

DeSoto County Board of Supervisors

***Meeting Agenda
August 21, 2017
9:00 a.m.***

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Citizen Remarks & Presentations

1. Tax Protest – Femi Salu

E. Approval of Agenda: Additions & Deletions

F. Consent Agenda

1. Publication of Board Proceedings
2. Office of Finance & Accounting
 - a. Budget Amendments – Juvenile Court, Lunacy Court, Various Departments/Payroll, Justice Court Clerk, Finance & Accounting, IT, EMA Grants Fund, Sheriff's Department, Environmental Services, Road Maintenance, Environmental Services, Bridge & Culvert, Facilities Management
 - b. Final Inventory Dispositions - Sheriff's Department, Youth Drug Court, Fleet Management, IT
 - c. Star Landing/Tulane to Getwell Update
 - d. State Aid Road Projects Update
3. Office of Procurement
 - a. Request to Approve Bid Specifications and Solicit Bids for Financial Statements and Audit Services for Finance Department: Bid File # 18-121-001
 - b. Request to Approve Bid Specifications & Solicit Bids for Chancery Courtroom Renovation: Bid File # 18-315-160-001
 - c. July Procurement Card Purchases – Extension Service
4. Contract Administration – Enter Into the Formal Record and Make a Part of the Board Minutes – All Signatures Achieved
 - a. Walls Fire Protection District - Vehicle Transfer 2017
 - b. Nesbit Fire Protection District - Vehicle Transfer 2017
 - c. Northwest Mississippi Crisis Intervention Team

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- d. Addendum to Affinity Lawnscape Contract
5. Road Department
 - a. Request to Make Change to Road Register and Map
 - b. Safety Report
 - c. Memo – Time Extension on Dean Road EWP Project
6. Animal Services – Wings of Rescue Update
7. Environmental Services – Parks & Greenways Monthly Update
8. Request to Travel & Authorize Clerk to Write Check for Registration – Andy Swims & Scott Young to Microsoft Excel Class in Memphis
9. Request to Travel & Authorize Clerk to Write Check for Registration – Andy Swims & Scott Young to ASCE MS Section Meeting October 11-13, 2017 in Starkville
10. Department of Revenue’s Approval to Expend the Avails of the One Mill Levy and Spread Upon the Minutes
11. EMS Monthly Report
12. Juvenile Court – Appointment of Court Case Manager
13. Board of Supervisors Authorization to Travel to MDOC Meeting August 30, 2017
14. Board of Supervisors Authorization to Travel to MAS Fall Workshop October 17-19, 2017

G. Old Business

1. Environmental Services – Public Hearing Assessment – 9277 Stewart Road, Olive Branch
Parcel # 2 06 5 15 00 0 00016 00 Ray Laughter
2. Conveyance of Property – Space Center/MDOT Tony Nowak
3. Budget FY2018

H. New Business

1. Animal Services – Approval to Sponsor “Petseember” Adoption Event Monica Mock
2. Environmental Services – Enforcement
Litter Ordinance Violation – Request to Post Property / MS Statute 19-5-105
10865 Loch Lomond Road, Hernando Parcel #3 09 4 20 01 0 00057 00 Ray Laughter

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3. Facilities Management – ACI Fire Department Robert Jarman
4. Office of Procurement – Annual Bid Award Recommendations for Road Management Karen McNeil
 - a. 18-300-001 Cement Treated Base
 - b. 18-300-002 Crushed Limestone & Rip Rap
 - c. 18-300-003 Galvanized and Aluminized Culverts
 - d. 18-300-004 Guardrails
 - e. 18-300-005 Hot Mix Asphalt Patching
 - f. 18-300-006 Mosquito Control Chemicals
 - g. 18-300-008 Ready Mix Concrete
 - h. 18-300-007 Poly Pipe Angie Irving
5. Office of Procurement Karen McNeil
 - a. Bid Tab for Sale of County Building on Brookhaven Circle
 - b. EMS – Purchase of Power Stretchers – EMSOF Funds
 - c. EMS – Purchase of Portable Ventilators – Delta Trauma Funds
6. Office of Finance and Accounting
 - a. Preliminary Inventory Dispositions – Planning, County Court Angie Tapley
 - b. SID Forfeitures – New Procedures- Request Permission for Clerk to Write Check Stephanie Hanks
 - c. Claims Docket Andrea Freeze & Stephanie Hanks
 - 1) NFusion Invoice Explanation
 - 2) Fortenberry Invoice & Update
7. Establish as Part of the Formal Record and Enter Into the Board’s Minutes: DeSoto County School District Combined Budget 2018 Fiscal Year and Authorize Board President Signature Vanessa Lynchard
8. Grant Administration Tanner Kuntz
 - a. NFusion Update & Budget Presentation (Page 85 – Blue Notebook) Pat Sylvester
 - b. Accept Waste Tire Grant in the Amount of \$97,091.00

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- c. Request Board President's Signature on Turnaround Achievement Network Contract for NFusion Grant
- d. Accept Keep Mississippi Beautiful Grant in the Amount of \$500.00
- e. Request Permission to Apply for \$50,000.00 Homeland Security Grant
- f. Accept Additional Emergency Management Performance Grant Funds \$2,001.08
- g. Request Permission to Apply for FY17 Emergency Management Performance Grant

- 9. 2018 Legislative Requests Discussion Pat McLeod
- 10. Road Department Andy Swims
 - a. Finding of Fact – 4211 Wheeler Road
- 11. Chancery Clerk – Board President Signature Required Misty Heffner
 - a. 2016 Board Orders for Homestead Acceptances (7)
 - b. 2016 Board Orders for Homestead Disallowances (7)
- 12. Recognition of Labor Day Holiday Proclamation by the Secretary of State Vanessa Lynchard
- 13. Board Attorney Tony Nowak
 - a. Rayco, Inc. – Request Board to Approve Agreement and Approve Chancery Clerk’s Signature on the Agreement
 - b. Horn Lake Creek Watershed Drainage District Millage
- 14. Request to Void Tax Sale Vanessa Lynchard

