

DeSoto County Board of Supervisors

Meeting Agenda
November 20, 2017
9:00 a.m.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Citizen Remarks & Presentations

E. Approval of Agenda: Additions & Deletions

F. Consent Agenda

1. Publication of Board Proceedings
2. Office of Finance & Accounting
 - a. Budget Amendments – General Fund/Other, Volunteer Fire, EMA Grants
Fund/Equipment Grant, Animal Services, Bridge & Culvert, Region IV Nfusion Grant
3. Office of Procurement
 - a. Request to Approve Specifications and solicit Bids for the Purchase of Two Tandem Axle Dump Trucks - Bid File #18-300-016
 - b. October 2017 Procurement Card Purchases
4. Enter Into the Formal Record and Make a Part of the Board Minutes – All Signatures Achieved
 - a. Grant - FY17 MS Office of Highway Safety 405D Alcohol & Impaired Driving
 - b. Contract Administrator – IT - Next Step Innovation
5. Road Department
 - a. Safety Report
 - b. Change to Road Register & Map – Addition of Purvis Place
 - c. Changes to Road Register & Map – Addition of Subdivisions
6. EMS Monthly Report
7. Chancery Clerk Allowance
8. Moonlighting Approvals – Administration, Environmental Services

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G. Old Business

1. Board Attorney - MOU with Horn Lake for Improvements to Horn Lake Road Tony Nowak
2. State Aid – Holly Springs Road Letter to State Aid Committee
3. SAP-17(15)M – Overlay of Hwy 301S, Stateline & Bethel Roads – Final Acceptance Board Order – Request Board President Signature Tracy Huffman
4. EMA – Request Public Hearing to Add Tract 3 into Lewisburg Fire District Annexation Bobby Storey

H. New Business

1. **10:00 a.m.** - Business Investment Incentives Jim Flanagan
 - a. Autoliv ASP, Inc. - Free Port Warehouse and 10-Yr. Real & Personal Property \$10,402,031.00 Eff.: 01/01/2018 – 12/31/2027 (\$10,101,292.00 – Real + \$300,739.00 – Personal)
 - b. Chervon North America, Inc. Free Port Warehouse
 - c. D & D Packaging, Inc. Free Port Warehouse
 - d. Henry Schein Animal Health Free Port Warehouse
 - e. Hyve Solutions Corporation Free Port Warehouse
 - f. Nortek Security & Control, LLC Free Port Warehouse
2. **10:30 a.m.** – Fortenberry & Ballard Exit Interview Andrea Freeze
3. Sheriff's Department – Adult Detention Center Service Contracts Chad Wicker
 - a. ESSC – Security Cameras
 - b. Hobart – Kitchen Equipment
4. Facilities Management – Quotes to Erect Road Department Building Robert Jarman
5. Environmental Services
- a. Litter Ordinance Violation Hearing - Permission to Post 9081 Plantation Oaks Dr. Brynn McCarver
6. Office of Procurement –
 - a. **3:30 p.m.** – Sheriff's Uniform Bid Protest Pat McLeod
 - b. EMA – Request to Purchase 2 Drones from Homeland Security Equipment Grant Exceeding \$25,000 Karen McNeil
 - c. Request 2nd Copier for Justice Court Pat McLeod
7. Office of Finance and Accounting

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|---|---------------------------------|
| a. Claims Docket | Andrea Freeze & Stephanie Hanks |
| 1) Region IV Documentation | |
| 2) Project Updates – MDOT LPA Bike/Ped, Star Landing Rd, State Aid (Hwy 301, Bethel, Stateline) | |
| b. Approval of Not to Exceed Fee for Re-Issuing Certain W-2's for 2014 | Andrea Freeze |
| c. Approval of Interfund Transfer from Volunteer Fire Fund to General Fund Loans Receivable for Funds Originally Allocated to Fire Truck Purchase Order for Lewisburg Volunteer Fire Department | Andrea Freeze |
| d. Late Bill – Approval of Election Commissioner Mandatory Training | Stephanie Hanks |
| 8. Road Department | Andy Swims |
| a. Finding of Fact – 7323 Lucia Lane | |
| 9. Chancery Clerk – Homestead Reimbursement Request – Carolyn Beasley | Misty Heffner |
| 10. Grant Administration – Request Approval to Closeout FY17 EMPG Grant and for Board President to Sign Closeout Documents | Tanner Kuntz |
| 11. Delinquent Tax on Business Incentives | Vanessa Lynchard |
| 12. Coroner – Making Coroner's Approval of Unclaimed Body a Part of the Board Minutes | Vanessa Lynchard |
| a. Darren Shaw | |
| b. Samuel Haynes | |
| 13. TDOT Letter of Support for Lamar Avenue | Vanessa Lynchard |
| 14. Travel Policy Clarification | Vanessa Lynchard |
| 15. Approval to Accept Restricted Donation from L & T Construction – Raincoats for Sheriff's Deputies | Vanessa Lynchard |
| I. Planning | Bennie Hopkins & Austin Cardosi |
| 1. <u>PUBLIC HEARING</u> | |
| i. <u>Rezoning</u> | |
| a. Poplar Corner Goodman Rd. C-4 (757) - Application is for approval of Rezoning of property from AR to C-4, identified as Parcel # 1097350000000100 and 1097350000000200, located on the southwest corner of Poplar Corner and Goodman Road in Section 35, Township 1, Range 9 and is zoned AR (District 3)
Applicant: AHIFO LLC – Mark Gallagher | |

