal of the contract for lawn services with Affinity Lawn Scapes. Mr. Evans said Affinity Lawn Scapes has requested a 5% increase for fuel and equipment bringing the annual cost to \$62,590.50. Mr. Evans said they have done a good job and he recommends continuing the services of Affinity and renewing the contract.

Supervisor Mark Gardner asked if there is a possibility to renew the contract on a month to month basis. He said he has concerns about the job they are doing.

Supervisor Harvey Lee said they do not do a good job mulching the properties.

Supervisor Gardner said there are low spots on the courthouse lawn and water is standing. He said it looks like it needs to be sodded every year.

County Administrator Michael Garriga said we spent a lot of money sodding last year. He said several people have looked at it, including Joy Anderson of the County Extension Service. Mr. Garriga said Ms. Anderson told him it would be hard to get grass to grow on parts of the courthouse lawn. She said there are shaded areas and also a lot of traffic on parts of the lawn. The soil condition is very poor. Mr. Garriga said with the soil condition and traffic, we are sodding each year.

Supervisor Gardner asked if the lawn had been aerated. Mr. Evans said no, that has not been done. Supervisor Gardner asked if we could get the lawn aerated.

Supervisor Bill Russell said this contractor is better than the previous contractor.

The Board discussed the irrigation system and that the entire lawn is irrigated except one small area.

Supervisor Gardner said he prefers renewing the contract month to month and exploring other services.

Supervisor Medlin said he didn't think the previous bids even came close in cost for the same level of service.

Procurement Director Vanessa Lynchard said there were not many responses from bidders and there was a huge difference in cost. Affinity had been doing work for the schools and we did check their references. Mr. Evans always monitors their service.

Supervisor Gardner said he would like to redefine the scope of work in the contract.

Supervisor Lee suggested having one contractor for the courthouse and administration building and a different contractor for the other county buildings. He said money could possibly be saved on the other properties.

The Board of Supervisors discussed that it may be in the best interest of the County to solicit bids for the project.

Mr. Evans recommended renewing the contract with Affinity for three months.

Supervisor Gardner said, when the Boy Scouts put flags around the courthouse, there were areas that were as high as the flags.

Mr. Evans suggested adding the library property to the list of properties that would receive a higher level of service.

Supervisor Russell asked if the trustees still pick up litter. Sheriff Bill Rasco said no.

Mr. Evans explained to the Board that the new jail property was added to the contract during this term, which includes cutting and managing about 3 additional acres of property.

Sheriff Rasco said the trustees could cut that grass if the Board chose to do so. He said the money saved cutting the grass could purchase the equipment. The Board agreed.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve renewing the contract for lawn services with Affinity Lawn Scapes at the current rate for an additional three months. In addition, solicit bids for lawn care service for the administration building and courthouse for a higher level of service and to solicit bids for the remaining properties at a different category of service, and to remove the property at 3410 Hwy 51 south from the lawn care contract. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

b. Administration Building Flooring Project

Facilities Management Director Kenny Evans recommended installing terrazzo flooring on the hallways of the first floor of the Administration Building and in the reception area of the Tax Collector's office. Mr. Evans said they have prices for doing the work and it is about \$50,000. He said the cost of replacing the carpet in those areas is around \$20,000.

Mr. Evans also recommended the second part of the scope of the project to replace carpet in the rest of the building. He said there is \$250,000 in the budget for the re-flooring project. Mr. Evans said they would hire a general contractor who would move furniture, remove the carpet and install new carpet and put the furniture back in place.

Supervisor Jessie Medlin asked the age of the building. Mr. Evans said it is 11 years old. County Administrator Michael Garriga said this is a substantial undertaking in work as well as money. He said the carpet on the first floor corridors and some offices are in very bad shape. Mr. Garriga said we could do the first floor and then do the 2nd and 3rd floors another year. He said we need to assess each office and each floor. Mr. Garriga said he recommends replacing the carpet on the first floor corridor and the Tax Collector reception area now.

Supervisor Mark Gardner said he would recommend work begin after 5:00 p.m. so that county work is not disrupted. Also, Supervisor Gardner asked if the Facilities supervisor would be in the building while the work is in progress so everything could be checked. Mr. Evans explained the process and said a supervisor would accompany the contractor while the work is in progress.

