

DeSoto County Board of Supervisors

***Meeting Agenda
February 6, 2017
9:00 a.m.***

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Approval of January Minutes

E. Citizen Remarks & Presentations

1. First Tech Challenge Robotics Team #7802

F. Approval of Agenda: Additions & Deletions

G. Consent Agenda

1. Publication of Board Proceedings
2. Department of Human Resources: Monthly Health Claims Report
3. Office of Finance & Accounting
 - a. Budget Amendments – County Parks & Greenways, EMS, Facilities Management, Animal Services, General Fund/Health Insurance, Health Insurance Fund
 - b. SID Forfeitures
 - c. Final Inventory Dispositions - IT
 - d. Inventory Report - Unmarked Vehicle List for Sheriff's Department
4. Office of Procurement
 - a. Delete Requisition Signer From 024-161, 025-171, 001-179 – Robert Chamberlain
 - b. Add Requisition Signer To 024-161, 025-171, 001-179 - Celeste Wilson
 - c. Delete Requisition Signer From 001-162, 001-163, 001-164, 001-175– Celeste Wilson
 - d. Add Requisition Signer To 001-163, 001-164, 001-175 – Allen Couch
5. Road Department
 - a. Road Report
 - b. Monthly Work Schedule
 - c. Road Bond Report
6. Contract Administration

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Meeting Agenda February 6, 2017 9:00 a.m.

- a. Environmental Services/Parks & Greenways – Transferring General Services Engineering Agreement with Waggoner from Greenways to DeSoto County Parks – Need Board President Signature
- b. Justice Court – Addendum to Acknowledge Company Name Change for Collections Work From Pioneer Credit Recovery to Gila LLC d/b/a Municipal Services Bureau
7. Establish as Part of the Formal Record & Enter Into the Board’s Minutes
 - a. Jail Medical Director – 3% Pay Increase – All Signatures Achieved
 - b. AT&T Law Enforcement Special Services Agreement 2016 Amendment – All Signatures Achieved
 - c. Road Department - Grenada Railroad LLC – All Signatures Achieved
8. Sheriff’s Department - Uniform Reimbursement
9. Justice Court Monthly Report
10. Authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draft an Interlocal Agreement with Town of Walls
11. Tax Assessor – Notice to Increase the Assessment of Real/Personal Property & Petition for Reduction of Assessment
12. Chancery Clerk Allowance
13. Board Attorney – Transferring Robertson Donald Park and Lake Cormorant Park Management Agreements from Recreational District to DeSoto County Parks – Board President Signature Required

H. Old Business

- | | |
|--|----------------------------|
| 1. Meadowbrook Road Bridge Project – Approval of MOU | Tony Nowak |
| 2. Animal Shelter – Wings of Rescue Flight Update & Request to Participate February 14 th | Monica Mock & Tanner Kuntz |
| 3. Road Management – Overlay Update | Andy Swims |
| 4. Sheriff’s Department – Budget Amendment | Andrea Freeze |

I. New Business

- | | |
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| 1. 9:00 a.m. - Public Hearing – MEMA District 1 Regional Hazard Mitigation Plan | Chris Olson |
| 2. Grant Administration | |

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- a. **11:30 a.m.** – Nfusion Update Pat Sylvester
- b. Permission to Apply for WalMart Foundation Grant for Sheriff's Department – Amount up to \$25,000.00 Tanner Kuntz
- c. Permission to Apply for Li'l Obie Train Grant for Earth Day Tanner Kuntz
3. Request to Void Tax Sales (2) Tax Collector
 - a. Bennett Hills Holdings
 - b. Tippet
4. Request to Delete Parcel 2089 03200.0 00004.00 That Was Erroneously Created and Refund Tax Sale Purchase Price to Buyer at Tax Sale Vanessa Lynchard
5. Facilities Management Robert Jarman
 - a. Presentation of Plans for Juvenile Court Renovation With UrbanArch
 - b. Permission to Advertise for Bids for Juvenile Court Renovation With Urban Arch
 - c. Video Presentation of Land Records Office and Aviation Headquarters – Project Status
 - d. Approve Quotes for Land Records Shelving
 - e. Public Projects – Appoint Committees to Inspect
6. Environmental Services – Parks and Greenways Ray Laughter
 - a. Comprehensive Plan for Remaining Months of FY2017 Rick Crawford
 - b. Johnson Creek Greenway Phase 2 Budgeting Tracy Huffman
7. Jail Inspection Sheriff & Supervisors
8. Office of Finance and Accounting
 - a. Claims Docket Andrea Freeze & Stephanie Hanks
 - b. Preliminary Inventory Disposition – Election Commission, Adult Drug Court (2), IT, Sheriff's Department, Chancery Angie Tapley
 - c. Preliminary/Final Inventory Disposition – Election Commission, Justice Court Angie Tapley
 - d. Budget Amendment/Late Bill – Public Defender Tommy Defer Stephanie Hanks
9. Office of Procurement
 - a. Request to Approve Recommendation for Bid File #17-399-002 – Rebid Central Maintenance Building