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ii. **Appeals**

- a. Appeal by Bob Farley of the Board of Adjustment decision to approve a Conditional Use request by Jeremiah Denley to allow a dog Kennel.
- b. Appeal by Ibrahim Babukr of the Board of Adjustment decision to deny a Conditional Use request by Ibrahim Babukr to allow gas pumps for a convenience store.
- c. Appeal by Kim LeBaron of the Board of Adjustment decision to approve a conditional use request by M&I Properties to allow gas pumps for a convenience store.

2. **New Business**

i. **Final Subdivision**

- a. **Waverly Place (7157)** – Application is for Final approval of 9 lots on 14.75 acres and for the Board President to sign the Residential Development Agreement and the Erosion Control Agreement, identified as Parcel(s) #3-08-4-17-00-0-00005-00. Subject property is located on the west side of Rising Sun Road and north of W. Oak Grove Road in Section 17, Township 3, Range 8 and is zoned A. (District 5)
Applicant: Waverly Place, LLC
- b. **Vinson Ridge Subdivision (7185)** Application is for Final approval of 19 lots on 39.94 acres and for the Board President to sign the Residential Development Agreement and the Erosion Control Agreement, identified as Parcel(s) #3-07-9-30-00-0-00005-00. Subject property is located on the north & south side of Vinson Rd and west of McCracken Road in Section 30, Township 3, Range 7 and is zoned A. (District 5)
Applicant: Vinson Ridge Developers, LLC

ii. **CONSENT**

- a. **Golden Minor Lot (7190)** – Approval of 2 lots on 8.70 acres. Identified as Parcel #3-07-5-16-00-0-00014-02. Subject property is located on the east side of Jaybird Road and south of Thousand Oaks Drive in Section 16, Township 3, Range 7
Zoned A (District 5)
Applicant – Tyler Golden
- b. **McCracken Minor Lot (7191)** – Approval of 2 lots on 3.92 acres out of 19.85 acres. Identified as Parcel #2-08-9-30-00-0-00019-00. Subject property is located on the north side of Dean Road and east of Sparks Road in Section 30, Township 2, Range 8. Zoned A-R (District 4)
Applicant – Tiffany McCracken

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- c. **Dodds Minor Lot (7192)** – Approval of 1 lot on 7 acres out of 21.63 acres. Identified as Parcel #3-06-7-26-00-0-00007-01. Subject property is located on the east side of Hwy 305 and south of Holly Springs Road in Section 26, Township 3, Range 6. Zoned A (District 5)
Applicant: Trent Ross

iii. **OTHER**

- a. Refund Request – Action Plumbing
- b. Refund Request – Electric Works
- c. Erosion Control Agreements – Hawks Crossing and Mitchell’s Corner
- d. Scriveners Error – Smokey Hollow Subdivision
- e. Zoning Ordinance Committee
- f. Legal Action Requests
- g. October Permit Report

J. Executive Session

~Coming Events~

- Thursday & Friday, November 23 & 24 – Thanksgiving Holiday – All County Offices Closed
- Thursday, November 30th – Southaven Christmas Parade – 6:30 p.m.
- Saturday, December 2nd – Olive Branch Christmas Parade – 2 p.m.
- Saturday, December 2nd – Horn Lake Christmas in Latimer Lakes Park – 4:30 p.m.
- Monday, December 4th – Hernando Christmas Parade – 6:30 p.m.
- Tuesday, December 5th – Ribbon Cutting for Segment of I-269 to Hwy 305 – 11 a.m.
- Monday – Wednesday, January 8-10 – MAS Mid-Winter Conference – Jackson Convention Center