Supervisor Bill Russell he cannot support this recommendation. He said it needs to be done, but he does not think this the time to spend the money. Supervisor Russell said with the additional expense of operating the new jail and the addition of recent employees, he does not want to spend the money at this time.

Supervisor Lee Caldwell asked if the money is in the budget. Mr. Garriga said yes.

Supervisor Harvey Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve Phase I of the Administration Building Project to replace the carpet in the Tax Collector's reception area and the corridors on the first floor with terrazzo flooring. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----NO
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----NO
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit H.6.b

7. Department of Road Management

a. Finding of Fact: 6935 Black Oak Drive

Road Manager Russell Dorris said there is drainage damage to property located at 6935 Black Oak Drive in Walls that is a health, safety and welfare issue to the public. Mr. Dorris said the drainage issue is off of the right of way, but they would have to get on the private property to do the work. He asked the Board's consideration in approving the work at an estimated cost of \$801.72.

At the recommendation of the Road Manager and in accordance with Mississippi Code section 19-5-92, Supervisor Bill Russell made the motion to find the drainage problems presented constitute a public health, safety, and welfare hazard, Supervisor Harvey Lee seconded the motion to accept the recommendation of the Road Manager and authorize repair of drainage at 6935 Black Oak Drive at an estimated cost of \$801.72 and to make the Road Managers explanation of the problem and recommendation part of the minutes. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----NO
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

Supervisor Mark Gardner asked which subdivision this property is located in. Mr. Dorris said it is located in Lake Forest Subdivision.

Supervisor Russell said this subdivision has been there 25 years.

See Exhibit H.7.a

b. Sidewinder Road

Road Manager Russell Dorris said there is an issue at Sidewinder Road and Pleasant Hill Road which is in the limits of the City of Hernando. Mr. Dorris said he asking the Board's approval to fix the situation. There are different elevations at the intersection. He said the repair would require 40-50 tons of asphalt, asphalt milling, restriping and shoulder work. Mr. Dorris said the cost of the repairs should not cost more than \$7,000.

Supervisor Bill Russell said the last official word that the Board got from Hernando, is that they were not interested in paying for part of this repair. Mr. Dorris said that is correct.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to

authorize the county to pay half of the repair at Pleasant Hill and Sidewinder Roads if the City of Hernando does the work and the county pays for half of the repair. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----NO
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

Supervisor Russell said he cannot support that. He said, within two miles of his house, there are five or six intersections like this one. Supervisor Russell said he did not see how the Board could single out this intersection and not the others. He said he did not think the conditions of the road are bad enough to make it a priority.

Mr. Joe Thompson who lives near the intersection asked the Board if they are going to ask the other cities to pay half of the repairs when it is within their city limits.

Supervisor Lee Caldwell said they would take them on a case by case basis.

Mr. Thompson said then it is “who you are” and not the actual situation. Supervisor Caldwell said no. They would take each case into consideration and determine their participation for the repair depending on the circumstance.

Supervisor Jessie Medlin said the Board has done it this way for years and certainly since he has been on this Board.

Mr. Thompson said that is not right. He said this was created by a sweetheart deal with Lehman Roberts. The Board knows they are not going to do anything.

Supervisor Medlin said, if the city says they won't do it, the Board of Supervisors can bring the issue back up.

Later in the meeting, Mr. Dorris said he talked to the Mayor of Hernando and he said he would talk to his Board about the repair on Tuesday, February 6.

8. Information Technology: Website Redevelopment Project

Director of Information Technology John Mitchell said when he started working for the County, he and County Administrator Michael Garriga talked about web site redevelopment. Mr. Mitchell said they have looked at several web site development projects in and outside the County, other counties in Mississippi, and several companies. Mr. Mitchell said they researched web site enhancements. He said the idea would be for different departments to have web sites that could handle updates at the department level.

Mr. Mitchell said there are a lot of factors that could be incorporated. There are several pieces, such as an intranet, where DeSoto County employees can obtain employee information. Mr. Mitchell said requests for bids could be posted, facility reservations could be done on the web site, alerts could be posted and it could serve for many other things. He said there could be a media center to post Board minutes or video or audio. He said each department would have designees that could have access to work on this.