I. Planning Commission

Bennie Hopkins &
Austin Cardosi

1. NEW BUSINESS

i. PRELIMINARY

- a. **Pine Ridge, Section B (7150)** - Application is for preliminary approval of 30 lots on 64.69 acres. Property is identified as parcel #305308000 0000200, located on the east side of Red Banks Road and south of Louise Road in Section 08, Township 3, Range 5 and is zoned A (District 1)

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Applicant: EBI Red Banks LLC

- b. **Pebble Ridge Red Banks Rd. Subd, Sect. C (7132)** - Application is for preliminary approval of 38 lots on 98.63 acres. Property is identified as parcel #305308000 0000200, located on the east side of Red Banks Road and south of Louise Road in Section 08, Township 3, Range 5 and is zoned A (District 1)
Applicant: EBI Red Banks LLC

ii. **FINAL**

- a. **Covenant Manor (7151)** – Application is for final approval of 6 lots on 7.47 acres. Property is identified as parcel #3-07-2-09-00-0-00004-01 located on south side of Brights Rd. and east of Jaybird Road, in Sections 9, Township 3, Range 7 zoned A-R, (District 5)
Applicant: Kelly Family Trust
- b. **Hawks Crossing Phase 4 (7153)** - Application is for final approval of 32 lots on 26.31 acres. Property is identified as Parcel #206929000 0001800 and is located on the east side of Craft Rd. and north of Byhalia Rd. in Section 30, 02, 06 and Section 29, Township 2, Range 6. zoned PUD, (District 5)
Applicant: CB&S Bank
- c. **Hawks Crossing Phase 5 (7154)** - Application is for final approval of 21 lots on 14.67 acres. Property is identified as Parcel #206929000 0001800 and is located on the east side of Craft Rd. and north of Byhalia Rd. in Section 30, 02, 06 and Section 29, Township 2, Range 6. zoned PUD, (District 5)
Applicant: CB&S Bank
- d. **Dixie Acres – 2nd Revision (7158)** - Application is for 2nd revision of the final plat of Dixie Acres. Identified as parcel #209834010 0000300, located on the west side of Baldwin Road, north of I-269, Section 34 Township 2, Range 9 and is zoned AR (District 4)

iii. **MINOR**

- a. **Tyner Minor Lot (7150)** – Application is for final subdivision approval of three (3) lots of 4.872 acre(s) each. Subject property Parcel(s) #3-06-8-34-00-0-00006-00 and #3-06-8-34-00-0-00006-01 is located on the north side of County Line Road and east of Massey Road in Section 34, Township 3, Range 6 and is zoned Agricultural-Residential (A). (District 5)
Applicant: Brandon Tyner

iv. **CONSENT**

- a. **Huntville Minor Lot (7160)** – Approval of 1 lot on 2.365 acres. Identified as Parcel # 2-08-9-29-00-0-00027-00. Subject property is located on the north side of Dean Road and east of Fogg Road in Section 29, Township 02, Range 08 and is Zoned A. (District 4)

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Applicant – Theresa Hunt

- b. **Meadow View Farm Minor Lot (7161)** – Approval of 2 lots on 7.50 acres out of 51.55 acres. Identified as Parcel # 3-06-5-22-00-0-00013-00. Subject property is located on the west side of Hwy 305 S and north of Coryelle Road in Section 22, Township 3, Range 6 and is zoned A. (District 5)

Applicant – Terry Brumley

- c. **Whiddon Minor Lot (7163)** – Approval of 1 lot on 8.38 acres out of 555.0 acres. Identified as Parcel # 3-08-7-35-00-0-00005-00. Subject property is located on the east side of Robertson Gin Road and north of Ranch Road in Section 35, Township 3, Range 8 and is zoned A. (District 5)

Applicant – Brittany Whiddon

- d. **Cashion Minor Lot, 1st Revision of Lots 4 & 5 (7164)** – Approval to combine Lots 4 & 5 in to 1 lot on 4.87 acres. Identified as Parcel #3-06-2-04-00-0-00020-00. Subject property is located on the north side of Vaiden Road and west of Hwy 305 and in Section 4, Township 3, Range 6 and is zoned A. (District 5)

Applicant – Victor Showes

- e. **Jerry Harris Minor Lot (7168)** – Approval of 3 lots on 17.0 acres. Identified as Parcel # 3-06-5-22-00-0-00013-00. Identified as Parcel(s) #3-07-6-14-00-0-00021-00. Subject property is located on the east side of Johnston Road and south of Chamberlin Road in Section 14, Township 3, Range 7 and is zoned A. (District 5)

Applicant – Debra Edlin

- f. **Kirkman-Little Minor Lot (7169)** – Approval of 2 lots on 10.01 acres out of 51.55 acres. Identified as Parcel(s) #2-09-8-27-00-0-00037-01. Subject property is located on the west side of Baldwin Road and north of Hwy 301 in Section 27, Township 2, Range 9 and is zoned A. (District 4)

Applicant – Greg Kirkman

v. **OTHER**

- a. **Waiver of fees for Palmer Homes**
- b. **Refund – Anthony Berryman**
- c. **Commerce Street PE Contract**
- d. **TAP Grant Application – Lewisburg School**
- e. **Building Permit Report**

J. Executive Session

~Coming Events~

Monday – August 28 – FCA Golf Scramble
Monday – September 4 – Labor Day Holiday