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- i. Legal Compliance Acknowledgement Pat McLeod
 - ii. Discussion & Recommendation for Award Robert Jarman & Mike Kennedy
 - b. Request to Award Fairview Walking Trail – Bid File #17-101-537-001 Karen McNeil
- 10. Road Department Andy Swims
 - a. Updated Road Register and Map
 - b. Finding of Fact – 6172 Sandbourne West
 - c. Finding of Fact – 5352 West Oak Grove Road
 - d. Finding of Fact – 13359 Center Hill Road
 - e. Request Approval for Board Attorney to do Legal Work for Forest Ridge Subdivision
- 11. Contract Administration
 - a. Chancery Clerk – Shred-It Pat McLeod
 - b. AFLAC Payroll Account Acknowledgement – Request Board President Signature Vickie Richmann
- 12. Chancery Clerk - Unclaimed Funds Misty Heffner
- 13. Appointments
 - a. E911 Commission – City of Horn Lake Appointee – Lt. James Cobb Supervisor Caldwell
 - b. Port Commission Supervisor Caldwell
- 14. Legislative Issues – Homestead (Yearly Sign-Up vs. One-Time) Supervisor Gardner
- 15. Administrative Services – Earth Day 2017 Pat McLeod
 - a. Closing of the Square
 - b. Advertising County Resources – Request for Earth Day Advertising & Family Activity
- 16. 2020 Census Local Update of Census Addresses (LUCA) Vanessa Lynchard
- 17. Business Investment Incentives Pat McLeod
 - a. Guardian Fiberglass, Inc.: Resolution to Void & Rescind 10-Yr. Real & Personal Property (Expanded) Tax Exemption: \$7,502,684.00
 - b. WPG Americas, Inc.: Final Resolution for 10-Yr. Personal Property (New) Tax Exemption: \$600,398.00
- 18. County Court Judge Vanessa Lynchard

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J. Planning

Bennie Hopkins &
AustinCardosi

1. CONSENT

- a. Scott Williams Minor Lot (7110)** – Application is for final subdivision of 1 lot on 6.11 acres. Identified as parcel #2-06-4-17-00-0-00007-00. Subject property is located on the south side of College Road and east of Craft Road N. in Section 17, Township 2, Range 6 (District 5)
Applicant: Scott Williams

- b. Teuton Minor Lot (7111)** - Application is for final subdivision of 2 lots on 11 acres. Identified as parcel #3-06-3-08-00-0-00007-01. Subject property is located on the west side of Craft Road S. and south of Vaiden Road in Section 8, Township 3, Range 6 (District 5)
Applicant: Gary Teuton

- c. Haslip Minor Lot (7113)** – Application is for final subdivision of 1 lot on 1.69 acres. Identified as parcel #2-06-8-33-00-0-00002-00. Subject property is located on the east side of Ross Road and north of Byhalia Road in Section 33, Township 2, Range 6 (District 5)
Applicant: Murry Haslip

- d. Storey 4 Lot Minor Lot (7114)** - Application is for final subdivision of 4 lots on 13.80 acres. Identified as parcel #3-09-8-28-00-0-00009-01. Subject property is located on the north and south side of Barbee Road and west of Hwy 301 S. in Section 28, Township 3, Range 9 (District 4)
Applicant: Robert Storey

- e. Bolin Whitley Minor Lot (7115)** - Application is for final subdivision of 3 lots on 6.43 acres. Identified as parcel #3-07-8-27-00-0-00002-01. Subject property is located on the south side of Bolin Road and west of Malone Road in Section 27, Township 3, Range 7 (District 5)
Applicant: Ron Anderson

2. FINAL SUBDIVISION

- a. Stonewall Commercial – 1st Revision (7116)** – Application is for final subdivision of final plat of Stonewall Commercial Identified as Parcel #3-05-3-06-02-0-00001-00. Subject property is located on the south side of Byhalia and west of Red Banks Road in Section 06, Township 3, Range 05 and is zoned Commercial (C-1). (District 1)
Applicant: M&I Properties, LLC

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3. OTHER

- a. Year End Report

K. Executive Session