Supervisor Jessie Medlin asked who would be responsible for maintaining the information. Mr. Mitchell said the individual departments would have access and maintain their information page. He said the web site would be maintained by the vendor. Mr. Mitchell said the County would need to develop internal approval guidelines for posting on the web site.

Supervisor Mark Gardner asked if we have someone experienced in-house to do the work. Mr. Mitchell said no. He said the price for this type of web site starts at about \$40,000.

Supervisor Lee Caldwell asked how much it would cost to maintain the site. Mr. Mitchell said

he is not sure. He said we could market it so there would be no monthly cost. Mr. Mitchell said if the host is outsourced, there would be a monthly fee.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to authorize proceeding with seeking quotes for web site development. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----NO
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit H.8

9. Board Attorney

a. Mississippi College Intern Agreement

Board Attorney Tony Nowak said the Sheriff’s Department has agreements in place with the University of Memphis, University of Mississippi and Northwest Mississippi Community College for interns to shadow officers for internship experience. Mr. Nowak presented the same intern agreement for Mississippi College.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Smith, Phillips Law Firm to develop an intern agreement with Mississippi College, consistent with the other intern agreements. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

b. 2012 Continuing Disclosure Statement: Agreement with Butler, Snow

At the recommendation of the Board Attorney, Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve an agreement with Butler, Snow to continue to prepare the County’s bond disclosure statement at a cost of \$1,500 and authorize the Board President to sign the agreement. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

See Exhibit H.9.b

10. Air Quality Update: Authorization to Travel to Washington, DC

County Administrator Michael Garriga said he has had numerous conversations with Jimmy Palmer and others about air quality in DeSoto County. He said everyone agrees the County should be proactive on this issue. Mr. Garriga said that Tracy Huffman does not think it is time for him to travel to Washington to discuss any issues. Mr. Garriga suggested the Board of Supervisors go to Washington, one day up and back the next day, to discuss this issue. Mr. Garriga said the lead agency is MDEQ for air quality issues. They have hired additional engineers to gather existing data and remodel our scientific data and presentation to separate DeSoto County from the designated area. He said that is needed to take to Washington to discuss with the staffers.

Tracy Huffman said the state has assured him this issue is on the radar. He said it is incumbent

on the County to send someone on the trip in early to mid-February.

Supervisor Bill Russell said he thought it would be beneficial to send Ms. Tynan on the trip.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to amend the previous order and to approve sending Supervisor Bill Russell, Supervisor Mark Gardner, County Administrator Michael Garriga and Board Attorney Tony Nowak to travel to Washington at the County’s expense, and Jim Flanagan of Economic Development to travel at the DeSoto Council’s expense, and in addition, and to determine if it would be beneficial for Gina Tynan to travel at the County’s expense and to approve her travel if found to be necessary, to discuss air quality. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----NO
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

I. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

J. OTHER ISSUES

1. Appointments

Supervisor Harvey Lee made the motion and Supervisor Mark Gardner seconded the motion to approve appointments as follows:

- 1.) Lewisburg Fire Protection District - Thomas U. “Bud” Jones Bud Jones
Term 5 Years Expires 1/4/2017
- 2.) Handicap Compliance Grievance Committee - Barbara Canterberry
Term 1 Year Expires 1/2/1013
- 3.) Planning Commission - James Oliver
Term 1 Year Expires 1/2/1013

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

2. Democratic Party- Requests to use Buildings

Supervisor Bill Russell said he received a letter from the Democratic Party asking for access to voting precincts. He said at the MAS meeting in Jackson, they were told they only had to give parties access to the buildings.

Supervisor Lee Caldwell said access to the buildings only was offered and used by the Republican Party.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Smith, Phillips Law Firm to look into the letter from the Democratic Party requesting to access to polling places and to advise the Board on the Board’s authority on the issue. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES

Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

3. Beaver Control Assistance Program (BCAP)

Road Manager Russell Dorris said there was a time we paid as little as \$3,000 for assistance for beaver control, then the price increased to \$4,000 and then to \$7,000. For some reason, the prices have continued to increase and the service has continued to decrease for the program. Mr. Dorris said he believes they have reduced the agent's time designated for the County. He said he would like to have access to a beaver service. He said none of that would be in the \$7,000 price range per year. Mr. Dorris said they told him they could work a deal to spend from \$10,000 to \$15,000 per year for the same service and quality. He said it may benefit the County to do so. He explained the BCAP program. He said only by working through such a program would the public have access to beaver services that were remotely affordable. Mr. Dorris said we have not received the same level of service in the last couple of years that we did in years past.

Supervisor Russell said this program does not give us authority eliminate dams on private property. Mr. Dorris said that is up to the Board.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Road Manager Russell Dorris to contact the BCAP agency to see what level of service the County would receive for controlling beavers at \$17,000 and report back to the Board. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

3. Roads – Bethel Road and Hwy 305

Supervisor Jessie Medlin made the Board aware of a dangerous intersection at Bethel Road and Hwy 305. He said several accidents have occurred at the intersection and signalization is needed but it is a state maintained area.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve sending a letter to MDOT requesting assistance at Hwy 305 and Bethel Road, including traffic counts, school bus counts and information about accidents at the intersection. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

4. Legislation for Radar

Supervisor Bill Russell said we talked earlier about supporting the Sheriff to lobby for radar in the County. He said the Sheriff would like to hire a consultant to shepherd the bill through the Legislature. Supervisor Russell said Irb Benjamin is a much respected retired Senator from Alcorn County and suggested using him to lobby for the Sheriff.

Sheriff Bill Rasco said he has talked to five sheriffs from counties with populations greater than 100,000 and they are willing to participate in the effort.

County Administrator Michael Garriga said that MAS is also willing to help.

The Board asked if the other counties are willing to participate with the payment. Sheriff Rasco said he felt sure they would.

The Board of Supervisors asked Sheriff to come back to the next meeting with information about the cost for the lobbyist and participation from the other counties.

5. Sheriff’s Department – Seized Funds for Workout Equipment

Sheriff Bill Rasco said it is his responsibility to train his people. He said some of them pay a lot of money to work out and stay in shape. He said we have an area we can use to put workout equipment. Sheriff Rasco said they could get the equipment for approximately \$24,000. He said they can use seized funds to purchase the equipment. Sheriff Rasco they would need to add heat and air to the building. He asked if the Board would allow him to use seized funds to purchase the exercise equipment.

Supervisor Lee Caldwell asked if that is legal. Board Attorney Tony Nowak said the Sheriff could use general budget funds, but would have to check to see if seized funds could be used, to provide for his employees.

Supervisor Jessie Medlin said he would like to know the cost to insulate and provide heat and air in the building. He asked if the Sheriff anticipates Facilities Management doing the work and paying those expenses. Sheriff Rasco said yes.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to allow the Sheriff to use seized funds to purchase workout equipment and renovate the building for officers and other employees in the County pending the Board Attorney’s findings. The motion passed by a vote as follows:

- Supervisor Jessie Medlin-----YES
- Supervisor Mark Gardner-----YES
- Supervisor Bill Russell-----YES
- Supervisor Lee Caldwell-----YES
- Supervisor Harvey Lee-----YES

6. Sheriff’s Department - Law Library Space

Sheriff Bill Rasco thanked the Board of Supervisors for allowing them to take the Law Library for office space.

7. Sheriff’s Department

Sheriff Bill Rasco said when the city annexes any part of the County, can they be made to take over the entire road. He said the County has Malone Road north of Hwy 302. He said one side of the road is owned by the City of Southaven and the other side belongs to the City of Olive Branch.

Board Attorney Tony Nowak advised that in the case of recent annexations, the Board of Supervisors determined it appropriate to be a party to those going to court so those issues can be addressed. However, as to situations already in existence, Mr. Nowak said the County cannot make a city take part of the road.

Sheriff Rasco said it makes it difficult on the part of law enforcement. He said both cities respond because they both are responsible for the road and the county responds to all calls so it makes it complicated to know who is responsible for law enforcement.

No action was taken on this item.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to adjourn the meeting until January 17, 2012 at 9:00 a.m. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----YES
Supervisor Mark Gardner-----YES
Supervisor Bill Russell-----YES
Supervisor Lee Caldwell-----YES
Supervisor Harvey Lee-----YES

THIS the 17th day of January 2012, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors